



# Xtra-PC Ultra

OFFICIAL  
USER GUIDE

[www.xtra-pc.com](http://www.xtra-pc.com)



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# 1. Xtra-PC Ultra – Overview

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## Introduction

Xtra-PC Ultra includes FileRez software that allows you to find and retrieve all the critical files from your old Windows PC or Mac Computer (even if it has crashed). All the photos, documents, music, and videos from your old computer can now be rescued.

In this user guide, you will find sections covering both major operating systems: Microsoft and macOS. Each section provides detailed operating instructions and screenshots for that specific operating system.



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## 2. System Requirements

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### Windows

Laptops or desktop computers made in 2011 or later with a 64-bit CPU. UEFI is required as Legacy BIOS is not supported.

### macOS

Laptops or desktop computers made in 2011 or later with a 64-bit CPU. UEFI is required as Legacy BIOS is not supported.



**NOTE:** For macOS computers, only Intel-based CPUs are supported. Apple M1 and Apple M2 chips are not currently supported.



## 3. Starting Xtra-PC® Ultra

You can easily get started with the Xtra-PC Ultra on your PC or Mac computer.

### First, Choose Which Operating System You Will Be Using:

[Starting Xtra-PC® Ultra on Windows computers](#)

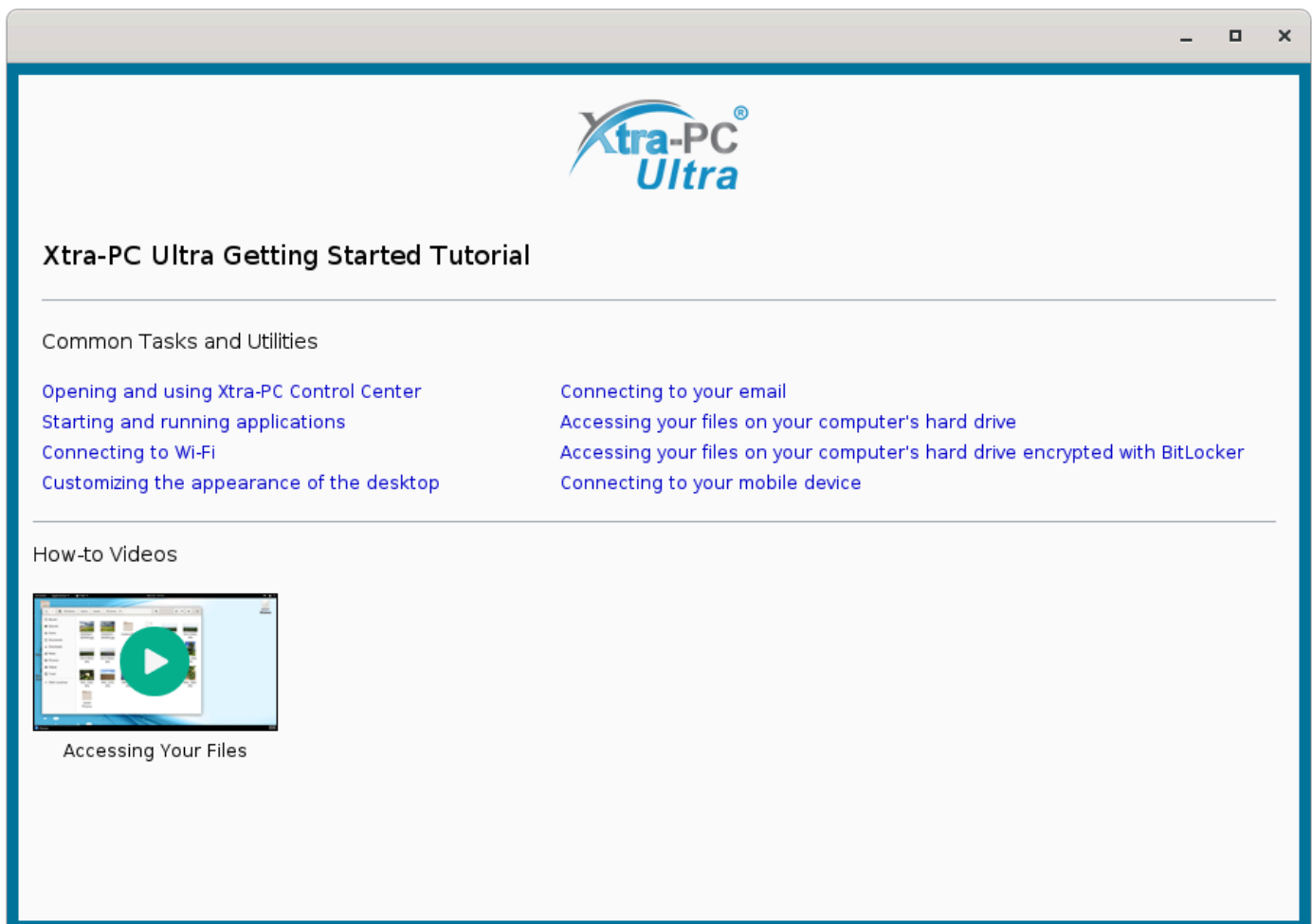
[Starting Xtra-PC® Ultra on macOS Computers](#)

**!** IMPORTANT: Choosing the correct operating system is crucial in using your Xtra-PC Ultra.

### Xtra-PC® Getting Started Tutorial

The Xtra-PC® software also includes helpful tutorials and information on performing common tasks.

Click on any topic to open. Each topic contains a step-by-step guide with screenshots.



## 3.1. Starting Xtra-PC® Ultra on Windows Computers

The StartUsingXtraPC tool provides an easy way to reboot your Xtra-PC® Ultra device.



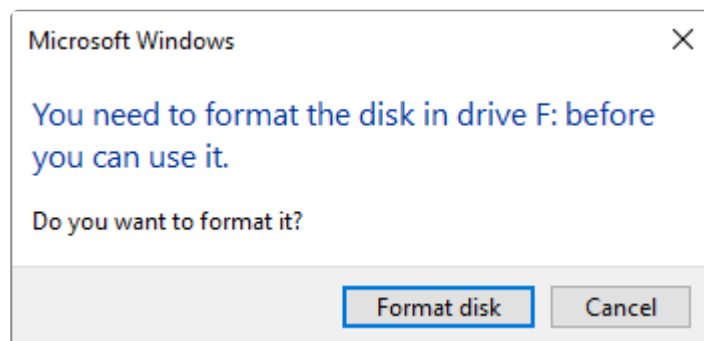
Due to recent Anti-Virus Software (McAfee, Norton, etc.) updates, your computer may not detect your Xtra-PC Ultra. To resolve this issue, please temporarily turn off your AV software, or open your AV software settings and allow the StartUsingXtraPC.exe to run.

### To Use StartUsingXtraPC, Complete the Following Steps:

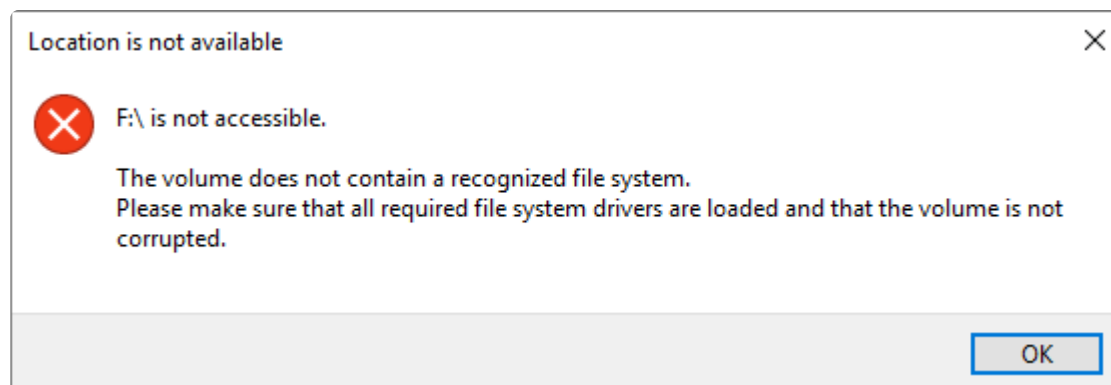
**Step 1.** While in Windows, plug in your Xtra-PC® Ultra device and then go to the Xtra-PC® Ultra drive (example image below).



**NOTE:** If you plug your Xtra-PC® Ultra in while running Windows, you may be prompted by Windows to format the drive. **DO NOT FORMAT THE DRIVE!** Click “Cancel” and then “OK” and then proceed to step 2.

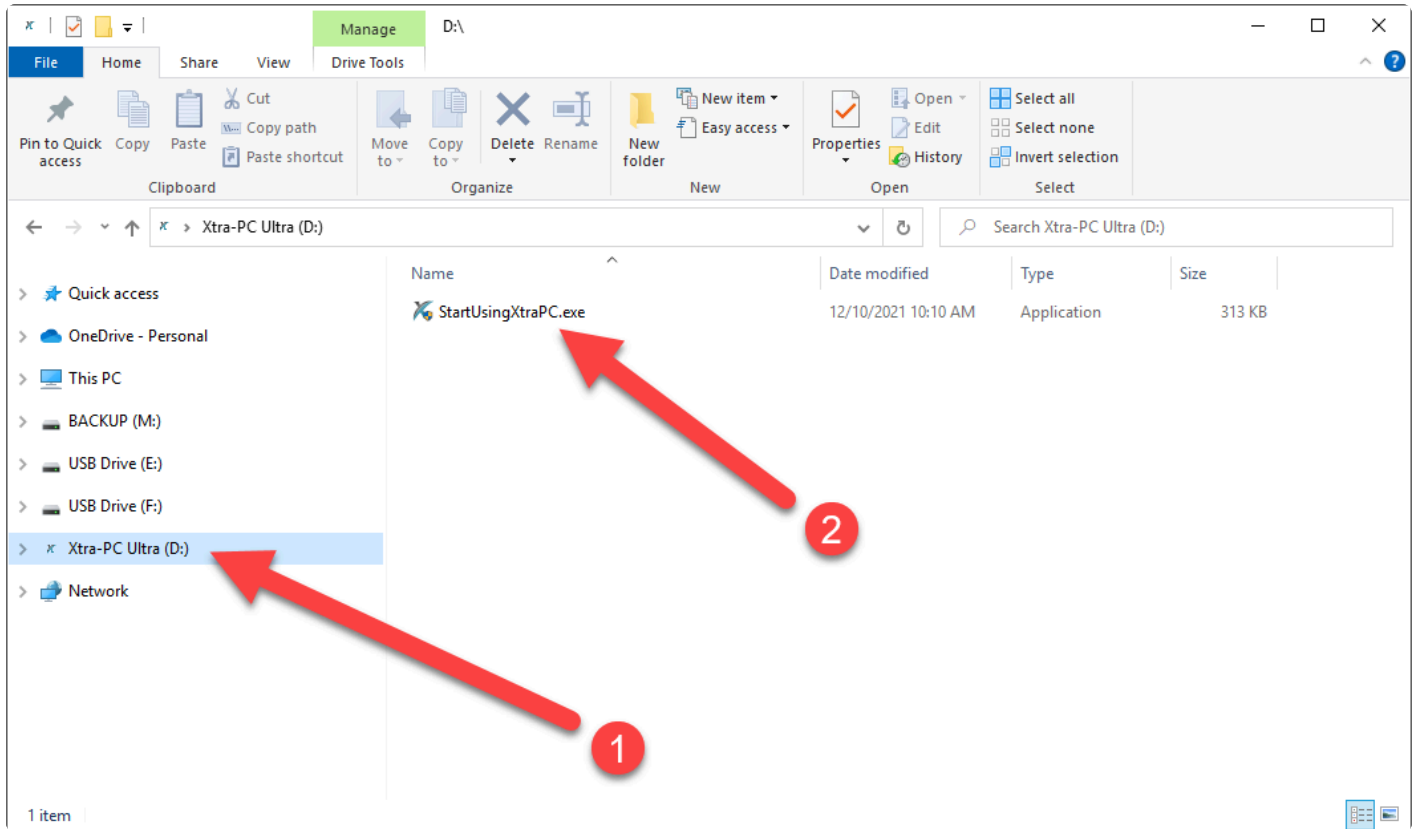


You may also be prompted with a message that the volume does not contain a recognized file system. This is normal and expected. Simply click the “OK” button to close the windows.



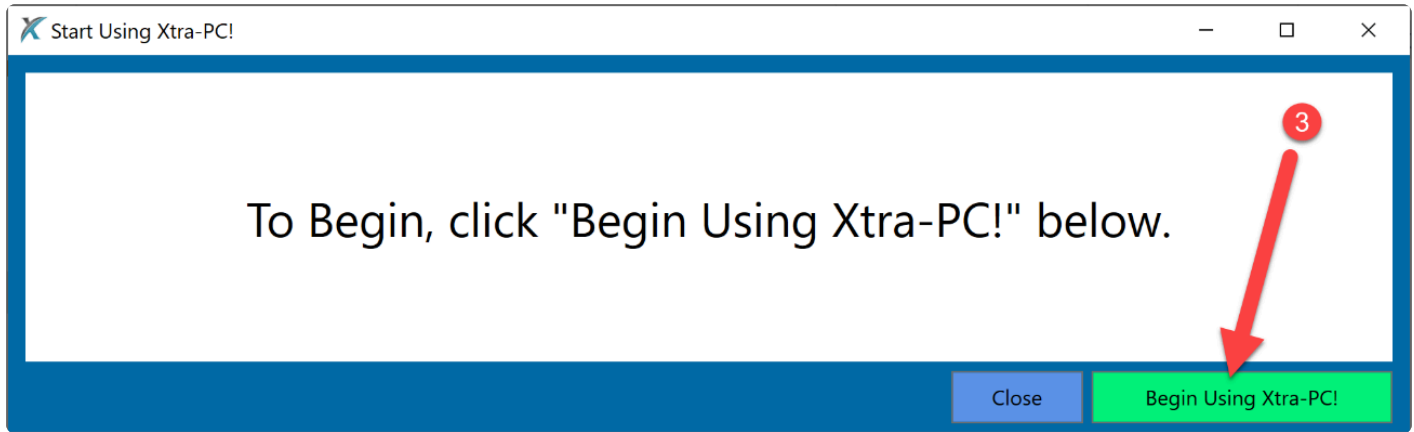
**Step 2.** Double-click on StartUsingXtraPC.exe to start the StartUsingXtraPC application (example image below).

✿ **NOTE:** StartUsingXtraPC.exe may also appear as “StartUsingXtraPC” without the “.exe” depending on your computer’s settings.

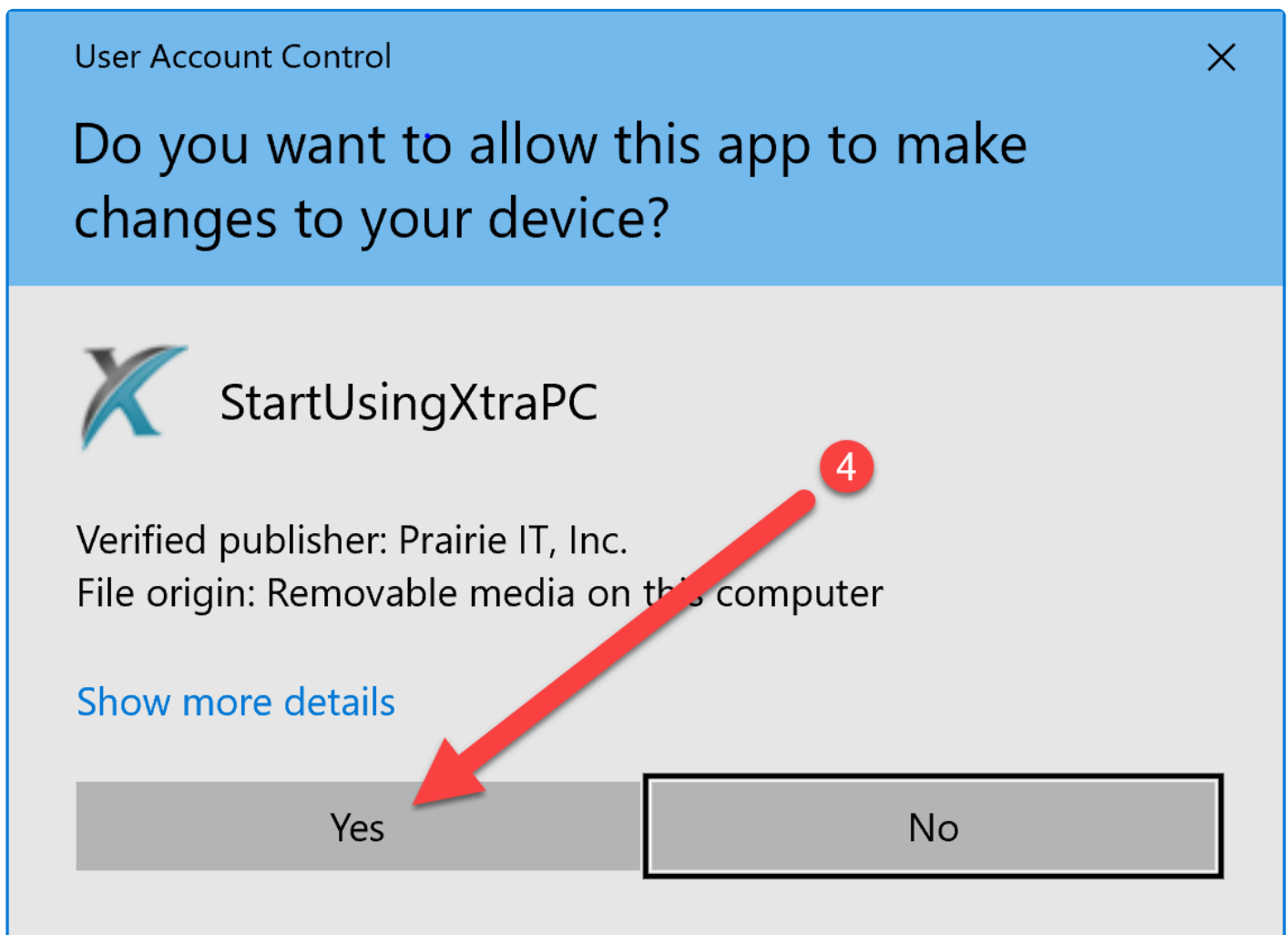


✿ **NOTE:** The Xtra-PC® Ultra drive that appears in File Explorer will show a capacity of approximately 309 MB. This is normal and expected. See Appendix A for more details.

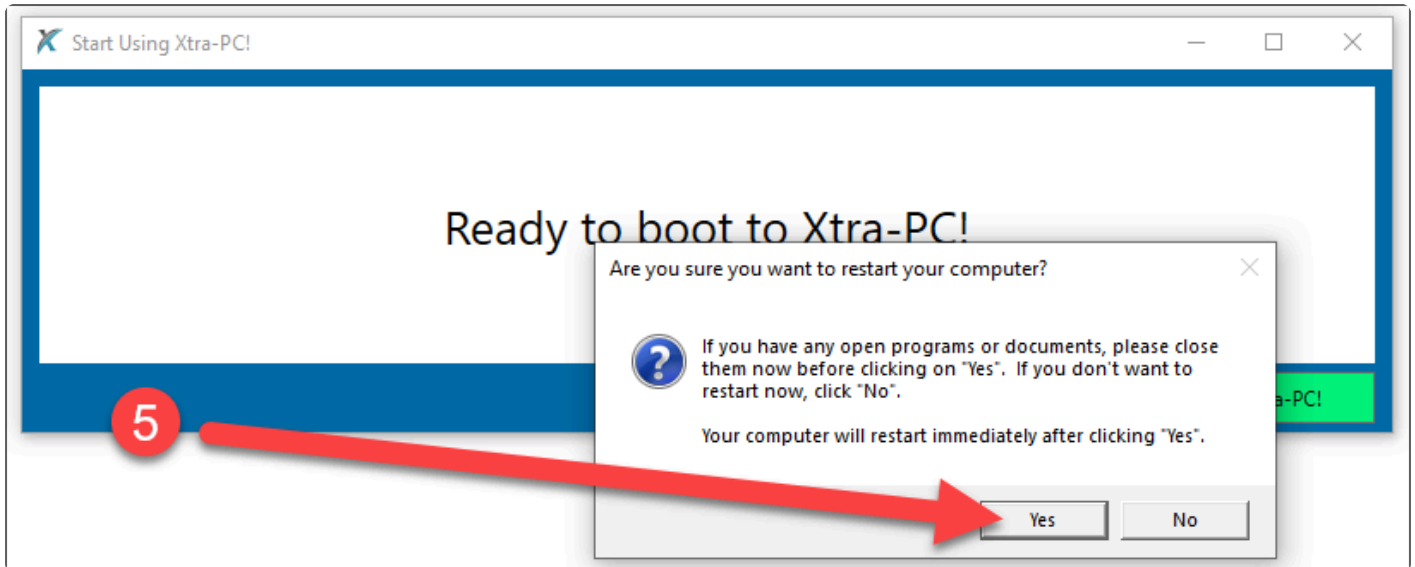
**Step 3.** Click “Begin Using Xtra-PC!”



**Step 4.** Click "Yes" when prompted by User Account Control.



**Step 5.** Xtra-PC will prepare to boot your computer to Xtra-PC® Ultra. Click "Yes" to reboot to Xtra-PC® Ultra when prompted.



\* **NOTE:** This will not prevent you from booting into your Windows operating system. At any time, simply unplug the Xtra-PC® Ultra USB drive and restart your computer. With the Xtra-PC® Ultra USB drive unplugged, your computer will boot into Windows.

## 3.2. Starting Xtra-PC® Ultra on macOS Computers

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**To Boot Your Xtra-PC® Ultra On a Mac Computer, Complete the Following Steps:**

**Step 1.** Plug your Xtra-PC® Ultra USB drive into an available USB port on your Mac computer.

**Step 2.** Restart your Mac by clicking on the Apple icon in the upper left-hand corner and then selecting “Restart”.

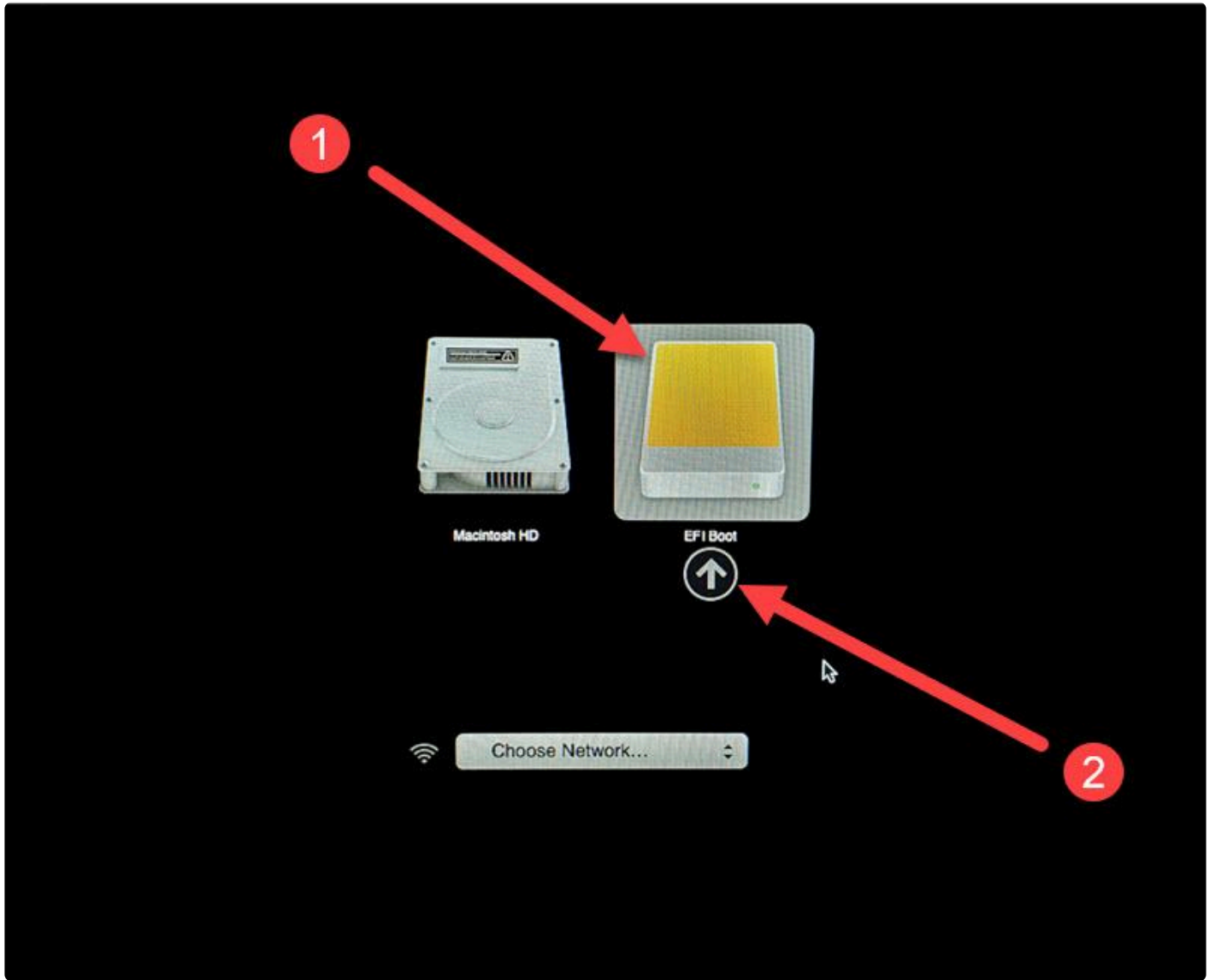
**Step 3.** When you hear the startup chime, press and hold the Option key.

**Step 4.** Release the Option key when you see the Startup Manager window.

**Step 5.** Select your startup disk, then click the arrow under its icon, or press Return.

✿ **NOTE:** In the Startup Manager, the Xtra-PC® Ultra drive will show up as either “EFI Boot” or sometimes it’s called “Windows”. It just depends on the firmware version of your Mac hardware in how it displays exactly.

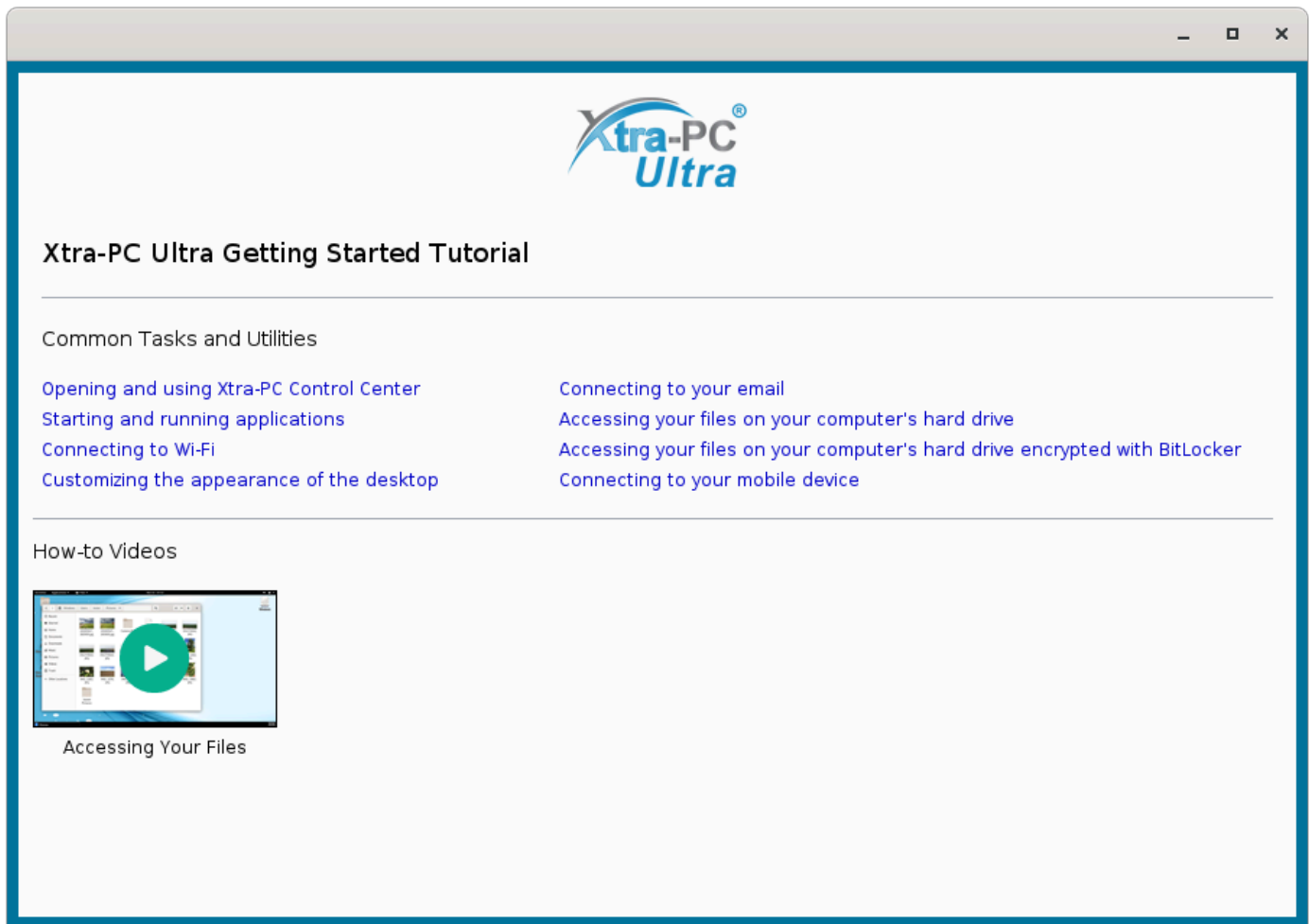
✿ **NOTE:** We have seen that Mac computers made before 2011 may not boot to a USB drive. You won’t even see an option on the Startup manager to select any USB drives. If that is the case for you, consult the documentation provided with your Mac computer on how to boot to a USB drive.



## 3.3. Xtra-PC® Getting Started Tutorial

The Xtra-PC® Getting Started Tutorial provides helpful tutorials and information on performing common tasks.

Click on any topic to open. Each topic contains a step-by-step guide with screenshots.





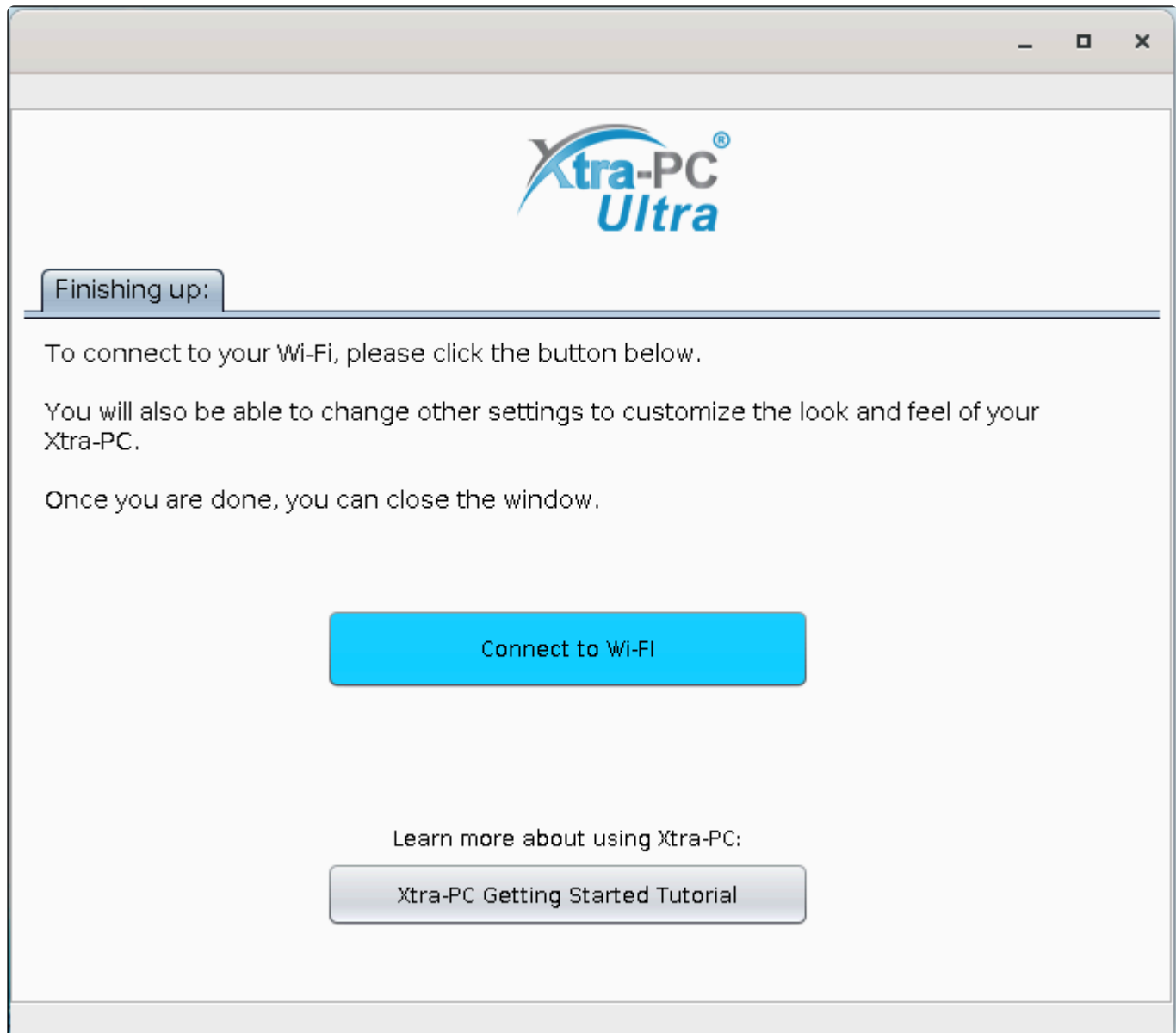
## 4. Setting Your Password

### Setting Your Password the First Time You Use Xtra-PC® Ultra

**Step 1.** The first time you boot into Xtra-PC® Ultra, you will be asked to set up your password. This password should be remembered and/or saved in a safe place as you will need it to do any administrative tasks like logging in, changing system settings, etc.

The screenshot shows a window titled "Xtra-PC Ultra" with a "Set your password:" tab. The main text reads: "Welcome to Xtra-PC Ultra! Before you begin using all the great features of Xtra-PC Ultra, please take a moment to set your password by entering it below. This password will be needed when performing various tasks like logging in, accessing your files on your computer's hard drive, system setting, etc." Below this, there are two input fields: "Password:" and "Confirm password:". The "Password:" field is highlighted with a red box and a red arrow labeled "1". The "Confirm password:" field is also highlighted with a red box. A red arrow labeled "2" points to the "OK" button at the bottom right.

**Step 2.** If you would like to set up your Wi-Fi password immediately (recommended), then click on "Connect to Wi-Fi". Or if you would prefer not to connect to Wi-Fi at this time, simply close the window.



## 5. Xtra-PC® Control Center

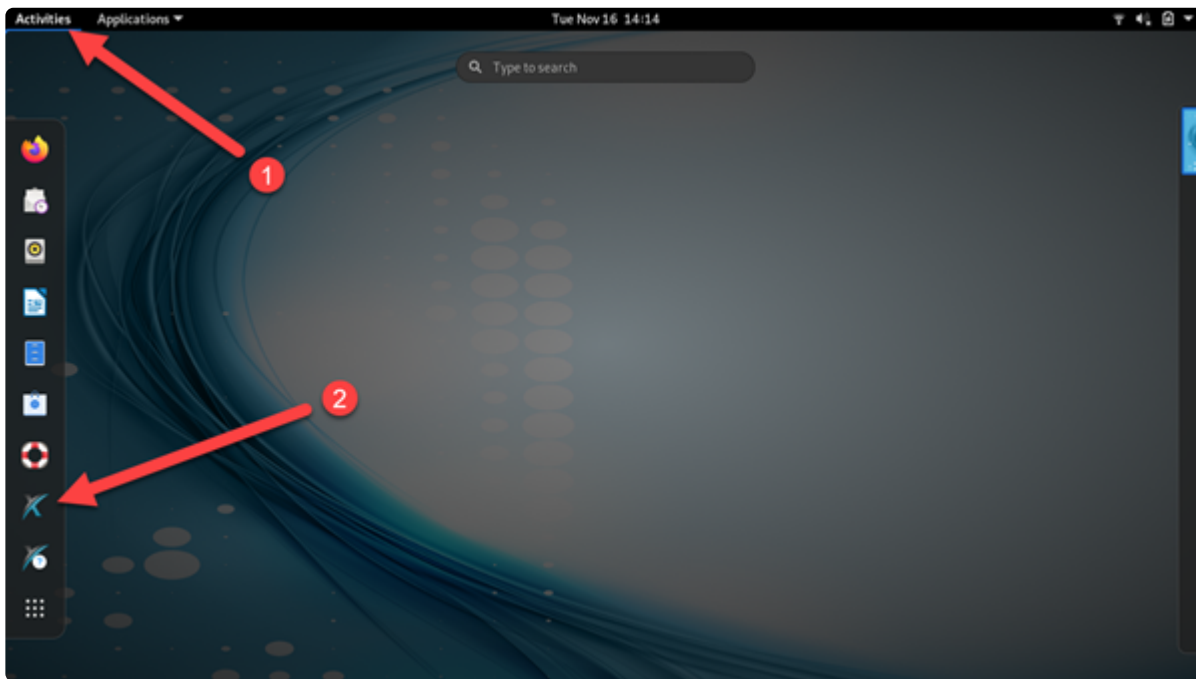
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The Xtra-PC® Control Center provides quick and easy access to all the Xtra-PC® Ultra utilities as well as applications to configure your Xtra-PC® Ultra look and feel.

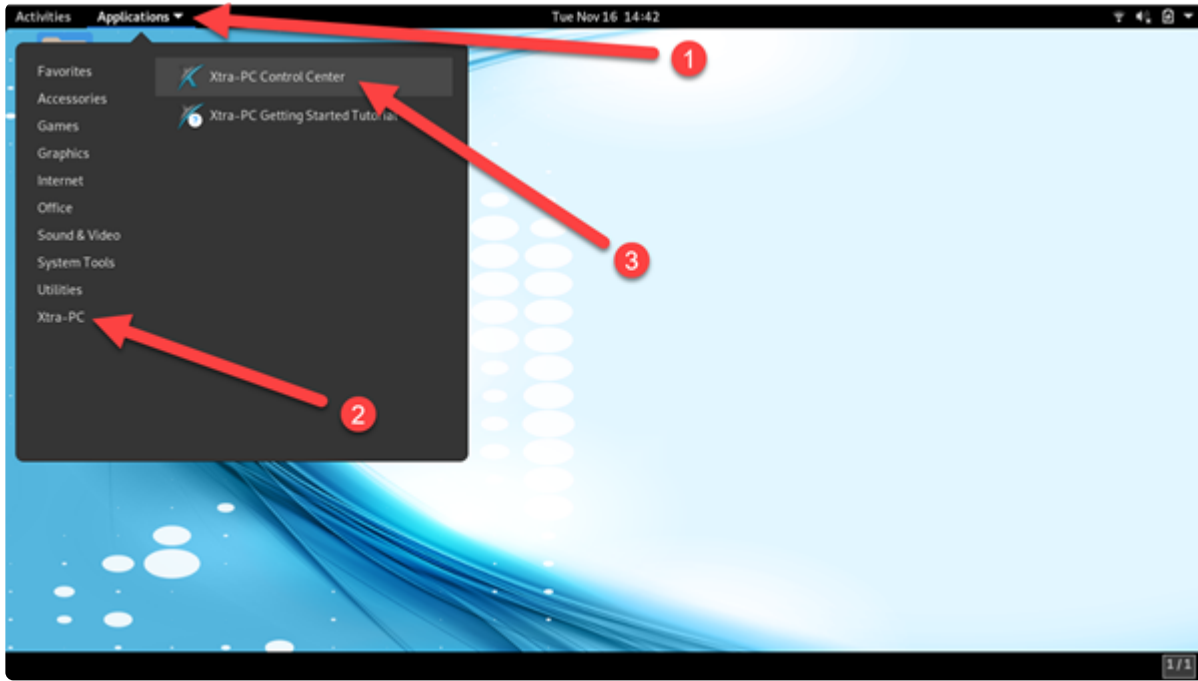
### Opening the Xtra-PC® Control Center

There are multiple ways to open the Xtra-PC® Control Center. Use any of the three methods below to open Xtra-PC® Control Center.

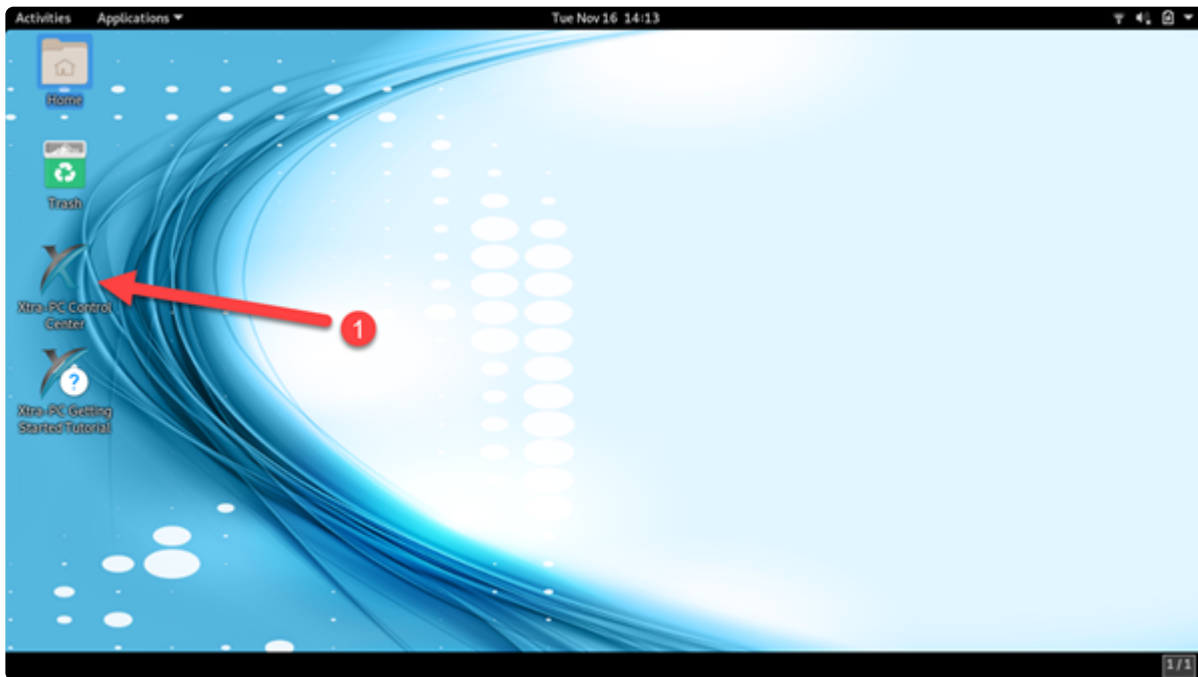
**Method 1:** Click on the “Activities” menu in the upper left-hand corner and then on the ‘X’ icon.



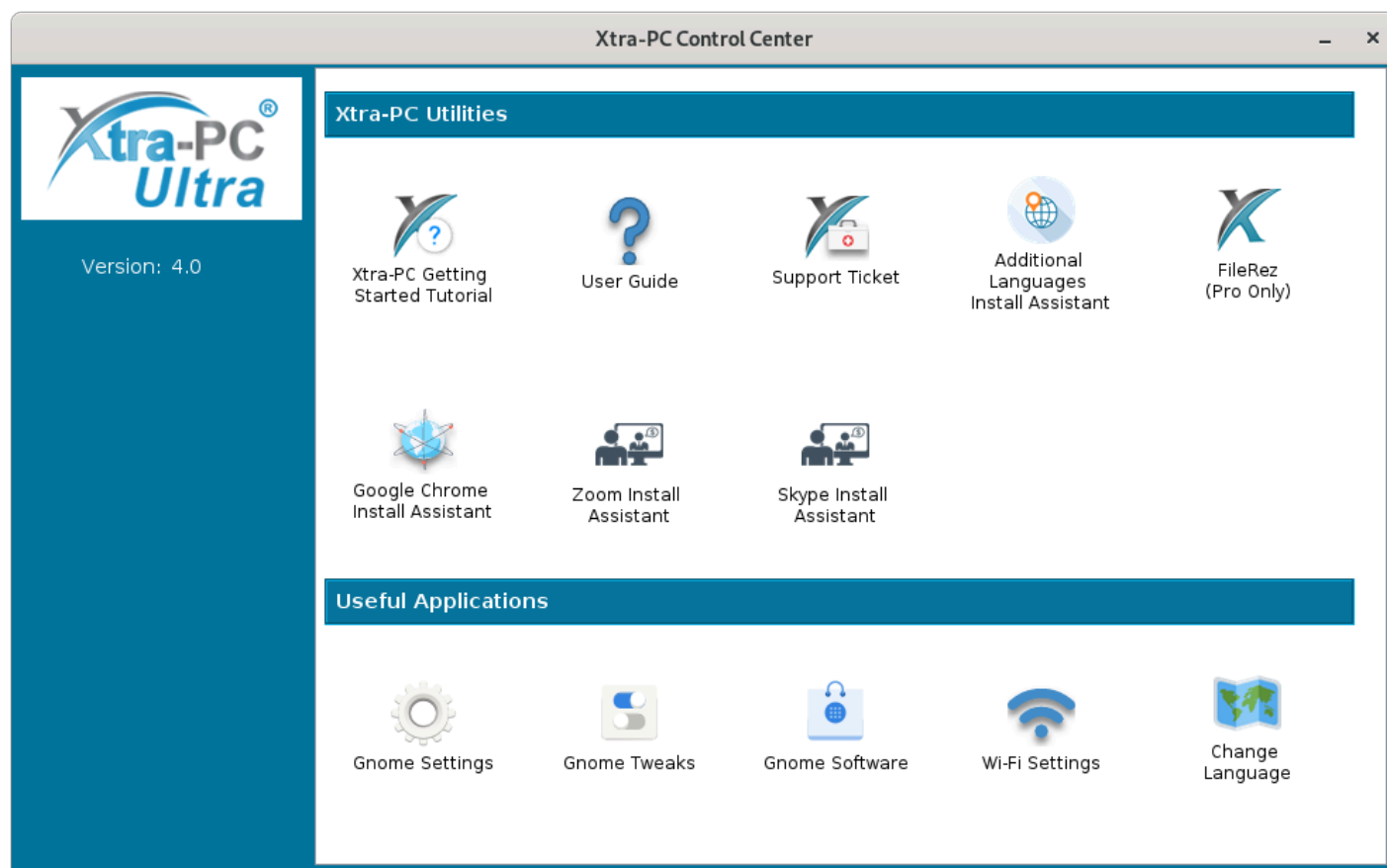
**Method 2:** Click on the “Applications” menu, then “Xtra-PC”, then “Xtra-PC Control Center”.



**Method 3:** Double-click on the Xtra-PC® Ultra desktop shortcut called “Xtra-PC Control Center”.



After using one of the three methods above to open Xtra-PC® Control Center, you will see:



## Using the Xtra-PC® Control Center

Simply double-click any of the shown icons to launch that utility or application. Below is a list of each item and a description of what it does.

Utility or Application	Description
Xtra-PC Getting Started Tutorial	The Xtra-PC Getting Started Tutorial provides step-by-step tutorials on performing common tasks such as: Starting and running applications, connecting to Wi-Fi, customizing the appearance of the Xtra-PC® Ultra desktop, connecting to email, accessing files on your computer's hard drive, and connecting to your mobile device.
User Guide	Opens the online Xtra-PC® Ultra user guide.
Support Ticket	Used by Xtra-PC® Ultra support to gather system and Xtra-PC® Ultra information to troubleshoot any issues you may be experiencing.
Additional Languages Install Assistant	Xtra-PC® Ultra comes pre-configured with ten commonly used languages and variations of those languages. There are many other languages you can change your Xtra-PC® Ultra desktop to use. This assistant will provide a list of all language choices available. Simply check the language or languages you want, and we'll do the rest in converting to that language.
FileRez	The FileRez software allows you to find and retrieve all the critical files from your old Windows

(Pro Only)	PC (even if it has crashed). All the photos, documents, music, and videos from your old PC are saved to the Xtra-PC® Ultra drive. Then, you can plug the Xtra-PC® Ultra drive into any Windows or Mac computer and copy the saved files to those computers. (Only Available on Xtra-PC® Ultra Pro)
Google Chrome Install Assistant	This assistant takes all the guesswork out on how to install the Google Chrome web browser. Simply run this assistant to install Google Chrome.
Zoom Install Assistant	This assistant takes all the guesswork out on how to install Zoom. Simply run this assistant to install Zoom.
Skype Install Assistant	This assistant takes all the guesswork out on how to install Skype. Simply run this assistant to install Skype.
Gnome Settings	Opens the Gnome Desktop settings application. Gnome Settings is used to adjust commonly configured desktop settings such as Wi-Fi, Bluetooth, background wallpaper image, privacy settings, sound, power, display, mouse and keyboard, and other settings.
Gnome Tweaks	Opens the Gnome Tweaks application. Gnome Tweaks is used to adjust advanced Gnome Desktop options such as themes, extensions, power settings, startup applications, icons, fonts, and other settings.
Gnome Software	Gnome Software provides an easy-to-use interface to find and install additional applications, updating currently installed applications, and installing OS performance, stability, and security updates.
Wi-Fi Settings	Opens the Wi-Fi connection manager where you can view your current Wi-Fi settings as well as a list of all visible Wi-Fi networks.
Change Languages	Opens the Region & Language manager to view the currently installed language as well as a list of currently installed languages that you can switch to. This is also where you can view and configure your keyboard locale and configuration

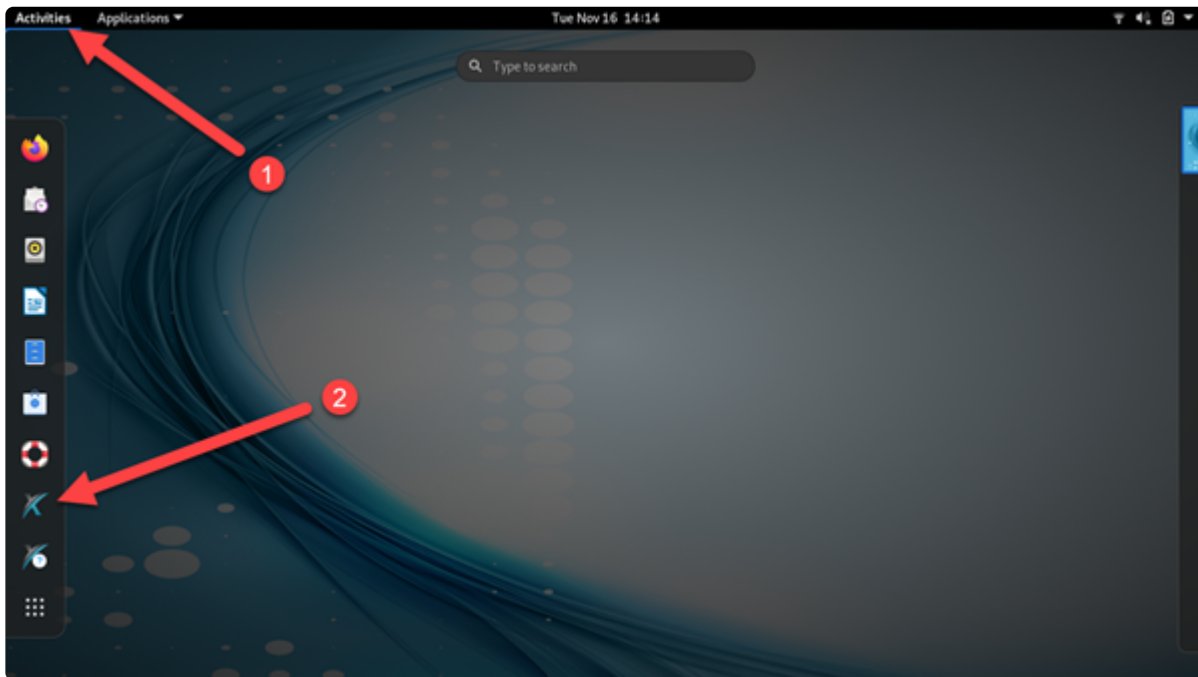
## 5.1. Opening the Xtra-PC® Control Center

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There are multiple ways to open the Xtra-PC® Control Center. Use any of the three methods below to open Xtra-PC® Control Center.

### Method 1:

Click on the “Activities” menu in the upper left-hand corner and then on the ‘X’ icon.



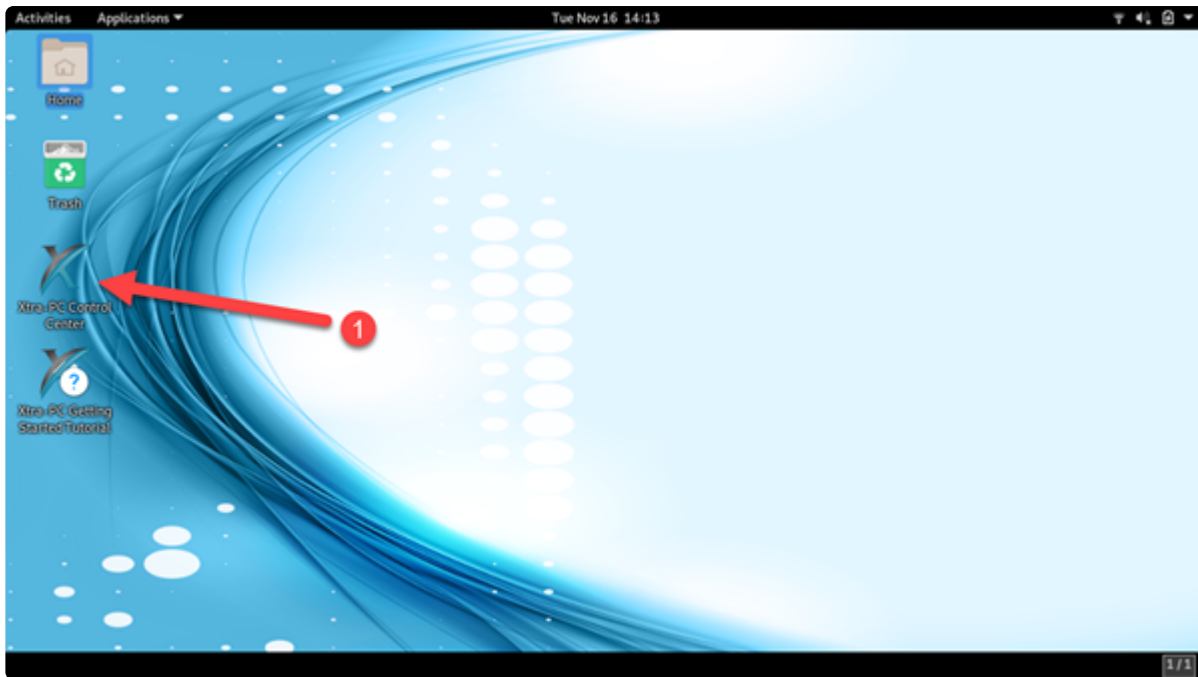
### Method 2:

Click on the “Applications” menu, then “Xtra-PC”, then “Xtra-PC Control Center”.



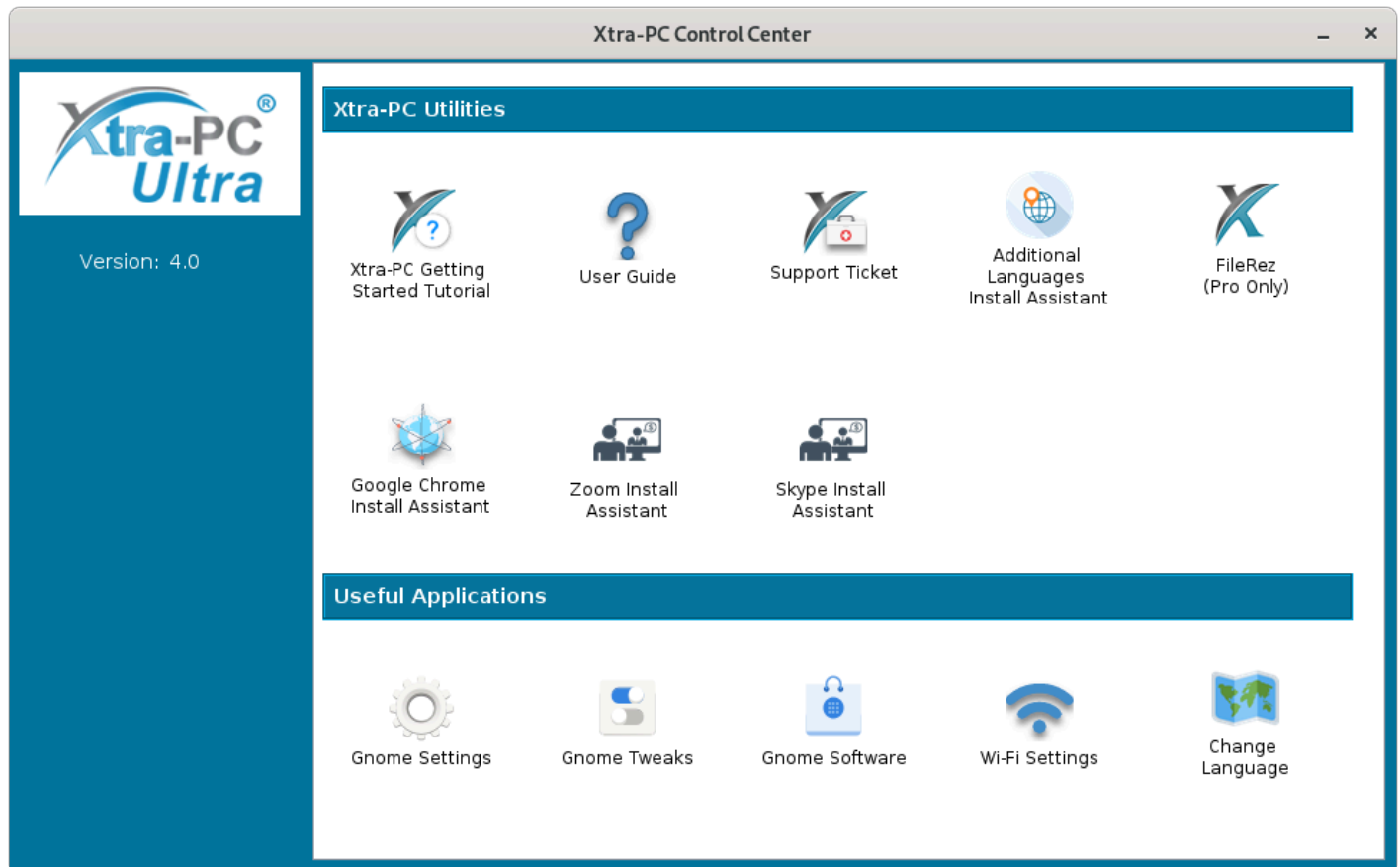
### Method 3:

Double-click on the Xtra-PC® Ultra desktop shortcut called “Xtra-PC Control Center”.



After using one of the three methods above to open Xtra-PC® Control Center, you will see:





## 5.2. Using the Xtra-PC® Control Center

Simply double-click any of the shown icons to launch that utility or application. Below is a list of each item and a description of what it does.

Utility or Application	Description
Xtra-PC Getting Started Tutorial	The Xtra-PC Getting Started Tutorial provides step-by-step tutorials on performing common tasks such as: Starting and running applications, connecting to Wi-Fi, customizing the appearance of the Xtra-PC® Ultra desktop, connecting to email, accessing files on your computer's hard drive, and connecting to your mobile device.
User Guide	Opens the online Xtra-PC® Ultra user guide.
Support Ticket	Used by Xtra-PC® Ultra support to gather system and Xtra-PC® Ultra information to troubleshoot any issues you may be experiencing.
Additional Languages Install Assistant	Xtra-PC® Ultra comes pre-configured with ten commonly used languages and variations of those languages. There are many other languages you can change your Xtra-PC® Ultra desktop to use. This assistant will provide a list of all language choices available. Simply check the language or languages you want, and we'll do the rest in converting to that language.
FileRez (Pro Only)	The FileRez software allows you to find and retrieve all the critical files from your old Windows PC (even if it has crashed). All the photos, documents, music, and videos from your old PC are saved to the Xtra-PC® Ultra drive. Then, you can plug the Xtra-PC® Ultra drive into any Windows or Mac computer and copy the saved files to those computers. (Only Available on Xtra-PC® Ultra Pro)
Google Chrome Install Assistant	This assistant takes all the guesswork out on how to install the Google Chrome web browser. Simply run this assistant to install Google Chrome.
Zoom Install Assistant	This assistant takes all the guesswork out on how to install Zoom. Simply run this assistant to install Zoom.
Skype Install Assistant	This assistant takes all the guesswork out on how to install Skype. Simply run this assistant to install Skype.
Gnome Settings	Opens the Gnome Desktop settings application. Gnome Settings is used to adjust commonly configured desktop settings such as Wi-Fi, Bluetooth, background wallpaper image, privacy settings, sound, power, display, mouse and keyboard, and other settings.
Gnome Tweaks	Opens the Gnome Tweaks application. Gnome Tweaks is used to adjust advanced Gnome Desktop options such as themes, extensions, power settings, startup applications, icons, fonts,

	and other settings.
Gnome Software	Gnome Software provides an easy-to-use interface to find and install additional applications, updating currently installed applications, and installing OS performance, stability, and security updates.
Wi-Fi Settings	Opens the Wi-Fi connection manager where you can view your current Wi-Fi settings as well as a list of all visible Wi-Fi networks.
Change Languages	Opens the Region & Language manager to view the currently installed language as well as a list of currently installed languages that you can switch to. This is also where you can view and configure your keyboard locale and configuration

## 6. Starting and Running Applications

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There are a few ways to access each of the installed applications on your Xtra-PC® Ultra. The primary ways to access the applications are by clicking on the “Activities” menu or by clicking the “Application” menu.

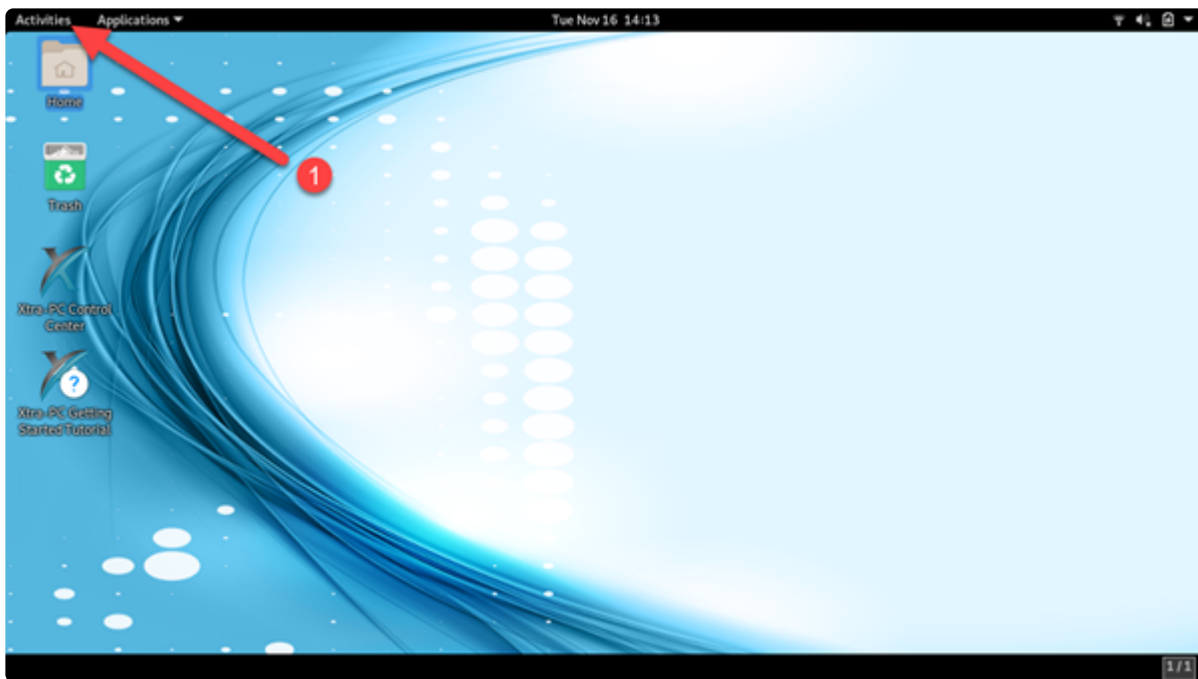
**First, Choose How You Would Like to Access Your Applications:**

[Using the Activities Menu](#)

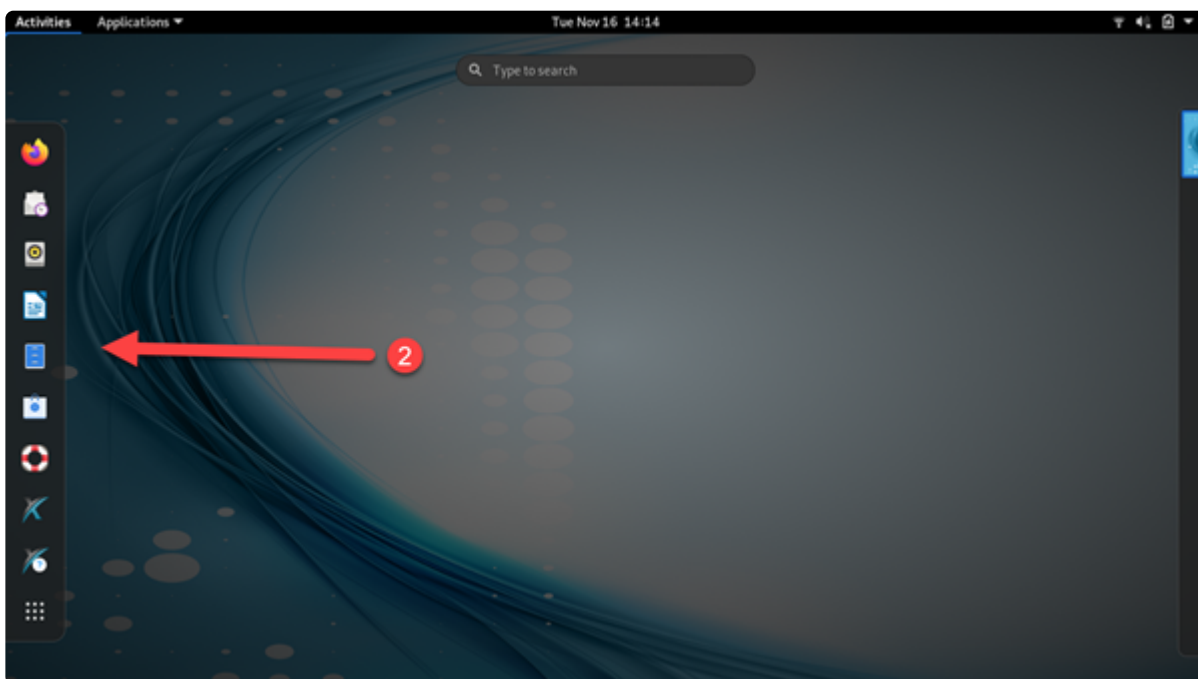
[Using the Application Menu](#)

## 6.1. Using the Activities Menu

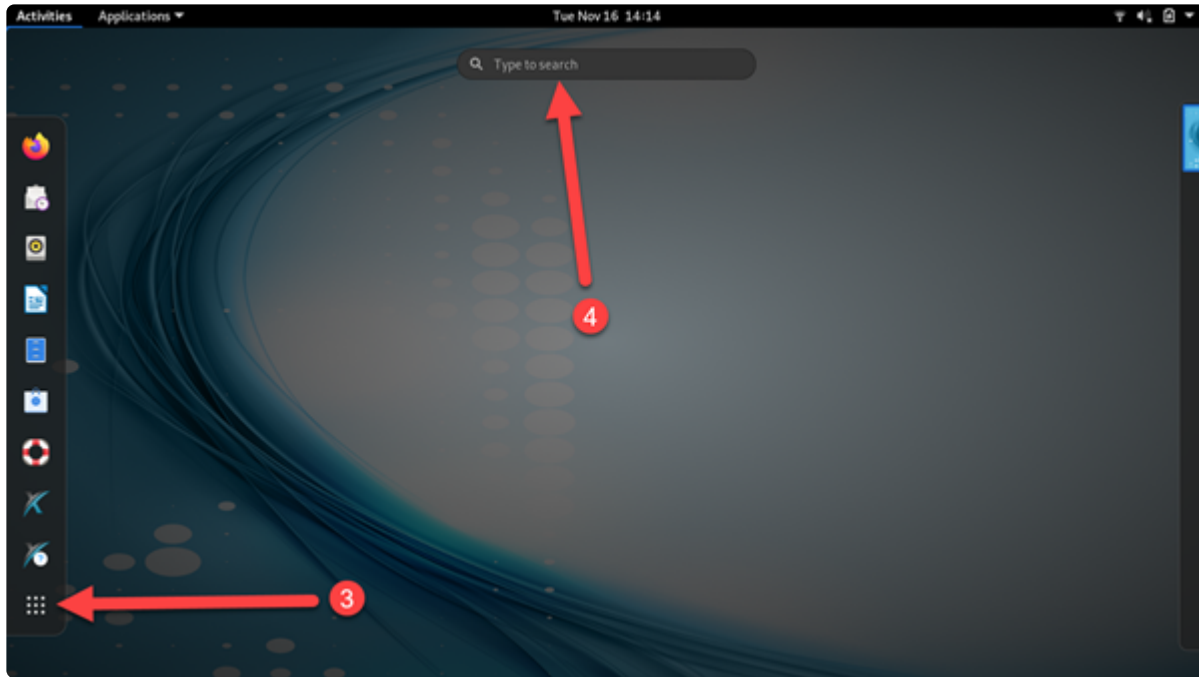
**Step 1.** Click on the “Activities” menu in the upper left-hand corner of the screen.



**Step 2.** A list of your favorite applications is shown on the list that can be chosen.

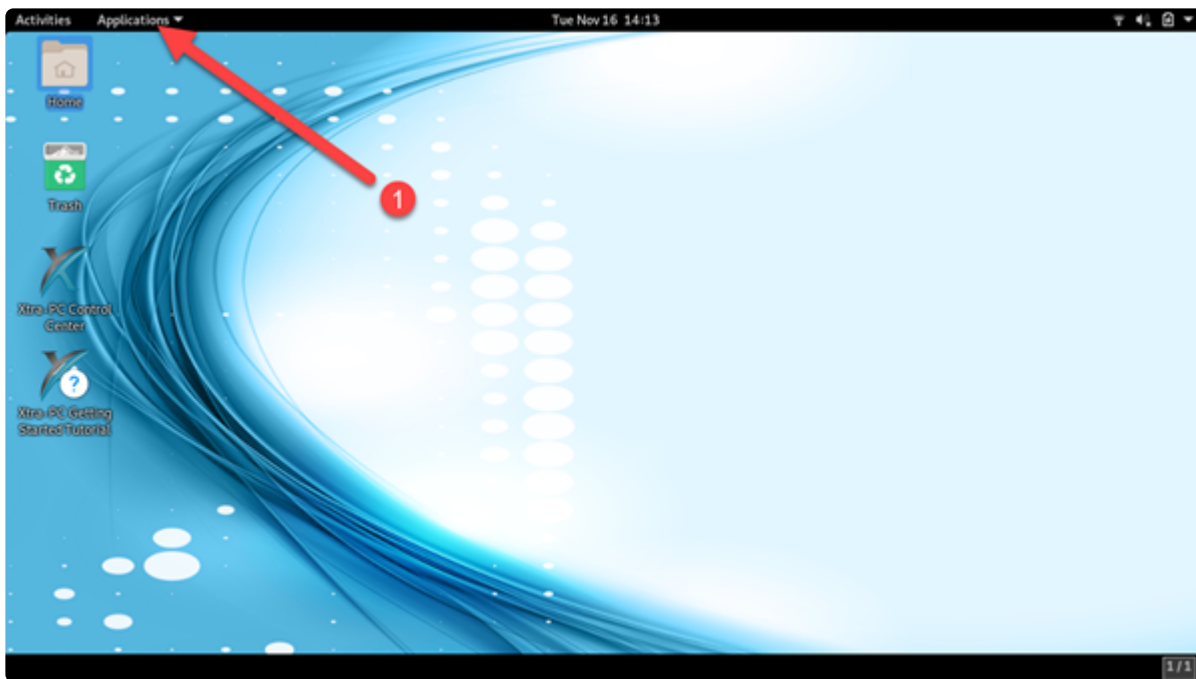


**Step 3.** Or, if the application you want to open is not in the list of your favorite apps, you can click on the bottom icon to show all applications or click in the “Type to search” field and then start typing the name of the application you want to open.

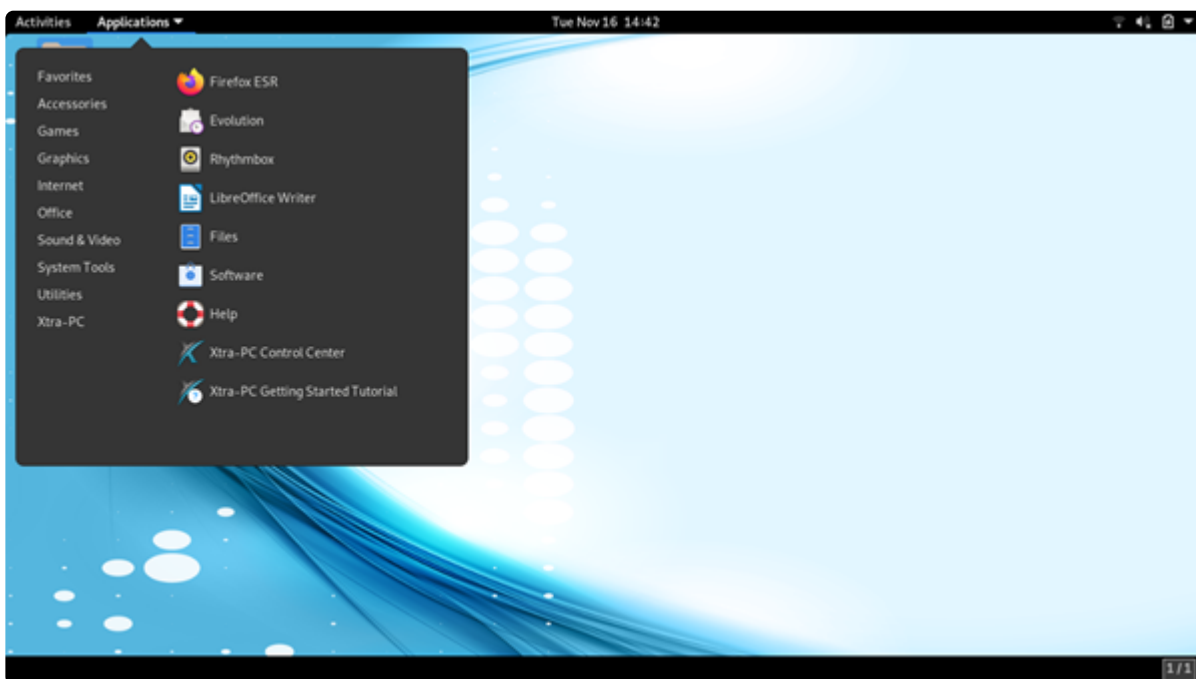


## 6.2. Using the Application Menu

**Step 1.** Click on the “Applications” menu in the upper left-hand corner of the screen.



**Step 2.** Either pick the application you want to start from your favorites list or choose a category and pick from an application from that category.



**Step 3.** For example, to choose an application from the “Office” category, click on the “Applications” menu, then “Office”, and then choose an application to start like LibreOffice Writer:





## 7. Connecting to Wi-Fi

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There are a few ways to find and connect to your Wi-Fi. The primary ways to connect to your Wi-Fi are by using the 'System Menu' or by using 'Gnome Settings'.

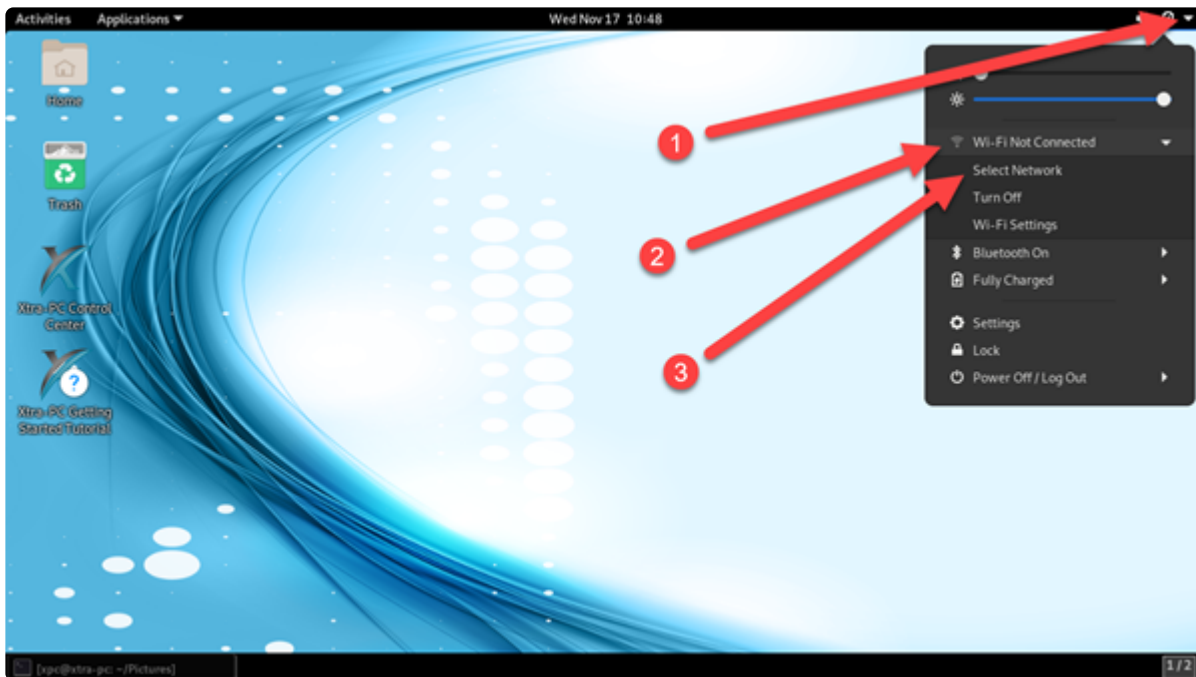
**First, Choose Which Method You Would Like to Use for Connecting to Your Wi-Fi:**

[Using the System Menu to Connect to Wi-Fi](#)

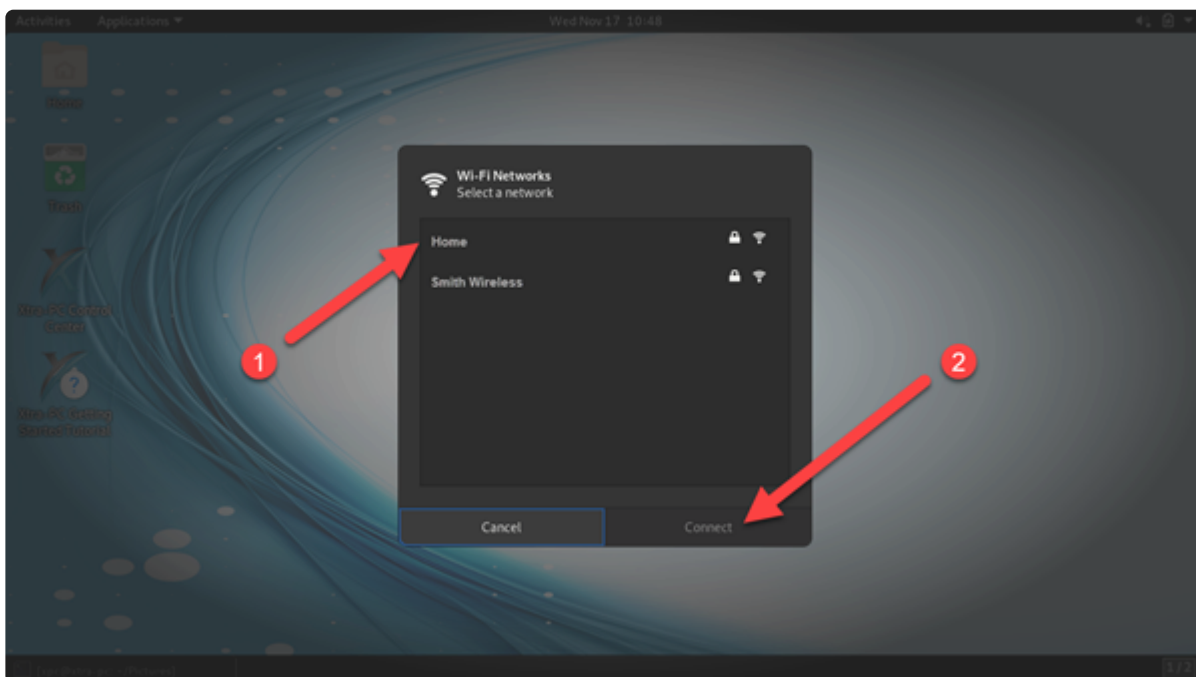
[Using Gnome Settings to Connect to Wi-Fi](#)

## 7.1. Using the System Menu to Connect to Wi-Fi

**Step 1.** Click on the System Menu in the upper right-hand corner of the screen. Then, select “Wi-Fi Not Connected”, and then select “Select Network”.

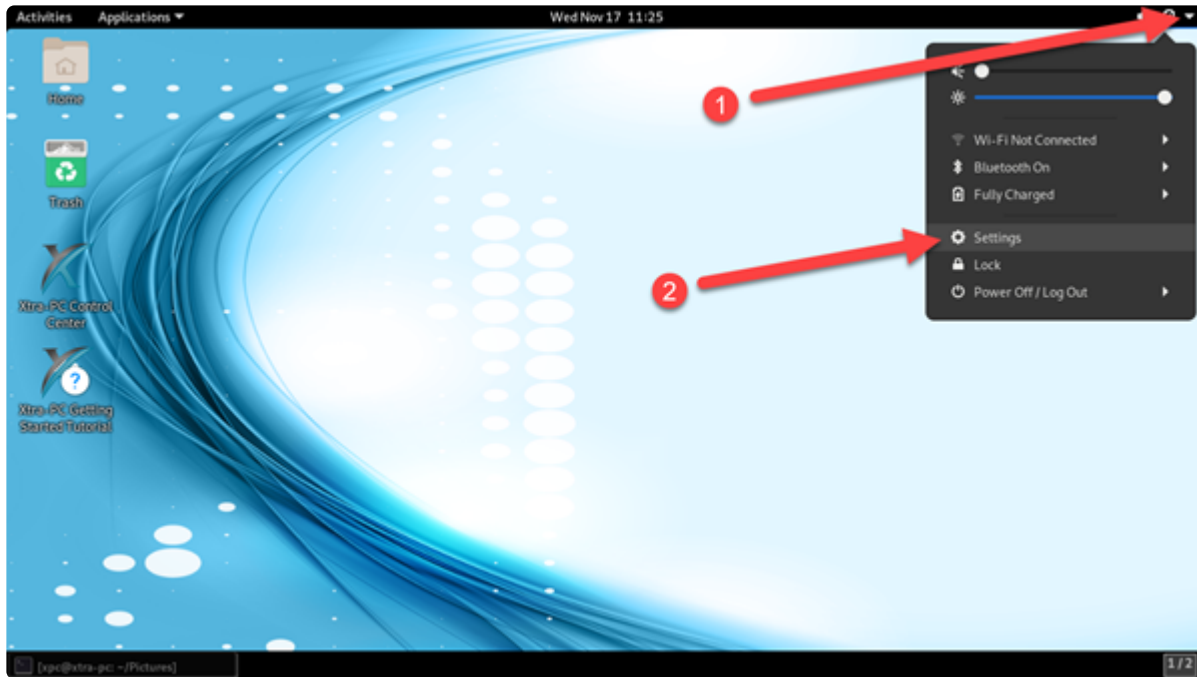


**Step 2.** A list of available Wi-Fi networks is then displayed. Select your Wi-Fi network, then click “Connect”. If your network requires a password to connect to, you will then be prompted to enter it.

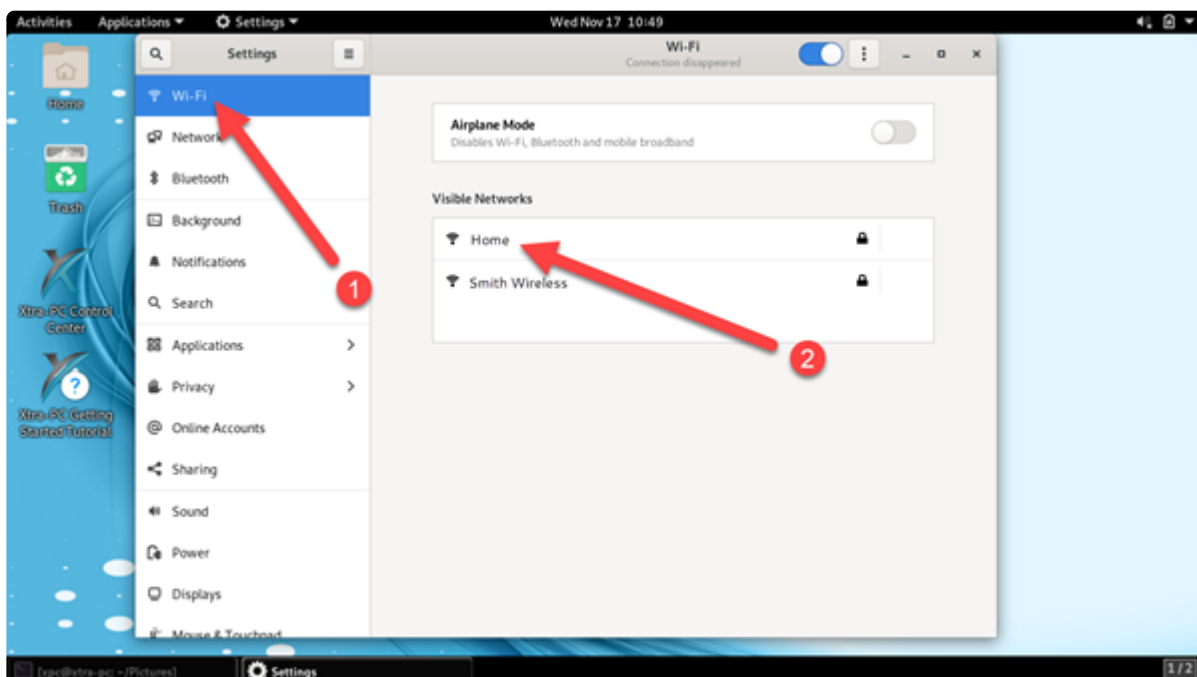


## 7.2. Using Gnome Settings to Connect to Wi-Fi

**Step 1.** Click on the System Menu in the upper right-hand corner of the screen. Then, select “Settings”.



**Step 2.** In the left-hand column, select “Wi-Fi”, then select your Wi-Fi network from the list in “Visible Networks”. In this example, the Wi-Fi we want to connect to is called “Home”.



**Step 3.** After selecting your Wi-Fi network, if your network requires a password to connect to, you will be prompted to enter it.

## 8. Accessing Your Files

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There's more than one way to access your files after connecting your Xtra-PC® Ultra. The primary ways are listed below:

[Accessing Your Files on Your Computer's Hard Drive](#)

[Accessing Your Files on Your Computer's Hard Drive Encrypted with BitLocker](#)

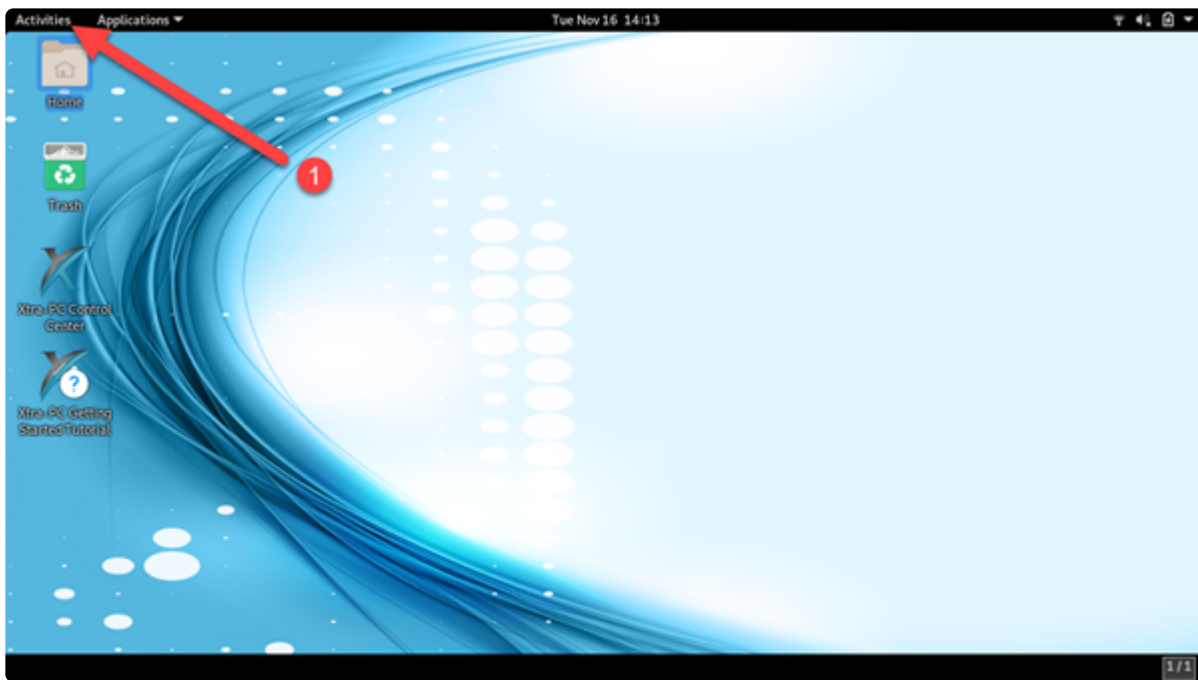
[Accessing Your Files in Xtra-PC® Ultra](#)

## 8.1. Accessing Your Files on Your Computer's Hard Drive

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To access the files from your computer's hard drive (the files that you normally accessed in Windows), you can use the "Files" application.

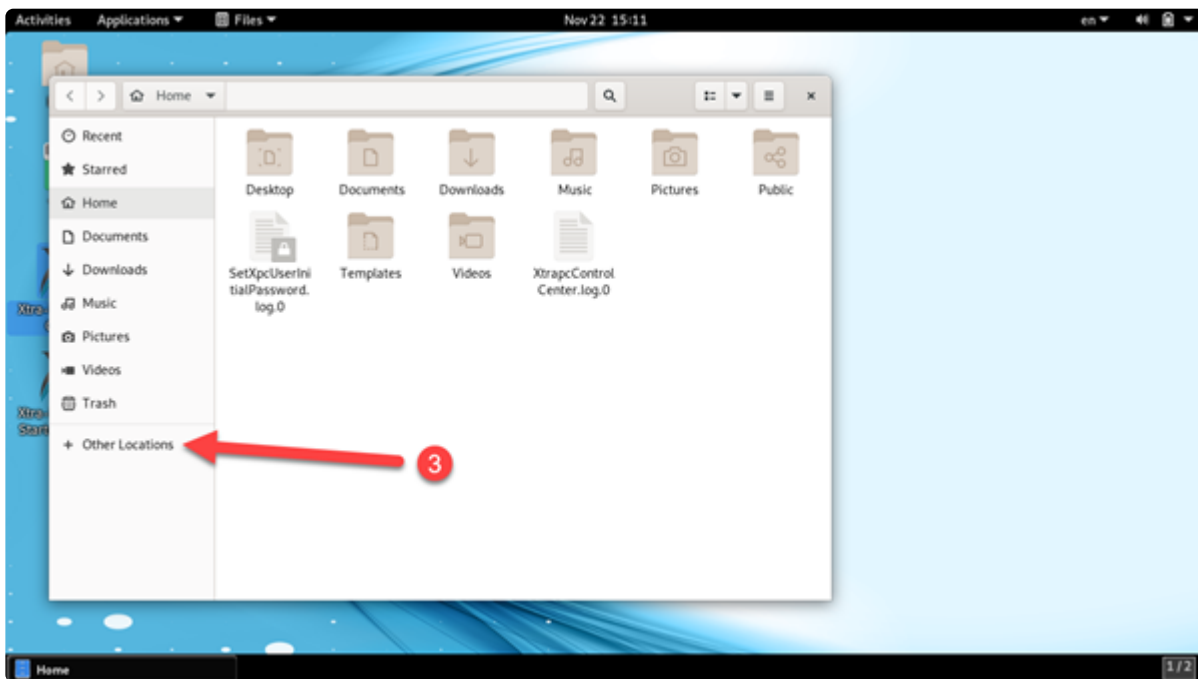
**Step 1.** Click on the "Activities" menu.



**Step 2.** Click on the "Files" Application icon.



**Step 3.** Click on “Other Locations”.

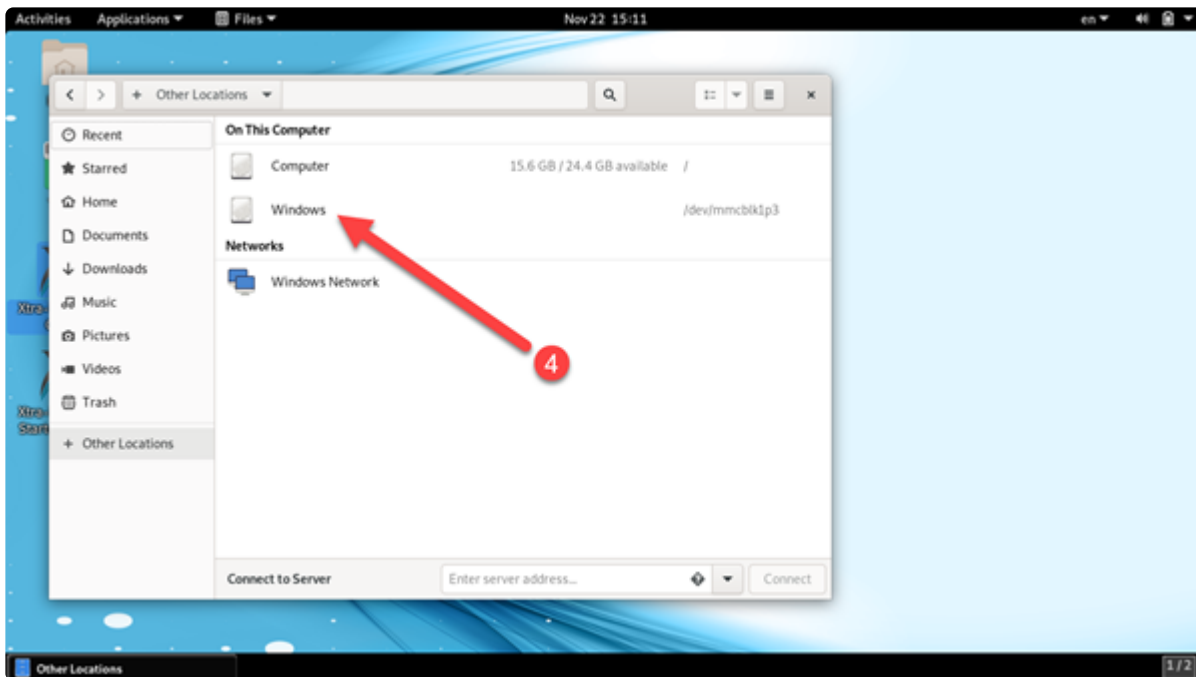


Under the section called “On This Computer”, you will see all your hard drives. The first listed called “Computer” is the Xtra-PC® Ultra drive. Any other drives listed below this are your computer’s hard drive.

In this example, there is a drive called “Windows”. This is the Windows OS hard drive in your computer and the one we want to access our photos on. Your Windows OS hard drive may be called something else besides “Windows”.

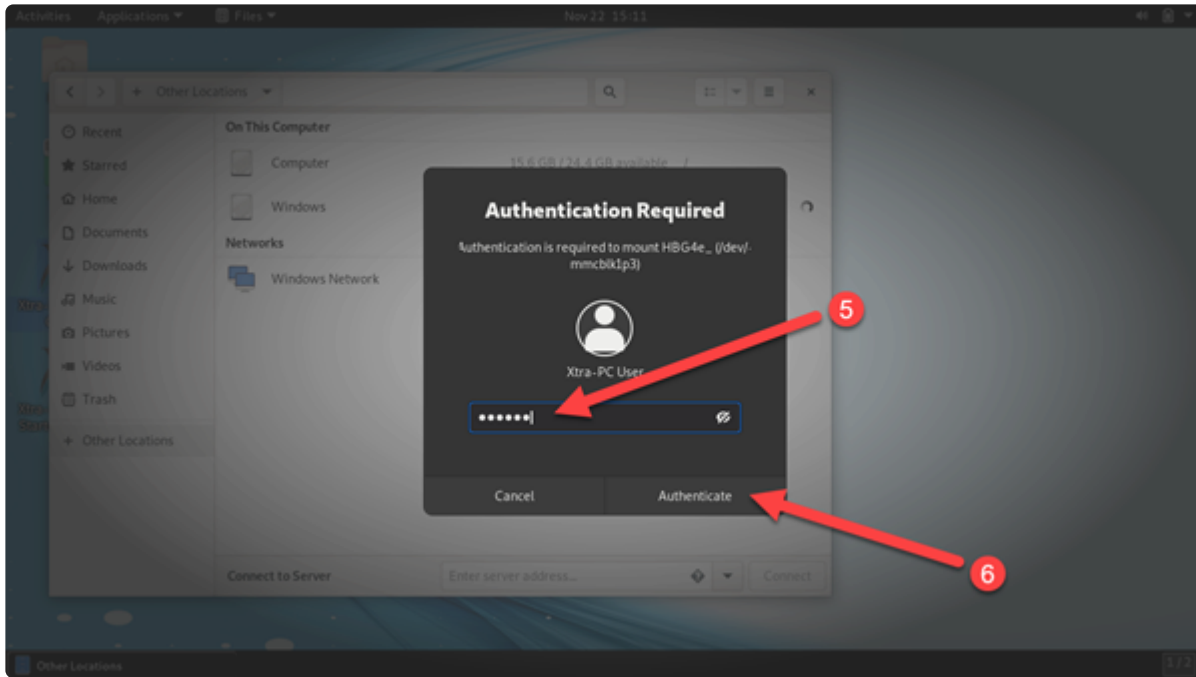
✿ **NOTE:** The icon for “Windows” does NOT have any padlock symbols on it and does not say “Encrypted”. If it does show a padlock icon and says the drive is encrypted, it means that your hard drive in your computer is encrypted and needs a password to allow access to it. This is almost always the Windows built-in encryption called “BitLocker”. Please see the next section, [Accessing Your Files on Your Computer’s Hard Drive Encrypted with BitLocker](#), for detailed instructions on accessing files with BitLocker encrypted drives.

**Step 4.** Continuing this example, click on “Windows”.

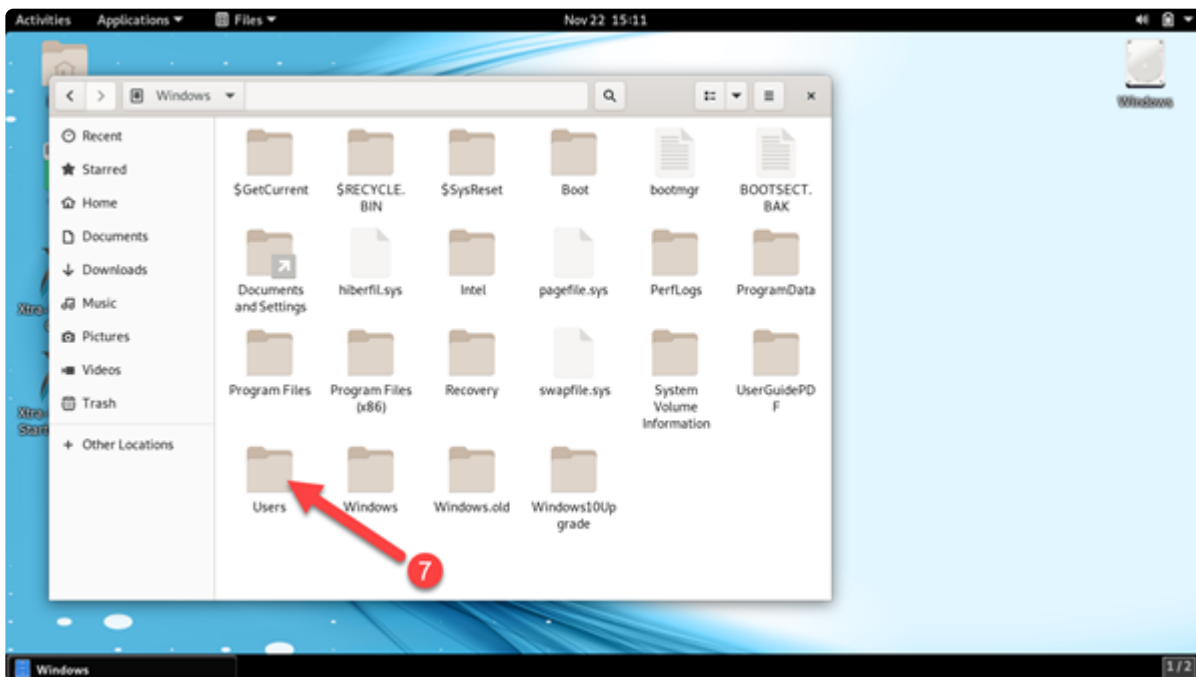


**Step 5.** Enter your user password and then click “Authenticate”.

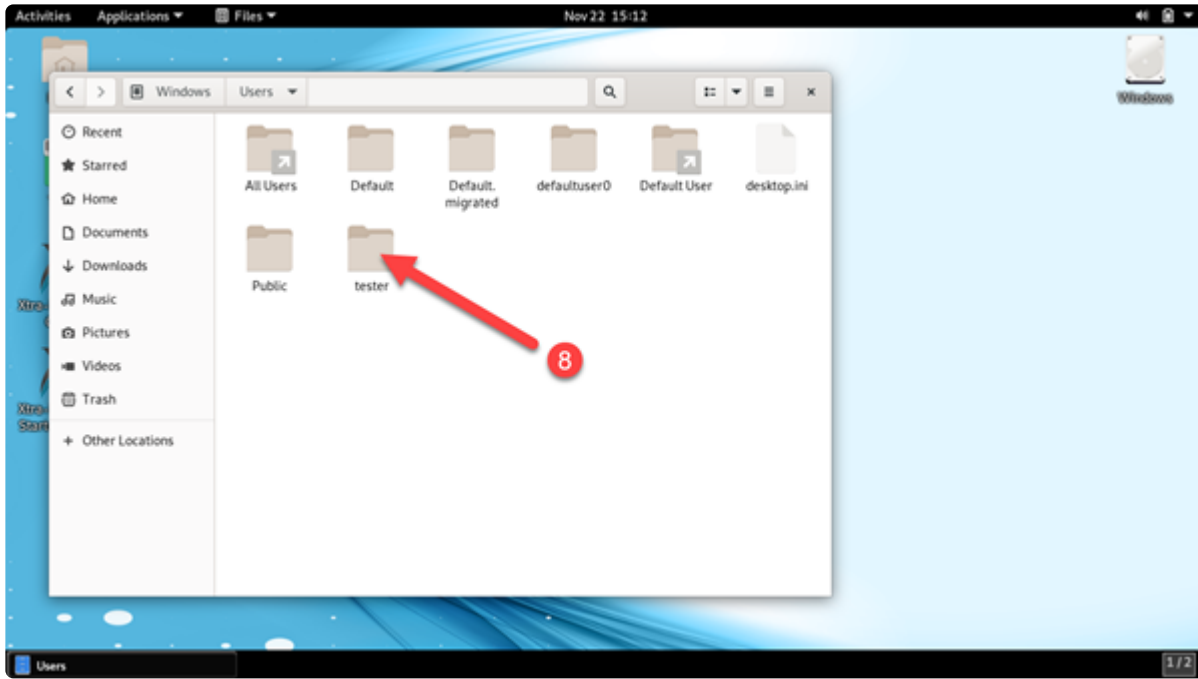




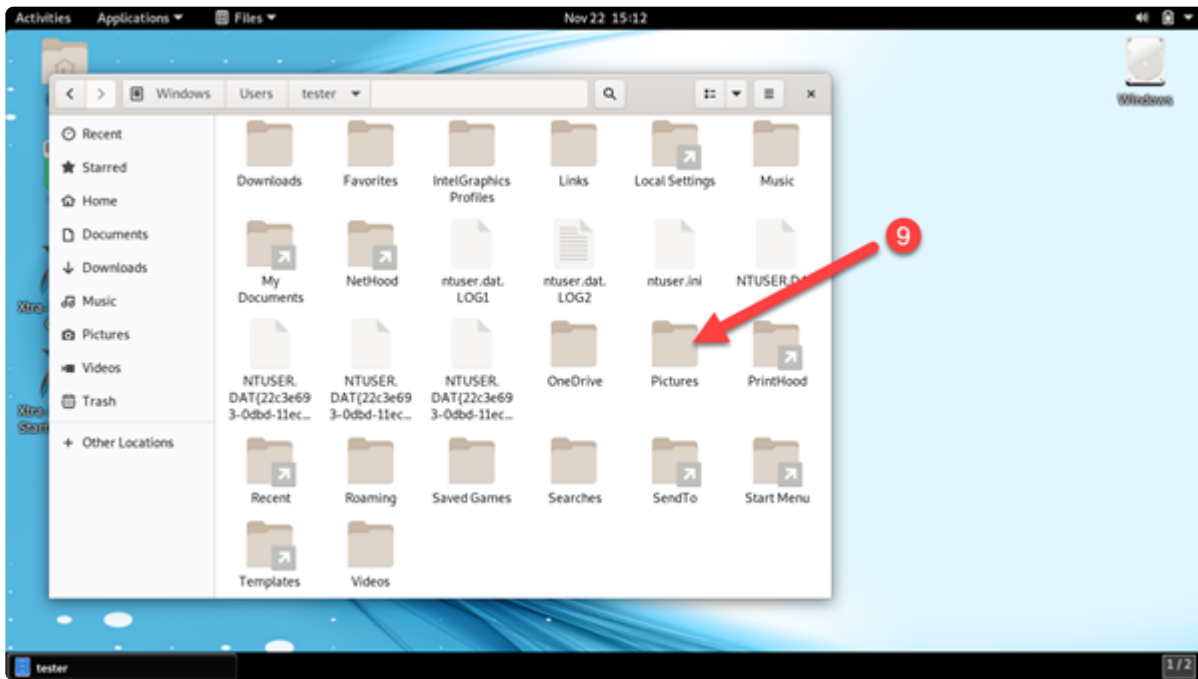
**Step 6.** You will now see the files and folders on your local hard drive that contains your files. Click on the “Users” folder.

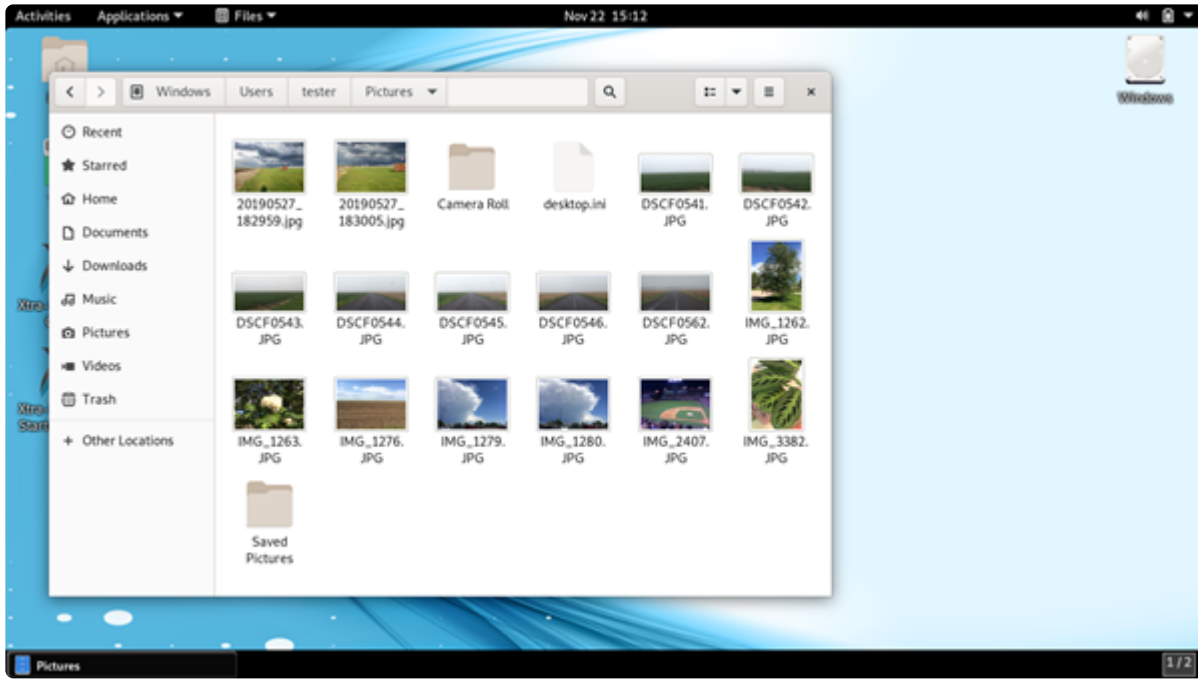


**Step 7.** Click on the folder called “tester”. “tester” is the Windows username on this computer. Instead of “tester”, you will see your Windows username.



**Step 8.** Click on “Pictures”. You should now see your photos that are on your local computer.





## 8.2. Accessing Your Files on Your Computer's Hard Drive Encrypted with BitLocker

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To access the files from your computer's hard drive (the files that you normally accessed in Windows), you can use the "Files" application.

However, if your Windows hard drive is encrypted with BitLocker, a password key is needed to access the drive from Xtra-PC® Ultra.

If you know your password key for BitLocker, you can skip to the section, [Accessing Your Files in Xtra-PC® Ultra](#)

Most commonly, your Windows computer already came pre-configured with BitLocker enabled and, thus, you don't know the BitLocker password recovery key. If this is the case for you, please follow the steps in the next section to get the password key. You will need to boot back into your Windows operating system to perform the steps.

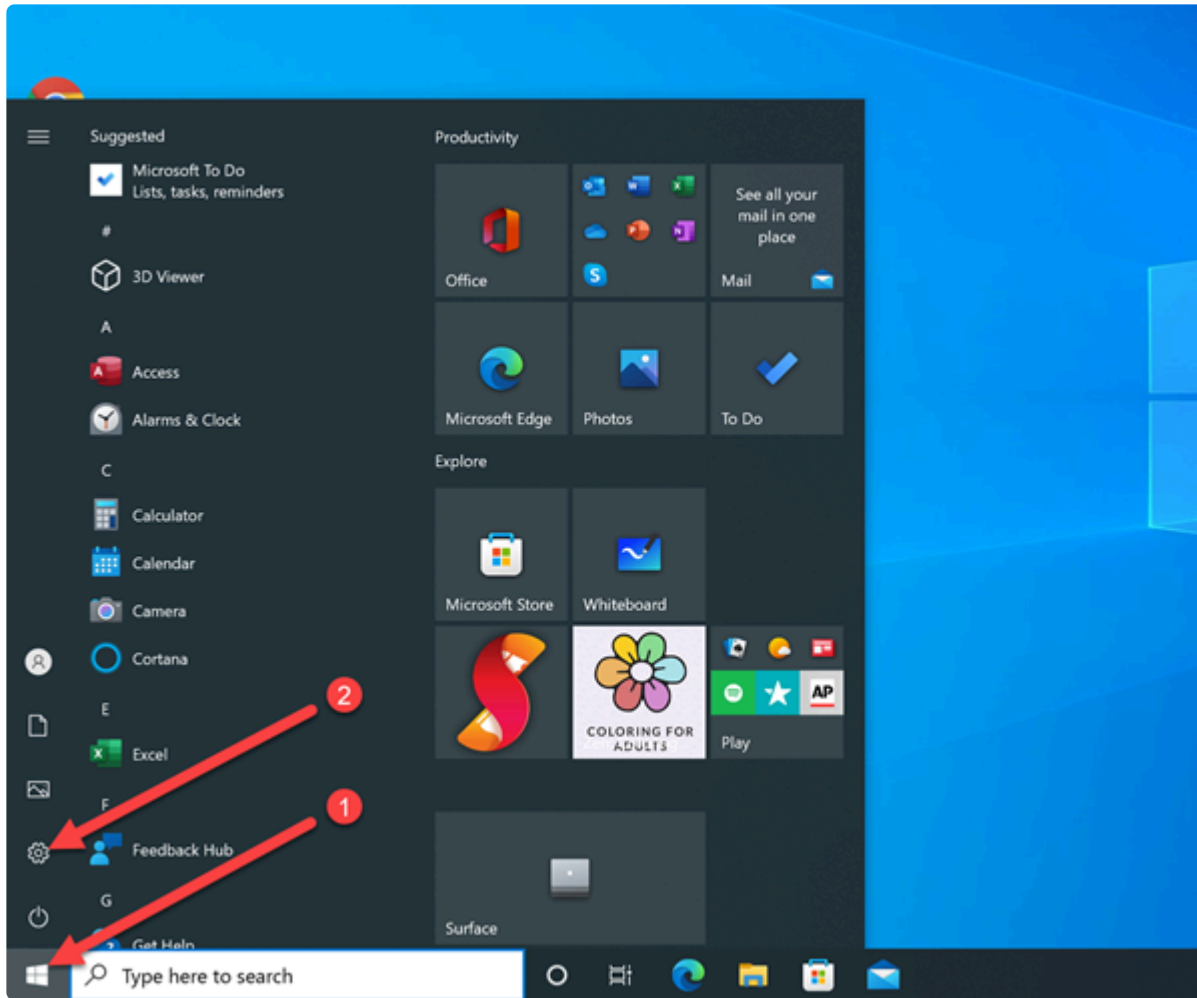
For more information on BitLocker, please [click here](#).

Also, these instructions are located on the [Xtra-PC® website](#).

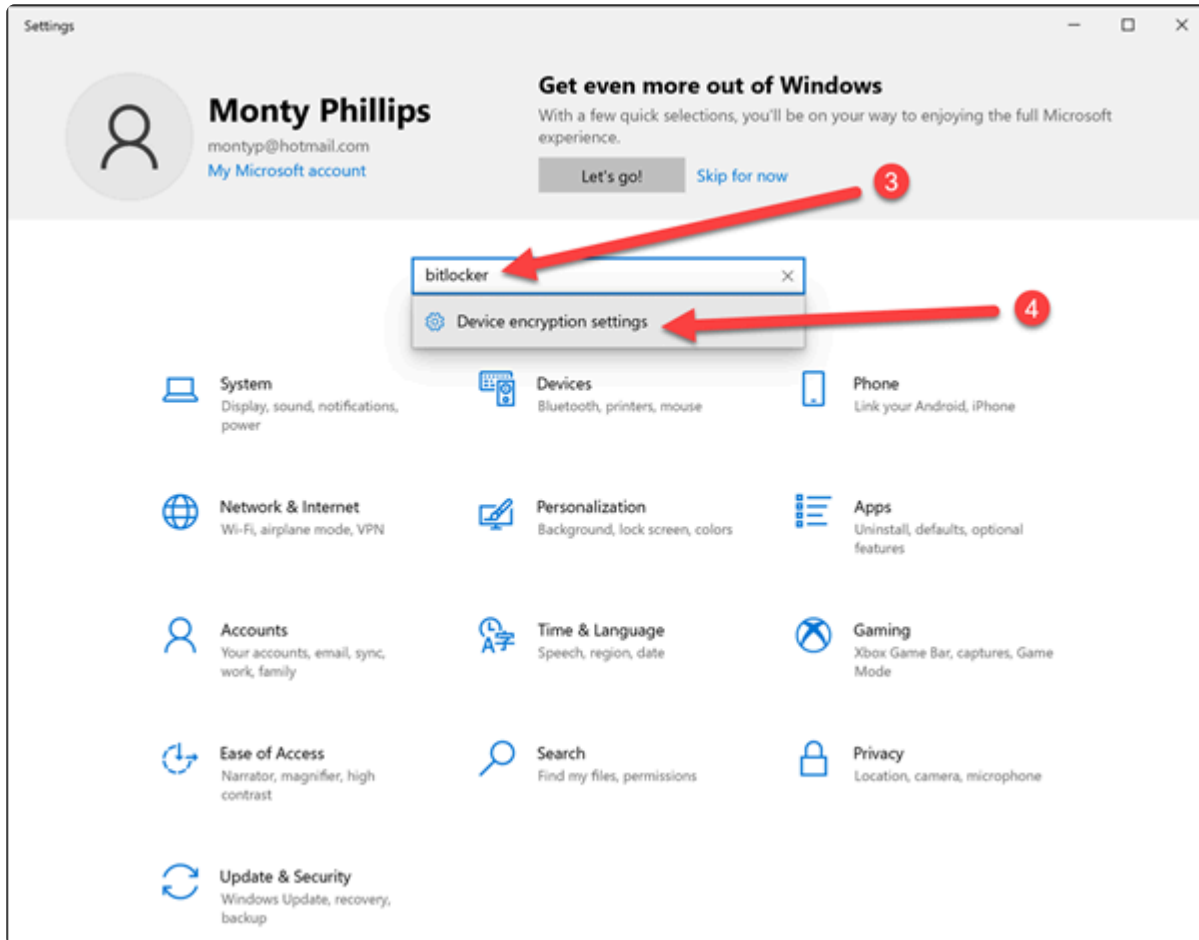
### Obtaining Your BitLocker Recovery Key

**Step 1.** If you have not already, plug your Xtra-PC® Ultra into a USB slot on your computer.

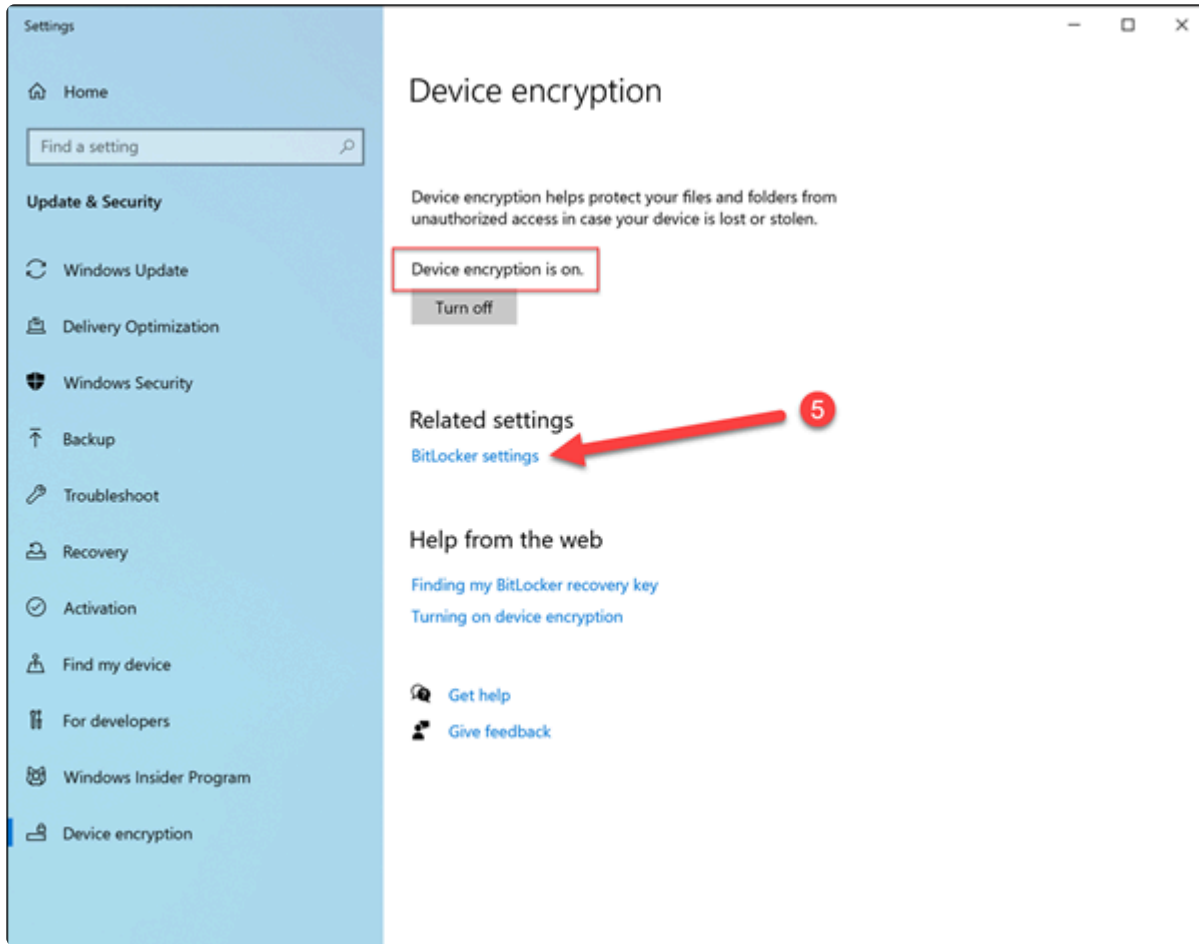
**Step 2.** In Windows, click on the Start menu, and then on Settings.



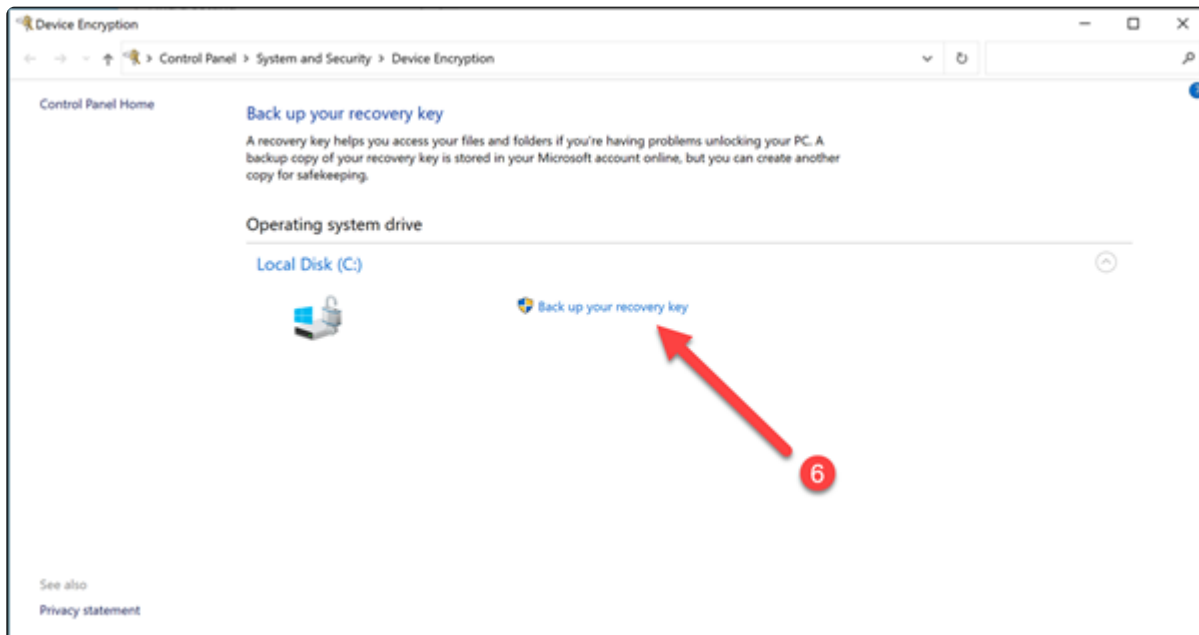
**Step 3.** Search for “BitLocker” and then click on “Device encryption settings”.



**Step 4.** If BitLocker is enabled, you will see the message “Device encryption is on.” Click on “BitLocker settings”.



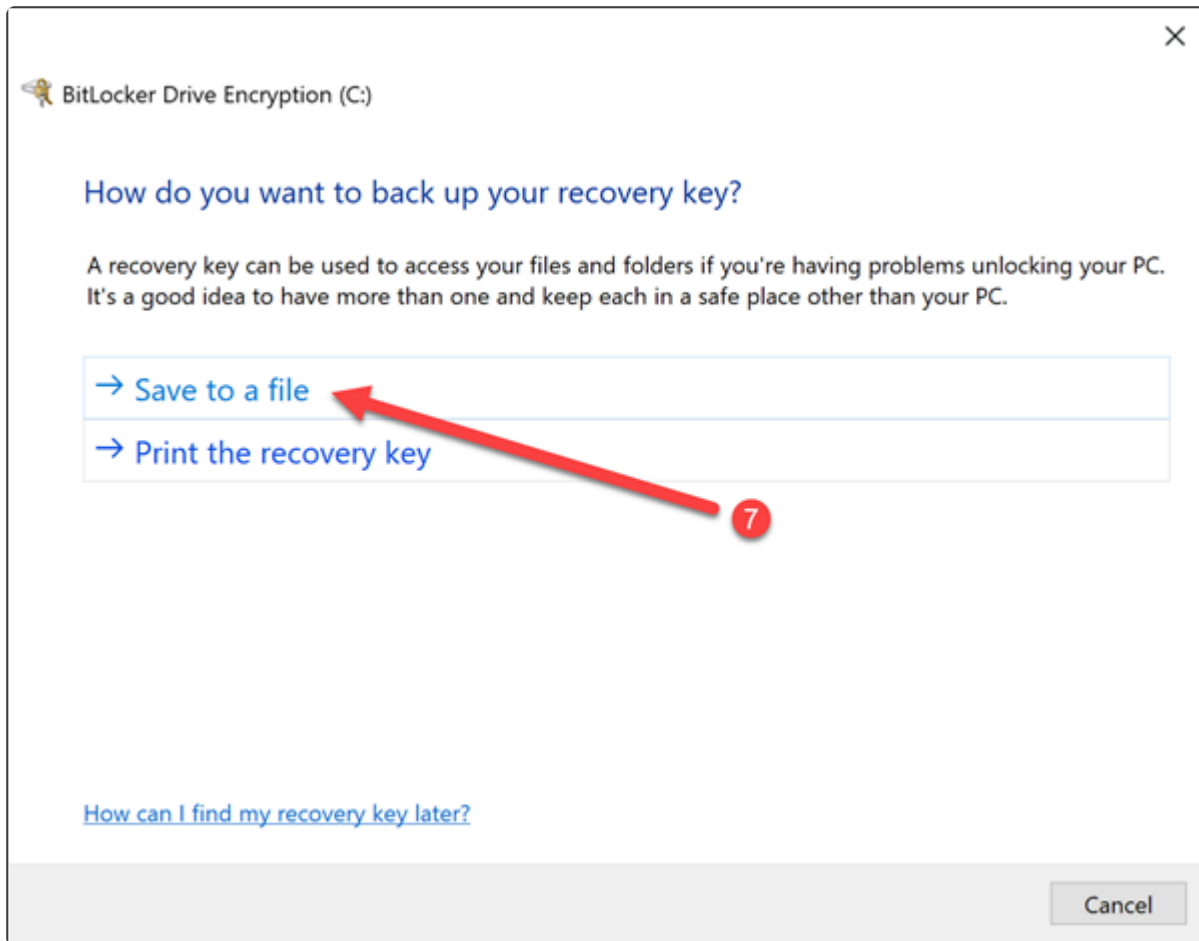
**Step 5.** Click on “Back up your recovery key”.



**Step 6.** You can choose to print your key and manually enter it in, or you can save the file directly to your Xtra-PC® Ultra drive so you will be able to copy and paste the key in Xtra-PC® Ultra. In this example, we

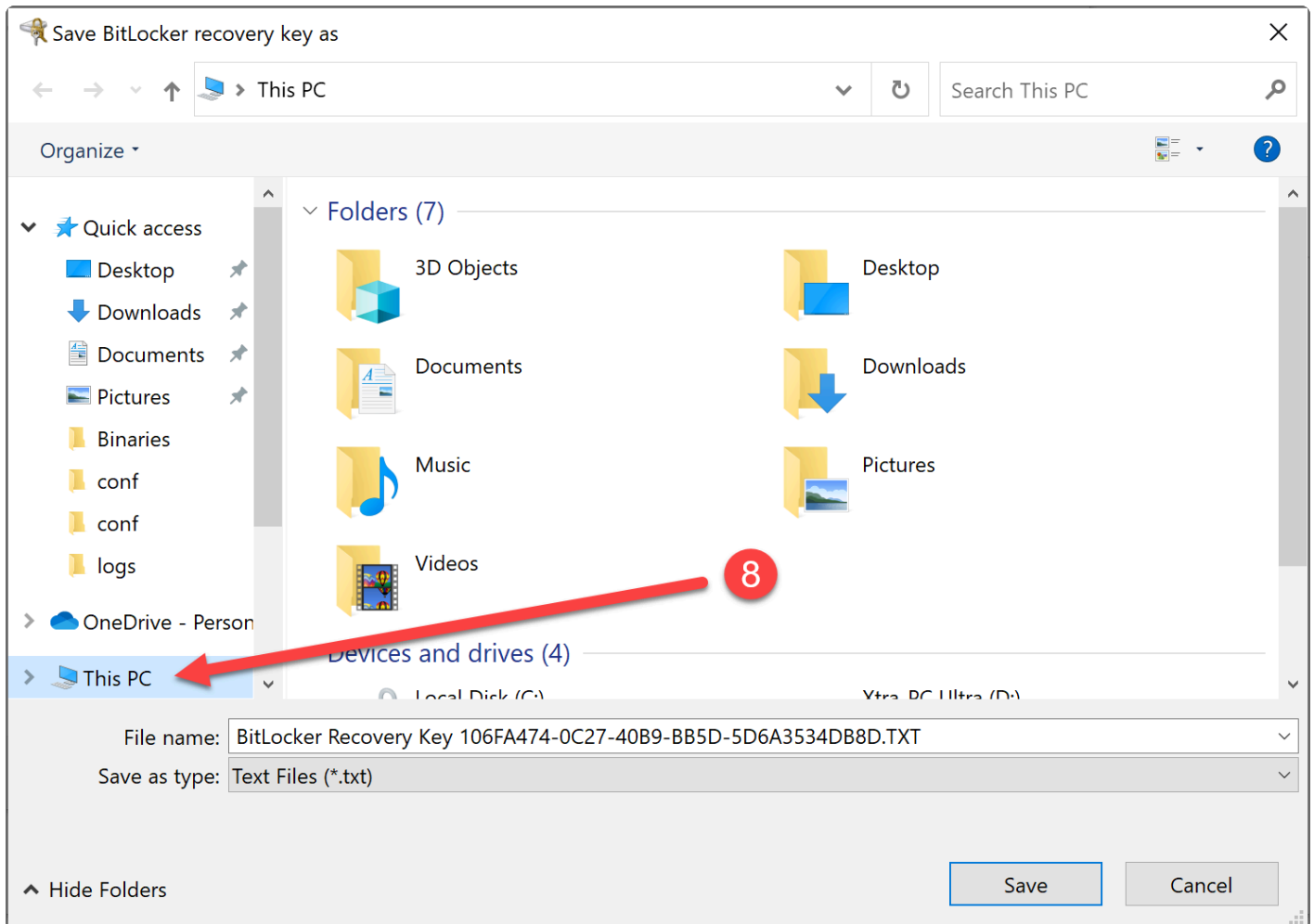
will save the file directly to the Xtra-PC® Ultra drive.

**Step 7.** Click on “Save to a file”.

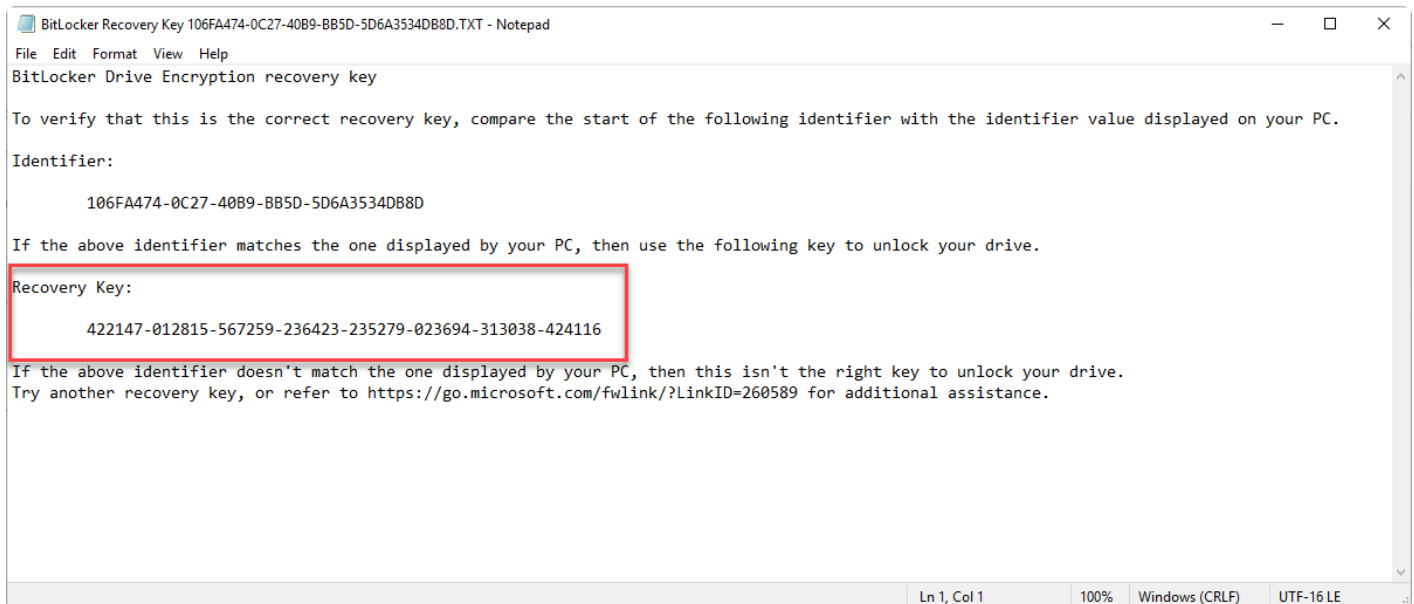
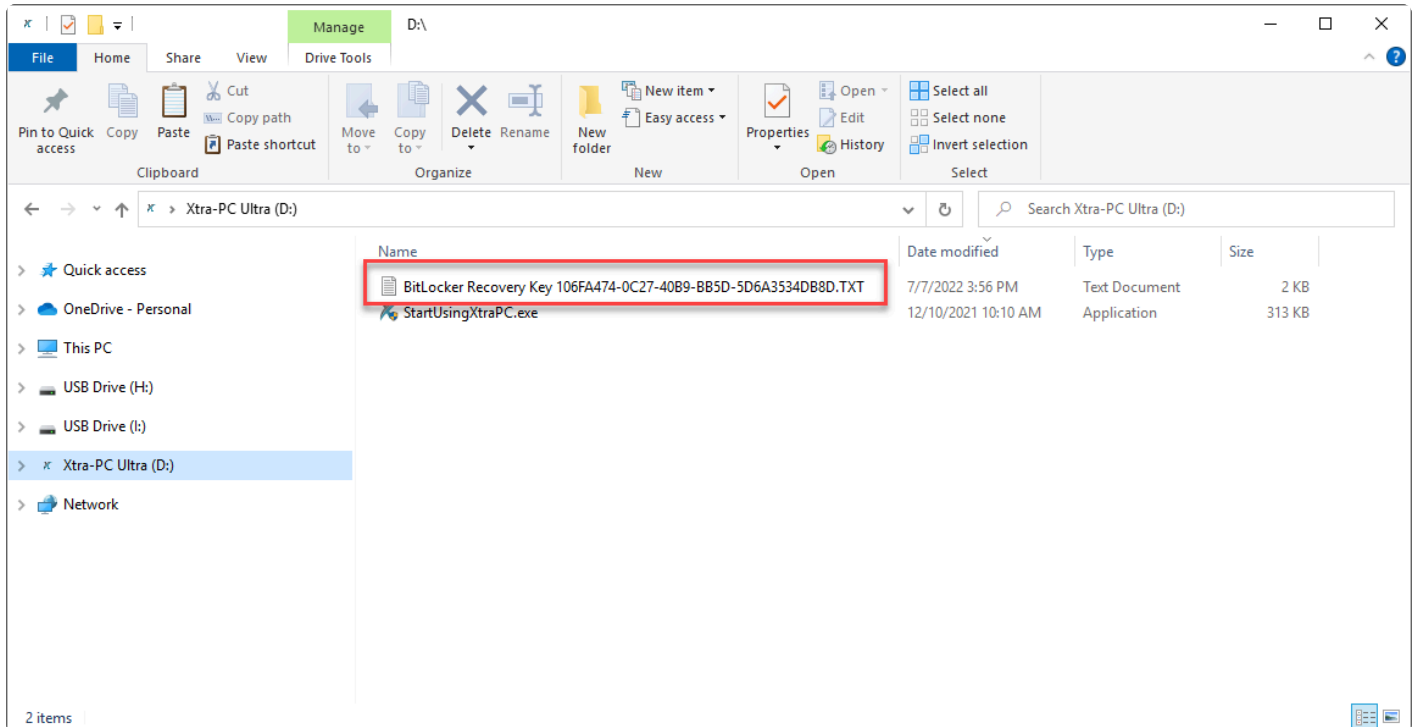


**Step 8.** In the left-hand column, expand “This PC” if needed, choose the Xtra-PC® Ultra drive, then click “Save”.

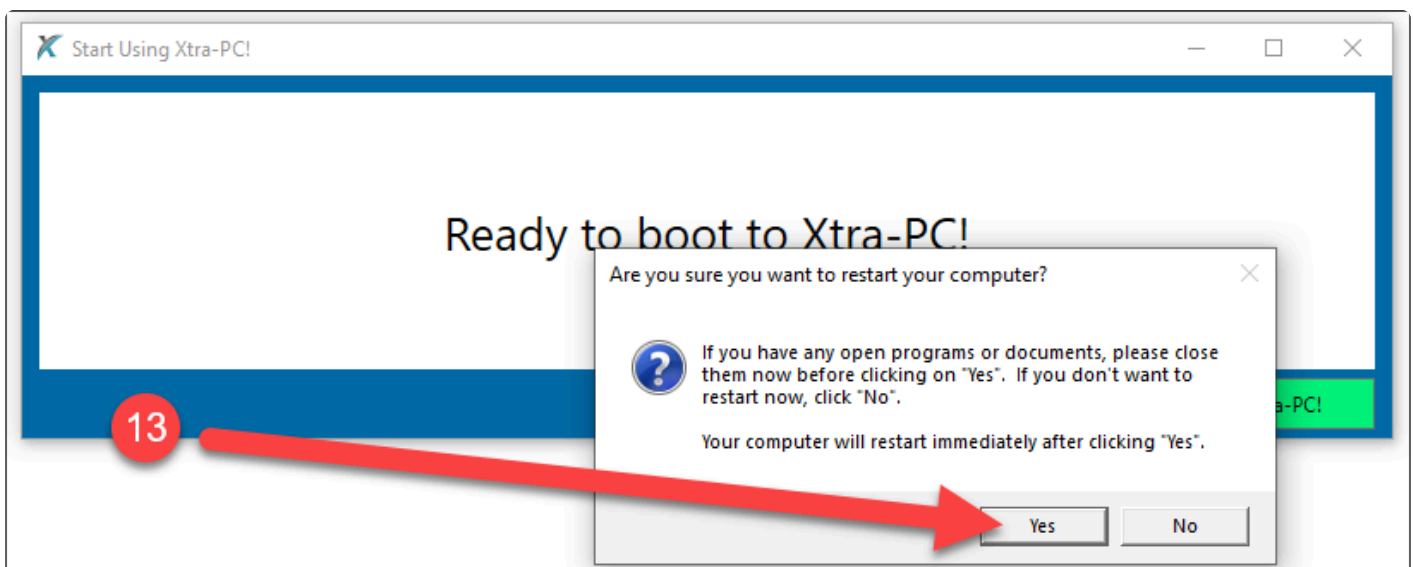
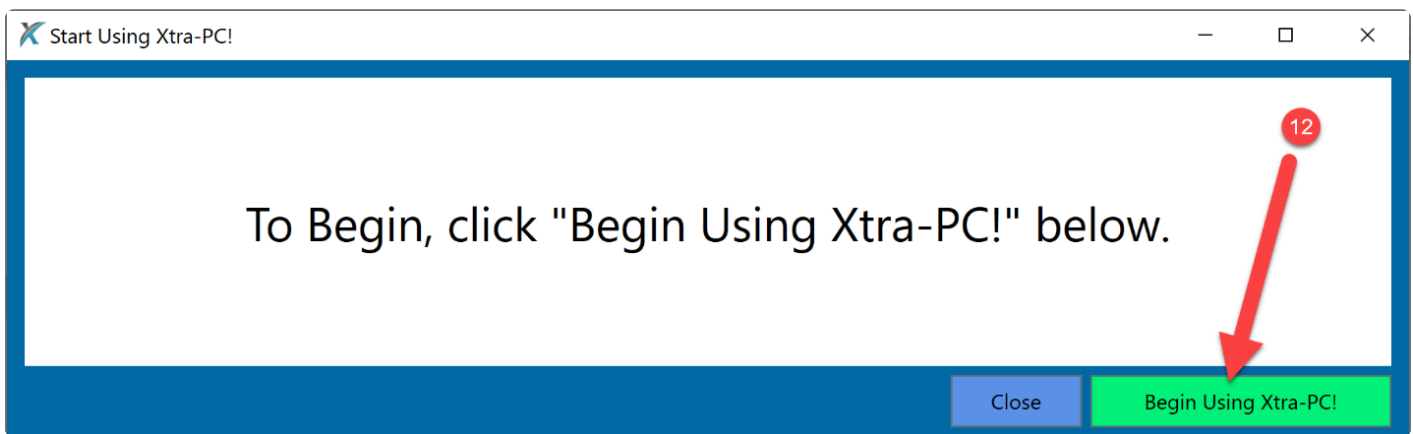
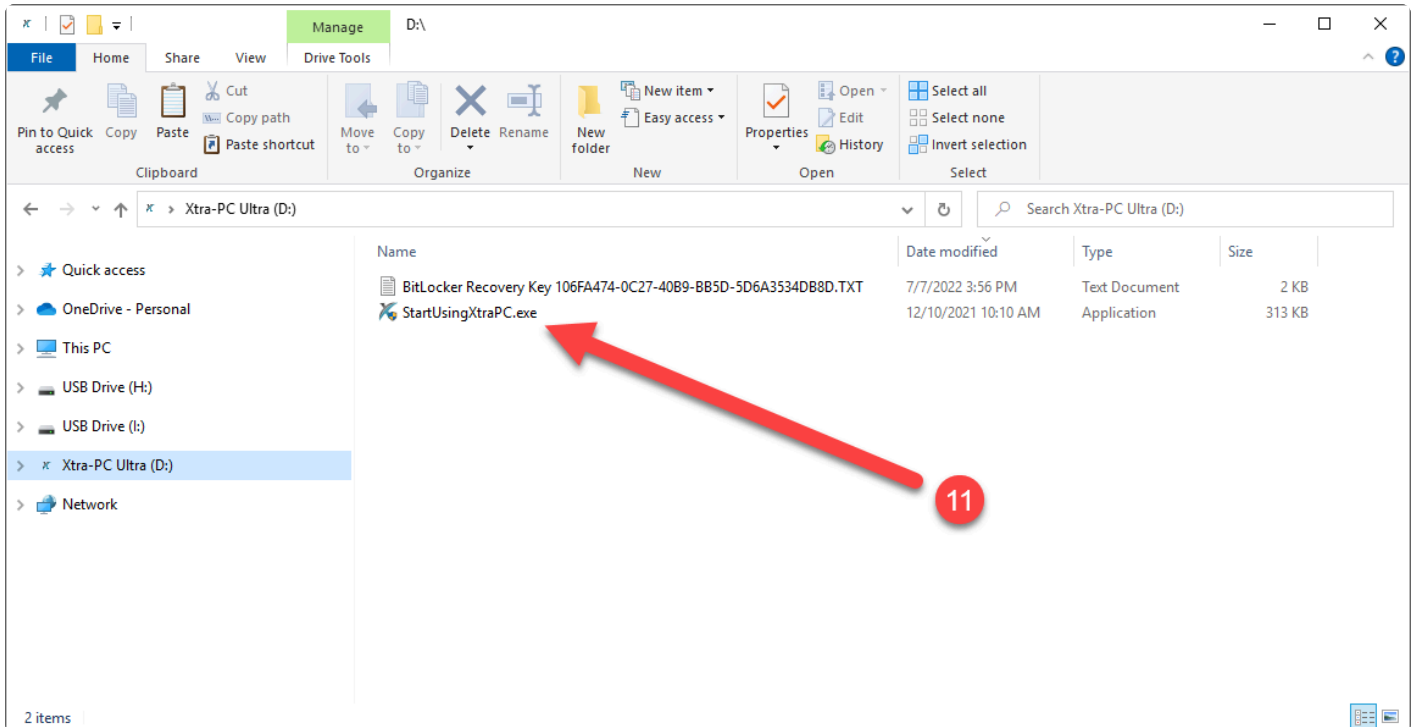




**Step 9.** You should now see your BitLocker key file on the Xtra-PC® Ultra drive. You can open it to view the BitLocker Recovery Key.

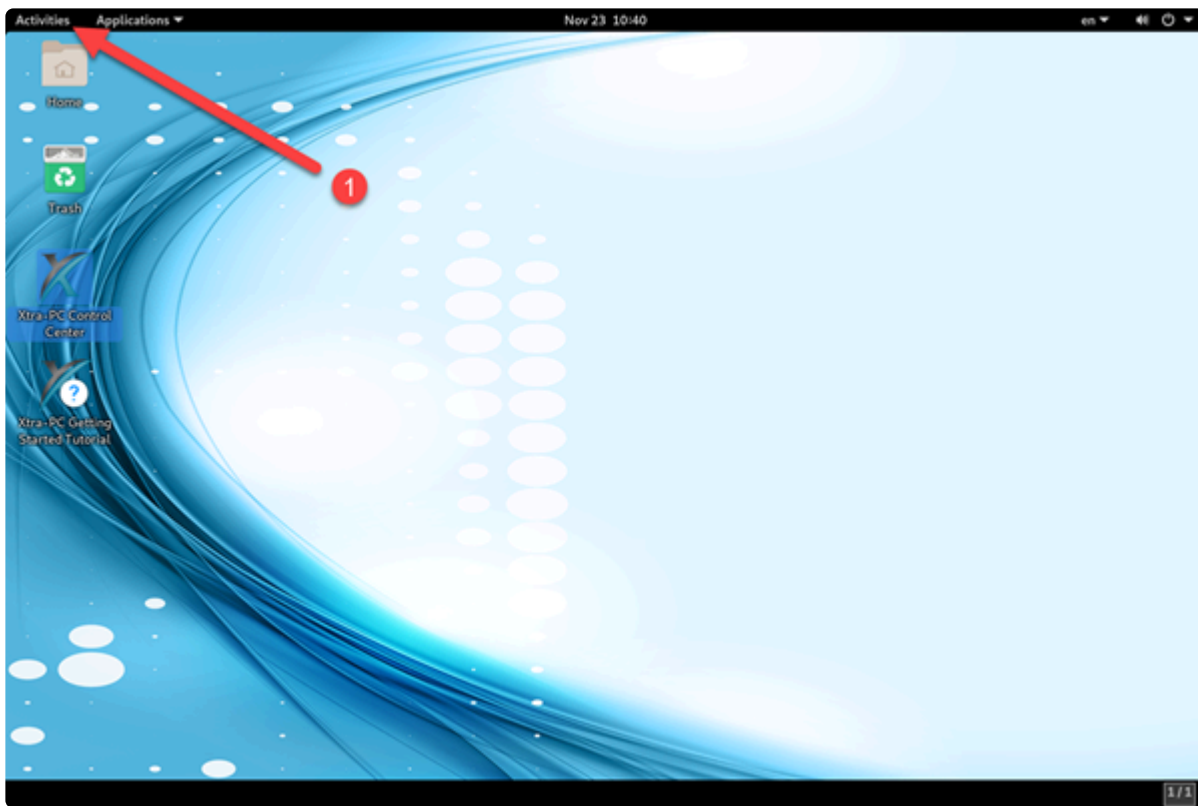


**Step 10.** Now, you can boot into Xtra-PC® Ultra by running StartUsingXtraPC.exe.

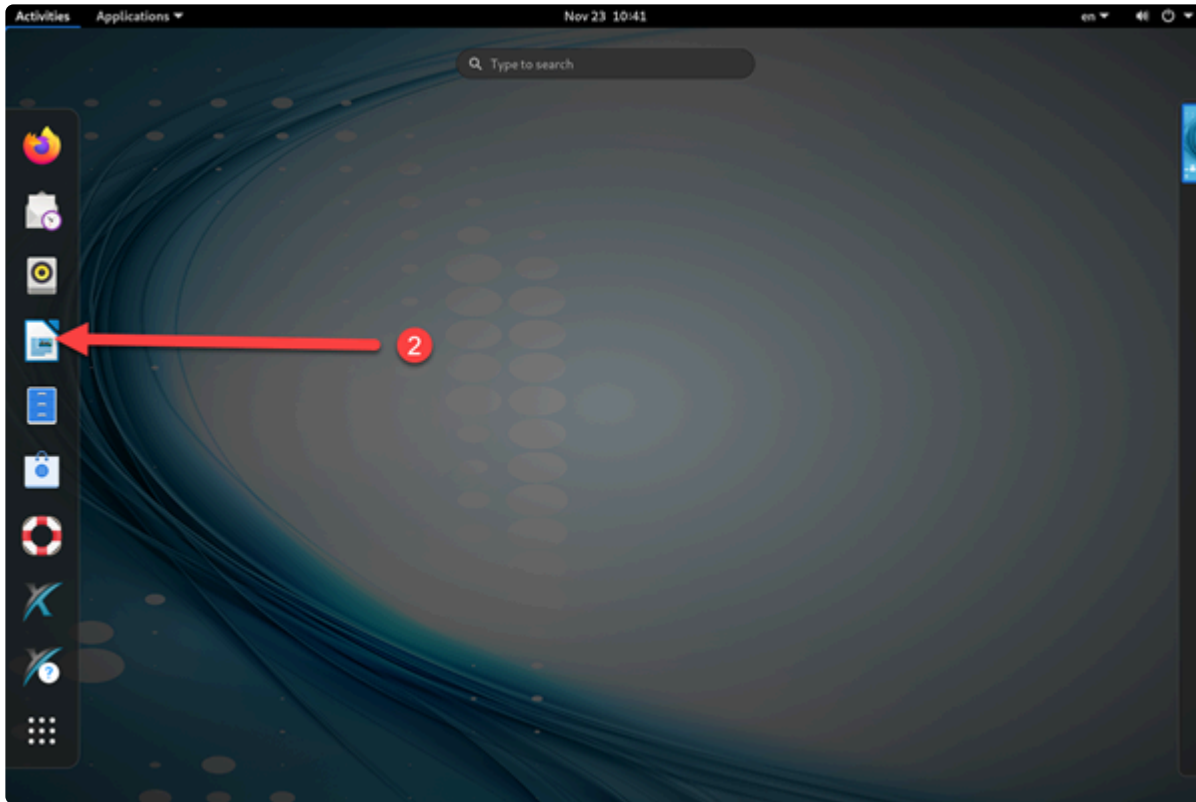


## 8.3. Accessing Your Files in Xtra-PC® Ultra

**Step 1.** Click on the “Activities” menu.

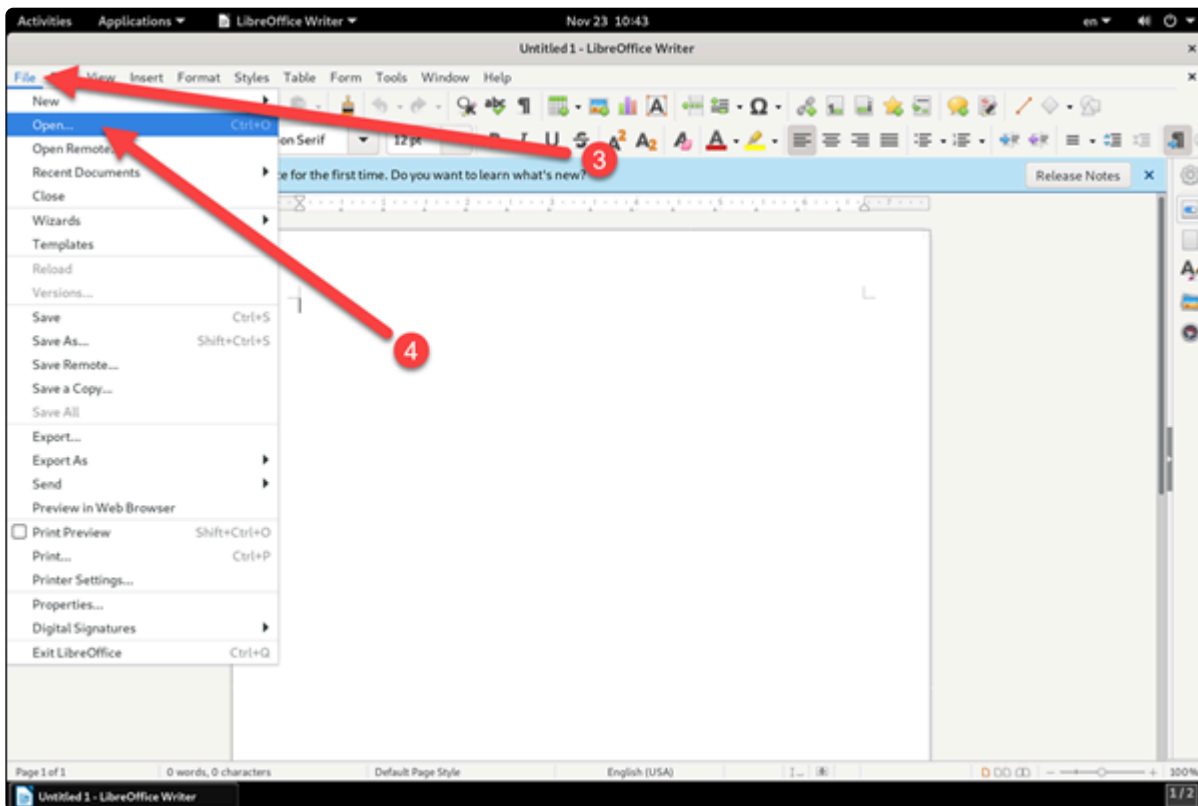


**Step 2.** Click on the LibreOffice Writer application icon.

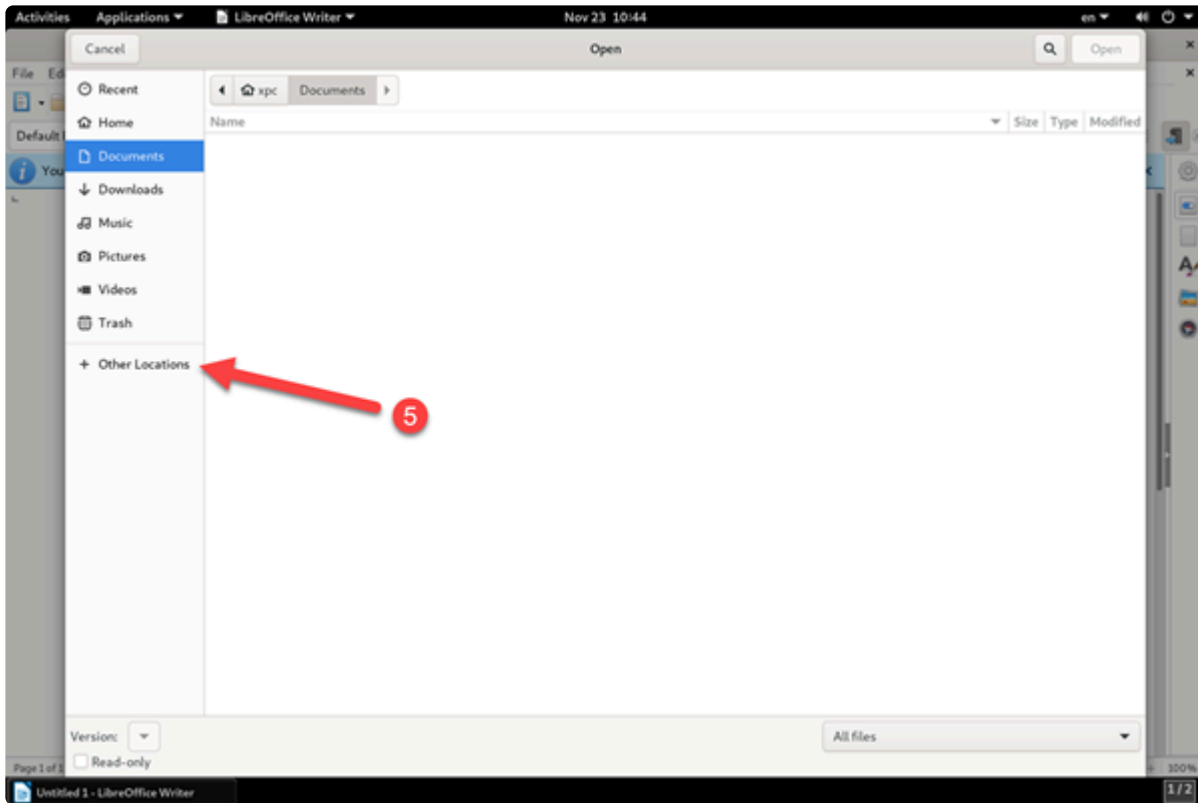


**Step 3.** Open the BitLocker Recovery key file and copy the BitLocker Recovery Key you saved to the Xtra-PC drive from Windows.

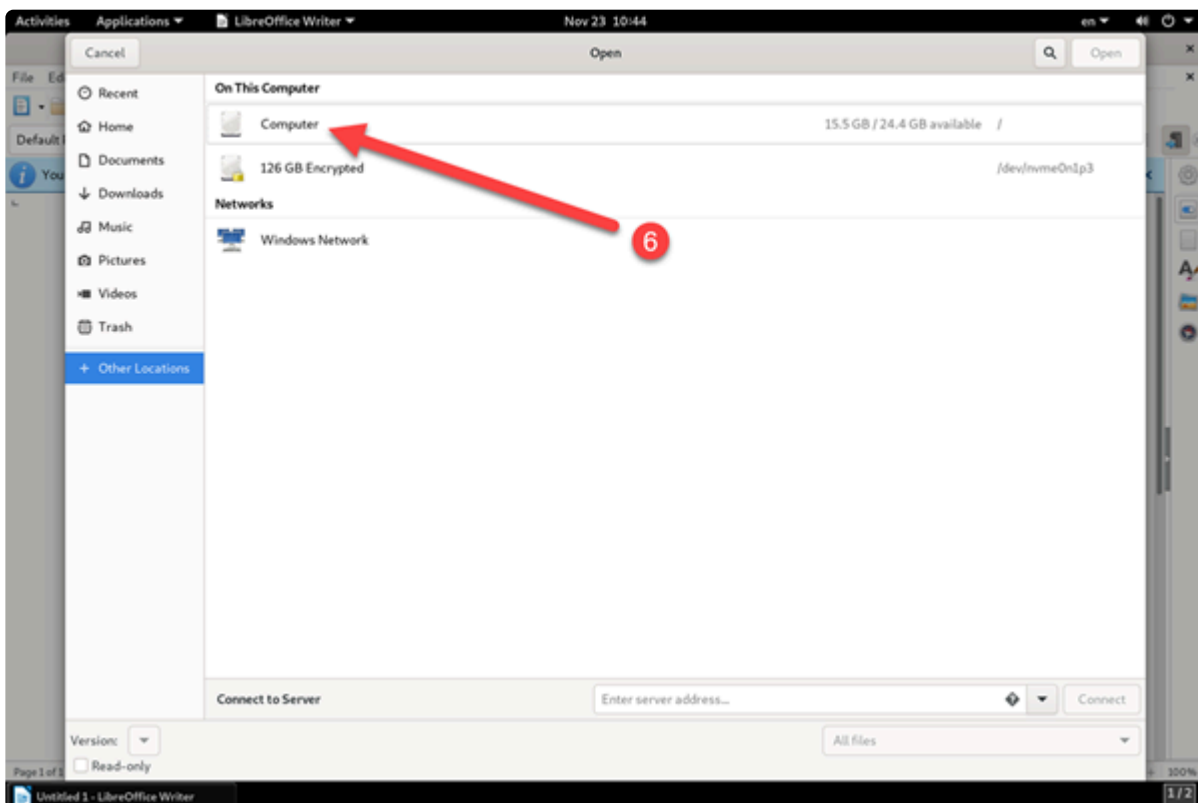
- Click on “File”, then “Open...”.



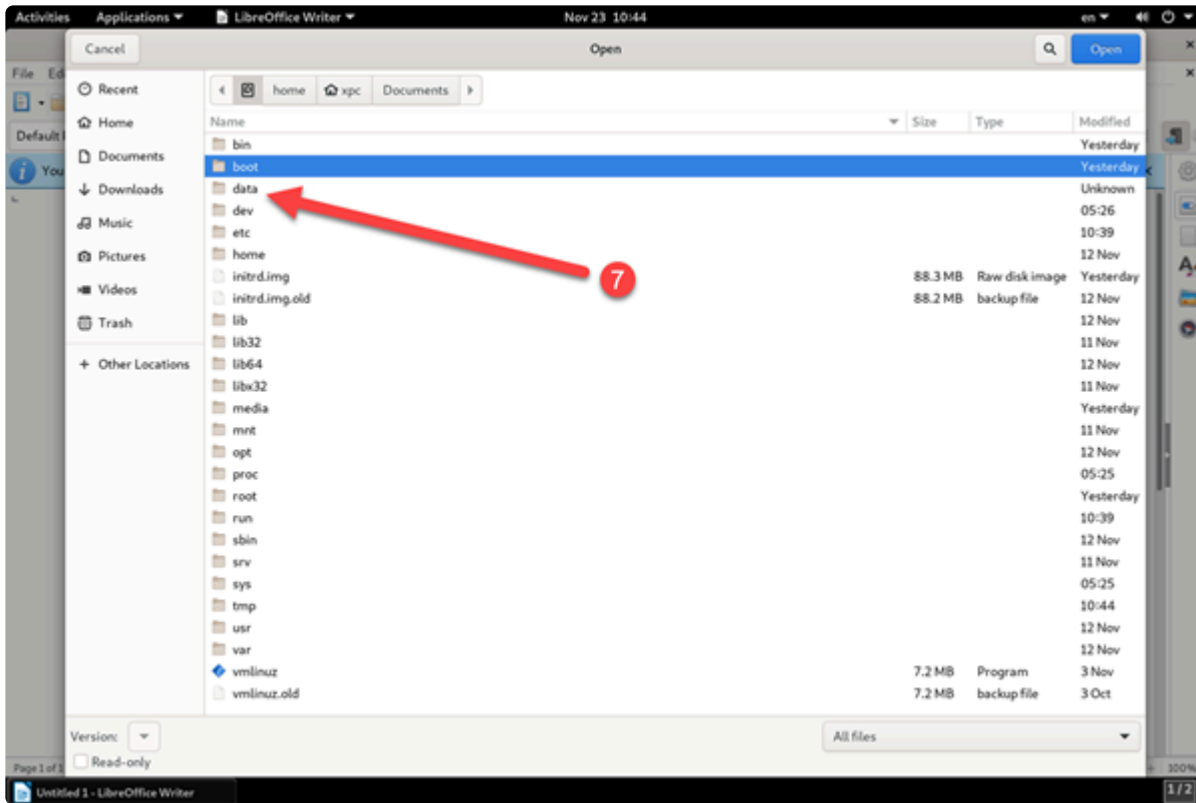
- Click on “Other Locations”.



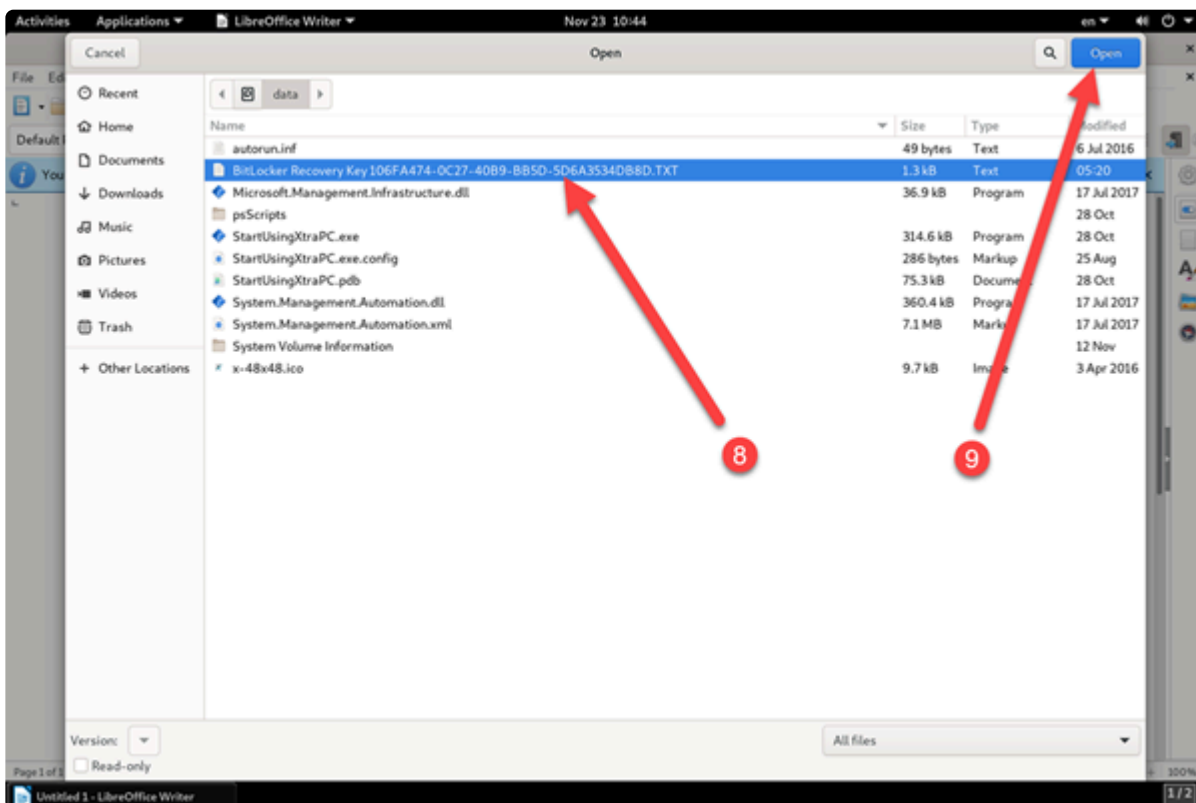
- Click on “Computer”.

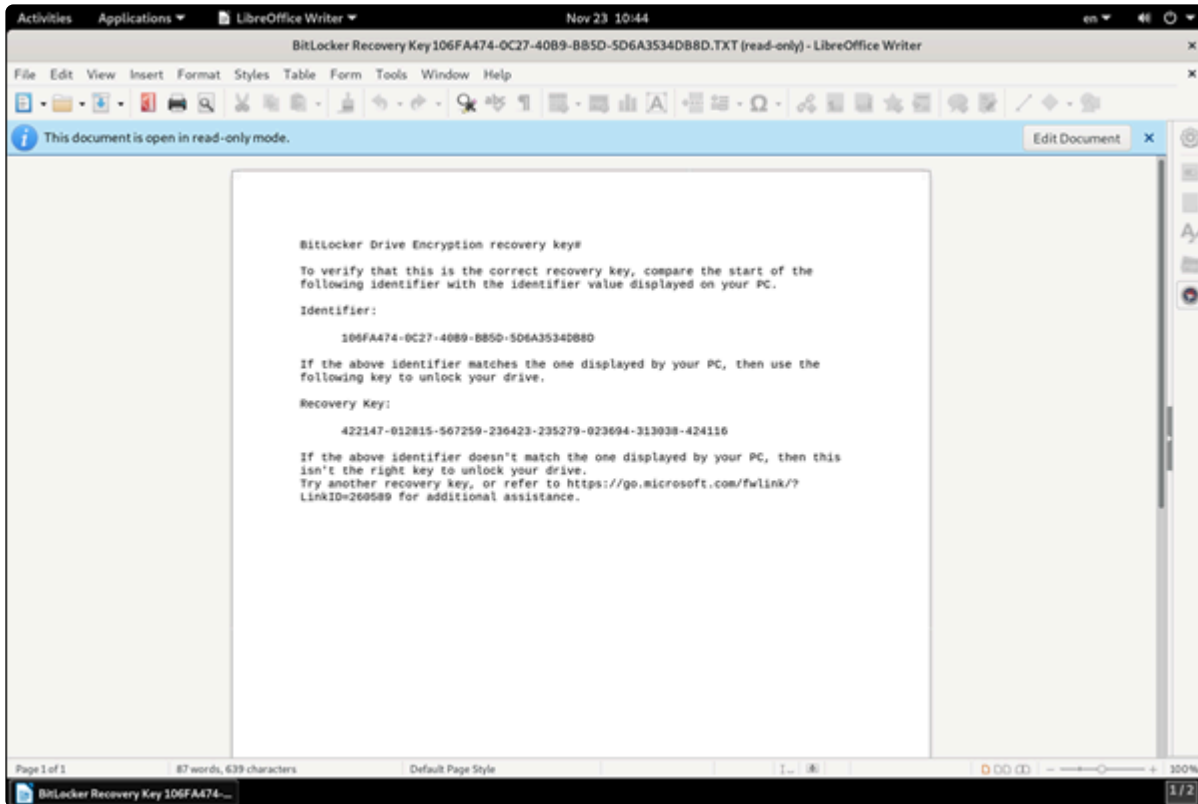


- Double-click on “data”.

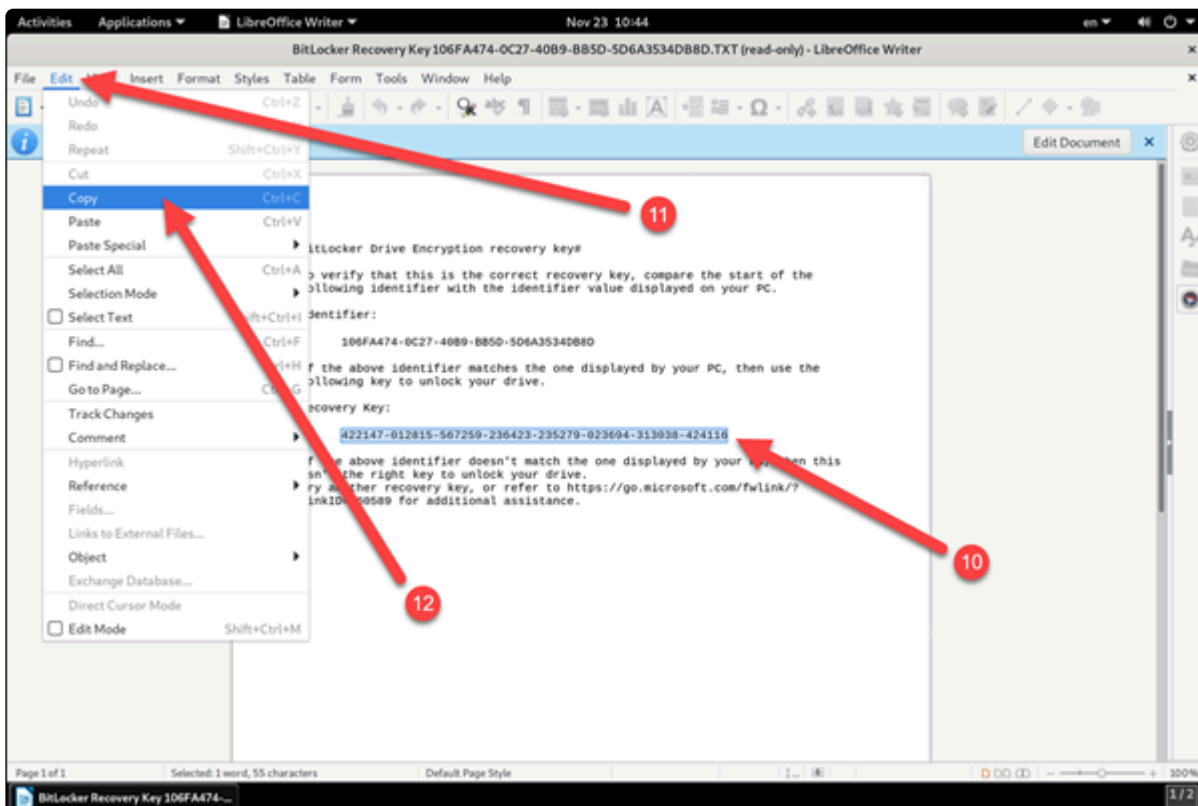


- Select the BitLocker Recovery Key file and then click on “Open”.



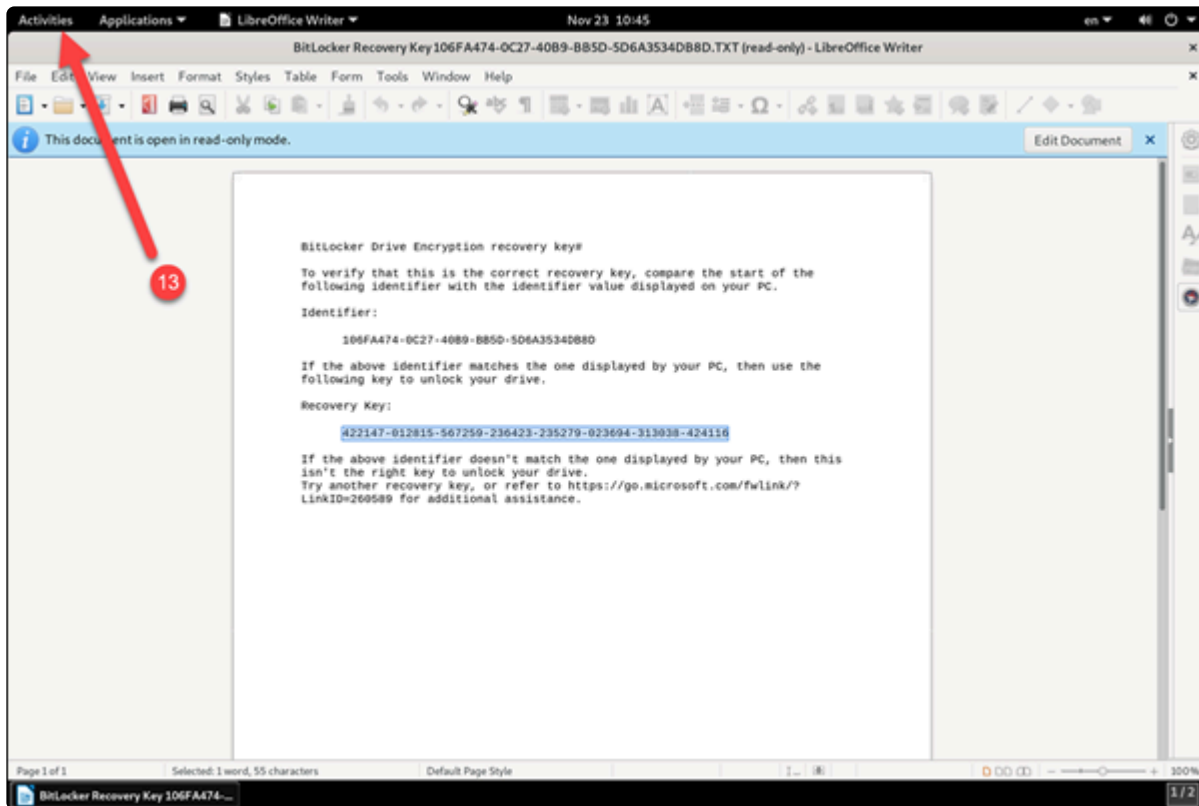


- Select the Recovery Key, then “Edit”, then “Copy”.

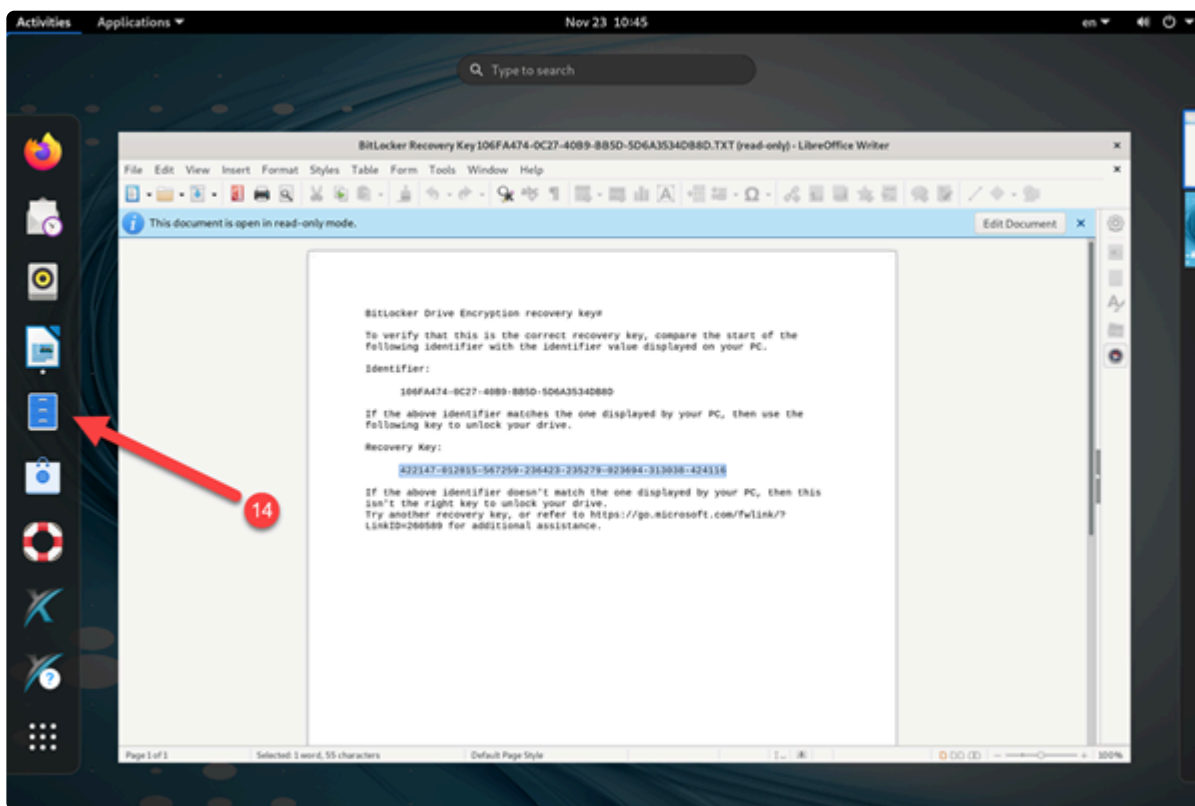


**Step 4.** Click on the “Activities” menu again.

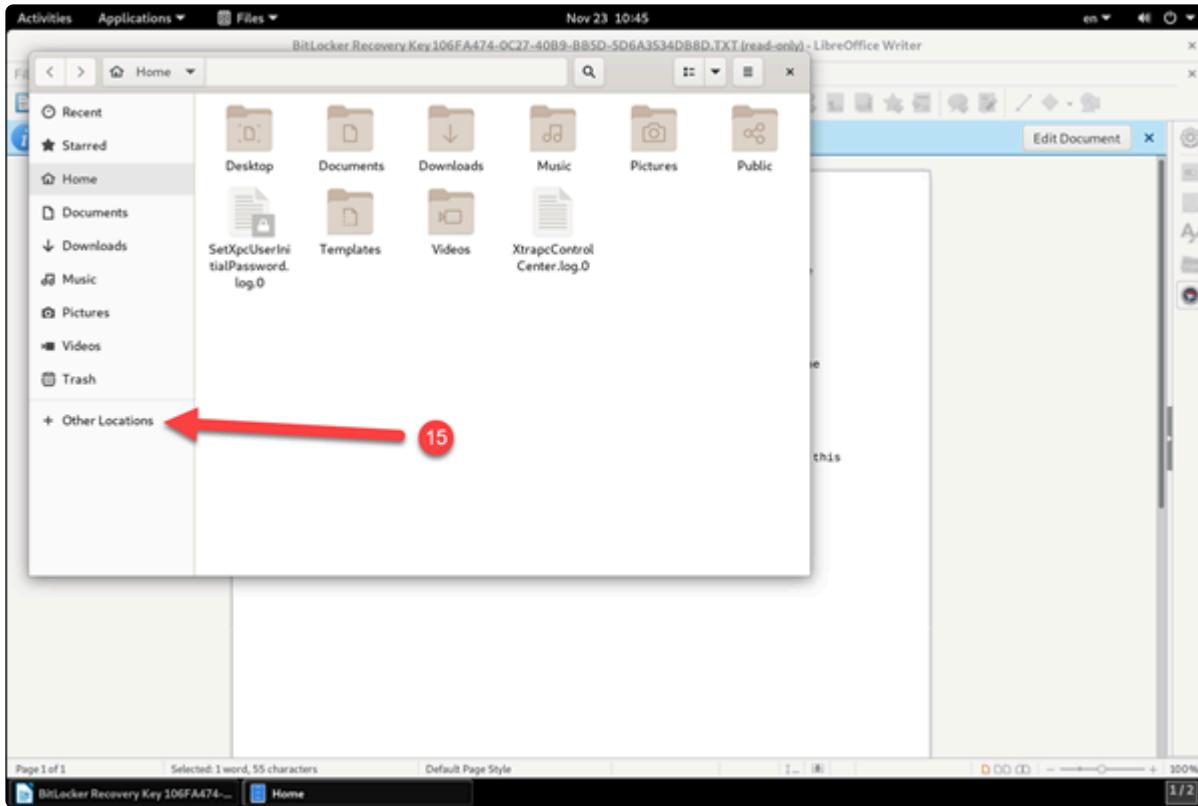




**Step 5.** Click on the “Files” Application icon.



**Step 6.** Click on “Other Locations”.

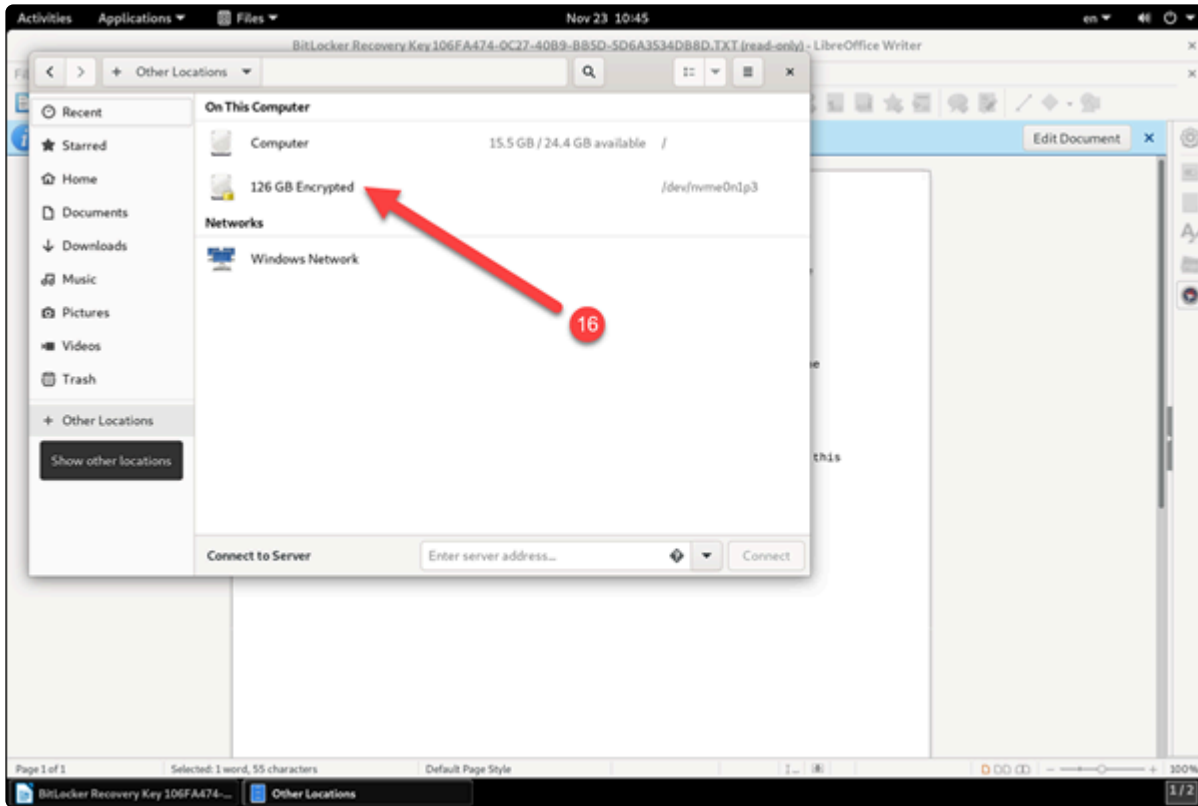


Under the section called “On This Computer”, you will see all your hard drives. The first listed called “Computer” is the Xtra-PC drive. Any other drives listed below this are your computer’s hard drive(s).

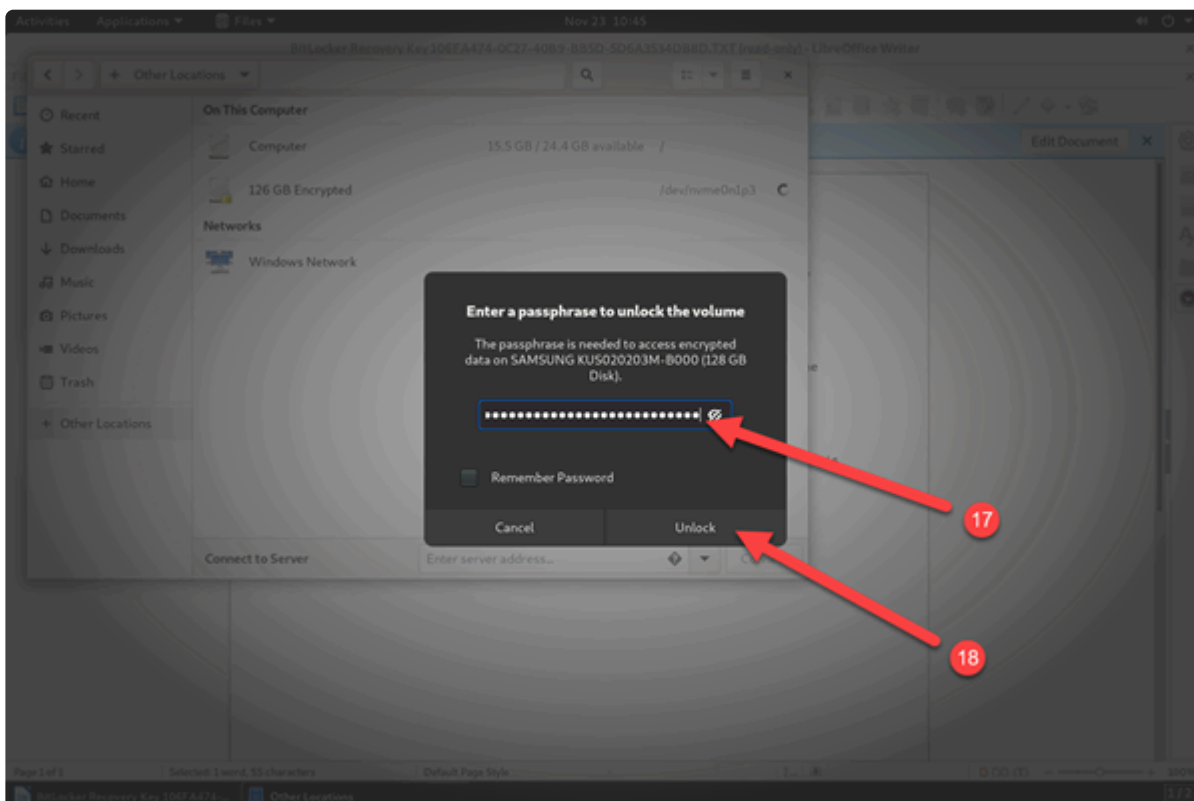
In this example, there is a drive called “126 GB Encrypted”. This is the Windows operating system hard drive on this computer and the one we want to access our photos on.

Also, note that the icon for “126 GB Encrypted” has a padlock symbol on it and says “Encrypted”. This indicates the drive is encrypted and you will need the BitLocker password key access to it.

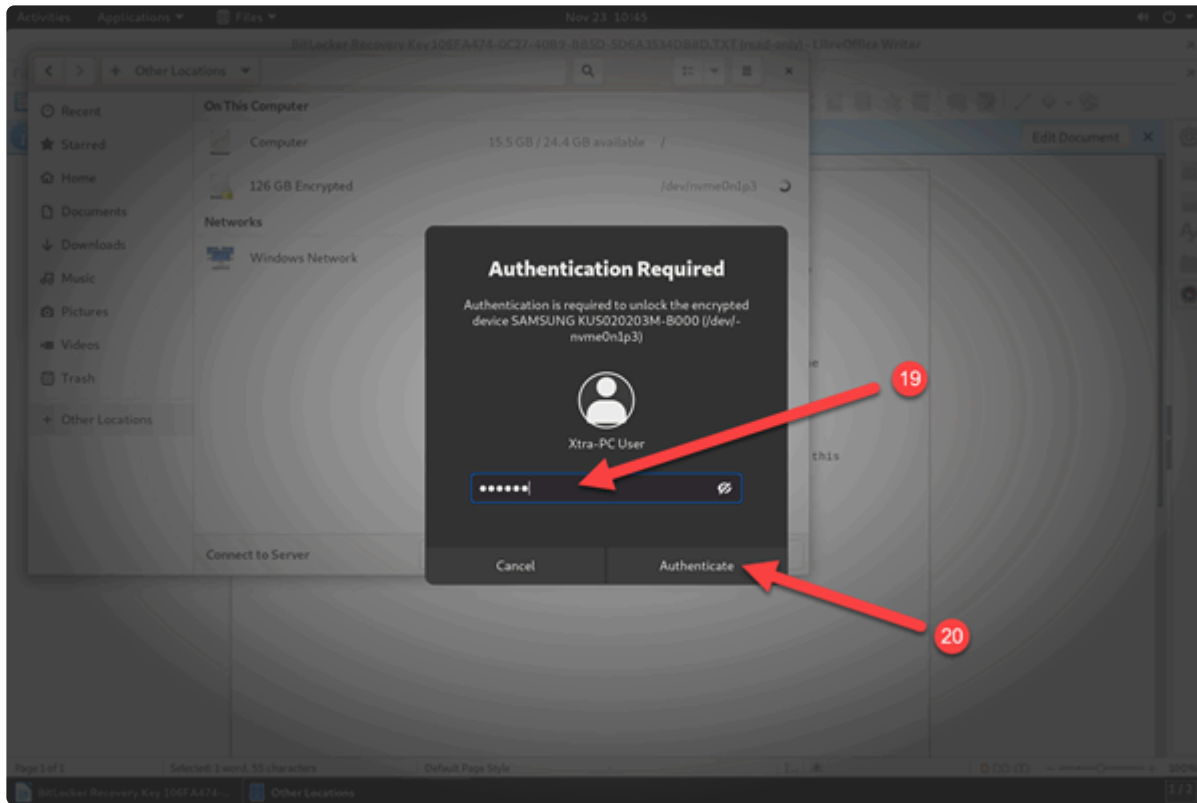
**Step 7.** Continuing this example, click on “126 GB Encrypted”.



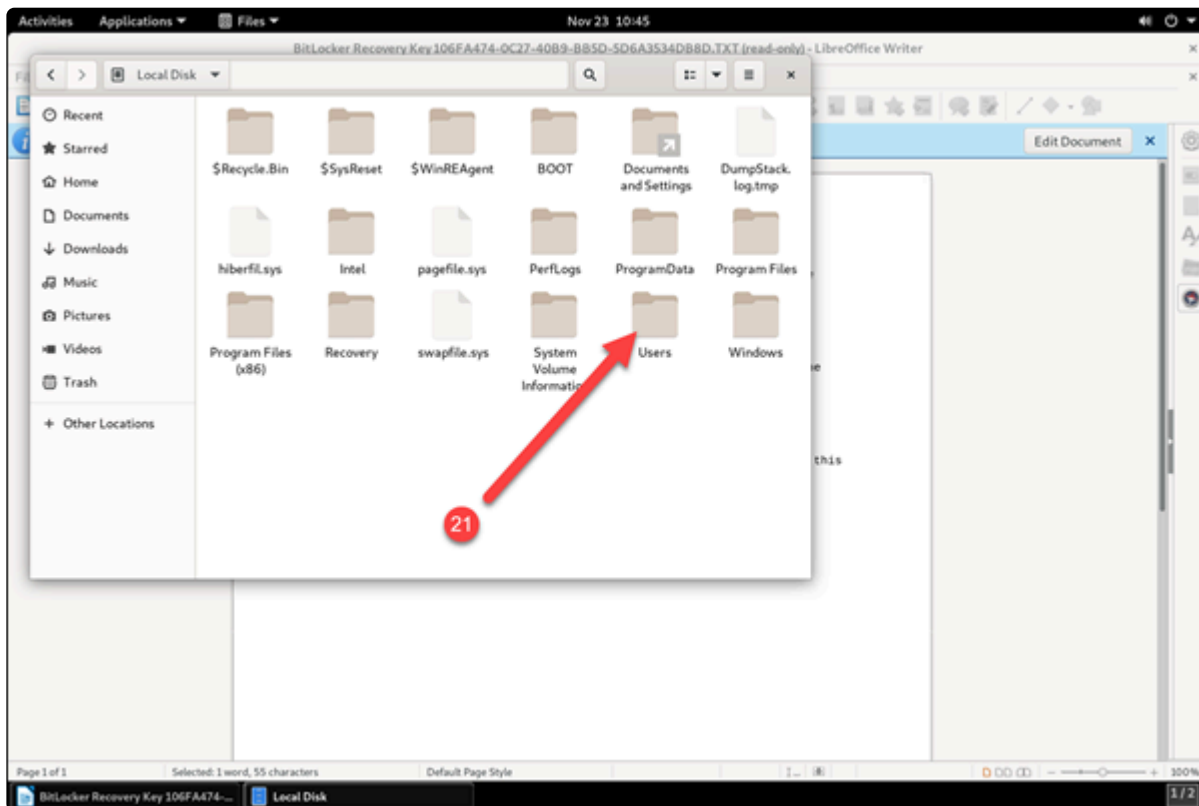
**Step 8.** You will be prompted to enter the passphrase for the drive in order to access it. This is where you need to enter the BitLocker Recovery Key. Since we just opened and copied the key, we can simply click in the passphrase field and paste the key by pressing the Ctrl Key + v. Then, click “Unlock”.



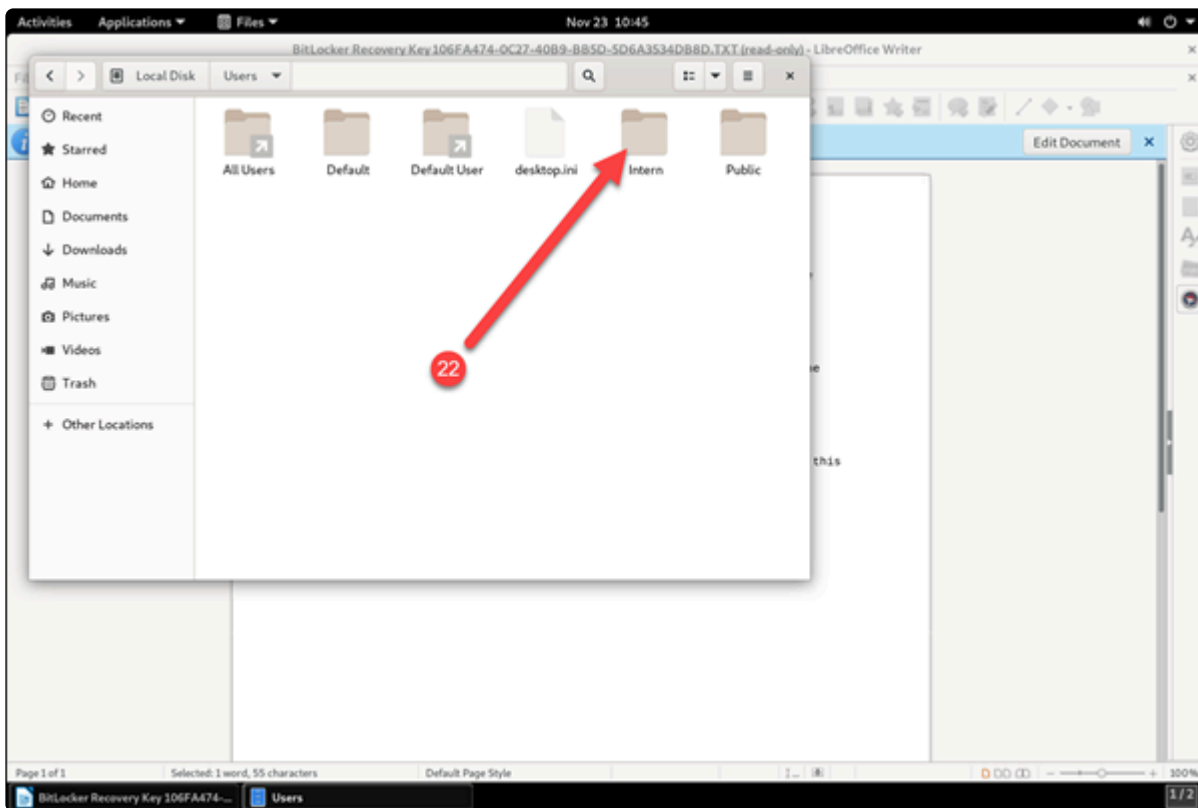
**Step 9.** Enter your user password and then click “Authenticate”.



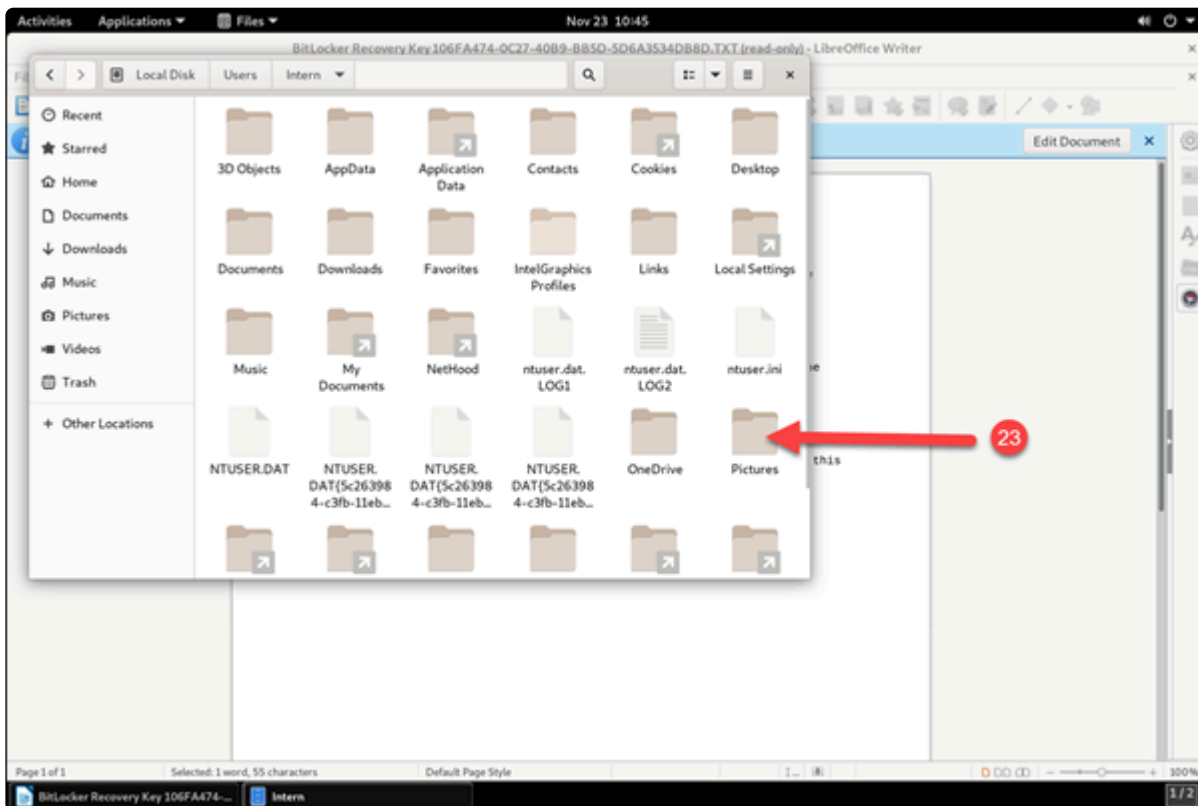
**Step 10.** You will now see the files and folders on your local hard drive that contains your files. Click on the “Users” folder.

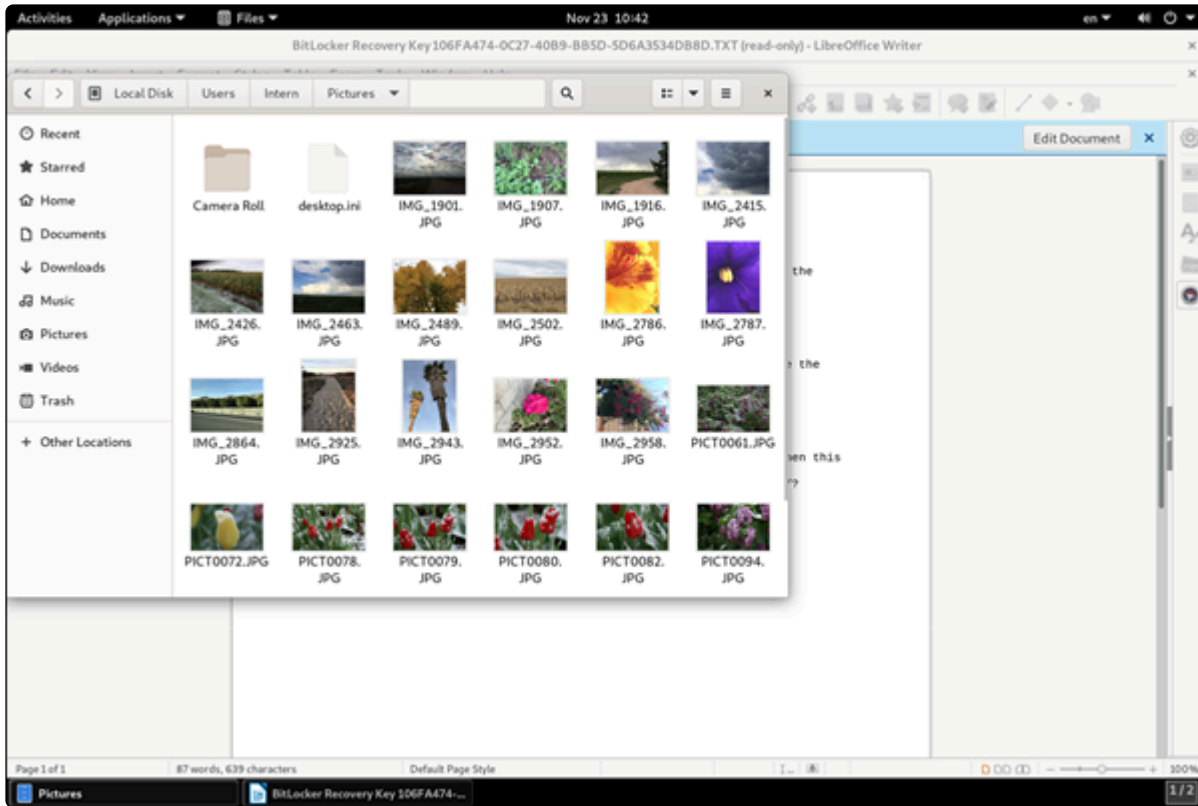


**Step 11.** Click on the folder called “Intern”. “Intern” is the Windows username on this computer. Instead of “Intern”, you will see your Windows username.



**Step 12.** Click on “Pictures”. You should now see your photos that are on your local computer.





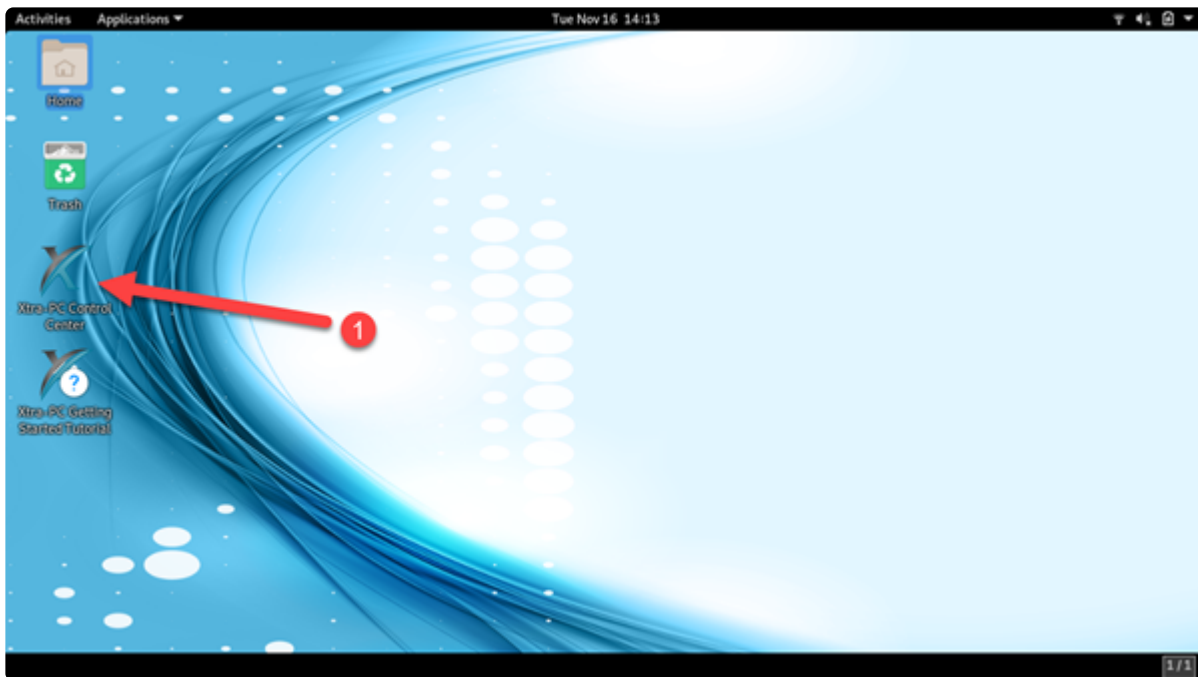
## 9. Customizing the Appearance of Your Desktop

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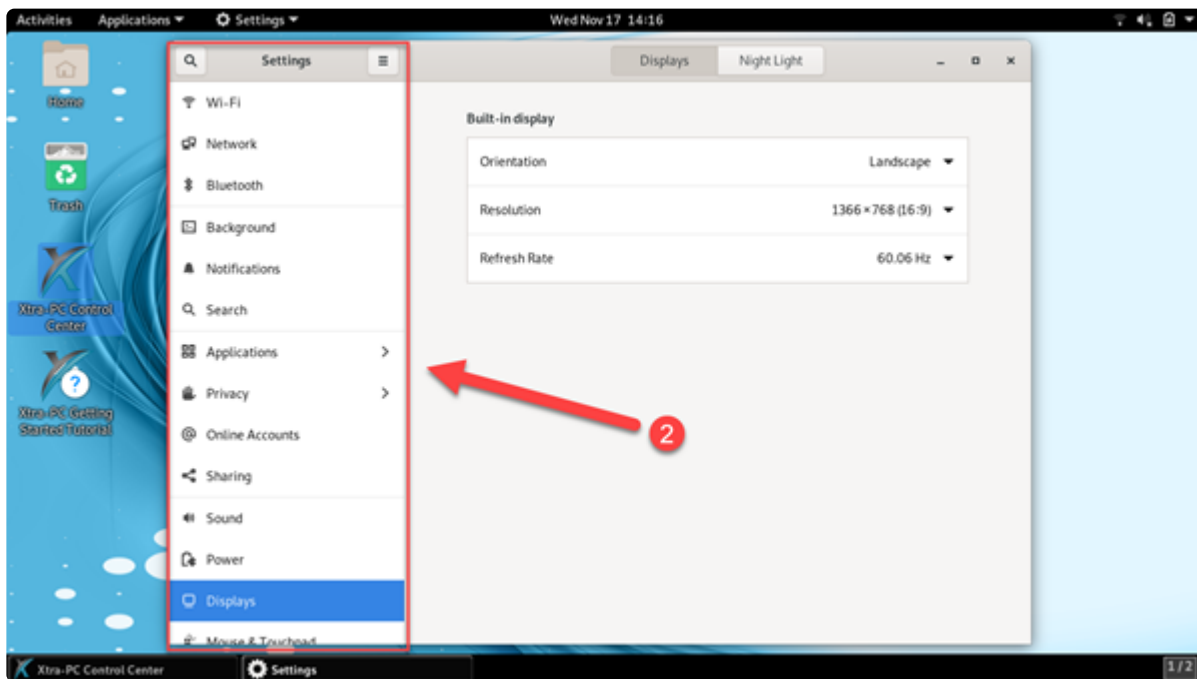
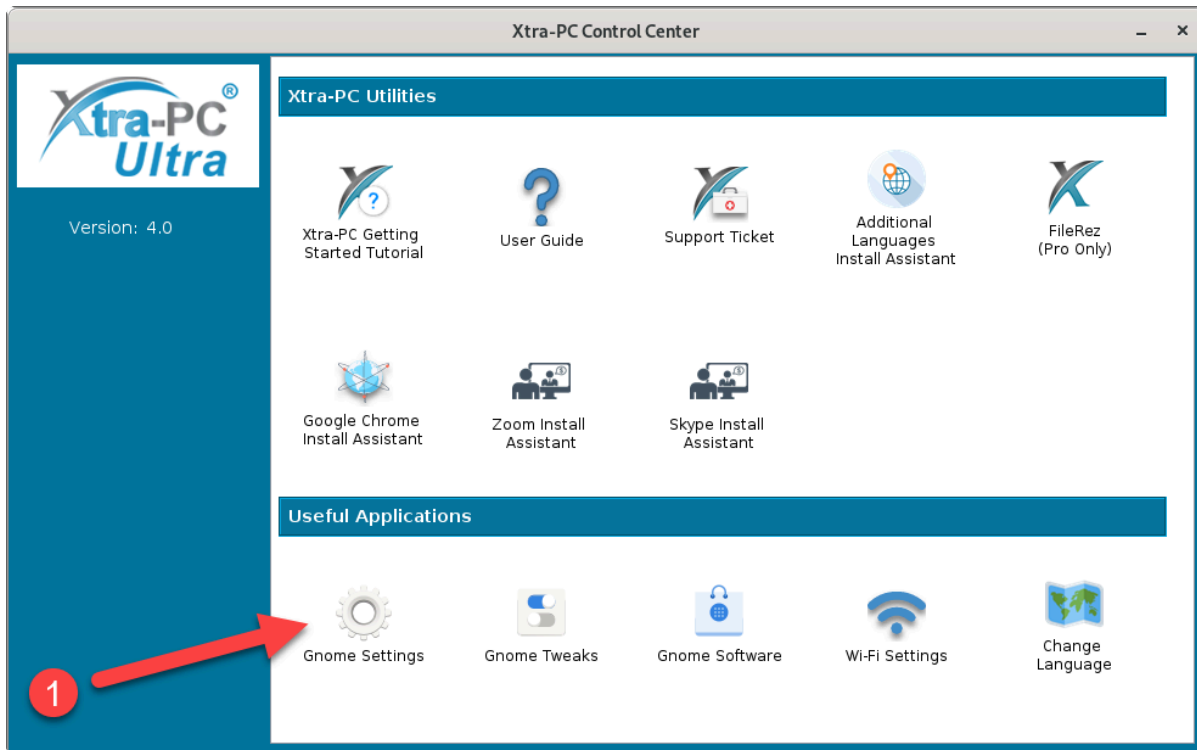
The two most common applications used for customizing your desktop are “Gnome Settings” and “Gnome Tweaks”. You can find and start these applications from the ‘Activities’ or ‘Applications’ menu.

You can also launch them from the [Xtra-PC® Control Center](#) as demonstrated here.

**Step 1.** Open the Xtra-PC® Control Center by double-clicking on the “Xtra-PC Control Center” desktop shortcut.

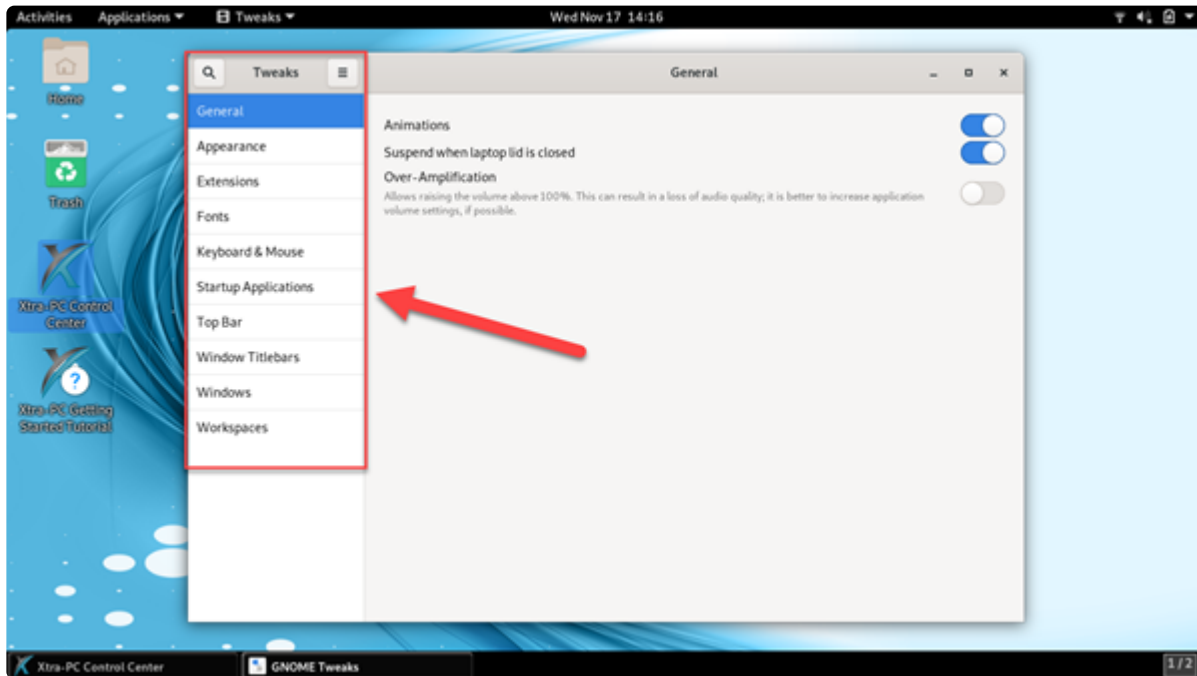
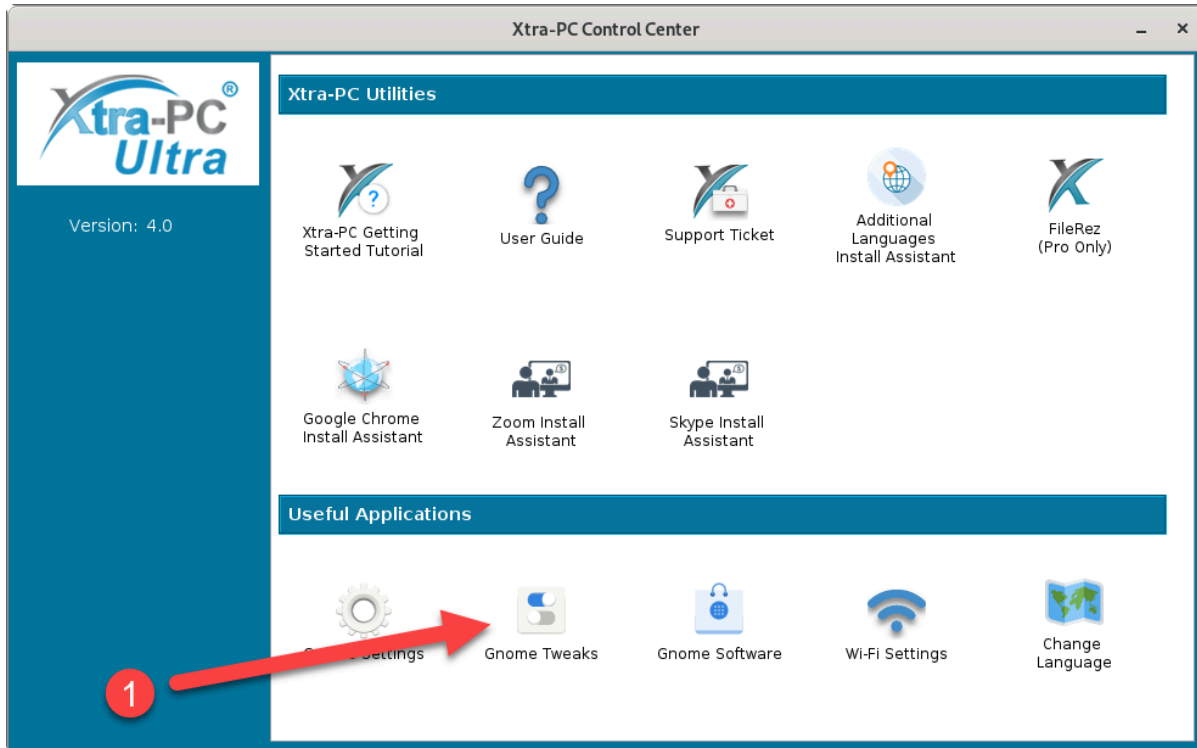


**Step 2.** Under the “Useful Applications” section, click on “Gnome Settings” if you want to configure or adjust commonly configured desktop settings such as Wi-Fi, Bluetooth, background wallpaper image, privacy settings, sound, power options, display, mouse and keyboard, and other settings.



**Step 3.** Under the “Useful Applications” section, click on “Gnome Tweaks” if you want to configure or adjust more advanced and less commonly configured desktop settings such as themes, extensions, power settings, startup applications, icons, fonts, and other settings.





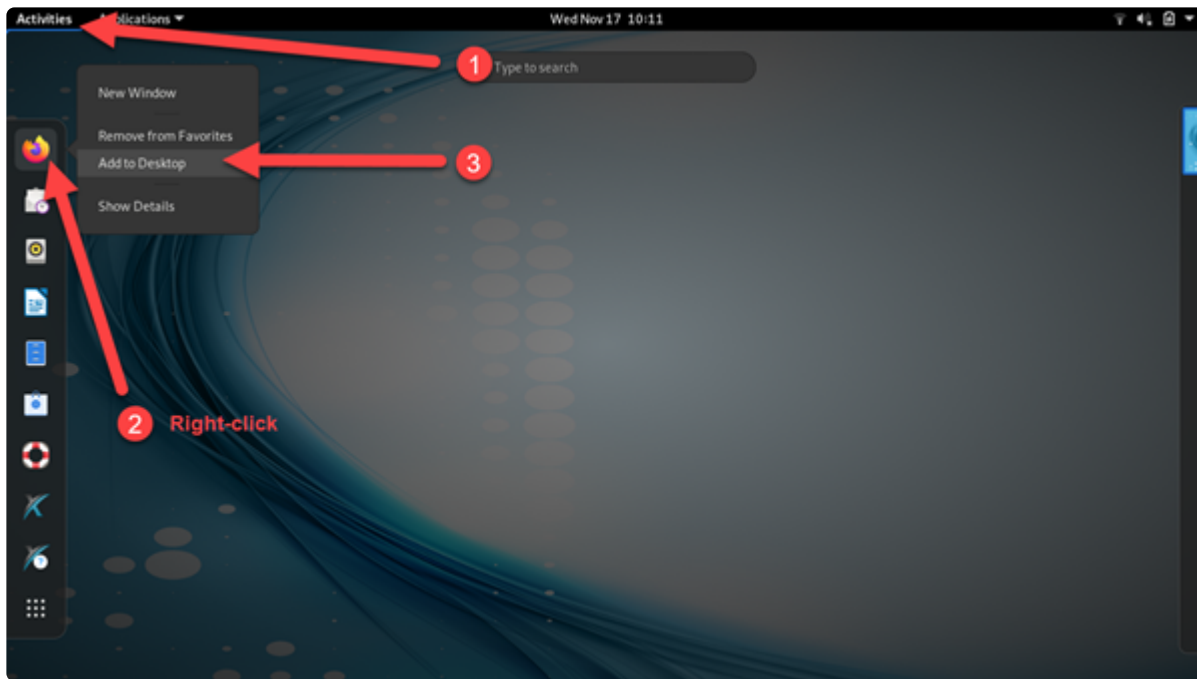
## 9.1. Creating a Desktop Shortcut for an Application

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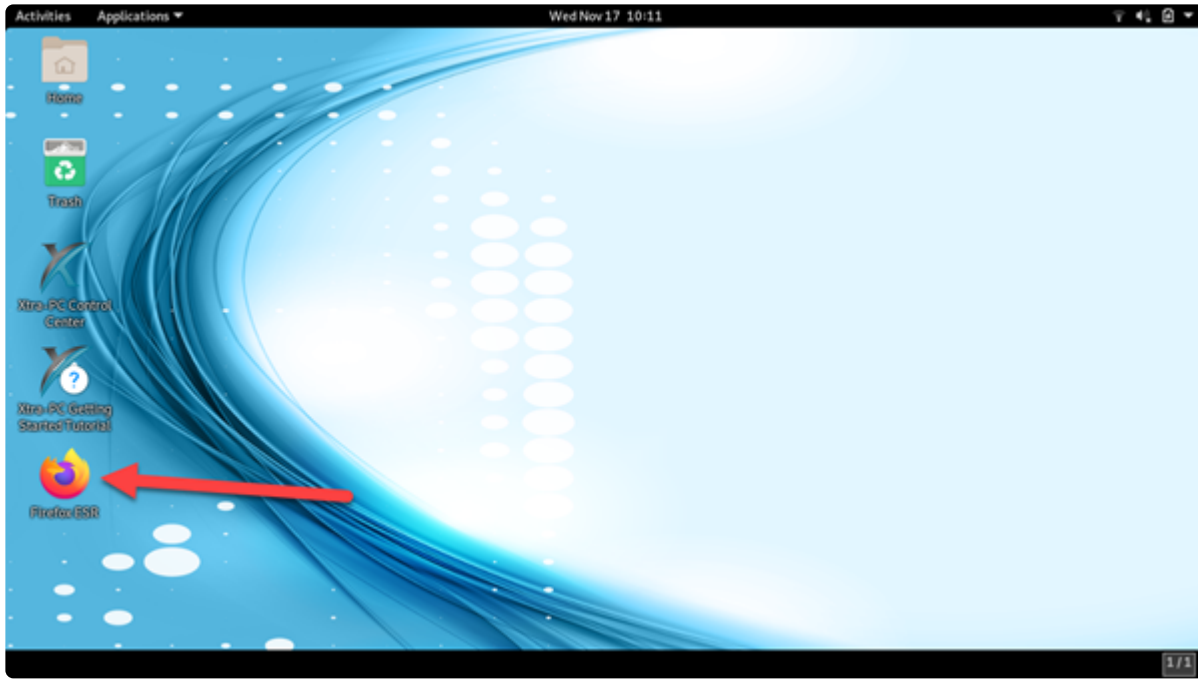
To create a desktop shortcut for an application, use the “Activities” menu and then right-click on any application you want to create a desktop shortcut and then chose “Add to Desktop”.

For example, to create a desktop shortcut for the Firefox browser, you would complete the following steps:

### Step 1.



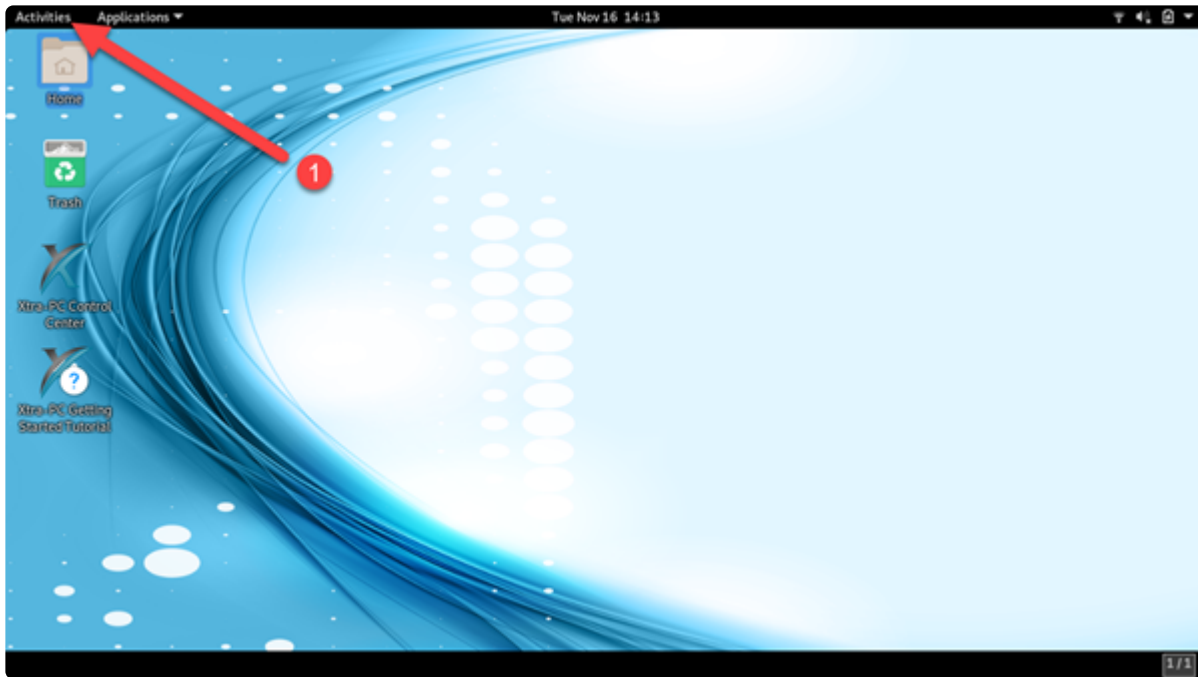
### Step 2.



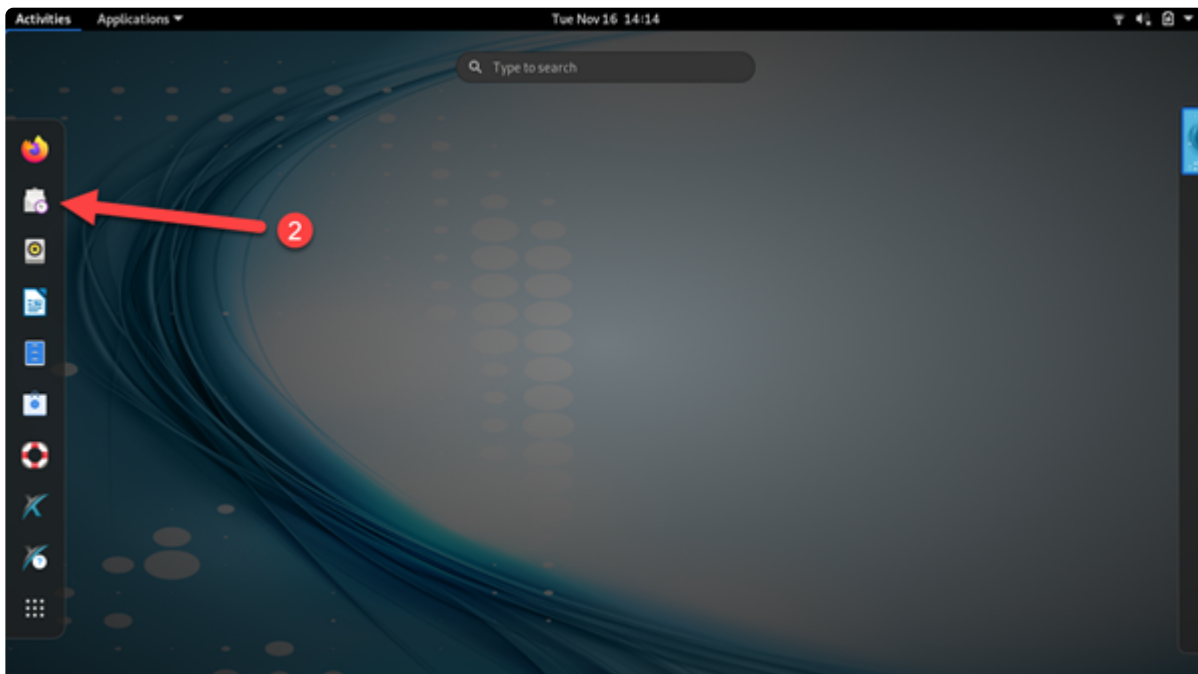
# 10. Connecting to Your Email

There are multiple ways to connect to your email. In this example, we will demonstrate connecting to a Gmail email account using the email client Evolution.

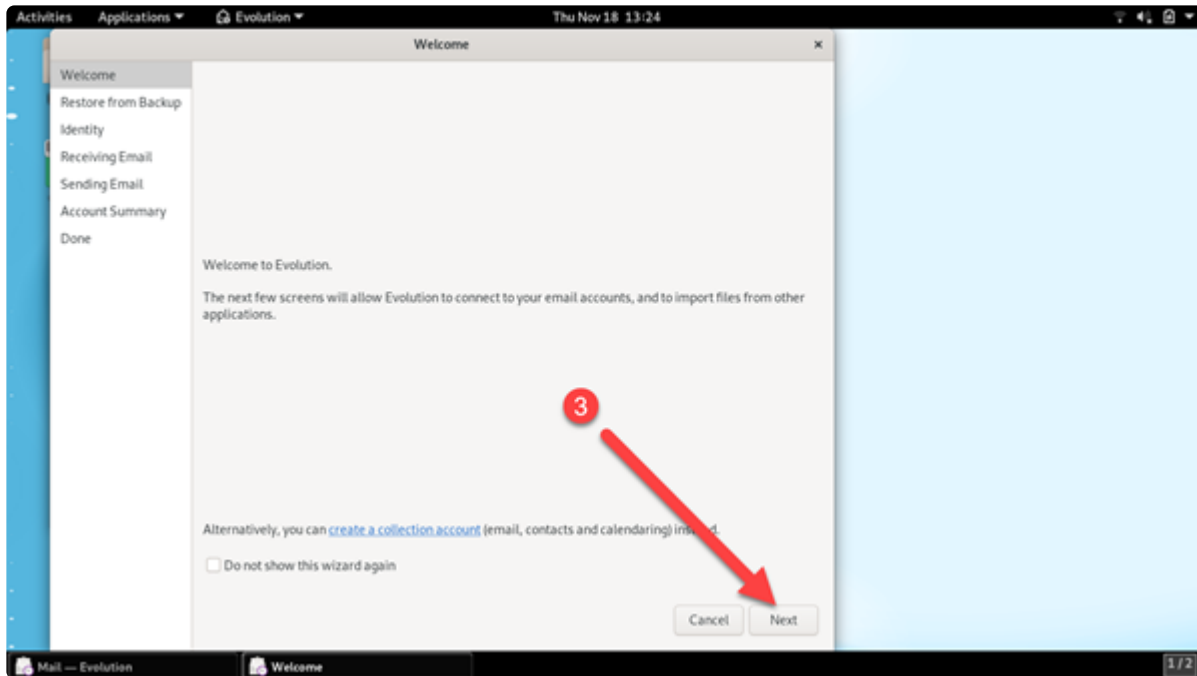
**Step 1.** Click on the Activities menu.



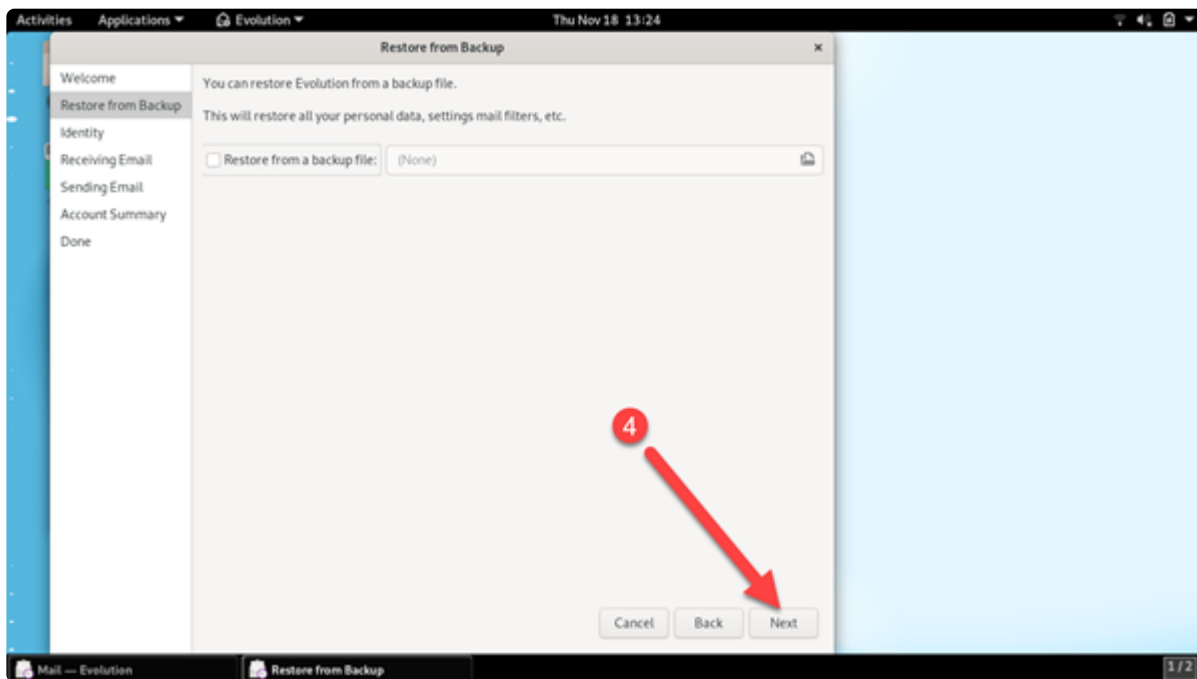
**Step 2.** Click on the Evolution icon.



**Step 3.** When first running Evolution, a welcome wizard appears. Click “Next”.



**Step 4.** Click “Next”.

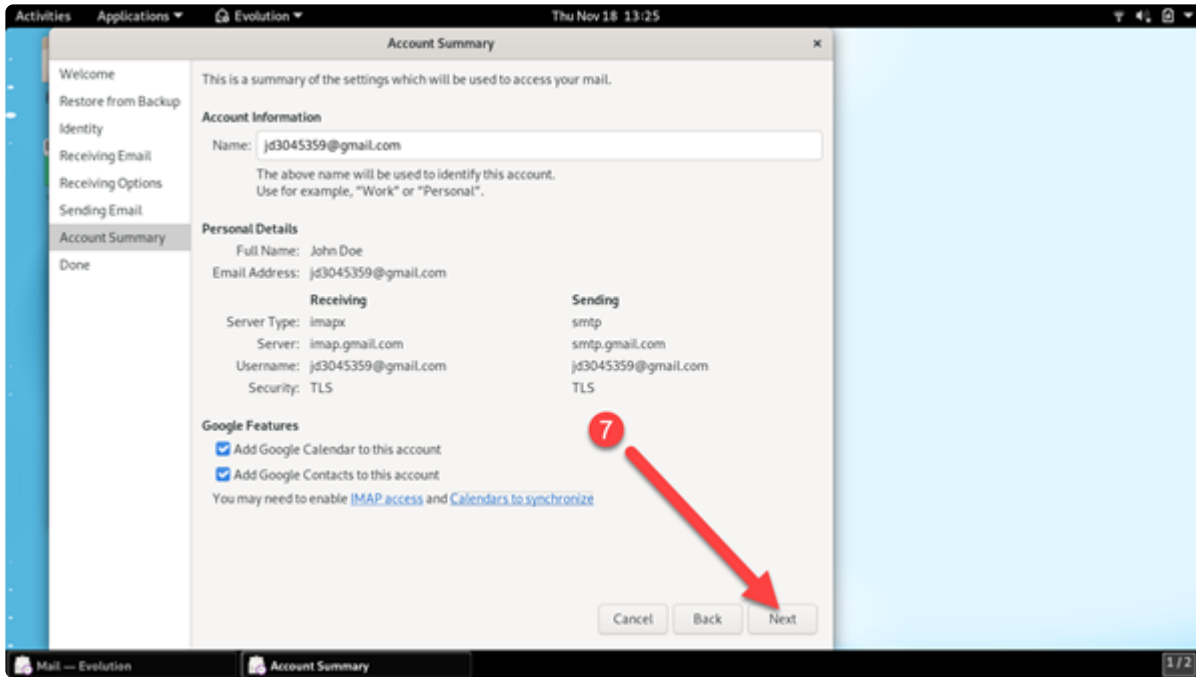


**Step 5.** Enter your name and your email address. Then, click “Next”.

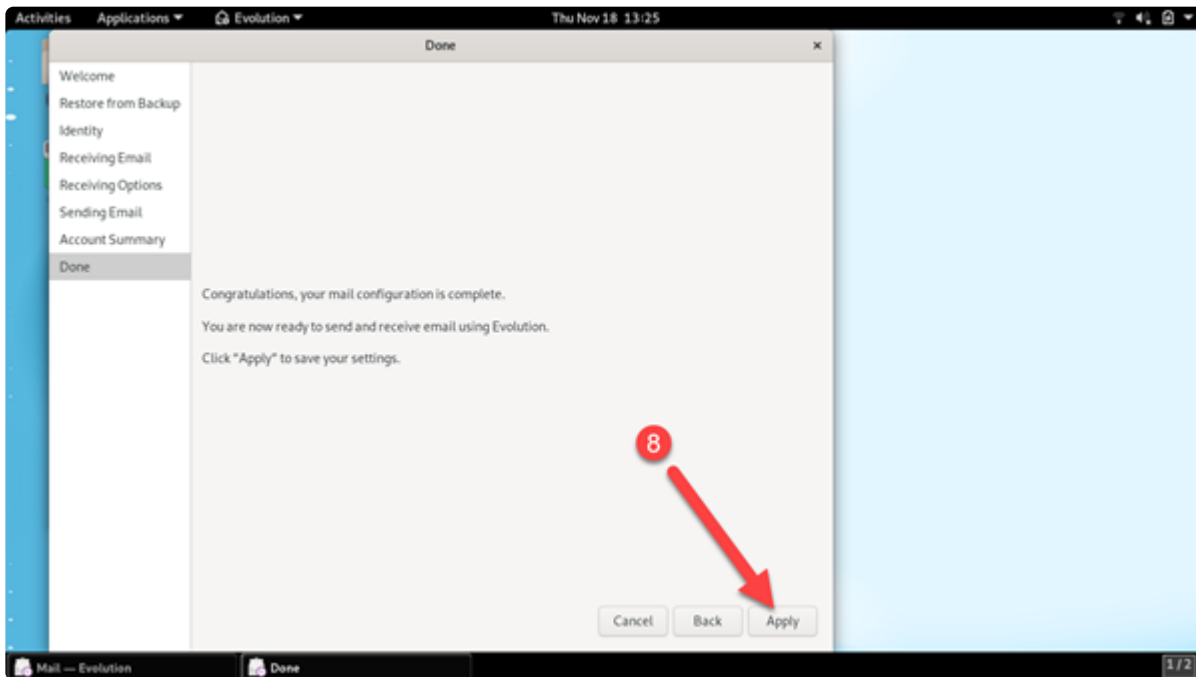
The screenshot shows the 'Identity' dialog box in the Evolution email client. The 'Required Information' section is highlighted with a red box and a red circle with the number '5'. This section contains two text input fields: 'Full Name' and 'Email Address'. Below this, the 'Optional Information' section includes fields for 'Reply-To', 'Organization', and 'Aliases'. At the bottom, there is a checkbox labeled 'Look up mail server details based on the entered e-mail address' which is checked. The 'Next' button is visible at the bottom right of the dialog.

The screenshot shows the 'Identity' dialog box with the 'Full Name' field filled with 'John Doe' and the 'Email Address' field filled with 'jd3045359@gmail.com'. A red circle with the number '6' and a red arrow points to the 'Next' button at the bottom right of the dialog. The 'Look up mail server details based on the entered e-mail address' checkbox remains checked.

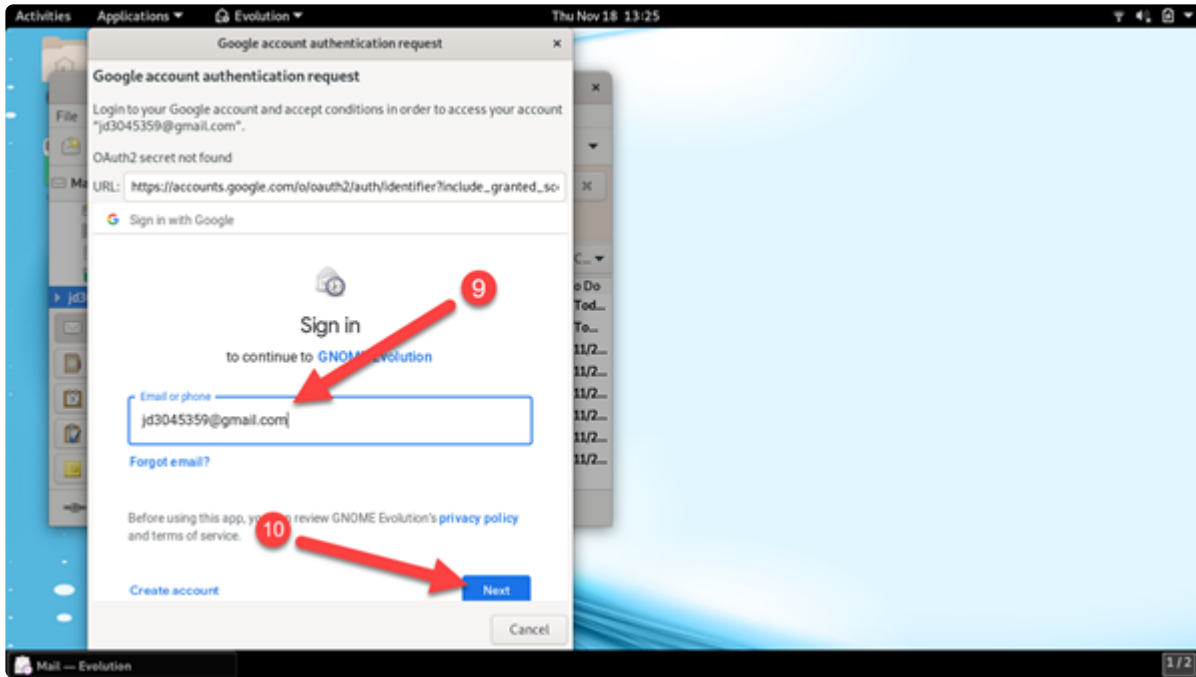
**Step 6.** Evolution will attempt to discover the server settings of your email address. Once it detects the settings, they will be displayed. Click “Next”.



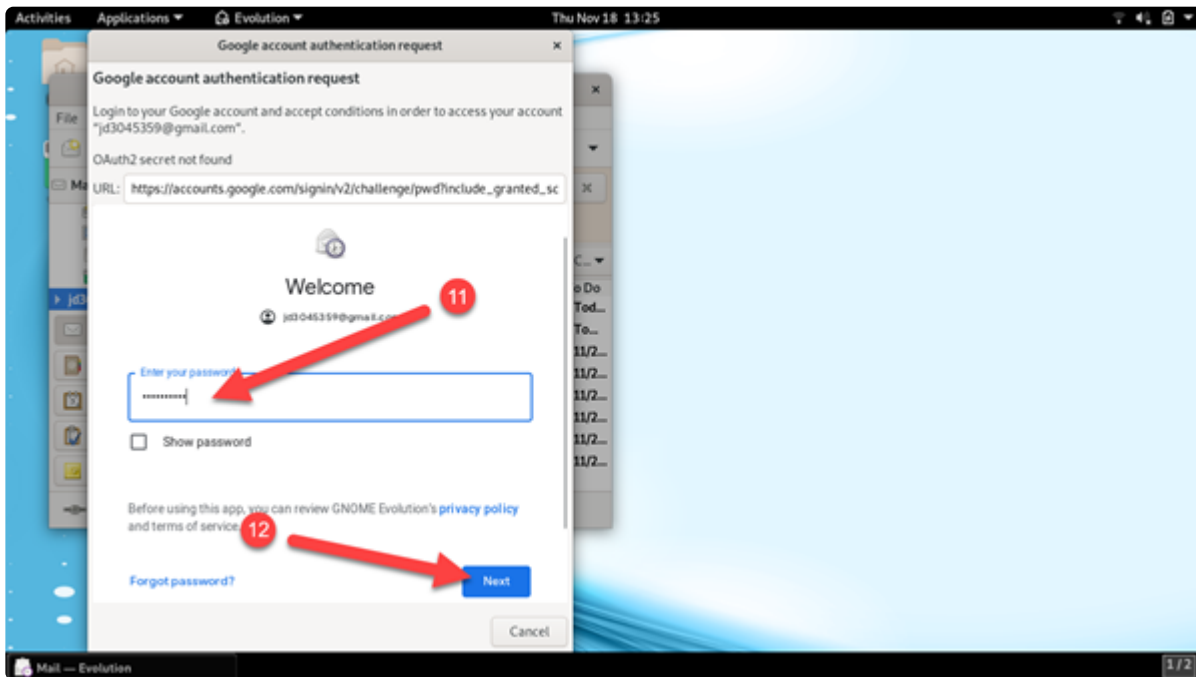
**Step 7.** Click “Apply”.



**Step 8.** In this example, since we are connecting to a Gmail account, you will be prompted to enter your email address. Enter your email and then click “Next”.

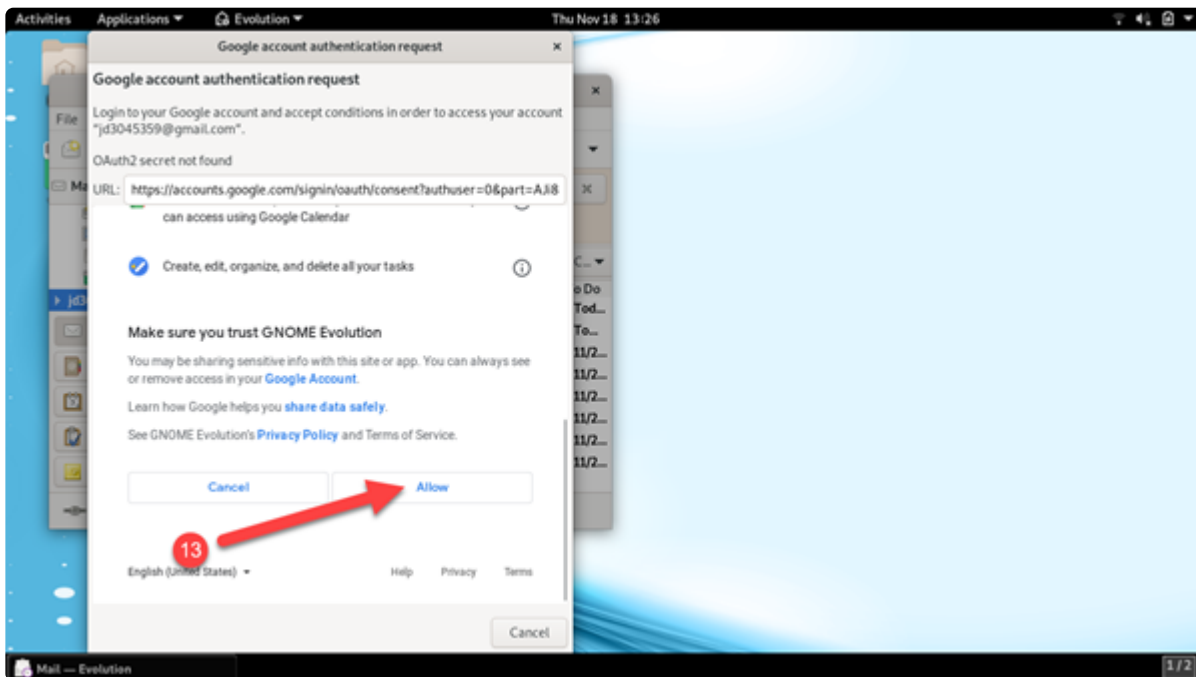
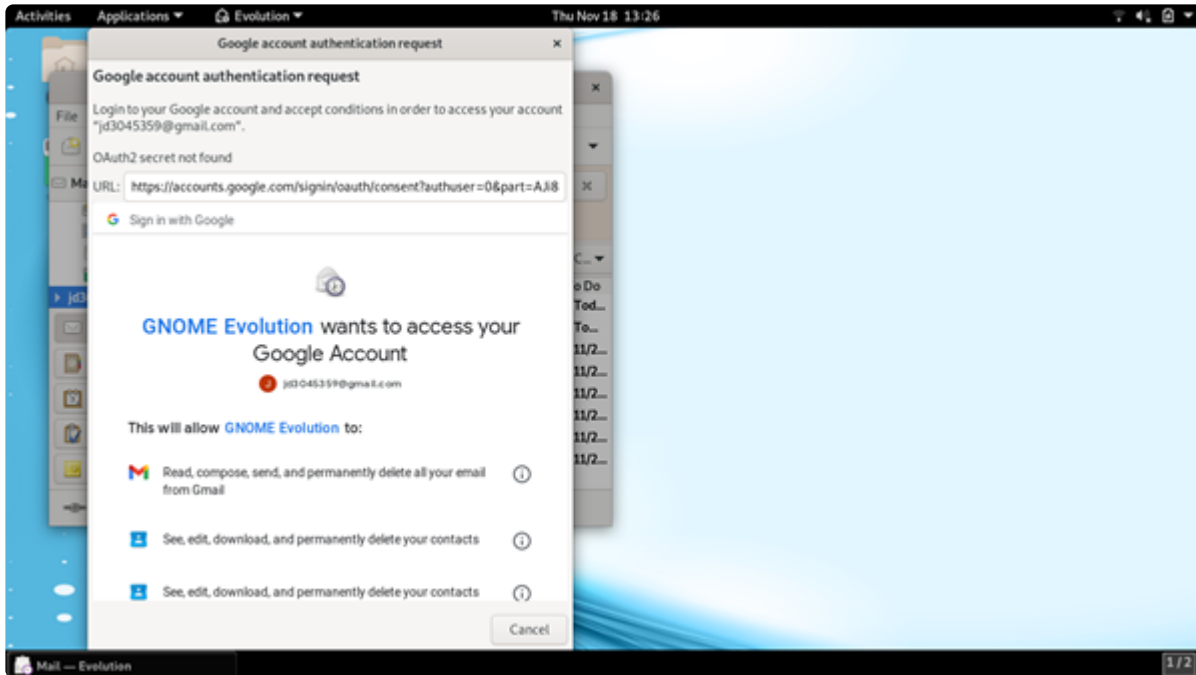


**Step 9.** When prompted, enter your email password and then click “Next”.

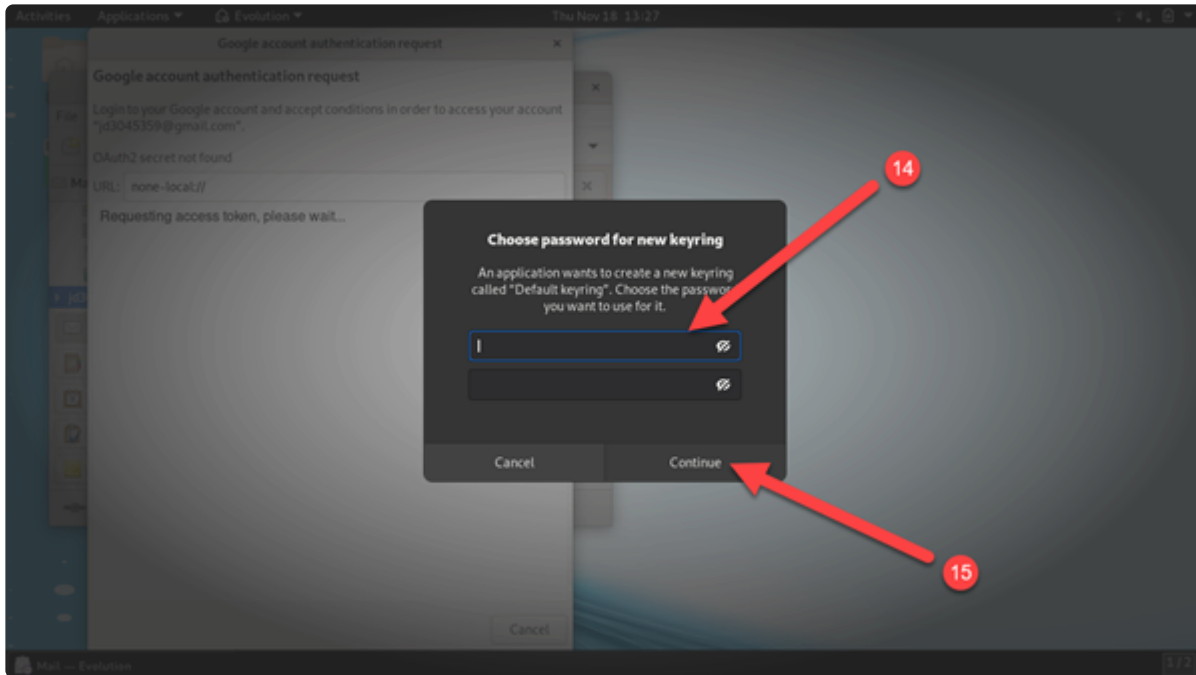


**Step 10.** Google will ask if you want the Evolution email client to be able to access your email, etc. Scroll through the message from Google, and if you agree, click “Allow”.

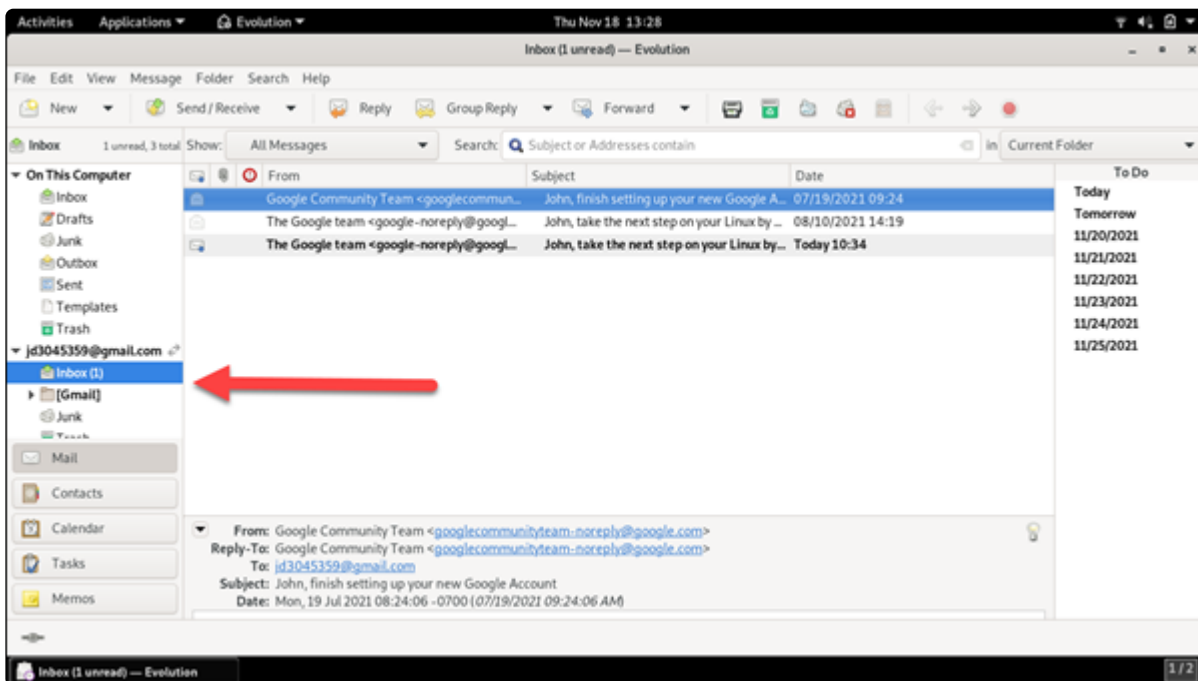




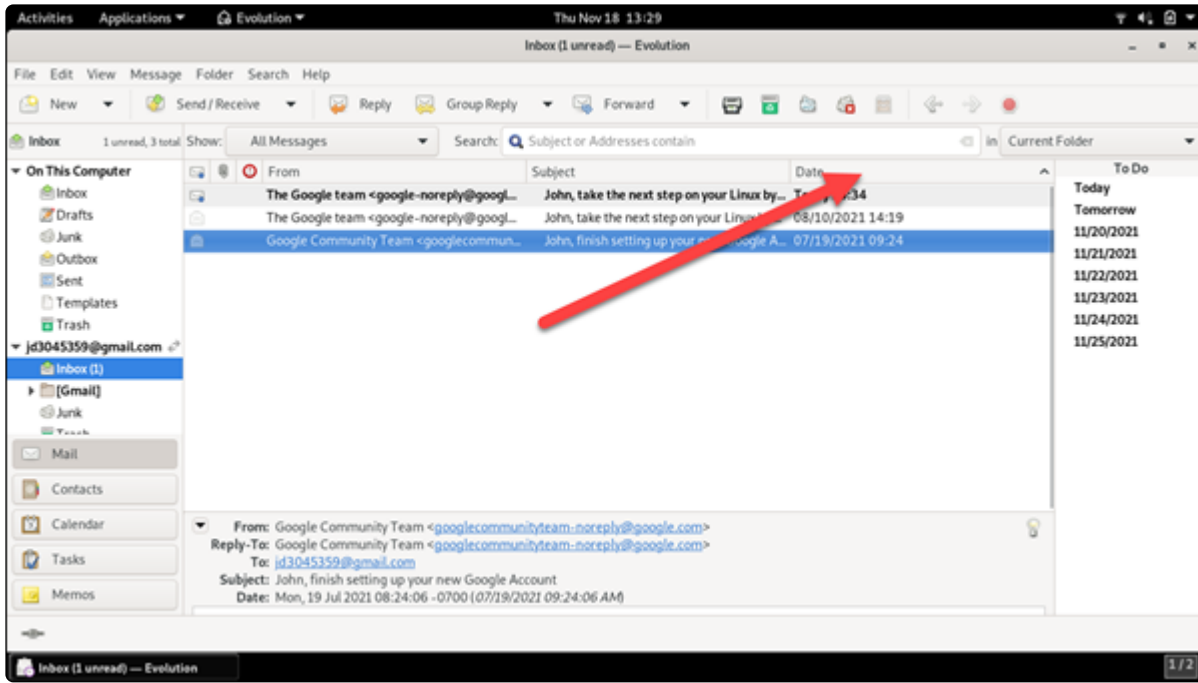
**Step 11.** If you are prompted to enter a password for a new keyring, enter a password. This keyring and password is used to encrypt and store your email credentials locally so you do not have to always enter a password every time you send or receive an email.



**Step 12.** That's it! You should now see the main window of the Evolution email client. You can view your email account and folders (in this case, a Gmail account) in the left-hand column.



**Step 13.** If you prefer to have your newest emails at the top and not the bottom, click on the “Date” column header and it will show your most recent emails first.



# 11. Connecting to Your Mobile Device

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By completing the next steps, you will be able to connect your mobile device to your Xtra-PC® Ultra and then access the photos and videos on your mobile device.

We've provided 3 different examples for connecting your mobile device:

[Connecting an Android Phone](#)

[Connecting an iPhone](#)

[Connecting an iPad](#)

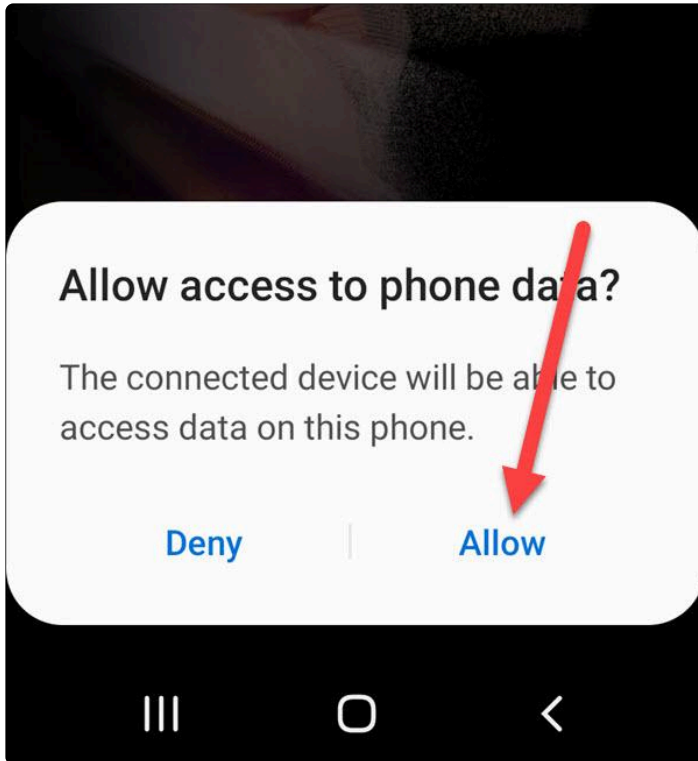


NOTE: You will need your mobile device's data cable to complete the steps below. It must be a cable that supports charging and data transfer like the cable that came with your mobile device. **A “Charge-only” cable will not work.**

## 11.1. Connecting an Android Phone

**Step 1.** Plug your cable into your phone and then the USB connector into your computer running Xtra-PC.

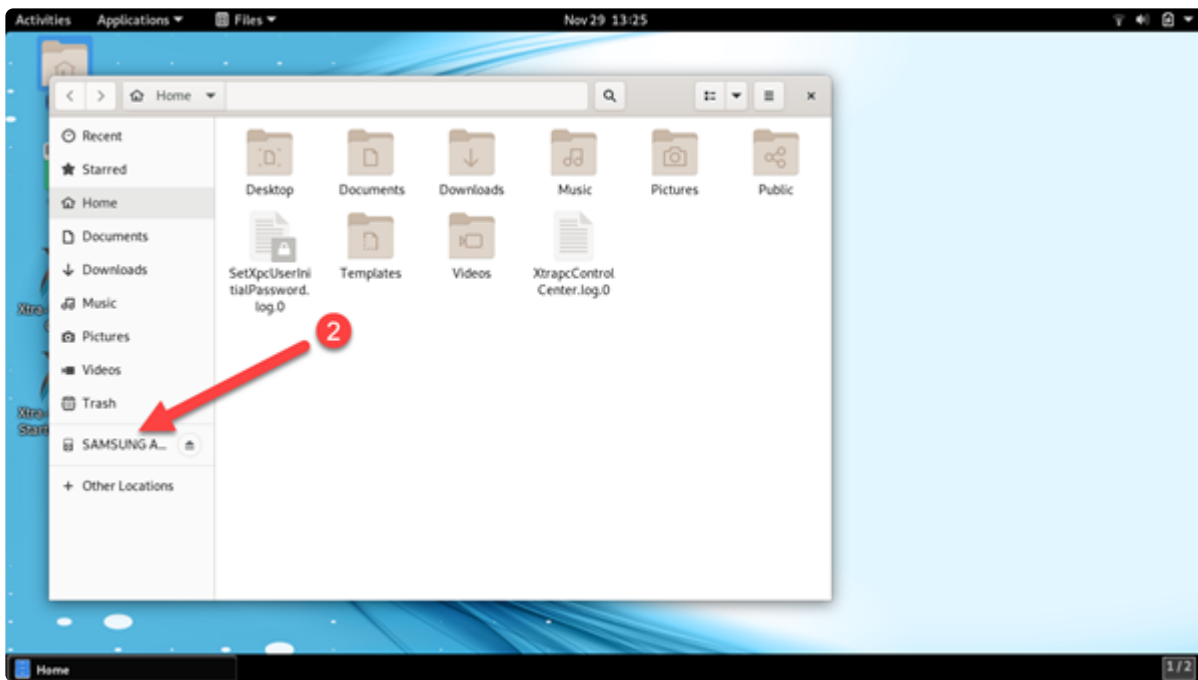
**Step 2.** On your Android phone, you will be prompted to “Allow access to phone data”. Tap “Allow”.



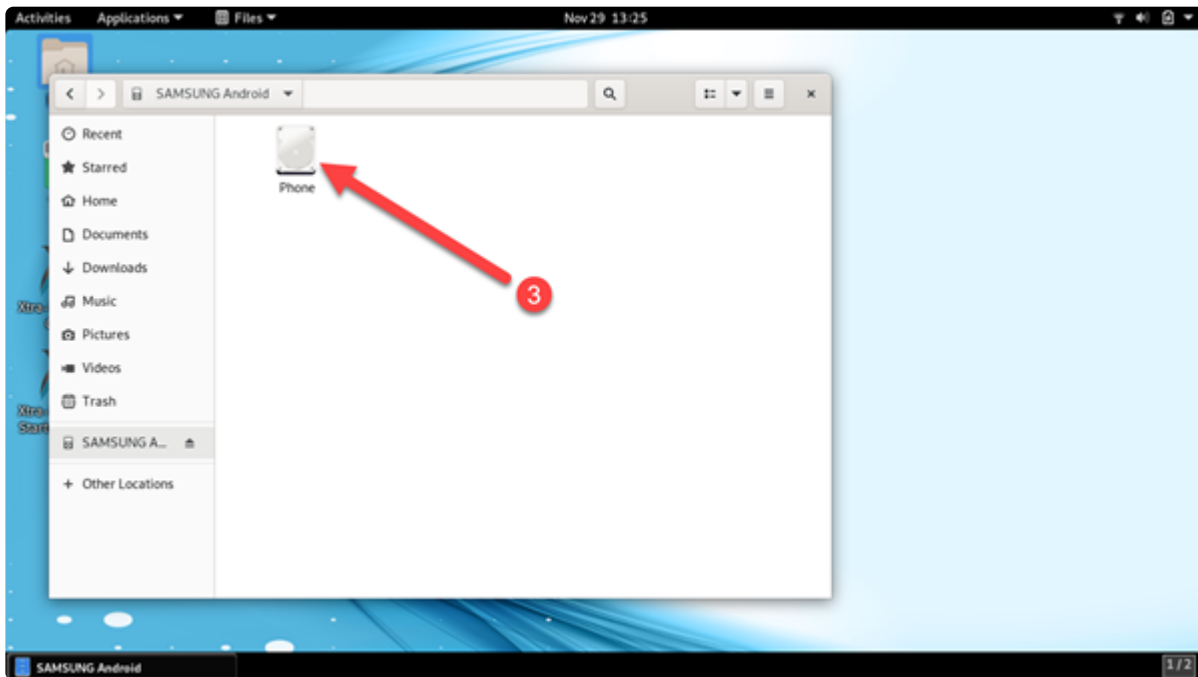
**Step 3.** On the Xtra-PC desktop, double-click on “Home”.



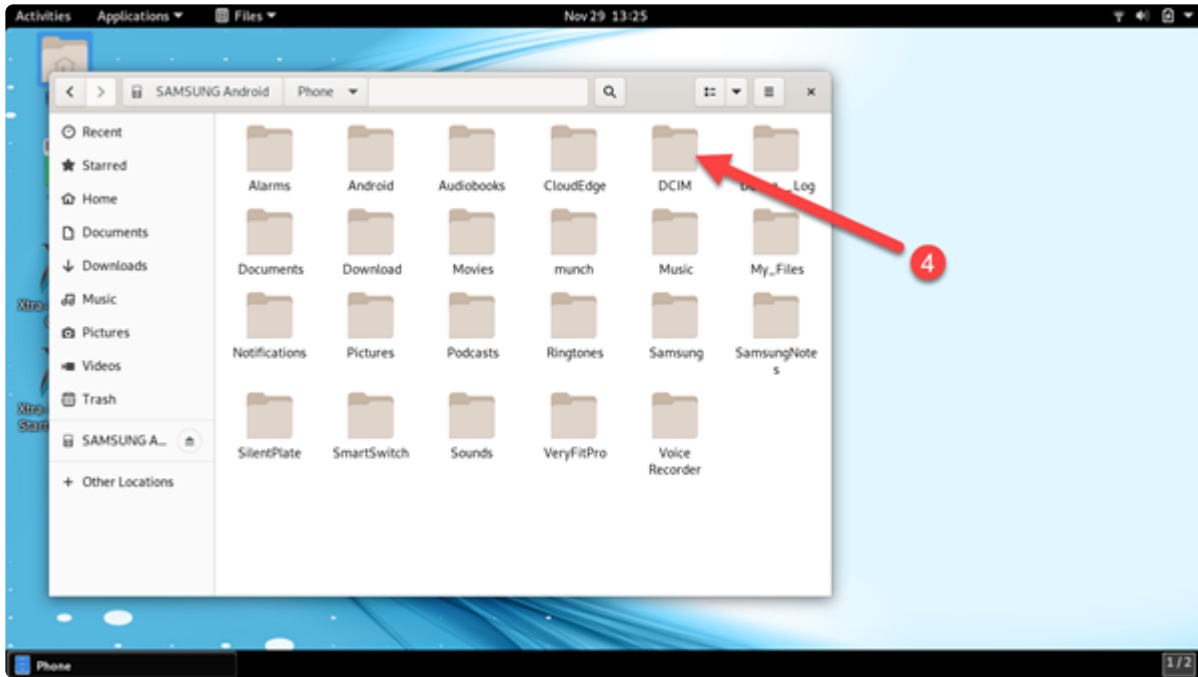
**Step 4.** In the left-hand column, click on your phone. In this example, the phone displays as “SAMSUNG Android”.



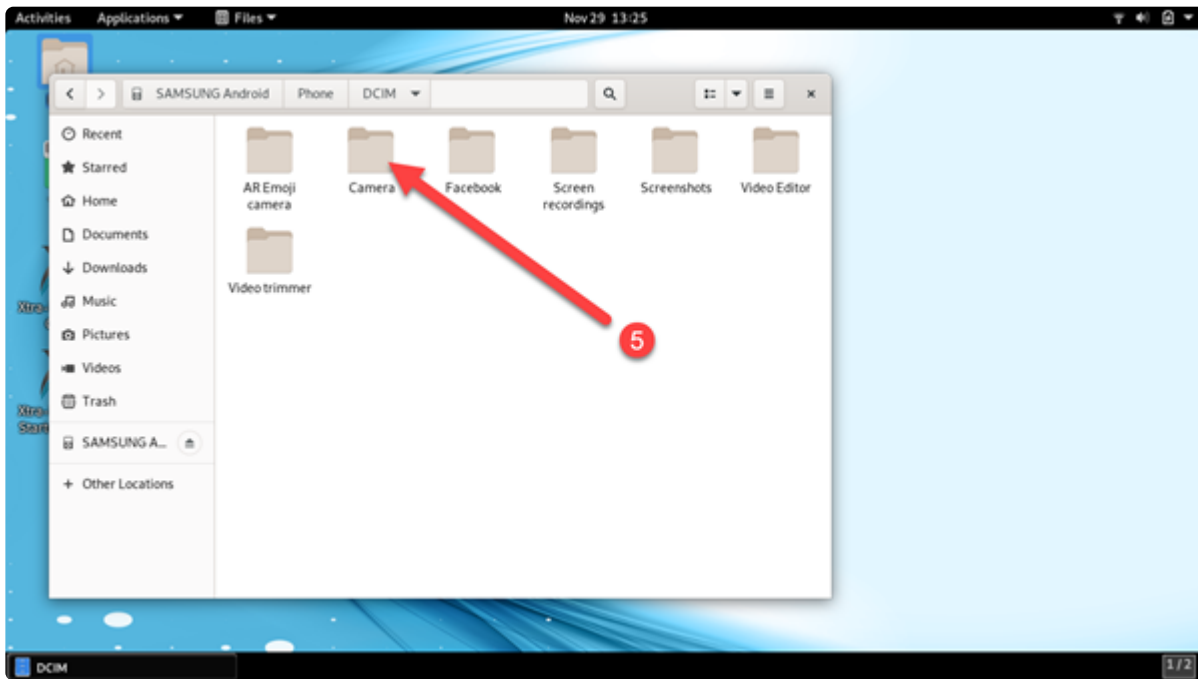
**Step 5.** Double-click on “Phone”.

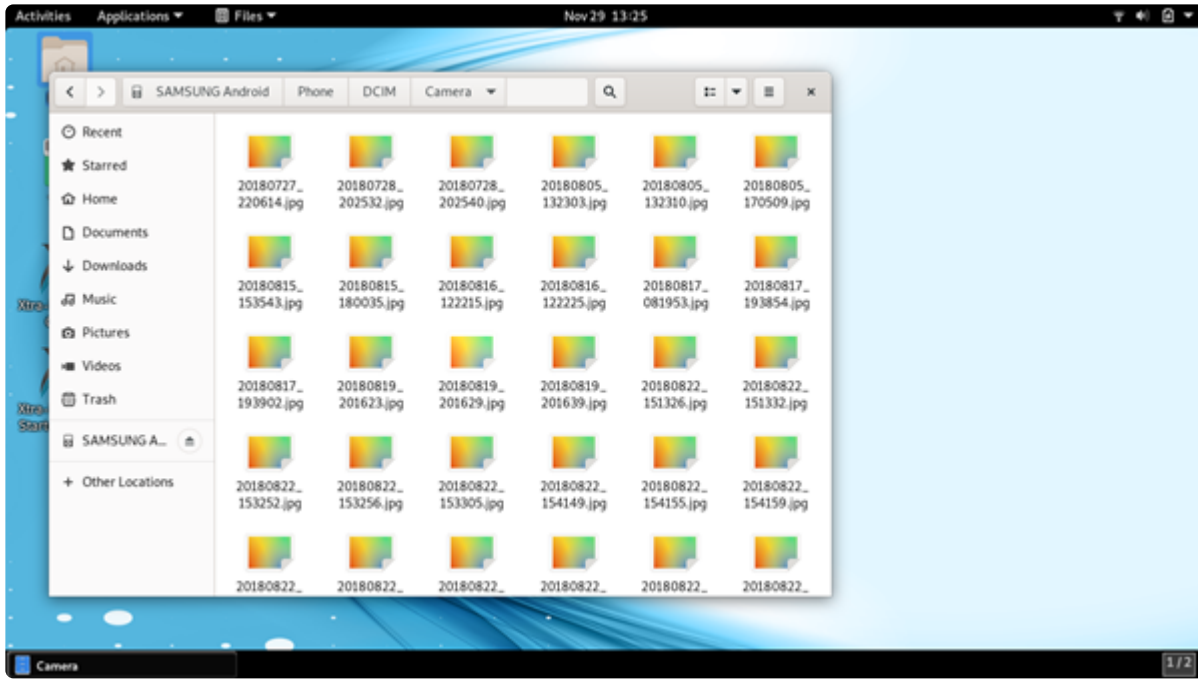


**Step 6.** Double-click on “DCIM”.



**Step 7.** Double-click on “Camera”.





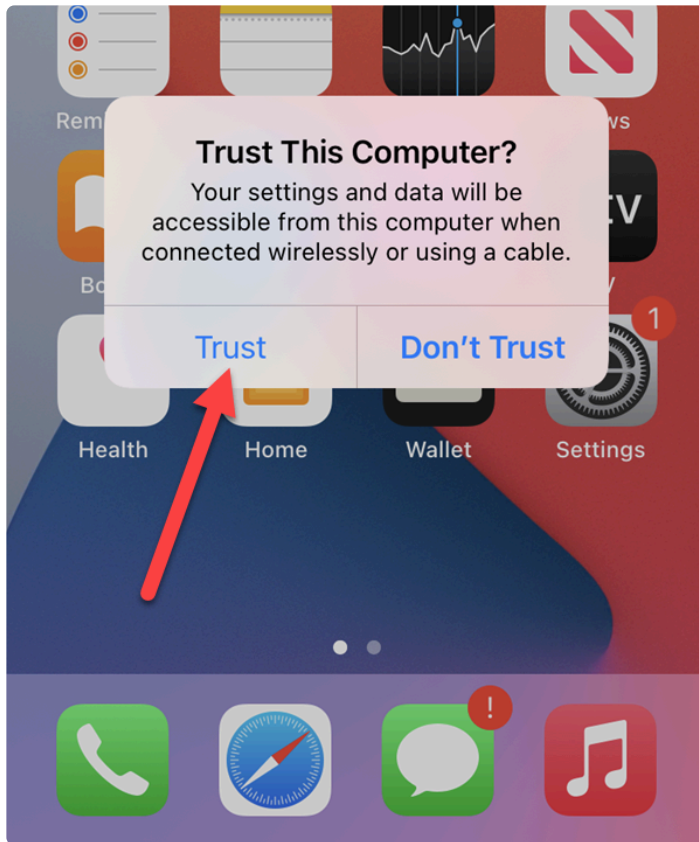


## 11.2. Connecting an iPhone

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**Step 1.** Plug your cable into your iPhone and then the USB connector into your computer running Xtra-PC.

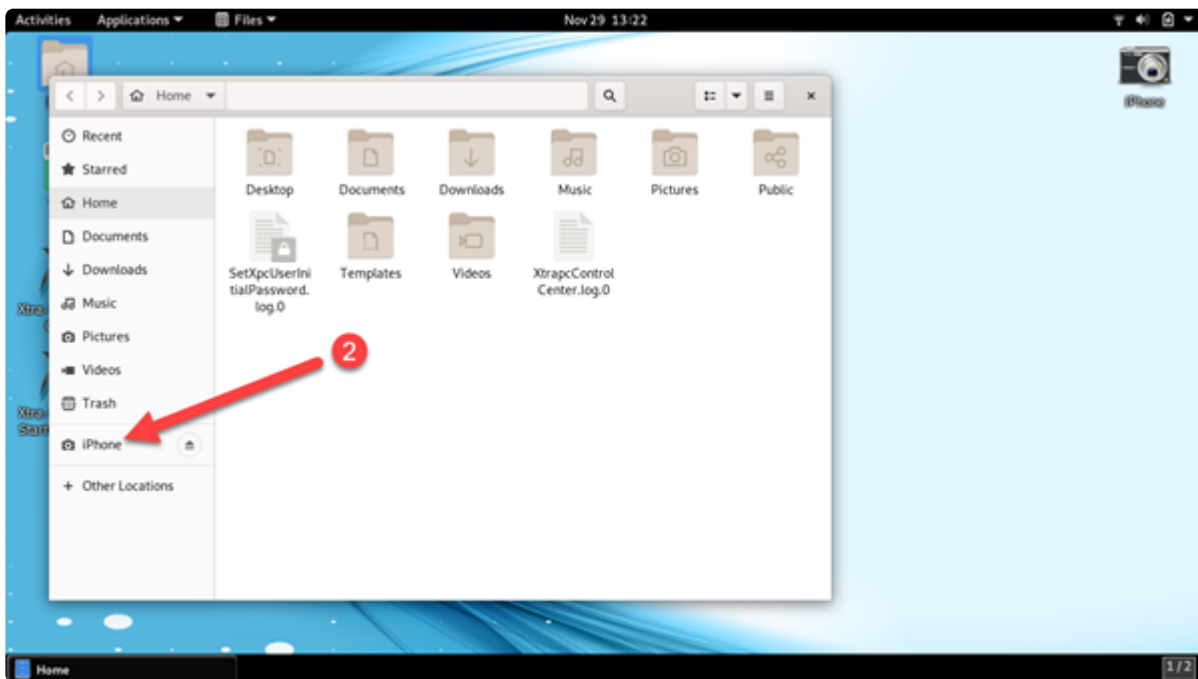
**Step 2.** On your iPhone, you will be asked if you want to “Trust This Computer”. Tap “Trust”.



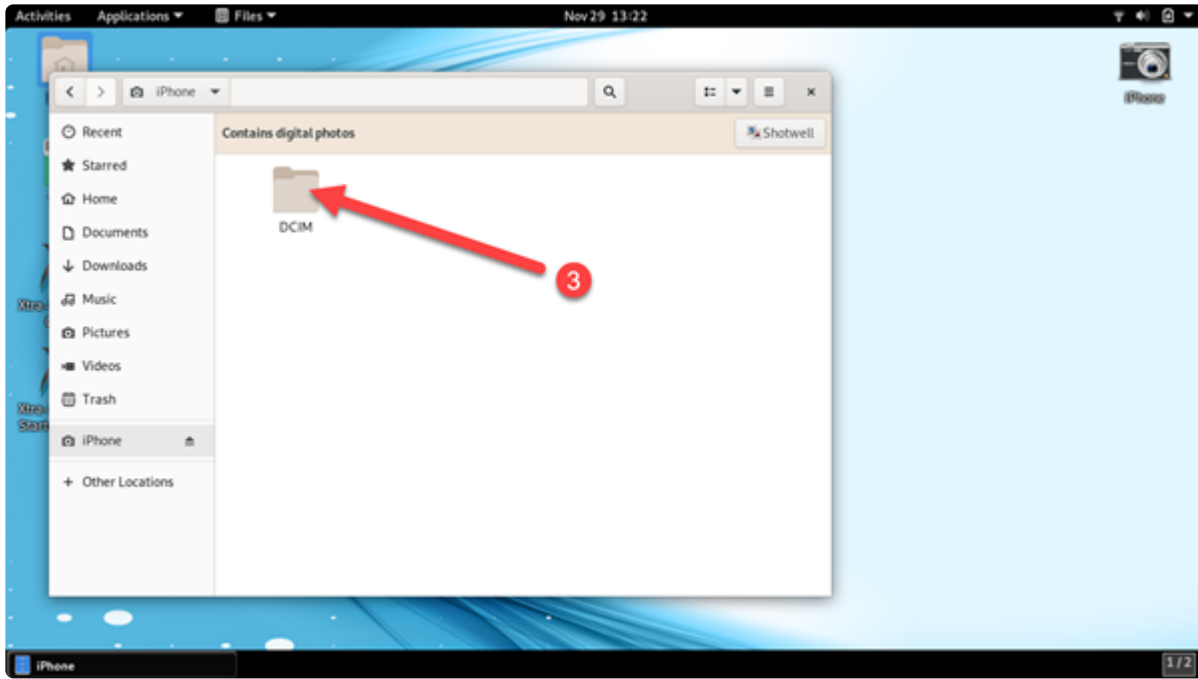
**Step 3.** On the Xtra-PC desktop, double-click on “Home”.



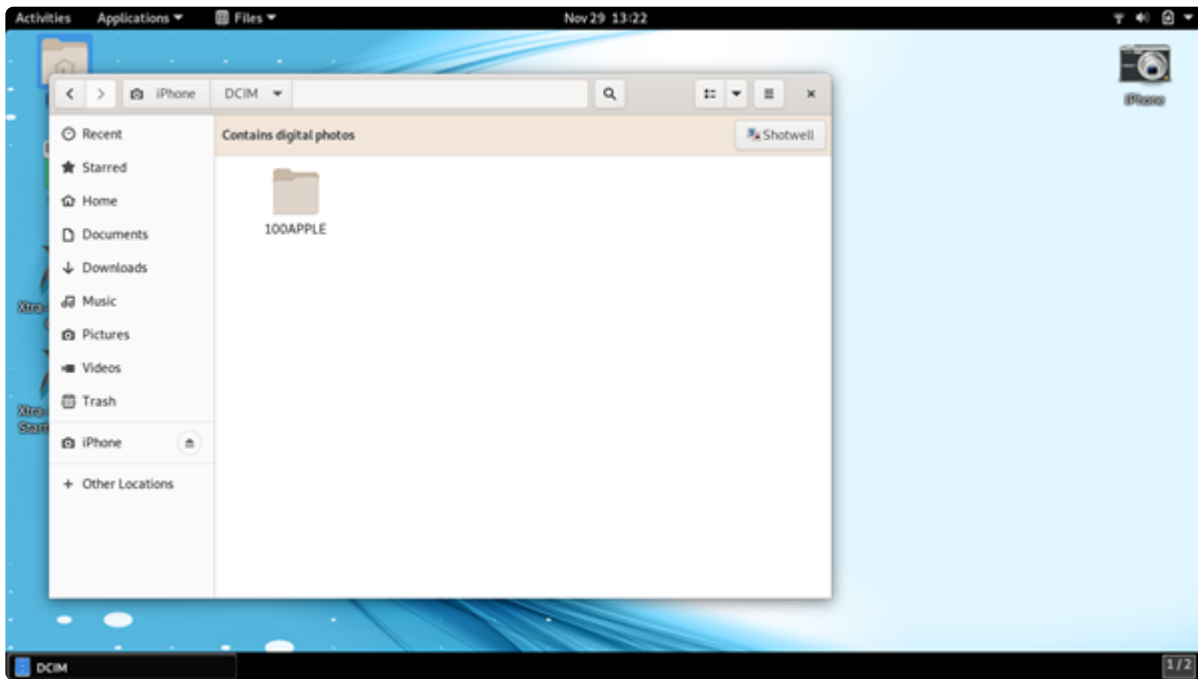
**Step 4.** In the left-hand column, click on your phone. In this example, the phone displays as “iPhone”.

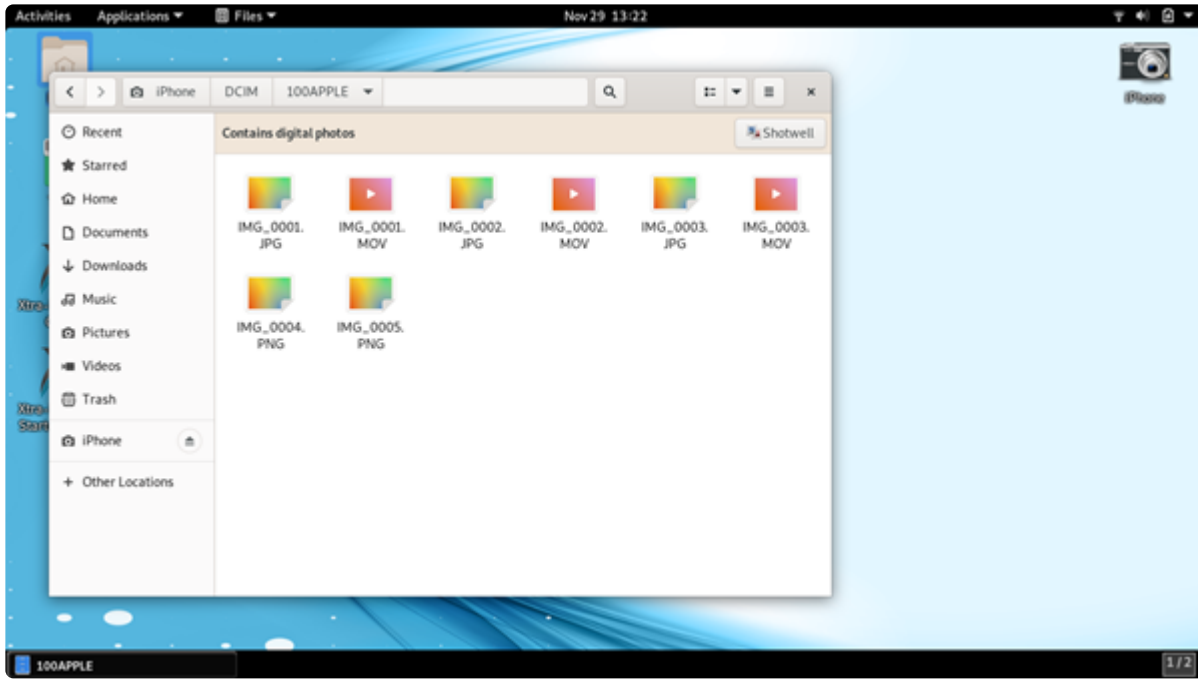


**Step 5.** Double-click on “DCIM”.



**Step 6.** Double-click on any folder to view your photos or videos in that folder.

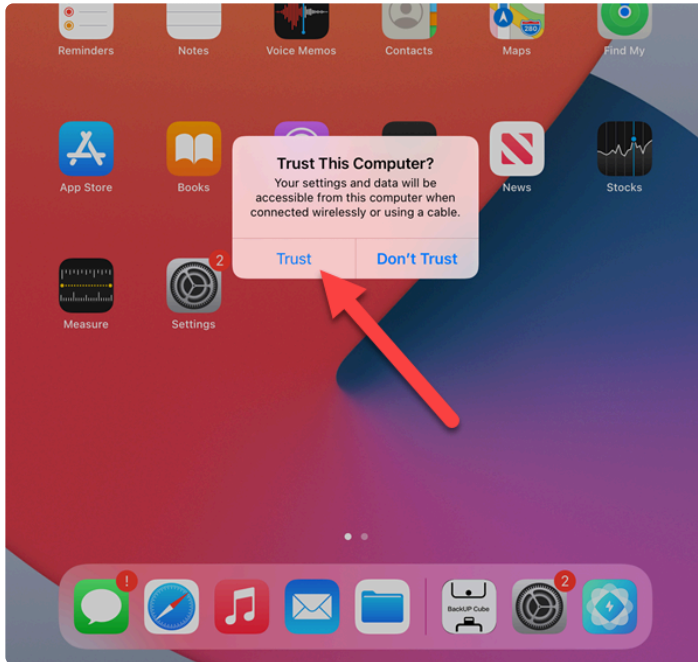




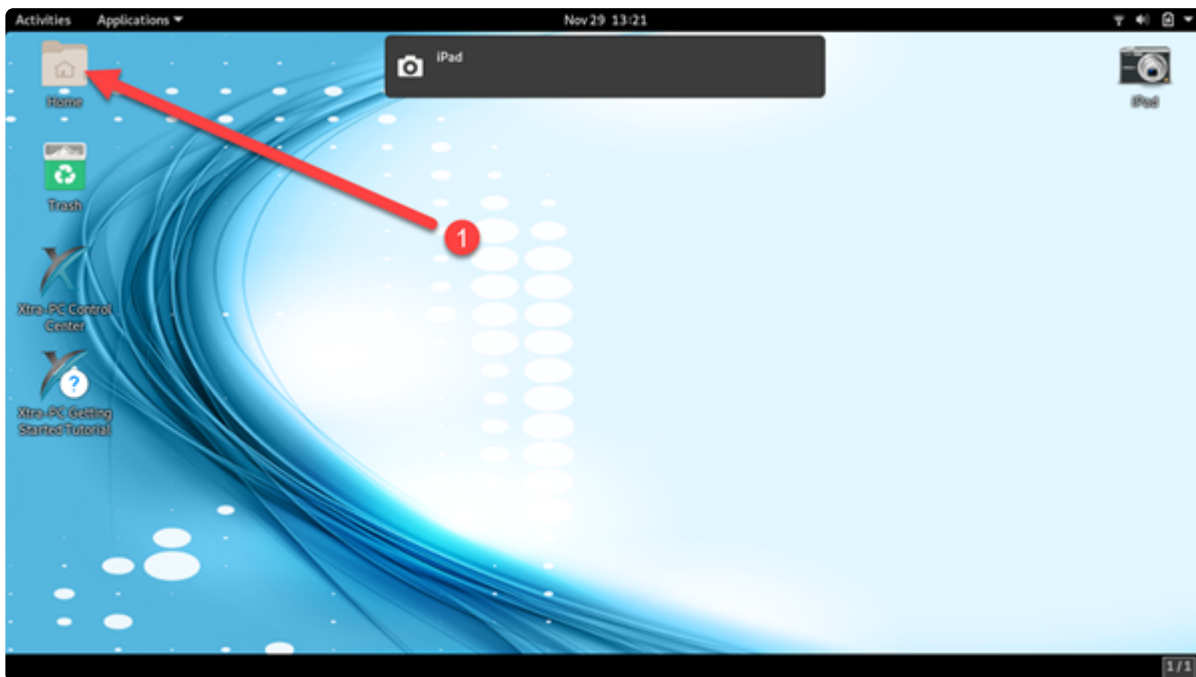
## 11.3. Connecting an iPad

**Step 1.** Plug your cable into your iPad and then the USB connector into your computer running Xtra-PC.

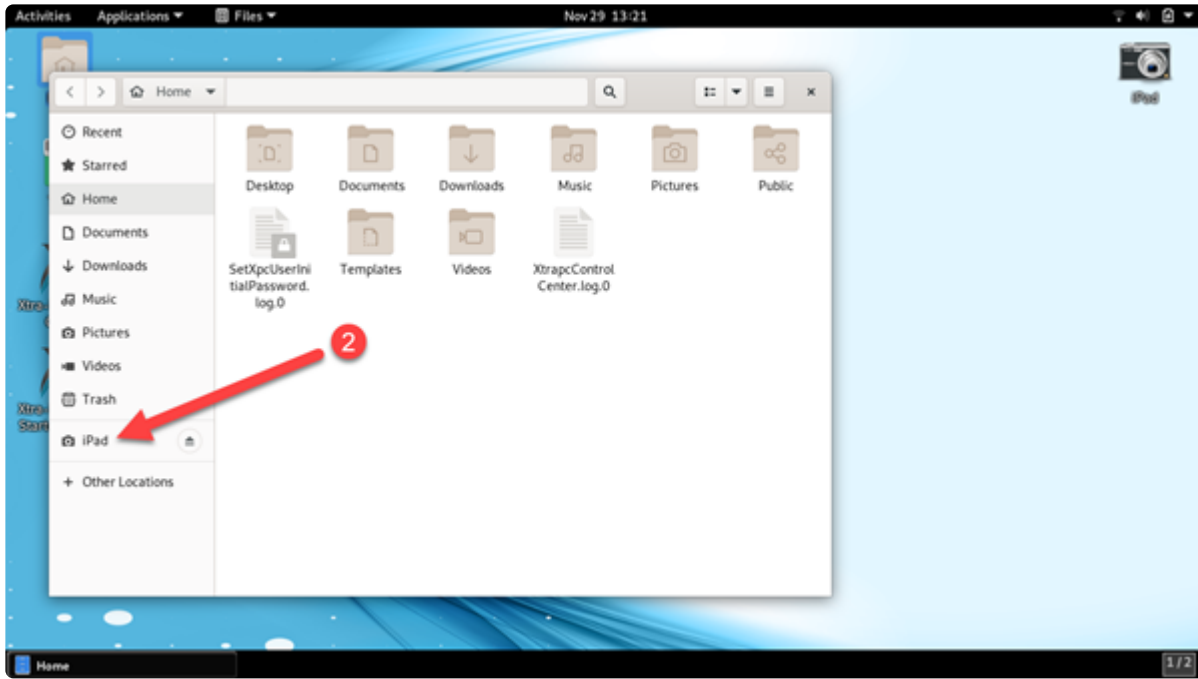
**Step 2.** On your iPad, you will be asked if you want to “Trust This Computer”. Tap “Trust”.



**Step 3.** On the Xtra-PC desktop, double-click on “Home”.



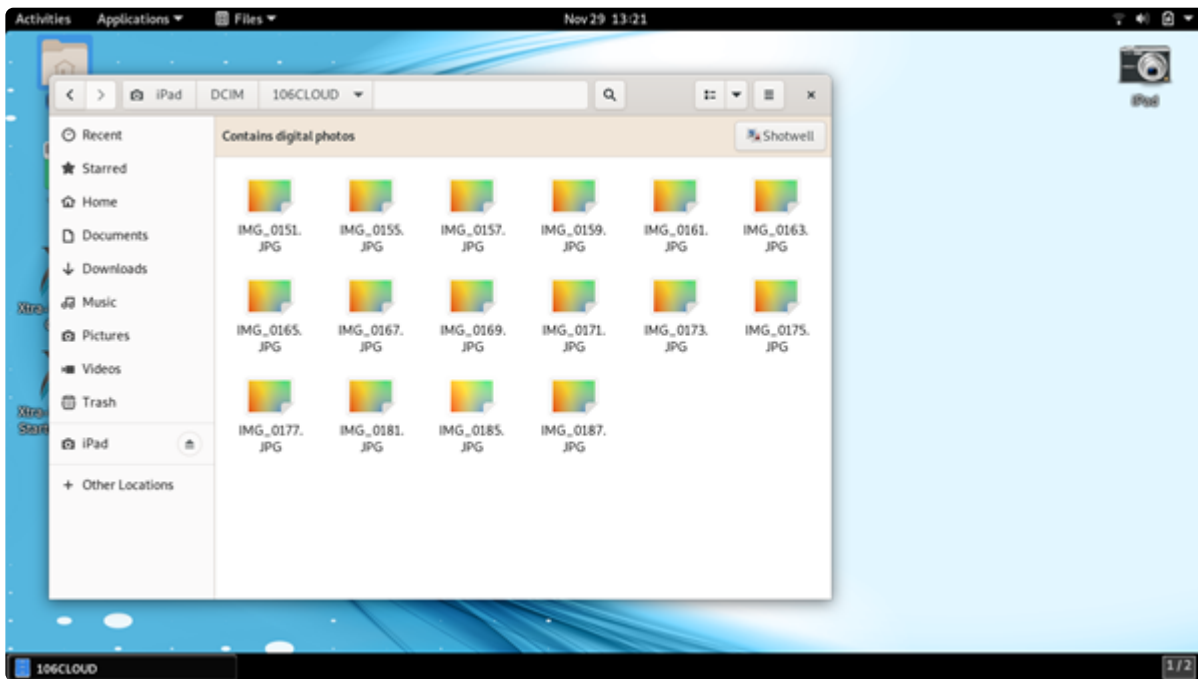
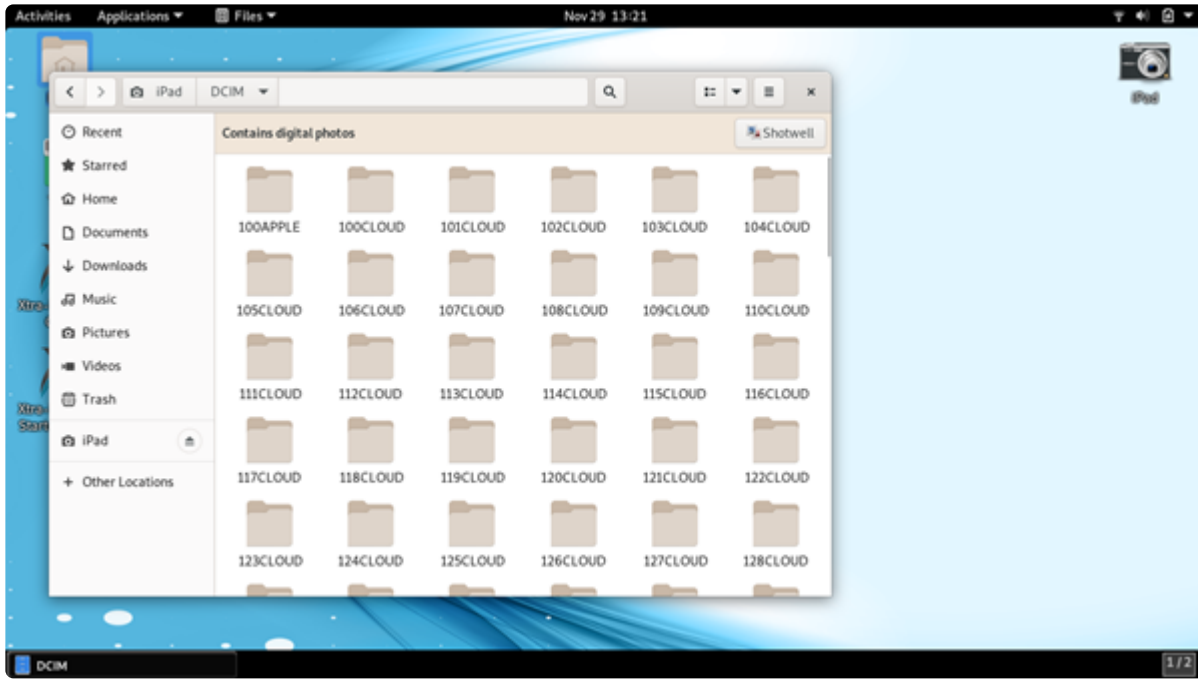
**Step 4.** In the left-hand column, click on your iPad. In this example, the iPad displays as “iPad”.



**Step 5.** Double-click on “DCIM”.



**Step 6.** Double-click on any folder to view your photos or videos in that folder.



## 12. Frequently Asked Questions

**Q: My Xtra-PC® drive in Windows File Explorer looks very small (~309MB). Why is that?**

This is normal and expected. This is the partition that contains the StartUsingXtraPC application. The majority of the Xtra-PC® Ultra capacity is part of the Xtra-PC® Ultra operating system partition that Windows does not recognize and cannot read.

Xtra-PC® Ultra USB drives ship with 4 partitions on them. One is an EFI boot partition, one is a FAT32 partition, and two are Linux ext4 and swap partitions. The ext4 and swap are where the full capacity of the Xtra-PC® Ultra drive resides and is fully accessible in the Xtra-PC® Ultra operating system.

For example, the expected view of an Xtra-PC® Ultra 32GB drive in Windows File Explorer looks like the following:

