MyCSF 2.0

1 — Last update: Jun 30, 2021

HITRUST

Table of Contents

1. MyCSF Application	. 5
2. HITRUST Portal	. 6
2.1. Logging in to the HITRUST Portal	. 7
2.1.1. First Login and Authentication	. 8
2.2. Configuring Two Factor Authentication	10
2.2.1. Phone-Based Two-Factor Authentication Setup	11
2.2.2. Time-Based Two Factor Authentication Setup	12
2.3. Changing MyCSF Password	14
2.4. Resetting MyCSF Password	15
3. Administration	16
3.1. Subscriber Management	17
3.1.1. Adding a New Person	18
3.1.2. Adding a New API User	19
3.1.3. Adding a New Custom Role	21
3.1.4. Setting IP Restrictions	23
3.2. People Management	25
3.2.1. Managing Administrative Roles	26
3.2.2. Controlling Assessment Roles	27
4. Homepage	28
4.1. Setting Your Organization	29
4.2. Selecting Your Assessment	30
4.3. Viewing Notifications and Tasks	31
4.4. Creating a Custom Assessment Library	32
4.5. News About HITRUST	33
5. Pre-Assessment	34
5.1. Creating a New Assessment	35
5.1.1. Name & Security	36
5.1.1.1. Assessment Name	37
5.1.1.2. CSF Version	38
5.1.1.3. Selecting an Assessor	39
5.1.1.4. Setting User Access	40
5.1.1.5. Setting Assessor Access	41
5.1.1.6. Cloning an Assessment	42
5.1.1.7. Deleting an Assessment	43
5.1.2. Viewing an Assessment	
5.2. Scoping an Assessment	45
5.2.1. Organization Information	46
5.2.2. Assessment Options	47

5.2.3. Systems	48
5.2.4. Facilities	49
5.2.5. Default Scoring Profile	51
5.2.6. Factors	52
6. Assessment Questionnaire	53
6.1. Completing an Assessment	54
6.1.1. Viewing an Assessment Domain	
6.1.1.1. Assessment Domain Status Filters	
6.1.2. Answering an Assessment Statement	57
6.1.2.1. Setting Assessment Statements as Not Applicable	
6.1.2.2. Assigning a User	
6.1.2.3. Adding a User to an Assessment Domain	60
6.1.2.4. Adding a Related Document	61
6.1.2.5. Inheriting an Assessment Statement	62
6.1.2.6. Adding Corrective Action Plans	63
6.1.2.7. Adding a Diary Entry	64
6.1.2.8. View the Illustrative Procedures	65
6.1.2.9. View the Authoritative Sources	66
6.1.2.10. View the Risk Factors	67
6.1.2.11. View the Assessment Statement Log	68
6.1.3. Creating an Offline Assessment	69
6.1.3.1. Answering your Assessment's Statements	71
6.1.3.2. Managing your Documents	72
6.1.3.3. Linking Statements and Documents	73
6.1.4. Creating and Importing Assessor Evaluation for an Offline Assessment	74
6.2. Submitting an Assessment	75
6.2.1. Submit a Domain to an Assessor	76
6.2.2. HITRUST's Criteria for Submission	77
6.2.3. Submitting External Assessor Reverted Controls Back to the External Assessor	78
6.3. Corrective Action Plans (CAPs) in Your Assessment	79
6.3.1. Adding CAPs to a Statement	80
6.3.2. Linking CAPs to a Statement	81
6.3.3. Unlinking CAPs from a Statement	82
6.4. Potential Quality Issues	83
6.4.1. Viewing Potential Quality Issues	84
6.4.2. Overriding a Potential Quality Issue	85
7. Corrective Action Plans (CAPs)	86
7.1. Viewing Your Organization's CAP Repository	87
7.2. Creating CAPs	88
7.3. Modifying CAPs	89
7.4. Unlinking CAPs	90

7.5. Deleting CAPs	
7.6. Managing Your CAP Repository's Access	
8. MyCSF Inheritance Program	
8.1. Internal Inheritance	
8.2. External Inheritance	
8.2.1. Total Inheritance	
8.2.2. Partial Inheritance	
8.2.3. Submitting External Inheritance Request to Vendor	
8.2.4. Applying and Completing External Inheritance Request	
8.2.5. Approve or Reject External Inheritance Request (by Vendor)	
8.2.6. Making Your Assessment Inheritable	102
9. Documents	
9.1. Uploading Evidence	105
9.1.1. Uploading Documents in Bulk	106
9.2. Downloading Evidence	107
9.2.1. Downloading Documents in Bulk	108
9.3. Attaching the Management Representation Letter	109
9.4. Attaching the Organizational Overview and Scope	110
9.5. Attaching Partner Agreement	111
9.6. Attaching the QA Checklist	112
9.7. Attaching Test Plans	113
9.8. Assessor Timesheet	114
10. Reservations	115
10.1. Making a Reservation	116
10.2. Rescheduling/Cancelling a Reservation	117
10.2.1. Missed My Submission Date	118
11. HITRUST CSF Reports	119
11.1. Downloading a HITRUST CSF Report	120
11.2. Request a Revision for an Issued Report	121
11.3. Approving a Draft Report	122
12. Interim Assessment	123
12.1. Performing an Interim Review Assessment	124
12.2. Recreating a Validated Assessment Object	126
12.2.1. Re-validating the Assessment	127
12.2.2. Answering CAPs & Generating an Interim Assessment	129
12.3. Manually Generating an Interim Assessment	131
13. Internal Assessors	133
13.1. Applying to be an Internal Assessor	134
13.2. Viewing your Internal Assessor Functions	135

13.3. Configuring a User as a HITRUST CSF practitioner	136
13.4. Enabling Internal Assessors On Your Assessment	
13.5. Assigning Internal Assessors to an Assessment	
13.6. Answering Requirement Statements	
13.7. Completing your Internal Assessor Time Sheet	
14. Library	141
14.1. Viewing the Library	
14.1.1. Authoritative Source Documents	
14.1.2. Factor Categories	
14.1.3. CSF Control Categories	
14.1.4. Assessment Domains	
14.1.5. CSF Control Level Names	
15. Analytics	148
15.1. Dashboards	
15.1.1. Home	150
15.1.2. Admin	151
15.1.2.1. Administrative	
15.1.2.2. Factors	153
15.1.2.3. Systems	
15.1.2.4. Facilities	155
15.1.3. Assessments	156
15.1.3.1. Assessments	157
15.1.3.1.1. High Level	158
15.1.3.1.2. Status	159
15.1.3.1.3. Results	
15.1.3.1.4. Comparisons	
15.1.3.1.5. Diary	
15.1.3.1.6. Users	163
15.1.3.1.7. Sources	
15.1.3.2. Compliance	
15.1.3.2.1. High Level	
15.1.3.2.2. CSF Compliance	
15.1.3.2.3. CSF Baseline	
15.1.3.2.4. CSF Results	
15.1.3.3. Residual Risk	170
15.1.3.3.1. High Level	
15.1.3.3.2. Residual Risk Rating	
15.1.3.4. Compliance & Procedures	
15.1.3.4.1. Illustrative Procedures	
15.1.3.4.2. CSF Implementation	
15.1.3.5. Documents & Other	

15.1.3.5.1. Related Documents	177
15.1.3.5.2. All Potential Requirements	178
15.1.4. CAPs	179
15.1.4.1. CAP Steps	180
15.1.4.2. CAP Status	181
15.1.4.3. CAP Management	182
15.1.5. Metrics	183
15.1.5.1. Scorecards	184
15.1.5.2. Benchmarking	185
15.1.5.2.1. Benchmarking	186
15.1.5.2.2. Statistics	187
15.1.6. Library	188
15.1.6.1. CSF Library	189
15.1.6.2. Authoritative Sources	190
15.1.7. Filters	191
15.1.8. Reset	192
15.2. Reports	193
15.2.1. External Reports	194
15.2.1.1. Administrative Details and Factors Report	195
15.2.1.2. Assessment Report	196
15.2.1.3. Assessment with HITRUST CSF Implementation Report	197
15.2.1.4. Assessor Report	198
15.2.1.5. Dashboards Report	199
15.2.1.6. Illustrative Procedures Report	200
15.2.1.7. Related Documents Report	201
15.2.1.8. CAP Report	202
15.2.1.9. Real Time Gap List Report	203
15.2.1.10. CSF Library	204
15.2.1.11. QA Progress Report	205
15.3. Application Bar	206
15.3.1. Bookmarks	207
15.3.2. Details-on-Demand	208
15.3.3. Menu	209
Search	210

16.

1. MyCSF Application

MyCSF is a full-featured Assessment Application that streamlines the compliance and risk management process. Simplistic in design, the tool efficiently helps manage all of your HITRUST CSF Assessments and Implementations.

MyCSE HOME	URBARY ANALYTICS ADMINISTRATION SEARCH	Revert to Classic User Counterce	8.
	HTRUST LEST ~ Sakoopton Lesst PROFESSIONAL Assessment Catalat # 4 2	YOUR NOTIFICATIONS VIEW ALL RETPROCESSES	
	Dolania Dec (JU200) Amart Nature III (2000) Amart Nature III (2000)	NUVES ABOUT HTTRUST HTTRUST (ST Nome N 2 - shared The forear even or which a HTTRUST the same publicity. The second program locking quality to the the forear even or structure (HTTRUST A). All adjustry upper units in the Adaptive quality to the through a second public quality of the second public quality of the second public quality of the second qua	Const Instant
	ASSESSMENTS • cell-bit action for generative for the "• CREATE ASSESSMENT" lawton for generative f.	Fine New Answeare Advices to have have puried ICREAT that released from we advice regarding the ICREAT GLF Analysis for Nonsenset Associations. These buildness are given as work of provide VPC of Advances and Below's Associated requirements that are covered solution for write the ICREAT COV Advances regimes.	
		Revert RERECT Fragments Tarle (a) careful (a) web (b) demonstrates Tarle and a large (b) and (
	4.2014/2014	7 Protoco Sura	

Homepage of MyCSF

2. HITRUST Portal

This topic will instruct you on how to properly login to the HITRUST Portal, setup and manage Two Factor Authentication, change and/or reset a Password, and access the MyCSF and/or Assessment XCHANGE Application(s).

HITRUST			Hi HITRUST!	Orange Password Lag Out
	MY APPLICATIONS	NEWS ABOUT HITELST The HETELST first of the draws for socion and instance from type - Hyper Dense - Hyper and the second second second second second Dense - Hyper - Hyper - Hyper - Hyper - Hyper PGGF areas related at least to the appropriated are solubinated. Hyper - Hyper - Hyper - Hyper - Hyper - Hyper - Hyper Hyper - Hyper - Hyper - Hyper - Hyper - Hyper - Hyper Hyper - Hyper - Hyper - Hyper - Hyper - Hyper - Hyper - Hyper Hyper - Hyper - Hyper - Hyper - Hyper - Hyper - Hyper - Hyper Hyper - Hyper - Hyper - Hyper - Hyper - Hyper - Hyper - Hyper Hyper - Hyper - Hyper - Hyper - Hyper - Hyper - Hyper - Hyper Hyper - Hyper		
	TWO FACTOR AUTHENTICATION C DATE: C DM C VIDE VIDEATE Regione passes and applications security andre in Kinds. You can and means security onthe size BPIS. Role, and en up on your phone. Sinking free you assist to meaning security andres.	HELP Configuring the flow There Proceeded Optimes Opticality from Proceeded High2D Flow Ender		
		NgST HILLION		

HITRUST Portal

Sub-Topics

- Logging in to the HITRUST Portal
- <u>Configuring Two Factor Authentication</u>
- Changing MyCSF Password
- <u>Resetting MyCSF Password</u>

2.1. Logging in to the HITRUST Portal

Follow the steps below on how to login to the HITRUST Portal:

- 1. Using an Internet Browser, go to the web address https://portal.mycsf.net. A page will load that requires you to enter your Email Address and Password. Once entered, click the 'Login' button.
- 2. Depending on how your Two-Factor Authentication is setup, you will be sent a One-Time Passcode (OTP). Enter the 6-digit code you receive and click the 'Verify Code' button.

Login to HITRUST Portal		HITRUST POETAL
Annu mar akar akar akar akar akar akar A juli belan mana		Grad Adosa
12514781 faces		LAGUN RESET INCOMINGO
Login to HITRUST Portal	La	
	Login to	HITRUST Portal

	PORTAL	
1	TWO FACTOR AUTHENTICATION	
;	A security code has been sent to your email account. Passe enter this code below:	
	Code 5	5
	VERJEV CODE	
	If you did not receive a code after several minutes, you can request a new code or contact support at support (041102331alliance.cet.	-
	0-2013 NT 7017 Allower	

Verify Two-Factor Authentication

2.1.1. First Login and Authentication

If this is your first-time logging into the HITRUST Portal, follow the steps below to locate and change the temporary password associated with your MyCSF Account.

- Locate the email with the subject line: "HITRUST Login Registration Account Lead Created" from sender: no-reply2@mail.mycsf.net. Found near the bottom of the email's body, is a string beginning with "Your temporary password for the HITRUST Portal is:" The series of characters that succeeds this string will serve as your temporary password.
- Using an Internet Browser, go to the web address https://portal.mycsf.net. A page will load that requires you to enter your Email Address and Temporary Password. Once entered, click the 'Login' button
- 3. If the right credentials were entered, you will be prompted to change your password. Enter your desired password twice and click the 'Change Password' button. Please note that the password will have to meet the policy outlined below.
- 4. You will be emailed a One-Time Passcode (OTP). Enter the 6-digit code you receive and click the 'Verify Code' button.

Helio HITRUST Lead,
You have been registered for access to MyCSF as an Account Lead. Account Leads are authorized to instartly add new users and assessment objects in the MyCSF Administrator's Tool. Your current subscription al
Uners 30 Objects 30
For information regarding the Administrator's Tool, please read the MyCSF Administrator's Tool Guide found at http://http:stallance.net/mycsf-suer_guide/j/en/topic/mycsf-suede
Note: An assessment object will need to be created before you can initiate a CSF assessment.
To access the MyCSF Administrator's Tool or MyCSF Portal, please click the appropriately labeled links below:
MyCSF Maninatana's Yook <u>https://jookul.ko.CSF.mt/denetsol/</u> MyCSF Partin <u>https://jookul.ko.CSF.mt</u>
Your temporary passwood for the MyCSF Portal II:: G1220153
You will be prompted to change this password on your first successful authentication.
If you are in need of assistance, please contact us at <u>support ghthrustal lance net</u>
Regards,
The HITRUST Team

HITRUST Welcome Email

SUDA IN Cana Annou Terra Annou Ann
Roomet
Learn soors about what HTP057 has to effort

Login to HITRUST Portal

LEFTERS CANCEL PROMISE A service of the service o	PORTAL CHANCE PROVIDEN Under Seiner und Baue observersteinen einer und Baue observersteinen einer Seiner Statumerte Bauersteinen einer Seiner Statumerte einer Statumerte Bauersteiner Statumerte einer Statumerte Bauersteiner Statumerte Bauersteiner Statumerte	PORTAL CHANCE PACKSMORED Was presented that inspliced and multi-techninged. It is an effective of the second second second effective of the second second second second effective of the second second second second second effective of the second second second second second second effective of the second
Vour preneword has nephetic and must be changed. The merg present of must meet these oppowersels - 4 strained transmission have - 6 strained transmission that - 6 strained transmission - 7 strained transmis	Voor passoor tit hat sepisit aat nuut is changel. en passoor proving van tit het het negeleenste in 9 Al seland E abatassi 9 Al seland E apartsman keine 9 Al seland E apartsman 9 Al seland E apartsman 9 Al seland E apartsman 1 Al seland E	War parameter that we private built cault be changed. The see parameter of units of the see sequences to end of the second second second second second end of the second second second second second end of the second second second second second second end second second second second second second second from Proceed of the Control Nameed of the
exe paravord munit mast these requirements • Filler d'Annances Kool • Filler d'Annances Kool • Filler d'Annances Kool • Filler d'Annances • Filler d'An	ne passor frank free free deserver het e situat 6 blanken is loge e situat 6 blanken is loge e situat 1 sepreme kiter e situat 1 sepreme kiter e situat 1 septed e situat 1 septed free Paravord	ene present or next then expenses to example a set of the set of the set of the set of the example of the set of the set of the set of the set of the example of the set of the set of the set of the set of the final function of the set of the set of the set of the Control homosof of the final function of the set of the set of the set of the set of the final function of the set
Non Password		Continn Password

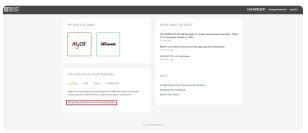
Change Password

	HITRUST
TW	O FACTOR AUTHENTICATION
A 10 Pina	curity code has been sent to your email account. In enter this code below:
	. 5
	VERIFY CODE
can t	a del net receive a code alter several minutes, you request a new code or contact support at net ()001102331481anon.com

Verify Two-Factor Authentication

2.2. Configuring Two Factor Authentication

The HITRUST Portal supports the use of SMTP, SMS, Phone Call, and Time-Based Authenticator Apps to receive the One Time Passcodes (OTP) necessary to finish the log-in process. By default, all accounts are automatically provisioned with the SMTP option active. If you would prefer that the HITRUST Portal send the OTP in different fashion, click the "Setup how you want to receive security codes" link on the HITRUST Portal landing page.



Setup how you want to receive security codes

TRUST			HiHITRUST! Charge Personnel U	re Dut
	PHONE-BASED TWO-FACTOR A	UTHENTICATION SETUP		
	Phase number for receiving SPIS recouges	• (100) 555-6133 Used to seed you the assuring under through a bot message.		
	Phone number for receiving voice calls	Image: County 555-6123 Ubed to cally you and read you your security code.		
		SAVE FRAME MARKEDS BACKHORE +		
	TIME-BASED TWO FACTOR AUT	HENTICATION SETUP		
	What kind of phone do you have?	age, yes can git wertheation codes for here on your phone men solver your phone doesn't here internet access. © Applys © Analod © Windows		
		CONTINUE WITH MITH MITICATOR		

Two-Factor Authentication Setup

Subtopics

Phone-Based Two-Factor Authentication Setup

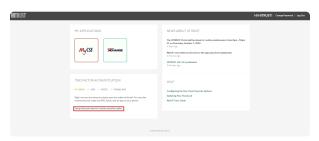
đ

<u>Time-Based Two Factor Authentication Setup</u>

2.2.1. Phone-Based Two-Factor Authentication Setup

After successfully authenticating to the HITRUST Portal, you will be directed to the HITRUST Portal Landing page. Follow the steps below on how to properly configure SMS and Voice two factor authentication.

- 1. From the HITRUST Portal, click the link "Setup how you want to receive security codes".
- 2. Enter a phone number for receiving SMS messages and/or voice calls.
- 3. Lastly, click the 'Save Phone Numbers' button.



Setup how you want to receive security codes



Phone-Based Two Factor Authentication Setup

2.2.2. Time-Based Two Factor Authentication Setup

After successfully authenticating to the HITRUST Portal, you will be directed to the HITRUST Portal Landing page. Follow the steps below on how to properly configure time-based two factor authentication.

- 1. From the HITRUST Portal, click the link "Setup how you want to receive security codes".
- 2. Select what kind of mobile device you have and click the 'Continue With Authentication' button.
- 3. From your mobile device, download any time-based authenticator app (e.g. Google Authenticator, Authy) app from the app store and set up your account. Once configured, scan the barcode and click the 'Next' button.
- 4. To ensure this was configured properly, enter the 6-digit code from the authenticator app and click the 'Verify' button.

HITRUST			HiHITRUSTI	Ownpr Persword Leg Out
	MY APPLICATIONS	NEWS ADDUT HTTPUST The ITTRUST Protein with the band for random numbers and then figure to the Hendrig Matter (2, 2009) The Protein figure NCM area instants at a sum to the appropriat and automation to the protein figure stillard of of a publicity		
	TWO FACTOR AUTHENTICATION C DND: C 965 V NOX V (1994 AP) Right now prove exiting to increase watch of models in Dnds, for an also matching and an adde, for the and a subject providence. Ender low you want in encodes security codes.	HELP Configuring the flow Time Possibile Systems Exploring Time Preserved MyCSP Theor Guide		
	8.2011-0	16.07 Alarent		

Setup how you want to receive security codes



Time-Based Two Factor Authentication Setup

ITRUST		HI HITRUST!	LegDie
	PROFE-BACE THO ACTOR ADMINISTRATION STUP APPL STUP • And and a student studen		
	Create that the data balance (not be taken). • - Summary (CONTAINOR) • Same (CONTAI		
	0.2014 #25x57 Alases		

Scan Barcode

ANTIDICT.	Hi HITRUST! Ourge Pressent 1
HITRUST	HiHIRUSI! OwnerPresent U
4.2019/428.07.Alexon	

Test the 6-digit code

2.3. Changing MyCSF Password

If you wish to change your MyCSF password, please follow the steps below:

ÉUR

- 1. From the HITRUST Portal, click the 'Change Password' link on the top right corner.
- 2. Enter your desired password twice and click the 'Change Password' button. Please note that the password will have to meet the policy displayed.

IST			HIHITRUST	Change Permeted	Lag Cost
	HY APPLICATIONS MyCSF. Setunger	NEWS ABOUT INTENST IntentINIES rade of the data to radio rad		, †	
	TWO FACTOR AUTHENTICATION ** DMAI, -> SHE -> THEM AN* Big new year was may in movie encorry and not family. You an also movie encorry coder on DMA, Wood, and in equilibrium provide them. Binling low year and its involve encorry unders.	HELP Configuing the fear Trans Passande Systems Hydraft Even Passand MyCSI Elser Easte			
	8 (200 HIZ				

Change Password Link

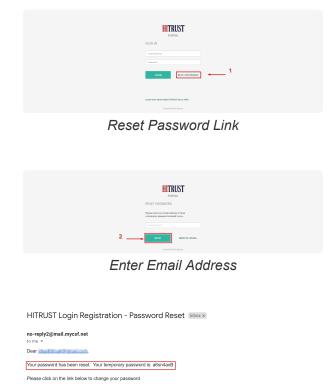
	HITRUST
	PORTAL
	CHANGE PASSWORD
	Vour James Van augebe als musik te organise film an genaamsfort men data magnetise met i fantal dataactie Vanj i fantal dataactie Vanj i fantal dataactie Vanj i fantal staatul i fantal Staatul i fantal Staatul i fantal Staatul
	New Password
2	Confern Parmont (9)
	CHANNEE (PASSWORD
	6-2014-0780/17.60mm

Change Password

2.4. Resetting MyCSF Password

If you have forgotten your MyCSF password, please follow the steps below:

- 1. From the HITRUST Portal, click the 'Reset Password' link adjacent to the 'Login' button.
- 2. Enter your email address associated to your MyCSF Account and click the 'Reset' button.
- Locate the email with the subject line: "HITRUST Login Registration Password Reset" from sender: no-reply2@mail.mycsf.net. Within the body of the email is a string beginning with "Your temporary password is:" The series of characters that succeeds this string will serve as your temporary password.
- 4. Go back to the HITRUST Portal Homepage and enter your email address and temporary password. Once entered, click the 'Login' button.
- 5. If the right credentials were entered, you will be prompted to change your password



Password Reset Email

https://v2.mvcsf.net/

Regards, The HITRUST Team

If you did not request this, please contact your administrator immediately.

3. Administration

The Administration page is where you manage your Account(s). If you are an Account Administrator for one or multiple accounts, this is where you can access each account. If you are an Account Administrator for one account, then you will be directed to your Subscriber's Management page. Topics in 'Administration' include: Subscriber and People Management as well as fetching account information.

***** Note: Standard Users will not have access to the MyCSF Administration page.

Subtopics

- <u>Subscriber Management</u>
- People Management

3.1. Subscriber Management

Depending on the Subscription Level access you have to MyCSF, the Subscriber Management page, is where you can manage and access your account's 'People', 'API Users', 'Custom Security Roles', 'Assessments', 'Links to HAX', and 'IP Whitelist'.

Subtopics

- Adding a New Person
- Adding a New API User
- Adding a New Custom Role
- <u>Setting IP Restrictions</u>

3.1.1. Adding a New Person

If you are wishing to add a new person to your MyCSF Account, please follow the steps below:

- 1. From the Homepage, click the 'Administration' button at the top Menu bar or below your Subscription Information.
- 2. From the Subscriber Management page, click the '+ Add Person' button on the 'People' table.
- 3. Enter the information for 'First Name', 'Last Name', and 'Email'.
- 4. Lastly, click the 'Create' button to save the new person. This newly created account will be emailed details to help get them started with MyCSF.



Administration Button

Add Person

MyCSE HOME LIBRARY	ANNAYTICS ADMINISTRATION SEARCH	Revert to Classic User Experience	8.
È Saurbur © Prude			C singure
	# 311 WWW have inp		

Create Person

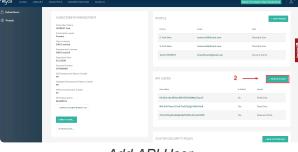
3.1.2. Adding a New API User

If you are wishing to add a new API User to your MyCSF Account, please follow the steps below:

- 1. From the Homepage, click the 'Administration' button at the top Menu bar or below your Subscription Information.
- 2. From the Subscriber Management page, click the '+ Add New API User' button on the 'API Users' table.
- 3. Select the level of access the new API User should have. Click the 'Create API User' button.
- 4. A Username and API key will be generated and displayed on your screen. Save these values as they are used in your calls to the MyCSF API. Please note, the API Key will not be retrievable if it is lost. Ensure that you have it documented somewhere securely.

CSE. HOME	LIBRARY ANALYTICS ADMINISTR	ATION SEARCH			Revert to Classic User Experies
	HTRUST EST - Hanners Werter Hanners Werter	1 Martine State Martine State Mar	A ban had Wethereday, A dataset Addition Addition	TITICATIONS Matains Deats. 2010 and ref and assessed 3.0 min bit its "Another by the fast assessed 3.0 min bit its "Another by and the fast assessed 3.0 min bit its "Another by the fast assessed 3.0 min bit its "Another bit its "Another by the fast assessed 3.0 min bit its "Another bit	Netter finds, um to the "Security of Lancescrupt" Galos, Assessment" State, anterplanets" state, of planetsment" state,
	Assument Name	Subo	Notes -	OUT HITRUST	
	2015 HETHUST Text Validated Assessment	Answering Assessment	19.1 HITRUST CS	F Worslow 9.2 released	
	2019 Solf Associated	Annuming Assessment	The leadest ve	ersion of the HITRUST CSP has been published. The	

Administration Button



Add API User

My (SE. HOME	LIBRARY ANALTINGS ADMINISTRATION SEARCH	Revert to Classic User Experience	8.
🗋 Soboribers	API USER MANAGEMENT > CREATE API USER WARK EINE OF ACCESS HOULD THE API USER HAVEY Statistical Statistical Statist		
	6.335 47507 frame day		

Create API User

igual nost breakt h		The second s	
) Subscribers	API USER MANAGEMENT > NEW API USER CREATED		
	YOUR API LISER HAS BEEN CREATED. to own and an another and a second and a second and a second and the analysis of the analysis of the analysis of the analysis of the analysis of the analysis of the Analysis of the analysis of the ana	4	
	CARCE TO METHOD THAT	#2014/900 losses ba	

API User Created

3.1.3. Adding a New Custom Role

If you have a Corporate Level Subscription or above and you are wishing to add a new custom role to your MyCSF Account, please follow the steps below:

- 1. From the Homepage, click the 'Administration' button at the top Menu bar or below your Subscription Information.
- 2. From the Subscriber Management page, click the '+ Add New Custom Role' button.
- 3. Enter a 'Name' of the new custom role.

m,

- 4. Select the 'Type' of role and the 'Permissions' this role should have. Note: Subscriber permissions will enable the configured access across all your Account's Assessments.
- 5. Lastly, click the 'Create New Role' button. This will then be assignable either within the Assessment or the Subscriber Administration.

CSE HOME	LIBRARY ANALYTICS ADMINISTRA	IION SEARCH			Revert to Classic User Experience	
	HITRUST TEST ~ Scharz Volto Level: FETRER Assessment & Orsake 7 44 100 Depression Gene: LAUXIND Assessment Annales: LAUXIND			YOUR NOTFICIATIONS	- Import Proted" state. and is new in the "Areawaring Assessment" state.	
	ASSESSMENTS	A CORACE OF CONTRACT OF CONTRA	SCESSION	Mendary, Snydanskan 20, 2011 4. Ansansen er 2020 Wildhaft and Reasement in view in the Sandary Comparation 20, 2015 5. Ansansent of Holdhan Annamennal II and in the "Anname Parking, Snydanskan 20, 2017 1. Ansansent of Holdhan 20, 2017	n'ng Researcest" state. Nawolog Assessment" statu.	
	Name Filter Assumed Name	Sint By Name	• Vesion			
	2015 RETRUST Test Validated Assessment	Answering Assessment	19.1	NEWS ABOUT HITRUST		
	2019 Solf Associated	Annuwing Assessment	19.1	HITRUST CSF Version 9.2 released The lastest version of the HITRUST CSF has been published Release and reamands in and as introduces a WTMA link for	6. The newsel iteration includes updates to the	

Administration Button

109 (Hwohvo) Departure Date 1/1/3009		Person	(ma)		
Anomaly and a second se	,	PT USERS Investme De Table (UED) (Info (UED) (Info (UED) (Info (UED) (Info (UED) (Info (UED) (Info (UED) (Info	озыктнык имдозалим	Instant No Yes Yes	- etta dit 6015 * Anno Read Dely Read Dely Read Dely
B-WHITEH-		USTOM SECURITY ROLES		2	Read and Virito
		Role Mean Containe Hole Text		Tere Subscriber	
		Mew Custans Role Text - Assess	and I	Assessment	

New Custom Role

MyCSE HOME LIBRARI		Revert to Classic User Experience
Subscribers		
People	New Custom RoLe	
	Schenber Schenber Associated	
	Assessment Authoritative Soucces/View	
	Inneret (UPI)/ree	
	Assessmer (Deals	
	/assessment@stemal2sberiancel.pdl	
	Assessment flateradatheritanie(fleen Assessment flater and Security flate	
	Assessment plane and lacurity/lines	
	Assessment ProAssessment Fist:	
	Assessment (), wetions and (5t	
	Assessment Questionsky Zdd Selegation	

Create New Role

* This feature is only available to Corporate and Premier Subscribers

3.1.4. Setting IP Restrictions

The IP Whitelist can be used to allow an Organization to specify a permitted range of IP Addresses that can be used to access your Organization's information. To enable IP restrictions, follow the steps below:

- 1. From the Homepage, click the 'Administration' button at the top Menu bar or below your Subscription Information.
- 2. Towards the bottom of your Organization's Account, click the 'IP Whitelist' button.
- 3. Enter a 'Rule Name' and a Start and End of the IP range desired, once entered, click the 'Add' button.
- 4. Check the 'Enforce IP Whitelist?', then 'Save Changes'.

CSF. HOME	LIERARY ANALYTICS ADMINISTRA	TION SEARCH			Revert to Classic User Experience	18
	HITRUST TEST ~ Subara proto Level: FFENEE Assessment & Granket 7 4 500 Expension Gase: LUXINO Access Fill Common	I.		VOUR INTEFICATIONS • Even backmann • Even backmann • Ansammer Edd Ammannet & Da now in the "Streaming Assammer • Ansammer Edd Ammannet All in now in the "Streaming Assammer • Ansammer Edd Ammannet All in Inter and the Ammannet Assammer • Ansammer Edd Ammannet All in Inter and Ammannet Assammer • Ansammer Edd Ammannet All in Inter and Ammannet Assammer • Ansammer Edd Ammannet All in Inter and Ammannet Assammer • Ansammer Edd Ammannet All in Inter and Ammannet Assammer • Ansammer Edd Ammannet All in Inter and Ammannet Assammer • Ansammer Edd Ammannet All in Inter Ammannet Assammer • Ansammer Edd Ammannet All in Inter Ammannet Assammer • Ansammer Edd Ammannet All in Inter Ammannet Assammer • Ansammer Edd Ammannet All in Inter Ammannet Assammer • Ansammer Edd Ammannet All in Inter Ammannet Assammer • Ansammer Edd Ammannet All in Inter Ammannet Assammer • Ansammer Edd Ammannet All in Inter Ammannet Assammer • Ansammer Edd Ammannet All in Inter Ammannet Assammer • Ansammer Edd Ammannet All in Inter Ammannet Assammer • Ansammer Edd Ammannet All in Inter Ammannet Assammer • Ansammer Edd Ammannet All in Inter Ammannet Assammer • Ansammer Edd Ammannet All in Inter Ammannet Assammer • Ansammer Edd Ammannet All in Inter Ammannet Assammer • Ansammer Edd Ammannet All in Inter Ammannet Assammer • Ansammer Edd Ammannet All in Inter Ammannet	stata. 19 Veronaring Assessment" statu.	
		Accord p Assessment Accord p Assessment Accord Standard to Accord Cost Record Toxical Toxin Record Toxical Toxin Record Toxical Not Record Not Record		Handag, Baptender JB, 2013	eel" slade, deament" slade.	
	Namo Filter Assument Name	Sort By Name States	Vysion	NEWS ABOUT HITRUST		
	2015 HETHUST Test Velideted Assessment 2015 Self Assessment	Answering Assessment Answering Assessment	193 194	NEWS ABOUT HITRUST HITRUST CSP Version 9.2 editated The lastest version of the HITRUST CSP has been published. The reveal Privace variantesta as and as introducion a MIMA Baudistica contain a	Iteration includes speates to the this the Re-Assessment, Click here	

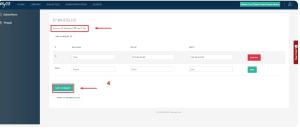
Administration Button

y <mark>CSE.</mark> HOME LIBRAI				levert to Classic User Experience
ukacrikers Yeeple	SUBSCRIBER MANAGEMENT	PEOPLE		- ADD PERDON
	Subsciber Name HTHREE Test Subsciption Level Prenier		nd atuse5@Wrust.com	Role Standard User
	User Lisensen 199 (Skativa) Assessment Lisensen 199 Skativa)		ntasa V(Mbast.com	Standard User
	Expination Date 1/1/2009 Account Number H1-099900	Tent2, HITROST (c	teethirsest@gmail.com	Account Admin
	Soft Assessment Report Credits 99 Weldebel Assessment Report Credits 99	API USERS		- NOW APT SSC4
	Office Assessment Dredts	User biame	h det	let Asses
	API Subscription Read/With	00463Ladix4PDix6W02059G40Pp53p	prof No	Read Only
	< MACK TO DURING HIRE LITT	NRLES-Pien2C2+Pin239g1g936de7	No. Yes	Read Only
	2	<2/DWGMadeCGBack/PC3LAQMMg71	New Yes	Read Only
	IF AVIIIUS	21.01.705.00662.009642.97W5c216c4	NAM AN	Read and Write

IP Whitelist

My CSF. HOME	LIBIARY	AMALYTICS	ADMINISTRATION	SEARCH				Front in Crosh	User Experience	å.
Sebecribers										
		Enforce D	RITELIST Webblack D New # No.							
		# Minc	Test		Hart P 123.45.67.89		End P 123.45.67.89		-3	Realising C
		5441 C	NAMES						-	
						0001-1230.027 Environ Corp.				

Adding IP Address



Enforcing IP Whitelist

3.2. People Management

If you are an Account Administrator within your Organization, you have the ability to manage people's access as well as modify their Assessment permissions. If you are wishing to elevate or decrease a user's Administrative rights, click here for instructions. Or, click here for instructions on updating a user's Assessment Role.

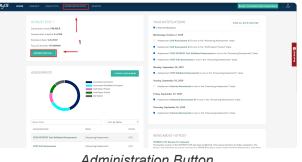
Subtopics

- Managing Administrative Roles
- <u>Controlling Assessment Roles</u>

3.2.1. Managing Administrative Roles

Follow the instructions below to manage a user's Administrative Role.

- 1. From the Homepage, click the 'Administration' button at the at the top Menu bar or below your Subscription Information.
- 2. Click on the name you wish to update.
- 3. From the People Management page, select a 'Role' to elevate or decrease their Administrative rights.
- 4. Lastly, click the 'Save' button.



Administration Button

CSE. HOME LIBRARY AND					Revert	to Classic User Experience	
AGE mone cannot and	ADDIT ADDITION OF ADDITIONOO OF ADDITIONOO OF ADDITIONOO OF ADDITIONOO OF ADDI	2	FEOPLE Annumber S, Tool Hare S, Tool Hare	ANTOHOLOGY WWW/CHIMA	kActual bActual No Yes Yes	Count (The Count (over Account of the Count	

Subscriber Management

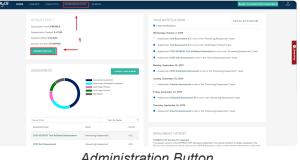
MyCSF. HOME LIBRA										Revert to Classic User Experience	2.
People	PEOPLE MANAGE	EMENT									
	First Nares * Test User Lest Nares * 9 Email Institutes fightland.com Subscribers										O and the states
	Autor Industry R HIBUST Sect	Sandard User * Account Admin	Assessments Harry	no Access	Assessment Load	Standard Liver	Cutomor Respondent	Read Gray	New Custom Apie Text - Assessment		
	<u> </u>	Standardroter New Castom Role Test	Validated Assessment								
			2019 Tell Assessment		0	0	0	0	0		
			2019 Validated Assessment		0	0	0	0			
			Apparent P1	0	0	0	0	0	0		
			Assossent #2	*	0	0	0	0			
			Assessment 90/82	*	0	0	0	0			
			International Accession	•	0	0	0		•		
			Velident Assessment #1		0	0	0	0			
			Index3 All or Young	0	0	0	0	ů.			
		- 4									

Saving Role

3.2.2. Controlling Assessment Roles

Follow the instructions below to manage a user's Assessment Privileges.

- 1. From the Homepage, click the 'Administration' button at the at the top Menu bar or below your Subscription Information.
- 2. Click on the name of the Assessment you wish to update.
- 3. From the People Management page, check or uncheck their role delegation to your Organization's Assessment(s).
- 4. Lastly, click the 'Save' button.



Administration Button

MyCSE HOME LIBRARY					Revert	to Classic User Experience	
3 Seberribers							
3 People	SUBSCRIBER MANAGEMENT		PEOPLE			+ ADD PERSON	-
	Subscriber Name HITSUST Text		Perior	truit		N/h	
	Subscription Level Premier		S, Test User	technorfs@bitrust.com		Standard User	
	User Licenses 509 (6 active)	2	3, Test User	texture/701/direct.com		Standard User	
	Assessment Licenses 109 (9 active)		Test2, HITRUST	icteethitseetilteneik.com		Account Admin	
	Expiration Extent 1/1/2020		100,000	(construction)			
	Account Number HT-009900						
	Self Assessment Report Credits 99		APILISERS			- NOW APT 1010	
	Validated Assessment Report Dredits 99						-
	Offine Assessment Credits 97		they Hame		le Archiel	Acces	
	APT Subscription Read/Wite		DE-Ib3Late1H3acWIC23	SPEARINGS) proof	No	Read Only	
	A BACK TO DARDCHERE LIST		80125rP5cm2C2wPYm2	PylyDiakituA	Yes	Read Only	
			do DRM3 Saled CERENZAPI	3.AQMMg24WW	Tes	Read Only	
	LINCE TO REAL.		21.01.71.40551825A23	TWScZLGolodPW	Tes	Read and Write	
	IP WHITELIST						

Subscriber Management

	MyCSF. HOME											Resert to Classic User Experience	
Area Bar A													
Not deta* Image: Imag		PEC	PLE MANA	GEMENT									
Tot is Image: Imag													
Image: Second													
1 1 Vertainee Second													
Set of the set of th			larre"										
Mater Neurona Second													
Latent Mark <													
Note Note <th< td=""><td></td><td>bestan</td><td>ier%@MirusLoom</td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td></th<>		bestan	ier%@MirusLoom										
NENTING Second and an angle Second angl													
And matrix And mat							Assessment		Catoner				
State State <th< td=""><td></td><td></td><td></td><td>31312873038</td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td></th<>				31312873038									
3 				Can Review Ubrary? Na		•	0	0	· ·	0	0		
3					2019 bill Aussament		0						
3 Annum 8 0 0 0 0 0 0 													
Name HM 8 0 0 0 0 Management MD 0 0 0 0 0 Management MD 0 0 0 0 0 Management MD 0 0 0 0 0				•									
table.formered 0 0 0 0 0 0 Mid.formeredial B 0 0 0 0 0 Values Mid.formeredial D 0 0 0 0				3									
left konsmersiki 0 0 0 0 0 Volksteri konsmeriki 0 0 0 0 0													
Validariel Accessment H 0 0 0 0 0 0													
belai dire base D D D D D D D					Valuated Assessment PI								
					Index1 Albur bisma	8	8	0		8	0		

Saving Assessment Role

4. Homepage

The Homepage of MyCSF is the starting location for every user that authenticates through the HITRUST Portal. From here, you can easily locate Assessments, Subscription Information, Your Notifications, Custom Libraries and more.

THE LIBRARY ANALYTICS ADMINISTRATIO	A MEARCH		Revert to Classic User Experience
HITRUST TEST ~ Subscription lewist PREMIER		YOUR NOTIFICATIONS 11 New Yorksatore	VTERV ALL MORTPICKTOONS
Assessments Created: 9 of 300 Expiration Direc: 1/1/2009 Account Number: HT-009900		Therming, October 3, 2009 Assessment Test HITHEST QA is now in the "Answering a Assessment Test HITERST QA is now in the "Cruth Report	Foated - Awaiting GAP Responses" state.
ASSESSMENTS		Assessment 99,99/2005 Assessment is non-in the "Fin Assessment 2015 HITHUS Velicited Assessment is no Responses" state. Assessment Testing Cleve-liber Delegated "Interim" is	w in the "Draft Report Posted - Awaiting GAP
\cap	Adventing Associated	 Scholar Aussessment for HTIRUST Tree Drg: Testing Class in 90 days. Yes/we been satigred in assessment Assessment AS. Yes/we been satigred to assessment 2005 HEIRDST like 	
		Medwarday, Ontolew 2, 2859 Assessment 50/1 is now in the 'Answering Assessment' Assessment 50/2 is now in the 'Answering Assessment'	
Nama Fiber Assessment Hame	Sort Dy Name *	Assessment HEIRZEY is now in the "Assessing Assessment	
2029 HITBUST Test Validated Assessment	Assessing Assessment v4.5	Assessment 2019 HITROST Test Weldated Assessment Josefin Assessment for Janoila Org. Assessment States	
Assessment #1	According Accounters vill	The 33/1 assessment has been Tajected.	
		Toroday, October 1, 2019	

Subscription Information

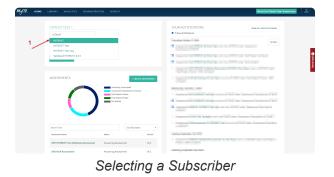
Subtopics

- Setting Your Organization
- <u>Selecting Your Assessment</u>
- <u>Viewing Notifications and Tasks</u>
- Creating a Custom Assessment Library
- <u>News About HITRUST</u>

4.1. Setting Your Organization

Your Organization will hold all of the Assessments under this particular subscription. You can have a quick look at 'Subscription Level', 'Number of Assessments Created', and 'Expiration Date' for this Organization.

On the MyCSF Homepage, click the dropdown inside the 'Your Organization' panel. You can also search in the dropdown to more quickly locate an organization.



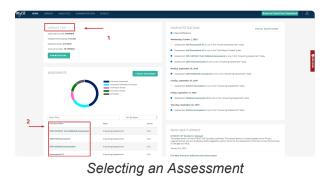
Note: If you belong to one organization, this option will be automatically selected.

4.2. Selecting Your Assessment

After setting your Organization an Assessment table will appear with all of the Assessments within your account. Atop the 'Assessments' table, is a donut chart displaying a consolidation of the statuses of your Assessments. Click on portions of the donut chart to filter accordingly. Search for an Assessment in the text box for faster selection.

Note: Standard Users and Customer Respondents will only have access to the Assessments they have been assigned to.

- 1. On the MyCSF Homepage, click on your organization's name in the dropdown box inside the Your Organization panel. You can also type in the text field for your organization in case you have many organizations under your subscription.
- 2. Next, click on the Assessment you would like to access and begin scoping. If you do not have any existing assessments, have an Account Administrator click on the "Create + Assessment" button.



4.3. Viewing Notifications and Tasks

Tasks can be assigned to anyone with access to MyCSF. Provision tasks to anyone that you may feel will be an asset to completing your Assessment.

1. From the MyCSF Homepage, there is a 'Your Notifications' component positioned on the right-hand side of the view. This element will detail the date and description of the assignments that have been delegated to you.

HOME LIER	ARY ANALYTICS ADMINISTRATIC	N SEARCH			Revert to Classic User Experience
	TRUST TEST ~			YOUR NOTIFICATIONS • 6 New Matilians	VEW ALL RETERIORS
Day Acc	essanento Charand 9 ef 100 Institut Dunia 30/1/2820 carst Number: HE-000980 LINERS(SUUT))NL.:			Mechanolog, October 2, 2019 Assessment Self Assessment K3 is non in the Varuwring Assessment Self Assessment K3 is non in the "Delf Topy Assessment 2019 INTEGET Net Validated Assessment 2019 Assessment 2019 Self Assessment is non in the "Delf	et Posted" states. 1 conv in the "Accessing Assessment" states.
AS		Kosenna Assessment Assessment Takanadora nos Dolf Papet Preide Frair Papet Preide For Stand		Honday, September 20, 2455 Assemble 2017 Validade Assembles 11 in our in the "A Sanday, September 20, 2009 — Assemble 2016 Assemble Assemble 1 in our in the "Assemble Fridag, September 27, 2491 — Assemble Assemble 30, 2019	g Assessment" etter.
	ene Filor assant Nane	Set By No.	re t	 Assessment Estador Assessment is now in the "Answering 	Annenner dan.
×	219 HITERST Test Validated Assessment	Annualing Assessment	v8.1	NEWS ABOUT HITRUST HEREST CSF Version 5.2 released The leaser version of the INTENSE CSF has been to Michael T	

Your Notifications

4.4. Creating a Custom Assessment Library

Account Administrators are able to create and manage a Custom Assessment using the HITRUST CSF and its Authoritative Sources using HITRUST provided questions. Please follow the steps below on how to create a customized Assessment Library.

- 1. From the MyCSF Homepage, beneath the Assessments table is a 'Custom Libraries' table. Click the '+ Create Custom Assessment Library' button.
- 2. Enter a 'Custom Library Name', 'Description' and select the CSF Version you would like to create from.
- 3. Lastly, click the 'Create Library' button.
- 4. After creation, you will be permitted to hand-pick HITRUST questions to include within your Custom Library.

Assessment Hame	Bation	Venies	Sunday, September 29, 2019
2010 HITROST lost Validated Assessment	Answering Assessment	1.91	 Assessment HETREST Weinland Assessment (3C Test Oxg) is now in a HETREST state: "Dualt Report Posted - CAPs Complete"
2819 Self Assessment	Answering Assessment	19.1	Saturday, September 20, 2029
2019 Validated Assessment	Answering Assessment	2.69	 Assessment Test Deg. Sest 2018035 (Sest Beg is non-uncertified based on Estavian Assessment being 91 days past duri
Assessment #1	Answering Assessment	v9.1	Priday, September 27, 2009 Accessment Set Assessment ED (HERREN Text) is now in a HERREN state: "Assessment Submitted
Assessment #2	Final Report Pasted	v9.2(1)	is HETRIJST* Accessment Weldered Assessment 24 HETRIJST Test' is now in a HETRIJT state: "Assessment
Assessment 10/82	Not Started	19.3	 Assessment Watching Assessment 26 [HTM251 Test] is now in a HTM211 state: "Assessment Subwitted to HTM251"
Interim Assessment	Assessment Submitted to Assessor	19.1	
Self Assessment 23	Draft Report Posted	v9.5	NEWS ABOUT HITRUST
Wildwind Assessment #4	Assessment Submitted to Assessor	191	INTEREST CORE for heads 4.7 infected The latent version of the WTERDET CSF has been published. The research foreid on includes updates to the Privacy requirement and will all indications at PDAA Regulatory option within the Pre-Assessment. Dick here to were the foremany of Orange and PDA. Barrans 19. 2021
USTOM LIBRARIES 1			Fire New Assessment Advisedment land land
thrappines the			VETTORET has insteaded from new advances in appacing the VETTREET CoF Assumance Proceedures. These building are generate anound improving the Quality Assumance and Entories Assessment requirements that are currently advanced to within the PETTREET CoF Assumance Program. January 16, 2019
Castan Library #3 No	rPublished vk1		January TA, 2019 New HURST Program to Help Start Ups with below markes Phoney and Security. STISST's taking tate-up comparises make introduction privacy and encoding A Modulational compared with and the course on privace privace privacy and encoding a Modulational compared with and the course of privace privace privace and the interdection of the Rightenet Program.", The newly include our program has an array to account for the deptication from comparisons on the management.

Create Custom Assessment Library

MyCSE. HOME	LIBRARY	ANALYTICS ADMINISTRATION	SEARCH					å.
🖞 Library Administration	•	Chily card array admins and accessment	d heads can access this pag					
🗋 Requirements		NAME & SECURITY						
	_	Subscriber	HITRUST Text					
2	2	Custom Ultrary Name	Ouslow Library Test					q
		Description	Outlon Library					
		CSF Varsian	10.1					· ·
		People	Person	No.Access 🔝	Library Load 🔝	Californ 🛄	Ecoler 🛄	
			S, Test User		0	0	0	
			9. Text User		0	0	0	
			— 3					

Create Library

vary Administration quirementa	Description	M LIBRARY TEST Cutorelibrer Jahre Uterer is veleting her following questioner		4					
	ALL QUESTION	(00) III.ICTIO () INVIACTIO (00)				Sileneri Filer	Q	athoritative Sources 🕕	2442
	R	1. The organization has a formal information protection program base Two Organizations Level 1. ID:0331.00:10 resolutions.133 Autoritative Source		SHIER AN		Tracket All		0 No.6 201.CMR 0 AXFR	
	•	2. The information protection program is formally documented and act Non-Organizational Janei 2. ID:0302000201pprior/onsl.123 Autor below Source		Dis CSC Dis CSC Dis CSC	0	CMSR CSACCM FFIEC		CORT De-ID De-ID	
	8	 Independent audits are conducted at least annually to determine wh adequately resourced, conforms to relevant legislation or regulations a objective. Type Organizational Level 3. IO/12020/Organizational 139467 Automatative 	-	Juldance RS SO/NEC 27002 MAPLE		HIMAA 190 27799 190 XEC 27013 NIST Cohemecanity		HITRUST ISO/EC 27001 JOAHO NUT (PURO 51	dera,
	•	4. User security roles and responsibilities are clearly defined and come Type Organizations. Level 1. K3/035432x3/spectrations. 12 Authoritative Searce		185-003 Prace 2	0	PCID55 PMI		Phase 1	
	8	 Risk designations are assigned for all positions within the organizatic (365)days. Topo Countrational June 2, 10:0105/02002 gardenions, Listhorbrides Sources 	n as ap	propriate, with commer	ssurabe scre	ening criteria, and reviev	reditevised	d every three hundred and	listy-five

Authoritative Sources



4.5. News About HITRUST

This zone of the 'MyCSF Homepage' contains global announcements relating to the state of MyCSF. This includes patches, enhancements, HITRUST CSF releases, and impending expiration's.

From the MyCSF Homepage, there is a 'News About HITRUST' panel positioned on the bottom right-hand side of the view. Select a link that best suits the information that you are looking for over MyCSF.



News About HITRUST

5. Pre-Assessment

Topics in Pre-Assessment include: Creating a New Assessment and Scoping an Assessment.

My CSE. HOME	DRIVEN	ANALYTICS	ADMINISTRATION	SEARCH			
Norse & Security		ORGANIZ	ATION INFORM	IATION			
Admin & Sceping		CONTACT INF					
Arganization Information Assessment Octions				John Smith		8	20
iyalema intifika		7641		Sr. Associate			
'aclikies Selault Scoring Profile		E-mail*		jamih@gmail.com			
factors *] Assessment		Phone (1)*		2141234560	Phone (2)		
	Program	ORGANIZATIO	ONAL PROFILE				
82 - Endpoint Protection 83 - Partable Hotia Securi	v	Name of the Oxy	polation*	Alic Campany			
		Location(s) of the	e organization *	Calas, Toxas Las Angeles, California			
05 - Configuration Manager 87 - Velocrability Manager			Address *	123 Main St.			-
00 - Network Protection 19 - Transmission Protection				120 Main St.			
		Organization Summary*	mmary*	Tech company			
11 - Access Control 12 - Audit Logging & Honik	eing						1
22 - Education, Tolining an American	•	Number of Errel	ioven*	100			
		ENVIRONMEN					
55 - Encloset Hanagement 56 - Encloses Continuity &	Nuter		description of the security	organization including key functions an	Instate headcount*		
Hecovery 37 - Elsik Hanagement		12					
17 - Hand Pranagement		Ust any IT or sec	carity services outpeursed a	nd the third pertoCecil involved*			

Organization Information

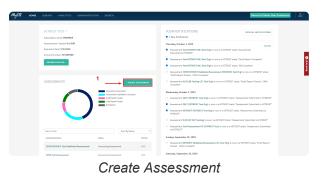
Subtopics

- Creating a New Assessment
- Scoping an Assessment

5.1. Creating a New Assessment

If you are an Account Administrator, you'll be able to simply add a new Assessment directly through the homepage of MyCSF.

- 1. From the MyCSF Homepage, click the '+ Create Assessment' button on the 'Assessments' table found under the Organization panel.
- You will be redirected to the Name & Security page to enter the 'Assessment Name' and select the 'CSF Version', and 'Assessor'. You may also set the permissions for the people within your account.
- 3. Lastly, click the 'Save & Continue' button.



Mycse. 11	INTE LIBRARY	ANALYTICS ADMINISTRATION	SEARCH								
		A Chily customer admine and accessment lease	ls can access this page.								
- Here & Sec											
		NAME & SECURITY									
		Subscher	HITSUST Text								
		Jeacoment Name	New Jonasomer								
	if Reports	CSF Version	vist								
		lescor	Assesser #2								
	2	People		eAcos 🔳	According	Finded the 🖬	Cultone Reporter	Read Only 📕	NorCuber Rel: Not Assumed		
			5. Test User	0					0		
			St Test User	0	0	0	0	0			
		Assessors	Petter		N 2000	Assamettad	Redect		Cutterier Requirident	Read Only 📕	Advance 🔳
			St Test User								
			99, Test Unor		0	0	0		0	0	
	3										
		MARKCONTINES - CLOSE &									

5.1.1. Name & Security

The Name & Security page is where you will be able to see the administrative information pertaining to the Assessment. You can navigate to this page while filling out this assessment whenever you like.

1. After authenticating through the MyCSF Portal, click on your organization's name in the dropdown box inside the Your Organization panel. You can also type in the text field for your organization in case you have many organizations under your subscription.

2. Next, click on the Assessment you would like to begin scoping and answering in the Assessments panel.

3. Click on the 'Name & Security' in the left Navigation Bar to access your Assessment information.

Alternatively, this is where a user lands when they initiate a new Assessment.

ATRAN ISSN 2019-1-ERST ISSN MISMUS 2019-ERST	Only customer admins and assessment	kadi can access?	tispape.								
🛆 Name & Security	NAME & SECURITY										
Admin & Scoping											
Organization Information	Subscriber	HTRUSTFeet									_
Assessment Cyclem Systems Facilities	Assessment Name	2007 HTRUS	T Test Validada	d Ausemment							9
Facenee Default Scaring Profile Factors	CSF Version	v91									Netle
Assessment	Assesser	Assessor #2									-
Descreents	People	Pason	Ne Acces 🔝	Assosmentical 🖪	Standard Uber 🔝	Cetone Rependent 📕	Read Only 🛤	New Caston Role Text - Assessment			
Ceneral		S, Test User									
ETRUST CSF Reports		9.TextUser	•	0	0						
	Assessors	Person		Na Asoma 🔢	Juanuan mi Loud	Sumlard Do	- 8	Caniserer Brogansiers 📷	Read Dely	Joannar 🔡	
		9,TextUser									
		99, Test User		•	0			0	0	0	
	3MTECONTRES	WILDE.									

Name & Security

5.1.1.1. Assessment Name

On the Name & Security page, there is a text input reserved for the name of the Assessment. The name will help you identify it easily from any other assessment you may have. For example: "2019 ABC Company Validated Assessment", "2019 ABC Company Self-Assessment".

and of Bar Sectors 2019	
Assessment HTHR's SECURE 1	
Sheeber HTHRTad	÷
General Assessment Name 2003 HTTRUST Text Voldated Assessment	1
ET https://signaputa CSF.Vesion PlasseChases a Virsion	
No Assessor	9
Politych Person III Access Acc	
Stettler * 0 0 0 0 0	
5.TetUer * 0 0 0 0	
UMA L COMINA > CLOM	

Assessment Name

5.1.1.2. CSF Version

On the Name & Security page, you will be permitted to choose an active CSF Version that you may use for your Assessment.

MyCSE HOME LIBRARY	ANALYTICS ADMINISTRA	TION SEA	RCH						å.
	City customer admins and asse	ioment leads can	access this page.						
🔒 Name & Security	NAME & SECURITY								
🖞 Assessment	Subscriber	HTRUSTTest							0
	Assessment Name	201914781	IST Test Validate	d Assessment.					284
HITRUST CSF Reports	CSF Version	v9.1							•
	Assessor	No Assesso	r						
	People	Penan	Pin faces 🔝	Assessment Load 💷	Mandard Unor 📘	Customer Respondent 🔝	Read Only 📕	New Castan-Sole Test - Assessment	
		5. Test User							
		9, Test User							
		9, Test Oser							
		9. Test Ober	•	Ű.		, i	Ŭ	, i i i i i i i i i i i i i i i i i i i	
	SWESCONTINUE - CLOVE		•	Ŭ	v	÷	, in the second		
	SWES CONTINUE - CLOVE		•	Ŭ		v			

CSF Version

5.1.1.3. Selecting an Assessor

On the Name & Security page, you will be permitted to choose an active Assessor Firm that will be Validating this Assessment.

MyCSE HOME LIBRARY AMAINTICS	ADMINISTRATION	SEARCH								å'
ACTIVATION TALE ACCESSION ACTIVATION	omer admins and assessment lead	k caracers Bispage.								
A Name & Security	& SECURITY									
Assessment										
Decureents Subscriber	н	TRUSTText								
Serveral Accessment	Name 2	2007 HETRUST Test Validate	d Assessment							0
III HETHURT CSP Reports CSP Nexice		v9.1								. Neetlee
<i>lossor</i>		Assessor #2								•
People		harson Nie Accese 🔝	Associated	Standard User 📰 🔹	otoner Regendert 🔝	Read Only 📰	New Coston Role Text - Assessment			
	5	i, Test User *								
	,	P. Test User *	0	0	0	0	0			
Aanaaa		tenan	Plic Access 🛐	Assessment Load 🔝	Stadard Day		Carboner Bespandert	Read Only 🔝	Assess 🔒	
		P. Test User								
		29, Test User		0			0	0	0	
SHITE	THLE - 0.0HE 🔒									

Selecting Assessor Form

5.1.1.4. Setting User Access

From the Name & Security page, you will be able to set the users associated with this Assessment under the People section. Place your users in the table as either No Access, Assessment Lead, Standard User, Customer Respondent, Read Only, or a Custom Role. You can access this section of the page at any time by pressing the Lock Icon on the left Sidebar.

MyCSE HOME LIBRARY											<u>گ</u> ،
NETWORT THERE DECOMPLETE CHEP NAVIMANTS ACCESSIONAT	Cotycophoner admins and assessment	eads can access t	vis page.								
🖰 Name & Security	NAME & SECURITY										
🗂 Assessment		HTRUST line									
Decureents	Subscriber	HTRUST Del.									
Ceneral	Accessment Name	2019 HITRUST	Test Validado	d Assessment							9
HETRUST CSF Reports	CSF Version	v9.1									•
	Amenaz	Assessor #2									
	People	Person	No Acases 👥	Assessment Load 🔝	Standard Dar 🔝	Cutame Repordent 🔢	Read Only 🔢	New Culture Bule Text - Assessment	7		
		5.5etUber									
		9, Text User	0	0		0	0	•			
	Assesses	Person		No.Acam 🔟	Assessmentized	Standard Us	- 11	Curtamer Respondent	Read-Drife 🔝	Assessor 🖪	
		9, Text User									
		99. Test User		•	0	0		0	0	0	
	SAVE & CONTINUE CLONE										

User Permissions

5.1.1.5. Setting Assessor Access

From the Name & Security page, here is where you will be able to see the assessor permissions associated with the assessment. You can also navigate to this page while filling out this assessment whenever you like by clicking on the Lock Icon.

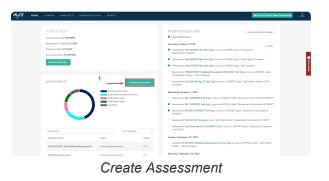
MyCSE. HOME LIBRARY	ANALYTICS ADMINISTRATION	SEARCH								å.
NETWOIT THET NET FORTH AND AND AND AND AND AND AND AND AND AND AND AND AND AND	City columer adminstant assessment	leads can access this page.								
C Nores & Security	NAME & SECURITY									
Assessment 🗋										
Decoverts	Subscriber	HITRUST THE								
General	Assessment Name	2013 HITRUST Test Validate	d Assessment							9
HITRUST CSF Reports	CSF Version	v8.1								
	Ammor	America #2								
	People	Person No.Access	Assessment Lood 🛄	Steelard Day 🔝 💧	Latener Regendert 📶	Road Coly 🖪	New Curton Role Text - Assessment			
		S.TestUser 0								
		9, Test User 0	0	0	0	0	•			
	Assessors	Person	Na Accesa 🛄	Assessment Load 🛄	Standard Jo	- 12	Customer Respondent	Read Groly 🔝	Acateor 🔛	
		9, Test User							0	
		99, Test Uter			0		0	0	•	

Assessor Permissions

5.1.1.6. Cloning an Assessment

Cloning an Assessment gives you the ability to transfer all maturity scores, comments, and documents from an existing Assessment into a newly created one. If you are wishing to complete a new Assessment with existing data from a previous Assessment, follow the instructions below on Cloning an Assessment.

- 1. From the Homepage, click the 'Create New Assessment' button to start the process of a new Assessment.
- 2. From the Name & Security page, input an Assessment Name then click the 'Clone' button at the end of the form.
- 3. A modal will appear with a list of existing Assessments from your Account. Choose the one you'd like to replicate and click 'Confirm'.



MyCSE. HOME LIBRARY	ANALYTICS ADMINISTRATI	ON SEAT	існ						å.
HEIRINGE TEST 2019 NETROST PEST VALIDATED 2019 STREAM	Colycastoreer admins and assess	ment leads can a	eccess this page.						
🖒 Name & Security	NAME & SECURITY								
Assessment Documents	Subcriber	HITRUST Test							
General	Assessment Name	2019 HITRU	ST Test Validates	Assessment					
HETRUST CSP Reports	CSF Version	Please Choo	se a Version						· · ·
	Assessor	No Assessor							•
	People	Person	No Access	Assessment Load	Standard Unor 🔢	Customer Respondent 📃	Read Only 📕	New Castan Bole Text - Assessment	
		S, Test User		0					
	2	9. Test User		0	0	0	0	0	
	SWESCONTINUE / CLONE								

Clone



Cloning an Assessment

5.1.1.7. Deleting an Assessment

Deleting an Assessment will be permanently removed from MyCSF. Only Account Admins and Assessment Leads have the privilege to delete an Assessment. The status of the Assessment must be 'Not Started' or 'Answering Assessment', as well as not submitted to the Assessor or HITRUST.

Note: Once an Assessment has been deleted, all of the data will be permanently removed from MyCSF.

- 1. From the MyCSF Homepage, choose an Assessment on the 'Assessments' table you wish to delete.
- 2. From the Questionnaire Overview page, click the 'Name & Security' label on the left Navigation Bar.
- 3. Click the 'Delete' button towards the bottom of the page. A confirmation message will appear, confirming if you would like to proceed with the deletion.
- 4. Lastly, click the 'Yes, Delete Assessment' button.



Select Assessment to Delete



Name & Security



Delete Assessment

5.1.2. Viewing an Assessment

From the Hompage of MyCSF, you can view any Assessment that has been generated. To view an Assessment, please follow the steps below to access and view an Assessment within your MyCSF Account.

- 1. From the Homepage, there is an 'Assessments' table that includes all of the Assessment that has been generated.
- 2. Click on an Assessment Name to access and view the Assessment Questionnaire.



Select Assessment to View

Note of the control of the c	ASSESSMENTS	COLATE ASSISTANT Account Assassment Assamment Subsection to Assistant Assamment Subsection to Assistant Assamment Subsection Tuning Assistant Assistant Assistant	 Provide the second of the secon
Based of the second wave strategy of the			
Answer for the first of the same for the sam	2020 HUTRUST Test Ve	1% - Assessor Review Complete (1) 1% - Complete (2) 1% - Incomplete (1) 97% - Net Started (265)	 Assessment Self Assessment #2 is now in the "Assessment" state.
Annexes #2 Failed with a 425 NVS ADDITION to a spatial framework for the state of t		(1) 0% - Response Needled for Assessor (1)	Accessment Bell Assessment #3 is now in the "Asswering Assessment" state.
Assessment 50/02 Not Darked V4.1 NEVS 5.400(UT HTRUGT Assessment 50/02 Not Darked V4.1 Assessment 50/02.2 Control of the state of the			2
The latest version of the HTBUSCT CSC has been published. The network includes updates to the Virtual and an includes and the Virtual Andreas and the Virtual Andreas updates to the Virtual and an includes and PIOA Regulatory option within			NEWS ABOUT HITRUST
	Assessment 10/02		The lastest version of the HTRUST CSF has been published. The newest iteration includes updates to the Practic requirements as well as introduces a HPMA Regulatory option within

Percentage Status

5.2. Scoping an Assessment

The scope of the Assessment is the information about your organization that will be used to narrow down the most precise assessment for your compliance and security needs. Fields marked with red asterisks are mandatory.

- 1. After authenticating through the HITRUST Portal click on your organization's name in the dropdown box inside the Organization panel. You can also type in the text field for your organization in case you have many organizations under your subscription.
- 2. Next, click on the assessment you would like to begin answering in the Assessments panel. If you do not have any existing Assessments, have an Account Administrator click on the Create New Assessment button.
- 3. If you are Creating a New Assessment, you will be taken to the Name & Security section of MyCSF to Setup Users, CSF Version, and your HITRUST Assessor under your organization.
- 4. Either by clicking on the Cogs Icon on the Sidebar, or by pressing 'Save & Continue' on the Name & Security page, you will be directed to the Organization Information page to begin scoping. You will automatically be redirected to this page if your assessment has not been started.
- 5. There are six elements that contribute to satisfactorily scoping an assessment. MyCSF will connect you to the succeeding page by clicking the 'Save & Continue' button at the conclusion of all of the Scoping pages. You can also quickly navigate to specific components by using the Sidebar on the left side of the page after Selecting an Assessment.

5.2.1. Organization Information

The fields in this page range from Contact Information, Organizational Profile, and the Corporate Environment text boxes. Press 'Save & Continue' when you are finished.

- Contact Information Fill in the text boxes with mandatory fields: Contact Name, Title, Email, Phone (1). Phone (2) is optional.
- Organizational Profile Fill in the text boxes with mandatory fields: Name of the Organization, Location(s) of the Organization, Primary Mailing Address, Organization Summary, and Number of Employees.
- Environment Fill in the text boxes with mandatory fields: A description of your security organization's key functions and related headcount and any IT/security services outsourced and the third parties involved.

nin Nitel					
ne & Security	ORGANIZATION INFO	RMATION			
min & Sceping	CONTACT INFORMATION				
ration Information	Contact Name *	John Smith		0	
ment Options m	7641	Sr. Associate			
es I Scoring Profile	Email*	jamitr@gmail.com			
	Phone (1)*	2141224560	Phone (2)		
research					
Installes Potection Program	ORGANIZATIONAL PROFILE				
cipalent Protection	Name of the Organization*	ARC Campany			
rtable Media Security					
bile Device Security Interes Security	Location(x) of the organization *	Coltas, Texas			
olignation Hanagement		Les Angeles, Colfornia		4	
Incrability Management	Primary Mailing Address *	125 Matr. St.			
twork Protection		120 Main St.			
association Protection				4	
soword Management	Organization Summary*	Tech company			
cess Coetrol					
dit Logging & Honitoring scatters, Taking and	Number of Employees*	100			
ocation, Training and		100			
ind Party Asserance					
Scient Management		suffy organization including key functions and relat			
alcose Continuity & Disaster		surfy organization including key functions and near	REVERSION,		
invery .	12				

Organization Information

5.2.2. Assessment Options

Answer the dropdowns provided to determine what kind of assessment will be generated by MyCSF. This includes Targeted, CSF Security, CSF Security & Privacy, CSF Comprehensive Security, and CSF Comprehensive Security & Privacy Assessments. The level of validation will be determined as well through this component. Press 'Save and Continue' when you are finished.

MyCSE HOME LIBRARY	ANALYTICS ADMINISTRATION SEARCH	å.
ETHANI NESI DER HETHANT TEDY MALEMIETE ARTERMENT	ASSESSMENT OPTIONS	
Name & Security	WIII This Assessment Line submitted to HTISSDT for Proceeded 11	
Admin & Teoping Organization Information Assessment Options	na na seconda mana se ana na	
Systems Pacifiles Defects Society Profile	 Ethiohomane Heinglicheitisch (2011) Gerlichsteitet Wit 	Constitute C
Assessment	Assesse *	
11 - Jahrmadon Protection Program 12 - Endpolet Protection 13 - Portable Media Socarity 04 - Mobile Device Security 05 - Wintens Socarity	Answer 10 • • • • • • • • • • • • • • • • • •	
06 - Conlignation Management 07 - Yulourability Management 08 - Network Protection 09 - Transmission Protection	hola Mass Gatad**	
 Processed Management Access Control Access Control Access Control Februarion, Training and Amazements 	Mendel/HERI CP Anoneue CF Souch Anement (Voltand	
54 - Third Party Amorance 55 - Incident Management 56 - Business Continuity & Disaster Recovery	Containe DDT	

Assessment Options

5.2.3. Systems

This is your catalog of systems that will be examined in your assessment. The 'Selected Tab' will show all of the systems that are to be assessed. The 'Other Tab' represents systems that have been applied to your organization previously but will not be assessed. Press 'Save & Continue' when you are finished.

MyCSE. HOME LIBERR							
Name & Security	SYSTEMS						
Admin & Scoping	SELECTED (3) OTHER (3)	0					
	Select	Aure	Application	Putters	Operating System	forming	
phone v n I Ken nfanit Sening Prette	s _{sor}	Soutien 2	144.2		Windows		
Assessment	6 tor	System 1	Aug 1	Platform L	CS.	US	
Decureente							
eneral Manfastianal Costsiens & Scours	SHARE CONTINUES.						
at Plans ne Decet							
HETRUST CSF Reports							
			2 . (.				



- **Selected Tab** This tab shows the systems that will be assessed in your assessment. Deselect each system if you would like to remove them from scope in the checkbox besides its respective name.
- **Other Tab** This tab shows the systems that will not be assessed in your assessment, Select each system if you would like to add them to the scope in the checkbox besides its respective name.
 - Show Inactive You will not be able to delete systems under your organization, but you can place them as 'Inactive' so they will not appear in your systems for any future assessments.
 Press the 'Edit Button' on the system you would like to remove and press 'Inactive'. If you would like to see all the systems you have placed as inactive
- Add Button: This will allow you to create a new system. Click in the top-right hand corner of the page to find the 'Add' button. New systems will be automatically be placed in the Selected category.
 - **Name**: A name to identify a system in your organization that can be readily identified to users that will be working on this assessment.
 - **Application**: This is the name of the application issued in the environment.
 - **Platform**: The physical location of the implemented system.
 - **Operating System**: This is the operating system (OS) of the system.
 - **Databases**: If applicable, the type of databases that are used by the implemented system.
 - **System Prior Assessment**: This is the Date and Type of Audit/Assessment this system has last undergone.
 - **Description**: An explanation of the system in your environment.
 - Comments: Anything that may be be useful to the users that are not addressed in the prior fields.
- Edit Button Edit your existing by either going in your Selected Tab or your Other Tab and press Edit.
 - **Inactive** A check mark represents that the system is no longer applicable to the organization you have chosen. Press 'Save & Continue' when you are done

5.2.4. Facilities

This is your catalog of facilities that will be addressed in your assessment. The '**Selected Tab**' will show all of the facilities that will be addressed. The '**Other Tab**' represents systems that have been applied to your organization previously, but will not be assessed. Press '**Save & Continue'** when you are finished.



- Selected Tab This tab shows the facilities that will be assessed in your assessment. Deselect each facility if you would like to remove them from scope in the checkbox besides its respective name.
- **Other Tab** This tab shows the facilities that will be addressed in your assessment. **Select** each facility if you would like to add them to the scope in the checkbox besides its respective name.
 - Show Inactive You will not be able to delete facilities under your organization, but you can place them as 'Inactive' so they will not appear in your Facilities. Press the 'Edit Button' on the facility you would like to remove and press 'Inactive'. If you would like to see all the facilities you have placed as inactive, push 'Show Inactive' under the 'Other Tab'.
- Add Button: This will allow you to create a new facility. Click in the top-right hand corner of the page to find the 'Add Button'.
 - **Name:** A name to identify a facility in your organization that can be readily identified to users that will be working on this assessment.
 - Facility Type: Choose they type of facility that will be included.
 - **Street Address:** The physical location where the facility is located in.
 - City: The city name of where this facility is located.
 - **State/Province:** The state name or province of where this facility is located.
 - **Country:** Choose the country where this facility is located.
 - **Zip:** The zip code where this facility is located.
 - **Description:** Details about the facility being added.
 - Comments: Anything that may be useful to other users that are not addressed in the prior fields.

Edit Button – Edit an existing facility by either going in your 'Selected Tab' or your 'Other Tab' and press the 'Edit Button'.

• **Inactive** – A check mark represents that the facility is no longer applicable to the organization you have chosen. Press **'Save & Continue'** when you are done.



5.2.5. Default Scoring Profile

This option allows you to pre-score the maturity values for the Assessment. This is a desirable function for your organizations who have established trends within their Assessment. The Default Scoring Profile values defined will be applied to all Not Started statements.

MyCSE HOME LITEART	AMALYTICS	ADMINISTRATION	SEARCH	8.
ETRUSI MINT COESSMENT #1			-	
Name & Secority		SCORING PROFIL		
Admin & Sceping	Wyou would like t	a defail, et al year metally a	conconvert, answerp to a cartaly value, please value, there below.	
Organization Information Assessment Options 🗸	Pulloy	Schuly Camplant (2005)	•	
System 🗸 Faction V	Process	5.Fully Compliant (200%)	•	9
Defeult Scoling Profile Fectors	Implemented	5. Fully Compliant (2005)	*	1
T Assessment	Measured	L.Non Compliant (MN)	•	
Genetal Organizational Oversigen & Sonae Pertoar Agreement OA Checklist	Managed			
Management Representation Letter Test Plans Time Sheet	2.11 stores			
HITHUST CSP Reports				

- **Policy** Is there a policy in place?
- Process Is there a process or procedure to support the policy?
- Implementation Has it been implemented?
- Measure Is it being measured and tested by management to ensure it is operating.
- Managed Are the measured results being managed to ensure corrective actions are taken as needed?

Click on 'Save & Continue' to move onto the Factors section.

5.2.6. Factors

The inputs on the Factors tab are used to measure the risk inherent to your environment. The information provided within will be used to narrow down the list of assessment statements for your questionnaire.

MyCSE HOME LIBRARY	ANALYTICS ADMINISTRATION SEARCH		<u>ڪ</u> .
NET RUST REST NECK SIME VY 91			
A Norse & Security	FACTORS		
Advala & Scoping Organization Julianuation Assessment Options Facilities Facilities Default Society Phalite Facilities Facilities	GINERAL RACTORS Signaturian Type* © Provi © Thomas / Promong Dentit Haugement / 1996) © Internas / Promong Dentit Haugement / 1996) © Internas / Provider Social Hauret / # Social Fronder Hauret //	O Hampled Peptiden Fachy O Peptiden Fachy O Periodia Network (Statistics Resetings (F) O Facility Review (Statistics Resetings (F)	C (dec) per
Assessment	Entry lype "		
Documents	Covered Sollly		
Donesia Organizational Overview & Scope Partner Agroecesat QA Chendelet Merageneent Beyresentation Letter	ORGANIZATIONIA, FACTORS Number of Brootsk Statiser connectly tells." Less than 10 Million Records		
Test Place Kine Sheet	GEOGRAPHICAL, FACTORIS Geographic Factors *		
	MiHop		
	SYSTEMATIC FACTORS		
	Does the system(d) store, process, or transmit PHI?*		
	36		

- General Factors These factors are used to identify characteristics about your organization.
- Organizational Factors These factors are used to measure organizational risk.
- Geographical Factors These factors are used to measure geographic risk.
- System Factors These factors are used to measure system risk.
- **Regulatory Factors** These factors are used to calculate compliance mandates.

Click on 'Save & Continue' to move onto your 'Assessment Questionnaire'.

Note: For Regulatory Factors, you may choose more than one.

6. Assessment Questionnaire

After completing the Scope of your Assessment, you can begin answering the questions that have been generated based on your scope. Topics range from: Completing an Assessment, Marking Not-Applicable, Assigning a User, CAP Management, Authoritative Sources, Assessment Statement Log, and more .

-	ANALYTICS ADMINISTRATION BEING				
2	CUESTIONNARE OVER-SEE				
a Generity					
a longing	Programme in the design of the design of the method active (and design of the active design of the barrier address to the active the residue.	electrand is our annual in team assessmentic as hist act datab.			
- Adventure Fighting	Taxan data telepise and payor the design quelles		ANDAGR STREDS CYSTYLEN	TVN (standard 200	
-					
the Property Property					
	AGESSMENT DOWNED				
for Receptor	AL				The Date 1
And a second sec	basiles.	New 1	-		
	Oliveration Protection Program	Samuel 🕑 🔹	ntues (number accels reception (pres)		
in a manager	ED-land Andrea	Same ()	nt-designa, serveras, maging Addresser		
	Silvasining been	Same ()	enancembring by others. (UNIN, ISS NPA, song spat		
and a local division of the local division o	single book borty	Same ()	ni Jaconan jeune uni alera		
	(Children Isority	termi() 1		and the second	
and a local division of	Or Carligueites Management	Lawred (1)	nan and to the term of a second s	the sought manufacture got groups	
	O'None official Management	Science (1)	industrations request properties, simplify correspondence		
	Restort Franke	tannar 🕐 🔹	internet against type many and internet descent sectors		
	Wheener Prester	hanne 🛞	interaction and second according to the second s		
	EllissetNeigeset	janine 🕥 📝	Menor Self-Supervertision Profile Family 6		
of Aspen	Educations	Lantasi 🛞 🔅	product against a few and the first sector of the first parameters of the product of		

Subtopics

- Completing an Assessment
- Submitting an Assessment

6.1. Completing an Assessment

There are many components to completing an assessment. This includes: <u>Answering an Assessment</u> <u>Statement</u>, <u>Assigning Respondents</u>, <u>Related Authoritative Sources</u>, <u>Risk Factors</u>, <u>History Statement</u> <u>Log</u>, <u>Illustrative Procedures</u>, <u>Adding a Document</u>, and <u>CAP Management</u>.



Note: The scope of the assessment only applies to this organization only, not all of your organizations.

Subtopics

- Viewing an Assessment Domain
- Answering an Assessment Statement
- Creating an Offline Assessment

6.1.1. Viewing an Assessment Domain

To view the Assessment Statements you have generated in the <u>Scope of your Assessment</u> press on the <u>Pencil Icon</u> in the left Nav bar so you may be able to view your <u>Assessment Questionnaire</u>. Choose one of your nineteen domains to begin answering one of your Assessment Statements.

QUESTIONAURE OVERVIEW			
The particular of the first of a second control of the later for the second sec	constant from a sport encount of the proceeding of the proceeding on the proceeding of the sport	\frown	
No. or do in the Annahou web (any hind forwing a direc		VALUES 19902 ANDRES	
		<u> </u>	
NSESSMENT COMAINS:			
- Yorkets			
time has	have increase		
Elaboratur batadan bayan	hasher(0) whether the	nem ausy magnalespanisms	
17. door Halachin	Savoe() eteriente	numer and strategies	
distantiation fails for any	Laura (S) mile miles	magning villations (2-10% 2/0-10%), sockar topol	
antimatic strengt	Lawsel (1) Mildower po	um ar (ma)	
Eliterate basely	Lawrence () Holden April	and a second and a second s	
NCelpate Negent	lavis() theory	the second s	
O'Noise-605 Neugenet	hause (1) when they	excellence to have a construct to construct the construction of the construct to the constr	
Alterna Process	Lassa (a) mideal aper	urgetness intransitionet and	
Plasman Interior	Lawran (***) Multiplica and	test services and the set set	
Effects the great	Levier () April 201	a sirenth a Patrix agess	

- 1. After <u>Selecting your Assessment</u>, you will land on the assessment homepage containing the assessment domains.
- On your <u>Table of Assessment Domains</u>, choose a domain that is relevant to your interest. A list of your Assessment Statements will appear.

6.1.1.1. Assessment Domain Status Filters

On your <u>Table of Assessment Domains</u>, you will be able to filter each domain within your assessment by its respective status. A corresponding count and color will appear within a badge icon for each status currently found in a domain.

MyCSE. HOME LIBRARY	ANALYTICS ADMINISTRATION SEARCH			<u>ه</u> ه
Emer III II Comparison of the second of the secon	QUESTIONNAIRE OVERVIEW The particular in the second standard beneficiaria to the second standard to the the second standard to the second	As you finish each domain, you may submit it to your	ANSWER STATUS OVERVIEW	. Net Startud (24/7) Networkski (24) Galaden (3) Bragenen (Network (37) Response (14) Alassang (20) Response (14) Alassang (20)
Assessment Assessment S - Induced an Performance Performance Performance Performance Performance Performance Performance	ASSESSMENT DOMAINS			
04 - Modelo Dovice Socarity 25 - Windess Sametry 26 - Canilgotation Management	AL			enserieses *
77 - Volversbillty Management 10 - Notwork Footscrion	Danalscherer	Terror.	Developing	S NotStarted (58)
19 - Stansmittlen Production 10 - Permanel Planagement 11 - Access Control	01 Information Protection Program	Not Started (17) Considere (1	includes the information security management system	Incomplete (2) Consists (2) Assesser Bankes Complete (5)
2 - Audit Logging & Monitoring 3 - Education, training and Assessments	02 Indust Protection	Net Started	includes laptops, waited are, storage, log, NAS) a	Response Handled for Sources (1) Response for Assesser Completed (1)
SI - Third Parity Annurance SI - Exclident Management 36 - Exclident Management Becavery	35 Portable Mudia Security	Assessor Bankeer Completes () Response Needed for Assessor () Response to Assessor Completes ()	final adee multile storage (e.g., USE drives, CD ROMS, C	ND KDMs, backup (apro)

Here is a list of all possible badge statuses that you will come across detailing the completeness of your Assessment Questionnaire:

'Not Started' – These are domains that contain Assessment Statement that you have not entered any information.

'Incomplete' – These are domains that contain Assessment Statements contains some but not all the mandatory inputs.

'Complete' – These are Assessment Statements that have been provided all necessary information.

'Assessor Review Pending' – These are domains that have been sent to your assessor for validation, but they have not began reviewing your assessment statements.

'Assessor Review Complete' – These are domains that have been sent to your assessor for validation and have been completed.

'Response for Assessor Needed' – These are Assessment Statements that you must respond back to your assessor for their review.

'Response for Assessor Completed' – These are Assessment Statements that you have responded back to your assessor after their review.

'Assessor QA Response Needed' – These are the Domains that require a response from QA.

'Assessor QA Response Complete' – These are the Domains that QA has completed.

'CAPs Required' – If any Assessment Statements are in need of Corretive Action Plans, they will be forced into this State.

'CAPs Completed' – For Statements that mandate a Corrective Action be logged, this state will appear if a CAP has been documented.

'Submitted' – Once QA has finalized all of the information over the Assessment Statements with your assessor, the submitted badge will show up on your <u>Table of Assessment Domains</u>.

6.1.2. Answering an Assessment Statement

There are many components to completing an assessment. This includes: <u>Answering a Statement</u>, <u>Assigning a Respondent</u>, <u>Related Authoritative Sources</u>, <u>Risk Factors</u>, <u>History Assessment Log</u>, <u>Illustrative Procedures</u>, <u>Adding Documents</u>, and <u>CAP Management</u>.

	01 INFORMATION PROTECTION PROGRAM				
are & Security	OT INFORMATION PROTECTION PROGRAM				02 ENDFOINT PROTECTION ->
dmin & Scoping	Includes the information security management system (ISH3)				12
stration Enformation narvent Options Mis	ALL QUESTIONS	DIRAND ALL	SANTALL Assigned Statements	Sort by Related C	antrol - FRITER STATUS -
ties dt Scaring Profile rs	1. The organization has a formal information protection program based on an accepted industry framework that is reviewed and updated as needed.		NJA2 Pulley Precess D 100% - 100%	Emplemented	Heasened Hanaged
ssesment	Type: Department.Level: 1/D: 0101.0Dat/Organitational.123				Response Status: Complete Compliance Status: Compliant
nformation Protection Program	MORE INFO * SMVE				
hetable Media Security	LOLLOATE TO OTHERS & LINKED DOCUMENTS ID & INVESTMENT				
febile Device Security Victors Security	POWAY ENTRIES				
Configuration Management					
Lénerability Hanagement	COMMENTS				
Intwick Protection	Subecriber Comments				
Insurved Hensdement					
iccess Cantrol					

- 1. On your Table of Assessment Domains, choose one that is relevant to your interest.
- 2. A list of your Assessment Statements will appear; select one that you would like to answer. Once picked, it will expand and expose the attributes that can be modified.
- 3. Use the five maturity inputs on the right half of the page to complete the Assessment Statement. Provide any wanted commentary in the text area beneath the maturity dropdowns.
- 4. Press 'Save'.

6.1.2.1. Setting Assessment Statements as Not Applicable

Assessment Statements may need to be marked as **Not Applicable (N/A)**. If there are Assessment Statements that you feel you do not need to comply, check the **N/A** box within a statement.

You will be required to provide rationale in the comments.



- 1. From the <u>Assessment Domain</u>, click on the Assessment Statement you wish to flag as '**Not Applicable**'.
- 2. Press the 'N/A' checkbox provided in the Assessment Statement chosen.
- 3. To complete this Assessment Statement, enter justification in the comments field.
- 4. Press 'Save'.

6.1.2.2. Assigning a User

Assigning a user to an Assessment Statement is a beneficial tool to better manage resources and aggregate a collection of responses.



- 1. From the Assessment Domain, click on the Assessment Statement you wish to assign.
- 2. Press the 'Actions' button and choose 'Delegate to Others' .
- 3. A table of potential users will appear. Click checkbox next to the appropriate users' names to have them provisioned to the Assessment Statement.
- 4. After a user is assigned, be sure to provide an integer in the **Weight** column. This value denotes the percentage that the individual's reply is worth in the final calculation.
- 5. A notification will be sent to the assigned individuals informing them of appending task. They will be able to view all of these in the '**Tasks**' panel on the '**Homepage**'.

Assigned Statements will be documented on the Homepage as Tasks

6.1.2.3. Adding a User to an Assessment Domain

Assigning a User to an Assessment Domain is a beneficial tool to better manage resources and aggregate a collection of responses.

- 1. From the Assessment Questionnaire, click on the Assessment Domain you wish to assign.
- 2. From the Assessment Domain, click on the 'Add' icon located atop the far right-hand corner.
- 3. A table of users will appear to select the checkbox next to the appropriate users' names to have them provision the Assessment Domain.
- 4. You will need to add a 'Weight' for the User you are assigning. Ensure that the total weight adds up to 100. If you want to only update the unassigned Statements, uncheck the 'Replace Current Assignments' checkbox. Note: The Sum of the Weights of the selected users should equal 100, and you may only enter positive whole numbers as weights.
- 5. Lastly, click the 'Confirm' button.





6.1.2.4. Adding a Related Document

If you wish to document evidence for an Assessment Statement, use the related documents functionality. You can either reference items previously uploaded or new items that are not yet in your Document repository.

	ANALYTICS ADMINISTR	IATION SEARCH						
nist Inistro Assessment Ime & Security	06 CONFIGURATIO	ON MANAGEMENT			+ OS WITCH	IS SECURITY	67 VULNERABELITY	MANACEMENT &
imin & Scoping	Includes all aspects of configuration	ion management (e.g., configuration)	tem identification, configuration statu	accounting, change	control and configural	(the set		-
ization Information innert Options na	ML DEESTICHS TONE THEM	05 (22)	Ex744	D ALL SAVE ALL	Ansigned Statem	erts Sort by: Rela	Sed Control .	FRIER STATUS -
ies 8 Scoring Profile 9	manual or automated to	views are conducted by securi olic; if non-compliance is found		N(M)	Policy Proce		• 005	Hereged * 0% *
seaanent formation Protection Program djuidst Prosection etable Media Security bill Device Security rolaas Soccerty		Et 0101.Dig1Organizations1.134	BARSHAACE					we Status: Complete or Status: Compliant
reast Security efiguration Managemeent Anerability Managemeent churck Photoetine assertiation Production associed Management	COMMENTS Industriker Commental							
coss Cantrol. HT Logging & Monitoring Accellen, Training and								
	ccuments For							
Specially configure	id mobile denoes are insteed for personne nem 1021		the best for manuary and physical temper			_		PLISS BOOKTY
ner Standing	d robis dense av veved to persone em 1833 / DOCUMENT	Counting (1510) via totalors and any Casar scance Document Distribution			nted by Subscribers & A	0000000 ¹	N HTM DECLINENT.	
ADD A NEW Control of the second secon	d robis dense av veved to persone em 1833 / DOCUMENT	CLAR BARCH		Seb	_	0000075 ¹ ADD	A MY M DOCUMENT.	
Approximation of the second se	d holina benose an several for personne min 1933 / DOCUMENT asere	CLAR BARCH		Seb	_	Nonecian Magazini	Nation december y. Hanged Ü	USI BORT -
ner i der manne i beräckter under der der sollte i beräckter i ber	d holina benose an several for personne min 1933 / DOCUMENT asere	CLAR BARCH	Constitution	Or Dogs a File Here.	_	Meand	Managed	- LUS BOOM -
ner i der manne i beräckter under der der sollte i beräckter i ber	d holina benose an several for personne min 1933 / DOCUMENT asere	CLAR BARCH	Constitution	Or Dogs a File Here.	_	Meand	Managed	ALESCONTENT

- 1. From the Assessment Domain, click on the Assessment Statement that you wish to link evidence.
- 2. Click the 'Linked Documents' button.
- 3. A modal will appear for you to search for existing documents in your Document Repository. Or you may add a new document, by clicking the 'Add A New Document' button.

6.1.2.5. Inheriting an Assessment Statement

See Inheriting an Assessment Statement

6.1.2.6. Adding Corrective Action Plans

For Statements where deficiencies are found, you are able to detail Corrective Actions that will help remediate the identified problem.

NAT THEFT ACTIVITY	05 WIRELESS SECURITY				+ 14 HORD T DF				RATION MAR	
ne & Security	Vo mineceso secondin				+ in motelli of		agre.	99100990		0.3010114
nin & Scoping	includes all separate of corporate and guest of	releas nativorits but from not include professione has devices convected to other	selveria.							12
ation Information wert Options	ALL QUETTIONS		DIPMIC A	ANT REA	E AsspectSta	neers	Sorthy/8	elest Cortra		WERMING -
	1. Vendor defaults for wireless ac	cess points are charged prior to authorizing the implementation	10.02	Policy	Process	in.	Assessed	Housed	Hat	ngol
ScoringProfile	of the access point.		0	1778	* 90%		22%	* 01	* 0	n +
	Type OrganizationalLevel 11Dt 0501.05	in 2 Organizational 1							Emports S	anarCorolate
and a state	Tros Organizationalized 1/Dr 0501.05 O teterier falaction?	mi Organizational 1								tabar Corolete
emotion Protection Program	O totactor falactor?	mi Omganitational. 1								
rmation Protection Program point Protection		m2Orgentational.1								
renation Protection Program point Protection table Media Security	State in Sector 7 Mote and a sector 7	1000049011 () Prostantica Rouen en men								
econeet is madee Protection Program typiet Production table Media Security bib Boeles Security interst Security	State in Sector 7 Mote and a sector 7	_								
cinactor Protection Program paint Protection saite Media Sociarity the Device Sociarity effect Sociarity Agenation Harcegowert										
emation Protoction Program guint Protoction table Media Security electroice Security electroice Security alext Instally Algoration Harveground sociality Hanagement	State in Sector 7 Mote and a sector 7									
exaction Protection Program path Protection satic Hedia Security iko Davice Society adjustation Hampjonent appration Hampjonent availability Hampjonent availability Hampjonent	Connective Action	PLANS								
enactice Protection Program paint Protection Adde Media Society de Device Society descrives Pro- descrives Pro- enability Henegoweel exability Henegoweel wick Protection										
emation Protection Program goint Protection stable Media Security when Security when Security Agention Menugement monkting Neongoneset work/Protection work/Protection work/Protection work/Protection	Connective Action	PLANS								
matche Protection Program mini Protection Adro Media Security Intercinentity Inte	CORRECTIVE ACTION	PLANS								
andra Protection Program entel Protection Mill Media Society Me Device Society beec Inscatty genetics Neuroperson genetics Neuroperson genetics Protection and Minagement and Protection and Protection Cogning & Medianology Cogning of Medianology Cogning of Medianology Cogning of Medianology Cogning of Medianology Cogning and	Orderschladzer	PLANS								
anaction Protection Program paint Protection able Media Security descriptions descriptions descriptions descriptions descriptions and descriptions and descriptions and descriptions	CORRECTIVE ACTION	PLANS								

ingen inter record	CORRECTIVE ACTION PLAN		
elinezel intel des histories fatto inteleñadoria	Name	0	acontain transactor a
A Water & Secondary	Correstive Action		1
S Admin & Scoping			12
Appelories Interaction 5	Sea	NetRand	AND AND A COMPANY
A Concentration Continues Conference For Difference	Accept Risk	8	and man
developmente	PLANONS		N ((((()))
Tacker	Point of Central J. Owner		Fallonia Status Conjunct
0% bhoughichigh die berg on	Scheduled Completion Date	wnidd/ywy	Compliance Status, Comp
42 - Energy shirt Pransition 43 - Participle Headler Security	Actual Completion Data	minidal/vovy	
191 - Milde Device Security 191 - Milder Security	Periored Insures Realest		
Development of the Antophysics of Office and additional statements of the Antophysics of the Office Antophysics of the Antophysics	Financia Resources Required		
Of a Description Period Line	MUSSIONS		
12 - Fanimur A Autogeneral 15 - Actory Carteri 17 - Kart Carteri Mantacher	Paulitier of Milechines	a	
Construction (Construction (Construction))	COMPENTS & NOTIFICATIONS		
Recordson March Shirid Party Agenciation 554 Exclosed Mercury Second	Converts		
25 - Dalobel Management Ma - Dalobent Contributy & Disaster Pergevery TY - The Management	Small Address	Product Confector	
15 - Physical & Enderson and Security (15 - Ender Production & Physical	RISK ANALISIS DOCUMENTS	CONSIGNATION OF Single Affilia New York (spliced	and Margari

Note: Only the organization's user can enter CAPs, the assessor cannot.

1. From the Assessment Domain, click on the Assessment Statement that you wish to log the Corrective Action Plan (CAP).

- 2. Click the 'CAP' button.
- 3. A table will appear. Click the 'Add' button.
- 4. A subsequent window will appear so that you may enter details about your Corrective Action Plan.

6.1.2.7. Adding a Diary Entry

The Diary will enable you to enter comments on each of your Assessment Statements to communicate within your organization or assessor.

	04 MOBILE DEVICE SECURITY				+ 01 PORTURA 5		05 10790.555 550.8771+
	We module device accontin				· OF FORTABLE		CS NEPELSSS SECLICITY +
	Includes smart phones and tables.						
	ALL QUESTIONS		DBMOAL	500[AL	a AsignetSternets	Sorthy Related Cor	na • Putorstanis
	 Specially configured mobile deuloses are located for personnel traveling to high risk locations and are checked for makewers and physical tampering upon return. 	N/P D	Policy 50%		Ingloratio	e Passed	Respri
e Francisco Program	New Oranitational Level 11D MM4/Dalileone.2011						Reporte Balan No. Suro
n Protoctos Program Indextitas esta Security	1000 040 - 200						
ka Secrity sodta							
en Nanagement Is Management	COMMENTS						
vector	Manufac Canada S						
in Patratian Nanaparant							
	 Noble computing devices are protected at all times by access controls, usage restrictions, connection requirements, escryptics, virus protections, host-based fivewills or explanated functionally secure 	NW D	Policy	Point	Implanteme	e Pessent	Reaps
Annethered	configurations, and physical protections.						Reporte Status, No. Status

	DIARY ENTRIES FOR				
	Type Organizational, Level 1, 82 (494) (1-2) (educational 2011)				
				_	
	ADD DCARY			1000	
	N = 8 7 L = H -				
An				-	
			_	_	
And Andream An			ADD DURDY	NEXY.	
And and a set of the s	ALL DU PURPORT				
Anticipanti de la construición d					
	Darywity.				
				-	

1. From the Assessment Domain, click on the Assessment Statement that you wish to input a Diary entry.

2. Click on the 'Diary Entries' button.

3. A subsequent window will emerge allowing you to place your notes in the text box.

4. Press "Add Diary Entry" to have the text saved to the Statement. Note: This information is not captured in your HITRUST CSF Report.

6.1.2.8. View the Illustrative Procedures

Use the Illustrative Procedures to help clarify the necessary components to accurately score the statement.

04 MOBILE DEVICE SECURIT	Y				+ DE PORTURI E	MEDIA SECURITY	01.6010.055.500
Includes priart phones and tablets							
Include Print 2004 (RECEIPT)							
AL QUEITING			COMMO-ALL	101 NI	AssanctSuteness	Sollin Reveal	Core + Falte
 Specially configured mobile devices a for malware and physical tampering up 	are located for personnel loavelling to high-risk incations and are checked in 164418.	N/HC []	Pelicy	Pocta	trajancela	Fear	of Rengel
Tex Organizational and SID \$404.05x10m							Reserve Status 1
D Interindelector							
and the second se							
Authoritative Sources	ANTER deservate Construction						
Risk Factors							
History							
			hky	Poces	Ingianera		er Rongel
 Mobile computing devices are protection requirements, encryption, virus protection 	ted at all times by access controls, usage restrictions, connection ions, host-based forewalls or equivalent functionality, secure	1	Paty	PUCCO	Ingendent	No.	so haven
configurations, and physical protection							Requiries Status; 1
	not reasonable and appropriate, the estantization documents its reformate	2.0	new	Prove 1	Inglanatio		at Record
 and acceptance of risk. 	юс нахоннале ило арр-органо, сте огдандатом сосситело но посение	N/107	Post P	Politik	ingenities.		a segu
							Reporte Nation 1
ILLUSTRATIVE PROCEDURES	FOR						
Specially configured mobile devices are insued for	personnel travelling to Mati this locations and					_	
Specially configured mobile devices are located for are abacted for maleare and physical tangening o	perconnel travelling to Math risk locations and gen refers.					_	n. 1949.00
Specially configured rocklin-devices are based for are checked for mulsiane and physical tangening Trace Organizational (Lond L. O. ORDADOLS)	perconnel travelling to Math risk locations and gen refers.						e boons
Specially configured recipile devices are based for are abasised for read-size and physical tangening or Trace Organizational Lovel 1, IO 00040015507 POLIDY	perconnel travelling to Math risk locations and gen refers.						ny
Specially configured rocklin-devices are based for are checked for mulsiane and physical tangening Trace Organizational (Lond L. O. ORDADOLS)	perconnel travelling to Math risk locations and gen refers.						er escenas
Specially configured recipile devices are based for are abasised for read-size and physical tangening or Trace Organizational Lovel 1, IO 00040015507 POLIDY	percent it swalling to fails risk konstans well per visitus. It Perfols Comptient 2005 Comina action perfor state-to-tudie to motion is communication	and determine Th	*	unctually sorting	eurod medilito divisione fan	need to	en bookenno
Specially configured robble-devices are based for are shocked for nuclearn and physical tangening or Trace Organizational Jones 1:00.0004/01/2001 POLICY Meaning Palacy	percent yould us the calculate set get Adva. In Partial Markeds Complete (200) Control on pation and the calculate the onder the control of generative set or pation becomes the comparison above set of advances of the calculate set of the calcu	storal pricks at	of procedures, The de-	nion precheder Finanized Intelle	ofter mailwark and physic b. and its other relevant to	alturgering .	ny badatak
Specially conflianced mobile devices are based for are ubacied for nativers and physical beganings Trace Oran Scattered Local 1, 0, 000400 (Speci POLIDY Meaning - Netry	Anorod walktot bin na kostara et an alaku 1970 - Alaku Sangkara (1985) Alakuka Sangkara (1985) Candra jakin anto na kata (1994) na aking sana kata (1994) Sangkara para (1994) na aking sana kata (1994) na aking sana kata (1994) Sangkara para (1994) na aking sana kata (1994) na aking sana kata (1994) Sangkara para (1994) na aking sana kata (1994) na aking sana kata (1994) Sangkara para (1994) na aking sana kata (1994) na aking sana kata (1994) Sangkara para (1994) na aking sana kata (1994) na aking sana kata (1994) na aking sana kata (1994) Sangkara para kata (1994) na aking sana kata (1994) na aking sana kata (1994) Sana kata (1994) na aking sana kata (1994) na aking sana kata (1994) na aking sana kata (1994) Sana kata (1994) na aking sana kata (1994) Sana kata (1994) na aking sana (1994) na aking sana kata (1994)	setional prilicies an setion overaan (cree schore under cloud craine if the public	ed procedures. The de procedure for less star Eulitence of ad hoc or requirements are pro-	nios prechede Powsked Infeit r Informatipolicy neath-understo	City malears and divisit in and in other relevant to may assume provided to re ad and implemented some	altempering talaholders doorving istentis	ne exactly, its and mail exact to a
Specially conflianced mobile devices are based for are ubacied for nativers and physical beganings Trace Oran Scattered Local 1, 0, 000400 (Speci POLIDY Meaning - Netry	Instrume of wolfstep to the initial bootstraw of and wolfstep to the initial bootstraw of the second seco	setional prilicies an setion overaan (cree schore under cloud craine if the public	ed procedures. The de procedure for less star Eulitence of ad hoc or requirements are pro-	nios prechede Powsked Infeit r Informatipolicy neath-understo	City malears and divisit in and in other relevant to may assume provided to re ad and implemented some	altempering talaholders doorving istentis	nt to set out to and force () to and () to set () based to be
Specially conflianced mobile devices are based for are ubacied for nativers and physical beganings Trace Oran Scattered Local 1, 0, 000400 (Speci POLIDY Meaning - Netry	Anorod walktot bin na kostara et an alaku 1970 - Alaku Sangkara (1985) Alakuka Sangkara (1985) Candra jakin anto na kata (1994) na aking sana kata (1994) Sangkara para (1994) na aking sana kata (1994) na aking sana kata (1994) Sangkara para (1994) na aking sana kata (1994) na aking sana kata (1994) Sangkara para (1994) na aking sana kata (1994) na aking sana kata (1994) Sangkara para (1994) na aking sana kata (1994) na aking sana kata (1994) Sangkara para (1994) na aking sana kata (1994) na aking sana kata (1994) na aking sana kata (1994) Sangkara para kata (1994) na aking sana kata (1994) na aking sana kata (1994) Sana kata (1994) na aking sana kata (1994) na aking sana kata (1994) na aking sana kata (1994) Sana kata (1994) na aking sana kata (1994) Sana kata (1994) na aking sana (1994) na aking sana kata (1994)	setional prilicies an setion overaan (cree schore under cloud craine if the public	ed procedures. The de procedure for less star Eulitence of ad hoc or requirements are pro-	nios prechede Powsked Infeit r Informatipolicy neath-understo	City malears and divisit in and in other relevant to may assume provided to re ad and implemented some	altempering talaholders doorving istentis	re Dooren 115
Specially conflianced mobile devices are based for are ubacied for nativers and physical beganings Trace Oran Scattered Local 1, 0, 000400 (Speci POLIDY Meaning - Netry	Instrume of wolfstep to the initial bootstraw of and wolfstep to the initial bootstraw of the second seco	setional prilicies an setion overaan (cree schore under cloud craine if the public	ed procedures. The de procedure for less star Eulitence of ad hoc or requirements are pro-	nios prechede Powsked Infeit r Informatipolicy neath-understo	City malears and divisit in and in other relevant to may assume provided to re ad and implemented some	altempering talaholders doorving istentis	ere an annum en an an thear an annum en an annum en annum en annum en annum hear an annum en annum hear annum en
Solidi confance establishes an kaval for an a kaval for reduce analysis to tage for the Confance of the Confance and point POLICY POLICY Makety - May Reasting Produce for Policy	Instrume of wolfstep to the initial bootstraw of and wolfstep to the initial bootstraw of the second seco	setional prilicies an setion overaan (cree schore under cloud craine if the public	ed procedures. The de procedure for less star Eulitence of ad hoc or requirements are pro-	nios prechede Powsked Infeit r Informatipolicy neath-understo	City malears and divisit in and in other relevant to may assume provided to re ad and implemented some	altempering talaholders doorving istentis	n paraton
Under onfahren fissisk-dentaanse sawat het en al kalande in enderaanse stadige op de sawat het nach op de stadige of the sawat het sawat het POLIDE Relation fissiske het Relativ Relation fissiske het Relativ	Experimental Control Cont	of onal policies an orthol ownersty or other under could mine if the policy or all for process	of procedures. The de periods for lass the lass the Fullence of all hoc o single networks are ge as to determine if the 	nion proceeding Provided Invite Informationally result orderation responses to the	ofter malanes and drively h, and in other selected to any statute devolved to any all and exploration of the balance addressed consider home addressed consider	ebenpening saleholden davelig saleholden elvforthe	re Development autores + to mar People Houseaching
Sanddr san faran fa stille devine ar kine for an e faran far maken ar an information and prioritic languages and construction of the state are an information Information Provide and Policy Restation Provide and Policy PROCESS Mediumy - Process		otonal prictora and operations and operating the second prictoral second p	d procedures. The do procedures in the test of requirements are pro- as to determine 2 the effective of the test of the effective case.	nion proceeding Rowald Invest Index not policy in applications in applications in applications in applications in applications in applications in applications in a policy of the policy method the policy	ofor malaans and of vali- h, and in other relevants and and implemented con- blem addressed consider them addressed consider	elsensering daterstag daverstag daverstag daverstag nivelsering daterstagen in the daterstagen in the	ne Destruction entitioner + 1 net Process for Process for
Sanddr san faran fa stille devine ar kine for an e faran far maken ar an information and prioritic languages and construction of the state are an information Information Provide and Policy Restation Provide and Policy PROCESS Mediumy - Process	Experimental Control Cont	second policies an initial outerative control and the policy or all het processes the procedure() dior other relies and the relies	d produces. The di- provide the last set of requirement at the or requirement are go at to determine if the end of determine if the end of the determine if the end of the determine if the end of the determine is end of the determine in the end of the end of the end of the region of the end of the end of the end of the end of the	nices proceeding Provided invest- informationity in applications in a proceeding in a proceedi	ofor malaans and of vali- h, and in other relevants and and implemented con- blem addressed consider them addressed consider	elsensering daterstag daverstag daverstag daverstag nivelsering daterstagen in the daterstagen in the	er serveret to er forest = 1 = 2 Manual to
Leader surfaces fittilise being an shared for an electric of same and an and sphere services. The constraint of the solution and phase services POLOD Readers Products for Policy PRODUCESS Readers Products for Policy Readers Products for Policy Readers Products for Policy	I shall be a set of the transmission of the	second policies an initial outerative control and the policy or all het processes the procedure() dior other relies and the relies	d produces. The di- provide the last set of requirement at the or requirement are go at to determine if the end of determine if the end of the determine if the end of the determine if the end of the determine is end of the determine in the end of the end of the end of the region of the end of the end of the end of the end of the	nices proceeding Provided invest- informationity in applications in a proceeding in a proceedi	ofor malaans and of vali- h, and in other relevants and and implemented con- blem addressed consider them addressed consider	elsensering daterstag daverstag daverstag daverstag nivelsering daterstagen in the daterstagen in the	n Destruits
Landra verfagen mille anview av kaad for men Orazoldsverfagen av Landra verfagen Tele Orazoldsverfagen av Landra verfagen NGC27 Miller verfagen Miller verfagen Miller verfagen Miller verfagen Miller verfagen Miller verfagen Miller verfagen Miller verfagen	I shall be a set of the transmission of the	second policies an initial outerative control and the policy or all het processes the procedure() dior other relies and the relies	It provide the last to forther of a last to a forther of a last to a requirement, are go as to determine if the determine in the extension such aim statistication of the pro- set and the public determine if they a	nices proceeding Provided invest- informationity in applications in a proceeding in a proceedi	ofor malaans and of vali- h, and in other relevants and and implemented con- blem addressed consider them addressed consider	elsensering daterstag daverstag daverstag daverstag nivelsering daterstagen in the daterstagen in the	er janen uta t unteren eta a restaren eta a herrenta
Sandah professi dana sa kata hi na hara kata kata dana sa kata hi na hara kata kata dana dana sa kata hi na hara kata dana kata hina kata hi Na hara kata haka kata hina hara kata haka kata hina hara hana haka kata hina hara haka haka kata hina hara haka haka kata hina hara haka haka kata haka haka haka hina haka haka haka haka haka haka haka hak		storal atticke an event overeform when anderstood mine Proceeding or all the process of a store relation and proceeding of the procedure(s) of or other relation and procedure(s) of an encodure(s) of	It providentive. The is providentive and at here or requirements are pro- entities of all here or requirements are pro- entities of the second	(c) an an Checkel Produced in Address and Induced policy of the address of the address and the address of the address and the address and of the address of the frequency of the address of the address and the address and the address and the address and the address and the address address	och manner soddwise A well weder wielawatt new pisal behavalvitet (by a well weder behavalvitet (by hare soddmaast o orolda hare soddmaast o orolda oost of naminest tij (d oost of naminest tij) (d oost of naminest tij) (d oost of naminest tij) (d oost of naminest tij) (d	Hongon'ng Galandian Joardig Jasely, Holy The Solution of the The Addressing of the	n postorius
Sector workport children in hear to hear the air shared in hearing and physical sectors. The Characteristic Accel and the Characteristic NOLIN Reads have been and the Sector Sector Sector Reads have been and the Sector Sector Sector Reads have been and the Sector Sector Sector Sector Reads have been and the Sector Sec	I shall be a set of the transmission of the	second and the an environment of the processing	It provide the law tea provide the law tea followers of all hot of polynemic of all hot of polynemic and tea for each of the mission if the each of the mission if the each of the mission if the each of the mission is the mission each of the mission is the mission is the mission each of the mission is the mission is the mission each of the mission is the mission is the mission is the mission each of the mission is the mission is the mission is the mission each of the mission is the	Non en chede Through o hit information of the end of the balling codily the polic of the balling codily the polic of protections.	olor malere in dollarse having relative terminants may associate and inspensional documents have addressed outsides bare addressed outsides b	elementra statistica aurilia tantis tabuto t	er andere en antere en antere en antere en antere

1. From the Assessment Domain, click on the Assessment Statement that you wish to view the Illustrative Procedures.

2. Click the 'More Info' button and choose 'Illustrative Procedures'.

3. You can change the maturity scores within the 'Illustrative Procedures' screen by the adjusting the dropdowns and pressing Confirm at the bottom of the screen.

6.1.2.9. View the Authoritative Sources

If you're interested in the standards and regulations that comprise an Assessment Statement, use the **Authoritative Sources** link under the **More Info** dropdown.

	04 MOBILE DEVICE SECURITY			+ 00 PORTURA 8	NUCLA SECURITY	014080.03550.0074	
	includes smart phones and obligs.						
	ALL QUEFFIDMS		00002-61	101 Ki	AnianetStatements	Solar Reveal Cores	e • Putocataria •
	 Specially configured multile devices are known for personner lowelling to high-risk tocalities and are checked for malware and physical tangen ing upon mission. 	N ^{RC}	Pelicy	Poza	Inglanding	Passed	Perspot
							Reserve Rake Not Sorror
and a state of the	 Mobile compacting devices are protected at all times by access conducts, coape notabilises, consection maximum production, who protections and results or regulation functionally, accurate 	8.97 0	Pag	Pocee	Ingianemat	Persent	Managat Researce Status Nat Scinne
	configurations, and physical pretections.						

Ry(SE NOME LILEASY			
	AUTHORITATIVE SOURCES FOR		
	Authenhades Starta Decartert	Arthoritative Severa Section	TT VERVELOP ROMANY #
	the	1764530036401 1764390026499400	-
	ACM	ARDIN CCSA ARDIN CCS3 ARDIN CCS3	
	cecie	08000 el 332 08000 el 81	
	044	0466.2020.24 / 0 / 40.0 0469.2020.24 / 0 10/04 0469.2020.24 / 0 / 0 / 644 0469.2020.25 / 2020.464 0469.2020.21 / 3 / 4064	
Antonioni (4) - Filde Party Anomore (5) - Incident matageneer (6) - Incidence (calculut) mervery (1) - Filde Paintgeneet (6) - Paypark & Santonioni Santonio		CIAL COM AND IN 1995 FEB CIAL COM AND IN 1995 FEB CIAL COM AND IN 1995 FEB CIAL COM AND IN 1995 FEB	All Annual Annua

- 1. From the <u>Assessment Domain</u>, click on the Assessment Statement you wish to view the Authoritative Source.
- 2. Click on 'More Info' dropdown and choose 'Authoritative Sources'.

6.1.2.10. View the Risk Factors

Review the Risk Factors that apply to an Assessment Statement. Remember you can change the scope of your assessment if the information does not look correct or if an environment change has occurred by going to **Administrative & Scoping in the Nav bar.

	04 MOBILE DEVICE SECURITY				# 00 FORMER I	RESA SECURITY	01 M700 01 10 C.M
carlty ingling	Includes search phones and fulfilets						
keneden ken	ALLPHONE		DENC AL	5957.401	Autyrad Sutarrans	Sorthy Related Core	ol • mana
-	3. Specially configured mubile devices are issued for personnel travelling to high risk locations and are checked	NORT C	Palay	(Process)	Inglanatio	Personal	Hanaged
	for malware and physical tamporing upon return. Joint Disministrational cost 5.00 (0010) theters 2011	0					*
4	D secondaria (announced secondaria)						Response Statue Not
Pretactive Program	Sector Se						
utuction dis formethy	NORTHY AND A DATE						
a Secolog	Bazzative Presedures UnitED000AV01551 @VentRobert #Dealer Evilles						
inthy a Hanadreard	Authoritative Sources						
(Neugeneet Exclose	Rad Factors Hotory						
a Photoclica							
and a second							
a Monboding	2. Meblis computing devices are protected at all times by access controls, usage restrictions, connection	NUT O	Policy	Press	Inglistation	Need	Respir
and and	requirements, encryption, virus protections, hest based firewarks or equivalent functionality, secure						

	RISK FACTORS FOR		
	Specially configured wallie devices are to an oracled for molecular and physical tam	and/the persistent bisetting to high table hashines and soling upon stars,	. Joannin second
	Type Organizational Lowell 1. 40 (2404)		
	Oranitational Pactors Spatnadic Factors Regulators Factors	ADA Judida's 40 Optimises Hitti (12) Flag Naparasi Acas Sector 2000 (2000) HITLI Flag Naparasi Acas Sector 20	a Color Pression of A
25 - Desenvation Protection Program EL - Collaphi (Protection EL - Political Protection EL - Political Design Status) EL - Mitching Design Status (S - Mitching Tables Housepotent (C - Mitching Tables Housepotent (C - Mitching Tables Housepotent)	Anna anna anna anna anna anna anna anna	antinenne , manner (manner)	

- 1. From the <u>Assessment Domain</u>, click on the Assessment Statement you wish to see the relevant 'Risk Factors'.
- 2. Click on 'More Info' dropdown and choose 'Risk Factors'.

6.1.2.11. View the Assessment Statement Log

Keep track of the users who have answered an Assessment Statement by accessing the Assessment Statement Log. MyCSF archives who modified a statement and when they did it.

SALISSING DETISE	SECURITY						# 02 FORDREAD	PROVINCE	ON MORELESS REC.M
Industry and phones and tablets									
ALL (0.0297/0040					EPROPALI	SHUTAR	Autored Statements	Sorthy Related C	orbol • mitters
	alle devices are issued for personnel travelling			NO	Paler	1000		d Barrent	-
 opecadly configured num for malwore and physical ta 	ate devices are issued for personal travellag imperingupos return.	to tags row beatlance and were	hecked	0	rout		*	*	*
Type Organizational Local SJD:	0406.00x15estere-2021								Desperar Statut No.
D InteriorSciences									
Marcaro +									
Harrastive Procedures Aethoritative Sources	Long COUNTRY Presidence .								
Rok Factors									
Hittery									
	es are protected at all times by access control.				Differ.	- Brook	Territoria de la constante	a marine	Protect
requirements, encryption, r	rirus protections, hest based firewaits or eaul			0	(see)	100000	angeset and		Parages
configurations, and physical									
results soons' tan bulany									Reporte Poter N
HISTORY FOR	ponter en							_	Reported forders for
HISTORY FOR		esand						-	
HISTORY FOR	ma an instanti de para seras.	esant							
HISTORY FOR Include to the set of the set	ma an instanti de para seras.	nsed RAs	507	Ne	Press	mphonetal	Peared	Maget	
HISTORY FOR Mainteen and and read and the Second sector and and Tope Organization Level 1.0	na e regulati y processionality a tripo iskosi del proprio para constru 1944 (Californi 2011			54a 205	Press.	Newson	Baland 204	Magat	
HISTORY FOR an shear for solver and the second contract of the solver and the Two Operational Area (). C When	na e regulati y processionality a tripo iskosi del proprio para constru 1944 (Californi 2011	(Refer							
HISTORY FOR an shear for solver and the second contract of the solver and the Two Operational Area (). C When	na e regulati y processionality a tripo iskosi del proprio para constru 1944 (Californi 2011	(Refer							
HISTORY FOR Media under relation table To characterize and to Weiter Meta2004AD AM	na drogodi ganosovina straj u bije sla kod od opravljega o soci 1984 Maria II. 1991 Mari	(Refer							
HISTORY FOR an shear for solver and the second contract of the solver and the Two Operational Area (). C When	na drogodi ganosovina straj u bije sla kod od opravljega o soci 1984 Maria II. 1991 Mari	(Refer							ALEMAN ALEMAN

- 1. From the <u>Assessment Domain</u>, click on the Assessment Statement you wish to view the 'Assessment Statement Log'.
- 2. Click on 'More Info' dropdown and choose 'Assessment Statement Log'.

6.1.3. Creating an Offline Assessment

An Offline Assessment gives you the ability to complete an Assessment outside of MyCSF using a spreadsheet and seamlessly import it back into the application. If you have a MyCSF Subscription and wish to complete your Assessment offline, follow the instructions below on Creating and Importing an Offline Assessment.

Please note, that only Account Administrators and/or Assessment Leads can import an Offline Assessment.

1. From the MyCSF Homepage, select the Assessment you wish to answer offline. Please know that the Questionnaire must already be generated to be completed using a spreadsheet. From within the Assessment, go to the 'Name & Security' page and click on the 'Offline' button towards the bottom of the page.

2. You will be directed to the Assessment's Status page to enable the offline capabilities for this Assessment. Click on the 'Convert to Offline Assessment' button at the bottom of the screen.

3. Once converted, click on the 'Download Excel Spreadsheet' button. Your browser will download a spreadsheet where you can add maturity scores, comments, and map documents existing in your Assessments Document Repository. Please note, you must save the file with the name provided when downloaded.

4. After you have completed the Offline Assessment, go to the 'Name & Security' page and click on the 'Offline' button. Click on 'Choose File' and select your file. **Please note that the 'Ignore Blank Cells' and** '**Preserve Documents' check boxes will be checked by default.**

5. Once selected, click the 'Import' button.

Note::::::::::::::::::::::::::::::::::::												
NAME NUME Based		_	Cory and an	ver admins and assessment	eads can access this pag							
Balance Bit												
Name Name <th< td=""><td>Admin & Scoping</td><td></td><td>NAME & :</td><td>SECURITY</td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td></th<>	Admin & Scoping		NAME & :	SECURITY								
Normal Normal (Normal (Normal)) Normal (Normal) Normal (Norma) Normal (Norma) Normal (Norm		•	Subscriber		HETRIST Not							
Tana Tal Tal Tal Tal Canada Amara				ene -	Accessment#1							-
Stream None <					v9.1							- 1
Normal Norma Norma <t< td=""><td>Assessment</td><td></td><td>Acoreser</td><td></td><td>Assessor #2</td><td></td><td></td><td></td><td></td><td></td><td></td><td></td></t<>	Assessment		Acoreser		Assessor #2							
Name Kana Kana Nameshad (%) Namoshad (%) Namoshad (%) Namesha			People		Parson No.Acres	Accession local II	Standard User 🖬 Cardonar Br	igundant 🔝 Reat Only 🔝				
Non-privat Myraymathilds Lafer Nor Yalan San Shatari San Shatari S		4 Steps	Assessors		Persen	No. Access 🔝	Assessmentiated	Standard Unar 🔝	Continuer Tangoosievet	Read Goly 🔝	Jasener 🖪	
Tinis Savet 0 0 0 0 *		rios Latter			Test. testage ?							
I HITRUST CSF Reports					user 77, lest	10. C	1.0	<i>a</i> .				
	HITRUST CSF Rep	erts										
ever a community on any					orruse.	- 1						

HOME LIBRARY	ANALYTICS ADMINISTRATION SEARCH	Revent to Classic User Experience	
A Subscribers @ Peeple	SUBSCRIBER 2.0 MANAGHMONT. Manager Ma		
	Tool Avanting American Avanting American Otherworks and available strate frage understand Strates et all and added strate frage understand Common 19 and we detected at		
	1999 #18538884		

hers	SUBSCRIBER 2.0 MANAGEMENT	
	Section Sectio	
	Instruction for the first sector of the SIX Solution and the SIX So	
na divasi kas Bio tea natrop	VIEW ANY DISPOSITION	
	 Bitter MCMP increase Day 	

The argument on a form of minimum processor program based on an asseption does have used in a network of and a classifier in a second and a second as	and a second sec	5 Publicantes Miller	110/000000EEE	5.54 Contractifica	2 Superior Constant (2012	2 National Constant/Phil	Support which have a
	in .	6 Fall-Complian (60-2	5.5.4 Complementation at	5 Pub Complete (60%)	2. Sunanhar Comptan (25-2	2. Domentur Comption (2014)	
The organization has an internation accurity conflocatiognous energicing and		S FulyComplain 2019	5.Fab.Common/X853	51-AyCompton(0010	2 Sameta Corptan 2013	2. Summit a Comptant/2513	
The experiment of a complete from only serving index part from long with the service of any beneficial marketer is not some of the complete part from the segment strange and appendix position.	185	5 FebConplax/80%	5.546-Conglian/XEb.1	5.1%Gorgier/00%	2. Suninitia Corplan 2014	2. Scenchar Conglian (201)	
Has approximately and a set backet or the second shall be available to contrast the second and and the other participant operation of a separation of the second seco	-	5.FebConstant/8012	S5ACryse(BD)	57-b/Conjtant/6012	2. Sanashar Caratan 12h3	1. Sonanha Korgtan (251)	
If he areas need to be a secure of the distribution of the segmentation, one of the address, or a first part, secure the segmentation means segmentation to reduce out to program, despine a sinely median of the segmentation responsibility develops and security for address of the first procession and an example of the colorescept and the rest.		5 Fel-Constant (RDV)	SARGHANITED	5 Pub/Conglia=1000	2. Sananka Carakan (2013	2. Scendra Corgian (251)	
Name and a set of description, and the A strategy of provide or good and the residue (1) for a synthesis concern program as formally A strategic concernment investments or a synthesis or synthesis or a strategic or a strategic as a strategic concernment in the transmission market and approach by executive barrance of their concellers hypothese, againting, concernment angument and attracted provident of market and approach by executive barrance of their concellers hypothese, againting, concernment againstances and attracted provident of market and the synthese strategic data and the synthese synthesynthesynthese synthese synthesynthesynthese synthese synthese sy	-	6 Tub Constant (BDr.)	S.Nat-Granier (Kith)	5 Tube Complete (1901)	2 Sanadas Caratas (201)	2. Senantine Complementation	
The prophytic is an equiphyteria and anti-potentic encourd as what hade produce is give system and encourd encourd antipation of a second and an encourd and a second and as	view (N PulyConstant 2020	LAACorpher(ED)	S.F.B.Completion	2 Secolar Constant 1993	2 Brenda Corplan (201)	
A second orienteers accord, of a site approved and a second of the second accord prevent processes are indiced submittee, and remain and althous responsed on terms.	Var	& Fully Compiliant (1001)	5. Fully Complement (EDL)	& Fully Compliant (1001a)	2. Sanandra Compten (2013	3. Smesha Conglan (20)	
There is a generic script, or indefined is provide on one-field effection and other form and provide some provide one pro- imangle is an effective and the end provide increasing and the end of provide some and and the end of the end of the other provides and the end of the e	-	5 Feb Constant 2005	5.5A Cespine (BB)	57.4corplate(000	2. Sanashie Carplan 5993	2.5mm/ra/Corptan(201)	
Capital an log and tensorement any annotation for measuremented a significant for insuring any part, employed units of an formation of the following summary in and the organization ensurement for accounts and the tensorement for accounts and the tensorement for accounts and the tensorement of the second	-	6 Pub/Conplant/8092	E.Rub Corgelow (KIDL)	5 Pub/Conglie=(60%)	2. Sunnika Corplan (20-2	2. Sonnha Corgian (201)	
The experiment explore a transformation are not imposible of all processing in the end of a distance are not explore and provide an end consistent of a distance and a programming of the end of a distance are a transformation of the analysis of the end	н	5 February (800	5 Macayawatta	5 Publicingser(00:0	2. Sawahar Caratan 1203	2. Sono-Au Conglan (201)	
The arguments is read, with even the papers, stops, who expendition management combinest according on any agest according to a decision or agreement to its how more according constrained as going in g. According to a whittees any according to a second according	-	5 Feb-Censtex 7000	5.NeConstant EEU	5 Pub/Conglie#20010	2. Sananthia Corgetan (2013	2. Scendra Corginar(20)	
The experiments are associated at the experiment of the experiments of	1	S. FelyComplex 2000	S. Faly Complem (KIP)	S.FulyComplete(1001)	2 Samuel & Complete 1993	2 Second at Complex (255)	

MyCSE HOME LIER	LARY ANALYTICS ADMINISTRATION SEARCH		Revert to Classic War Experience
	Const Const Const Const Cons	v 6 SeekGalenins A	
	Verified and the second		

MyCSF. SICHE LERARY	ANALYTICS ADMINISTRATION SEARCH	Revort to Classic Uter Experience	8.
Subscribers			
People	SUBSCRIBER 2.0 MANAGEMENT		
	Subscriber HITREST Reat		
	Rostnewest Nome Rossnewest #1.		
	Sortua Annual ng Annualmant		
	Office Access The assessment can be completed office.		
	This devoluted approachest will contain the connect account for all of two injuries entrances to show close ECEC strategies (1)		
5	To import services from a spreadyheas, which the NLSK file term and their click "Preview Uplicad": Descent Pful (DMI-MDM) Low		
Ļ.	Loose at University		
	NYA KANASARI W		
	0.2034/07607 (bioles.log),		

An Assessment that is setup to be used offline can also be completed using the traditional browser method. The two can be used in combination to achieve optimal results.

6.1.3.1. Answering your Assessment's Statements

Once you have downloaded the excel spreadsheet, you are now able to answer your Assessment Statements offline.

1. From the spreadsheet, click on the 'Assessment' sheet to select if a Statement is or not applicable, maturity scores for each maturity level, and comments.

2. Column F is where you select 'Yes' or 'No' for a Statement that is not applicable to scope. Please note, if

a Statement is deemed not applicable, then a comment must be provided.

3. Columns G-K is where you select the maturity scores for Policy, Process, Implementation, Measured, and Managed.

4. Lastly, column L optionally, is where you provide comments for each statement.

6.1.3.2. Managing your Documents

All of the documents that exist in your Assessments Document Repository will be listed in the excel spreadsheet. You will have the ability to manage existing documents as well as adding new documents (without an attachment) in your Repository.

Please note that when importing as the Subscriber the Assessment must be with the Subscriber and if importing as an Assessor then the Assessment must be with the Assessor.

 From the spreadsheet, click on the 'Documents' sheet to manage your documents existing in your Assessments Document Repository as well as adding new documents to your Repository when importing.
 Column B is where you input the name of the document. You may also update any of the document names that are currently listed. Deleting a document, requires deleting the entire row.

3. Column C is where you input a description of the document. You may also update any of the descriptions that are currently listed.

4. Column D is where you select if the document should be added to the Subscriber tab or Assessor tab in your Repository.

6.1.3.3. Linking Statements and Documents

If you have documents in your Document Repository and/or have added new documents in the excel spreadsheet, you have the ability to link them to your Assessment Statements.

Please note that Account Admins, Assessment Leads, and Assessors can do the below.

1. From the spreadsheet, click on the 'Requirement-Document Mapping' sheet to map documents to Assessment Statement's maturity levels.

2. Column B is where you input the Baseline Unique ID of the Assessment Statement. **Please note, you must input the exact 'Baseline Unique ID' for the file to import successfully.**

3. Column C is where you input the document name you wish to link to the Assessment Statement. **Please** note, you must enter the exact 'Document Name' from the 'Documents' sheet, for the file to import successfully. Also, when pasting, please ensure that no extra "spaces" are added.

4. Columns D-H is where you select 'True' or 'False' on the maturity level you wish to link the document name to.

6.1.4. Creating and Importing Assessor Evaluation for an Offline Assessment

When a Validated Assessment has been submitted to an Assessor, you the Assessor has the ability to fillout your evaluation outside of MyCSF using a spreadsheet and seamlessly import your evaluation back into the application. Follow the instructions below on Creating and Importing your Assessor Evaluation.

Please note that only Assessors that have been assigned to the Assessment can import an Offline Assessment.

1. From the MyCSF Homepage, click the Assessment that has been submitted to you. From within the Assessment, go to the 'Name & Security' page and click on the 'Offline' button towards the bottom of the page.

2. You will be directed you to the Assessment's Status page to download the excel spreadsheet. Click on the 'Download Excel Spreadsheet' button.

3. Once downloaded, you now have a spreadsheet where you can add maturity evaluation, comments, and map documents existing in the Document Repository. Please note, when downloading the spreadsheet, you must save the file with the name provided when downloaded.

4. After you have completed the Offline Assessment, go to the 'Name & Security' page and click on the 'Offline' button. Click on 'Choose File' and select your file. *Please note that the 'Ignore Blank Cells' and 'Preserve Documents' checkboxes will be checked by default. *

5. Once selected, click the 'Import' button.

6.2. Submitting an Assessment

Whether submitting a Self-Assessment or a Validated Assessment by your assessor organization, the Assessment Questionnaire can be submitted either by each fully completed domain (Validated only) or by completing the entire Assessment (Self-Assessment/Validated Assessment).

1. Once all Assessment Statements has been answered and has an Answer Status Overview of a '100% – Complete', you may now submit the Assessment to HITRUST or the Assessor, depending on the type of Assessment that's being completed.

2. If you have a Self-Assessment, click the link 'Since you have reviewed all of the statements, you can now submit this assessment to HITRUST'.

3. If you have a Validated Assessment, click the link 'Since you have entered values for all of the statements, you can now submit this assessment to your assessor'.



iame & Security	QUESTIONNAIRE OVERVIEW			
dmin & Scoping stration Information surrent Options res	The questionnaire is divided into the 19 assessment domains listed questions that have been selected larged as your answers in the pre- domain, you may submit it to your assessor for review. You can click on the dismain's name to jump to that domain's question and the dismain's provided to the second secon	- assessment. As you finish each	ANSWER STATUS OVERVIEW	#(446)
	Since you have entered values for all of the statements, you can a your assesser.	now submit this assessment to		
ssessment				
dpaint Protection		3		
table Media Security Sile Device Security	ASSESSMENT DOMAINS			
reless Security efiguration Hanagement Inerability Hanagement	ML			Filter Status +
work Protection	Donain Mane	2004	Description	
oword Management was Control	01 Information Protection Program	Complete 💼	Includes the information security management system (ISMS)	
dit Logging & Monitoring leastion. Tolining and	02 Endpoint Protection	Complete (34)	Includes laptops, workstations, storage, (e.g., NAS) and servers	

6.2.1. Submit a Domain to an Assessor

When you are ready to submit your domain to your assessor for validation, press the link located in the green banner above the Assessment Statements for the Domain that you've finished. This link will not become available until all of the Assessment Statements have been complete. This option is only for those who are pursuing a Validated Assessment and not for Self-Assessments.

MyCSE HOME LIBRARY	ANALYTICS ADMINISTRATION SEARCH						٤
Invest rise SILEDINATE Security Admin & Scoping Organization Information Administration Coloreal	01 INFORMATION PROTECTION PROGRAM						- HNDMOINE PHOTHECTION:+
lpstern facilities Default Scoring Profile Factors	ALL QUERTICING SUMP FALLER INT	DPMD/4L	SAME ALL	🗋 Assigned State	ements Sortby: P	wiated Control	naitestatus •
Assessment Dis Softwarden Protection Program Dis Softwarden Protection Dis Profession Provention Dis Protechie Words Security Dis Networds Security Dis Softwards Security Dis Softwards Security Dis Obstances Dis Networds Protection Dis Protectio	1: The approximation has the real of evolution processing on a particular particular terms of the relation of a particular terms of the relation of the r	0	100%	Pierra 2005	Indexented	Numerod CN	d Messaint 04 2 Response Softwar Consellent Compliance Softwar Compliance
Star Parameter Hanageneter Star Parameter	The information protection program is from ally choseneering and actively resolved, inclused, and applied to ensure program edgectives continue to be net.	NUC D	Policy 320%	Process 100%	Implemented 300%	Name of State	e Henspel OS Response Solary Considers Compliante Solary Compliant

1. From the Assessment Homepage, click the Assessment Domain that is ready to be submitted to the Assessor.

2. Assuming you have completed each of your Assessment Statements in each domain look at the top of any domain and hover over the green background on the top of your domain and press Submit your Domain.

3. You will then be prompted with an, 'Are you sure you want to send this Domain to your Assessor' and click OK.

6.2.2. HITRUST's Criteria for Submission

If you have completed all of the Assessments Statements in either your Self or Validated Assessment to HITRUST, please verify that the below is covered before submitting it.

1. Ensure that the following Required Documents have been uploaded with the correct dates as well as ensuring the correct templates are being used.

- Organizational Overview & Scope This document can only be uploaded by the Assessor.
- **QA Checklist** This document can only be uploaded by the Assessor.
- Test Plans This document can only be uploaded by the Assessor.
- **Partner Agreement** Please ensure that the date of this agreement is within one (1) calendar year from the current date. This document can be uploaded by the Client and/or Assessor.
- Management Representation Letter Please ensure that the date of this letter is the same date as the end date of the fieldwork or up to 14 days after the end date for fieldwork. This document can be uploaded by the Client and/or Assessor. *Please note that this is the only Required Document for a Self-Assessment.*
- Time Sheet Please ensure the Time Sheet includes the Fieldwork dates which should not be older than 90 days of the submission date and at least 50% of the Assessor hours worked on this engagement have been done so by Certified Practitioner(s). The Time Sheet can only be completed by the Assessor.

2. Depending on the type of Assessment that's being completed, ensure the appropriate Assessment credit is available. If you do not have a credit, please contact <u>sales@hitrustalliance.net</u>

3. For Validated Assessments, please ensure that all documentation/evidence has been linked to Maturity levels scored above 0%.

To ensure you are completing the correct template for each Required Document, please see the following link: https://help.mycsf.net/templates.

6.2.3. Submitting External Assessor Reverted Controls Back to the External Assessor

When an External Assessor reverts an Assessment Statement back to their client, the returned Assessment Statement will display a "Response Needed for External Assessor" status. To address these Assessment Statements, you as the client will need to do the following.

- 1. Take note of the External Assessor's comments in the External Assessor Comments field.
- 2. Make the recommended adjustments according to the External Assessor's suggested score and comments, if provided.
- 3. Once the adjustment is made, click on Save. You may amend the Subscriber Comments to reflect these new adjustments, but this is not required.
- 4. Once all reverted Assessment Statements have been answered, click on "submit this domain back to your assessor" link atop of the page.
- 5. Click OK on the pop-up box to confirm you want to send the Assessment Statements back to the External Assessor.



Response Needed for External Assessor



Submitting back to External Assessor

6.3. Corrective Action Plans (CAPs) in Your Assessment

Because CAPs can be linked to Statements within an Assessment, you may be interested in which CAPs have been associated collectively to an Assessment. This can be done by simply going to the Assessment (link to viewing an assessment) for which you wish to see the underlying CAPs. The Sidebar of the application will contain a section titled "Corrective Action Plans", that when clicked, will render an interactive table with all of the linked CAPs for this Assessment.



Corrective Action Plans

Sub-topics

- Adding CAPs to a Statement
- Linking CAPs to a Statement
- Unlinking CAPs from a Statement

Why Can't I Create a CAP?

6.3.1. Adding CAPs to a Statement

For Statements that have been identified as a Gap or as requiring a Corrective Action, CAPs can be added directly from an Assessment Domain. In order to do this, it does require the "Can Manage CAPs" permission to be set if you are not an Account Administrator.

- 1. On the Statement, press the "CAP" button. A table will appear with two buttons atop of it.
- 2. Click the "Add" button and fill-out the Action Plan with the necessary information.
- 3. When done, press "Confirm" to save the CAP to your Repository as well as link the CAP to the active Statement.

	-							~		
e & Security	04 MOBILE DEVIC	CE SECURITY			¢0	I3 PORTABLE	MEDIA SECURIT	Y 05	WIRELESS	SECURETY ->
in & Scoping	Includes notebook/Taptop.com	paters, personal digital assistants, smart p	ohones, tablets, cligital cameras, and o	ther Wi-Fi-enable	d devices					12
tion Information eet Options	ALL QUESTIONS YOUR TA	965 (7)			EXMND /	944 - SAST	Sortby	Related Co	lotte	• FATER •
iconing Profile		I mobile devices are issued for per- ied for malware and physical tamp		N.W2	Pulicy 100%	Process • 0%	3mplements • 0%	d Measur • 0%		tanaped •
Instanter markine Throdesteine peint Prodectione peint Prodectione hable Hecklis Security biers Security biers Security Biografies Management markabith Prodectione medialisen Prodectione medialisen Prodectione sec Cantrol I Logging & Meeshkeing andown. Throbiograph		ACTION PLANS	Productions of Product of Product of Productions	2						latas: Completo

Adding a CAP

CORRECTIVE ACTION PLAN			
Name	CAP1		SEARCH
Corrective Action	This is my plan		
Status	Not Starled	•	
Accept Risk	0		
PLANNING			
Point of Contact / Owner			
Scheduled Completion Date	Ë -		
Actual Completion Date	Ċ ·	3 	CANCEL

Inputting CAP



6.3.2. Linking CAPs to a Statement

For Statements that have been identified as a Gap or as requiring a Corrective Action, CAPs in your Repository can be linked directly from an Assessment Domain. In order to do this, it does require the "Can Manage CAPs" permission to be set if you are not an Account Administrator.

- 1. On the Statement, press the "CAP" button. A table will appear with two buttons atop of it.
- 2. Click the "Link" button and press "Add" on the CAPs within the modal that you wish to tie to this Statement.
- 3. Once added, click the "Save all Changes" button.



Link CAP

Show All CAPs	· Matching th	s teat		0.04	R ALL FILTERS
A00 CAP1		Started - On Track	1/1/2020	Organization will be updating Policy to meet	
REMOVE CAP2 2		Started - On Track	1/21/2020	Organization will be updating the Process	
A20 CAP3		Not Started	12/31/3000		
_					
				3 BAVE ALL CHANGE	

Saving Linked CAP

Why Can't I Link a CAP?

6.3.3. Unlinking CAPs from a Statement

CAPs that you no longer wish to have linked to a Statement can be removed from a Statement in a few clicks.

- 1. On the Statement, press the "CAP" button to expand the CAP table.
- 2. Select the CAP you want to have disassociated from the active Statement.
- 3. Once selected, atop of the CAP modal press the "Unlink" button.
- 4. When it is clicked, two options are presented: Select "Unlink from this Statement" if you want to merely unlink it otherwise select "Unlink and Delete" to have it removed from your CAP Repository all together.



Selecting Linked CAP

Name	CAP3	UNLING FROM THIS STATEMEN UNLING AND DELETE
Corrective Action		
Status	Not Starled	*
Accept Risk	0	
PLANNING		
Point of Contact / Owner		
Scheduled Completion Date	Ē -	
Actual Completion Date	÷ -	

Unlinking Selected CAP

Another method for unlinking CAPs is possible via the "Corrective Action Plans" menu option on the Assessment's Sidebar. Clicking the "Linked Statements" button on a CAP will allow you to quickly add or remove CAPs on the Statements of your Assessment.

6.4. Potential Quality Issues

In order to maintain the integrity of a HITRUST Assessment, MyCSF analyzes each Statement's responses and comments to ensure they are aligned with the expectations of the HITRUST Assurance requirements.

Sub-topics

- <u>Viewing Potential Quality Issues</u>
- Overriding a Potential Quality Issue

6.4.1. Viewing Potential Quality Issues

There are two ways within MyCSF to view the Potential Quality Issues raised within your Assessment. The first manner is observing them on a Statement while inside an Assessment Domain. The second option is to view all of the Potential Quality Issues in a consolidated list.

- 1. Statements with present Potential Quality Issues will be denoted with a "Caution" symbol that indicates an issue has been found.
- 2. Clicking this icon will cause a modal to appear that will outline all of the found potential quality issues for this Statement including a remedial recommendation.

SF. HOME LIBRARY	
3F 2.0 91/10057	01 INFORMATION PROTECTION PROGRAM
Name & Security	
Admin & Scoping ganization Information	Includes the information security management system (ISMS)
sessment Options stoms sillities	ALL QUESTIONS YOUR TANKS (10) DOWND ALL SOUT ALL SOUT ALL SOUT ALL
isult Scoring Profile	1. The organization has a formal information protection program based NNR Policy Presse Implemented Measured Measured<
Assessment Information Protection Program	Type: Organizational.Level: 1JD:0101.00x10rganizational.123 Response Status: incomplete, all numrity values must be entered.
Endpoint Protection Portable Media Security	MORE INTO + SARE
- Mobile Device Security - Wireless Security	ORLEGATE TO OTHERS ON EUNICED DOCUMENTS IN ONLY THE CONTROL OF THE C
i - Configuration Management - Vulnerability Management I - Network Protection	

Potential Quality Issues on a Statement

- 1. If you wish to view all of the Potential Quality Issues in a consolidated list, press the "Potential Quality Issues" item towards the bottom of the left navigation bar.
- 2. Once clicked, you will be rushed to the consolidated list of Potential Quality Issues found within your Assessment.

05 - Network Protection	Demain Name	Sala		
09 - Transmission Protection	Lottan Name	5040.0	Description	
10 - Password Management	01 Information Protection Program	Not Started 15	Includes the information security management system (ISMS)	
11 - Access Centrol		Incomplete 2		
12 - Audit Logging & Monitoring				
13 - Education, Training and Awareness	02 Endpoint Protection	Not Started 3	Includes laptops, workstations, storage, (e.g., NAS) and servers	
14 - Third Party Assurance				
15 - Incident Management	03 Portable Media Security	Not Started 3	Includes mobile storage (e.g., USB drives, CD-ROMs, DVD-ROMs, backup tapes)	
16 - Basiness Continuity & Disaster Recovery	04 Mobile Device Security	Not Started	Includes notebook/Japtop computers, personal digital assistants, smart phones, tablets, digital camerus, and other Wi Fi-enabled devices	0
17 - Risk Management			devel, og ar cankra, and color minimate concert	- R
18 - Physical & Environmental Security	05 Wireless Security	Not Started 3	Includes all aspects of corporate and guest wireless networks but does not include ontections for devices connected to other networks.	ž
19 - Data Protection & Privacy				_
✗ Corrective Action Plans	06 Configuration Management	Not Started 11	Includes all aspects of configuration management (e.g., configuration item identification, configuration status accounting, change control and configuration avails	
Documents				
General	07 Vulnerability Management	Not Started 12	Includes the formal management program (e.g., vulnerability scanning and patching)	
Organizational Overview & Scope	OS National Protection	Not Started 10	Includes all aspects of perimeter and interanal network security	
QA Checklist				
Representation Letter	09 Transmission Protection	Not Started 55	Includes Web and network connections (e.g., VPN, email, chat)	
Test Plans				
A Potential Quality Issues	10 Password Management	Not Started 14	Addresses specific issues around the use of traditional passwords.	
HITRUST CSF Reports	11 Access Control	Not Started 33	Includes all aspects of access control other than the use of traditional passwords	

Potential Quality Issues

6.4.2. Overriding a Potential Quality Issue

The analysis MyCSF runs to check for Potential Quality Issues may sometimes lead to false positives. Because of this, these occurrences can be overridden and excused from remediation. However, if a Potential Quality Issue is overridden, a detailed rationale must be provided in order to explain the falsely identified issue. This rationale will be reviewed by your Assessor as well as HITRUST to validate that the Potential Quality Issue was unnecessary.

7. Corrective Action Plans (CAPs)

Corrective Action Plans (CAPs) you add through MyCSF are inherently associated with your Organization in what is called the CAP Repository. This is done in an effort to allow you to reuse previously entered CAPs, vastly simplifying the management of these Corrective Action Plans within MyCSF.

Given you have the appropriate privileges, your CAPs are always easily reachable from the Navigation Bar no matter where you are in the tool by pressing the "Corrective Action Plans" menu option.

You can also manage your CAPs at the Assessment level as well.

Sub-topics

- Viewing Your Organization's CAP Repository
- <u>Creating CAPs</u>
- Modifying CAPs
- Unlinking CAPs
- Deleting CAPs
- <u>Managing Your CAP Repository's Access</u>

7.1. Viewing Your Organization's CAP Repository

Given you have the appropriate privileges, your CAPs are always easily reachable from the Navigation Bar no matter where you are in the tool by pressing the "Corrective Action Plans" menu option.

MyCSF.	номе	LIBRARY	ANALYTICS	CORRECTIVE AG	TION PLANS ADMIN	ISTRATION SEARCH			
		CORRECT	TIVE ACTION	PLANS			SELECT AN ORGANIZATION: MyCSF 2.0 *	FILTER + 400	
		CAP Name		Status	Scheduled Completion Date	Carrective Action			
		CAP1		Started - On Track	Wednesday, January 1, 2020	Organization will be updating Policy to meet.		EDIT	
		CAP2		Started - On Track	Tuesday, January 21, 2020	Organization will be updating the Process		EDIT	
		CAPS		Not Started				tDIT	
					0 2019 H	ITHUST Services Corp.			

CAP Repository

7.2. Creating CAPs

There are two ways a CAP can be added to your Organization's Repository: Either as a result of defining them within one of your Assessments or by adding them directly into the Repository. This topic will cover the latter.

- 1. From your CAP Repository page (link), you will see a table cataloging all of the CAPs belonging to your Organization.
- 2. Click the blue "Add" button atop of this table and fill-out the Action Plan with the necessary information.
- 3. When completed, press "Confirm" to save the CAP to your Repository.

1yCSF.	номе	LIBRARY	ANALYTICS	CORRECTIVE AG	TION PLANS AD	DMINISTRATION	SEARCH		
		CORRECT	IVE ACTION	I PLANS				SELECT AN ORGANIZATI MyCSF 2.0	ON: • FILTER + 450
		CAP Name		Status	Scheduled Completion Da	ate Corrective Action			
		CAP1		Started - On Track	Wednesday, January 1 2020	I. Organization w	II be updating Policy to meet.		tor
		CAP2		Started - On Track	Toesday, January 21, 2	020 Organization w	ill be updating the Process		£DIT
		CAP3		Not Started					tor
					0.2	2014 HITFLUIT Services Corp			

CAP Repository

7.3. Modifying CAPs

R

For CAPs that have already been created, MyCSF allows you to easily make changes to this CAP either to record progress or refine the information currently documented.

- 1. From your CAP Repository page (link), you will see a table cataloging all of the CAPs belonging to your Organization.
- 2. For the CAP you would like to change, either double-click the row or press the "Edit" button.
- 3. A Modal will appear enabling you to make changes to any of your CAP's characteristics. Press "Confirm" to save.

MyCSF.	HOME	LIBRARY	ANALYTICS	CORRECTIVE AC	TION PLANS	ADMINI	ISTRATION	SEARCH			
		CORRECT	IVE ACTION	I PLANS					SELECT AN ORGAND NyCSF 2.0	ER 🔶 ADD	
		CAPNome CAP1		Status Not Started	Scheduled Cample	etice Date	Corrective Activ			EDIT	
		CAP2		Started - On Track						tor	
		CAP3		Not Started						60fT	
						© 2019 HE	18UST Services Cor				

Edit CAP

Name	CAP1	03
Corrective Action	Organization will be updating Policy to meet	
Status	Started - On Track	*
Accept Risk	0	
LANNING		
Point of Contact / Owner		
Scheduled Completion Date	1112020 -	
Actual Completion Date	÷ -	
Personnel Resources Required		
Financial Resources Required		
ILESTONES Number of Niestones		
Number of Possiones	0 *	
OMMENTS & NOTIFICATIONS		
Comments		
Email Address		EMAIL DETAILS
RISK ANALYSIS DOCUMENTS		

Saving modified CAP

7.4. Unlinking CAPs

As your CAPs are to be designed to be associated with the Gaps present within your Assessments, MyCSF provides a simple way through the Repository to unlink a Plan from a Statement.

- 1. From your CAP Repository page (link), you will see a table cataloging all of the CAPs belonging to your Organization.
- 2. For the CAP you would like to unlink, either double-click the row or press the "Edit" button and scroll to the bottom of the succeeding modal and clicking the "View Linked Statements" button.
- 3. A table will appear indicating all of the Statements that have referenced this CAP. Press the "Unlink" button on the appropriate Statement to have it unlinked.

MyCSF.	HOME	LIBRARY	ANALYTICS	CORRECTIVE A	CTION PLANS	ADMIN	ISTRATION	SEARCH			
		CORRECT	TVE ACTION	N PLANS					SELECT AN ORGAN MyCSF 2.0	EZATION: • FRITER	♦ A50
		CAPNone		Status	Scheduled Campl	etice Date	Corrective Acti				
		CAP1		Not Started						0	EDIT
		CAP2		Started - On Track							EDIT
		CAPS		Not Started							- 1103
						0 2019 H	18UST Services Co				

Edit CAP

CORRECTIVE ACTION PLAN		
Name	CAPI	53
Corrective Action	Organization will be updating Policy to meet	
Status	Started - On Track	
Accept Risk	0	
PLANNING Point of Contact / Owner		
Scheduled Completion Date	Ē 102020 ·	
Actual Completion Date	Ē	
Personnel Resources Required		
Financial Resources Required		
MILESTONES Number of Milestones	a *	
COMMENTS & NOTIFICATIONS		
Commenta		
Email Address		EMAIL DETAILS
RISK AMALYSIS DOCUMENTS		-
VIEW HISTORY VIEW LINKED STATEMENTS (2)		CONFILM CANCEL
View	v Linked Statements	

CORRECTIVE ACTION PLAN		
Narre	CAP1 E	
Corrective Action	Organization will be updating Policy to meet	
Status	Started - On Track	
Accept Risk		
PLANNING Point of Contact / Owner		
Scheduled Completion Date	1/1/2020	
Actual Completion Date		
Personnel Resources Required		
Financial Resources Required		
MILESTONES Number of Milestones		
Number of Milestones	0 *	
COMMENTS & NOTIFICATIONS Comments Email Address	Level of the second sec	
	DAIL DE MI	2
RISK ANALYSIS DOCUMENTS	CHOOSE & FILE OF Drop & File Here to Upload.	
VIEW HISTORY HIDE LINKED STATEMENTS (3)	CONF	CANCEL
LINKED STATEMENTS		
Assessment Domain Baseline Unique Id	Statement	
12/30 01 0101.00x10rganizational.123 Information Protection Program	The organization has a formal information protection program based on an accepted industry framework that is reviewed and updated as necessary	deci. UNLINK
12/30 02 Endpoint 0201.09j10rgunizational.124 Protection	Anti-virus and anti-upyown are installed, operating and updated in all end-share devices to contact periods scans of the systems to identify a remote standardise influence. Since environment is which its sense means devices protocol scalar protocomends and installing batt-base and/writes and antipications to the systems to a sense and another to environment in execution (SMMO) (addees and another standard state).	ed UNLINK
MyCSF 04 Mobile 0404.01x1System.1011 2.0 Device Security	Specially configured mobile devices are issued for personnel travelling to high risk locations and are checked for malware and physical tamper upon return.	UNLINK

Unlink CAP

7.5. Deleting CAPs

CAPs created in error or those that are no longer needed can be removed from your Organization's CAP Repository all together.

- 1. From your CAP Repository page (link), you will see a table cataloging all of the CAPs belonging to your Organization.
- 2. Press the "Ellipsis" icon on the row of the CAP you wish to remove. From the resulting drop-down, click the "Delete" option. Note: The CAP must be first unlinked from all Statements before it can be successfully deleted.

F . номе	LIBRARY AN	ALYTICS CORRECTIVE ACTION	PLANS ADMI	INISTRATION	SEARCH		
	CORRECTIVE	ACTION PLANS				SELECT AN ORGANI MyCSF 2.0	ATION: • FILTER + ADD
	CAP Name	Status Sch	eduled Completion Date	Corrective Action			
	CAP1	Not Started					EDIT _
	CA#2	Started - On Track					DELETE
	CAPS	Not Started					E017
			0 2019	HITEST Services Corp.			

Delete CAP

7.6. Managing Your CAP Repository's Access

By Default, only Account Administrators are permitted to both view and edit an Organization's CAP Repository as well as add/link CAPs to an Assessment. However, an Account Administrator can delegate these privileges to Standard Users within their entity in a few simple steps.

- 1. From the Homepage, click the 'Administration' button at the top Menu bar or below your Subscription Information.
- 2. From the Subscriber Management page, you will see all of the authorized users on your account listed. Click the name of the person that you wish to enable the CAP capabilities for.
- 3. This will connect you to this user's personal page. Scroll down to their "Subscribers" table and checkoff the "Can Manage CAPs?" box under their role. Press "Save".

MyCSE. NOME LIBRARY ANALYTICS CORRECTIVE ACTION	PLANS ADMINISTRATION SEARCH
HYCSF 2.0~ Beingdar under PROFIN Aussieht Canad and 10 Gestanten Dars 24(200) Environment Assessments	VOUR NOTIFICATIONS
Among Jaumer (Annu Charles) Among Jaumer (Annu Charles) Am	

Administration Button

MyCSF.	номе	LIBRARY	ANALYTICS	CORRECTIVE ACTION PLANS	ADMINISTRATION	SEARCH				8.
Subscribe Subscribe People		LIBORY	SUBSC Subscript HyCSF 2.1 Subscript Pression User Licer 5 (8 active 100 (28 ar Dispitation 5.1/3.1/000 Account N HT-00000 Stift Access 5	RIBER MANAGEMENT I None 0 on Ival ses 0 on Ival content Ses 0 0 0 0 0 0 0 0 0 0 0 0 0		PEOPLE Person 9, Text Use	rest, Janelia st, Janila	brador I becaus min a decritor should Druct testaner@Nitraut.com jcc.htmast.test@parat.com jctestNitraut@parat.com testaner00@Nitraut.com testaner00@Nitraut.com	Nas de nacioun nueles of page Role Standard Uber Account Admin Standard Uber Standard Uber Standard Uber	
			1	sesament Credita						

Subscriber Management

MyCSF.										
Subscrib										
People		PEOP	LE MAN	AGEMENT						
		First Name								
		Test								
		Last Name								
		User100								
		truit								
			000hitrust.							
		Confirmed	OCSEP Num	iber						
		This is not re	quired.							
		Subscribe								
		Active1		Rafe	Assessments					
		*	MyC5F 2.0	Standard User *	No assessments	Assessment Lead	Standard User	Castoner Respondent	Read Only	
				Can Manage CAPe?						
				Can Review Library? No						

Can Manage CAPs?

8. MyCSF Inheritance Program

Whether it be from one of your own or from an authorized Third Party, MyCSF Inheritance can be leveraged to copy over Questionnaire data from another Assessment.



Subtopics

- Internal Inheritance
- External Inheritance

8.1. Internal Inheritance

Internal Inheritance permits the transfer of information from one of your previous assessments and record them into your new assessment.

1. From the Assessment Domain, expand the Assessment Statement you wish to inherit. Click the 'Inheritance' button.

- 2. Under 'Type of Inheritance', select 'Internal'.
- 3. Select the Assessment from which to copy from the succeeding selection input.
- 4. Once selected, click Confirm.
- 5. Lastly, click the 'Save' button to preserve the inheritance.

01 INFORMATION	N PROTECTION PROGRAM						.021	ENDPOINT	PROTECTION
induction the information second	(by management system (ISM8)								
ALL CONTRACT NOR IN	Nex (21)		ONNO ALL	SAVEAL	AnignedStatemer	ts Sorthy	Related Control	•	1010 114
	is a formal information protection program based or			folicy	France	Implemented	Resourced		longed
	ewed and updated as needed.		P.				*		
Type Organizational Loose	13D-0315.00x1Drgarkzefores.523							Response	Status No. 51
LORIGATE 10 CIVERS	Bunnep becomentage Frankriverer	LARY (MODES							
COMMENTS									
nend Balascher Generatia									
nend Balasellas Consonta:									
And Bolastic Consult.	stection program is formally documented and active program objectives continue to be net.		ew 1	Polity	Presset	Implemented	Round		facegod
And Bolastic Consult.				Poley	Present	Implemented			
and Solutilitie Constants one a sing a d application pro- a d application service		icated.	0	Policy Policy	Press	Inglomented		Reporte	George of Status i No. 72 George of



Note: Internal Inheritance can only be done when both of the Assessment's CSF Version match. There is a potential option by <u>copying the Assessment</u> to match the CSF Version you are wishing to inherit from.

8.2. External Inheritance

If you are assessing against elements of your organization that are managed by a Third-Party entity AND this Third-Party has opted to share their Assessment Results in the MyCSF Inheritance Program, the responses to their Assessment Statements can be copied over to your assessment. If the Assessment Statement is completely outsourced to your Vendor, <u>click here</u> for instructions for placing Total Inheritance. If not, <u>click here</u> for instructions for placing Partial Inheritance where your organization will also need to supply maturity responses.

For all Extenal Inheritance requests, the following values will be transferred from the origin Assessment if approved:

Maturity – Policy Maturity – Process Maturity – Implemented Maturity – Measured Maturity – Managed Applicability Commentary Assessor Commentary

Subtopics

- Total Inheritance
- Partial Inheritance
- Submitting External Inheritance Request to Vendor
- <u>Applying and Completing External Inheritance Request</u>
- <u>Approve or Reject External Inheritance Request as a Vendor</u>

8.2.1. Total Inheritance

1. From the Assessment Domain, click on the Assessment Statement you wish to inherit and click the 'Inheritance' button.

2. Under 'Type of Inheritance', select 'External'.

3. Choose your vendor that is listed beneath the Subscriber/Assessment option and click the 'Add' button.

4. You will need to add a 'Weight' for the Assessment you are requesting. Ensure that the total weight adds

up to 100. Note: The Sum of the Weights of the selected Assessment(s) must equal 100% if your

organization does not need to contribute to the Assessment Statement's overall score.

5. Lastly, click the 'Confirm' button.

-	01 INFORMATION PROTECTION PROGRAM						INDRODUT PROTO	craon +
	Includes the Information security management system (ISMS)							
	NEL QUETTION YOUR INDUE (24)	DOM: D A	SAVE ALL	AnignedStateme	ds Sathy R	lebbed Control	• 100	1149.0
ž	 The organization has a formal information protection program based on an accepted industry framework that is reviewed and updated as mended. 	600 0	folg	Pressa	Implemented	Wessard *	Kongel	
	Type: Organizational.Level: 1.00.0315.00u1Organizational.123						Personne Staturch	
	NOR NO - SWE							
curity algorithm	Locio/Hiteres							
curdy arity agreement	COMMENTS	sia.	Poley	Frank	Implemented	Roord	Managed Responses Status I	
cordy with Agomeni Manant A mittee Mananta Mananta Manata Mananta Manata Mananta Mananta Mananta Manata Manata Man	COMMUNS Malata Sussess:		Poley	France	Septemented Septemented			ed. Taket

INHERITANCE FOR	
Anti-sists and anti-spectrum and installed, operating and addeted on all and user	
devices to conduct periodic costs of the systems to identify and network exactly of the systems to identify and network exactly and the system is a system of the system o	PORTABLE INEQUAL (CONDITION)
Incommendance lineal/list hand and virus and and spervare software any addressed via a network based mainstra detection MGMCC solution.	Arrend +
Type: Organizational Jonesis 1. ID (0001,04)5Organizational.124	
Norofibertaso: 2	ana a sutar maar -
EXTERNAL DHERITANCE	and manage
Select Schoolber / Assessment : HTRUST Time Day / 2015/srTRUST Valuated Assessment - 🚺 🔶 🌱 🥞	
Wight Wode have Assumed have State MAY Parts Proces Indemented Heaved Committee	Terrar and States Terrar Contracts
300 HUTBAST hot Org. 2019 HUTBAST Velderal Assessment Oracled Process	
4 is this Statement out liaby indexinent (). The remaining weight will be appled to your organizations. Concept.	
5	
A second s	

8.2.2. Partial Inheritance

- 1. From the Assessment Domain, click on the Assessment Statement you wish to inherit and click on 'the Actions' dropdown and select 'Inheritance'.
- 2. Under 'Type of Inheritance', select 'External'.
- 3. Choose your vendor that is listed beneath the Subscriber/Assessment option and click the 'Add' button.
- 4. Designate the percentage that the requested Assessment contributes to the overall score of the Statement. The weight should not equal to 100% as Partial Inheritance is an indication that your organization also wishes to supply scoring to the Assessment Statement.
- 5. Check the 'Is this Statement partially inherited?' box near the bottom of the modal.
- 6. Once checked, click the 'Confirm' button.
- 7. Enter all of the maturity values that your organization wishes to supply to the Assessment Statement
- 8. Lastly, click the 'Save' button to preserve your maturity values.





8.2.3. Submitting External Inheritance Request to Vendor

You will notice that the Assessment Statement(s) is now displaying an 'Incomplete' status. It will remain in this state until you have completed the request workflow defined below.

1. Towards the bottom of the sidebar, click 'External Inheritance Request', to be redirected to the External Inheritance Request page.

2. Click on the 'Created' tab and select the Assessment Statement(s) you have requested. You may also click the "Select All" option to have each Created Request be selected collectively.

3. Click the 'Submit to Vendor' button.

feella Sociality when Second Re	ASSESSMENT DOMAINS		
incurity tion Planapersont	A01 YOUR 0400 (440)		Plane Status
Votection	Denais Name	Sates	Desciption
Managorowst atout fast & Manafastan	61 Information Protection Program	Not Started (18) Complete (1)	Individus the information security management cyclem (\$540)
Insiding and	82 Endpoint Protection	Not Started (3) Incomplete	Individue: topicose, workstatione, citorope, log_35550 and services
angerend selfacity & Disaster	83 Portable Modia Security	Not Started (3) Incomplete (3)	Includes weblin stange (e.g., USB drives, CD RCMs, DVD RCMs, Iachup Lawe)
princed Foreignmental	D4 Mobile Device Security	Not Star bed (12)	Includes smart phones and tablets
ctice & Poleary	DS Washess Security	Not Started (4) Incompility (3)	Includes all aspects of corporate and guest wheless reduceds but does not include protections for devices-connected to other reduceds.
• Drewiew & Scope 🗸	Di Configuration Management	SUCTORING (2)	Inclusion all associated configuration management loag, configuration have identification configuration status accounting, change control and configuration scale)
	67 Vulnerability Management	Not Started (11)	Industry the formal management program (e.g., volve shiftly suproting and patching)
tetter 🗳 1	DE Naturali Protection	Alt Ranad (32)	Includes all aspects of perimeter and intervala network security
nherhance Roquest 🖌	09 Transmission Protection	NotStarted (27)	Indians Web and redoork connections (e.g., VPS, email, chat)

GCSE HOME LIBRARY								
NI 1837 NI ISI'YO KANYAMMAY Nama & Security	EXTE	RNAL IN	HERITANCE REQUE	ST				
Lánin & Scoping nization Information assessed Options mass likes	All [test Al		Lord	= 3	Meadlar Tanw	Account	Weight
et Sooing Poolle es Assessment	8	02 Endpoint Protection	0201.09/30-ganizational.324	1	And vinus and and services are included, seerable and updated on all and user devices to conduct particles scars of the victors is blentby and memory-available tare obtaines. Since only consents to which the server schemes devices particles's reserved in the initial total based and vicus and and opposed software are addressed as a network stand memory details (2005) studies.	HETRIST TextOrg	2019 HTBURT Validated Acceptment	100
darinadian Production Program nilpoint Production articlet Hedra Security abilit Device Security feelens Security	•	00 Portable Madla Security	0001.0fe3Organizational.120	t.	The organization spaces on the data classification work, inglows used a joint and gata paper prior to see, paper research and data and water that and a space research and a	HITINGT Set Org	2017 HETREST Welded Accessed	50 :
elligentiles Hanagement Insentility Management Inserk Frotection Insentioles Protection Insert Hanagement	•	di Wireiss Security	0505.0%w3Chganlosikinat.1	t	Verder defaults for viniens access points are changed prior to subtracting the ingenerative of the access point.	HTRUST TextOrg	2012 HETRUST Voldsted Assessment	100
conn Control with Logging & Munisoring ducation, Tuinting and waverness hird Party Asserunce without Management systems Continuity & Etheaster								

8.2.4. Applying and Completing External Inheritance Request

Once you have received a notification that your External Inheritance Request has been approved, you must now apply the scores to the Assessment Statement.

1. Towards the bottom of the sidebar, click 'External Inheritance Request', to be redirected to the External Inheritance Request page.

2. From the External Inheritance Request page, go to the 'Approved' tab and select the Assessment Statement(s) you have requested. You may also click the "Select All" option to have each Approved Request be selected collectively.

3. Click the 'Apply to Assessment Statement' button. You will notice that the Assessment Statement(s) is now displaying a 'Complete' status.

Rt - Toffee matters Proto-clius Program				
62 - Endpoint Protocilian				
ED - Postable Herits Security	ASSESSMENT DOMAINS			
64 - Mabila Desice Security	Paragraphic and			
05 - Westaha Security				
66 - Configuration Management	and strong balance and			
617 - Wellow shilling Management				
PE - Notwork Protection				
CO - Depressioning Protoclass	Demain frame	Robel	Dearbitus	
13-Password Hungarbant	01 Microatise Protective Program	Notifiered (20)	Includes the information security management system (SMG)	í.
13 - Access Gentral		Complete (1)		ł
32-Rodt Logging & Hochwing				ł.
33 - Education, Training and	02 Endpoint Protection	Not Rend / 11	Includes Taptops, worksholders, storage Tags, NATL and services	L
Charlos Streets		incompation (1)	2	ł.
54-Third Party Admenance				L
The Decklord Planagement	02 Portable Media Security	Nothered (1)	Includes mobile storage log, USB drives, CD ROPA, DVD ROPA, texture taxed	
16 - Besteven Continuity & Disector		Incomptor (1)		
George				
37 - Hick Havagement	Of Mubile Deutin Security	Not Rented (11)	Technikos smart phones and tablets	
35 - Physical & Contemported				
Invity	(1) Wireless Security	Notificated (r)	Includes all approbs of corporate and gased schwiese networks but does not include protections for devices connected to	
33 - Data Periodian & Princey		Incomplete (1)	other redworks.	
(2) Occuments				
General	Of Configuration Management	Not the ted (11)	includes all aspects of performan approved to go configuration have identification, configuration data accounting.	
Descriptional Description & Scourt of			charge control and configuration and?	
Partner Agramment	C7 Vulner ability Management	NicStanted (St.)	includes the formal nanopenent program (e.g., values obliftly scareving and participal	
OA Deckfur	to survey aborts Managements	(exterior (11))	second as a surface of the second sec	
Depresentation Latitud				
hermon 1	Of Network Protection	NotRend (12)	Includes all aspects of perimeter and interant network occurity	
Ci External Inheritance Request				
23 External Scheritance Request	09 Transmission Protection	Notifiand (1)	Includes Web and retrieve convections (e.g., VPR; email; chat)	
TE HETRUST CSP Reports				
	32-Pannesed Management	Notifiarited (1)	Addresses satisfies issues around the one of traditional parameter.	



8.2.5. Approve or Reject External Inheritance Request (by Vendor)

If you received a notification that there is a request that an organization is wishing to inherit Assessment Statements from your completed Validated Assessment, you must go to the completed Assessment and rule on the request.

1. On the sidebar, click the 'External Inheritance Approval' icon, to be redirected to the External Inheritance Approval page.

2. Click on the 'Submitted' tab and select the Assessment Statement(s). You may also click the "Select All" option to have each Approved Request be selected collectively.

3. Click the 'Approve' or 'Reject' button(s).

Assessment			
Portable Horits Security	ASSESSMENT DOMAINS		
Robin Device Security Richard Security Carlinguing Matanases	(##)		under - Star State 7
utual shilling Hamagament atorack Protoction	Damate bases	item.	Provident
Antimized Management	01 Information Protection Program	Submitted (18)	Includes the Information Incurby management (system (SPIG)
nonend Ranagement Inner Canton als Lagging & Hambering	02 Endpoint Protection	CAPs Compiled	Nochalles Suphtape, workstationer, Storage, Tag., NARS and servers
neutine, building and matching	03 Psetable Media Security	CM's Completed	Victudes mobile strange large, USE drives, CD-ROMS, DVD-ROMS, backue toped
ind Party Annual Second	Of Mobile Device Security	Satelina 💽	Includes animitations and tablets
ndaren Cortinaity & Duarter norwery 14 Manarement	QG Windex Security	Salesitial 🕢	Includes all algorith of corporate and goest withdeas networks had does not include analysitions for devices convertent to other networks.
priced & Court summeries	Oli Configuration Management	Submitted (1)	Holades all expects of configuration invariantement is as, configuration them identification, configuration status accounting, change control and configuration audit)
ta Perintellan & Pelongy	07 Value aldity Hangement	Submitted 🕐	Socialities the formal management program (e.g., where ability scoreing and passiving
	Of Network Protection	Subortinal (j)	Includes all aspects of performent and intervent network security
antional Describer & Scope 🖌 Aproximati 🖌	09 Sanuniador Protection	Submitted 🕡	Victum: Inter and network connections (cg. VPN, event, sharp
uniation terms	10 Passed of Managament	Salestinal (iii)	Attracts quick lines around the use of tractional parameters.
Seet v	11 Access Control	CAPy Computed (*) Submitted (*)	Includes all assessional access control other Theories on of intelligence parameterising, providening
HITKUST CSP Reports	12 Audi Logging & Marktoring	Satestine (1)	Includes all appects of audit togging and monitoring

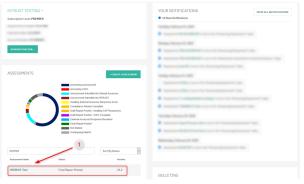
NUTITAL ONE RECTORE PRESERVATION ADDITIONAL CONTROL OF	EXTE	RNAL INF	HERITANCE APPROV	AL.											
Name & Security Admin & Security projection Information memory Optimization		themain			- 3	Scheeline .	Automati								
International Society Problem Society Problem Society Problem Program Endpotent Production Program Endpotent Production Production Productions	0	hane Q2 Endpoint Protection	Barlin Urige V CODE/9[10-gasterional.3.24	3	Registrant Terminal Arti vivy and i species an Indahi, specify and added and in our dark in the sector principle care of the present in the sector principle care of the present in the sector in the sector address and the sector resonance devices and the sector and the interview and the sector address and the interview and the sector address and the sector address and the sector address and the sector address and the sector address and the sector address and the sector address and the sector address and the sector address and the sector address and the sector address address and the sector address ad	Aanu AATROST Teut	Nam 2017 Voldated Assessment	10	0	100%		758	os.	05	(meaning)
Mirahan Socariy Carligaration Management Network Deletation	8	05 Wrotes Security	2601.0%s10xgammion#3	1	Wenter defaults for version access points are changed prior to authorizing the legismentation of the access paint.	serverat Sec	2019 Voldanid Assessment	590		1005	530%	1005	19	-	
Refreck Policies Transmission Policy Team Parameter Besingstream Access Connect Access Con	٥	05 Partatine Media Security	0001.0%00/specialized 123	1	The argunitation based on the data classification low, register evelop including subject prior to one glown maximalier and this including subject to the set glown and provides an appropriational of attestical and applica predeficies including every system for media containing covered information with property electrowed or workload	HTRUST But	2019 Volidated Assessment	50	0	2009	530%	75N	8	2	

8.2.6. Making Your Assessment Inheritable

For those of you interested in enrolling your Assessment into the Inheritance Program, follow the steps outlined below.

This feature is available only for Corporate and Premier Subscriptions

- From the MyCSF Homepage, click on the Assessment you wish to publish in the Inheritance Program to allow other organizations to inherit from (Caution: Publishing an Assessment will list your Organization Name and Assessment Name globally for all users to see). Please note that the Assessment must be a Validated Assessment with a status of "Final Report Posted".
- 2. From Assessment Homepage, click on the Name & Security link in the left sidebar.
- 3. Once on the Name & Security page, check the "Published" box.
- 4. After you have checked this box, a confirmation message will appear, click Ok and Save. Your assessment will now be selectable within the External Inheritance Program.



Selecting Assessment to Publish



Name & Security

NAME & SECURITY	
Subscriber	- 100 C 10 C 10 C 10
Assessment Name	
Published	Check the box next to Published
	10

Checking Published Checkbox

qa.mycsf.net says

Confirm you want to publish this Assessment for External Inheritance requests. This will allow users to see your Organization and Assessment Names.



Confirming Published Assessment

9. Documents

Support the findings in your Assessment with the linking of evidence. A built-in Repository allows for documents to be referenced while scoring an Assessment Statement.

1. From the Assessment Homepage, there is a 'Documents' label on the left Sidebar.

MYCSE HOME LIBRARY	ANALYTICS ADMINISTRATION SCAR	oi -		<u>&</u> .
NETWOOT TOOT ALTERNET TOOT TOOT IN CONTROL CONTRACTOR	1 Document			DOWNLAS ALL
A Name & Society	All Subscriber () Assesse			
Admin & Scoping	Add a New General Document			
Cupriloties Information	DecusertNane	Document Description	CHOOSE A FILE OF Drop a File Here,	2445
Antercontent Options Systems				
Facilities Default Scooleg Prolifie Factors	Dect	Deci		UNKER-EDATIONERS
Annenment				1
EC - Dighter Production EG - Procladito Heads Security on - Hiddle benks Security EG - Mildle benks Security EG - Mildler Benks EG - Serligate Resident EG - Indexeck Production EG - Serlinger Device Com St - Serlinger Device Com St - Serlinger Device Com St - Service Security				

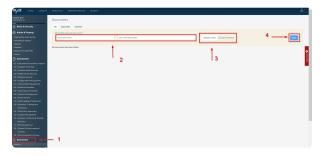
Subtopics

- Uploading Evidence
- Downloading Evidence
- <u>Attaching the Management Representation Letter</u>
- <u>Attaching the Organizational Overview and Scope</u>
- Attaching Partner Agreement
- Attaching the QA Checklist
- Attaching Test Plans
- Assessor Timesheet

9.1. Uploading Evidence

Upload a piece of evidence you believe will aid you in your assessment. The documents you provide will help support the 'Assessor' on why certain Maturity Value selections were made.

- 1. From the MyCSF Homepage, click on the Assessment name you would like to view.
- 2. You will be directed to the 'Questionnaire Overview' page.
- 3. On the left navigation bar, click on the 'Documents' link to access the 'Documents' page.
- 4. Optionally, enter a name in the 'Document Name' and 'Document Description' field about your document.
- 5. Click the 'Choose A File' button to search for the document you would like to upload. Note: Dragging multiple files is an option as well.
- 6. Click the 'Save' button.



p(banner tip).On Validated Assessments: When one or more supporting assessment artifacts cannot be uploaded into MyCSF, a document must still be identified by name or title (i.e., as a document placeholder). This allows linkages to be created between the document and the corresponding requirements and control maturity levels without the document being actually uploaded into MyCSF. When a requirement is selected for HITRUST's QA for which supporting documentation is identified but not uploaded, a screen sharing session with the external assessor and HITRUST's QA team is necessary.

9.1.1. Uploading Documents in Bulk

If you have a MyCSF Subscription, uploading documents in bulk is now available to do within an Assessment. Please follow the instructions below on how to bulk upload documents within an Assessment.

- 1. On the sidebar, click the 'Documents' icon to be redirected to the Assessment's Document Repository.
- 2. From your File Explorer, select all of the documentation you would like to upload. Once selected, you may drag and drop the files where it reads 'Drop a File Here'.



9.2. Downloading Evidence

If you are looking to download evidence individually, follow the instructions below on Downloading Evidence.

- 1. On the sidebar, click the 'Documents' icon to be redirected to the Assessment's Document Repository.
- 2. From the Document Repository, click the name of the Document you wish to download or click the dropdown menu button adjacent to the 'Linked Statements' button and click 'Download'.



9.2.1. Downloading Documents in Bulk

If you have a MyCSF Subscription, downloading documents in bulk is now available to do within an Assessment. Please follow the instructions below on how to bulk download documents within an Assessment.

- 1. On the sidebar, click the 'Documents' icon to be redirected to the Assessment's Document Repository.
- Click on the 'Download All' button to download all the attachments within the Document Repository.

 a. If there are more than 5 Documents attached, you will be emailed a link to retrieve all attachments within a zipped folder. Note: The email will be coming from no-reply2@mail.mycsf.net with a Subject Line of MyCSF Document Extract.

b. If there are 5 of fewer documents attached, your download will initiate instantly.

MuCOS HORE LEBARY	ASMATTICE ZZMAMASTRATICM WANTCH 6 Documents Mill Sakobhi () Assesse Add a Hein General Document Document New	VERSINGU Variantification from the second 2	ne of descriptions
Paulifiles Oxfaalt Scoring Profile Factors	Document #1	dec 3	UNICO STATEMENTS -
Ct - Information Protoction Program	Decement #2	ana 2	UNIO STATEMENTS -
02 - Endpoint Protection 03 - Partable Hedia Security 04 - Hubila Device Security 05 - Wileless Security	Document 22	au 1	UNKO STATINENTS -
05 - Wintern Sciarty 66 - Certigrantion Hanagement 07 - Winershilly Hanagement 08 - Network Protection	Document #6	and 4	LINKO STATIMENTS -
08 - Network Protection 09 - Transmission Protection 59 - Password Managoment 15 - Access Cardini	Document #5	and S	LINKO STATIMENTS -
11 - Access Cardinal 12 - Andii Legging & Handoolog 13 - Education, Training and Reterences	Document #6	duc 6	LINGS CALIFORNIA
Restricted St-Take/Perly Jonaneur St-Take/Perly Jonaneur St-Eustimese Confordy & Disaster Biosenty 21 - Bidd Menogeneri 32 - Physical & Endorsement Boosthy 33 - Ender Protection & Pheney Concentral	_1		

MyCSE. HOME LIBRARY			å.
10 100/01 103/ 2007 102/04/12 400/0340/F	5 Documents	Tiber by document name or description	AB ALL.
A Name & Security	All Subscriber D Assessor	1	
S Admin & Scoping	Add a New General Document		
Engladutein Information Assensement Options Synteens Cardiform	Document Name	Douared Description Check Piller	-
Delault Tooring Profile Factors	Document #1	dec 1 Linear a runnear a	- 9
Assessment Assessment Assessment Assessment Assessment Assessment	Document #2	dec 2 Lawren survivement	- 1
83 - Fortable Media Security 84 - Mobile Device Teccurity 85 - Mitedeos Security	Document 43	dec 3 Dates Storages	
96 - Configuration Hamagement 97 - Volcoszbillty Hamagement 88 - Network Protection	Document #4	der 4 David Storburg	
89 - Transmission Pretection 50 - Passeed Hanagement 31 - Assess Cantail	Decement IS	dau S UNIES SAFEREIS	
32 - Andii Lugging & Humituring 33 - Education, Training and Anazimens			
54 - Toled Party Assessme 55 - Excident Management			
56- Engineer Continuity & Disaster Heavery			
51 - Elsk Hanagement 56 - Physical & Environmental Insurity			
19-Data Protection & Privary			
Decements			
🕴 Doweloodhataatta	2b		Should

You must have a Professional Subscription or above to have this capability.

9.3. Attaching the Management Representation Letter

Every Assessment submitted to HITRUST must include a Management Representation Letter executed on your Organization's Letterhead, signed by the appropriate level of management overseeing the Assessment, and dated the last day of testing.

1. On the sidebar, click the 'Representation Letter' label to be rushed to the Management Representation Letter page.

2. Click on the 'See a Template' link to download the Management Representation Letter.

3. Click on the 'Choose File' button to upload the Management Representation Letter or you may 'drag and drop' the file and the document will automatically upload.

4. Lastly, provide the 'Management Representation Letter Date' and click the 'Save Date' button. Note: Please ensure that the date of this letter is the last day of testing, company letter head is attached, and has been signed.

Admin & Scoping	lasted or nor amounts in the pre-assessment As now helds each damain, sources sidenic it to your a	stease to review.	ANSWER 175 Nathan	- peak
genization todornackie annormat Opfisms Norm sällelen Koolit Spaning Puelle clone	Yes can this worke densities same in propin that densities produces		STATUS IN Complete	Nove Complete(1) Johns Complete(1) an Annexear Completed(1) an Annexear Completed(1)
Accessment				
i - Eolannadon Protocilos - Eolanial Protocilos - Partalec Hedia Sociality - Heddie Deslar Toccality	ASSESSMENT DOMAINS			
: Window Security - Configuration Management - Tuling ability Planatement	AN SOM DISOLONY			Alber Status 1
Nativask Protection	Barrale Name	lines.	Overlptim.	
- Scenerization Protection - Personnel Hamagement - Access Control	II idensides/Printin Program	Notification (1) Complete (1)	Includes the Information accurity management extern (SMS)	
Audit Lagging & Handoring Education, Tokining and Receivers	EVErapolet Protection	Not Started	Includes lipitopis, workstations, storage, (e.g., NVI) and services	
Third Farly Assurance Incident Hanagement Desiness Continuity & Disame Recovery	El Parsiale Media Security	Assessor Bandwa Complete (1) Response Needed for Assessor (1) Response for Assessor Completed (1)	Includes mobile storage log, USB & Ives, CD-ROMs, DVG-ROMs, backup tope	*
Rick Honoperent Physical & Louiscenseral County	54 Multilu Davim Security	Not Instead 7	Includes shart phones and tablets	
-Bata Protection & Privacy Documents	16 Winters fearing	Pest Starson (2) Complete (1)	Includes all appeds of corporate and guest wholes indexedo but does not independence.	Lide protections/for devices connected to
minufional Overview & Grager 🔺	Ed. Canfiguration Merupament	Not Started	Includes all aspects of configuration management (e.g., configuration lism ider charge control and configuration audit)	ibalov.compreter-data according
Decklet A	El Welvershill by Management	NotStarted (1)	Includes the formal increasement program (e.g., values ability scarring and put	oing



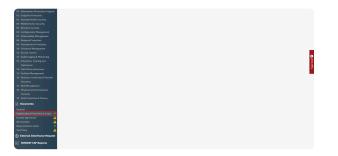
9.4. Attaching the Organizational Overview and Scope

Uploading the details on the 'Scope of Your Assessment' along with the information regarding your 'Company Profile' can be placed here.

1. On the sidebar, click the 'Organizational Overview & Scope label to be rushed to the Organizational Overview & Scope page.

2. Click on the 'See a Template' link to download the Organizational Overview & Scope Document.

3. Click on the 'Choose File' button to upload the Organizational Overview & Scope or you may 'drag and drop' the file and the document will automatically upload. Note: This file must be a '.doc'



MyCSE. HOME LIBRARY	ANALYTICS ADMINISTRATION SEARCH	8.
HEIMOTTIST JELEVICEN IST VILLOUTO JEREIDINYT	Organizational Overview & Scope	
Name & Security Admin & Sceping Organization Information	Sauto Preiss Optimited Device & Sopr Sauto Exercise () Deviction () Transformed () () () () () () () () () () () () ()	
Assessment Options Systems Facilities Default Scoring Portion Factors	Land 5 Jointsons 90 On Works Ann 197 91 On 197 92 On 197 93 13 99	Number of Contraction of Contraction
Assessment Statisticalism Training Strain		

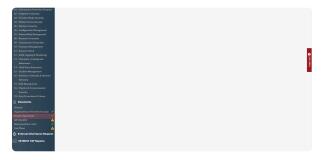
9.5. Attaching Partner Agreement

The 'Partner Agreement' is made by and between the 'Participant' and HITRUST Services Corporations.

- 1. On the sidebar, click the 'Partner Agreement' label to be rushed to the Partner Agreement page.
- 2. Click on the 'See a Template' link to download the Partner Agreement.

3. Click on the 'Choose File' button to upload the Partner Agreement or you may 'drag and drop' the file and the document will automatically upload. Note: This file must be a '.pdf'

4. Lastly, provide the 'Partner Agreement Date' and click the 'Save Date' button. **Note: Please ensure that the date of this agreement is within one calendar year from current date.**



CSF. HOME LIBRARY	ANALYTICS ADMINISTRATION	SEARCH			
NIT TRUT HENGET WET HELIDA WIJ SOMEN ⁷	Partner Agreement				
Name & Security	3 Replace Previous Partner Agreemen		4	Third Party Participation Agreement Date: 50(03)(2019	SAVE CALL
Admin & Scoping 🛛 🛶	CHROBEL & FELE OF Drop & File Her	pee a Templara			
elastion Tehemation					
soment Options					
	Latest Submissions				
ries .					
all Scoring Prailin	Partner Agreement.pdf	Size			
¥9	Submitted LOCX2015	24.5 KB			
lascanvert					
Information Protection Program					
Endpoint Protection					
Portable Media Security					
Hoblie Device Security					
Aliveless Security					
Configuration Management					
Volcerability Hanagement					
Network Protection					
Transmission Protection					
Password Hanagement Access Dested					
Audit Logging & Honitoring					
Education, Training and					

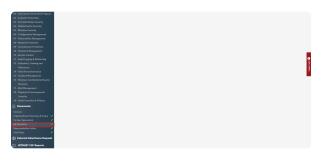
9.6. Attaching the QA Checklist

The HITRUST CSF Assessor Quality Checklist is a required Document that must be signed by the Engagement Executive and Assessor QA Resource for all Validated Assessments.

1. On the sidebar, click the 'QA Checklist' label to be rushed to the QA Checklist page.

2. Click on the 'See a Template' link to download the QA Checklist.

3. Click on the 'Choose File' button to upload the QA Checklist or you may 'drag and drop' the file and the document will automatically upload.



MyCSE HOME LIBRARY			
UNIOTITST 929-ATRACTIST VALDWITC 100-1151	QA Checklist		
Name & Socarity Admin & Sceping Departmenton	Replace Previous QA Checklast		
Azoczaniost Optiona Systemi	Labert Submissions		e e e e e e e e e e e e e e e e e e e
Facilities Default Scoring Profile Factors	QA Checklist.docs Submitted 33/3/2029	Sze 11.9 M8	
Assessment			
 Jakimathan Yunciton Popyan Jakimathan Kanada K			

9.7. Attaching Test Plans

Mandatory after April 1, 2019 for all Validated Assessments, thorough Test Plans must be submitted to meet the HITRUST Requirements covering the testing of all required controls. Test plans should document with signatures, the Engagement Executive, QA Resource, and Engagement Lead for the HITRUST CSF Assessment.

1. On the sidebar, click the 'Test Plans' label to be rushed to the Test Plans page.

2. Click on the 'Choose File' button to upload the Test Plans or you may 'drag and drop' the file and the document will automatically upload.



MyCSE HOME UERARY	ANALYTICS ADMINISTRATION SE	ARCH		å.
HERROFF NEST NOCH HERROFF NEST MALIZANIZO LIGHTERMENT	Test Plans			DEWNGOND ALL.
Name & Security	Add a New Test Plans			
Admin & Scoping	CROOSE A FILE OF Drop a File Here.	← 2		
Organization Information				_
Assessment Options Systems	Latest Submissions			Q
Facilities Default Scoring Footle Factors	Test Plans.docx Submitted 30/1/2019	Size 11.9 KB		and the first sector of the se
Assessment				
91 - Information Protection Program 92 - Endpoint Protection 92 - Endpoint Protection 93 - Markala Media Stacestry 93 - Markala Stacestry 94 - Celling Exectly, Paragenered 95 - National Scottagenered 95 - National Stacestry 95 - Protection 95 - Protection 95 - Protection 95 - Protection 95 - Protection 95 - Research				

Link to bulletin – https://hitrustalliance.net/content/uploads/HITRUST-CSF-Assurance-Program-Documentation-Requirements.pdf

9.8. Assessor Timesheet

Required for all Validated Assessments, assessor organizations must record all individuals that assisted with the submission of the assessment.

Time Sheet					
President along an inertial and and all of along the maximum to some Derivative menu of yogy in the Deriv menu (mer) yogy in the Derivative					
	New.	Cardinate Review	-	-	
Engigement Executive		1		-4	100
			164	1	_
Assessor Lead(r)(/Teld Hanager(s)				-8	-
			Total	÷	
Carbined (SIF Practicener(s)				4	
			foral.	1	
Non-Certified Practitioner(s)		R/R.		4	***
			Total		
quality Assurance Neview Executive			11	4	408
			Total		
			Assessment Project Tetal Hours	*	

External Assessor Time Sheet

1. On the sidebar, click the 'Time Sheet' label to be rushed to the Time Sheet page.

2. Enter the Name(s), Certificate Number, and Hours Worked.

3. Lastly, provide the 'Field work dates', which are the start and end date of when the requirements were actually tested and click the 'Save Date' button.

This feature is only available to assessor organizations.

10. Reservations

Starting July 1, 2021, all validated assessments within MyCSF will require that a reservation be made with our Quality Assurance team prior to submission. Completing a reservation can be done in a few simple steps.

Submission Deadline		Change / Cancellation Policy
1/1/2022 🗰 QA Block Block 2022-06 1/10/0227-28/0022 Credit Used Credit #7386 Expires 6/18/2022		Customers may change or cancel their reservation date at any time prior to submitting their assessment; however, changes or cancellations within thirty (30) days of the reservation date will incur a Change Fee. The Change Fee will be an amount equal to ten percent (10%) of the cost of the Validated Assessment Report Credit being used for this reservation. The Change Fee will be invoiced at the time of the reservation change or cancellation. If the Customer's submission is not received on or before the date of the reservation, the customer will also be considered to have cancelled the reservation and will incur the Change Fee as noted above. The payment terms for a Change Fee will be net thirty (30) days from the date of the invoice and must be paid prior to submission of the Validated Assessment to UTRUST. Motify Reservation 12/31/2021 Last day to cancel a reservation without penalty.
	r/i	×
	<u> </u>	

Viewing a Reservation

Sub-topics

- Making a Reservation
- Rescheduling/Cancelling a Reservation

10.1. Making a Reservation

Reservations allow you to have more awareness into when your validated assessment will be reviewed by the HITRUST Quality Assurance team. You can set one up seamlessly within your assessment.

- 1. From the MyCSF Homepage, click on a validated assessment for which you'd like make a reservation.
- 2. On the left-hand sidebar, you will notice a "Reservations" option with a yellow caution icon. Click this icon.
 - a. If you see a red "X" instead, you will need to purchase a validated report credit. Click the "Contact HITRUST" button to notify your organization's Customer Success Manager directly from MyCSF.
- 3. On the "Reservations" page, click the *Get Started* button to have MyCSF navigate you through the reservation wizard.
- 4. The first step of the wizard will require you to choose a submission date. Your assessment **MUST** be submitted on or before this date else your assessment's reservation will be canceled. Click *Continue* when you've chosen your submission date.
- 5. The second step will require you to choose a QA Block. The options here will be filtered to the QA Blocks available most closely to your submission date. If you'd like to choose a timeframe that is not selectable in the results, try the date filter to have have MyCSF return the blocks relative to the date you've provided.
- 6. If a QA Block has no standard reservation slots left, you may see a stopwatch icon indicating that the QA Block only has Expedited slots open. These QA Blocks will require an Expedited Validated Report credit, which differs from the standard Validated Report credit. Click *Continue* to proceed.
- 7. After choosing your QA Block, you will need to select a Report Credit that you'd like to link to this reservation. If you only have one Report Credit usable, MyCSF will automatically select it. Click *Continue* to move to the confirmation page.
- 8. The final step in your reservation will be to review and confirm. On this page, you will see information pertaining to the submission deadline, QA Block, the Report Credit used as well as HITRUST's Reservation Cancellation Policy. Before you reservation is completed, you will need to agree to the Reservation Cancellation Policy by checking the box. Afterward, the *Continue* button will become enabled for you to conclude the reservation process.

RVATION	
	Welcome Submission Date QA Blocks Credit Confirmation
	Make Your Reservation
	In a few simple steps, MyCSF now allows you the flexibility to choose when the QA work on your Assessment will start. Click the Get Started butten balow to bagin reserving your QA Job.
	Get Størted →
	01 <i>1</i>

Starting a Reservation

If your reservation is cancelled after the "Last Day" indicated on the confirmation page, you may be subject to a cancellation fee.

10.2. Rescheduling/Cancelling a Reservation

Once a reservation is made on your assessment, you are entitled to modify or cancel it. Follow the steps below to accomplish this.

- 1. From the MyCSF Homepage, click on the Validated Assessment for which you'd like to make a reservation.
- 2. On the left-hand sidebar, you will notice a "Reservations" option with a green checkmark. Click this icon.
- 3. Your reservation details will now be displayed on the page. At the bottom of this page are two options: *Modify Reservation* and *Cancel Reservation*.
- If you'd like to simply update the submission date, QA Block or Report Credit associated with the reservation. click the *Modify Reservation* button. Doing so will walk you through the reservation wizard **BUT** your current reservation will not be updated until you confirm the modified reservation.
- 5. If you'd like to cancel the reservation completely, you can click the Cancel Reservation button.
- 6. Cancelling your reservation will return your Report Credit back to you to be used with a future reservation.

QA Block at any time prior to submitting their assessment; however, changes or cancellations within thirty (30) da J00/2022 - 26/2022 Cedit USD change reservation date will incur a Change Fee. The Change Fee will be an anount equal to top percent (10%) of the cost of the Validated Assessment Report Cedit USD Credit USD change Fee will be an anount equal to top percent (10%) of the cost of the Validated Assessment Report Cedit USD Spanse 6/18/2022 cancellation. If the Customer's submission is not received on or before the date of the reservation, the Customer will also be considered to have cancelled the thirty (30) days from the date of the reservation and will incur the Change Fee as noted above. The payment terms for a Change Fee will be an thirty (30) days from the date of the inversion and multicarticar and multicarticarticarticarticarticarticarticar	Submission Deadline		Change / Cancellation Policy
e ×	QA Block Block 2022-06 1/30/2022 - 2/5/2022 Credit Used Credit #7386		however, changes or cancellations within thirty (30) dg of the reservation date will incur a change Fee. The Change Fee will be an amount equal to ten percent (20%) of the cost of the Validated Assessment Report Credit being used for this reservation. The Change Fee Will be invoiced at the time of the reservation, the Customer will also be considered to have cancelled the reservation and will incur the Change Fee an oted above. The payment terms for a Change Fee will be not hirty (30) dgs; from the date of the invoice and must b paid prior to submission of the Validated Assessment to UITRUST. Modify Reservation 12/31/2021
		F /2	~
		۳	^

Viewing a Reservation

If your reservation is cancelled after the "Last Day" indicated on the confirmation page, you may be subject to a cancellation fee.

10.2.1. Missed My Submission Date

If the submission date that is defined for your reservation passes without your assessment having been previously submitted, your reservation will be automatically cancelled. You may be issued a cancellation fee if the submission date fell after the "Last day to cancel" date that was specified for your reservation.

MyCSF will require you to rebook a reservation in order to have your assessment submitted to HITRUST.

To find the "Last day to cancel" date, you can view your reservation by clicking the "Reservation" option on the sidebar of your assessment.

Submission Deadline		Change / Cancellation Policy
1/1/2022 🗐 QA Block Block 2022-06 1/10/0022 - 2/5/2022 Credit Used Credit #7386 Express 6/28/2022		Customers may change or cancel their reservation date at any time prior to submitting their assessment: however, changes or cancellations within thirty (30) days of the reservation date will incur a Change Fee. The Change Fee will be an amount equal to ten precent (10%) of the cost of the Validated Assessment Report Credit being used for this reservation. The Change Fee will be invoiced at the time of the reservation change cancellation. If the Customer's submission is not received on or before the date of the reservation. the customer will also be considered to have cancelled the reservation and will incur the Change Fee will be net thirty (30) days from the date of the invoice and must be paid prior to submission of the Validated Assessment to HTIRUST. Modify Reservation 12/31/2021
		Last day to cancel a reservation without penalty.
	r/s	×

Viewing a Reservation

11. HITRUST CSF Reports

Reports issued against the HITRUST CSF are uploaded and shared within MyCSF. Follow the steps outlined in these topics for help downloading, approving, and requesting changes for a Report.

ant faint sectors " as				
Nume & Security	CSF REPORTS			
Admin & Scoping	DRAFT REPORT			
	00/19/00/12/44	872008		
dama -	Dish Report Public Date	804000		
Alfeni Aust Scoring Public	Duttomot			
lars,		No.		Count A
Antonioritatetti Subarnastan Probativa Program				
Resignabel Production		Dathoriel	343.02	836202
Portable Parks Secondly		white or peer second weathers	Moder Monte Connectors	
Minister Browly Confidentian Paragoneri	FEAL REPORT			
Witherseldilly Management	Fourtheaut Date	8/2.020F		
Ballanck Protocline	Couldeput ReletiOve	106200		
	rive/Connext			
And Logging & Munitoring		No.	22	Owner a
Description, Financia and				
Tried Paris Summary		Final/Reported	3038	454500 W
Incident Planaparenti Restores Contractly & Deamter	INTERPH ADDRESHEN?			
	interior Review Complete	2		
Physical & Destrumental				
Journey Easts Preservices & Preserv				
Concernments				
eret recentation Lation				

Subtopics

- Downloading a HITRUST CSF Report
- Request a Revision for an Issued Report
- Approving a Draft Report

11.1. Downloading a HITRUST CSF Report

Once your HITRUST CSF Report is available for download, you will receive an automated notification from HITRUST. Your report will be available in the draft state for 30 days to allow you ample time for review.

ASSESSME	NT INFORMATION		
you ample time it the dealt report w	r review. If you have any questions or comments, please	. You will that it by clicking the "VETRIGET CSF Reports" link on your Assessment Nonexpage, As this report on present them to ICERDIT in the Revision Request area of your Assessment. After 30 date or by sendin assessmenting. The final report can be loand in the same area of MCSF as the date report. If you do not he the final report posted.	ig your appreval within this email, whichever comes first,
Also, please see t	he following link in section '9.11278957 CSF Reports', or	on how to developed the HETRUST CSF Report https://help.mysef.net/user.goide/	
If you would like	te purchasee a acchescription, pleasee contast autoal@hitvust	atalianca.ret. If you need assistance or are having technical problems, please contact support@hitvatal	lanouvet.
66.00 80	IND HE LATER		

eor bid Novel / as				
Norse & Security	CSF REPORTS			
Admin & Scoping	DAMT REPORT			
politicios televisarios amonest liptices	Dist Report Date	87.200		
	Dist Read Protei Date	824252		
Riber kurk Grunng Proble Kery	DultConnet			
Assessment		No.	2m	Ownet
Information Protection Program Indigeout Protection Protecte Protection Protecte Protection		End Roompil'	543 B	834202
Mobile (weise locarily Window Security Colligation Facepotent	Paul John			
Villagenty Montpress	Postikovi Dev	#15.000P		
Surface's Protoclast	Pru/Repet.Pade/2ub	1/20/2029		
Password Management Assess Control Ander Lagging & Manifestra	Pullamen			
Polyanalism, Training and		No.	5 m	Crumel
Annovem Third Party Accuracy Dealert Paragement		Find Aspect public	342.08	*14/200
Resident Contracts & Diseaser	INTERPASSESSMENT			
Rich Management Physical & Environmental	Intradim Review Completes	0		
Jacordy Eath Protockin & Provey				
(incursed)s				
end manufalse latin				
HETHERET CSF REDUCTS				

11.2. Request a Revision for an Issued Report

If you have discovered a spelling error or any type of inaccuracy in your 'Draft Report', you can request a revision by pressing the 'Request Revision' button. You will be able to place your comment in a text box that you can send to the HITRUST Assurance team.

MyCSE HOME LIBRARY	ARALYTICS ADMINISTRATION	SEARCH		<u>گ</u> .
NUMPER NUMPER NO	CSF REPORTS			
A None & Security	Car NEr OKTA			
Admin & Scoping	DRAFT REPORT			
Organization Information Assessment Options	Draft Report Date	9/20/2029		
System Facilities	Deal Report Posted Date	10/2/2019		0
Default Scoring Postlan Factors	Draft Convent	Draft Report lasked		- The second
Assessment		Hunc	30	Crusted
85 - Takamatian Protection Program 82 - Endpoint Protection 83 - Partiable Media Security 84 - Hobila Device Security		Draft Report and services in their car part is proved	34.5100 Request National	10/2/0819
95 - Weiden Socarity 86 - Cardiguados Hasageneral 97 - Valoarability Management 98 - Notaeck Pratection 99 - Statemborn Federation	F2544, REFORT Theil Report Date Final Report Partice Date	945209		
23 - Parjawird Management 33 - Accum Control 32 - Audit Logging & Munihoring 33 - Education, Training and	Final Consent	Ne desarents have been sploaded.		
Auszerners 34 - Thiod Party Assurance 35 - Enclobert Management 35 - Baskess Carolinalty & Disaster	INTERIM ASSESSMENT Interim Review Congliste	۵		
Herevery 37 - Kick Planagement 39 - Physical & Environmental			Conservat many attents	

11.3. Approving a Draft Report

'Draft Reports' are automatically approved after 30 days of posting. However, you can manually approve a 'Draft Report' prior to this date by pressing 'Approve HITRUST CSF Report' button inside the HITRUST CSF Reports section. HITRUST will be notified to compile your 'Final Draft'.

MyCSE HOME LIBRARY				울·
RETRICT FLOT	CSF REPORTS			
Admin & Scoping Organization Jahrmadon Assessment Options System: Facilities Default Scoping Hvdlle Facilities	Delle T REPORT Datifi Report Date Datifi Report Protect/Date Datifi Convect	Notactore Notactore Crait Report Name		Q. We come
Assessment		News Dish Report and Reservices systems care services	963.900 2017 Marcadore	10/2/0629
95 - Witchest Socially 86 - Cardiguardian Planagement 87 - Volumichally Management 89 - Hatawak Postocian 89 - Hatawakinian Fordocian 93 - Papaword Management 93 - Accurst Gentral 92 - Acadis Cangding & Mondaring	FINAL REPORT Final Report Date Final Report Parted Date Final Connect	1920-2021 Nei Baarandi, Navi Seri aglinalidi,		
 I dwarbins, Training and American 34. Third Party Associates 75. Includer Management 35. Includers: Confilmity & Disaster Bernery 71. Hild Neuropotest 71. Hild Neuropotest 71. Hild Neuropotest 71. Hild Neuropotest 	INTERIM ASSESSMENT	0.	e more ador à	

12. Interim Assessment

If you are coming up on your 1-year Anniversary of your CSF Certification, you will need to perform an Interim Assessment. The Interim Assessment is to ensure that the scope of your CSF Certification is still valid. If you have a MyCSF Subscription, <u>click here</u> for instructions on how to perform an Interim Review using an auto-generated object. If not, <u>click here</u> for instructions on how to create and perform an Interim Review.



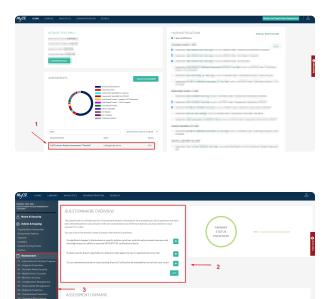
Subtopics

- Performing an Interim Review Assessment
- <u>Recreating Validated Assessment Object</u>

12.1. Performing an Interim Review Assessment

If you are coming up on your 1-year Anniversary of your CSF Certification, you will need to perform an Interim Assessment. The Interim Assessment is to ensure that the scope of your CSF Certification is still valid.

- 1. From the Homepage, click on the Assessment with the status of 'Undergoing Interim'.
- 2. From the Assessment Questionnaire page, you will see the Interim Assertions that will need to be Agreed to or Disagreed to.
 - a. Agree- Clicking the Assessor Agreement icon once.
 - b. Disagree- Clicking the Assessor Agreement icon twice. **Note- If you disagree, the CSF Certification will not be allowed to continue.**
- 3. Once you have saved the Interim Assertions, go to any of the 19 Assessment Domains to begin your review. After saving the Interim Assertions, you may now begin reviewing the Statements that are included in this Assessment. Click the name of a Domain for which you would like to complete.
- 4. From the Assessment Domain, expand the Assessment Statement and start your review. You must either Agree or Disagree that the Assessment Statement is in place and effective. If the maturity levels now vary from the original score you may adjust them accordingly.
- 5. For any identified CAP, please ensure the status is current, and where appropriate, mark the completion date of the mitigation plan.
- 6. Once you have completed the review of the selected Interim Assessment Statements and the status of any identified CAPs, you may now submit the Interim Assessment to HITRUST.





12.2. Recreating a Validated Assessment Object

Once an Interim Assessment has been provisioned, please note that you will have to answer all the Pre-Assessment and Assessment Questionnaire identical to your CSF Certification.

- If you still have access to the Original Certified Assessment Object, you do not need to follow the steps below. <u>Click here</u> for instructions to begin your review for an Interim Assessment
- From the Homepage, click the Assessment that has been provisioned to mirror your Certified Validated Assessment. If you are uncertain of the Assessment Name, click the 'Name & Security' page (Shield Icon) and look for the designation "Assessment for Interim Creation Only". Please note that as you begin answering the Pre-Assessment and Assessment Questionnaire, your answers must match your Original CSF Certification. To ensure accuracy, please refer back to your Certification Report. For guidance, go to Section- <u>5. Pre-Assessment</u>
- 2. Once you have completed the Pre-Assessment and Assessment Questionnaire, you may now submit the Assessment to your Assessor for Validation.

MyCSE HOME LIBRARY	ANALYTICS ADMINISTRAT	TOH SEARCH							å.
HILDER FILLER	Ciniy customer admins and asses	onent leads can access this pa							
Name & Security									
Admin & Scoping	NAME & SECURITY								
garization televisation measured Cyclams	Salsarber	HTRIST les							1.1
sizes citiles	AssessmentNerro	Intenin Assessment							
staats Sooring Profile stars		Assessment for tracks	Gestar Gey						
Assessment	CSF Version	+2.3							
Enformation Protection Program Codpoint Protection	Accessor	Acaesaor #2							*
I - Pertable Hells Socarity	People	Prost N	Acres 11 Association	al 👥 Standard Davi 🚮 🖸	tianer Requirilent 👔 Road Only 👔				
Winless Security		Test, testurar9	* · ·						
- Valuerability Management - Network Protection	Annaurs	Person	His Actes 🖬	Announet Lead	Sumlard iter	Calence Regardent	Read Chily 🔝	Assessor 🖪	
Transmission Protection Passeerd Hanagement		Test, testurer9							
- Access Control - Audit Lugging & Hawheelerg - Educidies, Training and		user 99. lest	9	9		9.	8	•	
Awareness - Taliel Party Associates - Insident Management	SAVE & CONTINUE +	or use.							
Business Cantinuity & Disaster									

LIERARY					
RART TEET Drym Accessment					
Name & Security	QUESTIONNAIRE OVERVIEW				
Addmin & Scoping rganisation Information savesment Options satistics satistics when Scoring Prelia satistics	The gradient is it disting to the 13 assessment densities flags has quantized but have been statistical band in your assesses if the gradies density is stranged bit (typical assesses for tension. Visit can tiltak as the densitie's same triplings to that densities genetices Since you have entered values for all of the statements, you can no your assesses.	oecorrent da you fridri tach	ANSWER STATUS OVERVIEW	500% - Camplete (292)	Quinter Javes
Assessment					
5 - Enformation Protection Program 2 - Endpoint Protection 3 - Purtable Media Security 4 - Mobile Device Security 5 - Wireless Security	ASSESSMENT DOMAINS				
5 - vertigenden Management 5 - Coeffiguration Management 7 - Valmerability Manadement	ALL YOUR TASKS (IS				Pomer Status +
r - vuoneraontty Haragerhent 8 - Notssork Protection 9 - transmission Protection	Domain Name	Status	Description		
3 - Passiwerd Management 1 - Access Control	01 Information Protection Program	Complete 17	Includes the information security management system	n (SMS)	
2 - Audit Logging & Hanitaring 3 - Education, Training and	02Endpoint Protection	Complete (1)	Includes laptops, workstations, storage, (e.g. NAS) as	durven.	

12.2.1. Re-validating the Assessment

As you would in any Validated Assessment, you as the Assessor will need to validate all of the Assessment Questions completed by your Client. You will have to ensure the maturity scores entered are identical to their Original CSF Certification.

- 1. From the Homepage, click the Assessment that has been submitted to you for Validation.
- From the Assessment Questionnaire page, go to any of the 19 Assessment Domains to begin your review. Note- that the maturity scores entered must match your client's original CSF Certification. To ensure accuracy, please refer back to your client's Certification Report.
- 3. From the Assessment Domain, expand the Assessment Statement and start your validation. You must either Agree or Disagree to each maturity level.
 - a. Agree- Clicking the 'Agree with all and save' button **OR** click the Assessor Agreement icon once.
 - b. Disagree- Clicking the Assessor Agreement icon twice. Note- If you disagree, you must provide a comment and a suggested score for your client.
- 4. Once you have completed validating the Assessment Statements, you may now generate the CAPs for your client's Interim Assessment.

NYESE HOME	LIBRARY ANALYTICS ADMIN	NISTRATION SEARCH			Revert to Classic User Experience	8.
	HETRUST TEST ~ Bubbalipfiel Laws: PREMEIX Assessmells Crashed & ef 500 Expension Date: STL2008 Account.Sumber HE-800900			YOUR NOTIFICATIONS 3 99 Not Notifications Media Oxford X 2019 • Assessment Media Assessment is not in the Yessessment Substitution • Work have negliged the assessment is being Assessment. Human Conduct 2 2017	VEW MA NETWISZTENE	q
	ASSESSMENTS		nmet India's Januar	teamp could a cases (a here 2K) assesses the relationship here at the set of the set o	n de Will be government and due in Hit days. week	Tubed bank
1	Interim Assessment Name Interfer Assessment	Sola Assessment Submitted to Assessor	Seri By Narve Nes VR.3	Torize here surged to accessive SSN. Torize here surged to accessive SSN. Torize here surged to accessive SSN. Torize here surged to accessive Accesses H1. Workening, Childre 2, 2019 Manual Schulz 2, 2019 Accessive accessive for https://accessive.childre.intel.		

MyCSE HOME UBLARY					å.
ADDET TALE A	QUESTIONNAIRE OVERVIEW The quartitionaire location for the Discovere bandor year answer in the type manament, Aryo Yea can thit on the donahrit name to para to that a	stander Short Solars facts that also are also a first of a station of per laws have outstad A field and A format you may admitted toyour assess for moles branch you entries.	ANOVER STATUS OVERVIEW	3305 - Januare Review Paveling (1975)	
Assessment Assessment S - Indemnian Protocics Program S - Indende Protocics Security Holds Device Security H - Holds Device Security	2 ASSESSMENT DOMAINS		\bigcirc		0
66 - Configuration Humagement 87 - Valocashiliy Management 88 - Mateurik Protection 99 - Stansneholos Pratection 550 - Passeer Hamagement 55 - Access Control	RA MORE Table (919)	Refer	One-lplan	The D	***
22 - Addit Logging & Honitoring 33 - Education, Stabing and Anarometry 54 - Whid Party Astronomou 35 - Endolmi Manaproved 56 - Endolmi Manaproved	El Information Protection Program El Cadpoint Protection El Partation Madia Security	Association Product Associat Roview Product Associat Roview Product	Induides the Information security reanagement pytion (35%) Induides the Information security reanagement pytion (35%) Induides testings, non-testifices, storage, lag, MSI and serve Induides mobile atorage lag, USI drives, CD 40%, DVD-R	n	
Recovery 27 - Hild Management 58 - Physical & Environmental Security 29 - Exta Protection & Privocy	H Multin Device Security B Window Security	Ausson Roview Pending (Instades at aspects of simplicate and guest winders retrievely retrievely.	shat does not include protections for devices canneline to ob-	
Decements	M-Configuration Management	Assessor Faview Pending	 Includes all aspects of scelig-ration management (e.g., scelig control and configuration audit) 	pration bendent/hados, configuration status accounting do	inge

MyCSE HOME LIBRARY	ANALYTICS ADMINISTRATION SCAROL	2
Allmin & Scoping	01 INFORMATION PROTECTION PROGRAM	
ystens antikles ediald Scooleg Profile Index Addressment	All generations (1996) 3. The comparations have a formal information protection program based on an accepted industry hamework that, its involvement and plateia in measure.	INNA 0.1. OWNED: () AniperSchemenic Sarthy Railed Gurder * <
Sufarmation Protection Conjunct Protection Partable Wolfs Socialty Multi Device Society Whitems Socialty Configuration Hampsment - Optimized Protections		Request Lines for an and the second s
Parameter annu y Hanagahama Parameter Annual Annual Parameter Annual Ascens Construit Ascens Construit Ascens Construit Ascens Construit Ascens Construit Ascens Construit	kalandar (amanda	Amar Caana
Anderstoriel Third Parly Assertance Incident Hamgemont Incident Continuity & Oscartor Basieway Bible Hanggement	 The information protocolor program is formally documented and actively mentioned, reviewed and updated to ensure program ellectives conclined to be need. 	Off Mail Provide Instrumentation Provide Provide Arriert Image: Comparison Image: C
- Physical & Environmental Security - Data Protection & Privacy Decements menal	3. User security robecand responsibilities are clearly defined and communicated.	Bit Process Implementation Hencerof



MyCSE.	ноне	LIBRARY	ANALYTICS	ADMINISTRATION	SEARCH				<u>گ</u> .
			_						
Admin	& Sceping		QUESTIC	INNAIRE OVERV	IEW				
			been selected is assessor for rev Yaucas click or	assed on your answers in the rien; > the dostain's same to jump		uberil II ta your	ANSWER STATUS OVERVIEW	100% - Complete (292)	0
			Shorson he	are reviewed all of the stater	ents you can now generate CAPs moded for the inte	n'n Accessent.	\bigcirc		New Carlo
64 - Hobile I 65 - Window 66 - Coofige	ir Media Secur Device Security II Security Intice Manage Initity Manage		ASSESS	MENT DOMAINS					
			44	TO DE MARO ES					Piloratoria 1
			Consult Harm			States	Beacipton .		
	ngging & Hoel		01 Informat	ios Protectios Pragram		Complete (19)	Includes the Information security management system (38/45)		
			02 Endpoint	Protection		Complete (3)	Includes laptops, workstations, storage, (e.g., NAG) and servers		
	erry Appendix é Hanagamon ia Cantinuity I		03 Pertable	Media Security		Complete (1)	Includes wohlle storage in g., USS drives, CD #CMA, DVD #CMA,	backup tapet()	
Henry 17 - Hisk Ma			O4 Mobile D	levice Security		Complete (1)	Includes smart phones and tablets		
33 - Physica Securit	i & Environme Y	retal	05 Window	Security		Complete (1)	includes all aspects of corporate and gaesi nivelies networks lod other retrested.	does out include protections for device	s connected to

12.2.2. Answering CAPs & Generating an Interim Assessment

If you had CAPs identified within your Original CSF Certification, you will have to add the same corrective action plan identical to your Original CSF Certification. If you do not have any mandatory Corrective Action Plans, you can immediately generate the Interim outlined in Step Three.

- 1. On the Homepage of your Assessment, you will see that the 'Answer Status Summary' has been updated with CAPs Required.
- 2. From the Assessment Domain, click the 'Your Tasks' tab and click the first Assessment Domain and Statement to add a CAP. For guidance, go to Section- 6.1.2.5. Adding Corrective Action Plans
- 3. Once you have completed the Required CAPs, you may now generate the Interim Assessment.
- 4. On the Homepage, you will see that the Interim Assessment has been generated with the status of 'Undergoing Interim'. For guidance on how to perform an Interim Assessment, go to Section-<u>10.1 Performing an Interim Review Assessment</u>

SE HOME LIBRARY	ANALYTICS ADMINISTRATION SEARCH			8.
1111 1111 1111 1111		_		
Admin & Sceping	QUESTIONNAIRE OVERVIEW		1	
genization Information seamont Optiona atoms elitten	The exectionwise is divided into the [7] essenancest domains interchained, but in the set of the been soluted at based on your answers in the pre-assessment. As you finish each domain, you may sub- assessor for melow.		ANSWER STATUS 29-CAN Readed (20)	
feels Scoring Profile			OVERVIEW	9
Assessment				-
- Enformation Protection Program - Endpoint Protection - Portable Hotila Society - Hobble Device Society - Midolis Device Society	ASSESSMENT DOMAINS		L	*
- Configuration Management - Valuerability Management - Metwork Protection - Stansmituden Protection	ALL VOLUE TABLET (D)			Place Datas *
Personnel Nanapoment	Donainhane	Mathe	beaclpdon	
Access Control Acciss Control Accist Logging & Monitoring Education: Tsaining and	65 Information Protection Program	Submitted (10)	includes the information security management system (15H5)	
- Faculation, Flamming and Annaromoto - Third Party Assurance - Encloset Manadoment	02 Endpoint Protection	CVPsRequired (2) Submitted (2)	includes hiptops, workstations, storage, (e.g., N46) and servers	
Excloses Continuity & Disaster Henrywy Sisk Management	03 Portable Media Security	OV/sRequired (2) Submitted (1)	Includes modifie storage (e.g., USR drives, CD-ROMs, DVD-ROMs, badrup tapes)	
Store Planagement Physical & Environmental	04 Hobio Device Security	Submitted 🕕	Includes smart phones and labels	



MyCSE HOME LIBRARY	ANALYTICS ADMINISTRATION SEARCH			<u>گ</u> .
METRODI 1131 SPERIO ADDEBNIC				
A Noree & Security	QUESTIONNAIRE OVERVIEW			
Admin & Scooping Organization Information Assessment Optimu Systems Facilities Default Scoring Public Pactors	The exercises also is clocked by the 12 insertioner clocked clocked between the operation of regroups and reg	nandrodomnin, prozema polomiti iti torymar	ANSWER STATUS OVERVIEW Risk-based	
E Assessment		3		2
02 - Enformation Frontection Frogram 02 - Endpoint Frontection 03 - Postable Media Security 04 - Hobile Device Security	ASSESSMENT DOMAINS	3		
85 - Wireless Socarity 86 - Configuration Management 87 - Values ability Management	ALL			Alterated a
65 - Network Protection 99 - Transmission Protection	Domain biance	Salar	Description	
53 - Password Management 31 - Access Control	05 Information Protection Program	Saberitted (19)	Includes the information security management system (IBM8)	
32 - Audit Lugging & Honitoring 33 - Education, Training and Awareness	52 Endpoint Protection	CAPs Completed	Includes laptops, workstations, storage, (e.g., NAS) and servers	
58 - Third Party Assarance 35 - Incident Hanagement	03 Pertable Media Security	CNPs Completed (2) Submitted (1)	Includes mobile starsperiug, USE-drives, CD-ROMs, DVD-ROMs, backup tapes)	



12.3. Manually Generating an Interim Assessment

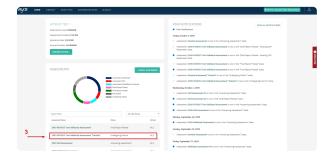
If you are coming up on your 1-year Anniversary of your CSF Certification and have a MyCSF Subscription, please note that your Interim Assessment will auto-generate 90 days prior to the Anniversary of the Certification Date of your Original Assessment. If you wish to start on the Interim prior to its auto-generation, you can do so by following the instructions below. Please know, the Interim can only be created if the CSF Certification is no more than 120 days away.

- From the Homepage, click on the Certified Assessment that you wish to create a subsequent Interim Assessment. Note- It cannot be generated more than 120 days prior to the Anniversary of the Certification.
- 2. From the Assessment Questionnaire page, you may generate the Interim Assessment from the 'Questionnaire Overview' section or going to the Name & Security page. From the Name & Security, scroll to the bottom of the page and click on the 'Actions' drop-down and click 'Create Interim Assessment based on this assessment...'
- On the Homepage, you will see that the Interim Assessment has been generated with the status of 'Undergoing Interim'. For guidance on how to perform an Interim Assessment, go to Section-<u>10.1 Performing an Interim Review Assessment</u>



Mylae Howe Ullury													η
ATTIMUT TEXT Direk ACTION OF DETING STATUD SECOND OF	Coly subscore as	drine and account loads	can access this p	op.									
A Name & Security	NAME & SE	CURITY											
Admin & Scoping													
Organization Information	Subscriber		HTRATING										
Azoazonont Optionz Systems	ApparentName		2029HTR/ST	Test Validated	ADRIETORT								
Facilities Extract Scoring Profile	Published		÷										9
Faillers	CEFTHNES		18.1										4
Assessment St. Information Projection Program	Assess		Assessor #2										2
82 - Endpoint Protoction 82 - Fortable Media to curity	People		Person	Ne-Access	Acconction	Standard liver 🛤	Catone Reportert	Read Data pp	New Columitals Test: Assessment				
04 - Hoble Device Leonety 05 - Wireless Security			Statilier	0	0	*	0	0	0				
86 - Configuration Management 87 - Volcenability Hanagement			9, Test Univ		0	0		0	0				
60 - Hetwork Protection RP - Transmission Protection	Assessors		Person		Na duaren 🚺	hamanet Leal	Stephen 7	- 0	Casianae Respondent 🔝	Read Only 🔡	Jamar 🚹		
50 - Passeerd Hangtment 51 - Access Control			9, Test Star			0			0	0			
32 - Audit Logging & Musikering 33 - Education, Training and Annormers			Pl. Tet User		•	0	0		0	0			
34 - Third Flury Assumation 35 - Encident Hanagement 36 - Daslenas Costinuity & Unsurer Boovery 37 - File Hanagement 20 - Prancial & Environmental	GAVE & CONTINUE	GANE & DOT -	-	ctions + Criside lieber	n Accession base	f of The sciences	•		2				
Security 39 - Data Pretection & Privacy													

yCSF. HOME LIBRARY					
4 FCSF man 2 Terr ex.Dor103 anne & Secondity darkin & Secondity darkin & Secondity darkin & Secondity Harmonic Deptions man Hers Bio Standag Phrittia	OUESTIONNALIRE OVERVIEW The action of the 1D account of the other action of the other	adrodonalin, yeur may indentif, it for your	ANSWER STATUS OVERVIEW	08 - CAIn Completed III 1005 - Solveitant (270	
rs sessorent					
Information Protection Program Endpoint Protection Portable Hedia Security Hobile Device Security	ASSESSMENT DOMAINS		2		
Vestors locally onlywation Hanagement	ALL				Pilos Status *
deerability Management atwork Protection	Donale have	Sala De	wiption		
annationian Protection convert Hamagement	01 Information Protection Program	Submitted 💷 🗤	lades the information security management system)	(946)	
cosos Control unit Legging & Monitoring docation, Training and	Q2 Emipoint Protection	CAPs Completed (1) In Subsidiard (4)	clades laptops, workstations, storage, (e.g., NAS) and s	Mervera	
Internets hird Party Assesses	03 Periable Media Security	Submitted (3) Inc	cludes mobile storage (e.g., USB drives, CD-ROMs, DV	VD-ROHs, tackup tapes)	
ucident Management andores Cantinuity & Disaster	04 Mobile Device Security	Submitted 💿 🗤	chicles smart phones and tablets		
Eccovery Enk Management	05 Western Senarity	Advetted (1)	cludes all aspects of corporate and guest wireless net		



13. Internal Assessors

Organizations, that are capable of demonstrating proficiency within their Internal Audit departments, are permitted to test their own Requirement Statements and enable their External Assessor to rely on the results. <u>Click here to learn more.</u>

Sub-topics

- Applying to be an Internal Assessor
- <u>Viewing your Internal Assessor Functions</u>
- <u>Configuring a User as a HITRUST CSF practitioner</u>
- Enabling Internal Assessors On Your Assessment
- <u>Assigning Internal Assessors to an Assessment</u>
- <u>Answering Requirement Statements</u>
- <u>Completing your Internal Assessor Time Sheet</u>

13.1. Applying to be an Internal Assessor

Internal Assessors are those personnel who facilitate the CSF Assessment process by performing in-house testing in advance of an External Assessor's validated assessment fieldwork. Internal Assessors are part of an "Internal Assessment Function." This function will typically be an Internal Audit Department or a team of consultants but is not required to be if specific objectivity, competence, and application approval requirements are met. <u>Click here to apply.</u>

13.2. Viewing your Internal Assessor Functions

Easily Accessible from your Administration, you are able to view all of the approved Internal Assessor functions. The individual IA Function pages will include the approved application, a status, an expiration date, and the Assessments in MyCSF that have leveraged this function.

bacribera				
ropia	SUBSCRIBER MANAGEMENT	PEOPLE		+ ADD PERSON
ropa -	Subscriber Name 30 Test Org	Person	Enal	Refe
	Subscription Level Professional			Standard User
	Dark Literaan 39 (Kacelvo)			Account Admin
	Assessment Ucenses 300 (33 active)	Aug. 10		Standard User
	Expiration Curse #/54/2820 foreward Disorbar	termine termine		Account Admin
	HT-013527			Standard User
	Solf Assessment Report Credits 99			Standard User
	Validated Assessment Report Credits 5	100000	And a local division of the	Standard User
	Offline Assessment Credits 87			
	AFT Subarypton NoAccess	AUTHORIZED INTERNA	LASSESSOR FUNCTIONS	
	< BADE TO SUBSCRIBER LIST	Function Name	hAdw?	Exploration Outre
	1000 32 644-	Puncher Name	EAdw?	Explicition Colo
		FunctionS	No	12(13)2019
	D WARTERING.	Function2	74	12/17/2021

Authorized Internal Assessor Functions

13.3. Configuring a User as a HITRUST CSF practitioner

A requirement of the Internal Assessor program is that all users performing Internal Assessor duties must be an active HITRUST CSF Certified Practitioner (CCSFP). In order to have a user validated as a CCSFP, the Account Administrator from your organization must provide your Confirmed CCSFP Number.

- 1. From the Homepage, click the 'Administration' button at the top Menu bar or below your Subscription Information.
- 2. From the Subscriber Management page, click the name of the user you wish to configure as a CSF Practitioner.
- 3. From that users People Management page, enter the Confirmed CCSFP Number.
- 4. Lastly, click the 'Save' button to save the Confirmed CCSFP Number. MyCSF will verify if the users CCSFP Number is valid and matches the user's Email Address.

MyCSF. HOME LIBRARY		음·
🖰 Subscribers	PEOPLE MANAGEMENT	
People		
	Franchase" Franc	Need ballp?
	Confirmed OCSIP Number This had expand.	

Confirmed CCSFP Number

13.4. Enabling Internal Assessors On Your Assessment

After your Internal Assessor application has been approved, the Name and Security page on your Organization's Assessment will be altered to include a checkbox allowing you to mark your Assessment as having been tested by Internal Assessors. When selected, you will be required to choose the appropriate IA Function that is responsible for working on the Assessment.

- From the Name and Security page, once an External Assessor firm has been selected, press the **'External Assessors may place reliance upon Internal Assessor testing'** checkbox. If an External Assessor firm is not selected, press the **'May place reliance upon Internal Assessor testing'** checkbox right below the External Assessor drop-down list.
- 2. Once checked, a drop-down list will appear for you to select your approved Internal Assessor.

MyCSF. HOME LIBRARY	ANALYTICS CORREC	CTIVE ACTION PLANS ADMINISTRATION SEARCH	<u>å</u> .
NCSF 2.0 019/07/0057	Grily customer admins an	vd assessment leads can access this page.	
🔒 Name & Security			
😚 Admin & Scoping	NAME & SECURI	ΠY	
Organization Information Assessment Options	Subscriber	MyC3F 2.0	<u>e</u>
Systems Facilities	Assessment Name	2019 NTRUST	feed hely
Default Scoring Profile Factors	CSF Version	v9.1	
Assessment	External Assessor	JC Assessor	
01 - Information Protection Program 02 - Endpoint Protection 03 - Portable Media Security 04 - Mobile Device Security	External Assessors may place reliance upon Internal Assessor testing		
05 - Wireless Security	Internal Assessor	IA Function	

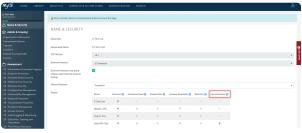
External Assessor placing reliance on Internal Assessor testing

MyCSF. HOME						
WYCSF 2.0 2019 HOTMUSP		🔒 Only custom	er admins and assessment leads can acc	ess this page.		
🔒 Name & Security						
3 Admin & Scoping		NAME & S	SECURITY			
Organization Information Assessment Options		Subscriber	MyCSF 2.0			g
Systems Facilities		Assessment Nat	2019 HITRUST			
Default Scoring Profile Factors		CSF Version	v0.1			•
🖞 Assessment		External Assess	or No External Assess	or		*
01 - Information Protection 02 - Endpoint Protection 03 - Portable Media Securi	w	May place reliar Internal Assesso	or testing			
04 - Mobile Device Security 05 - Wireless Security		Internal Assesso	IA Punction			•

Placing reliance on Internal Assessor testing

13.5. Assigning Internal Assessors to an Assessment

If an Internal Assessor Function has been chosen for an Assessment (Link to Enabling Internal Assessors On Your Assessment), the Subscriber People table will be augmented to include a new column that is reserved for Internal Assessors. Those that have been delegated this permission are able to perform all Internal Assessor duties on the Assessment.



Assigning Internal Assessor

Can't select a user? Ensure they have been appropriately <u>setup as a HITRUST CSF</u> <u>Practitioner user</u>.

13.6. Answering Requirement Statements

By Default, all Requirement Statements will be inherently owned by Management. If you wish to provide the scoring as an Internal Assessor, you can either designate individual Requirement Statements or entire Assessment Domains as having be addressed by an Internal Assessor. Doing so will make the Requirement Statements editable by you and read-only for Management.

- 1. From the Assessment Questionnaire page, go to any of the 19 Assessment Domains to begin your testing.
- 2. A list of your Requirement Statements will appear; select one that you would like to answer. Once picked, it will expand and expose the attributes that can be modified.
- 3. Once expanded, press the 'Tested by Internal Assessor in accordance with HITRUST's Assurance Program Requirements' checkbox above the maturity inputs to designate individual Statement(s) to be tested by an IA. If you are wishing to designate the entire domain to be tested by an IA, then simply press the 'Internal Assessors have tested all Assessment Statements in this Domain' checkbox atop of the domain.
- 4. Use the five maturity inputs on the right half of the page to complete the Requirement Statement(s). Provide any wanted commentary in the text area beneath the maturity drop-downs.
- 5. Press 'Save'.



Tested by Internal Assessor

13.7. Completing your Internal Assessor Time Sheet

Like External Assessors, Internal Assessors are obligated to document both the individuals who performed Internal Assessor duties on the Assessment as well as the hours they each committed.

- 1. On the sidebar, click the 'Internal Assessor Time Sheet' label to be rushed to the Internal Assessor Time Sheet page.
- 2. Enter the Hours Worked for this Assessment. You will notice that your Email and Certificate Number has been auto-populated into the Time Sheet.
- 3. Lastly, click the 'Save' button.



Internal Assessor Time Sheet

This feature is only available if your organization is placing reliance upon internal testing on a Validated Assessment.

14. Library

Located at the top of the Menu bar, the **Library** can be viewed and/or exported as a template, based on the any of your downloaded versions. You can interact with the **HITRUST CSF** in a top to bottom structure starting from the **Control Category, Control Objective, Control Reference, to Control Level**.

MyCSF.	номе	UBRARY	ANALYTICS	ADMINISTRATIO	SEARCH			Revert to Classic User Expe	rierce	8.
		LIBRARY	VERSIONS							
		Name		Pal	hed					
		v9.1		6/3/	1018 12:00:00 AM					
		v9		673	1058 12:00:00 AM					
		v9.2								
						© 2019 HETRUET Dervices Corp.				

- 1. After authenticating through the HITRUST Portal, click on Library in the top Menu bar.
- 2. Choose a Library version you wish to view and/or alter the contents of, stored on your network.
- Expand each of the links to view details and edit for <u>Authoritative Source Documents</u>, <u>Factor</u> <u>Categories</u>, <u>CSF Control Categories</u>, and more.

14.1. Viewing the Library

The HITRUST CSF is a comprehensive and prescriptive framework that can be scaled and tailored based on an organization's type, size and complexity. This library will include the most interactive and up-to-date source for the HITRUST CSF.

HOME LIBRARY ANALYI	TICS ADMINISTRATION SEARCH	Revent to Classic User Experience
LIBRARY VERSI	ONS	
Name	Published	
v9.1	6/1/2018 12:00:00 AM	
	6/1/2018 12:00:00 AM	
v9.2		
	© 2013 FACTRUET Devolves Corp.	

14.1.1. Authoritative Source Documents

LIBRARY V9.1	
Authoritative Source Documents	
+ 1 TAC	
+ 16 CFR	
* 201 CMR	
+ 21 CFR	
* 23 NYCRR	
+ AICPA	
◆ CIS CSC	
CMSR	

14.1.2. Factor Categories

ſ

MyCSF	HOME LIBRARY	ANALYTICS	ADMINISTRATION	SEARCH	Revent to Classic User Experience	8.
	IBRARY \ V9.1					
	Authoritative Sou	ce Documents				
	- Factors					
	1. General					
	2. Organizational					
	3. Geographical					
	4. Systematic					
	5. Regulatory					

14.1.3. CSF Control Categories

MyCSF.	HOME LIBRARY ANALYT	rics administration	SEARCH		Revert to Classic User Experience	8.
LIB	RARY \ V9.1					
	Authoritative Source Docur	ments				
	Factors					
	CSF Control Categories					
	0.0 - Information Security Mar	sagement Program				
	+ 01.0 - Access Control					
	02.0 - Human Resources Secu	inty				
	01.0 - Risk Management					
	01.0 - Security Policy					
	05.0 - Organization of Sylorma	don Security				
	03.0 - Organization of Svforma	don Security				

14.1.4. Assessment Domains

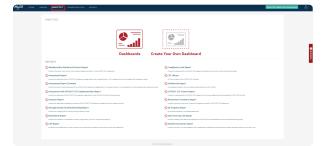
E HOME LIBRARY ANALYT	ICS ADMINISTRATION SEARCH	Revent to Classic User Experience
LIBRARY \ V9.1		
Authoritative Source Docur	nents	
Factors		
CSF Control Categories		
- Assessment Domains		
01 Information Protection Pro	para	
02 Endpoint Protection		
O3 Partable Media Security		
04 Mubile Device Security		
05 Wireless Security		

14.1.5. CSF Control Level Names

CSF. HOME	LIBRARY ANALYTICS ADMINE	TRATION SEARCH		Revert to Classic User Experience
LIBRARY	.1			
Author	itative Source Documents			
Factor	•			
cs# co	ntrol Categories			
Assess	ment Domains			
CSF Co	ntrol Level Names			
	Name		Description	
÷	1		1	
	2		1	
	3		3	
	CIS		515	

15. Analytics

The '**Analytics**' feature complements '**MyCSF**' by delivering extensive and practical information about your Assessments in a multitude of venues ranging from viewing your <u>Avg Maturity Scores</u> per Assessment, <u>Benchmarking</u> scores with other organizations for compare and contrast, reviewing each of your assessments <u>Scoping Information</u> and more. You will also have the opportunity to download documents in either PDF or Excel format regarding <u>Illustrative Procedures</u>, <u>CSF Library</u>, <u>CAP Report</u> and more.



1. After authenticating through the HITRUST Portal, click on 'Analytics' in the top Menu bar.

Only those with a subscription will be able to view the Dashboards and Reports modules of Analytics.

15.1. Dashboards

Our **Dashboards** module holds a treasure trove of unique features applicable to all of your Assessments from the MyCSF 2.0 application. Use the **Dashboards** component to construct charts that will disclose data in conjunction with your information entered among each of your Assessments, including but not limited to; **Responses and Results**, **CAP Report**, **Residual Risk**, **Exporting the CSF Library**, as well as **GAP Status** and **Residual Risk Rating** records.



- 1. After authenticating through the HITRUST Portal, click on 'Analytics' in the top Menu bar.
- 2. Once pressed, choose the option of **Dashboards**.

15.1.1. Home

Here you will see your total 'Assessments', 'Avg. Maturity Score per Domain', as well as your 'Gap Status', and 'Residual Risk Rating' charts.

- Home Here is the homepage you will automatically arrive at upon selecting **Dashboards**.
 - Assessments Click on one your assessment to render the information related to this object in the page. Click and drag the mouse to select two or more of your assessments.
 - **Clarification** Clarify the maturity scores of your chosen Assessment(s) by leveraging the filter down for 'Average by Domain' or 'Average by Requirement Statement'.
 - Avg. Maturity Score per Domain View each of your domains that have been completed within your scope and each of their average maturities.
 - Assessment Details Click on one of your domains 'Assessment Details' and view the 'Maturity Scores' by Statement in each of your domains.
 - GAP Status View your 'GAP Status' chart and see how your domain(s) split between 'Compliant' and 'GAP's Identified'.
 - **Residual Risk Rating** View the risk you carry from 'Very high' to 'Very Low' in each of your domain(s).

Ny	CSF.					
2	Assessments	Avg Maturity Score per Domain	Materia Franc	Benchmarking Matarity Score	Mary Datab	GAP Status
. 1	05/07/18 Test	2 05-97/18 Test				Gap Rating
2	83	5 14 Third Party Assurance	72			CSF Con
	Questions	01 Information Protection Program	9			• Cap Ider
3	-	12 Education, Training and Awareness	25	19		
	Assessment #1	T2 Audit Leaping & Monitoring	47	41		
Å	8	17 Rick Management		40		104.0 10
_	8 Questions	2 11 Access Control		41		
<u>_</u>	Quantina	15 Incident Management	56	40		
~ 1	Assessment #2	07 Valverability Management	38	40		1
2	Assessment #2	02 Endpoint Protection		35	•	Residual Risk Rating
*7	7	1 03 Portable Media Security		30		Residual Ri
		6 04 Mobile Device Security		48	•	low
		05 Wireless Security		41		Modera
;	Assessment #5	06 Configuration Management		42	- F	Very Hig
et .	9	2 C8 Network Pretection		40	•	North VeyLov
	Questions	2 09 Transmission Protection		42		
_		16 Business Continuity & Disaster Recovery		42	- F	
- 1	Assessment Name 1	18 Physical & Environmental Security		41		
	and a second sec	19 Data Rostection & Release				

Dashboards, Home

- 1. After authenticating through the <u>MyCSF Portal</u>, click on **'Analytics'** in the top Menu bar.
- 2. Once pressed, choose the option of **Dashboards** to be taken to the 'Home'.

15.1.2. Admin

Under the **'Admin'** tab, you can view each Assessment's <u>Administrative and Scoping</u> inputs under this subscription. Click on each function at the top of the page to access one.

- Admin This option allows you to review the <u>Pre-Assessment</u> information such as, <u>Organization</u> <u>Information</u>, <u>Assessment Options</u>, <u>Factors</u>, <u>Systems</u>, and <u>Facilites</u>.
 - Select an Assessment Choose one of your Assessments under this subscription in the dropdown.
 - <u>Administrative Details</u> View your 'Organization Information' and 'Assessment Options' inputs.
 - <u>Factors</u> View your 'General', 'Organizational', 'Regulatory', 'Geographical', and 'Systematic' inputs.
 - Systems View your 'System Name' and 'Values' inputs.
 - Facilities View your 'Facility Name' and 'Values' inputs.



- 1. After authenticating through the <u>MyCSF Portal</u>, click on 'Analytics' in the top Menu bar.
- 2. Once pressed, choose the option of **Dashboards**.
- 3. Press the module named 'Admin' in the left Nav bar.

15.1.2.1. Administrative

View your **Organization Information** and **Assessment Options** inputs. This is the information you entered in your Assessment under the **Administrative & Scoping** section of **'MyCSF'**.

My CSF.	Administrative Details Factors System Fac	ilities
Select an Assessment: MyCSF 2.0 Demo	Administrative Details (MyCSF 2.0 Demo)	
🕮 🥄		Organization Information
- x		Contact Information
9	2 Contact Name:	John Doe
	Contact Title:	Analyst
1	Contact Email:	JohnDoeiHHITRUST.com
APs	Contact Phone (1):	123-454-7890
~	Contact Phone (2):	
<u> </u>		Organization Profile
T	Name of the Organization:	ABC Factory
iters	Location(s) of the Organization:	AZU
a .	Primary Mailing Address:	A8Cfactory@A8Cfactory.com
leset	Organization Summary:	We provide goods and services around the world.
	Number of Employees:	50
		Environment

Administrative Details

- 1. After authenticating through the MyCSF Portal, click on 'Analytics' in the top Menu bar.
- 2. Once pressed, choose the option of **Dashboards**.
- 3. Press the module named 'Admin' in the left Nav bar.
- 4. You will be automatically taken to the 'Administrative Details' on the top of the page.

15.1.2.2. Factors

View your <u>Factor</u> inputs. This is the information you entered in your Assessment under the <u>Administrative</u> <u>& Scoping</u> section of '**MyCSF**'.

MyCSF.	Administr	ative Details <u>Factors</u> System F	acilities	
Home Select an Assessment:	Factors (M	yCSF 2.0)		
۰ 🏷 🧶	Factor Category	3 Factor Type	Description	
	2 General	Organization Type	Payer, Senice Provider (Non-II)	
		Entity Type	Coursed Entity	
00 T	Organizational	Applicable to all Organizations	Applicable to all Organizations	
riters C Reset		Number of Records that are currently held.	Less than 10 Million Records	
	Regulatory	Regulatory Fectors	Subject to FTC Red Plags Rule	
	Geographical	Geographic Factors	State	
Pessey		Fac	tors	raus Oinahad 31 columns Assessmentheadartsanshi

- 1. After authenticating through the MyCSF Portal, click on 'Analytics' in the top Menu bar.
- 2. Once pressed, choose the option of **Dashboards**.
- 3. Press the module named 'Admin' in the left Nav bar.
- 4. Next, click on 'Factors' on the top portion of the page.

15.1.2.3. Systems

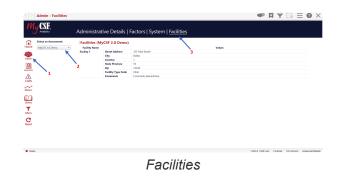
View your <u>System</u> inputs. This is the information you entered in your Assessment under the <u>Administrative</u> <u>& Scoping</u> section of '**MyCSF**'.



- 1. After authenticating through the <u>MyCSF Portal</u>, click on 'Analytics' in the top Menu bar.
- 2. Once pressed, choose the option of **Dashboards**.
- 3. Press the module named 'Admin' in the left Nav bar.
- 4. Next, click on 'Systems' on the top portion of the page.

15.1.2.4. Facilities

View your **Facility** inputs. This is the information you entered in your Assessment under the **Administrative & Scoping** section of **'MyCSF'**.



- 1. After authenticating through the <u>MyCSF Portal</u>, click on 'Analytics' in the top Menu bar.
- 2. Once pressed, choose the option of **Dashboards**.
- 3. Press the module named 'Admin' in the left Nav bar.
- 4. Next, click on 'Facilites' on the top portion of the page.

15.1.3. Assessments

Here in the **'Assessments'** tab, view statistics about each **'Assessment Statement'** you have entered, and the relevant actions during **'Completing an Assessment'** you may or may have not placed alongside it. Review your **'Assessments'**, **'Compliance'**, **'Residual Risk'**, **'Compliance & Procedures'**, and **'Documents & Other'**.

- **Assessments** Find all the information you have partnered with your statements when you 'Completed your Assessments'.
 - **Assessments** View your Assessment Result in detail and view the maturity scores by Statements in each of your domains.
 - **Compliance** View your Control Information in tandem with your CSF compliance levels.
 - Residual Risk View the risk you carry in each Assessment by domain as well as Compliance per CSF Statement.
 - Compliance & Procedures View your Illustrative Procedures for each of your Domains and the values used to assess them.
 - **Documents & Other** View the the Documents that have been uploaded and to which statements they have been applied to within your Assessment.



Assessments

- 1. After authenticating through the <u>MyCSF Portal</u>, click on **'Analytics'** in the top Menu bar.
- 2. Once pressed, choose the option of **Dashboards**.
- 3. Press the module named 'Assessments' in the left Nav bar.

15.1.3.1. Assessments

Check out each Assessment under your subscription with all of the data applicable to your Assessments under the categories 'High Level', 'Responses', 'Results', 'Comparisons', 'Diary', 'Users', 'Sources'.

- **Assessments** View your Assessment Result in detail and view the maturity scores by Statements in each of your domains.
 - **High Level** Review each domains **'Avg Maturity Scores'** with **'Response Status'** and **'Gap Rating**'.
 - Status Look at all of the responses held in your Assessment by 'Status Filter'.
 - **Results** Find all of the values placed of each completed Statement.
 - Comparisons Compare any one of your Assessments side by side referencing each of their maturity scores by domain name.
 - **Diary** Glance through any of the available dialogue created between your Assessor and that respective user for any Statement.
 - **Users** Discover any user who has been **'Assigned a Statement'** and track their progress for that task.
 - Sources View each of the 'Authoritative Sources' within the 'Scope of your Assessment'.



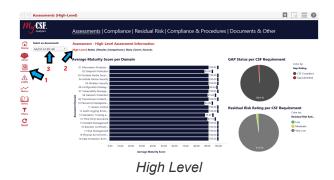
Assessments

- 1. After authenticating through the <u>MyCSF Portal</u>, click on 'Analytics' in the top Menu bar.
- 2. Once pressed, choose the option of **Dashboards**.
- 3. Press the module named 'Assessments' in the left Nav bar.
- 4. Click on the 'Assessments' category at the top of the page.

15.1.3.1.1. High Level

View your chosen Assessment at the highest 'Avg Maturity Level' available, accompanied by two interactive charts relating to your Assessment's 'Status Filters' and 'GAP Status' for your Statements.

- **Assessments** View your Assessment Result in detail and view the maturity scores by Statements in each of your domains.
 - **High Level** Review each domains 'Avg Maturity Scores' with 'Response Status' and 'Gap Rating'.



- 1. After authenticating through the <u>MyCSF Portal</u>, click on 'Analytics' in the top Menu bar.
- 2. Once pressed, choose the option of **Dashboards**.
- 3. Press the module named 'Assessments' in the left Nav bar.
- 4. Click on the 'Assessments' category at the top of the page.
- 5. Now choose '**High Level**' in the header just below the categories.

15.1.3.1.2. Status

View your chosen Assessment by 'Status' to further clarify how fast your Assessment is moving in either the 'Self-Assessment', 'Validated Assessment' or 'Targeted Assessment Process'.

- **Assessments** View your Assessment Result in detail and view the maturity scores by Statements in each of your domains.
 - Status Look at all of the responses held in your Assessment by 'Status Filter'.



- 1. After authenticating through the <u>MyCSF Portal</u>, click on 'Analytics' in the top Menu bar.
- 2. Once pressed, choose the option of **Dashboards**.
- 3. Press the module named 'Assessments' in the left Nav bar.
- 4. Click on the 'Assessments' category at the top of the page.
- 5. Now choose 'Status' in the header just below the categories.

15.1.3.1.3. Results

View your chosen Assessment by 'Results' along with 'Response Status', 'Implementation Level', and 'Applicability'.

- **Assessments** View your Assessment Result in detail and view the maturity scores by Statements in each of your domains.
 - **Results** Find all of the values placed of each completed Statement.



- 1. After authenticating through the MyCSF Portal, click on 'Analytics' in the top Menu bar.
- 2. Once pressed, choose the option of **Dashboards**.
- 3. Press the module named 'Assessments' in the left Nav bar.
- 4. Click on the 'Assessments' category at the top of the page.
- 5. Now choose '**Results'** in the header just below the categories.

15.1.3.1.4. Comparisons

Compare your Assessments and create your own observations between maturity scores and on where your security stands per Domain, or Statement.

- **Assessments** View your Assessment Result in detail and view the maturity scores by Statements in each of your domains.
 - Comparisons Compare any one of your Assessments side by side referencing each of their maturity scores by domain name.

Analytica	Assessments Compli	ance Residual Risk Compliance	& Proce	dures [Documen	ts & Oth	er	
Select your Assessmential:	Assessment - Comparison							
Sales Demo 0.02.92 Sales Demo 0.02.92 Sales Demo 0.2.92 Small Accessment 0.0.30 Dex 1.02.41 Text 2018028 (D: 112) Text 2018028 (D: 114)			ent Name (ID)					
Test Norse (ID: 27) TESTIR (ID: 52)	2				Small Assesse	neet dD: 31)		
1 (10, 10) (10, 10)	2 Assessment Drenain	Requirement Statement	Palicy	Process	Implemented	Measured	Managed	Maturity Score
1	01 Information Protection Program	The individual responsible for information security in the organization is qualified for the role.	50.00	25.00	50.00	25.00	50.00	41.0
	nent (Ro	The organization ensures local responsibilities for the protection of assets and for carrying out specific	53.00	25.00	50.00	25.00	50.00	42.0
	rtState	The organization has a formal information protection program based on an accepted inductry framework that.	52.00	25.00	50.00	25.00	50.00	43.0
	03 Portable Meeks Security	Media is labeled, encrypted, and handled according to its classification.	75.00	75.00	75.00	75.00	75.00	75.0
	Redn - R	The organization, based on the data classification level, registers media (including laptops) prior to use, places	100.00	100.00	100.00	25.00	50.00	83.7
	0 Of Configuration Management	Annual compliance reviews are conducted by security audit individuals using manual or automated tools; if	25.00	75.00	50.00	50.00	50.00	52.0
	07 Yulserability Masagement	Applications developed by the organization are based on secure coding guidelines to prevent common	58.00	25.00	50.00	25.00	50.00	41.0
		6	columns					

- 1. After authenticating through the <u>MyCSF Portal</u>, click on 'Analytics' in the top Menu bar.
- 2. Once pressed, choose the option of **Dashboards**.
- 3. Press the module named 'Assessments' in the left Nav bar.
- 4. Click on the 'Assessments' category at the top of the page.
- 5. Now choose '**Comparisons'** in the header just below the categories.

15.1.3.1.5. Diary

Review your '**Diary Entries**' and what you and your Assessor have conversed about regarding any Statement that you can your Assessor have spoken about. This is a useful feature for record keeping all on your '**Diary'** function.

- **Assessments** View your Assessment Result in detail and view the maturity scores by Statements in each of your domains.
 - **Diary** Glance through any of the available dialogue created between your Assessor and that respective user for any Statement.



- 1. After authenticating through the MyCSF Portal, click on 'Analytics' in the top Menu bar.
- 2. Once pressed, choose the option of **Dashboards**.
- 3. Press the module named 'Assessments' in the left Nav bar.
- 4. Click on the 'Assessments' category at the top of the page.
- 5. Now choose 'Diary' in the header just below the categories.

15.1.3.1.6. Users

View all of the users that been '**Assigned a Statement**' and take a look if a user has completed or has not started the Statements assigned to him/her.

- Assessments View your Assessment Result in detail and view the maturity scores by Statements in each of your domains.
 - Users Discover any user who has been 'Assigned a Statement' and track their progress for that task.



- 1. After authenticating through the <u>MyCSF Portal</u>, click on 'Analytics' in the top Menu bar.
- 2. Once pressed, choose the option of **Dashboards**.
- 3. Press the module named 'Assessments' in the left Nav bar.
- 4. Click on the 'Assessments' category at the top of the page.
- 5. Now choose 'Users' in the header just below the categories.

15.1.3.1.7. Sources

View the Authoritative Sources to any one of your Assessments and browse through the page to find those that match any of your Statements.

- **Assessments** View your Assessment Result in detail and view the maturity scores by Statements in each of your domains.
 - Sources View each of the 'Authoritative Sources' within the 'Scope of your Assessment'.



- 1. After authenticating through the <u>MyCSF Portal</u>, click on 'Analytics' in the top Menu bar.
- 2. Once pressed, choose the option of **Dashboards**.
- 3. Press the module named 'Assessments' in the left Nav bar.
- 4. Click on the 'Assessments' category at the top of the page.
- 5. Now choose 'Sources' in the header just below the categories.

15.1.3.2. Compliance

Under the **'Controls'** category, find all of your domains maturity scores by **'CSF Compliance'**, **'CSF Baseline'**, and **'CSF Results'**.

- **Controls** Find all of your data sorted by control level and sifted down to individual Statements.
 - **High Level** View your maturity scores by domain level as well as well as each of their compliance levels.
 - **CSF Compliance** Manipulate the bar graph provided and glance at your positions you face concerning your Statements **'CSF Compliance Status'**.
 - **CSF Baseline** Search any details on your Statements catered by any baseline filter you like.
 - CSF Results Review all of the 'Values' you have provided and reference any material concerning your Statements 'CSF Baseline'.



- 1. After authenticating through the MyCSF Portal, click on 'Analytics' in the top Menu bar.
- 2. Once pressed, choose the option of **Dashboards**.
- 3. Press the module named 'Assessments' in the left Nav bar.
- 4. Click on the 'Controls' category at the top of the page.

15.1.3.2.1. High Level

View your chosen Assessment at the highest **'CSF Compliance per Domain'** available, partnered with **'Maturity Rating per Domain'** for your Statements.

- **Compliance** Find all of your data sorted by control level and sifted down to individual Statements.
 - **High Level** Review charts and alter sections of it for **'CSF Compliance per Domain'** and **'Maturity Rating per Domain'**.



- 1. After authenticating through the <u>MyCSF Portal</u>, click on 'Analytics' in the top Menu bar.
- 2. Once pressed, choose the option of **Dashboards**.
- 3. Press the module named 'Assessments' in the left Nav bar.
- 4. Click on the '**Compliance**' category at the top of the page.
- 5. Now choose '**High Level**' in the header just below the categories.

15.1.3.2.2. CSF Compliance

View your chosen Assessment by 'CSF Compliance' rate and compare them to those that are 'Fully Compliant', 'Partially Compliant', or 'Not Compliant' Statements.

- Compliance Find all of your data sorted by control level and sifted down to individual Statements.
 - **CSF Compliance** Manipulate the bar graph provided and glance at your positions you face concerning your Statements **CSF Compliance Status**.



CSF Compliance

- 1. After authenticating through the MyCSF Portal, click on 'Analytics' in the top Menu bar.
- 2. Once pressed, choose the option of **Dashboards**.
- 3. Press the module named 'Assessments' in the left Nav bar.
- 4. Click on the '**Conmpliance**' category at the top of the page.
- 5. Now choose 'CSF Compliance' in the header just below the categories.

15.1.3.2.3. CSF Baseline

View the 'CSF Baseline' function with all of your 'Maturity Scores' and each of your 'PRISMA Values' as well in the next column over.

- **Compliance** Find all of your data sorted by control level and sifted down to individual Statements.
 - CSF Baseline Search any details on your Statements catered by any baseline filter you like.

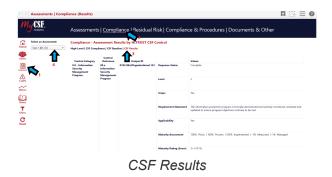


- 1. After authenticating through the MyCSF Portal, click on 'Analytics' in the top Menu bar.
- 2. Once pressed, choose the option of **Dashboards**.
- 3. Press the module named 'Assessments' in the left Nav bar.
- 4. Click on the 'Compliance' category at the top of the page.
- 5. Now choose 'CSF Baseline' in the header just below the categories.

15.1.3.2.4. CSF Results

View the '**Results**' on each of your '**Control Categories**' down to the '**Unique ID**' of the Assessment at hand.

- **Compliance** Find all of your data sorted by control level and sifted down to individual Statements.
 - **CSF Results** Review all of the **'Values'** you have provided and reference any material concerning your Statements **CSF Baseline**.

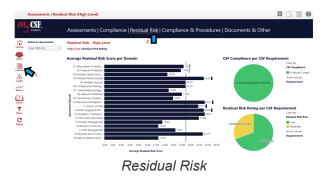


- 1. After authenticating through the MyCSF Portal, click on 'Analytics' in the top Menu bar.
- 2. Once pressed, choose the option of **Dashboards**.
- 3. Press the module named 'Assessments' in the left Nav bar.
- 4. Click on the '**Compliance**' category at the top of the page.
- 5. Now choose 'CSF Results' in the header just below the categories.

15.1.3.3. Residual Risk

The '**Residual Risk'** you carry will be nested here and will carry statistics and charts that mark your vulnerability by '**Residual Risk Score'**, '**CSF Compliance**' and '**Residual Risk Rating**'.

- **'Residual Risk'** Investigate the areas of your Assessment that may or may not require immediate attention in the **'Scope of your Assessment'** and mark your judgments accordingly.
 - **High Level** Review all of the Compliance results by domain and your risk scores from any control level.
 - 'Residual Risk Rating' Spot each Statement in your Assessment and study the 'Residual Risk Rating' that join them.

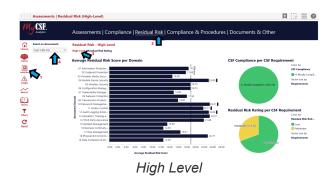


- 1. After authenticating through the MyCSF Portal, click on 'Analytics' in the top Menu bar.
- 2. Once pressed, choose the option of **Dashboards**.
- 3. Press the module named 'Assessments' in the left Nav bar.
- 4. Click on the 'Residual Risk' category at the top of the page.

15.1.3.3.1. High Level

This option allows us to view the **'Table of Domains'** and the **'Residual Risk Ratings'** that each carries for Statements **'Completed in your Assessment'**.

- **Residual Risk** Investigate the areas of your Assessment that may or may not require immediate attention in the 'Scope of your Assessment' and mark your judgments accordingly.
 - **High Level** Review all of the Compliance results by domain and the risk scores for any control level.



- 1. After authenticating through the <u>MyCSF Portal</u>, click on 'Analytics' in the top Menu bar.
- 2. Once pressed, choose the option of **Dashboards**.
- 3. Press the module named 'Assessments' in the left Nav bar.
- 4. Click on the 'Residual Risk' category at the top of the page.
- 5. Now choose 'High Level' in the header just below the categories.

15.1.3.3.2. Residual Risk Rating

Study each Statement in/out of your 'Scope' to find the risk you carry per Statement if it is 'Applicable'.

- **Residual Risk** Investigate the areas of your Assessment that may or may not require immediate attention in the '**Scope of your Assessment**' and mark your judgments accordingly.
 - 'Residual Risk Rating' Spot each Statement in your Assessment and study the 'Residual Risk Rating' that join them.

My CSF.	Assessmen	ts Complian	ce <u>Res</u>	idual Risk Com	bliance 8	& Procedures	Documen	ts & Othei		
Select an Assessment: MyCSF 2.0 (D: 35)	Residual Risk - High-Level Residual	Rating per CSF Re Rick Rating	quireme	11 2						
⊑. ⊔ 4		•		71.4 %				0.6 N		Color by: Response Statu
	0 % 10 %	20'%	20 %	40 % 50		60 % 70 %	80 %	90'N	100 %	Low Noderate
	Assessment Domain	Residual Risk Rating	Level	BaselineUniqueld	In Scope		RespirementSta	innest		Applicable
nia M	01 Information Protection Program	Lew	2	01111.05e2Organizational.5	Yes	The CISD of the covered or cybersecurity program an organizations board of di	d material cybersecur	ty risks at least area.	ally to the	Yes
				0121.05a2Organizational.12	Tes	The organizations inform the risk assessment proce effectiveness and updates	ss, are formally appea			n., Yes
3				0122.05e2Organizational.3	Yes	The individual responsible the role.	for information secu	ity in the organization	on is qualified	fYes
set				0123.05a2Organizational.4	Yes	Security contacts are form ence or business unit.	ally appointed in writ	ing for each major o	organizational	Yes
	07 Valnerability Management	Low	1	0706.10b1System.12	Yes	Applications developed b to prevent common value			ding guideline	s Yes
	11 Access Control	Moderate	1	1116.01j1Organizational.14	Yes	Strong authentication me privileged access) and CH intelevented for all enter	AP (for encryption of	credentials for clake	o methods) an	Yes

Residual Risk Rating

- 1. After authenticating through the MyCSF Portal, click on 'Analytics' in the top Menu bar.
- 2. Once pressed, choose the option of **Dashboards**.
- 3. Press the module named 'Assessments' in the left Nav bar.
- 4. Click on the '**Requirements'** category at the top of the page.
- 5. Now choose 'Residual Risk Rating' in the header just below the categories.

15.1.3.4. Compliance & Procedures

View all of your **'Policies & Procedures'** for every **'Related HITRUST Control'** in the CSF Library, that is used a s a guide for your Assessor.

- **Policies & Procedures** Glimpse at the relationship between how your Assessor organization establishes criteria for each Statement being assessed.
 - **Illustrative Procedures** Analyze all of the '**Requirement Statements**' and each '**Value**' that it holds on how your Assessor will set each of your five maturity values.
 - **CSF Implementation** Review all of the **'Requirement Statements'** and each **'Value'** that corresponds with one another.



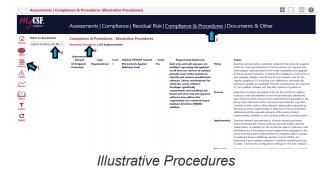
Illustrative Procedures

- 1. After authenticating through the MyCSF Portal, click on 'Analytics' in the top Menu bar.
- 2. Once pressed, choose the option of **Dashboards**.
- 3. Press the module named 'Assessments' in the left Nav bar.
- 4. Click on the 'Policies & Procedures' category at the top of the page.

15.1.3.4.1. Illustrative Procedures

View how your Assessor grades and establishes protocol when granting compliance levels for each maturity value at your organization by '**Requirement Statement**'.

- **Policies & Procedures** Glimpse at the relationship between how your Assessor organization establishes criteria for each Statement being assessed.
 - Illustrative Procedures Analyze all of the 'Requirement Statements' and each 'Value' that it holds on how your Assessor will set each of your five maturity values.



- 1. After authenticating through the MyCSF Portal, click on 'Analytics' in the top Menu bar.
- 2. Once pressed, choose the option of **Dashboards**.
- 3. Press the module named 'Assessments' in the left Nav bar.
- 4. Click on the 'Policies & Procedures' category at the top of the page.
- 5. Now choose 'Illustrative Procedures' in the header just below the categories.

15.1.3.4.2. CSF Implementation

Here you will find the 'CSF Implementation' process for each of your 'Requirement Statements'.

- **Policies & Procedures** Glimpse at the relationship between how your Assessor organization establishes criteria for each Statement being assessed.
 - **CSF Implementation** Review all of the '**Requirement Statements**' and each '**Value**' that corresponds with one another.



CSF Implementation

- 1. After authenticating through the <u>MyCSF Portal</u>, click on 'Analytics' in the top Menu bar.
- 2. Once pressed, choose the option of **Dashboards**.
- 3. Press the module named 'Assessments' in the left Nav bar.
- 4. Click on the 'Policies & Procedures' category at the top of the page.
- 5. Now choose 'CSF Implementation' in the header just below the categories.

15.1.3.5. Documents & Other

View all of the '**Requirements**' that your chosen Assessment is mandated to undergo, including, relevant '**Controls**' and '**Authoritative Sources**' for it.

- Requirements Inspect each of the required materials in any assessment ranging from the 'Controls' applicable in the 'Scope of your Assessment' and the 'Related Documents' for each of your Statements.
 - **Potential Requirements** Find any information coupled with your Assessment in the data provided for **'Statements**' and **'Authoritative Sources'**.
 - **Related Documents** Your Related Documents that have been attached to one of your **'Statements'** in an Assessment will populate here.



Documents & Other

- 1. After authenticating through the MyCSF Portal, click on 'Analytics' in the top Menu bar.
- 2. Once pressed, choose the option of **Dashboards**.
- 3. Press the module named 'Assessments' in the left Nav bar.
- 4. Click on the '**Requirements'** category at the top of the page.

15.1.3.5.1. Related Documents

View any of the **'Related Documents'** under your subscription that has a document attatched to any of your **'Statements'**.

- Requirements Inspect each of the required materials in any assessment ranging from the 'Controls' applicable in the 'Scope of your Assessment' and the 'Related Documents' for each of your Statements.
 - **Related Documents** Your Related Documents that have been attached to one of your **'Statements'** in an Assessment will populate here.

ocedures <u>Documents & Other</u>	
tion Attachment User Name	Date Wadated
betaceri@hitust.com	6/12/2018 10:32:18 AM
seture/@hitrut.com	6/12/2018 10:33:04 AM
bistuser@phitrust.com	6/12/2016 2:17:52 PM
	tolase6@Hautcon

Related Documents

- 1. After authenticating through the MyCSF Portal, click on 'Analytics' in the top Menu bar.
- 2. Once pressed, choose the option of **Dashboards**.
- 3. Press the module named 'Assessments' in the left Nav bar.
- 4. Click on the '**Requirments'** category at the top of the page.
- 5. Now choose 'Related Documents' in the header just below the categories.

15.1.3.5.2. All Potential Requirements

Find your '**Potential Requirements**' to the current state of your Assessment including '**Statements**; and Authoritative Sources'**.

- Requirements Inspect each of the required materials in any assessment ranging from the 'Controls' applicable in the 'Scope of your Assessment' and the 'Related Documents' for each of your Statements.
 - **Potential Requirements** Find any information coupled with your Assessment in the data provided for **'Statements**' and Authoritative Sources'**.



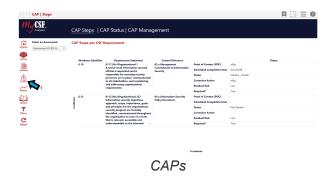
All Potential Requirments

- 1. After authenticating through the MyCSF Portal, click on 'Analytics' in the top Menu bar.
- 2. Once pressed, choose the option of **Dashboards**.
- 3. Press the module named 'Assessments' in the left Nav bar.
- 4. Click on the '**Requirements'** category at the top of the page.
- 5. Now choose 'All Potential Requirements' in the header just below the categories.

15.1.4. CAPs

The CAPs function is prepared by your Assessor Organization and the Assessor as applicable, and will also serve to describe a **'Corrective Action Plan (CAP)'**. These measurements describe the plan to correct deficiencies identified during the Assessment for validation or certification.

- **CAPs** Find all of the deficiencies you have made in your Assessment and review the CAPs placed by your users within this category and the statuses coupled for each Statement.
 - CAP Steps Find the Information related to your CAP steps entered back under <u>Adding</u> <u>Corrective Action Plans</u>.
 - **CAP Status** Here you will find the whereabouts on where your CAPs stand as well as insightful charts that label your GAPs and CSF Compliant status.
 - **CAP Management** This data is pertinent to your Statements that can be salvaged and have missed the CSF compliant status by a narrow margin.



- 1. After authenticating through the MyCSF Portal, click on 'Analytics' in the top Menu bar.
- 2. Once pressed, choose the option of **Dashboards**.
- 3. Press the module named 'CAPs' in the left Nav bar.

If you are completing a Self-Assessment, you will not have the option to review your CAPs in the Dashboards module.

15.1.4.1. CAP Steps

This section allows you to see all of the information placed when entering 'Adding a Corrective Action Plan', including 'Milestones', 'Status', 'Residual Risk', and 'Points of Contact (POC)'.

- **CAPs** Find all of the deficiencies you have made in your Assessment and review the CAPs placed by your users within this category and the statuses coupled for each Statement.
 - CAP Steps Find the Information related to your CAP steps entered back under <u>Adding</u> <u>Corrective Action Plans</u>.



- 1. After authenticating through the MyCSF Portal, click on 'Analytics' in the top Menu bar.
- 2. Once pressed, choose the option of **Dashboards**.
- 3. Press the module named CAPs in the left Nav bar.
- 4. Click on the 'CAP Steps' category at the top of the page.

15.1.4.2. CAP Status

Here you will find the whereabouts on where your CAPs stand as well as insightful charts that label your **'GAP Identified'** and **'CSF Compliant'** status.

- **CAPs** Find all of the deficiencies you have made in your Assessment and review the CAPs placed by your users within this category and the statuses coupled for each Statement.
- **CAP Status** Here you will find the whereabouts on where your CAPs stand as well as insightful charts that label your GAPs and CSF Compliant status.



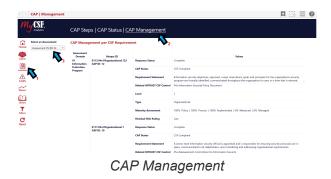


- 1. After authenticating through the <u>MyCSF Portal</u>, click on 'Analytics' in the top Menu bar.
- 2. Once pressed, choose the option of **Dashboards**.
- 3. Press the module named 'CAPs' in the left Nav bar.
- 4. Click on the 'CAP Status' category at the top of the page.

15.1.4.3. CAP Management

View all of the statuses of each Statement that have been issued a **'CAP Management'** and the maturity scoring from these Statements.

- **CAPs** Find all of the deficiencies you have made in your Assessment and review the CAPs placed by your users within this category and the statuses coupled for each Statement.
 - **CAP Management** This data is pertinent to your Statements that can be salvaged and have missed the CSF compliant status by a narrow margin.



- 1. After authenticating through the <u>MyCSF Portal</u>, click on 'Analytics' in the top Menu bar.
- 2. Once pressed, choose the option of **Dashboards**.
- 3. Press the module named **CAPs** in the left Nav bar.
- 4. Click on the 'CAP Management' category at the top of the page.

15.1.5. Metrics

The 'Metrics' section compiles industry data that is associated to your organization and reflects averages, standards, and patterns, to their security testing. Users can make quick comparisons on where their organization stands along with any discernment made on behalf of your organization from your 'Benchmarking' and 'Scorecard' evidence.

- **Metrics** The '**Metrics**' section compiles industry data that is associated to your organization and reflects averages, standards, and patterns, to their security testing.
 - Scorecards Our Scorecards section contains valuable information comparing your average maturity scores to an Authoritative body.
 - Benchmarking This option enables a user to search through data that has been collected for relevant Validated Assessments to allow our users to do a quick comparison against their industry standards.
 - Benchmarking This option enables a user to search through data that has been collected for relevant Validated Assessments to allow our users to do a quick comparison against their industry standards
 - **Statistics** Compare the top 10th or bottom 90th percentile of any one of your Assessments as well as the Avg Maturity Averages for each of your domains.



Metrics

- 1. After authenticating through the <u>MyCSF Portal</u>, click on **'Analytics'** in the top Menu bar.
- 2. Once pressed, choose the option of **Dashboards**.
- 3. Press the module named 'Metrics' in the left Nav bar.

15.1.5.1. Scorecards

Determine how your Statement results comply with your average maturity scores to any of the sections of our more popular standardizing bodies. Review your outcomes and compare it to one of the **'Authoritative Source Sections'** given to discover how secure the environment is.

- **Metrics** The '**Metrics**' section compiles industry data that is associated to your organization and reflects averages, standards, and patterns, to their security testing.
 - Scorecards Our Scorecards section contains valuable information comparing your average maturity scores to an Authoritative body.



- 1. After authenticating through the MyCSF Portal, click on 'Analytics' in the top Menu bar.
- 2. Once pressed, choose the option of **Dashboards**.
- 3. Press the module named 'Metrics' in the left Nav bar.
- 4. Click on the 'Scorecards' option on the left side of the page.

15.1.5.2. Benchmarking

This option enables a user to search through data that has been collected for relevant Validated Assessments to allow our users to do a quick comparison check against their industry standards.

- **Metrics** The '**Metrics**' section compiles industry data that is associated to your organization and reflects averages, standards, and patterns, to their security testing.
 - Benchmarking This option enables a user to search through data that has been collected for relevant Validated Assessments to allow our users to do a quick comparison against their industry standards.
 - **Benchmarking** Review each domains Avg Maturity Scores and find the averages between two or more Assessments and the industry Benchmark.
 - **Statistics** Compare the top 10th or bottom 90th percentile of any one of your Assessments as well as the Avg Maturity Averages for each of your domains.



Benchmarking

- 1. After authenticating through the MyCSF Portal, click on 'Analytics' in the top Menu bar.
- 2. Once pressed, choose the option of **Dashboards**.
- 3. Press the module named 'Metrics' in the left Nav bar.
- 4. Click on the 'Benchmarking' option on the rights side of the page.

15.1.5.2.1. Benchmarking

Review each domains Avg Maturity Scores and find the averages between two or more Assessments and the industry Benchmark.

- **Benchmarking** This option enables a user to search through data that has been collected for relevant Validated Assessments to allow our users to do a quick comparison against their industry standards.
 - **Benchmarking** Review each domains Avg Maturity Scores and find the averages between two or more Assessments and the industry Benchmark.



- 1. After authenticating through the MyCSF Portal, click on 'Analytics' in the top Menu bar.
- 2. Once pressed, choose the option of **Dashboards**.
- 3. Press the module named 'Benchmarking' in the left Nav bar.
- 4. Click on the 'Benchmarking' option on the left side of the page.

15.1.5.2.2. Statistics

Compare the top 10th or bottom 90th percentile of any one of your Assessments as well as the Avg Maturity Averages for each of your domains.

- **Benchmarking** This option enables a user to search through data that has been collected for relevant Validated Assessments to allow our users to do a quick comparison against their industry standards.
 - **Statistics** Compare the top 10th or bottom 90th percentile of any one of your Assessments as well as the Avg Maturity Averages for each of your domains.

My CSF.	Be	enchmarking Statistics					
Select an Assessment:	~)'	Benchmarking: Avg Maturity Score					
The Type to much in fig.	7 3	Assessment Domain - RequirementStatement (Assessment	My Scenes	Benchmark	% Difference	P10 (10th Percentile)	PS0 (S0th Percentile)
05/07/18 Test		01 Information Protection Program	73		4%	34	94
DS/OR/2018 QA Test Assessment F1		02 Endpoint Protection	60	75	-8%	75	25
Assessment #2 Assessment #5		03 Portable Meeka Security	78	75	-3 %	75	75
Assessment PS Assessment PE	- s	04 Mobile Device Security	75	75	0%	75	75
Select an Organization Ty	- 1	05 Wireless Security	55	63	-12.%	28	25
Select an Organization T		06 Coefiguration Management	80	π	4%	75	94
UNID & salars Health Information Exchange		07 Vulnerability Management			0%	50	75
Heath anomation Ochange Mospital / Inputient Paoling	41	08 Network Protection	75	78	8.16	75	25
alos Presider Pion (1)	1	09 Transmission Protection	π	75	3 %	75	75
r ▼₁	1	10 Password Management	80	75	6%	75	75
4		11 Access Centrel	76	69	10 %	38	94
	1	12 Audit Logging & Monitoring	75		12.%	34	94
n	3	18 Education, Training and Awareness	78		9 %	23	94
1	1	14 Third Party Assurance	73	67	10 %	30	94
et	d d	15 Incident Management	75	64	9%	34	75
		16 Business Continuity & Disaster Recovery	77	75	8 %	25	25
		17 Risk Management	75	68	11 %	34	94
		10 Physical & Environmental Security	78	75	4%	75	75
		19 Data Protection & Privacy	78	75	4%	75	75



- 1. After authenticating through the MyCSF Portal, click on 'Analytics' in the top Menu bar.
- 2. Once pressed, choose the option of **Dashboards**.
- 3. Press the module named 'Benchmarking' in the left Nav bar.
- 4. Click on the '**Statistics**' option on the left side of the page.

15.1.6. Library

Use the 'Library' to find all information associated with it, including a complete overview of the 'Authoritative Sources', 'Control Categories', and 'Assessment Domains'.

- Library The Library module is the gateway to entering the 'MyCSF' Library to review the most current up to date version of MyCSF.
 - **CSF Library** The Library module is the gateway to entering the MyCSF Library and all of the CSF **'Control Categories**' down to its **'Values'**.
 - **Authoritative Sources** This section of the Library gives you the opportunity to read all of the **'Authoritative Sources'** in the MyCSF Library down to **'Authoritative Source Sections'**.



- 1. After authenticating through the MyCSF Portal, click on 'Analytics' in the top Menu bar.
- 2. Once pressed, choose the option of **Dashboards**.
- 3. Press the module named 'Library' in the left Nav bar.

15.1.6.1. CSF Library

The 'CSF Library' function will have facts related to the Control Categories and its respective subsections.

- Library The Library module is the gateway to entering the 'MyCSF Library' to review the most current up to date version of MyCSF.
 - **CSF Library** The Library module is the gateway to entering the MyCSF Library and all of the CSF **'Control Categories**' down to its **'Values'**.



- 1. After authenticating through the <u>MyCSF Portal</u>, click on 'Analytics' in the top Menu bar.
- 2. Once pressed, choose the option of **Dashboards**.
- 3. Press the module named 'Library' in the left Nav bar.
- 4. Click on the 'CSF Library' category at the top of the page.

15.1.6.2. Authoritative Sources

Here in **'Authoritative Sources'**, find the entire listing of any governance and regulatory bodies that could be included in your Assessment and each of the sections per Source.

- Library The Library module is the gateway to entering the 'MyCSF' Library to review the most current up to date version of MyCSF.
 - **Authoritative Sources** This section of the Library gives you the opportunity to read all of the **'Authoritative Sources'** in the MyCSF Library down to **'Authoritative Source Sections'**.



Authoritative Sources

- 1. After authenticating through the MyCSF Portal, click on 'Analytics' in the top Menu bar.
- 2. Once pressed, choose the option of **Dashboards**.
- 3. Press the module named 'Library' in the left Nav bar.
- 4. Click on the 'Authoritative Sources' category at the top of the page.

15.1.7. Filters

Use the Filters module to narrow down a search on specific Statements you may be looking for and the Assessments they may lie in. This includes filters such as **Not Applicable**, **In Scope**, **Required for CSF Certification**, **Maturity Rating**, and **Gap Rating**.

- **Filters** Filter through your assessment by Subscriber Name, Not Applicable, In Scope, Assessment Domain to narrow down a specific answer you are looking for.
 - Subscriber Name Click on a checkbox to narrow down your search for one of your subscribers.
 - **Not Applicable** Click on either No, Yes, or both to find the Domains that were mentioned as Not Applicable.
 - **In Scope** Click on either In Scope, Not In Scope, or both check boxes if you want to only view the controls that were applicable in your Assessment.
 - Required for CSF Certification Click on either False, True, or both to find the Domains that are Required for CSF Certification.
 - Required for CSF Privacy Click on the False checkbox if you do not want to include the CSF Privacy Domain in your search.
 - Assessment Domain Click on one of your Domains to view only the Statements from those Assessments pertaining to the Domains Selected.
 - **Requirement Statement** Search for any individual Requirement Statements in your Assessments by typing in the Description of the Statement in the search field.
 - **Maturity Rating** Search and find Statements for any Maturity Rating values ranging from 1- to 5+ in any of your Assessments.
 - GAP Rating Click both CSF Compliant or GAP Identified to produce Domains that contain these options in your search.
 - **Residual Risk Rating** Find the risk rating each Assessment carries corresponding to the results from their Assessments.
 - User Name Find Statements that any one of your users under this subscription have answered including those users assigned to Statements





- 2. Once pressed, choose the option of **Dashboards**.
- 3. Press the module named 'Filters' in the left Nav bar.

15.1.8. Reset

Click on this button to refresh the page and restore any settings you have made in the filters and any modifications you have made in the Dashboards feature.

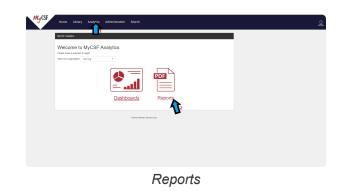
• **Reset** – This function allows you to reset all of the filters you have applied and any changes you have made while maneuvering through your charts.



- 1. After authenticating through the <u>MyCSF Portal</u>, click on 'Analytics' in the top Menu bar.
- 2. Once pressed, choose the option of **Dashboards**.
- 3. Press the module named 'Reset' in the left Nav bar.

15.2. Reports

Find your Internal and External Reports housed under the '**Reports**' section of the '**Analytics**' portion of '**MyCSF**'.



- 1. After authenticating through the <u>MyCSF Portal</u>, click on 'Analytics' in the top Menu bar.
- 2. Once pressed, choose the option of 'Reports'

15.2.1. External Reports

These reports are available for subscribers to view their MyCSF Scoping Information as well as Documents, CAPs entered, Maturity Scores, and the state of your Assessment in the '**QA Progress Report**'.

Home Ukrany Analytics Administration Search
MyCSF Analylica > Gaperts
MyCSF Reports
Administrative Details and Factors Report 😭 Content information input nits the Manimuma (Data) and Factors of the HTRUST CMF Assessment.
Assessment Report 🛐
Assessment with HTRUST CSF Implementation Report of Contains the reground the HTRUST CSF Assessment segments on the HTRUST CSF Level implementations.
Assessor Report 12 Contains the reporters and assessor comments of the HTTI/JST CSP Assessment categorized by the nimiteen domains.
Data/baards Report 😭 Consoland Impair of the most popular Databasek hand within NyCSF
Hustative Procedures Report 😭 Contains a triling of the perimet Hustathe Procedures included in a HTTRUST CDP Assessment.
Related Documenta Report 😭 Contains a dynamic, two way brankstver of an Assessment's uplicated occument and the HTRUST CSF Requirements to which they map.
CAP Report 🟠 Contens a consistent review of the Connectine Action Plans(CAPs) entered for a particular HTTUST OBP Assessment.
Read Times Gap List Report 😭 Contains a caloring of the Requestment Statements of the WTKoST CSF Assessment that even identified as being a Gap.
CSF Library 10 At the contents of the HTSUST CSF uniform.

- 1. After authenticating through the MyCSF Portal, click on 'Analytics' in the top Menu bar.
- 2. Once pressed, choose the option of 'Reports'

15.2.1.1. Administrative Details and Factors Report

Contains information input into the "Administrative Details and Factors" of the HITRUST CSF Assessment.

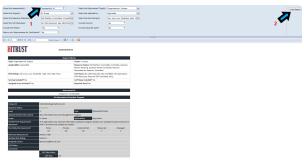


Administrative Details and Factors Report

- 1. After authenticating through the 'MyCSF Portal', click on 'Analytics' in the top Menu bar.
- 2. Once pressed, choose the option of 'Reports'
- 3. Select 'Administrative Details and Factors Report' from the list of MyCSF Reports'

15.2.1.2. Assessment Report

Contains the responses of the HITRUST CSF Assessment categorizes by the nineteen domains. This is separate from the purchasable Self-Assessment report.

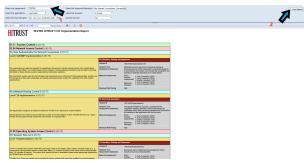


Assessment Report

- 1. After authenticating through the 'MyCSF Portal', click on 'Analytics' in the top Menu bar.
- 2. Once pressed, choose the option of 'Reports'
- 3. Select 'Assessment Report' from the list of MyCSF Reports'

15.2.1.3. Assessment with HITRUST CSF Implementation Report

Contains the responses of the HITRUST CSF Assessment categorized by the nineteen domains. This is separate from the purchasable Self-Assessment report.

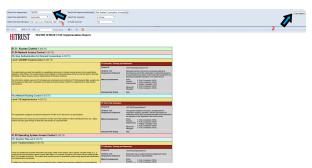


Assessment with HITRUST CSF Implementation Report

- 1. After authenticating through the 'MyCSF Portal', click on 'Analytics' in the top Menu bar.
- 2. Once pressed, choose the option of 'Reports'
- 3. Select 'Assessment with HITRUST CSF Implementation Report' from the list of MyCSF Reports'.

15.2.1.4. Assessor Report

Contains the responses and assessor comments of the HITRUST CSF Assessment categorized by the nineteen domains.

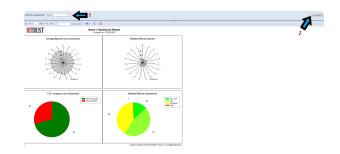


Assessment with HITRUST CSF Implementation Report

- 1. After authenticating through the 'MyCSF Portal', click on 'Analytics' in the top Menu bar.
- 2. Once pressed, choose the option of 'Reports'
- 3. Select 'Assessor Report' from the list of MyCSF Reports'.

15.2.1.5. Dashboards Report

Consolidated template of the most popular Dashboards found within the MyCSF.



Dashboard Report

- 1. After authenticating through the 'MyCSF Portal', click on 'Analytics' in the top Menu bar.
- 2. Once pressed, choose the option of 'Reports'
- 3. Select 'Dashboards Report' from the list of MyCSF Reports'.

15.2.1.6. Illustrative Procedures Report

Contains a listing of the pertinent Illustrative Procedures included in a HITRUST CSF Assessment.



Illustrative Procedures Report

- 1. After authenticating through the 'MyCSF Portal', click on 'Analytics' in the top Menu bar.
- 2. Once pressed, choose the option of 'Reports'
- 3. Select 'Illustrative Procedures Report' from the list of MyCSF Reports'.

15.2.1.7. Related Documents Report

Contains a dynamic, two-way breakdown of an Assessment's uploaded documents and the HITRUST CSF Requirements to which they map.



Related Documents Report

- 1. After authenticating through the 'MyCSF Portal', click on 'Analytics' in the top Menu bar.
- 2. Once pressed, choose the option of 'Reports'
- 3. Select 'Related Documents Report' from the list of MyCSF Reports'.

15.2.1.8. CAP Report

Contains a consolidated review of the Corrective Action Plans (CAPs) entered for a particular HITRUST CSF Assessment.

Select Your	Assessment(s) (HoCSF 2.6	. 4	1					
HITE	TZIST	Find Next	શે કે 🛛					
mir	(051		MyC8F 2.0					
	Wedness	HTMLTT CTF Carbon		Consider Adver	-			
-			CodeCOTCS Conjustics	Careciles Adams			-	
24.10	enormalion program based on an anoighed individy framework itual is environed and satisfied as seeded.	Of a Information Security Interception Information			Associate	NUCESHIE		
34.39	The experiention has a thermal information protection program based on an accepted producity framework fluct is increased and springer on tendent	64 a Internation Samulty Elanaperanti Program	100000 100000		CSF Set.	her Sarker	Undersite	**
24.28	The organization has a famout internation production program based on an anoghed exclusivy framework that is strategied and under its strategied.	OL a Information Descrip Management Program			CDF 3wh Administration	No. 20400	Materiale	-
14.27	The experience of the short and internation protection program learned on an accepted inducing transvolt that is increased and springer on become	01 a Information Security Management Program			CSF 54K	Northware	Motorale	No
2438		OL a Information Descrip Management/Program			CIP Int. Administration	No. Started	Unitrate	No.
	Internation ansatz in placebase, approach and prompter to the operations as an annually program are formed voted bac, querowards and through out the signification in annual and an annual promotion of the signification of the theory of the signification is annual to an annual promotion of the theory of the signification of the particle and requirements and other particle and the signification of the	Nig Soaret			CSY 545 Announce		wu ngh	
	The information protection program is formally documented and address resolutions, encircular updated to result program of the document program of the document program	01 a Information Security Management Program			05f 5et-	NOTSTATE	West Line	**
		OL a Information Descrip Management Program			CIP Int. Addressed	for Sares	Weg Law	No.
	The information protection program is formally documented and antiany mentioned, environment updated in measure program of the document of the met	01 a Information Security Management Program			CSF Set- Admostrate	NUCERNIE	Web Law	-
				C	CAF	2	R	ep

- 1. After authenticating through the 'MyCSF Portal', click on 'Analytics' in the top Menu bar.
- 2. Once pressed, choose the option of 'Reports'
- 3. Select 'CAP Report' from the list of MyCSF Reports'.

15.2.1.9. Real Time Gap List Report

Contains a catalog of the Requirement Statements of the HITRUST CSF Assessment that were identified as being a GAP.



Real Time Gap List Report

- 1. After authenticating through the 'MyCSF Portal', click on 'Analytics' in the top Menu bar.
- 2. Once pressed, choose the option of 'Reports'
- 3. Select 'Real Time GAP List Report' from the list of MyCSF Reports'.

15.2.1.10. CSF Library

All of the contents of the HITRUST CSF unfiltered.



- 1. After authenticating through the 'MyCSF Portal', click on 'Analytics' in the top Menu bar.
- 2. Once pressed, choose the option of 'Reports'
- 3. Select 'CSF Library' from the list of MyCSF Reports'.

15.2.1.11. QA Progress Report

Summarizes the status of a validated assessment only.



QA Progress Report

- 1. After authenticating through the 'MyCSF Portal', click on 'Analytics' in the top Menu bar.
- 2. Once pressed, choose the option of 'Reports'
- 3. Select 'QA Progress Report' from the list of MyCSF Reports'.

15.3. Application Bar

This tool wwill be useful asset in retaining information while navigating the Dashboards section of MyCSF including Bookmarking,



- 1. After authenticating through the <u>MyCSF Portal</u>, click on 'Analytics' in the top Menu bar.
- 2. Once pressed, choose the option of **Dashboards**.
- 3. Find the 'Four Option Icons' at the top-right of the page.

15.3.1. Bookmarks

Stop at any area of the dashboards by bookmarking your spot to start back at the exact URL including any modifications you have been making while examining your data on the Dashboards whenever you sign in.

Assessments	Avg Maturity Score per Domain				GAP Status	Apply special Resonance
Assessment #1 (ID: 95)	Assessment Domain - Requirement/Datement (Assess Assessment F1 (0): 95)	Maharity Score	Benchmark	Ven Ortalia	3	Con toosnan LML
5	#1 Information Protection Program					Trute loosnas
Questions	2 11 Periodic Helio Security		71			Polici Internet
	Assessment #2 (02.97)					
Assessment #2 (ID: 97)	11 Information Protection Program	74				Save as proate boots
24	82 Endpoint Protection		25			Totels
Questions	Toter 2010025 82: 1121					Deves
	21 Information Protection Program	75				
Test 2018025 (ID: 112)	82 Endpoint Protection	15	25			
233	83 Portable Media Security	8	25			r .
Questions	84 Mobile Device Security	28	75			
-	2 If Wreles Security	71			Residual Risk Rating	
Test 20180628 (ID: 114)	Di Configuration Management	75	n		Residual Risk Rating	cator by
233	87 Yulnerability Management	75				Residual Ki
Questions	80 Network Protection	8	73			• 144
	29 Transmission Pretection	75	25			O Moderat
	C. 2 10 Password Management	75	21			
	11 Access Cantral	25			25.2 %	
	12 Audit Logging & Manitoring	75				
	13 Education, Training and Awareneze	75				101 N
	14 Third Party Assessment	75				DOT N
	15 Incident Management	21				
	16 Business Continuity & Disaster Recovery	25	25	•		
	17 Rak Manapament	75	44	•		
	18 Physical & Environmental Security	75	75			

- 1. After authenticating through the <u>MyCSF Portal</u>, click on 'Analytics' in the top Menu bar.
- 2. Once pressed, choose the option of **Dashboards**.
- 3. Press the 'Banner' in the top right corner of the screen with the 'Star' in the center of it.

15.3.2. Details-on-Demand

Find extended information about any action in the Dashboards to quick information about that particular option you have pressed on any Dashboards section such as, **'Home'**, **'Assessments'**, **'Library'** etc.



- 1. After authenticating through the MyCSF Portal, click on 'Analytics' in the top Menu bar.
- 2. Once pressed, choose the option of **Dashboards**.
- 3. Press anything to modify in the **Dashboards**.
- 4. Look to the top-right of the screen and press the 'Dashed Square' of the 'Application Bar'.

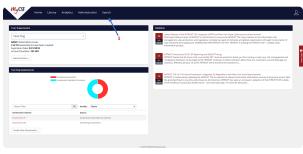
15.3.3. Menu

Export tables in the form of PDF or Excel spreadsheets to transmit any data from your Dashboards for presentation or emailing your colleagues for Powerpoint or other presentations.



- 1. After authenticating through the <u>MyCSF Portal</u>, click on **'Analytics'** in the top Menu bar.
- 2. Once pressed, choose the option of **Dashboards**.
- Look to the top-right of the screen and press the 'Three Horizontal Lines' icon of the 'Application Bar' to export your data.





Search

Ny USP.											
loome to the MyCSF Search!	Assessme	ent Data									
ease use the filters below to arch for your assessment data:	Unk	Assessment	Association Type	Assessment Option Type	Assessment	Assessment Requirement	Applicable	InScope	RequiredFor CSFCertifics	RequiredFor CSIPrivacy	Assessment
Filter Panel Reset	20/52/54	05,07/18 Text	Validated Assessment	CSF Security Assessment	Draft Report Complete	Assessor QA Response	Yes	No	True	False	16 Business Continuity & .
stassment Name:	23/33/22	05/07/18 Test	Validated Assessment	CSP Security Assessment	Draft Report Complete	Assessor QA Response	Yes	No	True	False	01 Information .
igne to search in list Q	23/53/44	05/07/18 Test	Validated Assessment	CSF Security Assessment	Draft Report Complete	Assessor QA Response	Yes	No	True	False	06 Configuration
05/91/35 Test 05/95/00/18-0A Test	20/53/42	05/07/18 Test	Validated Assessment	CSF Security Assessment	Draft Report Complete	Assessor QA Response	Yes	No	True	False	09 Transmission
Romonment #1 Nonconnent #2 Romonment #5	23/53/23	05/07/18 Test	Validated Assessment	CSF Security Assessment	Draft Report Complete	Assessor QA Response	No	No	True	False	01 Information
Accessment PG	20/02/02	05/07/18 Test	Validated Assessment	CSF Security Assessment	Draft Report Complete	Amenor QA Response	Yes	No	True	False	19 Data Protection & .
omain Name:	23/53/65	05/07/18 Test	Validated Assessment	CSF Security Assessment	Draft Report Complete	Assessor QA Response	Yes	No	True	False	07 Vulnerability -
All 13 ratues	23/53/55	05/07/18 Test	Validated Assessment	CSF Security Assessment	Draft Report Complete	Submitted	Yei	Yes	True	False	17 Risk Management
02 Endpoint Protection 03 Particle Media Texanity 04 Mobile Device Security	22/52/55	05/07/18 Test	Validated Assessment	CSF Security Assessment	Draft Report Complete	Submitted	Yes	Yes	Trae	False	17 Risk Management
04 Motive Denois Security 05 Winders Tenanty 06 Configuration Managem.	23/53/55	05/07/18 Teut	Validated Assessment	CSF Security Assessment	Draft Report Complete	Submitted	Yes	Yes	True	False	17 Risk Menagement
equirement Statement:	23/33/33	05/07/18 Test	Validated Assessment	CSF Security Assessment	Draft Report Complete	Submitted	Yes	Yes	True	False	17 Bak Management
ppe to search in fact Q.	22/32/32	05/07/18 Test	Validated Assessment	CSF Security Assessment	Draft Report Complete	Submitted	Yesi	Yes	True	False	17 Rok Masagement
k senior-level information s	20/53/02	05/07/18 Test	Validated Assessment	CSF Security Assessment	Draft Report Complete	Assessor QA Response	Yes	No	Trae	False	02 Endpoint Protection
Access granted to external p											