

# **Support Center**

CRM Integration — Last update: 1 June 2023

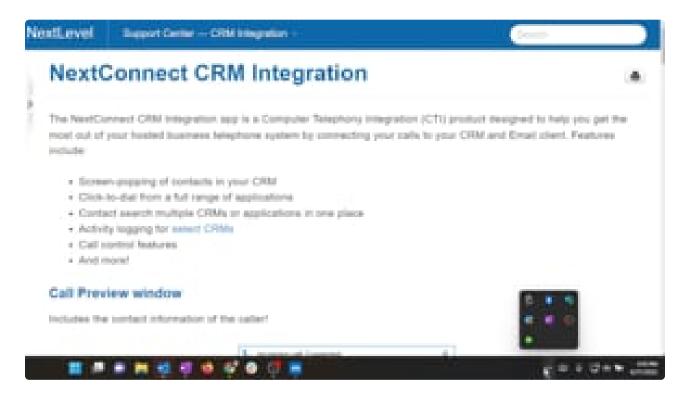
Verve

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# 1. NextConnect CRM Integration

The NextConnect CRM Integration app is a Computer Telephony Integration (CTI) product designed to help you get the most out of your hosted business telephone system by connecting your calls to your CRM and Email client.



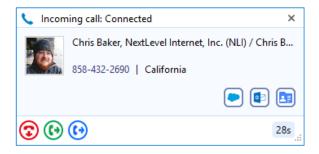
https://player.vimeo.com/video/721612510

### Features include:

- · Screen-popping of contacts in your CRM
- Click-to-dial from a full range of applications
- · Contact search multiple CRMs or applications in one place
- Activity logging for <u>select CRMs</u>
- · Call control features
- · And more!

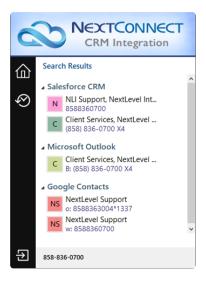
### **Call Preview window**

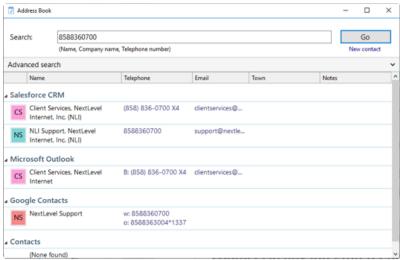
Includes the contact information of the caller!



### **Contact Search across CRMS**

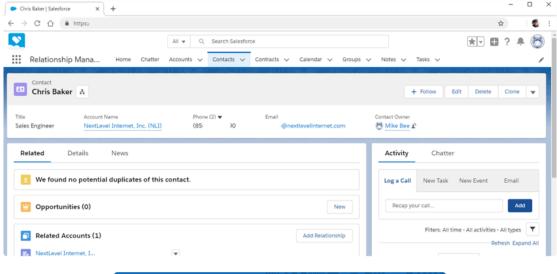
Quick search or adress book search of all connected services from one source!

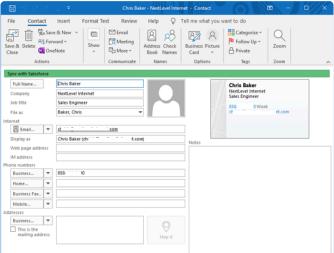




# Screen-pop directly to your contacts in your CRM

Automatically launch your CRM to the contact's page when they call!





- This page provides an overview of the NextConnect CRM product. For information about setting up the application see <u>Getting Started</u>.
- To have NextConnect CRM Integration added to your account please contact your NextLevel Client Services representative at 858-836-0700 option 4, or ClientServices@nextlevelinternet.com

There are two license types available depending of what level of integration is required.

# **NextConnect Express**

Provides access to all features above while connecting your contact list from Microsoft Outlook, Lotus Notes and Google Contacts.

## NextConnect CRM

Provides the features and contact integration above, while also enabling you to connect your contact from one or more supported CRM.

# **Supported CRM Integrations**

CRM Integrations fall into two categories: Standard and Controlled. Standard integrations are included with your NextConnect CRM license at no additional charge. Controlled integrations require and additional one-time setup fee to connect your CRM application to the NextConnect application.

These categories are subject to change. To confirm if your CRM is available for integration please contact NextLevel Client Services.

# **Standard Integrations**





















































































# **Controlled Integrations**

































To learn more or to have the NextConnect CRM Integration app added to your account please contact your NextLevel Client Services representative at 858-836-0700 option 4, or ClientServices@nextlevelinternet.com

If you already have access to the NextConnect CRM Integration click on the topic below to start connecting.

- Getting Started
- Configuring Integrations

Or use the Table of Contents (above in windowed, left in full screen) to navigate through the full contents of this guide.

# 1.1. Getting Started

To begin using the NextConnect CRM Integration app you will need the following:

- 1. The NextConnect installer application
- 2. Your NextConnect Serial number (license)
- 3. Your NextLevel Portal credentials (username and password)

The link to the installer and the serial number will be provided to the Technical Contact for your account after the NextConnect feature has been enabled.

For pricing information or to have the NextConnect CRM Integration app added to your account please contact your NextLevel Client Services representative.

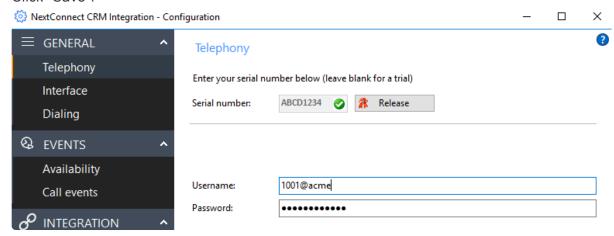
# Install the NextConnect CRM Integration App

Download and run the NextConnect installer application. This may require Windows Administrator rights. Contact your company's network administrator for assistance.

# **Enter your Credentials**

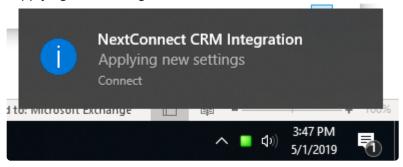
Once installation is complete the app will automatically open to the "Telephony" > "Configuration" section. Activate NextConnect by entering your credentials.

- Enter the provided Serial Number in the indicated field. A green check mark will appear to indicate you have a valid license.
- · Click the "Set" button to confirm.
- Enter your NextLevel portal login in the "Username" field. This is the ext@domain username, such as 1001@acme. This is not your email address.
- Enter your NextLevel portal password in the "Password" field.
- · Click "Save".



The application window will be minimized, and you will see an alert in your system tray that the app is

"Applying new settings"



• When you have entered the credentials successfully, the system tray indicator will turn green to notify you that the phone is "On Hook" and ready to accept calls.



Your NextConnect CRM Integration is now configured and connected to your NextLevel extension. Now you can begin connecting to your CRM and other Applications.

### **Integrations**

Note – To manually access the configuration settings:

- 1. Right-click the NextConnect CRM Integration application in the system tray (the icon is a gray or green square). This will bring up the app menu
- 2. Click "Configuration" (the gear icon)
- 3. Click "Telephony" under the "General" tab

# 1.2. Common Configuration Settings

Documentation for configuring and using some of the most popular features.

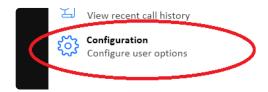
- Click-to-Dial and Dialing Options
- Screen Popping
- · Activity Logging

# 1.2.1. Click-to-Dial and Dialing Options

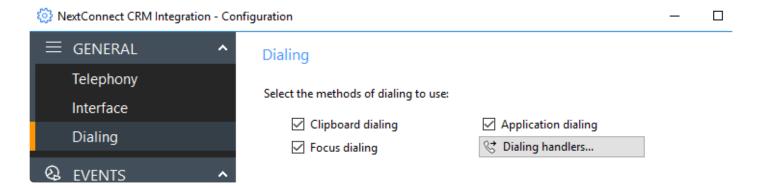
Right click the NextConnect app in the windows system tray



· Click "Configuration"

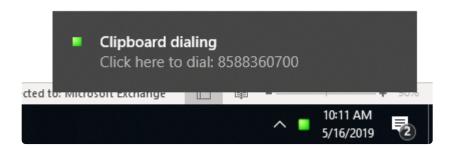


· In the "General" navigation menu click "Dialing"



Check the box for each dialing option you would like to enable

• Clipboard dialing – Will create a notification in the system tray whenever you copy a phone number (highlight and Ctrl+C, or right click and click copy) that you can click to dial that number



- Application dialing Allows you to click-to-dial from applications that are TAPI enabled
- Focus dialing Allows the NextConnect app to detect a phone number in a field of a Windows application when you hover over it

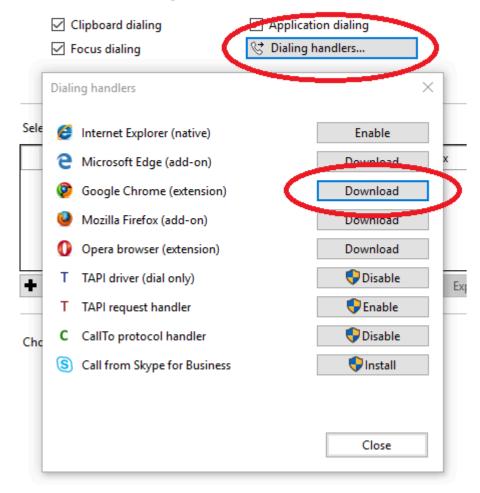


### **Browser Click-to-Dial via Dialing handlers**

· Click "Dialing handlers" to launch the options

### Dialing

Select the methods of dialing to use:



- · Click the "Download" or action button by the item you want to enable
- Follow the steps to add/download/install the dialer in the browser you have selected, or otherwise follow the prompts to complete the activation



Home > Extensions > Telephone Number Detection



# Telephone Number Detection

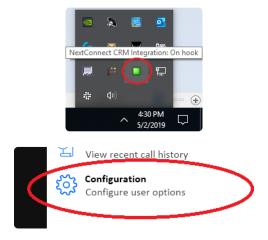
Offered by: CTI-Telephony

★★★★ 28 | Social & Communication | . 29,197 users

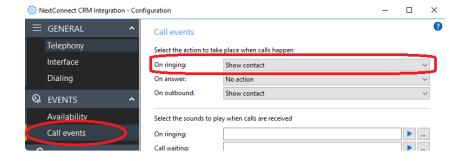


# 1.2.2. Screen Popping

- Right click the NextConnect app in the windows system tray
- · Click "Configuration"



In the "Events" navigation menu click "Call events"



Under the "Select the action to take place when calls happen" you can select what actions to take during three events: Ringing, answering and outbound calls.

Select the dropdown for each event. To "Screen pop" a contact, select "Show contact" from the dropdown.

- · This will launch the contact related to the phone number in any integrated CRMs you have configured
- It is recommended **not** to use the same action for "On ringing" and "On answer"

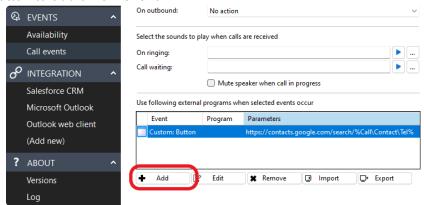
# **Custom Events**

You can create custom Screen Pops by entering a URL (or website address) that includes a phone number in it.

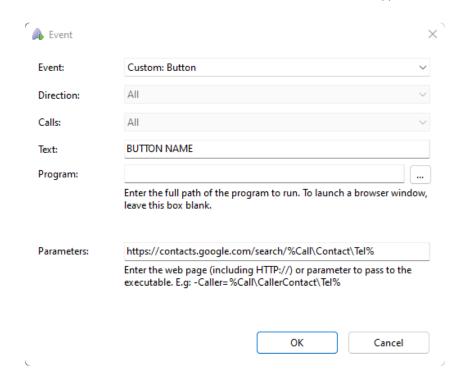
For example, in google contacts, you can search for contacts relating to phone number **858-836-0700** by using a URL that looks like: https://contacts.google.com/search/ **8588360700** 

To automatically conduct a search like this in NextConnect, simply create a Custom Event including the URL string with the token *Call\Contact\Tel* where you want the phone number to appear. For example: https://contacts.google.com/search/ *Call\Contact\Tel* 

- 1. Navigate to Configuration > Call Events
- 2. Click the + Add button to add a new event



- 3. From the **Event** dropdown, choose when you want this action to happen
  - Ringing will happen as soon as your phone starts rining
  - **Button** will give you a new button to click on the call preview window to manually trigger the event
    - If you choose Button, a field will appear to add a label that will appear when you hover over the button
  - · Connected will perform the action only once you've answered the call
- 4. From the **Direction** dropdown choose if you want this to happen for **all calls**, or only **inbound**, or only **outbound**.
- 5. From the Calls dropdown choose if you want this for all calls, or only internal, or only external
- 6. Leave the Program field blank to launch a browser window
- 7. The Parameters field will include the URL to launch when you receive a call.
  - a. Add the URL here with the token *Call\Contact\Tel* where you want the phone number to appear.
  - b. For example: https://contacts.google.com/search/ Call\Contact\Tel
- 8. Click **OK** to save



You may repeat this process to create multiple call events for different URLs.

# 1.2.3. Activity Logging

Activity Logging allows automatic or manual creation of Activity Log entries of your calls with contacts found in your CRM.

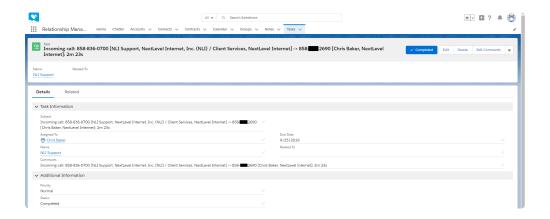


Activity Logging is available for select CRM applications only. Please see below for list of currently supported CRMs.

# Create activity on call end

This will automatically create a log of the call in your CRM after the call has been completed. The log will include the name and phone number of the participants, the time of the call, and the duration of the call.

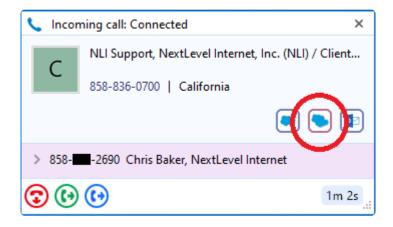
This will create an entry for completed Inbound calls, completed Outbound calls, and attempted Outbound calls.



### Show activities on call

This will add a new button on the Call Preview window to launch a new Activity Log entry in your CRM. The new button will be a modified logo of the CRM outlined in red. The log will include the name and phone number of the participants, and the time of the call.

When using both "Create activity on call end" and "Show activities on call" all calls will be documented on call end automatically, unless you select to manually document a specific call by clicking the activity log button.



### To enable Activity Logging:

- 1. Navigate to Configuration
- 2. Select your CRM from the Integration list.
- 3. Scroll down to the "Data connection" section and check one or both boxes: "Create activity on call end" and "Show activities on call"



# **Create Activity on Answer**

Alternatively, you may automatically launch an Activity Log browser entry when an inbound call is answered. This will launch a new Activity Log entry in your CRM when the call is answered, including the name and phone number of the participants, and the time of the call.

To enable Create Activity on Answer:

- 1. Navigate to Configuration
- 2. Select Call Events on the left-hand menu
- 3. In the "On answer" dropdown, select "Create phone activity"

This option will create duplicate entries if used in conjunction with one of the options above. Supported CRMs

### **Activity Logging is currently supported in the following CRMs:**

- Salesforce
- Dynamics 365
- Hubspot
- Netsuite

- Connectwise
- Bullhorn

The above features have been documented using Salesforce as an example. The exact features and functionality will vary based on the CRM you are using.

# 1.3. Integrations

NextConnect CRM license will empower you to connect your NextLevel phone system with one of dozens of CRM platforms.

- Connect Microsoft Outlook
- Connect to Google Contacts
- Connect to Salesforce
- Connect to Microsoft Dynamics 365
- Connect to Microsoft Dynamics CRM
- Connect to Zendesk

# 1.3.1. Connect to Microsoft Outlook

### Credentials needed:

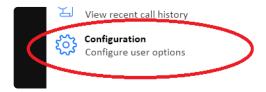
- · Windows account username and password
- Microsoft Outlook profile information, username and password (if password protected)

### **Configuring the Integration**

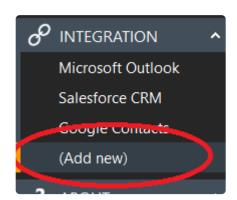
- Make sure you are signed into Outlook in Windows before proceeding. Outlook must be installed and activated to connect.
- Right click the NextConnect app in the windows system tray



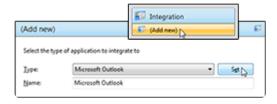
Click "Configuration"



• In the "Integration" navigation menu click "(Add new)"

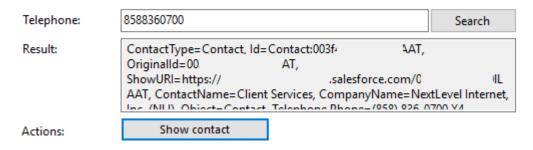


Begin typing Outlook in the field, then select Microsoft Outlook and click set.



- Since you are already logged in to Outlook in Windows the app will automatically link
- · The "outlook profile" and other dropdowns will be left at "Default" for most users
  - If you have multiple Outlook profiles or custom Personal Folder files you will need to select those from the dropdowns. Contact your local Windows system administrator if you are unsure.
- You can test by scrolling down to the Integration Test section and typing in a known phone number in your address book and click search. A string of text will appear.

### Integration test



- If this test is not successful you may have to customize the configuration dropdowns. Contact your
  Outlook administrator for more information on which accounts you should use. Try selecting items in
  the dropdown that are most appropriate to your Outlook account
  - Outlook profile try Outlook
  - Information store: try your email address
  - Contacts folder: try Contacts or Contacts/GAL Contacts
  - Try the Integration Test again, adjust until the data is found.

Your Microsoft Outlook is now connected with NextConnect!

Now your Call Previews will include contact info pulled from your Outlook contacts.

You can search your Outlook contacts from the NextConnect search field, or in the NextConnect address book

You can manually Screen Pop your Outlook contact info from the Call Preview window, or enable automatic Screen Pop.

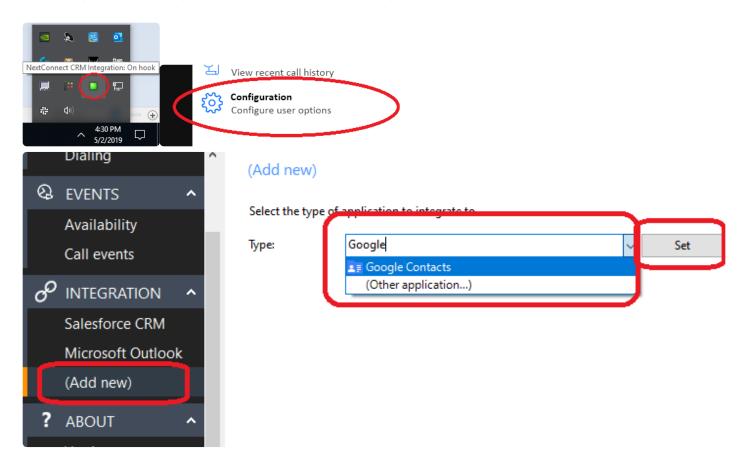
# 1.3.2. Connect to Google Contacts

### Credentials needed:

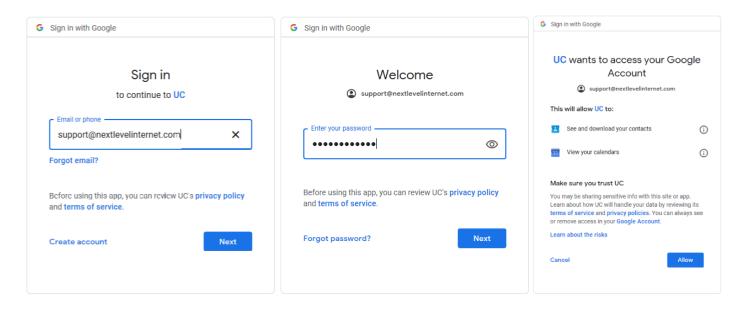
· Google account username and password

# **Configuring the Integration**

- Right click the NextConnect app in the windows system tray
- · Click "Configuration"
- In the "Integration" navigation menu click "(Add new)"
- · Begin typing "Google" in the field, then select Google Contacts and click "Set".

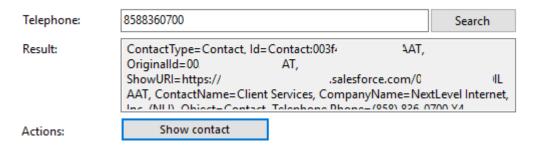


- · You will see a browser pop-up to authenticate (log in) to your google account
  - Enter your user name, password, and select "allow" to grant the displayed permissions
  - You may get a notification from Google that a new device has connected to your account, this is expected. The device will be called "UC" (for "Unified Communications")



• You can test by scrolling down to the Integration Test section and typing in a known phone number in your address book and click search. A string of text will appear.

### Integration test



Your Google Contacts is now connected with NextConnect!

Now your Call Previews will include contact info pulled from your Google Contacts.

You can search your Google Contacts from the NextConnect search field, or in the NextConnect address book

You can manually Screen Pop your Google Contacts info from the Call Preview window, or enable automatic Screen Pop.

# 1.3.3. Connect to Salesforce

### Credentials needed:

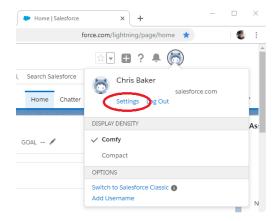
- Salesforce Login Username
- · Salesforce Login Password
- · Salesforce Security Token
- · Salesforce Secure API password

Salesforce requires the use of the "Secure API Password".

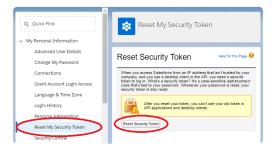
To get your salesforce Secure API Password, combine your Salesforce Login Password and Security Token by appending the token on the end of the password with no spaces.

To generate a Salesforce Security Token

- · Log into Salesforce
- Click on your profile in the top right corner and select settings



• Click "Reset My Security Token" link in the navigation menu and then on that page click "Reset Security Token"



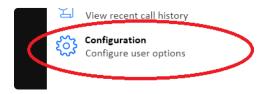
A new token will be emailed to you.

# **Configuring the Integration**

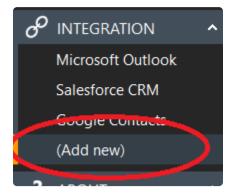
· Right click the NextConnect app in the windows system tray



Click "Configuration"



• In the "Integration" navigation menu click "(Add new)"



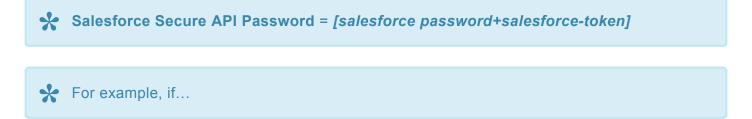
· Begin typing Salesforce in the field, then select "Salesforce CRM" and click set.

# (Add new) Select the type of application to integrate to Type: Salesf Salesforce CRM (Other application...)

# **Standard Authentication**

- 1. Select the radio button (checkbox) next to "Standard Authentication"
- 2. In the Username field enter your Salesforce Login Username, which is typicall your email address
- 3. In the Password field enter your Salesforce Secure API Password, which is your combined password

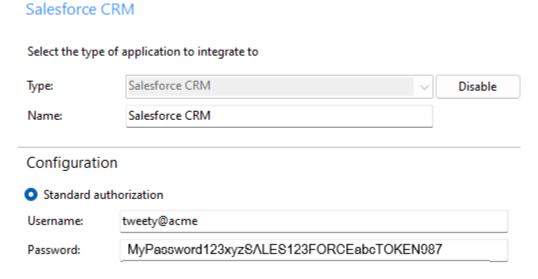
- + security token
  - a. This is case sensitive, make sure you use the correct case for both the Login Password and the Security Token.



• Your Salesforce password is: MyPassword123

Integration test

- and your Security Token is: xyzSALES123FORCEabcTOKEN987
- Then your Salesforce Secure API Password is:
   MyPassword123xyzSALES123FORCEabcTOKEN987
- 4. It is recommended that you copy and paste your Salesforce Password and Security token together, then paste it into the NextConnect CRM Integration password field.



5. You can test by scrolling down to the Integration Test section and typing in a known phone number in your address book and click search. A string of text will appear.

# Telephone: Result: ContactType=Contact, Id=Contact:003f- AAT, OriginalId=00 AT, ShowURl=https:// .salesforce.com/0 IL AAT, ContactName=Client Services, CompanyName=NextLevel Internet, Inc. (NILL) Object=Contact Telephone Phone=(950) 936-0700 V4 Actions: Show contact

Your Salesforce is now connected with NextConnect!

Now your Call Previews will include contact info pulled from your Salesforce contacts.

You can search your Salesforce contacts from the NextConnect search field, or in the NextConnect address book

You can manually Screen Pop your Salesforce contact info from the Call Preview window, or enable automatic Screen Pop.

## **OAuth Authentication**

Alternatively, you can log into Salesforce via OAuth. OAuth offers an alternative way to connect to Salesforce Lightning and classic versions. See below on how to setup the OAuth account on Salesforce:

If your Salesforce account has a domain, go straight to 'Part 2'.

Part 1 – Creating a domain name in Salesforce

- 1. Log into your Salesforce account, and open the 'Setup' menu. Search for 'Domains' in the Quick Find Box, then select My Domains.
- 2. Enter the Domain Name you want to use, and press 'check availability', and then register.
- 3. Your domain should be emailed to you shortly after.

### Part 2 - Creating a connected APP

- 1. In Salesforce Classic-Log into your Salesforce account, and open the 'Setup' menu. Click on Build > Create > Apps, then at the bottom of the page, under 'Connected Apps', press 'New'. In Salesforce Lightning-Log into your Salesforce account, and open the 'Setup' menu. In the quick find box, enter 'App' and then select 'App Manager'. Click 'New Connected App'.
- 2. Enter a Connected App Name, API Name, and Email address for your app.
  - a. Tick the 'Enable OAuth Settings' option.
  - b. Tick 'Enable' for Device Flow.
- 3. Add Callback URL as: https://login.salesforce.com/services/oauth2/success
- 4. Under Available OAuth Scopes, bring over
- 5. 'Access and manage your data (api)'
- 6. 'Perform requests on your behalf at any time (refresh\_token\_offline\_access)'
- 7. Uncheck 'Require Secret for Web Server Flow' option.
- 8. Press save, followed by the Continue button.
- 9. You will now see the Connected App definition make note of your 'Consumer Key'.

Note: Allow from 2-10 minutes for your changes to take effect on the Salesforce.com server before using the connected app.

Now, on the Software Suite configuration, select 'OAuth', and paste in your Domain and Client ID (Consumer Key). Press authorize.

Note: The domain you enter will need to be something like 'johnsmithsalesforce-dev-ed' if your Salesforce URL is 'https://johnsmithsalesforce-dev-ed.my.salesforce.com/'.

Please note the correct domain and client ID (consumer key) needs to be entered before pressing the authorize button. If one of these is incorrect, please delete the integration and start again.

# 1.3.4. Connect to Microsoft Dynamics 365

### Credentials needed:

· Windows account Username and Password

### You may need:

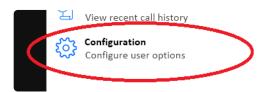
- · Dynamics Username and Password
- · Dynamics Client ID
- · Dynamics Server

### **Configuring the Integration**

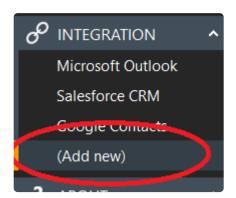
· Right click the NextConnect app in the windows system tray



· Click "Configuration"

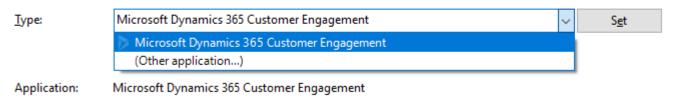


• In the "Integration" navigation menu click "(Add new)"

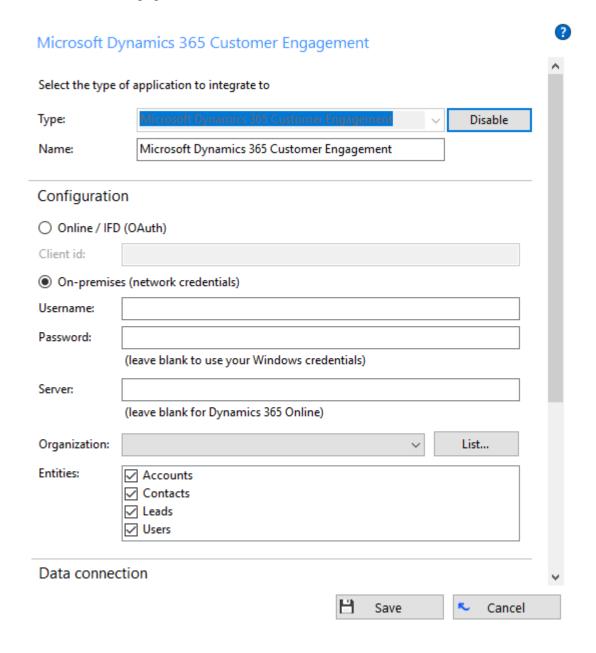


• Begin typing "Microsoft Dynamics 365" in the field or scroll through, then select Microsoft Dynamics 365 Customer Engagement and click set.

### Select the type of application to integrate to



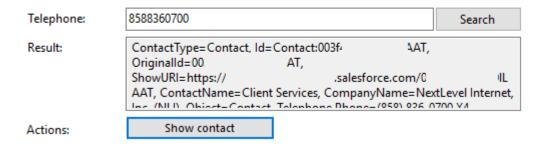
• On the Configuration group, First select the method you use to log in to your Microsoft Dynamics 365 Customer Engagement.



- If you choose Online/ IFD (OAuth), then enter your Client ID into the appropriate box.
- If your Microsoft Dynamics 365 Customer Engagement server is available on your LAN, select 'Onpremise'. Fill in your Microsoft Dynamics 365 Customer Engagement credentials, or leave blank to

- use your Windows Credentials.
- In the 'Server URL' text box, you need to enter the web address you visit to access Microsoft
  Dynamics 365 Customer Engagement e.g. http://mscrm/. You'll find this info in browser's address bar
  when you login to Microsoft Dynamics 365 Customer Engagement.
- After entering the details above, click 'List' and all the organizations that your user has access to will be listed in the 'Organization' box. Usually your user will only have access to one organization.
- In the Entities section, are the categories of records in Microsoft Dynamics 365 Customer Engagement that can be looked up in searches and popped. Check all of them to allow NextConnect access to all.
- Click the 'Save' button to store the information you've entered and apply the configuration.
- You can test by scrolling down to the Integration Test section and typing in a phone number known to be in your CRM and click search. A string of text will appear.

### Integration test



Your Microsoft Dynamics 365 is now connected with NextConnect!

Now your Call Previews will include contact info pulled from your Dynamics 365 contacts.

You can search your Dynamics 365 contacts from the NextConnect search field, or in the NextConnect address book

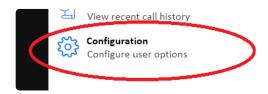
You can manually Screen Pop your Dynamics 365 contact info from the Call Preview window, or enable automatic Screen Pop.

# 1.3.5. Connect to Microsoft Dynamics CRM

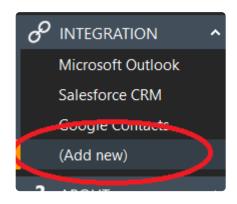
Right click the NextConnect app in the windows system tray



· Click "Configuration"



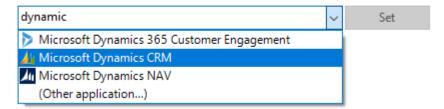
• In the "Integration" navigation menu click "(Add new)"



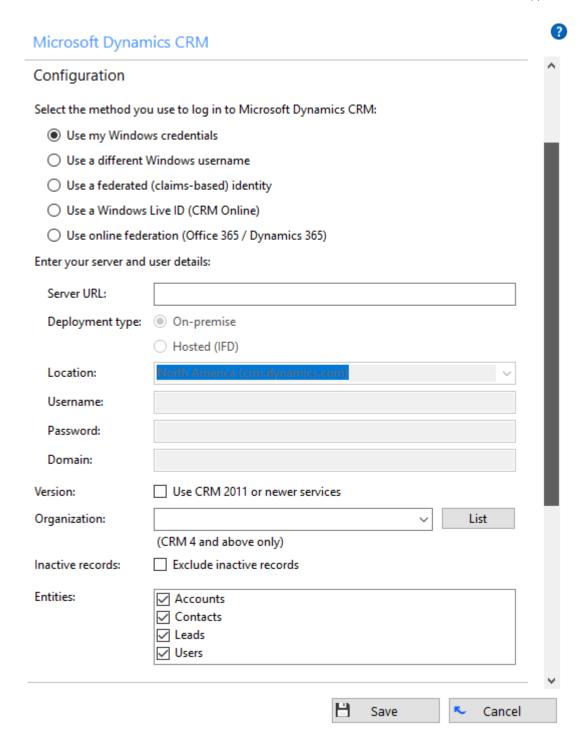
 Begin typing "Microsoft Dynamics CRM" in the field or scroll through, then select Microsoft Dynamics CRM and click set.

Select the type of application to integrate to





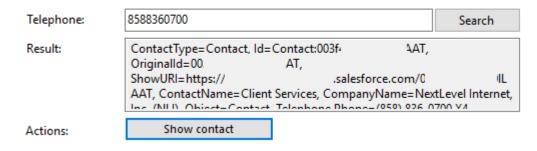
 On the Configuration group, First select the method you use to log in to your Microsoft Dynamics CRM.



- On the 'Deployment type', select which type of Microsoft Dynamics CRM you use.
- If you choose (CRM Online) for log in enter your Windows Live ID information, including which of Microsoft's server groups you log on to (Europe, Asia-Pacific, or Americas).
- If your Microsoft Dynamics CRM server is available on your LAN, select 'On-premise'. Select 'Hosted (IFD)' if it is over the Internet but not via Microsoft CRM Online. For either case, in the 'Server URL' text box, you need to enter the web address you visit to access Microsoft Dynamics CRM e.g. http://mscrm/. You'll find this info in Internet Explorer's address bar when you login to Dynamics.
- Under the 'Server URL' box, select which type of authentication to use. Most users will be able to use the 'Use Windows credentials' option. If you are prompted for username and password when loading

- Microsoft Dynamics CRM in your browser, uncheck 'Use Windows credentials' and enter the relevant details in the 'Username', 'Password' and 'Domain' textboxes below it.
- For those of you using version 4 or above of Microsoft Dynamics CRM, your organization needs to be selected also. After entering all of the details above, click 'List' and all the organizations that your user has access to will be listed in the 'Organization' box. Usually your user will only have access to one organization.
- Select which of your Dynamics account modules you want to be used by checking the corresponding boxes in the 'Entities' section.
- Click the 'Save' button to store the information you've entered and apply the configuration.
- You can test by scrolling down to the Integration Test section and typing in a phone number known to be in your CRM and click search. A string of text will appear.

### Integration test



Your Microsoft Dynamics CRM is now connected with NextConnect!

Now your Call Previews will include contact info pulled from your Dynamics CRM contacts.

You can search your Dynamics CRM contacts from the NextConnect search field, or in the NextConnect address book

You can manually Screen Pop your Dynamics CRM contact info from the Call Preview window, or enable automatic Screen Pop.

# 1.3.6. Connect to Zendesk

### Credentials needed:

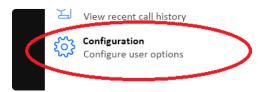
- Zendesk subdomain
- · Zendesk email
- Zendesk password or Authentication Token

# **Configuring the Integration**

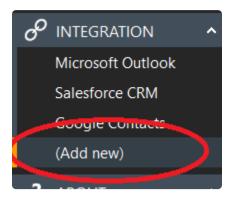
Right click the NextConnect app in the windows system tray



Click "Configuration"



• In the "Integration" navigation menu click "(Add new)"



Begin typing Zendesk in the field, then select Zendesk and click set.

### Select the type of application to integrate to

<u>Т</u> уре:	Zendesk	~	S <u>e</u> t
	Zendesk (Other application)		
Application:	7endesk		

• On the Configuration group, enter the Zendesk subdomain, Email, password or authentication token.

Configurati	on
Subdomain:	
Email:	
Password:	
	✓ Fuzzy number matching (slower)
	✓ Talk Partner Edition popping

Note: Subdomain should not be the full URL address. For example, if the URL was "https://www.acme-inc.zendesk.com", the subdomain would be "acme-inc". You can find out your subdomain by going on Zendesk Settings > Settings > Account > Subdomain.

Note: Zendesk API "Password Access" needs to be enabled. To do this, go onto Zendesk Settings > Channels > API > Password Access.

Note: You can also use an Authentication Token instead of your Zendesk Password. For information on setting this up, follow this link: https://support.zendesk.com/hc/en-us/articles/226022787-Generating-a-new-API-token-. If you do use an Authentication Token, you will need to add '/token' at the end of your email in the box, and then enter your token in the password box.

Click the 'Save' button to store the information you've entered and apply the configuration. Talk Partner Edition Popping Option

Uncheck the 'Talk Partner Edition popping' box to use core API screen popping. This will screen pop into a new tab on your web browser.

Check the 'Talk Partner Edition popping' box to use the Talk API screen popping. This will screen pop to the existing open Zendesk browser window. Please note, this requires the Talk partner edition license on Zendesk.

Your Zendesk is now connected with NextConnect!

Now your Call Previews will include contact info pulled from your Zendesk contacts, and you can search your Zendesk contacts from the NextConnect search field, or in the NextConnect address book. You can manually Screen Pop your Zendesk contact info from the Call Preview window, or enable automatic Screen Pop.



Yiew Common Configuration Settings guide to enable Click-to-Dial or Screen-Popping options



Yiew Integrations guide to add more connected CRMs or Communications Databases

# 1.4. Troubleshooting

# Installation

Problem	Solution
Error message indicating cannot access files	Save and exit all programs, and reboot PC
Error message indicating cannot access Outlook files	Save and exit Microsoft Outlook

# **Connecting to NextLevel Phone System**

Problem	Solution
No call preview window / status indicator is gray	Re-enter nextlevel portal credentials. Create new password with no "#".

# **Download**

Download the NextConnect CRM Integration app here: <a href="https://www.nextlevelinternet.com/nextconnect-file-download-and-getting-started/">https://www.nextlevelinternet.com/nextconnect-file-download-and-getting-started/</a>