MyCleanPOS

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DCCS Australia

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1. MyCleanPOS

INTRODUCTION

MyCleanPOS is an Australian designed and written POS (point of Sale) system for the Dry Cleaning Industry.

MyCleanPOS is designed to run on Windows 10, IOS, Android and uses a Software as a Service credit card subscription model.

EASY TO USE

Fast entry is critical, communication from the customer to the Drycleaner is tracked on an item by item basis, detailing garment requirements from spots, to repairs.

CUSTOMISE

Customise your **MyCleanPOS** system with your own logo, colours and background image.

MyCleanPOS auto resizes based on the device you are using – Devices Laptop, Tablet, Phone, or PC.

Orders can be taken on your mobile phone, you can sort orders via your phone also.

PAYMENTS / ACCOUNTING

MyCleanPOS integrates with **DCCS Mydrycleaning** Web app (Pickup/delivery) NAB Transact payment systems, Xero accounting systems.

EMAIL/SMS

MyCleanPOS can produce itemised tickets and send them to the customers via SMS or email.

The garment tags can be either printed or pre-printed paper tags, heat seal barcodes or RFID tags.

TRACKING

MyCleanPOS allows you to track each item marked into the store at every stage of the process.

MyCleanPOS keeps track of each item and its location allowing you to know where that last piece is at any time. Mark In, Spotting, Pressing, Assembly, Bagging, Conveyor

ACCOUNTABILITY / PRODUCTIVITY

MyCleanPOS will know which piece a staff member has spotted or pressed, who did the quality control, who put it away and who issued it back to the customer.

You will know how many touch points each person has had each hour/day enabling real live feedback to

the plant manager.

CONVEYORS
MyCleanPOS works with **Metalprogetti** assembly, storage, 24hour, Dispatch conveyors as well as **White** or **Hiemac** storage, 24hour door conveyor systems.

ASSEMBLY
MyCleanPOS has its own computer assisted sorting and makes finalising orders easy.

MyCleanPOS will also work with **Metalprogetti** Assembly and bagger

REPORTING
MyCleanPOS allows reports to be sent out owners/managers automatically (end of day takings, sales for this week – compared to this time last year)

API
MyCleanPos has been built using API which allows data to be shared and integrated with 3rd party programs like **XERO**, CRM, Web site, and, mobile applications

1.1. MyCleanPOS Training Videos

1.1.1. MyCleanPOS General Overview

Click on the link below to see the tutorial video

h2.Click here —> MyCleanPOS General Overview

1.1.2. Setting up your New Store and Stations

Click on the link below to see the tutorial video

Setting up New Stores and Stations

1.1.3. Setting up Employees, Customers and Preferences

Click on the link below to see the tutorial video

Click here —> Setting Up Employees, Preferences

1.1.4. Setting up Colours, Fabrics, Discounts, Service, and Other Properties

Click on the link below to see the tutorial video

Click here —> Setting Colours, Fabrics, Discounts, Services and Other Properties

1.1.5. Setting up Products, Services and Price Lists

Click on the link below to see the tutorial video

Setting up Products, Services and Price Lists

1.1.6. Order Processing/Ticket Writing

Click on the link below to see the tutorial video

Click here —> Order Processing/Ticket Writing

1.1.7. Customer Order Pickup and Payment

Click on the link below to see the tutorial video

Click here —> Order Pickup and Payment

1.1.8. Running a Customer Transaction Report

Click on the link Below to see the tutorial video

Running a Customer Transaction Report

1.1.9. Dashboard, Reporting, and, Productivity Tools

Click on the link below to see the tutorial video

Dashboard Reporting and Productivity Tools

1.1.10. Running the Posting Report

Click on the link below to see the tutorial video

Running the Posting Report

1.1.11. Completing End of Day Processes

Click on the link below to see the tutorial video

Completing End of Day Processes

1.1.12. Setting up your Payment Terminal

Click on the link below to see the tutorial video

Setting up your Payment Terminal

1.1.13. Setting up your Printers

Click on the link below to see the tutorial video

Setting up your Printers

1.1.14. Setting up your Conveyors

Click on the link below to see the tutorial video

Setting up your Conveyor

1.1.15. Setting up a Charge/Accounts Receivable Customer

Click on the link below to see the tutorial video

Setting up a Charge/Accounts Receivable Customer

1.2. Settings

To setup the system you need to go to the Settings button (top right) and follow these steps

1. **My Details** + add/confirm authentication process

2. **Preferences** + add logo, location details, themes and colours

3. **Customers** + customers and customer details

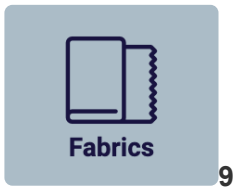
4. Stores + add a Store (ABC Dry Cleaners, You can add more stores etc)

5. Employee + add an employee (manager, counter person)

6. Services + Add your Services (Eg. Dry Cleaning, Wash and Fold, Leather Cleaning, Repairs etc)

7. Products + add products (pants, blouse, jacket, jumper, tie, shorts etc)

8. Colours + add colours (red, blue, green, black, white etc)



9. Fabrics + add fabrics (silk, linen, rayon, polyester etc)

10. Properties + properties (types of services.wash, fold etc)

11. Other Properties + adding (sizes, brands etc)

12. Pricelist + add a pricelist add the products, colours, fabrics and prices

13. Printing (setup your ticket Printer, Your tag printer and your report printer)

14. Drawer Variation (reasons for taking money out or adding money into your cash drawer)

15.Account Payment Type (types of payments you accept – Cash, eftpos, Visa, Amex, Diners, Bartercard, Afterpay etc)

1.2.1. Setup MyCleanPOS

**

Setup **MyCleanPOS** in 15 simple steps

To setup **MyCleanPOS** you need to go to the Settings button (top right) and follow these steps

1. **My Details** + add/confirm authentication process

2. **Preferences** + add logo, location details, themes and colours

3. **Customers** + customers and customer details

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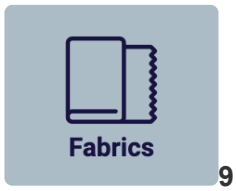
8. Colours + add colours (red, blue, green, black, white etc)



9. Fabrics + add fabrics (silk, linen, rayon, polyester etc)

10. Properties + properties (types of services.wash, fold etc)

11. Other Properties + adding (sizes, brands etc)

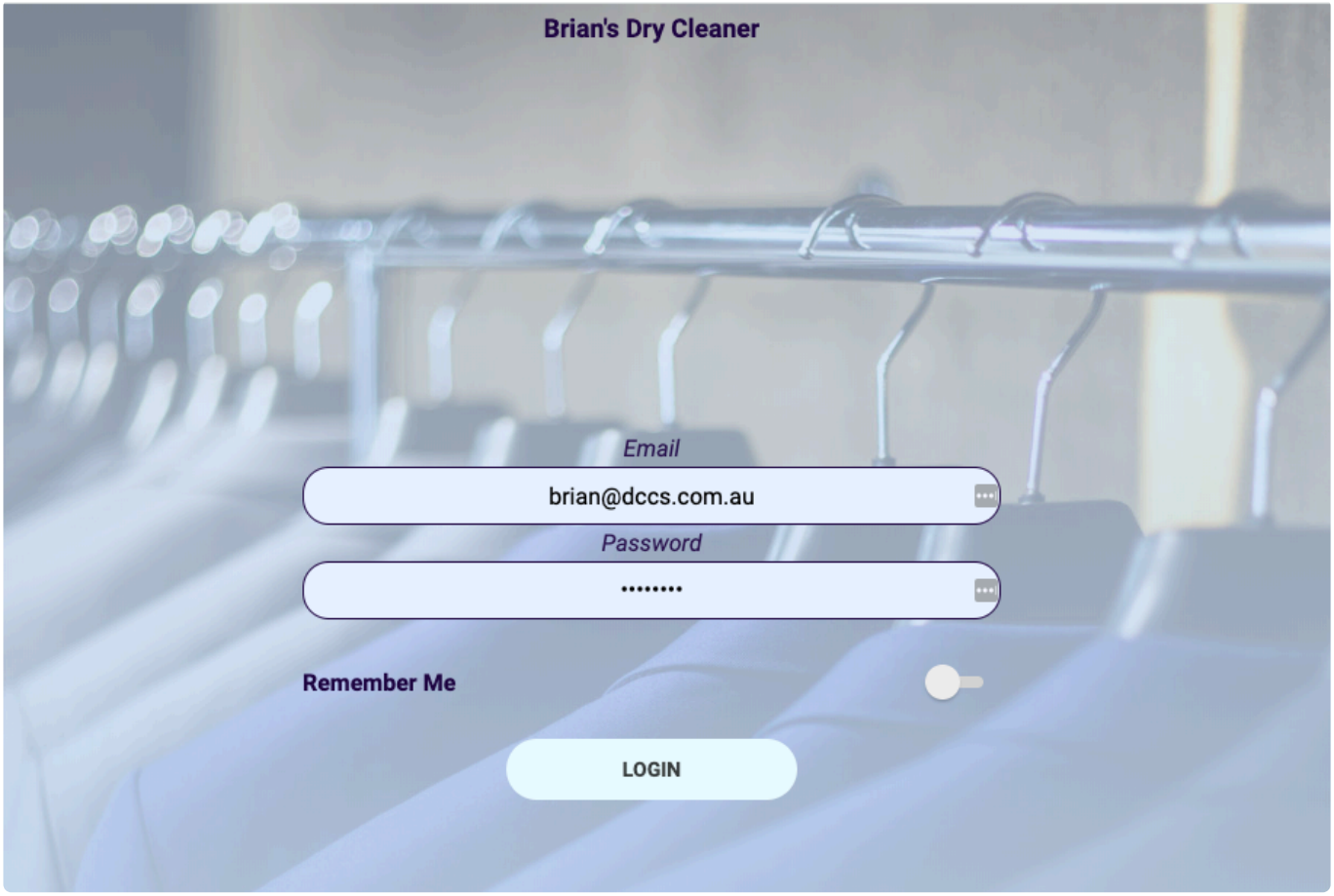
12. Price list + add a price list add the products, colours, fabrics and prices

13. Printing (setup your ticket Printer, Your tag printer and your report printer)

14. Drawer Variation (reasons for taking money out or adding money into your cash drawer)

15. Account Payment Type (types of payments you accept – Cash, eftpos, Visa, Amex, Diners, Bartercard, Afterpay etc)

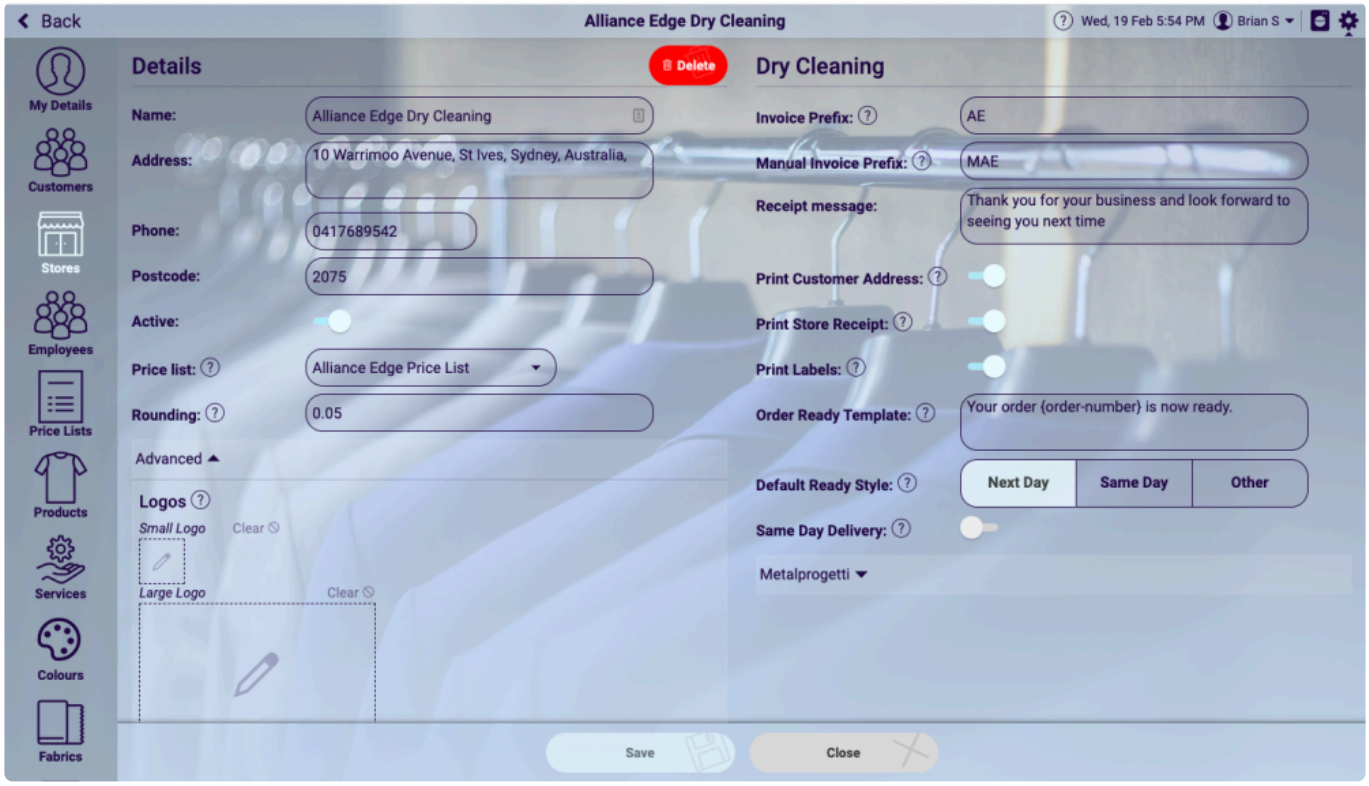
Now Login to **MyCleanPOS** as shown below



Once you have logged in, in order to start **MyCleanPOS** you should first goto the settings button

Select **Stores** and **add a store**

You can load the logo for the store from the **advanced options** area

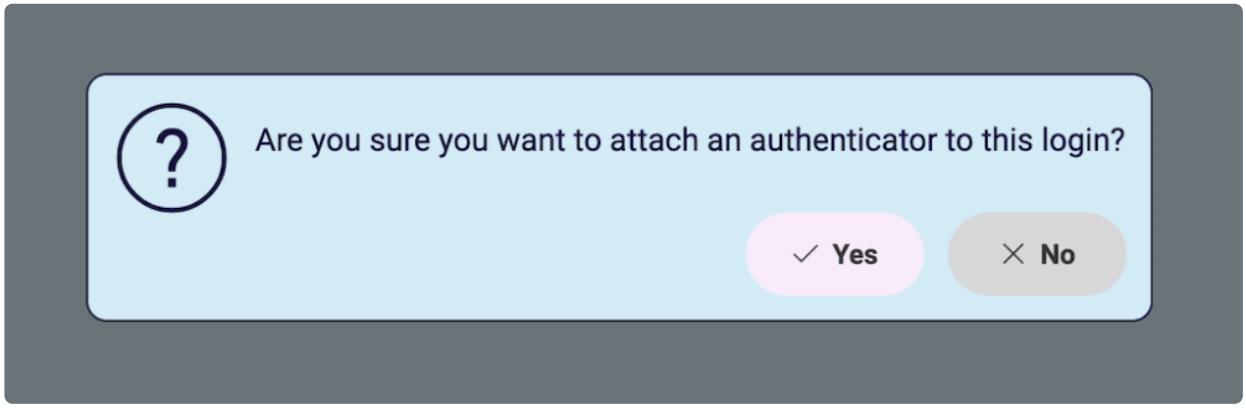


You can add Stations and Locations in this area – by clicking on the **+ Station**

1.2.2. My Details

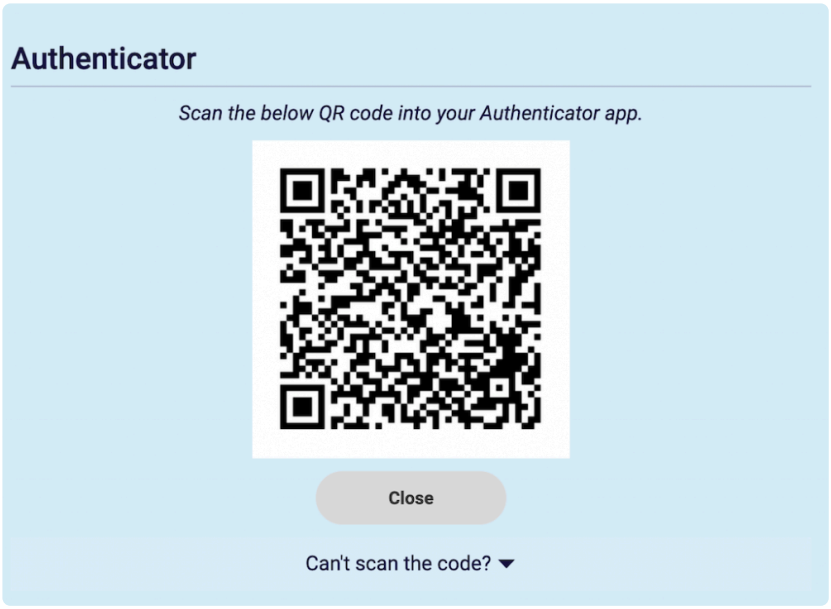
This is where you can add an authenticator to MyCleanPOS

MyCleanPOS will confirm you wish to authenticate the transaction as shown below

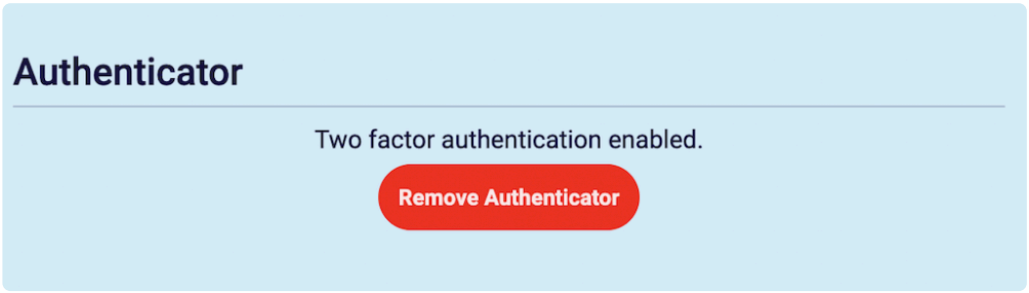


2 factor authentication utilising Google Authenticator which will ask for an authentication number when you login to the system using a URL

MyCleanPOS will present you with an authentication or QR code you need to scan into your phone, and will then generate an authentication number



When the authentication number is entered the authentication process will be complete as shown in the confirmation message below.



Authentication provides an additional layer of security when using MyCleanPOS. Not only do you need a username and password – with this option you require a registered Authentication number to login which changes every 60 seconds.

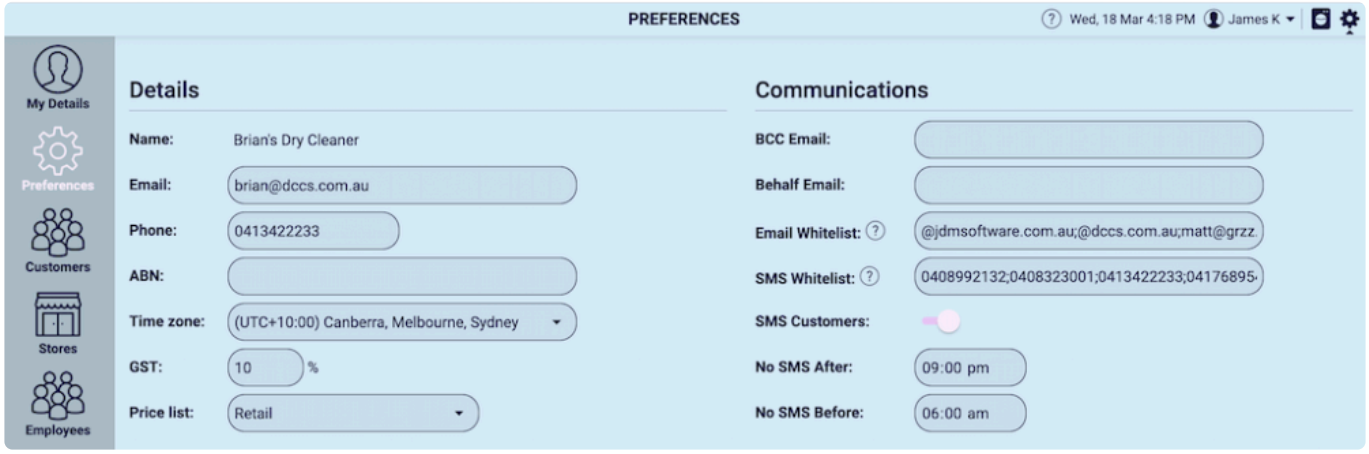
This is the same Authenticator app that you need to use Xero 2 factor authentication.

1.2.3. Preferences

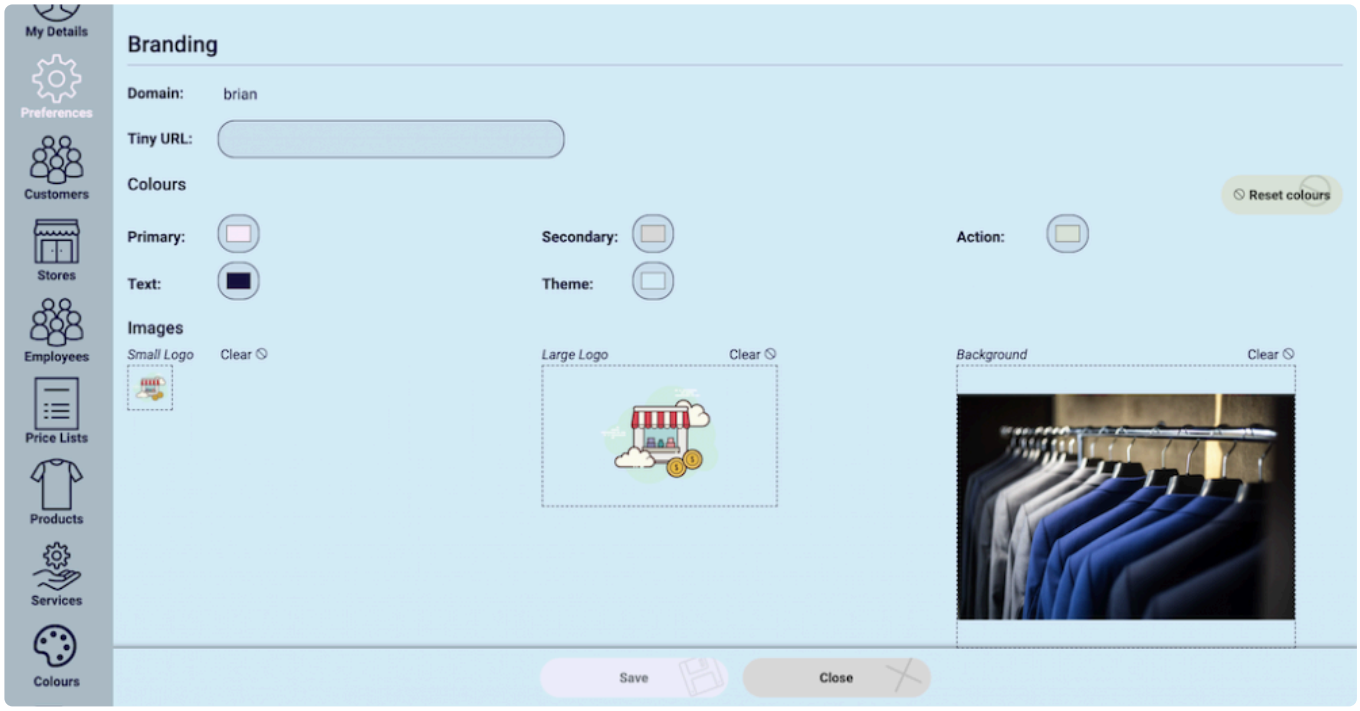
MyCleanPOS provides the ability for business to customise the ‘look and feel’ of the system so as specific colours, themes, logo’s, background can be added or deleted.

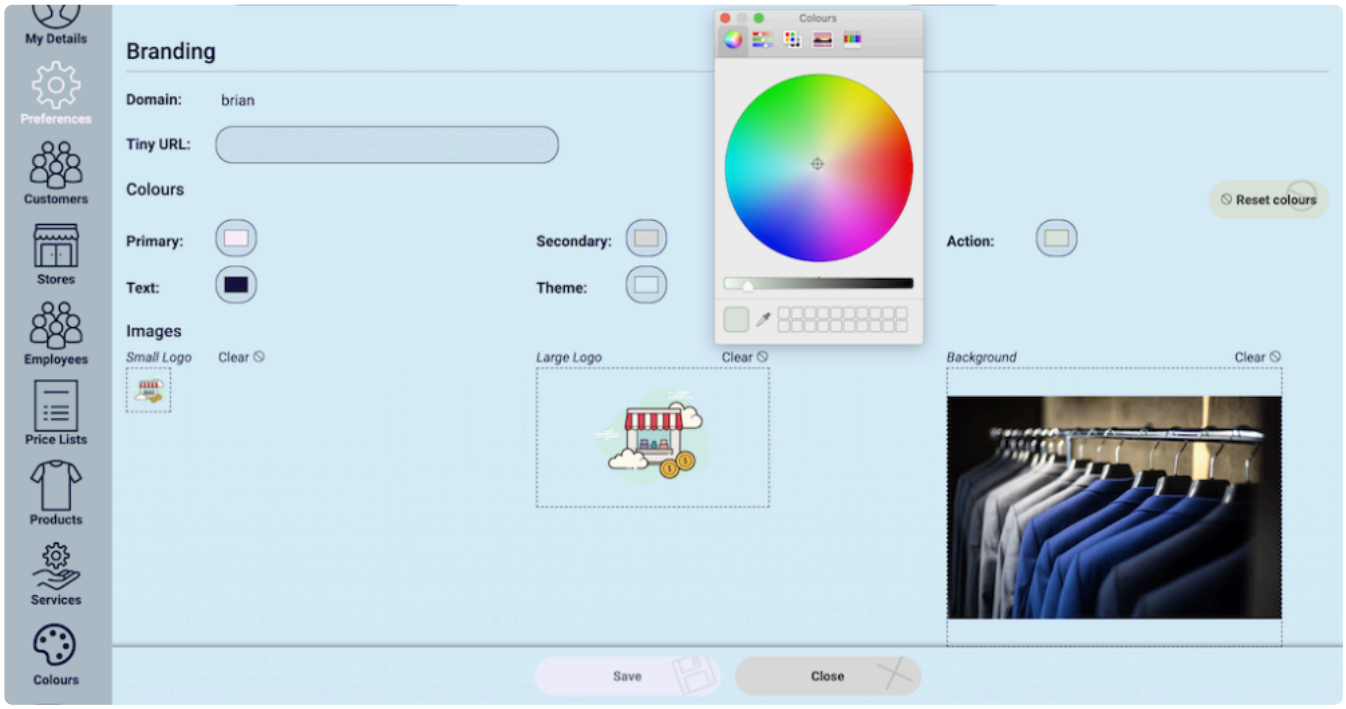
If the business has multiple locations, with different location/company names, company logo’s, website addresses, background colours and themes, and Price Lists, MyCleanPOS will provide individual location and marketing branding needs.

In the screen shot below contact details and communication preferences can be set up



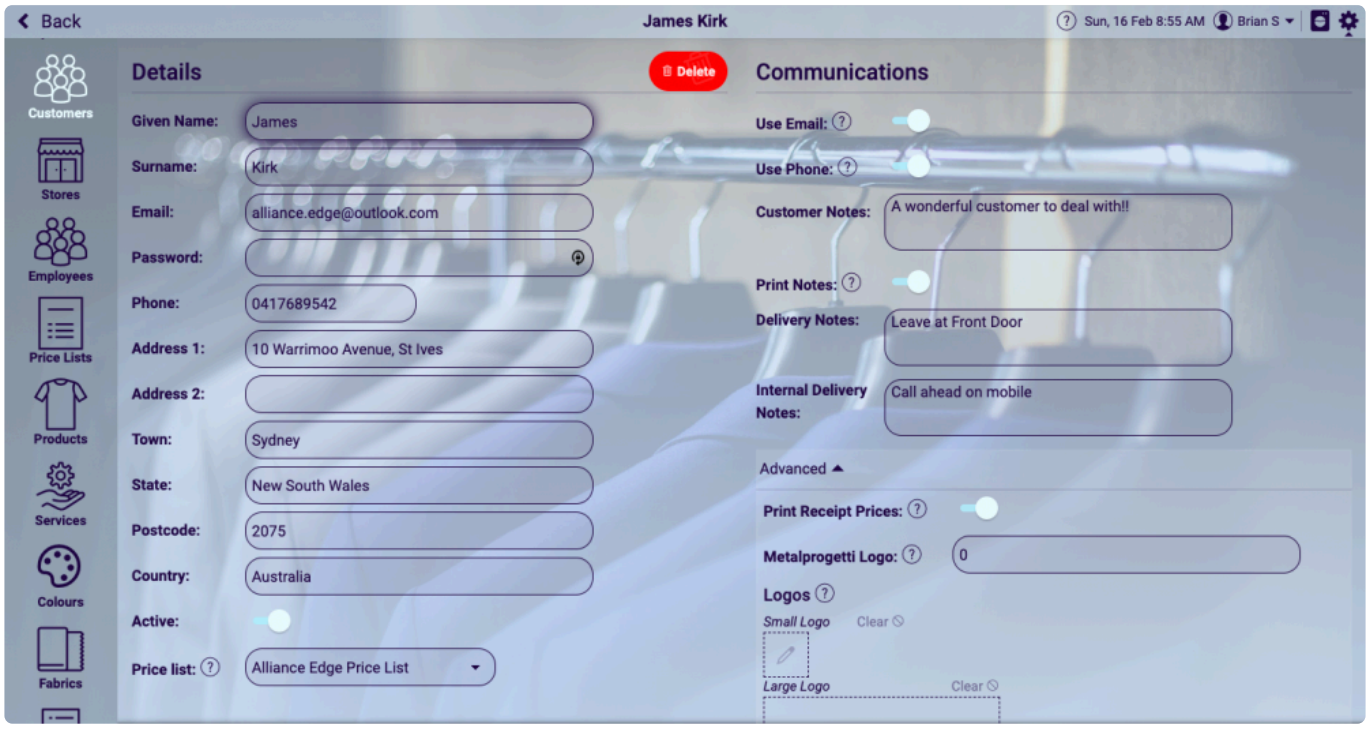
The following screen displays how the business can change colours, change branding or add company logos as required


My Details
Preferences
Customers
Stores
Employees
Price Lists
Products
Services
Colours
Branding
Domain: brian
Tiny URL:
Colours
Reset colours
Primary:
Secondary:
Action:
Text:
Theme:
Images
Small Logo Clear
Large Logo Clear
Background Clear
Save
Close


My Details
Preferences
Customers
Stores
Employees
Price Lists
Products
Services
Colours
Branding
Domain: brian
Tiny URL:
Colours
Reset colours
Primary:
Secondary:
Action:
Text:
Theme:
Images
Small Logo Clear
Large Logo Clear
Background Clear
Save
Close

1.2.4. Customers

You can add a customer and choose the price list that this customer uses. You can also have a different logo print for this customer.
The customer can have its own personal notes and you can elect to print the notes. You can also setup discounts for this customer as a Ticket discount if they are a Cash account (They pay for each order when they pick up.



As shown below, you can also set them as an Account Receivable customer (Add Account) and link them to Xero Accounting and set the tickets to transfer to Xero automatically when they are writing or per batch. You can set the MyCleanPOS customer to link to an existing Xero account or let MyCleanPOS add the account in Xero for you by pressing Create Account. (To setup Xero you need to do this in the Store setup function and then Setup the Customer in the Accounts area at the bottom of the customer screen.

Metalprogetti ARM – this will determine which arm on the assembly unit this customer will come off on. If you have an assembly where you have 2 arms that Bag orders and 2 arms that do not bag orders, you can set the customer to come off on the non bagged arms.
If you want the customers orders to be spread over the two non bagged arms then you need to setup a grouping eg. 9100 or 9200 – 9100 could be arm 1 or 2 and 9200 could be arm 3 or 4. If you want that customer to always come of arm 3 then enter 003 in the field. If you want this customer to come off arm 4 then enter 004 into the field.

1. On PCS DRIC field for arms define group 91 and 92
3. To activate it you need to set Mag.Par3 = 2. And this parameter

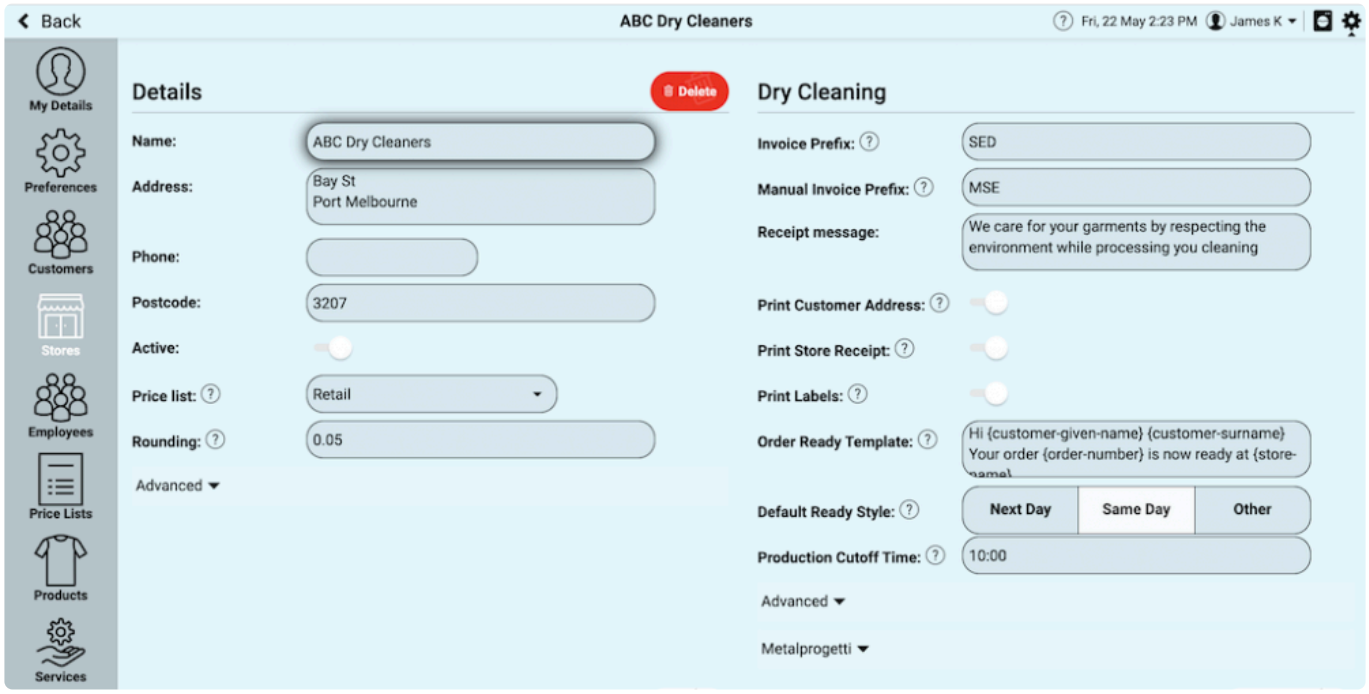
If you want to disable SPLIT need to set PAR3= 0 and Wait T Cmd for unload = 0 as well

1.2.5. Stores

To add a store to the system – right side click on **+ Store**. This will allow you to Add a store to the system.

Once you have selected **+ Store**, you will see in the screenshot below to enter store details in relation to add **store address details**, including address, invoicing, receipting, message templates, and, delivery and pickup options. If the store has **Metalprogetti** access, the number of the store can be tagged to the **Metalprogetti** system as shown in the bottom right hand corner of the screenshot below.

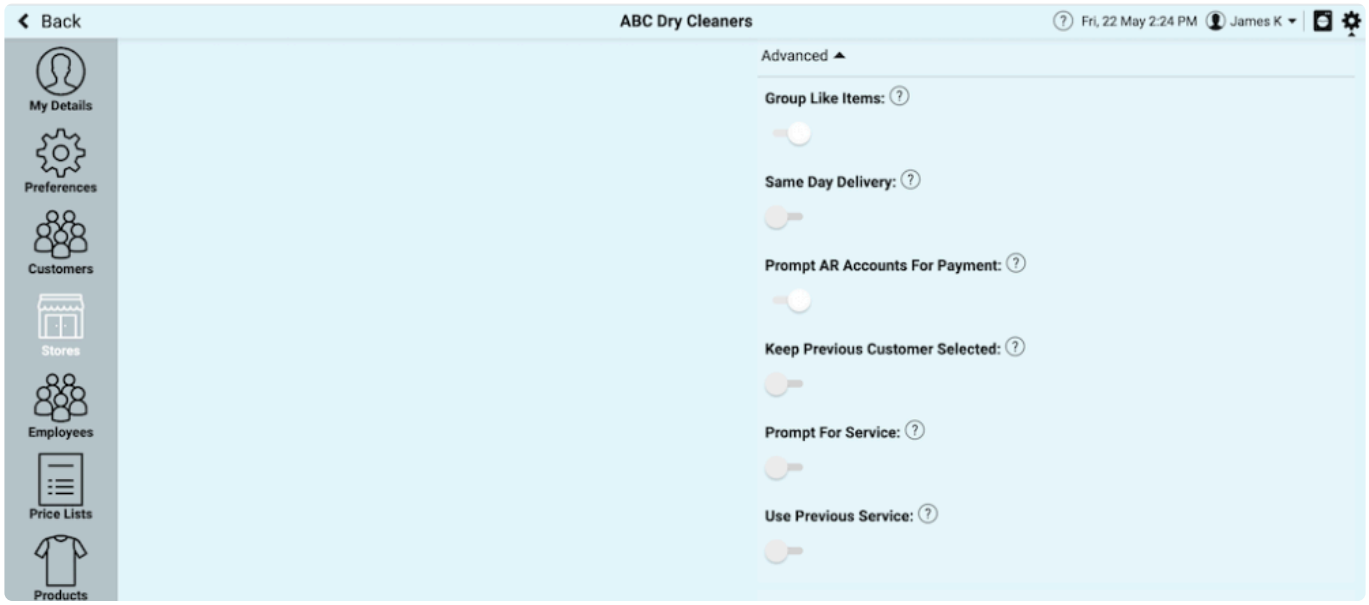
In the example below we have chosen an existing store **ABC Dry Cleaners** as a store example to work through.



We will now follow in sequence each of the options that can be selected on the **right hand side of the screenshot shown above**:

Invoice Prefix – are any characters (3 max) that will proceed the invoice number on the ticket
Manual Prefix – is the same as above but adds a different prefix if the ticket number has been changed eg. Agents
Receipt Message – is a store message that is printed on each Order – promotional message or store hours.
Print customer address – On or Off (if On it will print the customers address on the Ticket)
Print store receipt – On or Off (If On the system will always print a store receipt and prompt to print/ email/sms the customer receipt)
Print Labels – On or Off (whether the system will print the tags for the clothes) Some stores may have RFID or barcoded items and may not want the Tags to print.
Order Ready Template – (This is a template that can have customer information merged into the message for SMS Some available template fields are listed in the Question mark next to the Order ready template (I had to replace { with [as the manual wouldnt allow the character" [order-number], [store-name], [drycleaner-name], [customer-given-name], [customer-surname]". Example " Hi [customer-given-name], [customer-surname], Your order # [order-number] at [drycleaner-name] is ready for collection. Thanks for your business"
Default Ready Style – You can also set the default ready time for Orders written to be Same Day with a cutoff time, Next day or Other eg 3 day service. Same Day with a cutoff time means that orders that come in prior to the cutoff time will be set to same day as default and after the cutoff time the order will be defaulted to the next day.
Production Cut Off Time – The time orders must arrive by to be ready on the same day

Now let us go to **Advanced Store Options** as shown below

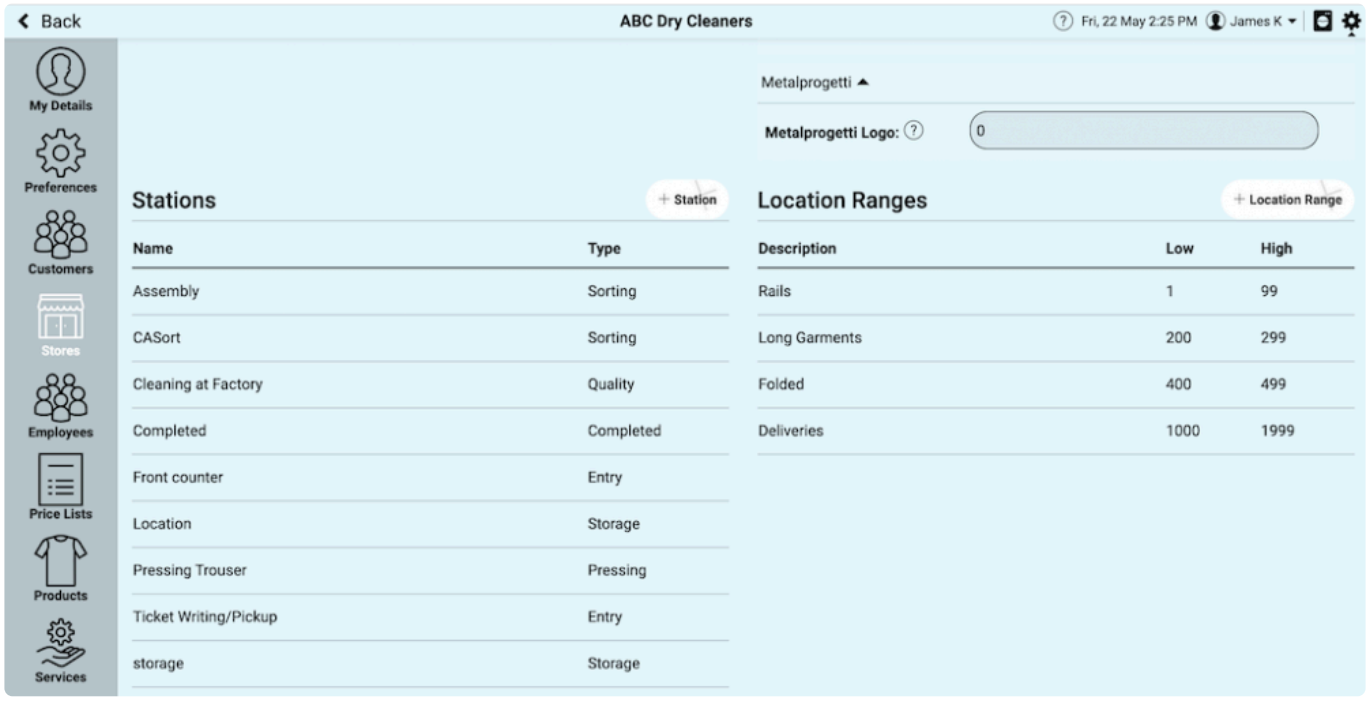


Let us follow each of the options in sequence:

Group Like items – (this will automatically group all the like products eg 15 white shirts and put them on one line rather than 15 lines, If the item has a different colour or stain it will be separated from the other items
Same Day Delivery – (set to ON if the store receives the work and delivers on the same day)
Prompt AR Accounts for Payment – if OFF then the customer will not be prompted for Payment if the customer is a AR customer (Xero account customer)
*Keep Previous customer select *- (allows you to repeat the same customer when booking in work – handy for Hotels or agencies or customers that want multiple tickets – eg dry cleaning ticket, shirts, household all on separate tickets.
Prompt for Service – (prompts the operator for which Service/Category to use- You can mix services in the same Ticket
Use Previous Service – (heat seal items look for the previous service used on the heat seal to automatically choose the service)

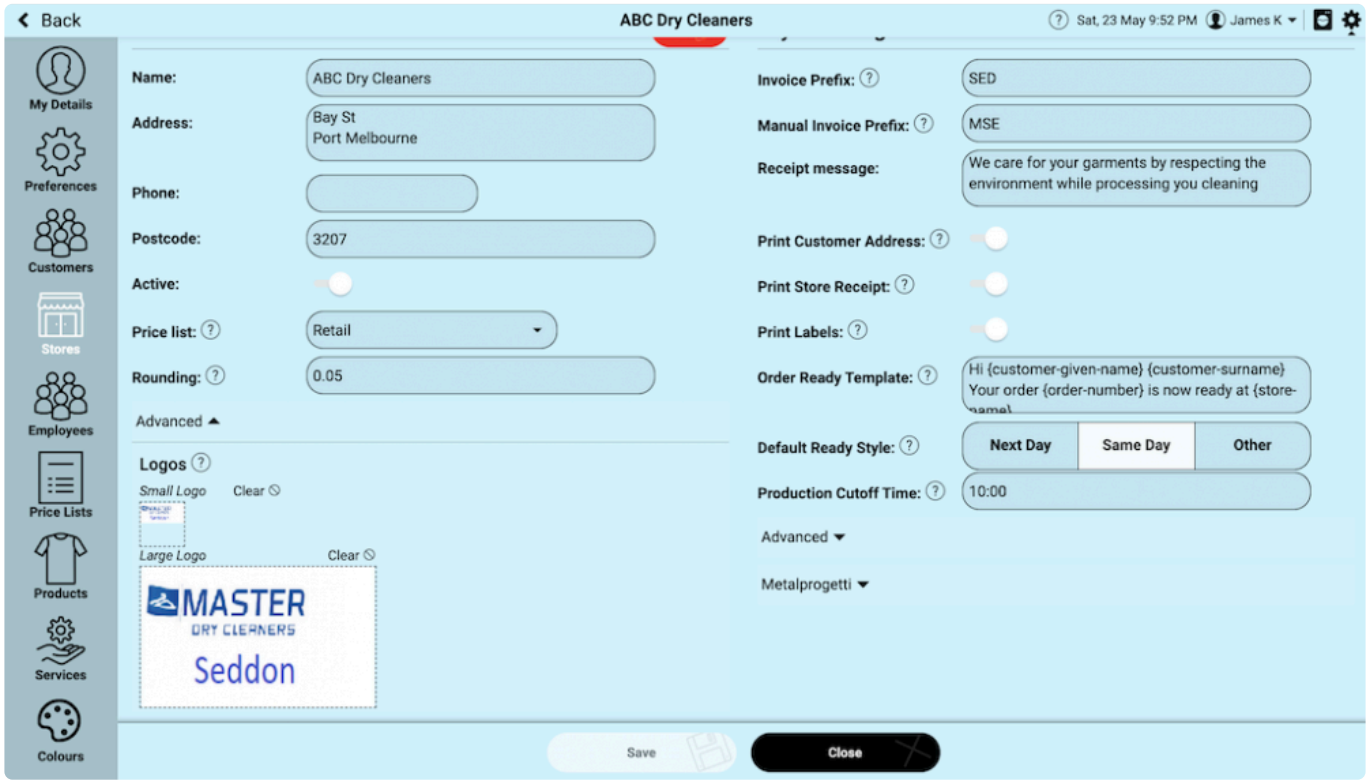
The **Metalprogetti Logo** option shown in the **screenshot below** is the logo number used for the store that is stored in the Metalprogetti system.

Adding Stations or **Locations** for your store. Each Station can be named and it can be set to display eg. Front Counter, Mark In, Spotting, Repairs, Pressing 1, Pressing 2, Assembly, Conveyor, Van

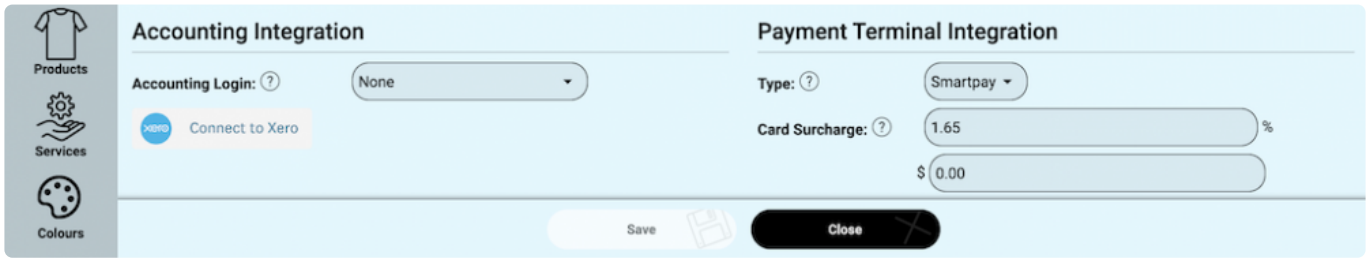


You define what the station is by the Station Type. If you have 2 cash drawers then you will need 2 Entry Stations. If you have 1 cash drawer then you only need 1 Entry station. If you have an automated assembly conveyor then you will need a Metalprogetti Automated Assembly station. If you have a Storage conveyor then you will Need to set the type to be Storage. This will drop a file to spin the conveyor to the folder eg. \\PC1\Transfer\ Most storage conveyors need to be set to Metalprogetti Basic, CaSort with a spinning conveyor needs to be set to Metalprogetti Basic

Shown below under **Advanced Settings** on the left hand side of the screenshot below, you can add a Store Logo, which will override the primary Company Logo that had been set up in **Preferences**. This allows each store to have their own logo as required



Shown below is the option to **Integrate with Xero Accounting** by adding your Xero User name and you Xero password.
You need to setup your Sales account eg. Sales-Dry Cleaning
You need to setup your Product in Xero eg. DryCleaning
You need to setup Xero for all of the stores that you want the charges to come to Xero from . eg. Store 1,2,3,4,7,9



You can also Integrate the system with SmartPay Credit Card Terminals as shown in the above screen shot
SmartPay terminal application form

Procedure to setup a Payment Terminal in the software – Load the software

In the POS
Ticket Writing
other commands
pair smartpay
give the terminal a Name eg. Eftpos1
Pairing code (Enter pairing code)

To find the pairing code
On the hand held terminal
Press
Menu
3. Config
PW 833767
1. Pos Integration
1. Authorise Pos
It will display the pairing number

Now when you PAY or Prepay and order and select the credit card it will transfer the amount to payment terminal

Other setup
Settings button (top right hand corner)

Store options Select the store

Payment Terminal Integration – Save

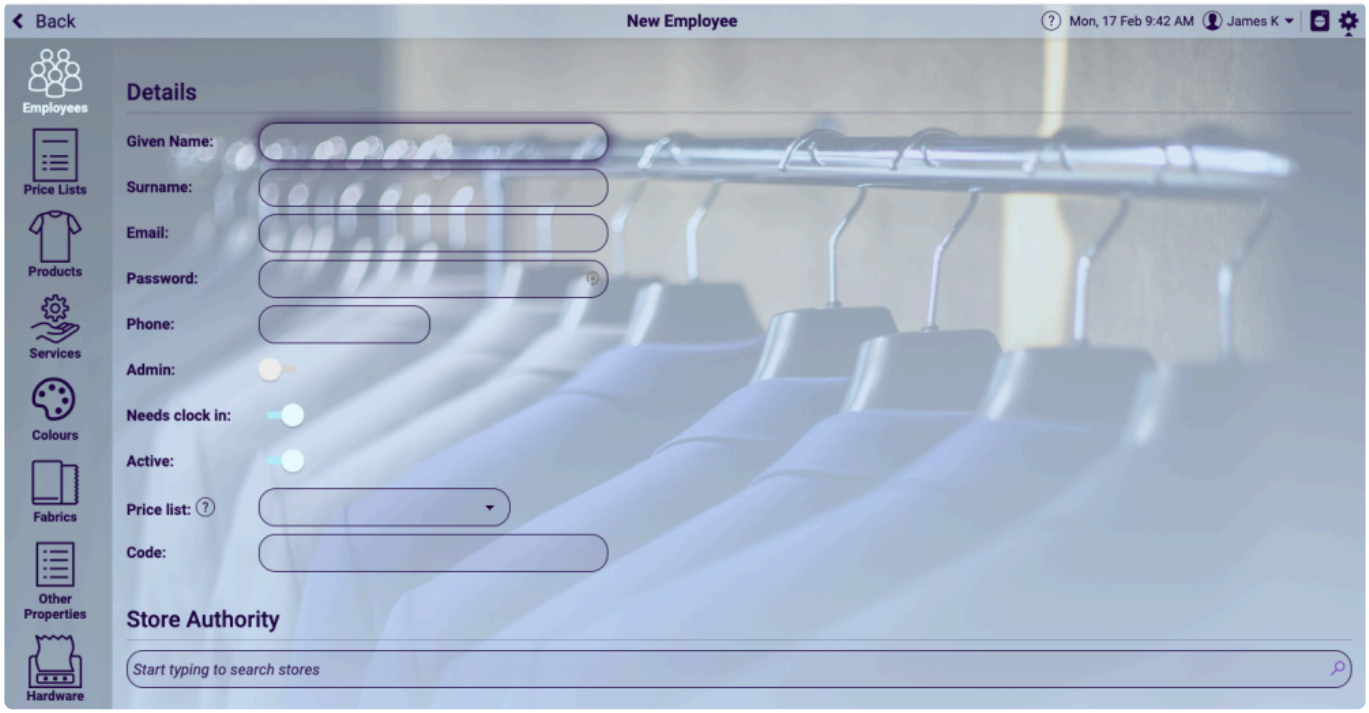
Account Payment Types Select Credit Card (or add it if it is not there)**

1.2.6. Employees

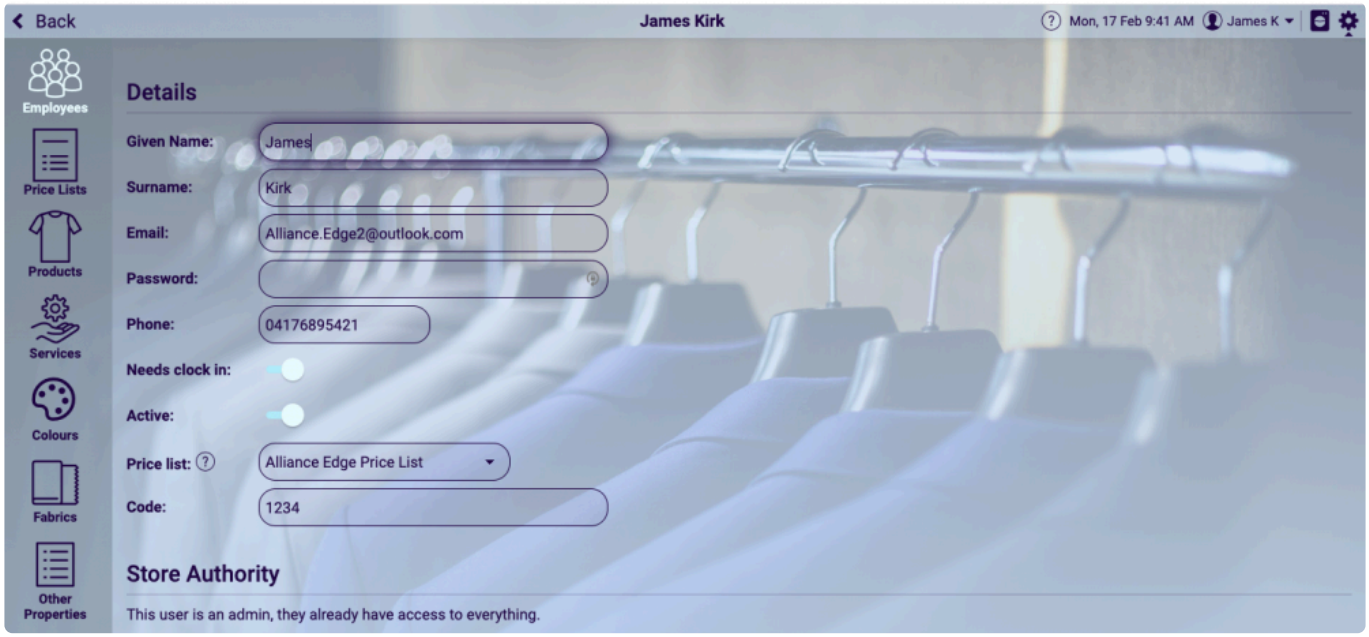
Selecting the Employees tab will immediately list all employees in the selected store as shown below.

To add a new employee, select '+ Employee' on the top right hand side of the screen, and the following screenshot show below will launch. Add the employee and set the store the employee can access and the functions they have access to.

You can allow staff to access to certain stores and certain functions within the store.



At any point you can search and edit and existing employee as shown below.

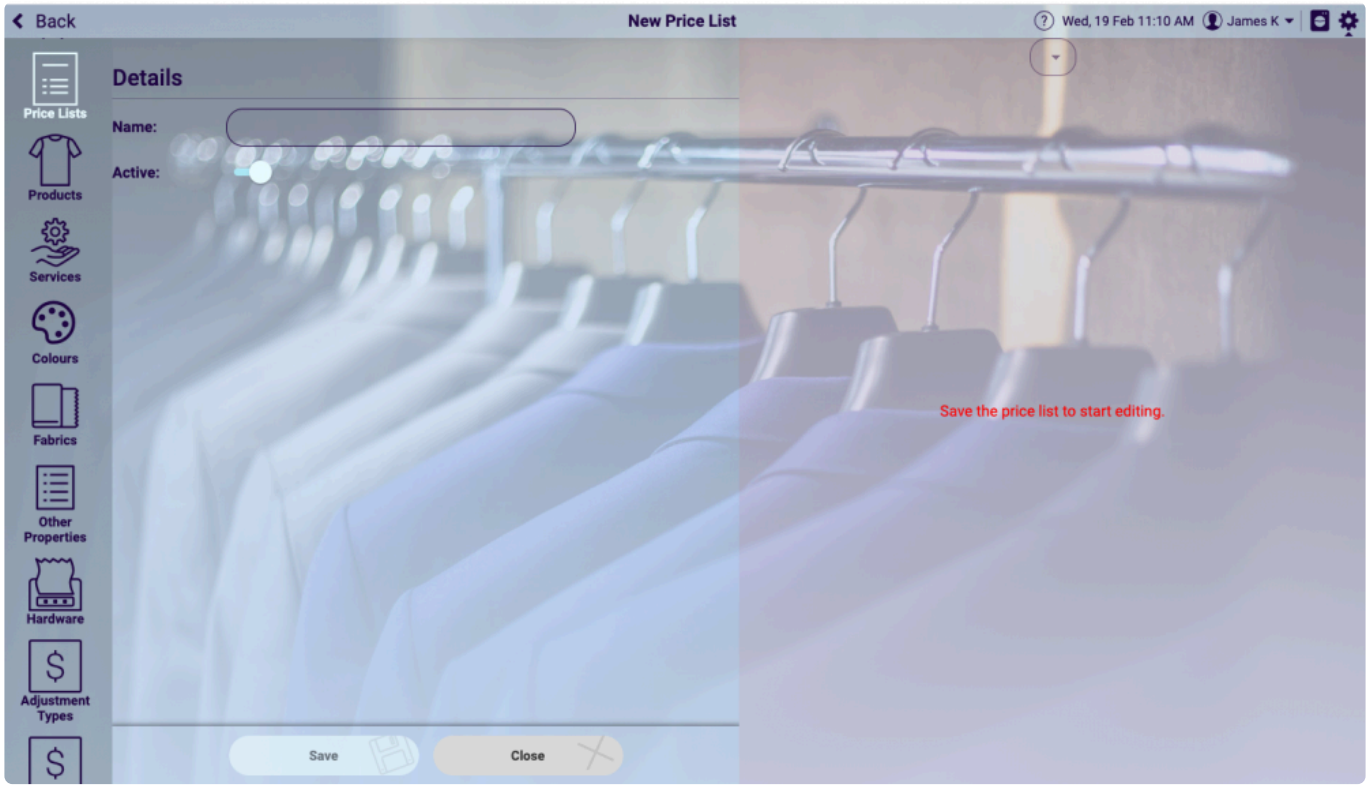


Select the Settings button (Top right corner)
Select employees
Setup the store authority –
Type in the store name eg Paddington
The important one to turn on is manager and this will turn all options on. The turn off manager and Accounts –
Accounts are financial accounting records – sales etc.
Only managers can void and change prices down

1.2.7. Price Lists

When Price Lists is selected, you will see a list of all available price lists that have been previously set up as shown below:

When ‘Add price list’ is selected on the top right hand corner of the screen above, the following screen shown below will allow a new price list to be added.

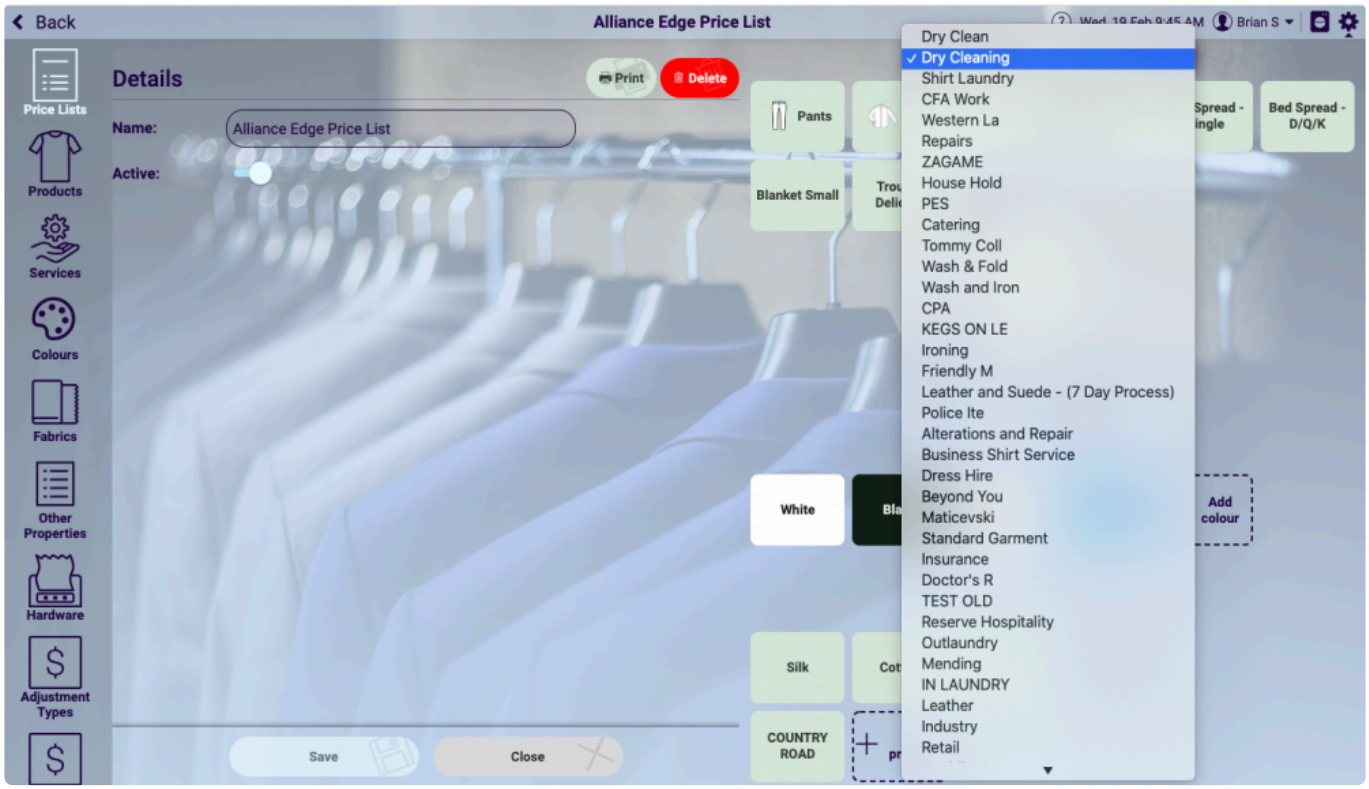


If you have a price list you want to copy you can Right Click on the price list and select Copy – you can then rename the new price list.

You must add all of your products in the products section before you can add them to a price list.

Once the price list has been selected and the service is selected, products, colours, fabrics and properties can be added, edited and deleted, as shown below.

You can also change Services and add products and menu’s for the new service

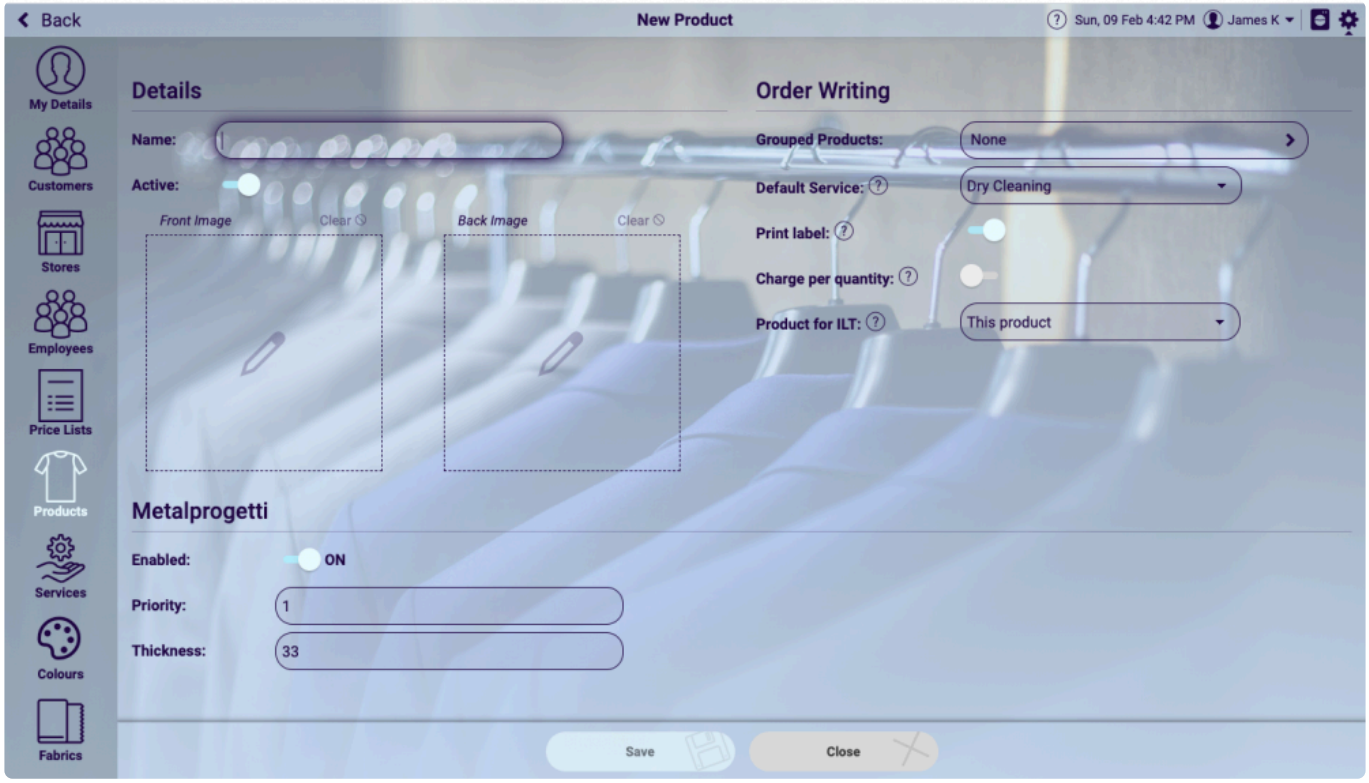


1.2.8. Products

This is where you can setup your garment type . eg. Pants, Jackets, 2pc Suit, 3 piece Special, 7 shirt special

You add a new garment type or update an existing garment type as shown in the following screen. All garment details and images (if required) are recorded, order writing rules are confirmed, and, enablement of Metalprogetti functionality can be selected

If the garment is to be tracked using Item Level Tracking the ILT button is checked. For Example:
A 3 Piece special would have an ILT of Any.
A 7 Shirt Special would have an ITL of Shirt (7)
A 2pc Suit would have an ITL of Pants and Jacket – This means when you press 2pc suit – it will select for you Pants and Jacket



Priority – this will determine which items will come off the conveyor first
eg. Trousers then Jackets then shirts
Thickness determines how thick a garment can be . 33 means that 3 items can fit on one slot for the storage conveyor. 100 means that 1 item will fit on a single slot on the storage conveyor.

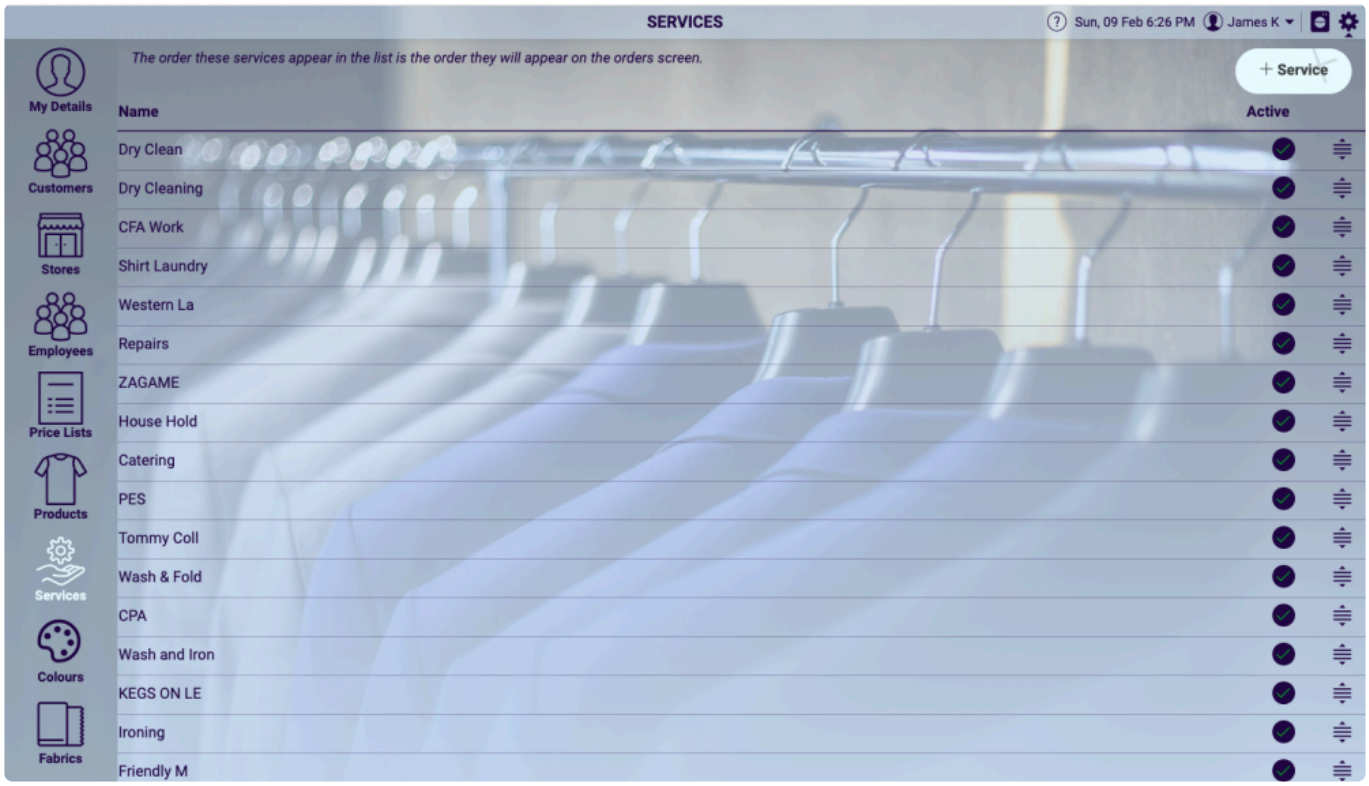
we can also set the assembly system to use this information also and it can use it when doing automatic order splitting. eg. in Metalprogetti Mag we can set the number of pieces to split to be 4. We can also set the accumulated width to split to be 200. This means that if the garment width is 33 we can fit 6 garments on an order but if the number of pieces is set to 4 it will split the order automatically at 4 pieces. If the piece is set as a thickness of 100 – then when you book in 4 x heavy jackets (total thickness 400) If the Mag is set at a max thickness of 200 then once you load 2 heavy jackets it will automatically split and then next 2 jackets will go on a new sub order.
To do this we need to modify 2 fields in Map – change on MAG.dbf file the value CAPICAS and DIMCAS. Using Foxpro – use Map – brow – select mag CAPICAS 4, DIMCAS 200 – click on X exit. Run Automatic Heavy jacket should be thickness 100 to fit 2 heavy jackets in 1 bag

1.2.9. Services

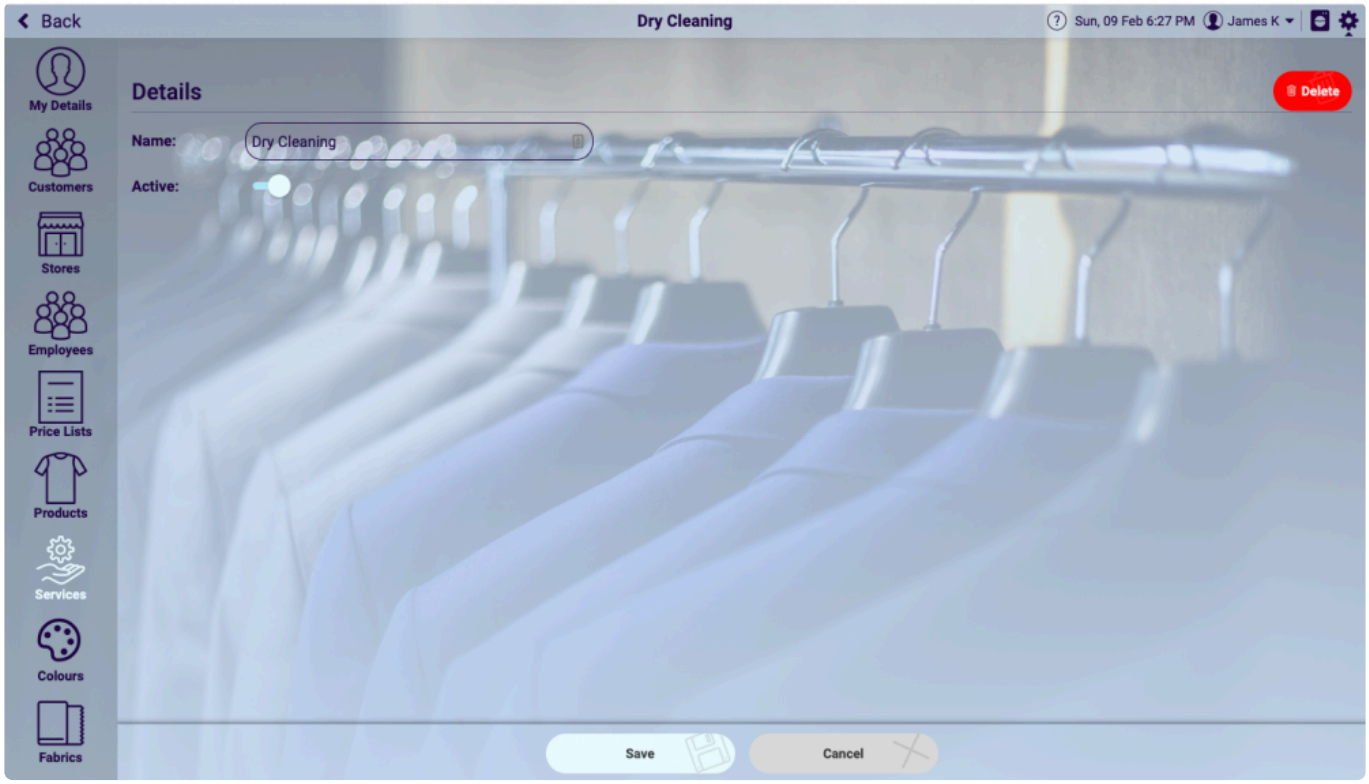
_____-

Services are types of Services – eg Drycleaning, Wash and Fold, Repairs, Press Only

As shown below all services are easily listed, and specific.services can be easily selected and updated.



On the top right off the screen, there is an option to ‘add a service’.

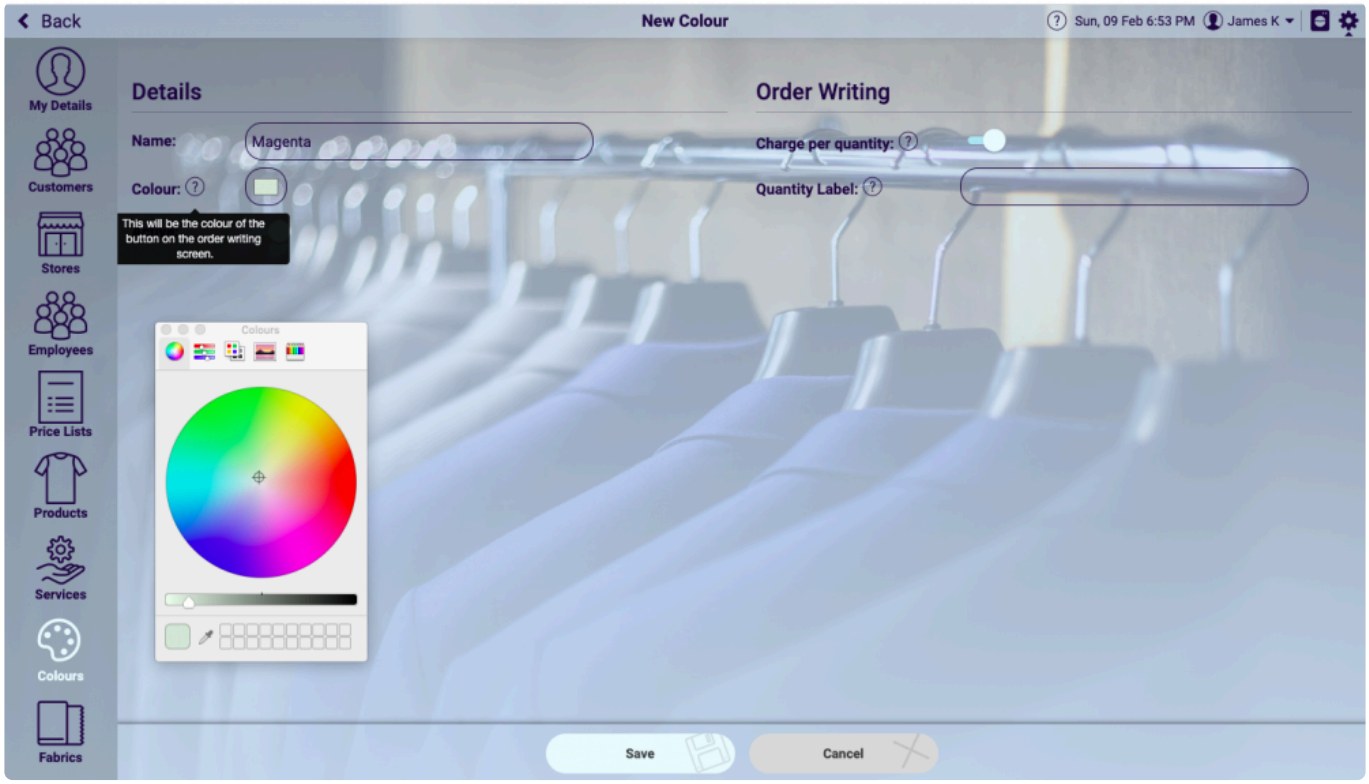


This will allow the addition of a new service, or, deletion of a service, and, make the service active or inactive.

1.2.10. Colours

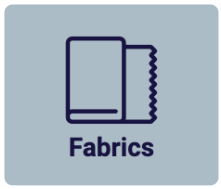
Colours of garments are listed in the MyCleanPOS screenshot below. Colours can be filtered and searched, and be made active or inactive as required.

MyCleanPOS allows the addition of new colours as shown in the screenshot below. Colours are easily made active or inactive or active from this screen as well. The colour chart shown in the bottom left hand corner enables you to easily change the hue or shading of specific colours as well.



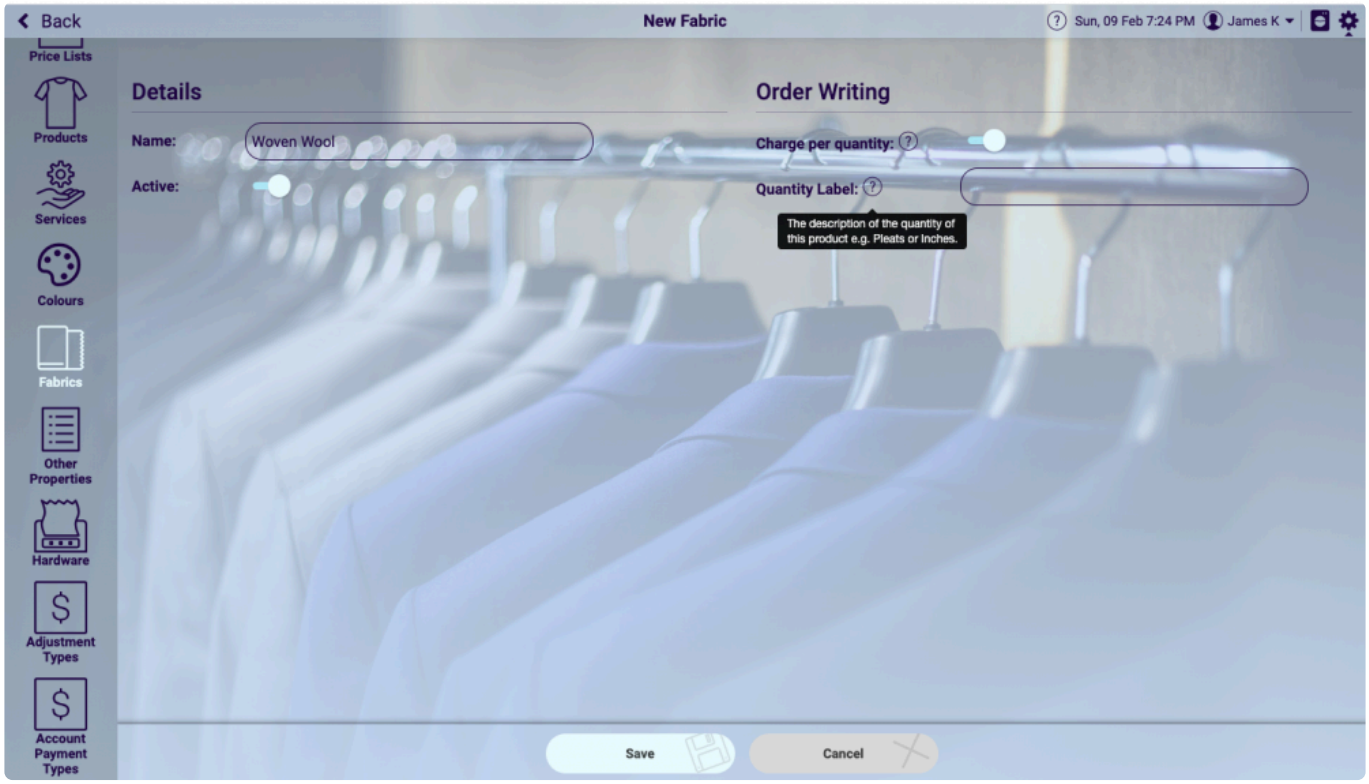
You can also see under order writing that certain colours may attract different order attributes for for charging and quantity requirements.

1.2.11. Fabrics



Garments fabrics are listed in the MyCleanPOS screenshot below. Fabrics can be filtered and searched, and be made active or inactive as required.

MyCleanPOS allows the addition of new fabrics as shown in the screenshot below. Fabrics are easily made active or inactive from this screen as well.



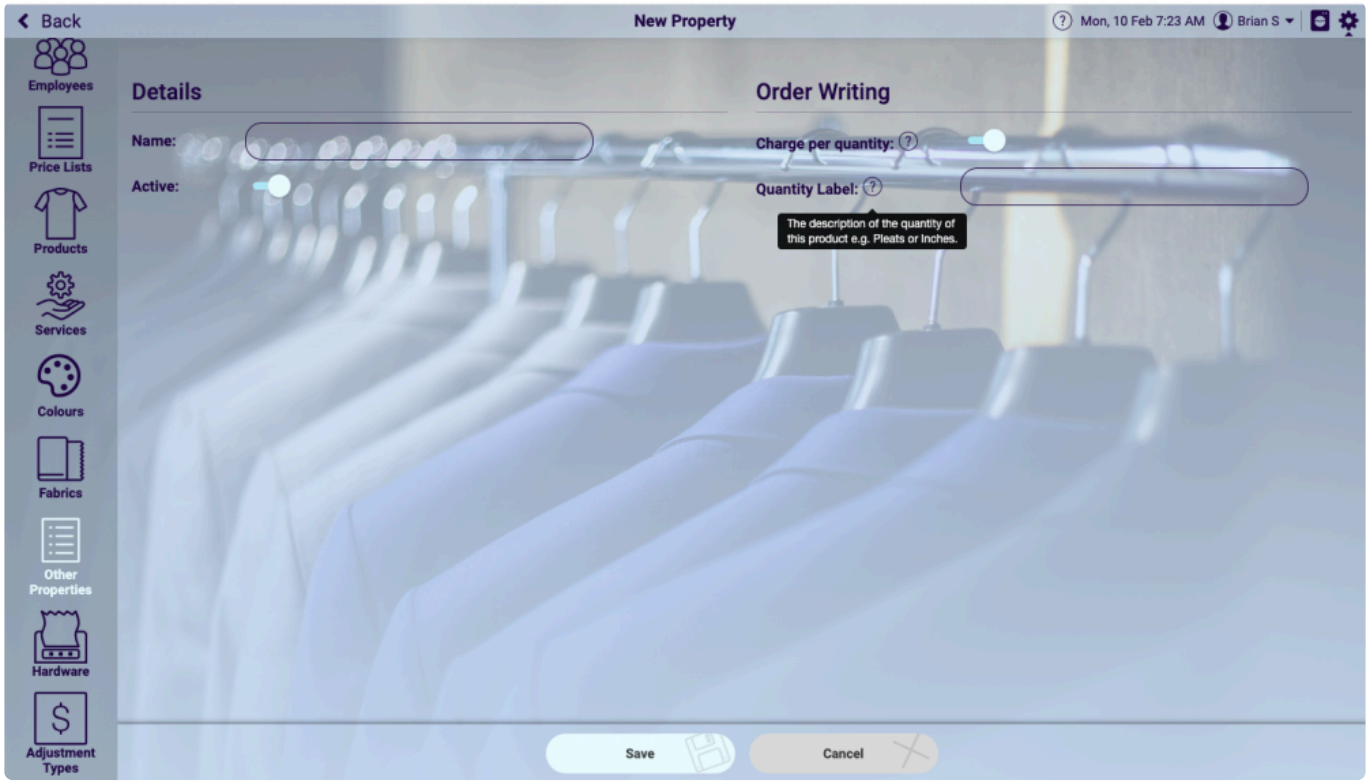
You can also see under order writing that certain fabrics may attract different order attributes for for charging and quantity requirements.

1.2.12. Service Properties

1.2.13. Other Properties

Garments properties are listed in the MyCleanPOS screenshot below. Properties can be filtered and searched, and be made active or inactive as required.

MyCleanPOS allows the addition of new garment properties as shown in the screenshot below. Properties are easily made active or inactive from this screen as well.



You can also see under order writing that certain properties may attract different order attributes for for charging and quantity requirements.

1.2.14. Hardware

Printing requires an installation of the UWP application on a Windows 10 computer on at least one Windows 10 computer at each store location.
The UWP application connects the hardware , Printers, Conveyors etc. (cut and paste this link into your browser https://www.pos.mydrycleaning.com.au/updates)

The Ticket printers are Epson TM88V usb printer. You cannot have printers in the same store with the same name. It is recommended to have Epson TM88V on PC1 and Epson TM88V on PC2
The Tag/Labels printer are a Bixolon SRP-275III dot matrix printer – There is a modification required in the printer driver – Printing preferences – Document setting – Send Commands – End Page <1b>i
and the printer name must have Bixolon in the name.(Bixolon SRPIII you require the 1.0.7 driver. Bixolon SRPII you require the 1.2.0 driver).
You cannot have printers with the same name in the same store. It is recommended that each printer be named as Bixolon on PC1 or Bixolon on PC2

Metalprogetti option should be left ON

Bixolon SRP 275III Settings
IMPORTANT: Make sure you have driver version 1.07 for the Bixolon SRP-275III.
1 – Go to Settings → Printers & Scanners → Bixolon SRP-275III → Manage → Printing Preferences
2 – Set the following:
(Defaults for all settings apart from “End Page” which is set to “<1b>i” without quotation marks)

1.2.14.1. Setting Up Printers

Printing requires an installation of the **UWP application** on a **Windows 10** computer on at least one **Windows 10** computer at each store location.

The **UWP application** connects the hardware , Printers, Conveyors etc. (cut and paste this link into your browser **https://www.pos.mydrycleaning.com.au/updates**)

Ticket Printers

The Ticket printers are **Epson TM88V usb printer**. You cannot have printers in the same store with the same name. It is recommended to have Epson TM88V on PC1 and Epson TM88V on PC2

Tag/Label Printers

The Tag/Labels printer are a **Bixolon SRP-275III dot matrix printer** – There is a modification required in the printer driver – Printing preferences – Document setting – Send Commands – End Page <1b>i and the printer name must have **Bixolon** in the name.(Bixolon SRPIII you require the 1.0.7 driver. Bixolon SRPII you require the 1.2.0 driver).

You cannot have printers with the same name in the same store. It is recommended that each printer be named as **Bixolon on PC1** or **Bixolon on PC2**

Metalprogetti option should be left **ON**

Bixolon SRP 275III Settings

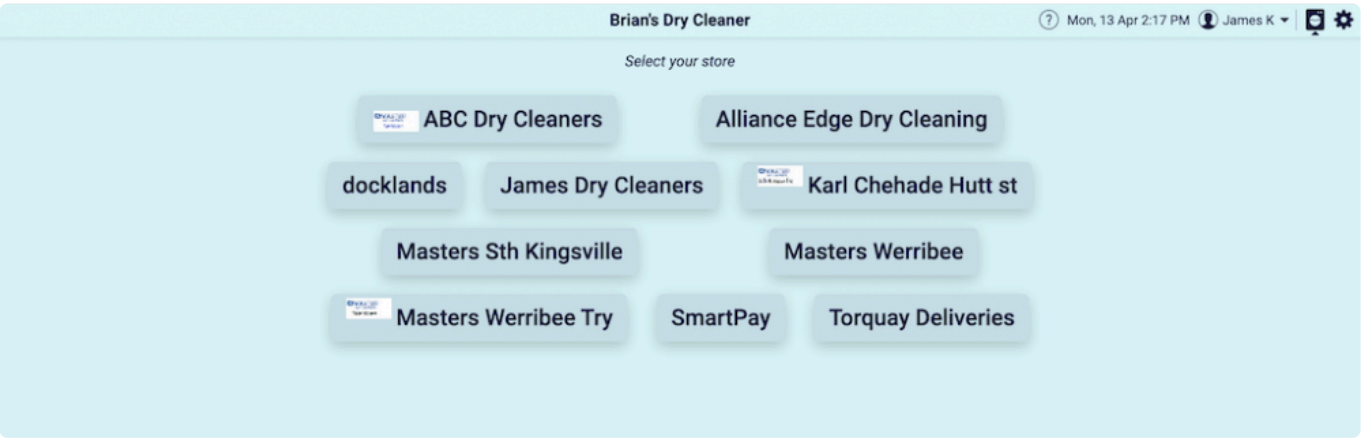
IMPORTANT: Make sure you have driver version 1.07 for the Bixolon SRP-275III.
1 – Go to Settings → Printers & Scanners → Bixolon SRP-275III → Manage → Printing Preferences
2 – Set the following:
(Defaults for all settings apart from “End Page” which is set to “<1b>i” without quotation marks)

1.2.14.2. Setting Up SmartPay Terminal

For the complete SmartPay Integration Process follow the steps below:

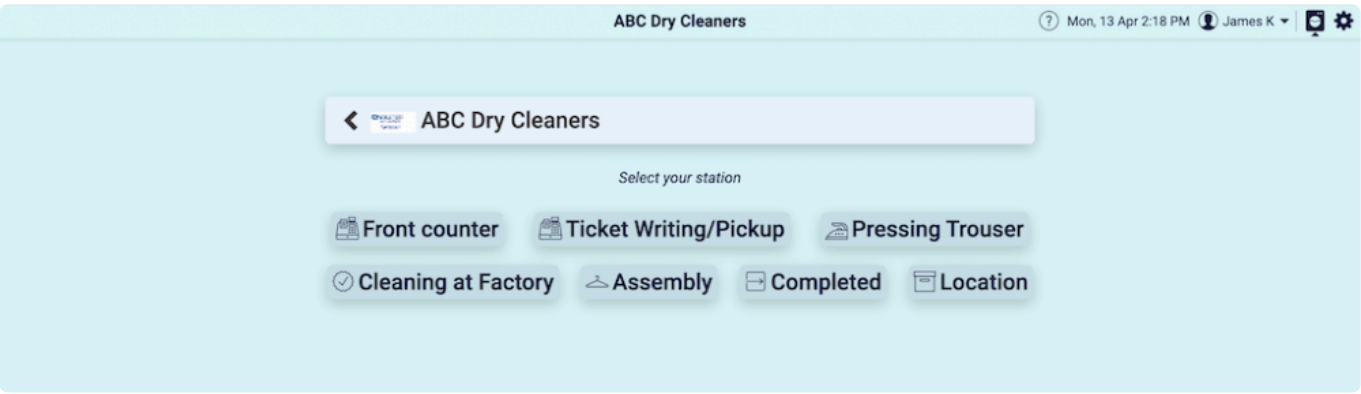
STEP 1: Complete SmartPay Setup in MyCleanPOS Settings

Select **Store** . In this case select eg. (your store) **ABC Dry Cleaners**



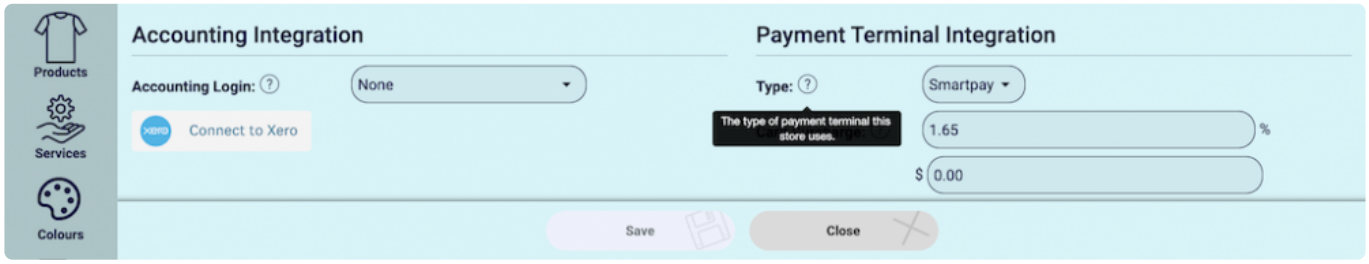
The **ABC Dry Cleaners Store** is now shown below.

Now go to **Settings** on the top right hand corner of the screen

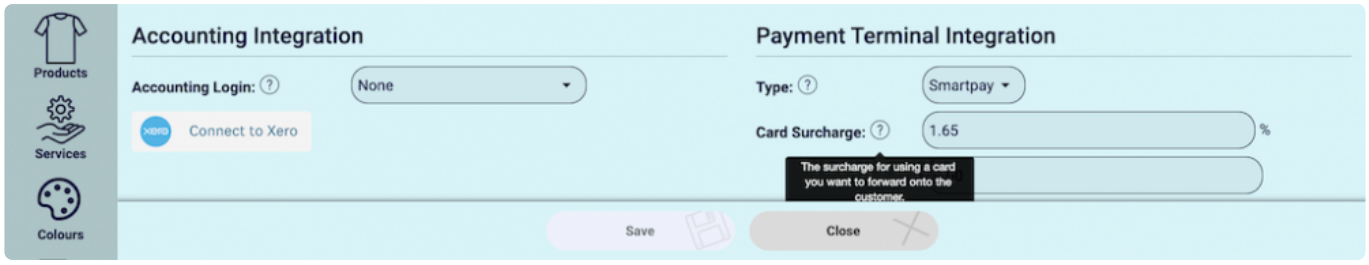


Select **Stores** option (as highlighted) on the left in **Settings** and choose the eg Your store **ABC Dry Cleaning Store** off the list

The full store screen for **ABC Dry Cleaners** will now launch. Scroll down to the bottom of the screen and you will see the option **Payment Terminal Integration** and select **SmartPay** option as shown below



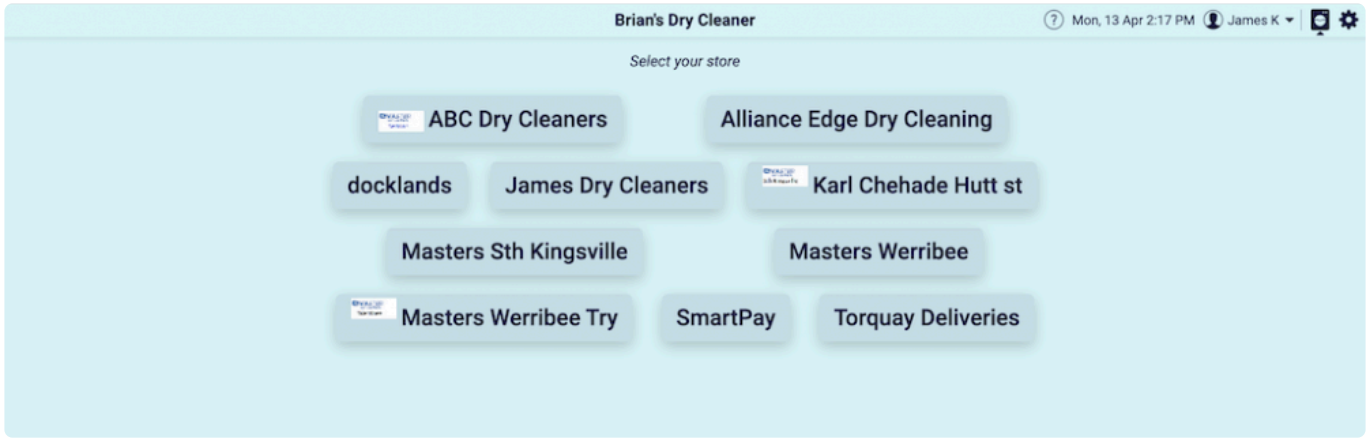
You can also add a credit card **surcharge and/or $ amount**. See option below



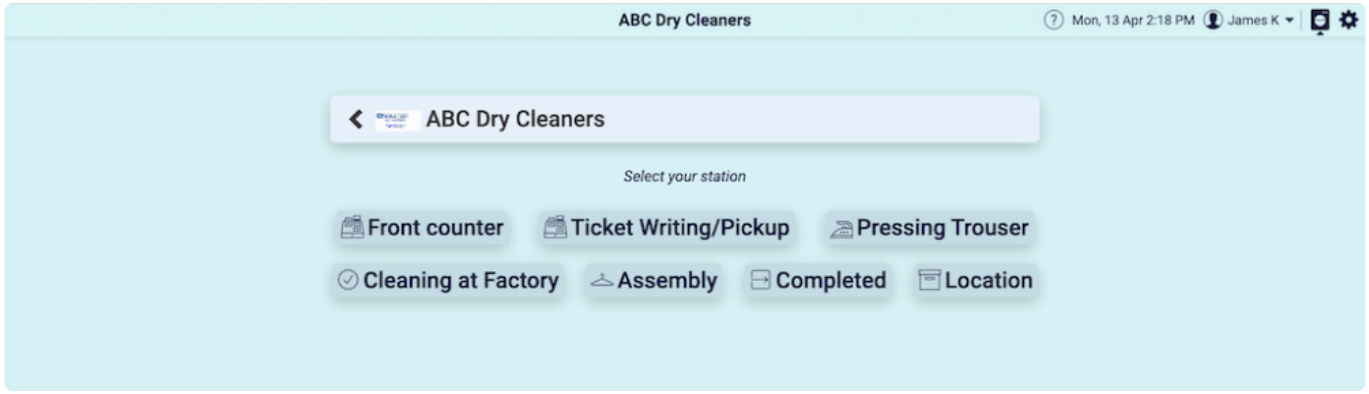
STEP 2: Set up SmartPay as a payment method in MyCleanPOS

In **MyCleanPOS** choose the **Store** you need to set up the **SmartPay** terminal

In this case select **ABC Dry Cleaners**

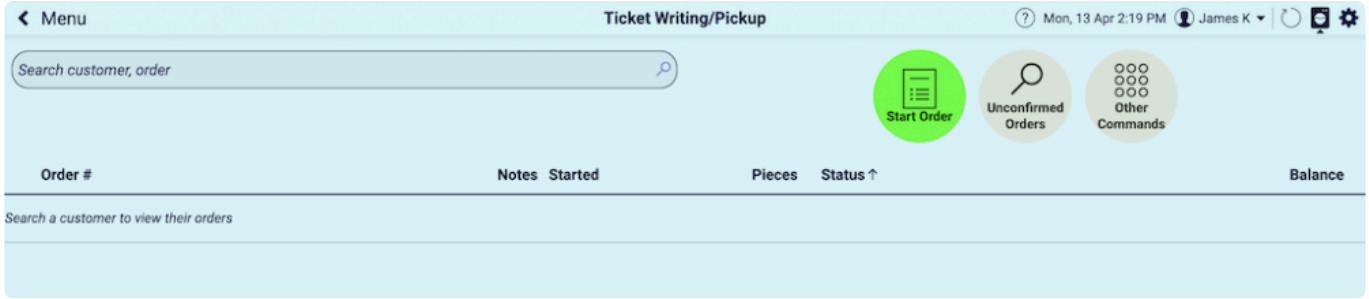


Once you have selected the **ABC Dry Cleaners Store**, go to **Ticket Writing/Pickup** or Serve customer option in the menu shown below

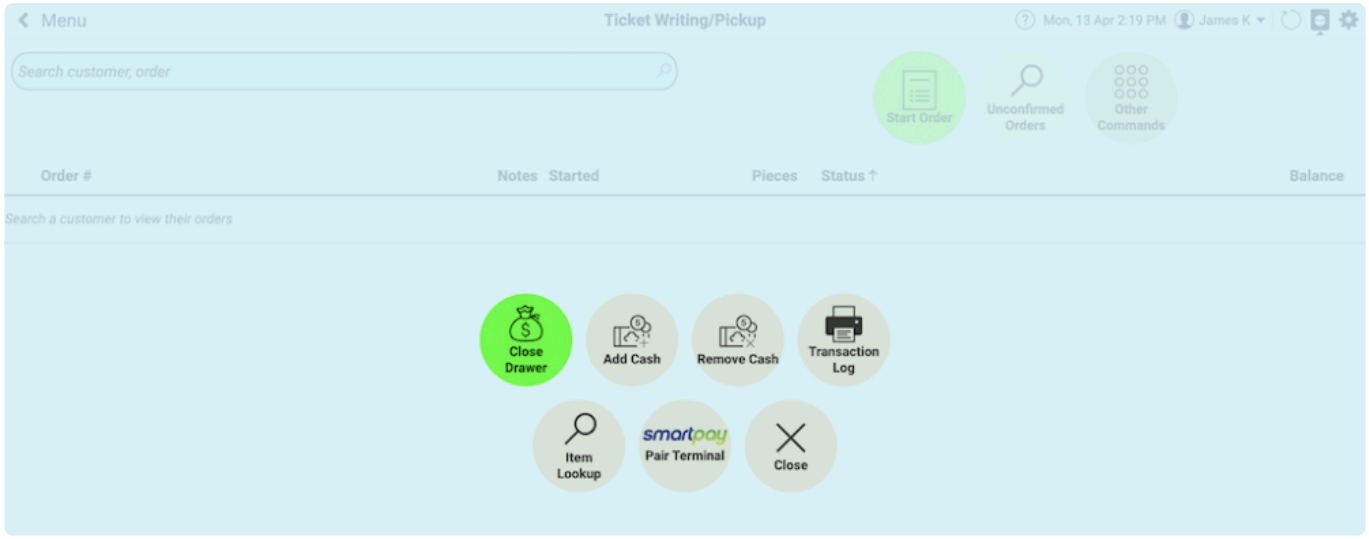


Once you have selected the **Ticket Writing/Pickup** or Serve customer option, you will be presented with a number of options shown below

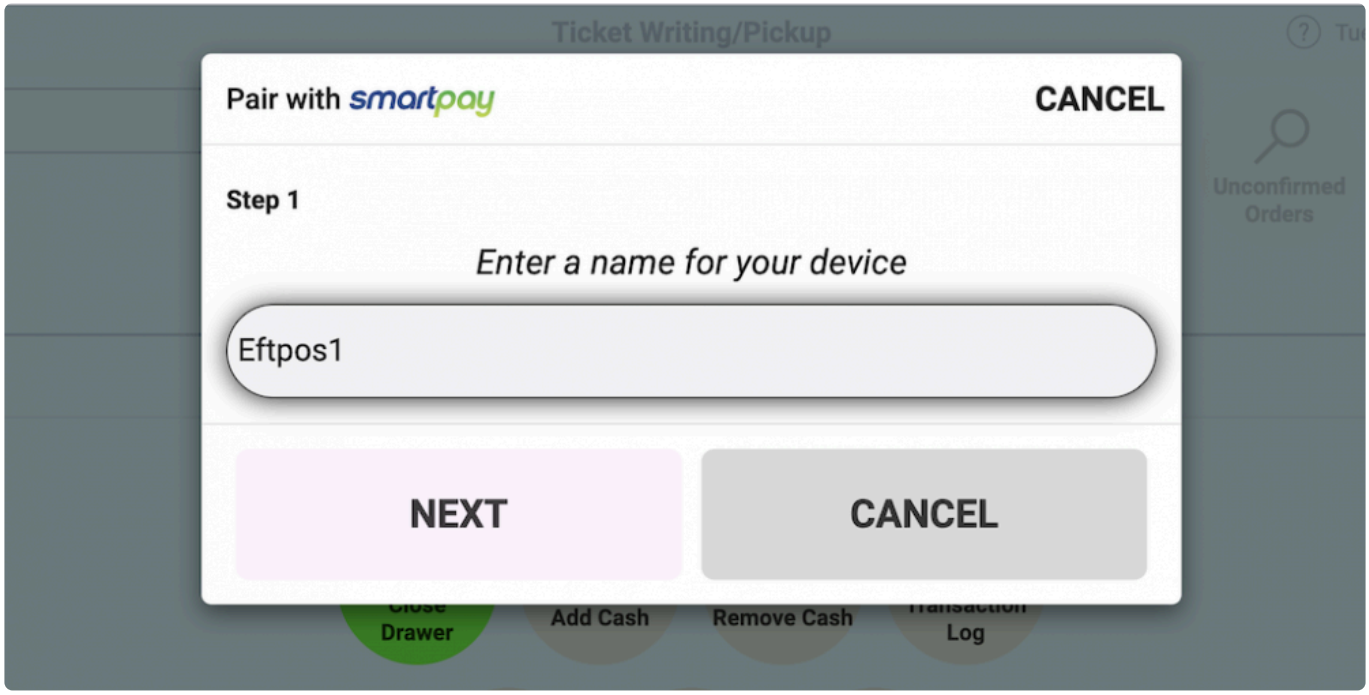
Next select the **Other Commands** option shown below



A number of **MyCleanPOS** Utilities are displayed below. Select the **SmartPay Terminal** option shown below



Once the **SmartPay Terminal** option is selected the following screenshot will launch below. Give the **MyCleanPOS** terminal a Name (eg. **Eftpos 1**)



STEP 3: Get the pairing code

More information to find the pairing code on the **SmartPay Terminal**

On the **SmartPay Terminal** press **MENU** option shown below

Select Option 5 **SERVICE MENU** shown below

Enter Password. Password is **767833**

Press option 2 **SECURITY**

Scroll **DOWN** on the **SmartPay** screen below and find and select **Option 8** on the screenshot below

Press **YES** on screenshot below to start **software update**

Press **YES** to **CONTINUE** on screenshot below

Then Wait for a few seconds

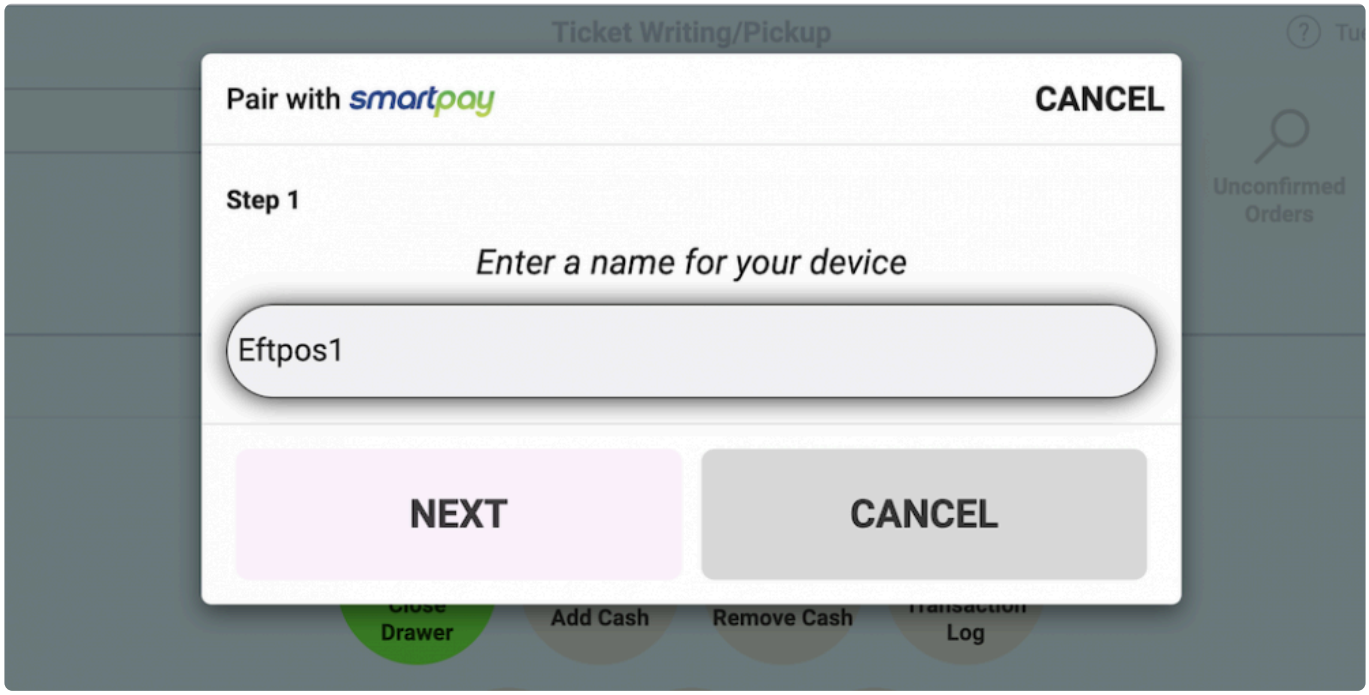
The **SmartPay** device will message **DEVICE NOT PAIRED**. Select **YES**

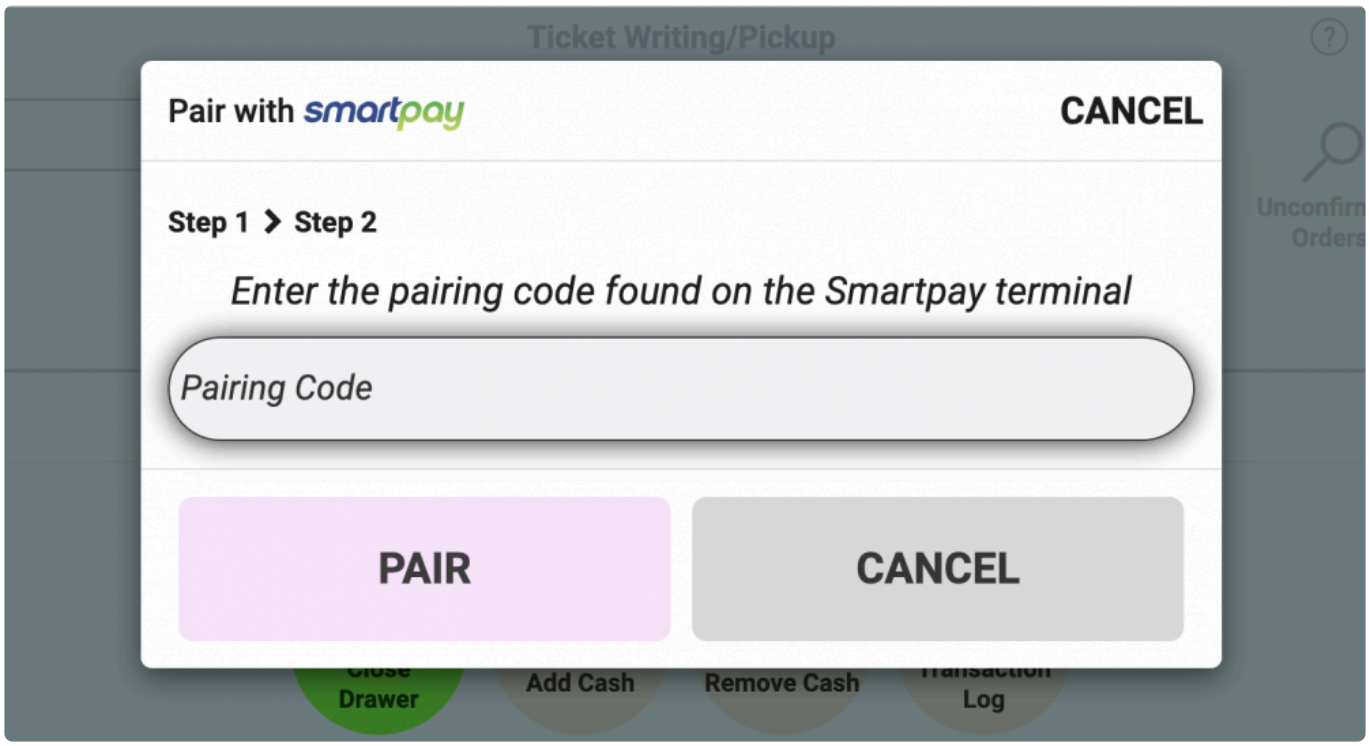
Wait for the pairing code which will be displayed on the **SmartPay** Unit and then follow to **Step 4** and enter into **MyCleanPOS**.

539723 is normally the **MyCleanPOS** interface password

STEP 4: Enter the Pairing Code in MyCleanPOS

Now enter the **pairing code** found on the **SmartPay terminal** as shown below. Name and pair the device



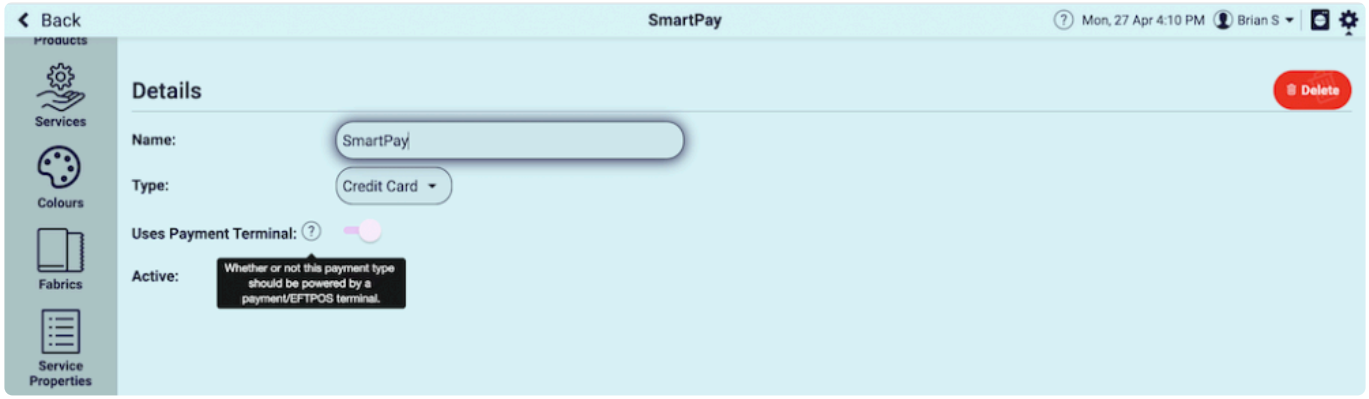


Step 5 Go to Account Payment Types in Settings

Select **Account Payment Types** in Settings

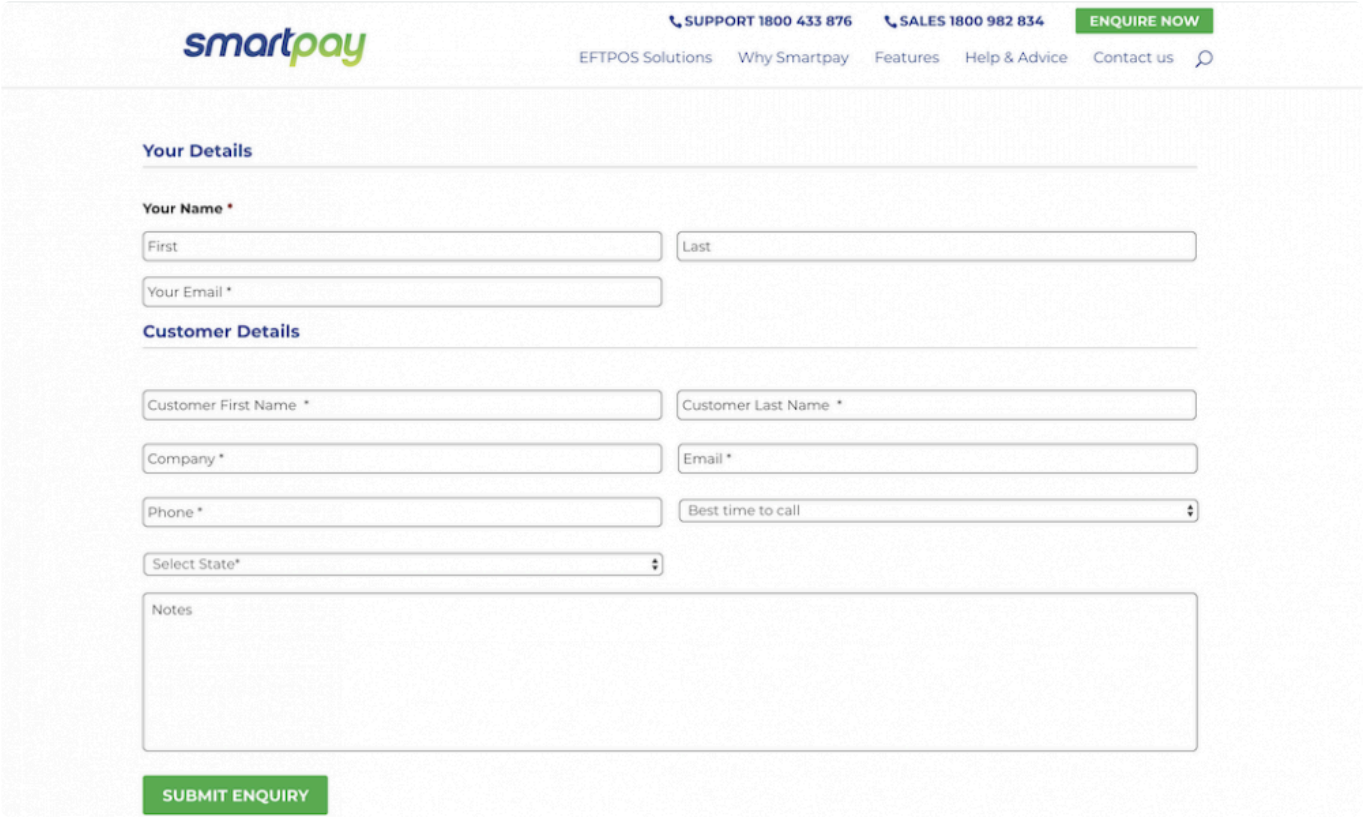
Select **SmartPay** option as shown near the bottom of the screen shot below

Having selected the **SmartPay** account payment option, enable **SmartPay** and **Credit Card** option as shown below



NOTE To apply for the *SmartPay integration click here **SmartPay":https://www.smartpay.com.au/referrals/mycleanpos**
Smartpay Terminal application form*

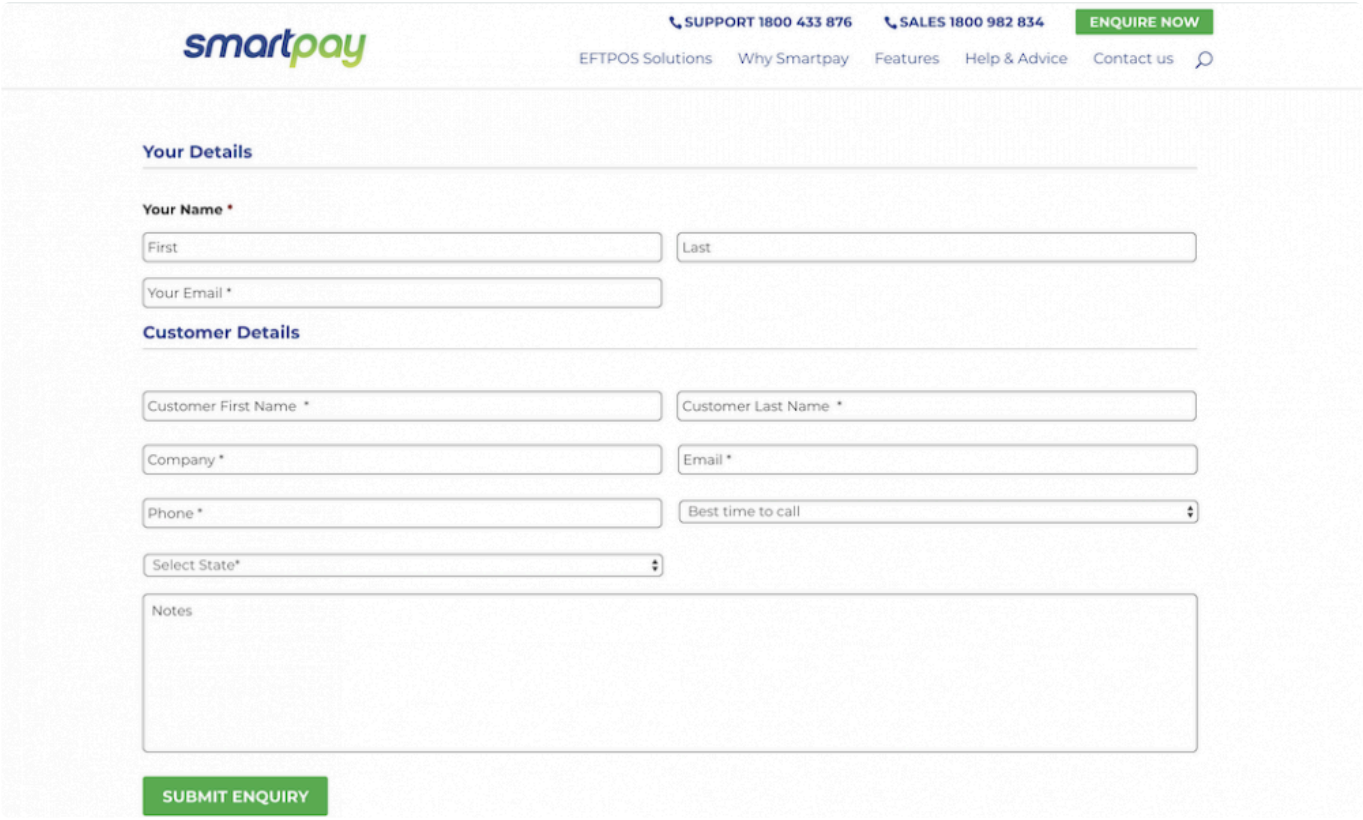
SmartPay Application Form shown below



To apply for the *SmartPay integration click here **SmartPay":https://www.smartpay.com.au/referrals/mycleanpos**

Smartpay Terminal application form*

SmartPay Application Form shown below



1.2.14.3. Setting up a Symbol Scanner

Setting up a Symbol DS9208 to read the new Alpha Numeric barcodes

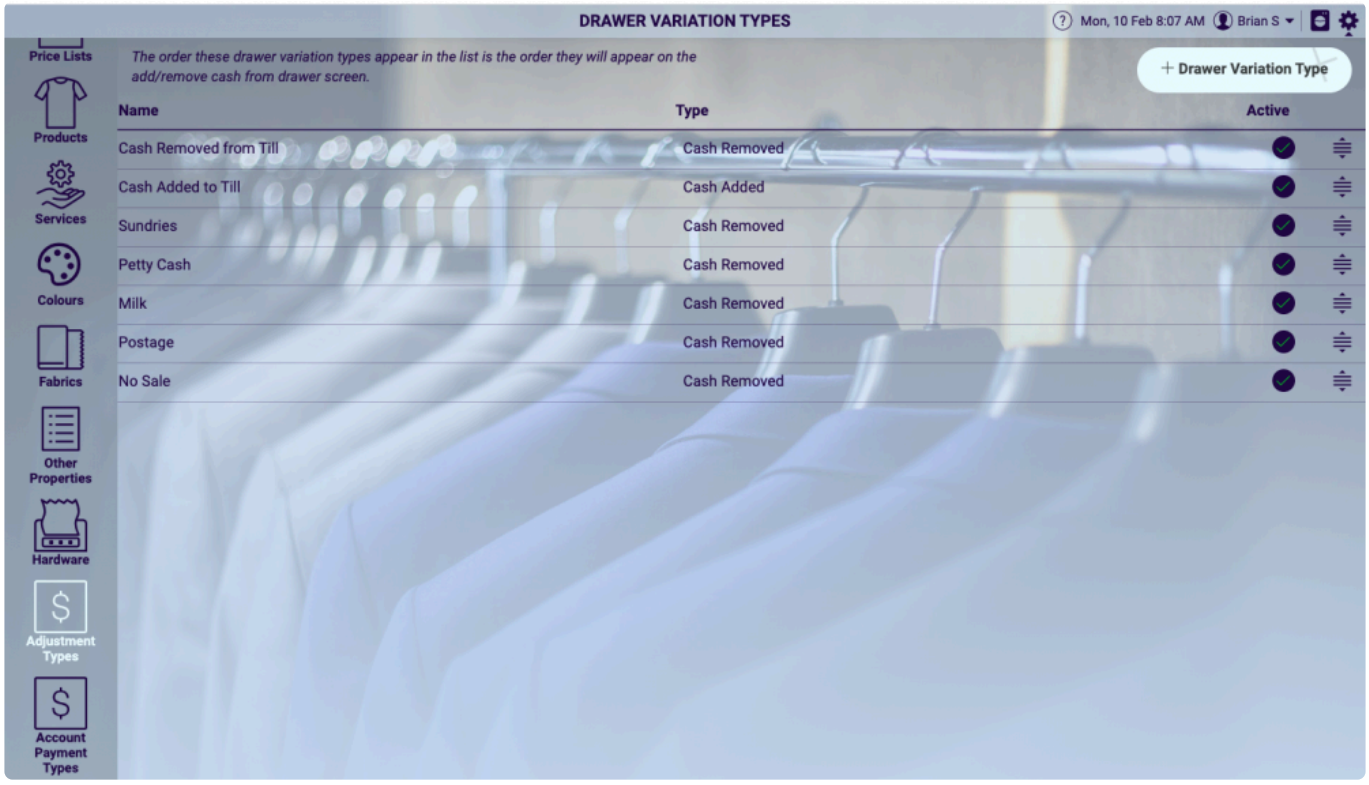
Programming sheet for Symbol 9208 scanner

Programming sheet for Datalogic
Datalogic GM4100 programming sheet

1.2.15. Adjustment Types

Cash Drawer variations are listed in the MyCleanPOS screenshot below. Variations can be filtered and searched, and be made active or inactive as required.

The order these drawer variation types appear in the list is the order they will appear on the add/remove cash from drawer screen.

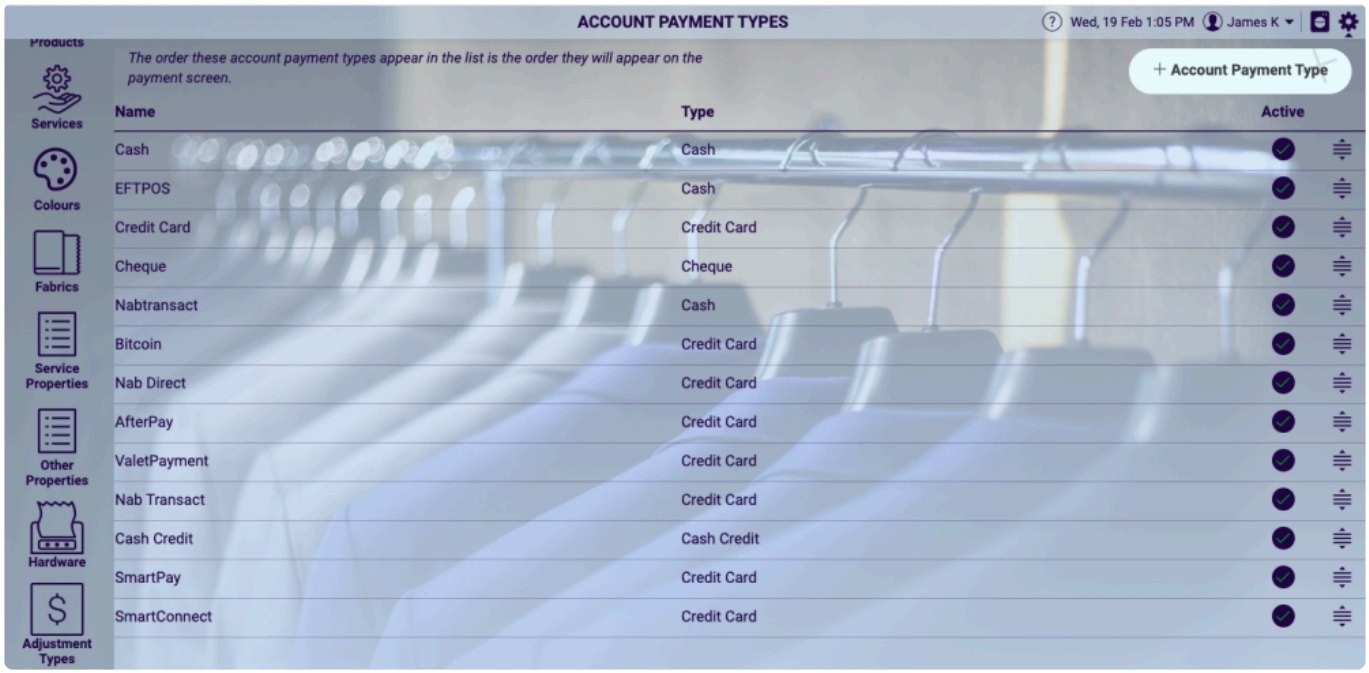


As shown below, MyCleanPOS will allow the addition of a new cash drawer variation, deletion of an existing variation, and, make the variation active or inactive.

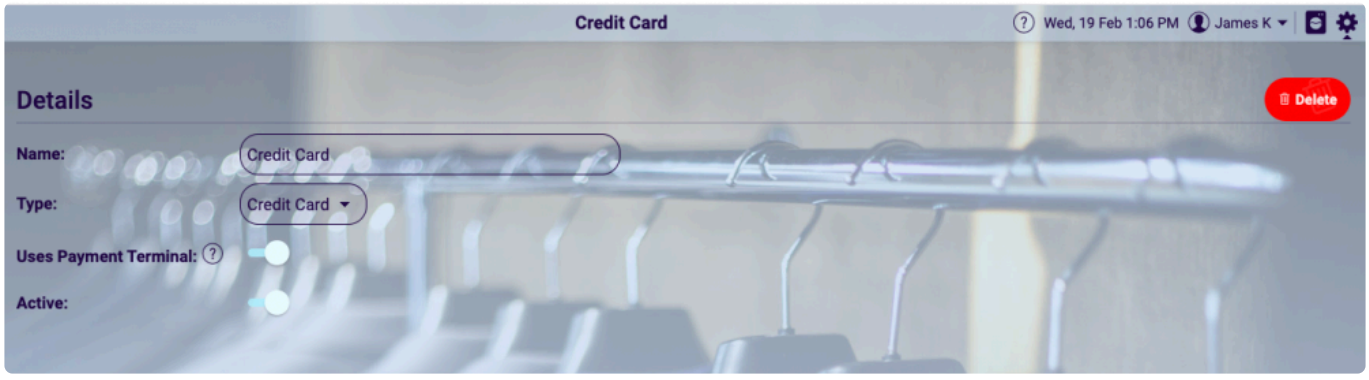
Back
Haircut
Mon, 10 Feb 8:08 AM
Brian S
Price Lists
Products
Services
Colours
Fabrics
Other Properties
Hardware
Adjustment Types
Account Payment Types
Details
Delete
Name:
Haircut
Type:
Cash Removed
Active:
Save
Close

1.2.16. Account payment types

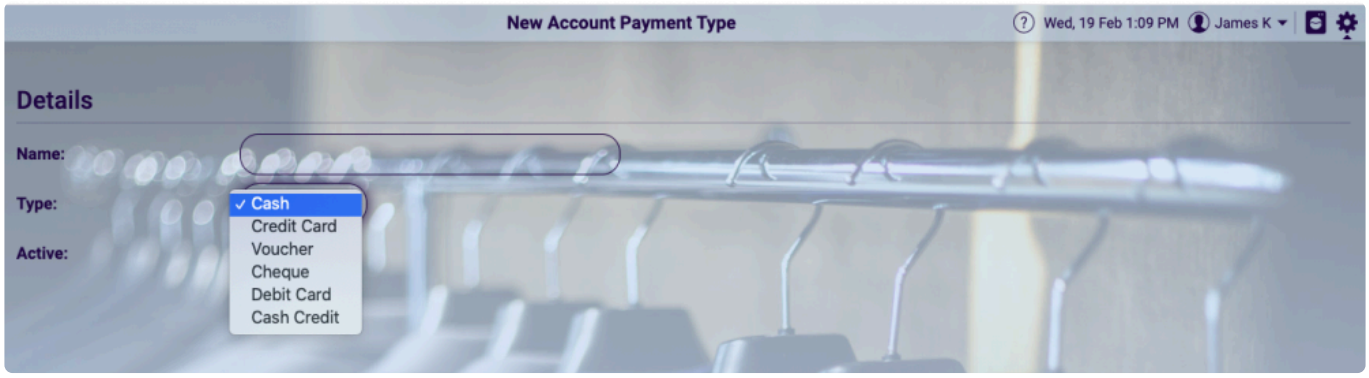
The order these account payment types appear in the list is the order they will appear on the payment screen.



If the credit payment is selected from the account payment listing above the following screen below will launch. From this screen you change or edit properties such as whether the payment type should be powered by an EFTPOS terminal, or, checked as active or inactive.



New account payment types can be added, including the selection of payment types as shown in the screen below


New Account Payment Type
Wed, 19 Feb 1:09 PM
James K
Details
Name:
Type:
Active:
Cash
Credit Card
Voucher
Cheque
Debit Card
Cash Credit

1.3. Development-completed

Please see below a list of the developed items in MyCleanPOS

Release notes:

1.4.0.0 17/12/20

Story

• [POS-520] – Orders Promised Report – Export to excel

o There is now an “XLSX” option when exporting the orders promised report. This export dialog now remembers what you last selected.

• [POS-1269] – Orders Promised Report – Hyperlink the order number

• [POS-1275] – Order Writing Screen – Lock down moving of orderitems and changing order number if an orderitem is located on a conveyor

• [POS-1276] – Sales Incoming – Add additional account details to xlsx export grouping by account

o This adds the account charge type, the AR period, discount as commission, discount and account credit to the XLSX export when grouping by account.

• [POS-1277] – Price List Items/Surcharges – Add additional uniqueness tests when creating these records to stop api calls coming through at exactly the same time creating duplicates

o This is a backend change to help stop duplicate price list items/surcharges being added to a price list

1.3.1.2 15/12/20

Bug

• [POS-1274] – Posting to Xero – “End of Month” style AR periods are not settings due date properly in Xero

1.3.1.1 11/12/20

Bug

• [POS-1272] – Store/Station Maintenance – Station Mainteinace won’t load for completed stations

1.3.1.0 10/12/20

Story

• [POS-1246] – Van/Completed/Storage – ABility to mark station as “Pick up station”

o For manual Van/Completed/Storage stations there’s a new switch available “Pick Up Orders”. If set, when an order is manually scanned at this station it will also be picked up.

? NOTE: This functionality will not happen when the order is located to the bagger/unloaded via metalprogetti automated systems or when assembled and sent to the bagging station via casort. This is currently just a manual process. The changes can be made to make it happen automatically at these points too, just is further development I didn’t think was required so left it at that.

• [POS-1265] – Completed Station – Ability to select whether or not to send the ready sms for orders from all stores or just this store

o If “Send Ready SMS” is on under a Completed station, there’s a new switch “Ready SMS All Stores”. If not set, won’t send ready sms for orders which didn’t originate at this store

Bug

• [POS-1267] – Order Writing Screen – Search item box is not visible when editing a confirmed order

o Rob noticed this one which was not allowing the users to scan in an item if the order was confirmed and edit orders was on.

1.3.0.2 04/12/20

Story

• [POS-1263] – SMS – Only send mobile phone numbers to the sms service

• [POS-1264] – Order Ready SMS – If the Order Ready Template field is blank, don't send the order ready SMS

Bug

• [POS-1260] – Partial Receipt – Cannot print if account is not assigned to order

• [POS-1262] – MDC Integration – It occasionally sends thousands of records which didn't actually get updated due to decimal precision

1.3.0.1 03/12/20

Story

• [POS-1259] – Entry Station – Show account credit on selected customer box

1.3.0.0

Story

• [POS-819] – Show account credit by clicking on customer name from the front counter, and on receipt

o This gives them the ability to view a customers credit.

o When going to an Entry station and bringing up a customer, if you click their name a popup will show with all their details. On the right side there is now the Account Credit. This popup also helps with one day being able to edit customer details from this screen.

o A customers credit balance will print onto the receipt if it is not 0.

• [POS-1016] – Metalprogetti make L records register a scan not an S record

• [POS-1120] – Metalprogetti MAP – Split orders at the L record instead of the S record

o This will allow them to cancel a load after scanning a garment and not cause data errors.

• [POS-1252] – SMS/Email Auditability – Add user sender/receiver to SMS and Email table to track communication from employees and communication to customers

o This is a background database change but an important one to one day report over communications sent from employees and to customers.

Bug

• [POS-1247] – Metalprogetti Assembly Conveyor – Orders are getting split incorrectly possibly due to the user cancelling a scan of a garment

1.2.0.1 02/12/2020

Bug

• [POS-1258] – Posting AR Accounts – Year, Month, and Day parameters describe an un-representable DateTime.

• [POS-1261] – Dry Cleaner Admin Portal – Cannot create dry cleaner

1.2.0.0 24/11/2020

Story

• [POS-435] – Order – Add/Delete products once confirmed

o A new field is in the Store maintenance -> Order Writing called "Allow Edit Orders", this can be turned

on/off if they want to enable this feature (it is off by default).
o If this field is on, adding and deleting products from orders can occur once the order has been confirmed.
o There's also some other nuances with this issue detailed below in "To test"
o To note:
? For Metalprogetti Conveyor integration (both assembly and storage/map and bam) if an item is added/ removed from the order we are sending A records to delete the entire order and then R records again to send the records again. From what I could find in documentation and recall from our discussions this was the most complete way to make this change for the conveyor. Is this the way we should be going?
o To test:
? This has resulted in changes throughout the system and thought has had to be given to each area.
? The order writing screen should be given a full test of adding/removing items before and after the order is confirmed. Pieces and $ etc.. should update accordingly.
? If a percentage surcharge is applied, it should change as the price changes.
? It should still be locked down and uneditable if the order is posted/paid and picked up.
? If the order has been paid and the price of an order is increased, the order should show that it has a remaining balance.
? If the order has been paid and the price of the order has decreased, that amount should get added to account credit.
? If the order has been posted and something has changed on the order, the "POSTED" section should go a different colour, allowing the user to press it and then repost if they're an AR Per Order customer posting to Xero or direct them to the posting_batches screen if they are otherwise (AR Per Batch or not posting to Xero).
? Metalprogetti
? Test that the .IN files which are dropped for both MAP and BAM are sending down what would be expected.
? Xero/Posting
? Allow accounts users to repost an order/batch (see above for that feature being added to the order writing screen)
? Test that the orders/.batches get reposted as expected with updated totals/line items etc
? Sales Incoming
? Test that editing the order updates the sales incoming report as expected
? MDC Integration
? Some further work will need to be done to allow MDC integration to perform another payment for orders whose price has increased. I will be convening with @Nick to discuss this and get a MDC release up this week also.
• [POS-1238] – Unload Conveyor – Ability to exclude stores from the list of stores to unload
o Theres a new flag in the Stores maintenance -> Metalprogetti "Show In Unload Conveyor"
o This can be turned on or off to stop this store from appearing in the "Unload Conveyor" tool. This will help prevent accidental conveyor unloads like what Stannards were experiencing.
• [POS-1244] – Order Writing Screen – Show "Sub Total" amount if there is a surcharge on the order
• [POS-1251] – Account Credit – Round account credits when inserting into the database and round all exising account credits appropriately
Bug
• [POS-1181] – Order Writing Screen – percentage surcharge doesn't change when updating item price

on order writing screen
• [POS-1231] – Order Payment/Account Credit – Account credit can be rounded to 4 decimal places in the api which causes issues when paying with that credit
• [POS-1239] – Stores Maintenance – You must click “Discard changes” every time you navigate from the page if you haven’t made a change

1.1.1.2 18/11/2020
Bug
• [POS-1240] – Posting to Xero – Looks like orders with a surcharge are not getting their surcharges put through to Xero which results in a large rounding line item

1.1.2.0 11/11/2020
Story
• [POS-972] – Sorting – When an order is assembled, allow that order to be automatically located to a selected station or location or both
o There’s 2 new fields in the Station maintenance for Sorting stations of sorting types; Metalprogetti Basic, CASort, Manual and None.
? Auto-location Station
? Auto-location Location
o When set and an order is assembled on the Sorting station, the order will now get automatically located to that station and location (or just station if location is not set and vice-versa with location)
• [POS-1220] – Sales Incoming – Add additional fields to the report when exporting to XLSX and grouping by order
o Additional fields have been added to each order line when the report is exported to XLSX
? Customer name, phone and email (these show up when both the account and order groupings are in the same report)
? Order total price, amount paid and balance
? NOTE: This may be different than the $/order of the individual order record as the Sales Incoming report is a time-based report reporting over whenever the price has changed for an order
• [POS-1233] – Sorting Screen – Increase efficiency by reducing a call to the server when assembling an order
• [POS-1235] – Order Writing Screen – Make sure Permanent Id is at least 8 characters long
Bug
• [POS-1219] – Customer Merge tool – Appears to be timing out when moving items from old account to new account
o Have extended the database timeout to 5 minutes when merging customers
• [POS-1221] – Orders Promised report has incorrect piece count
• [POS-1223] – Problem selecting customers pricelists – cannot see all pricelists or search
• [POS-1227] – DCCS Migration – Error when importing discounts on an order whose drawer audit disc amount or coup amount is null

1.1.1.3 6/11/2020
Bug
• [POS-1234] – Posting Orders – Zip file is not being generated if the document should be split due to the “Separate Documents” flag

1.1.1.2 5/11/2020

Story

• [POS-1222] – Posting Orders/Batches – When exporting the postings reports as separate documents, if there is only 1 document to be posted, don't put it in a zip file

o This will optimise some things for clients and make the email attachment more meaningful as we were made aware this was a source of confusion

• [POS-1226] – Printing Reliability – Create a service on the UWP app which checks if it is reachable, and disable webserver UWP app reachable service

o We believe the MyCleanPOS crashes last fortnight were due to the service which was developed to keep track of what apps are reachable at any point in time. This would regularly ping out to all the connected printer apps, and something along that process either the sending or the receiving of the messages would crash the server (we believe due to the sheer volume of CPU threads, requests sent or requests received in such a short space of time, hence it would be fine in our tests yet in the production environment with the volume of apps connected it would fall over).

o The alternative is to remove this service from the server and create it on the local UWP app. This functionality is configurable and can be turned off if it causes a problem. But we believe this is a much simpler solution and should achieve a similar end with far less load on the server.

Bug

• [POS-1225] – Error when locating a suborder with 0 order items

o We noticed that locating a suborder with 0 items would fall over. We have fixed this up.

1.1.1.1 23/10/2020

Story

• [POS-1214] – Tax Invoice/Postings – Show account name under "Bill To" instead of customer name

Bug

• [POS-1199] – Order Writing Screen – Cannot add another product/property or open "More Products" after adding "Skirt – Hem" or "Pants Zipper" type product to order (i.e. the ILT product of the product is set specifically to another product)

o To test:

? There's some specific rules spattered around the order writing screen which had to be changed for this fix. So give the screen a good general test and make sure you can add a "Pants Zipper" product and it will automatically add the pants to the order, the pants will then be selected and you can click about adding properties and another product to the order as usual.

• [POS-1215] – Order Confirmation – When posting to Xero with a surcharge added to the order on confirmation, an error is occurring in the background when trying to set the orders accounting identifier

o To test:

? Create an order for an AR Per Order customer at a store with Auto Post Orders on and a Xero integration. The order should still be able to make its way to Xero as soon as it is confirmed and auto posted, and voiding an order in MyCleanPOS will void that order in Xero too.

• [POS-1216] – Entry/Customer Orders/Order Writing Screen – Cash rounded orders still show outstanding balance of $0.00 even though paid fully

o To test:

? Create an order for an amount which will need rounding, i.e. $43.44 and pay with cash to round it up to $43.45. When it is paid and the screen refreshed, it should show paid as before, when you go to pick up the order it should not ask you to pay it, and it should appear as paid on the customer orders list.

• [POS-1217] – Order Writing Screen – “Per Quantity” products quantity updates the piece count in the interface when added, but the database still contains the correct value
o To test:
? Add a “Per Quantity” product like a Curtain and it should only update the piece count by 1.
? Add a “Inlcude Quantity in piece count” product to the order and its hould up date the piece count by the quantity of the item.
? Once again, a thorough general test of the screen will be good for this one as there were a few places I’ve had to touch in the API and in the front end to make this happen.

1.1.1.0 21/10/2020
Story
• [POS-1208] – Ability to run the Posting Batches report as a tax invoice and generate separate documents per batch
o There’s 2 switches added to the Posting Batches export “Separate Documents” and “Tax Invoice” which perform similar functions to the Posting Orders export.
• [POS-1209] – Increase max length of product/property name to match My Dry Cleaning ILT
o Users can now add products/properties with names up to 100 long.
• [POS-1211] – Sales Incoming Report – Include picked up date/time, voided date/time and status on XLSX export
o This will give users a heap more flexibility with reporting out of the system. Looking forward to seeing what comes out of it.
• [POS-1213] – Posting/Tax Invoice improvements – change alignment of “How to pay”, include account name in file name, put total of invoice within “by Mail” section
Bug
• [POS-1207] – Issue with Printer App Reachable Service when attempting to reach many apps simultaneously
o This fixes some of the issues the printer apps were experiencing this morning. Now it has been fixed up we will run it again in the morning and monitor it closely until we are sure it is good to go.
• [POS-1210] – Tax Invoice Posting Orders/Batches – Sub total is incorrect if running against an account which has a an account discount with discount as commission set to off

1.1.0.5 20/10/2020
Story
• [POS-1200] – Ability to export the Posting reports as a Tax Invoice
o This will now run for both the Posting Orders and the Posting individual Batch reports. The changes discussed yesterday have been made and included in this release.
• [POS-1206] – Show total at the bottom of Posting Batch report
o The total was previously only being shown in the header, but it is nicer to read if it totals the relevant columns at the end.
1.1.0.4 17/10/2020
Story
• [POS-576] – Sales Reports – View time as well as date in excel export when grouping by order
• [POS-990] – Ability to edit heading of Posting/Batch/Sales Incoming reports
• [POS-1201] – Posting Orders/Batches/Individual batch – Remember settings when exporting Postings reports to PDF/XLSX
• [POS-1202] – Make default report header (dry cleaner large logo) larger on all reports, and if present,

replace the dry cleaner name
• [POS-1203] – Display page number on reports
o The page number will now display on the bottom right of the report pages
• [POS-1204] – Don’t show “PAID” for orders with a $0 total
• [POS-1205] – Ability to post the Posting Orders report as a Tax Invoice
1.1.0.0 15/10/2020
Story
• [POS-1195] – Ability to configure the timeout when sending printer documents to the local UWP app and when sending files to drop to Metalprogetti
• [POS-1197] – Reduce the UWP app registration refresh time to 5 minutes instead of 20 to keep the session alive
• [POS-1198] – Keep track of whether or not each Printer App is reachable from the web and if it is unreachable, force a re-registration on the client
Bug
• [POS-1196] – Subsequent calls after re-registration from the app to the web when processing .OUT files are not reaching the end point

1.0.66.0 08/10/2020
Story
• [POS-801] – Ability to print the order summary (picklist) which appears when paying an order
- The “Print” button is now hooked up when picking up/paying for an order and will allow the user to print the pick list
• [POS-1137] – “Prompt for Accounting Integration Link” flag on Account
- There’s a new flag in the account maintenance “Prompt for Accounting Link” which if set off, won’t prompt the AR user for the Xero link if the store has a Xero connection
• [POS-1156] – Option on store to not show the service on the receipt and Xero
- There’s a new flag under Store Maintenance -> Order Writing “Show Service on Receipt”
- If off, this will stop items with 1 service from displaying the service underneath it both on the receipt and when posting to Xero
• [POS-1191] – Metalprogetti Storage – Send a 5 in ORDERTYPE when unloading the conveyor to unload in the order we send Metalprogetti
Bug
• [POS-1177] – Order Receipt – Rounding is out of alignment
• [POS-1187] – Report print popup will sometimes appear behind posting batch popup
• [POS-1188] – “Are you sure you want to pick up the selected order” message popping up after cancel of “Pickup” from orders list
• [POS-1190] – Printing – Reduce load on local database, improve error handling, reduce redundant app records on the server

1.0.65.0 01/10/2020
Story
• [POS-606] – Customer – Merge customers interface changes and API hookup
- Usability for the merge tool has been improved, also the customer merge tool is now hooked up to the API and will allow merging of customers and accounts.
• [POS-1132] – Speed Issues/Printer Connections – Indicate connection status, improve reconnection flow

- This takes us a leap towards fixing the printer dropouts with various minor improvements and bug fixes applied to the UWP app registration/print hub server connection.
- You can now find a “Registration” status and a “Print Hub” status in the (?) support icon (the “Print Hub” status won’t show until the app is registered). If there are issues with printers or kicking the cash drawer, this is the place to check what is going on.
+ The “Registration” status displays whether or not this UWP app is registered with the MyCleanPOS server, what it is registered to do (i.e. broadcast it’s printers/communicate with metalprogetti), and whether or not there have been errors with registration.
+ The “Print Hub” status displays the UWP apps connection status to the Print Hub service (the PrintHub service is the component of MyCleanPOS which allows for the 2-way communication necessary for printing/communicating with metalprogetti)
- The basic structure of the “Hardware” page has been modified to make clear what each setting is doing.
• [POS-1182] – Stop “The Network Path was not found” error clogging up error log from Metalprogetti Integration
Bug
• [POS-1183] – Order Ready SMS – If there are orders ready today and expected to be ready today, an SMS is getting sent for each order
• [POS-1184] – Cannot print receipt for order without an account

1.0.64.0 24/09/2020
Story
• [POS-1167] – Include Account Credit in Drawer Period/Transaction Log report
• - Orders paid with account credit will be included in the transaction log report and included in the relevant totals.
• [POS-1170] – Ability to view what is at the van/storage/completed station and at what location
• - On storage/van/completed stations there’s now a “View Orders” button which will pop up the list of orders at that station, and allow to search by order number/location, will also allow to select per store and route.
• [POS-1173] – Ability to put in percentage surcharges with up to 2 decimal places
• - Both discounts and surcharges can now have percentage values which go to 2 decimal places.
• [POS-1178] – Order Ready SMS logic – Change to check if promised date is today or in the past, then check if there’s anything promised today or tomorrow.
• - Where the previous logic would check “Is the promised date today?” it will now check “Is the promised date today or in the past?” before continuing with the logic
• [POS-1179] – Customer – Merge Customer Interface
• - The interface is partially done for this one. We are going to rework it slightly to make it more user friendly and hook it up to the API.
Bug
• [POS-1174] – Changing discount after adding percentage surcharge to an order adds extra to the surcharge
• [POS-1175] – Metalprogetti Storage Integration (BAM) – Orders with “2 piece suit” style items are not getting scanned to the completed/storage station
• [POS-1180] – Surcharges menu icon is not showing on UWP

1.0.63.0 20/09/2020

Story
• [POS-1128] – Order Surcharge – Ability to automatically add a surcharge to an order when it is confirmed
• - This is the biggie. Lots to test here **woo**.
• - This touches quite a large amount of the system as this story has changed the way we calculate the total price of an order where it now includes the surcharge placed upon the order.
• - The surcharge will get applied after all discounts have been applied, e.g.:
• An order gets made for a shirt at $10.
• The customer gets a 20% discount, bringing the order price to $8.
• The store has an automated surcharge applying to all orders for 5% (5% of $8 is $0.40).
• The order total price therefore is $8.40.
Also:
• An order gets made for a shirt at $10.
• The customer gets a 100% discount, order is now $0.
• The store has a delivery fee of $5.
• The order total price therefore is $5.
Things to test for Order Surcharges:
“Surcharges” maintenance
There’s a new menu under settings: “Surcharges”. Here is where the maintenance of surcharges can take place. You can add/delete surcharges here and create what we’ve called an “Automation” for the surcharge.
In the “Surcharges” -> “Automations” maintenance is where you configure when and where to apply the surcharge. This allows the dry cleaner to run certain surcharges for certain stores, apply surcharges to orders made linked to a specific price list, to run a holiday surcharge between certain dates and it has a flag “Show On Receipt” which is not plugged in for this release but in the future will allow them to itemise their surcharges on receipts if they want to.
Will be good to give this maintenance a good test with all it’s different features.
Surcharge Automation
On order confirmation, if there is a surcharge automation available whose criteria matches that of the order, the surcharge will automatically be applied to the order.
So create different types of surcharges play with their configuration to make sure the correct surcharge amount is applied to the order.
- Price list specific surcharge
- Store specific surcharge
- Price list and store specific
- Date specific surcharge (would be good to test different surcharges with the 4 different date selections “always, until, from, between”)
- Places where order total calculation has changed
Places where order total calculation has changed
- Order writing screen – the surcharge should be included in total price, you should be made to pay the total amount of order including surcharge
o If you’ve applied a percentage surcharge, update of the order price should change the percentage surcharge also
o Will be worth testing refunds to smartpay also
- Receipt – should show correct surcharge and total price

- Xero integration
o For orders with discounts, the weighted amount of each item does not include the surcharge amount, rather:
o There should be a line item for “Surcharge”
- Payment Terminal Surcharge (this can be set up without access to smartpay, just need an account payment type with “Use Payment Terminal” on and the surcharge setup on the store)
o This should get applied as before onto the order, although now it will show on sales reporting and posting screen
- Sales Incoming reports – Total price of orders should include surcharge, the price per piece includes the surcharge split across items on the order
- Transaction Log – Total price of orders/amount paid/refund should include surcharge
- Posting reports
o Total price of orders should include surcharge
o Discount as commission accounts sub total will include the surcharge, and the difference between sub total and total should be the total price of the order (including surcharge) – account discount
- Metalprogetti bagger label (should be able to test this by just checking the .IN files to make sure the total in the labelinfo column is correct)
o Discount as commission accounts order total should be the total price of the order (including surcharge) – account discount
o Total price of order should include surcharge
- MyDryCleaning integration order total
o Discount as commission accounts order total should be the total price of the order (including surcharge) – account discount
o Total price of order should include surcharge
• [POS-1157] – Ability to disable BAM scheduled integration
• - In the admin portal there is now a flag on the dry cleaner “Enable BAM Scheduled Integration” this can be turned off to stop sending records to bam every 15 minutes.
Bug
• [POS-1149] – Voiding Order fails for order posted to Xero at Cressbells – Change void process to not send back what Xero sent us but rather just the status and limited line item data
• - This fixes the issue that cressbells had earlier voiding an order which was in Xero
• [POS-1162] – Significant database load can be seen overnight for dry cleaners using metalprogetti systems – don’t attempt to run integration if there are no apps connected and wait 1 minute before retrying
• - We have noticed significant database load overnight, we have hopefully resolved this issue in this release
• [POS-1164] – Sales by Product – product not displaying in excel export

1.0.62.1 17/09/2020
Bug
• [POS-1150] – Error in error log – “Cannot insert null into ‘dc_UID’ column in TransactionLog table” – Looks like SMS not sending when order is ready from Metalprogetti conveyor
• [POS-1165] – Stop double payments being made with the latter going to account credit – Lock down account credits to manager and admin only, additional javascript which will block subsequent api calls when making payments

1.0.62.0 15/09/2020

Story

• [POS-1138] – Interface for importing brands and sizes into menu item

• - Go to a price list and then to the “Brands” menu (in fact any colour/fabric/property menu) and there is a new “Import” button. The prompts then explain what needs to happen to import properties into that menu.

• [POS-1154] – API to bulk save customers via json array or csv to allow import of plus dry cleaners data

Bug

• [POS-1155] – “Name cannot be longer than 50 characters” when calling customer save without specifying account name

• - noticed this bug when doing POS-1154

1.0.61.0 10/09/2020

Story

• [POS-1134] – Reports for Caltex – Report 2, Sales by Product with item identifier and valet details

• - They can now group by “Account, Identifier” or “Account,Date,Identifier” or “Store,Identifier” or “Store,Date,Identifier” and see the data on screen or export to pdf/xlsx. They will want to turn “Do Comparison” off and “Price per piece” to on and group by “Account, Identifier” to get the data they need.

• [POS-1136] – Add email to Sales Incoming report Grouped By Account in Excel export, and to front end display/pdf if phone is missing

• - This is for Masters who require an export of customers and their email addresses for marketing (this will be in the next release @william huynh if you need to let Masters know ?)

• [POS-1144] – Metalprogetti Assembly – Handle that a piece may get manually unloaded from the conveyor and then rescanned onto the conveyor. Effectively resetting the state we thought that garment was at on the conveyor

• - This is the fix for Blue and White crows nest. I can do some testing to make sure the state is updated properly in the database.

• [POS-1146] – Change ready SMS logic to check if there’s anything ready between now and when this suborder is expected to be ready, and if the suborder is expected to be ready today if there’s anything tomorrow which is expected to be ready

• - This is aiming to improve the ready sms logic for Hydes and Blue and White Crows Nest (Brad reported that Patrick from Blue and White had an issue with the logic too. See “RE: Blue and White Crows Nest” Tue 8/09/2020 4:15pm)

Bug

• [POS-1130] – Speed Issues – “You must select an item before adding…” error when price list pull down times out

• - We have changed the way we pull down the product/property list for displaying the product/property buttons and validating what goes on the order. And we have also changed way we use “Add Product/colour/fabric/property” so that it now calls back to the api.

• - Things to test would be that you can still add the different types of products properly and still add properties onto products. And still be able to use the “Add product/…” buttons as usual.

• [POS-1141] – Metalprogetti Assembly – Orders are being left on the conveyor at Blue and White

• - I have performed a data fix for this on Monday, and the code fix is POS-1144 above.

• [POS-1142] – Security – Escape text fields in Sales Incoming report to prevent JSON parsing issues and javascript front end injection

1.0.60.0 08/09/2020

Story

• [POS-1121] – Reports for Caltex – Report 1, Sales by Product no comparison and include price per piece

• [POS-1127] – Log fail message from local database in web database when any print/spin/open drawer fails

• Bug

• [POS-1129] – Sales Incoming – “Include Discounts” checkbox title is not showing up in the filter popup

1.0.59.2 02/09/2020

Story

• [POS-1122] – Metalprogetti – Max ItemCode length is 18 and it should be right aligned so that it cuts off the start of the ItemCode

• [POS-1123] – Truncate the descriptors on a garment label

• [POS-1124] – Customer Orders List – When sorting status, sort processing orders by most recent start time to latest

Bug

• [POS-1126] – Sales by Product grouping by date comparison is putting comparison and this period on different dates

1.0.59.1 30/08/2020

Story

• [POS-713] – ILT -> POS – Stage 2: Ability to create orders for scans from ILT

• [POS-1117] – ILT -> POS – Stage 3: Give the user incremental updates as to what the process is up to

• [POS-1113] – Ability to turn on/off Customers API logging

• [POS-1115] – Show “Unload Station” for stations of type “Completed” as well as “Storage”

• [POS-1116] – UAT Environment – Ability to turn off the Metalprogetti integration retry .IN file feature

1.0.59.0 26/08/2020

Story

• [POS-1102] – Make the Blue and White Large Conveyor Storage 2 and Small Conveyor Storage 1

• [POS-1105] – Ability to “Add Cash” of $0

• - The validation has been removed in the “Add Cash” dialog allowing you to add cash of $0 to kick the drawer. This will still require the user to enter a note.

• [POS-1110] – ILT -> POS – First Stage

• - This is the addition of a station type “Item Level Tracking”. This item is still under development but the first stage was pushed into live last night.

Bug

• [POS-1103] – Orders not scanning to bagging station if there is a “2 piece suit” style item on the order

• - This should be sorted now, let us know if the issue persists.

• [POS-1109] – Crash of MP BAM integration for dry cleaners with “DontSendSubordersBefore”

1.0.58.1 19/08/2020

Story

• [POS-903] – Bring paper tags from DCCS into MyCleanPOS, also bring SubAmount (amount before discounts) over in the OrderSummary table

• [POS-1093] – Bring PFDest in through the Migration
• [POS-1099] – Change wording for “PFDest” to better reflect the fields relationship to the storage conveyors
• [POS-1100] – Change the position of “Minimum Order Length” and “Include Sub Order Number” in stores maintenance to place them inside the “Metalprogetti” drop down
• [POS-1101] – Post orders to Xero with the Xero Invoice date being the time the order was created
Bug
• [POS-1070] – Import bringing over multiple Price List Items for each Product and Service
• [POS-1088] – Product Maintenance – Large databases can’t assign pieces to grouped items
• [POS-1094] – handle touch events on touch devices and mouse on non-touch devices in attempt to stop the screen getting randomly getting locked out when browsing the reporting/settings sections of the app

1.0.58.1 19/08/2020
Story
• [POS-903] – Bring paper tags from DCCS into MyCleanPOS, also bring SubAmount (amount before discounts) over in the OrderSummary table
• [POS-1093] – Bring PFDest in through the Migration
• [POS-1099] – Change wording for “PFDest” to better reflect the fields relationship to the storage conveyors
• - This and POS-1100 are changes to wording and position of fields in stores maintenance, just make sure you’re happy with what we’ve done here.
• [POS-1100] – Change the position of “Minimum Order Length” and “Include Sub Order Number” in stores maintenance to place them inside the “Metalprogetti” drop down
• [POS-1101] – Post orders to Xero with the Xero Invoice date being the time the order was created
• - This is one to test, you can do a repost of an order and make sure the invoice date stays the same in Xero.
Bug
• [POS-1070] – Import bringing over multiple Price List Items for each Product and Service
• [POS-1088] – Product Maintenance – Large databases can’t assign pieces to grouped items
• [POS-1094] – handle touch events on touch devices and mouse on non-touch devices in attempt to stop the screen getting randomly getting locked out when browsing the reporting/settings sections of the app
• - I’ve tested this in my development environment in browser and uwp app both with a mouse and it has worked fine (as it was working for me previously). It would be worth testing on a touch device (both a phone connected to brian.testpos and a touch screen windows device through uwp app and browser) to make sure the lock out times are accurate still.

1.0.58.0 17/08/2020
Story
• [POS-1090] – Ability to not send suborders to MP before a certain date
• - Added a field to Admin Portal -> Dry Cleaners -> Integrations “Don’t Send Suborders Before” which when set won’t append the suborder number (i.e. “-1”) in the MAP/BAM .IN files to orders created before this date.
• - When we migrate someone who has Metalprogetti, we will set this field to the date of the migration. This will then give them a smoother migration experience as they’ll be able to still scan in their DCCS

receipts when using the conveyors.
• [POS-1095] – Change PDF server for increased security and speed
• - It looks fine on my environment and there's no real reason it shouldn't be. We're using the same PDF generation tool just accessing it through HTTPS now which closes some security holes.
• - To test just download and print a variety of reports/receipts.
• [POS-1097] – Ability to repost orders and batches to Xero
• - When you select "Show Posted" from the posting screen, there's now a checkbox on each posted row which you can select to repost those orders. Or you can hit the "posted orders" selection checkbox in the toolbar to select all.
Bug
• [POS-1098] – Posting – "unposted orders" checkbox is not selecting once you have manually selected all unposted orders

1.0.57.1 15/08/2020
Story
• [POS-1087] – Ability to include PFDest in .IN files
• - On a store there's a new field "Include PFDest" under Stores -> Metalprogetti.
• - On an account there's a new field "PFDest" under Customers -> Account -> Metalprogetti
• [POS-1091] – Ability to not send suborders to MP before a certain date – database and class
[POS-1092] – Make the UWP app report to the server why .IN files were not able to be dropped

[POS-960] – Narrow garment tags
- If in Stores -> Advanced -> Item Label Type is set to Narrow, this will produce a item tag half the height of the current and without a barcode.

1.0.57.0 12/08/2020
Story
• [POS-1078] – Add PC Name to PrinterApp table
• – This will help us know which PrinterApp goes to what device and aid in debugging
• [POS-1079] – Add total price without account discount to batch api
• [POS-1080] – Ability to force sync of metalprogetti MAP
• – When "Run" is hit in the Hardware screen for the Metalprogetti integration, this will force integration to run for MAP even if "Enable Scheduled MAP Integration" is off
• [POS-1081] – Use AccMasterType in DCCS Migration for Batch customers
• [POS-1082] – Remove the reading wait file if it's been there for > 5 minutes
• – This will make sure the wait file will be removed even if the app crashes/is turned off unexpectedly
• [POS-1083] – Add API to repost Orders and Batches
• – Have done the background work for reposting, just need to add to the interface
• [POS-1084] – Ability to automatically mark orders as posted for AR Per Order customers who don't use xero
• – In Stores -> Order Writing theres a new flag "Auto Post Orders". When checked the user will do the same thing it currently does if the account is linked to Xero.
• [POS-1085] – Add additional warning to Xero disconnection message
• [POS-1089] – Narrow garment tags – Add "Item Label Type" to store
• – In Stores -> Order Writing theres a new field "Item Label Type".
• Bug

• [POS-1077] – Sales Incoming PDF column alignment out
[POS-1065] – Metalprogetti Assembly – Bagger label not being populated and some orders are not coming off the conveyor. – Some .IN files are not being dropped due to app failure. Retry failed drops in their original sequence and improve failure logging.

1.0.56.3 07/08/2020
Story
• [POS-1032] – Ability to include a discount column on Sales Reports
• - There's a new "Include Discounts" switch on the Sales Incoming report. If this is checked, the front end display, pdf and xlsx will display a discount column to help KCSA with their reporting.
• - NOTE: This won't give accurate results for orders placed before the 28th of July as the database didn't contain the required fields to track this value.
• + We will have to test that this value is being brought in properly in future migrations.
• [POS-1072] – Add Store to SMS table
• - This will allow us to spit out the data which Diane will need to run the accounts. All SMS sent before the time we release this issue will not have the correct store set. We may be able to magic up a query by looking at Store prefix and order number if needed, but it could be unreliable.
Bug
• [POS-1068] – "Tagging Tracker" is tracking items without tags (i.e. "3 Piece Suit" item)
• [POS-1071] – Negative percentage discounts not working

1.0.56.3 07/08/2020

• [POS-574] – Customer – Print Delivery Notes and send internal delivery notes up to MDC
• - Delivery Notes will now be displayed on Customer/Store and Partial Receipts
• - Delivery Notes and Internal Delivery Notes are both sent up to My Dry Cleaning and will display in the same way "Delivery Memos" from DCCS used to display
• [POS-918] – Pass through the fact an order has been voided to MDC Integration
• - NOTE: This will not be performing a refund of orders paid through NabTransact. I will be adding an extra prompt tomorrow to ensure when voiding orders in MyCleanPOS that have been paid in MyDryCleaning that the dry cleaner is notified that they need to manually refund the order. The NabTransact refund is in Jira.
• [POS-1067] – Ability to launch MP Integration from drycleaner side of MyCleanPOS
• - In the "Hardware" menu, Admin employees can force a run of the MP Integration. This will help for example at the start of a day when Elite first turn on their machines, they can hit this button and MP will be notified of all orders it should have records of.

1.0.56.2 06/08/2020

Story
• [POS-1066] – Ability to turn on and off the MAP scheduled integration
• - This is a switch in the admin portal
Bug
• [POS-1062] – Batch Posting totals are incorrect when "Exclude Orders Outside of Selection" is on
• - This fixes the issues KCSA brought up. The totals are now calculated correctly for this selection

1.0.56.1 31/07/2020

Story

• [POS-1061] – Improve speed of “Grouped Products” for large databases

1.0.56.0 31/07/2020

Story

• [POS-1042] – Ability to exclude orders in a batch by date

• - Store is coming for this one to complete it for KCSA, also ability to change the headings

• [POS-1055] – New line between items in Posting Orders report

• [POS-1059] – T record not being dropped after SUBOK and location for some orders

• [POS-1060] – Remove “Posted”, “balance” columns and add “Gross”, “Discount”, “Net”, “Started”. Include total into batch summary page.

Bug

• [POS-1054] – Store Copy Tool – don’t have double links to records from MDC integration

• [POS-1058] – Integration issue – some accounts not being uploaded (issue with AccNum)

1.0.56.0 30/07/2020

Story

• [POS-1042] – Ability to exclude orders in a batch by date

• - Store is coming for this one to complete it for KCSA, also ability to change the headings

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Bug

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• [POS-1058] – Integration issue – some accounts not being uploaded (issue with AccNum)

1.0.55.4 28/07/2020

Story

• [POS-1047] – Order Summary add indexing on new Discount column (Add os_SubAmount to IX_OrderSummary_TypeOrder and to bulk insert tables)

• [POS-1049] – Metalprogetti MAP – Don’t send records for orders which are completed

• [POS-1050] – When doing a poll of a Metalprogetti Folder, pass up all existing OUT files sequentially, instead of a single file each poll

• [POS-1051] – Add extra optional logging to MP Integration Service to see which system is integrating at any point in time

Bug

• [POS-1048] – Integration issue when limiting by stores

• [POS-1052] – MAP Records are not being sorted by properly when performing the comparison between what we believe MP has and what we think it should have, which results in large LOG files

• [POS-1053] – Inactive Account Payment Types are visible when making a payment or performing a refund

1.0.55.2 24/07/2020

Story
• [POS-1002] – Posting Orders – Ability to group by customer, show order details, export separate pdf/ xlsx per account, don't force selection of customer to show discount as commission columns
• [POS-1040] – Set up the database to be able to include a discount column on Sales Reports
• [POS-1043] – Don't look for confirmation of any T records from Metalprogetti MAP Conveyor
• [POS-1045] – Only run the Metalprogetti MAP scheduled integration during work hours (5am->10PM, although still run specific integrations like order creates/updates)
• [POS-1044] – Metalprogetti MAP Integration – If changing order number/suborder number, should always send A and then R records

Bug
• [POS-1041] – MDC Integration – Issue with ticket delivery and paid

1.0.55.1 22/07/2020
Bug
• [POS-1036] – Don't show unconfirmed or voided orders in posting orders report
• [POS-1037] – Suborder Split – Locate new suborder (the one with the missing pieces) to no station and no location upon split
• [POS-1038] – MDC Integration issue with accounts
• [POS-1039] – Copy tool not picking up employees which have created a customer and the customer has not placed an order yet the customer is pulled over via making a payment

1.0.55.0 21/07/2020
Story
• [POS-1029] – Don't look for confirmation of T (Label update) records in MAP
• - This will stop looking for confirmation of T records for things like price changes. It may still cause an issue if we don't get confirmation of R or A records, but shall monitor this and see if the issue remains and go from there.
• [POS-1030] – Ability to force a full data update to Metalprogetti through API
• - This currently is an API call that we can make but is not tied to the interface. I can give you my postman file if you ever need to run it.
• [POS-1031] – Sorting screen – "Split Orders" cancellation out of store selection
• [POS-1035] – Posting Orders – Show total of price and pieces
Bug
• [POS-1034] – Posting Orders – Pieces is showing as "TRUE" instead of the actual number of pieces

1.0.54.2 20/07/2020
Story
• [POS-1026] – Station Maintenance – Allow Bagging Station and Unload Station to be Storage stations as well as Completed
• - This is so Dry Cleaners can have a set up where they send an order to the bagger (where they don't want to send ready sms), and then to a completed station with send ready SMS on.
• - If an order is ready and you locate it at another completed station, the ready SMS will not be sent (as we want to avoid duplicates).
• [POS-1027] – "Unload Conveyor" – allow to see full route/day/stop on screen sizes which will allow it
• [POS-1028] – Let metalprogetti know immediately about the fact you've taken a perm id off an item

when reassigning perm ids
Bug
• [POS-1025] – Orders being completed at completed conveyor are not sending ready sms

1.0.54.1 16/07/2020
Story
• [POS-1017] – Upgrade to .NET Framework 4.8 according to Microsofts requirements
• [POS-1018] – Update Audit Logs to provide more helpful user information
• [POS-1020] – Add ability to print partial receipt when bringing up order from Dashboard
• - This should help KCSA when trying to figure out what orders are not ready from each of their stores.
• [POS-1021] – When a store uses “Prompt AR for Payment” don’t prompt for payment on pickup
• [POS-1022] – Metalprogetti Integration – When coming to process an .OUT file, if any failed out files exist which were placed before it, process them first before trying the next .OUT file
• [POS-1023] – Metalprogetti Integration – Make sure 2 devices are not accessing the same directory at the same time as this will cause dramas if one device processes a file before the other device is able to and the sequence of .OUT files gets out of order
• - It may be worth noting that to ensure this I’m using a wait file. If an app crashes while searching a MP directory and it’s wait file sticks around (which will consequently stop other apps from processing .OUT files from that directory), restarting the app will clear out the wait file or you can just delete it.

1.0.54.0 15/07/2020
Bug
• [POS-1014] – Product maintenance does not load for large product databases
• - I have changed the “ILT Product” drop down list to a search. As this drop down list was pulling down the whole list of products and was too much load for slower machines.
Story
• [POS-992] – Add ability to print partial receipts of the missing pieces when splitting at the Sorting screen
• [POS-999] – Move logos out of the “Advanced” drop down for a store
• [POS-1006] – Kick cash drawer upon payment being made
• - Previous it was being kicked when “Cash” was hit, now it will kick when the payment has been made in the system
• [POS-1013] – Increase timeout when getting order writing screen product/property lists
• - This is aiming to fix the issues with Karl Chehade today and their “Must select an item before adding a “ issue

1.0.53.1 14/07/2020
Bug
• [POS-1007] – “Prompt AR for Payment” flag also stops prompting for cash accounts
Story
• [POS-1009] – Add ability to print the “-1” suborder number on order receipts which only have 1 suborder
• - There’s a new flag on a Store under Store -> Dry Cleaning -> Advanced -> “Include Sub Order Number” if checked, when printing the orders receipt and if there’s only 1 suborder for the order, this will print the -1 on the end of the barcode.
• [POS-1010] – Ability to specify how far back to get order which should be on the metalprogetti

conveyor
• - There's a field on the store now which we can set to change the time period of orders sent to metalprogetti. Currently this defaults to 30.
• - This is a database field at the moment as I've hidden it from the interface as it could be dangerous if the user accidentally allows all orders created and not ready to be dropped down to the metalprogetti.
• [POS-1011] – Send down orders to metalprogetti regardless of how old they are if the order is at the station
• - Orders which are on the conveyor (i.e. at the station) yet are older than 30 days will still be tracked in MyCleanPOS. Whereas previously, if an order was still on a conveyor yet older than 30 days MyCleanPOS would no longer track it and wouldn't log things like unloads.

1.0.53.0 13/07/2020
Story
• [POS-1005] – Ability to scan items out to a specific station and location when unloading the metalprogetti storage conveyor

1.0.52.1 09/07/2020
Bug
• [POS-1000] – Orders are not getting their delivery details changed if the account of an order is changed

1.0.52.0 08/07/2020
Bug
• [POS-987] – Price List maintenance reordering not always accurate and copy sometimes misses items
• [POS-993] – Sometimes the price textbox of an item on the order writing screen blanks out when the value is > 1000
• [POS-994] – New items were not being scrolled into view when added to an order
• [POS-995] – Batches not being sent to Xero
Story
• [POS-780] – Add Product "Exclude from piece count" flag
• - There's a new flag on the product maintenance "Exclude from piece count"
• - When a product gets added to an order with this flag set, the item will not affect this piece count. This is designed to flow through also to the sales reports, and this item won't show up on the sorting screen.
• - If the dry cleaner doesn't want the product to be sent to Metalprogetti, they should turn the "Metalprogetti Enabled" flag to false.
• - Similarly, if they don't want a label printed for this product, "Print Labels" should be set to false.
• - These items will still appear as a piece on the "Sales by Product" reports to allow the dry cleaner to track how many of these items have been processed.
• [POS-988] – Item details on the Batch Reports
• - When exporting a list of batches or an individual batch, there's a new flag on the popup "Include Details". If set there'll be a new column on the pdf/xlsx reports titled "Items", here will be displayed a summary of the items present on the order and their properties.
• [POS-991] – Don't show the same location more than once when displaying "This account has other orders at locations xxx"
• [POS-996] – Additional logging when posting invoices to xero and voiding invoices in xero
• [POS-997] – Additional Posting Periods for AR Per Order and AR Per Batch accounts

• - This allows more flexibility with the due date when posting to Xero. The following periods have been added:
• - “End Of Month”
• - “Week After End Of Month”
• - “Fortnight After End Of Month”
• - “Thirty Days After End Of Month”

1.0.51.0 04/07/2020
Bug
· [POS-986] – Order Writing Screen – Deleting an item is not reducing the total price
Story
· [POS-813] – Order Writing Screen – Tagging Tracker, show message when order should be fully tagged but isn’t and highlight the items not fully tagged
· – There is a new field in the Store maintenance under Dry Cleaning -> Advanced “Use Tagging Tracker”
· – If set, this will put an attention icon against all pieces untagged, and show a message on confirmation if there are any pieces untagged.
· [POS-969] – Price List Copy – convert to purely api based

1.0.50.0 03/07/2020
Bug
• [POS-956] – Allow Dry Cleaners to get notifications when their ready SMS fails
• [POS-958] – Stop new lines being added on empty metalprogetti basic files
• [POS-979] – Property surcharges not being applied to parent items
• [POS-984] – Invoice icon on postings screen not showing on buttons
Story
• [POS-957] – Add additional details into the local error log when an error occurs placing files for metalprogetti basic
• [POS-966] – Consistent colour coding for order statuses in the order writing screen
• [POS-968] – Batch report – option to break out and include orders in each batch
• - There’s a new switch when going to export in Posting -> Batches. “Include Orders” this can be checked if the dry cleaner would like a break out of each batch into it’s respective orders with a page break between each.
• [POS-971] – Store copy, Customer copy and sub order receipts all get amount before account discount if commission is set in the customer accounts area
• [POS-983] – “View Details” on Suborder on Order Writing screen (Give ability to see Promised date on picked up suborders by clicking on the picked up date and selecting view details).

1.0.49.1 27/06/2020
Bug
• [POS-952] – Added extra logging in the MDC Integration service – order was showing as processing in MyLockers, but had been scanned into completed an hour prior. The logging will help us keep track of when each dry cleaner starts integrating and allow us to better follow through the process.
Story
• [POS-949] – When disconnecting from the Print hub, use the connection id to link to a dry cleaner instead of the dry cleaner URL – It seems that some printers are not disconnecting properly and this results in subsequent print and spin calls timing out

• [POS-954] – Increase timeout when copying large menus and remove unique name validation from underlying price list

1.0.49.0 26/06/2020
Story
• [POS-826] – Flag on completed station as to whether or not to send ready sms
• [POS-852] – Auto-locate order when bagged at mp station
• There are 2 new fields for a Metalprogetti Automated Sorting station.
o BaggingStation – the station to scan to once bagged
o BaggingLocation – the location to place at once bagged
• The design has intended that the BaggingStation is a Completed station with SendReadySMS off (if desired). Then orders which go to the Bagging Station will be marked as ready for MDC and the location will be set for MDC also.
• [POS-948] – Make customer notes stand out on the customer box
• [POS-950] – Additional error logging – It seems that some printers are not disconnecting properly and this results in subsequent print and spin calls timing out
• [POS-951] – Manula security upgrade to HTTPS

1.0.48.2 24/06/2020 – *Tonight's release
Bug
• [POS-943] – UWP App Crashing on select of a new default printer on posting batches screen
• [POS-945] – Error when printing receipt if there is no account assigned to an order
Story
• [POS-666] – Customer Notes/Orders List – Show notes on "Selected Customer" box
• [POS-936] – Sort Properties by the order they were placed onto the item
• [POS-941] – Improve app database error logging
• [POS-946] – Use Discount as Commission rules in MDC integration as well

- [POS-947] – Put price before account discount on the bagger receipt (use discount as commission rules)

1.0.48.1 20/06/2020
Story
• [POS-656] – Ability to not show account discount on the customer copy receipt but do show it when posting
• - There is now a "Discount as Commission" flag in the account maintenance. If this is set, the system will look to treat Account Discounts as Commissions for AR Per Order or AR Per Batch accounts.
• - On the Posting Orders, Posting Batches and individual batch reports (for both pdf and excel), we will now display a "Sub Total" and a "Total" column for each order/batch if there is an account which uses discounts as commission.
• - The receipt will no longer show the account discount for accounts which use discounts as commission.
• - The bagger label printed by metalprogetti will display the total price of the order and not the discount amount or balance for accounts which use discounts as commission.
• [POS-931] – Show the picklist when picking up a prepaid order
• [POS-937] – Make sure NAB Transact payments which come through from My Dry Cleaning go to a

NAB payment type
• - The MDC integration will now look for an account payment type whose name starts with “nab” (case insensitive) and will use that as the default payment type to pay MDC payments into. Otherwise, it will look to use card-specific payment types (whose name includes Mastercard, amex etc…), if none are found it will use the first credit card payment type.
• - If the users would like their card-specific payments from MDC paid into their own payment types, they can also set up payment types like “NAB amex”, “Nab Direct Mastercard” etc…
• [POS-938] – Move account icon down below with other icons

1.0.48.0 17/06/2020
Bug
• [POS-932] – Account Maintenance not populating with correct data from database
• - This helps with Hydes issue when they believe they’ve selected an AR Period of “Weekly” whereas in the database it was set to “Monthly”
• [POS-933] – Error when selecting a customer when posting batches “Ambiguous column name”
• - I noticed this guys when selecting a customer on the posting -> batches screen. It just errored out so I fixed this one up.
• [POS-934] – More helpful error handling for “Cannot read property ‘get’ of null” when linking account to xero contact, when xero enabled store is not linked to an organisation
• - This fixes the issue you had when linking the account to a Xero account on the batches screen
Story
• [POS-401] – Receipt – Show Service headings
• - AM now placing a dash underneath each item on the receipt with its selected service
• [POS-935] – Show Account Type on customer box on Entry station, and show if they have email/ address/phone

1.0.47.2 12/06/2020
Bug
• [POS-925] – Cannot delete discount – Error logged in the database
• - I noticed an error was occurring in the Production database when deleting discounts from the system. I have fixed this up so Discounts can now be deleted if needed (and if they’re not linked to menu items).
[POS-923] – Master Malvern payments are not being processed into MyCleanPOS – Error being thrown in database
• Story
• [POS-804] – Grouping on Xero invoice
• - **Yay** this also marks the end of the larger Xero improvements
• [POS-774] – “No Receipt” button on Print receipt modal
• [POS-906] – Show better error messages when deleting something which is linked elsewhere (all objects across the system)
• - I also noticed errors logged in the database from people trying to delete products/properties etc and getting foreign key constraint errors which would show to them as “An error has occurred. (big identifier)” which is super unhelpful and has already brought support calls in. I have gone through and added validation just before a delete call to see if the object the user is trying to delete is linked to anything.
• [POS-913] – Extra titles on POS help ? and Code Screen
• [POS-914] – Hide amount left for voided orders in order list
• [POS-917] – Order Writing Screen – Close add modal once product/property is added

• [POS-924] – More helpful messages when voiding orders linked to a Xero invoice, and allow orders which are already voided in xero to be voided in MyCleanPOS
• - This was brought up from Cressbells trying to delete an invoice in Xero where Xero handed them back an unhelpful error message. I've added a little bit of validation to hopefully catch those errors and allow them to slide through if possible. This results in a much better flow.
• [POS-926] – Populate station type drop down list when creating a new station
• - I noticed when creating a new station the type drop down list was empty, and if you leave it empty it throws an unhelpful error. I've now made it choose a default type.
[POS-928] – Make receipt, label and sub order receipt modal say "Back" instead of "Close"

1.0.47.1 11/06/2020
Bug
• [POS-907] – Order Writing Screen – Unable to get property 'length' of undefiend or null reference when adding a "Pants Zipper" and "Pants" at the same time and grouping is turned on
• [POS-909] – Order Writing Screen – Unable to get property 'length' of undefiend or null reference when confirming an order with no items
• [POS-911] – Receipt grouping – If doing a "Pants, Dry Clean, Repair" and a "Pants, Dry Clean, Wash" The first "Pants, Dry Clean…" gets the second "Pants, Dry Clean…" price attached to it too
Story
• [POS-908] – Extend timeout when getting menus
• [POS-910] – Order/Sub order receipt – Add "UNCONFIRMED" text to unconfirmed orders

*Bug
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• [POS-924] – More helpful messages when voiding orders linked to a Xero invoice, and allow orders which are already voided in xero to be voided in MyCleanPOS
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• [POS-926] – Populate station type drop down list when creating a new station
• - I noticed when creating a new station the type drop down list was empty, and if you leave it empty it throws an unhelpful error. I've now made it choose a default type.
[POS-928] – Make receipt, label and sub order receipt modal say "Back" instead of "Close"

1.0.47.1 05/06/2020
Bug
• [POS-907] – Order Writing Screen – Unable to get property 'length' of undefiend or null reference when adding a "Pants Zipper" and "Pants" at the same time and grouping is turned on
• [POS-909] – Order Writing Screen – Unable to get property 'length' of undefiend or null reference when confirming an order with no items
• [POS-911] – Receipt grouping – If doing a "Pants, Dry Clean, Repair" and a "Pants, Dry Clean, Wash" The first "Pants, Dry Clean…" gets the second "Pants, Dry Clean…" price attached to it too
Story
• [POS-908] – Extend timeout when getting menus
• [POS-910] – Order/Sub order receipt – Add "UNCONFIRMED" text to unconfirmed orders

1.0.47.0 03/06/2020
Story
• [POS-893] – Xero ability to post as draft invoice
• - There's a setting in stores maintenance for Xero stores titled "Post as Status:" And you can select the status you want to post invoices as.
• [POS-894] – Xero Tracking Category and Tracking Option per Store
• - Theres a setting in stores maintenance for Xero stores titled "Tracking Category" if you have set up tracking categories in Xero, you can select them here and their subsequent tracking options. TO set up tracking categories in Xero: https://central.xero.com/s/article/Set-up-tracking-categories
• [POS-900] – Stop voided orders being printed onto the batch report
• [POS-901] – Rounding on a Batch Posting is totally crediting the invoice
• [POS-902] – Add code and set "Needs Clock In" to false on add of first user to a dry cleaner
• - When migrating we'll now be able to set up your use with a code and "Needs Clock In" set to false
• [POS-904] – Customer Search – increase time between key presses before search is activated
• [POS-905] – Customer Search – Return exact matches first, then like matches

1.0.46.2 02/06/2020
Story
• [POS-899] – Customer List logging for speed improvements
And have also doubled the speed of the database and app service. We shall keep monitoring server performance over the next few days, keep us updated with search speeds.

1.0.46.1 01/06/2020
Story
• [POS-650] – Entry station – Increase number of customers returned from customer search
• - Have increased this to 25 on both customer searches for an entry station
• [POS-895] – On create of a new Dry Cleaner – Add Cash/Remove Cash drawer variation types
• [POS-896] – Adjustment Types – reword "Drawer Variation Types" to "Adjustment Types" in the settings

• - Some wording issues in the “Adjustment Types” settings menu
• [POS-898] – Import brands API tool
• - This is to import KCSA’s brands. I am running this tool currently for their Price List “Retail Pr” for all services where there was a “BRANDS” colour button (note, I’ve put it under the “Property” section instead of the “Colour” section).

1.0.46.0 28/05/2020
Bug
• [POS-875] – Sorting Screen intermittently places some orders at the same slot as other orders
• - As we discussed on the phone, I have changed the next slot selection into a back-end function. Hoping this will fix the issues going on at Bancrofts.
• - Please note this has required me to change some logic, namely:
• The sorting screen will no longer be hiding “ready” sub orders or located sub orders. Currently, when you locate a sub order at a station (e.g. Completed/Storage/Van), it has not been scanning the corresponding order items into that station too (I have now coded this feature, see POS-892 below). This means that orders which are currently located will be showing at the sorting screen. I can explain more tomorrow if wanted, and I should be able to write up a script to fix this up when we go live tomorrow night.
• [POS-886] – Freeflow properties not adding onto order
Story
• [POS-727] – Attach Batch Invoice PDF to Xero invoice
• [POS-739] – Show quantities in Xero invoice
• [POS-883] – Xero rounding on discounted, odd-priced items
• - This fixes the issue Elite have been having.
• - I have added a “Rounding Account” to the Store maintenance for stores linked to Xero. This will have to be set up (Xero have a base Rounding account they can set it to).
• [POS-884] – Include batch number in pdf/xlsx name when exporting individual batch (e.g. “Batch 5.pdf” instead of “Batch.pdf”)
• [POS-892] – Scan order item when suborder scanned at Completed/Storage/Van stations

1.0.45.0 22/05/2020
Bug
• [POS-867] – Reports by Order – Truncated reports are showing the order hyperlink on groupings when the orders have been truncated (sales incoming)
• [POS-869] – Posting Orders Export to PDF/XLSX – All orders to be posted are showing instead of the selected date range
• [POS-872] – Advanced station details not saving on create of store
• [POS-873] – Completed/Storage/Van station – The “This account has other orders at xxx” text is persisting after suborder is scanned and located
• [POS-878] – Object reference exception when reducing order price with no account selected, and “ctrl.currentOrder.discount.formatMoney is not a function” error was showing after unsuccessful save of discount [POS-882] – List scroll issue on touch devices
Story
• [POS-847] – Menu of Discounts – DCCS Migration, Store Copy Tool and top-level menu discounts
• – When editing a price list there is now a “Discount” button at the bottom of the screen. You can now add/edit/reorder discount menu items in this button, and when that price list loads up when writing an

order, the discount buttons will appear when you press “Discount”.
• – The DCCS migration will bring over all coupons and discounts into this button.
• [POS-861] – Sales Incoming – Additional groupings by Order
• [POS-862] – Reporting Date Range selection for today and yesterday (sales incoming, sales by product, timesheet, posting orders, posting batches)
• – These reports should now be defaulting to “today” also
• [POS-868] – Excel reports – include hyperlink for Orders (sales incoming, batch report, posting orders)
• – If the PDF report was getting truncated the orders would not show, so have changed the excel report to now have a hyperlink off to the orders too.
• [POS-870] – Default arm for bulk-unloading metalprogetti conveyor
• – In the station maintenance for Completed/Storage stations there’s a “Metalprogetti Unload Arm” field. The “Unload Conveyor” feature will default to this arm.
• [POS-871] – Ability to unload orders that are ready for this route that are prior to the selected day
• – You can now select “Any” day when unloading orders by route.
• – If you select a day, there is now a switch which says “Include previous days” which if selected, will include orders if they were on a previous day
• [POS-874] – Completed/Storage/Van station – “This account has other orders at xxx” larger text

1.0.44.0 14/05/2020
Bug
• [POS-864] – Posting Orders date range is broken and showing all unposted orders
Story
• [POS-832] – Completed/Storage/Van Stations – Add location of other orders for this customer
• [POS-857] – Lengthen time of all API calls in the dashboard
• [POS-863] – On sorting screen, make it more difficult to scan items into the other textboxes on the screen
• - Now, if you put a value which is more than 4 characters into the slot number box or the complete order popup and hit enter (i.e. a tag is scanned into one of these boxes), a question will show to the user asking them if they want to scan that value into the station instead.
• [POS-865] – On sorting screen, refocus the scan textbox whenever appropriate
• - We now are refocusing the scan textbox after a slot is changed and once the complete order popup is closed
• [POS-866] – Scanning – improve efficiencies and increase timeout for large databases

1.0.43.1 06/05/2020
Bug

- [POS-859] – when adding an item via scanning its permanent identifier to an order and using its last service, use the price list price instead of the last service price
  • [POS-854] – Sorting screen, scanning with void orders, item lookup improvements and other issues
  • Have stopped voided orders showing when scanning items at stations
  • Have stopped items from ready orders showing when scanning items on the sorting screen
  • If a suborder was sorted over multiple slots, it was sorting weirdly when sorting by slot. I have changed this to sort by the lowest slot number.
  • “Item Lookup” will now find all orders which this item has been on.

o The returned list now displays the order number and sorts by the orders start date descending.
o If multiple orders are returned, it will not hit enter automatically if you scanned using a scanner. Instead it will wait and allow you to select the order you are after.
• [POS-855] – (previously resolved) Route details not printing on the partial (suborder) receipts
• [POS-856] – “Could not get menu details. Unable to get property ‘dataObject’ of undefined or null reference” error on Entry Station

Story
• [POS-721] – Sales Incoming Report – ability to group by Order without selecting account
• [POS-850] – Display user-friendly date range across all reports
• Previously it was selecting the correct data but displaying the day after what the user had selected on the interface. This is due to how our back end queries were being run, we have changed this to display the user-selected date.
• [POS-853] – Don’t allow an item to be on active 2 orders at once

1.0.43 01/05/2020

Bug
• [POS-821] – Soup up/down stops MDC integration from running
• [POS-841] – Add logging and fix newline issue for issue: Basic Conveyor on Sorting screen spins to what seems like every slot without the user wanting it to

Story
• [POS-714] – Menu of Discounts
• There’s a new menu option in the “Settings” section called “Discounts”.
o Here you can set up names and discount amount for each of your discounts.
o Once set up, you can add to a menu.
• Adding to a menu:
o In the “Properties” section of a menu, you can now add buttons for Discounts.
• Discounting an order:
o Open up an order which shows the menu you added the discount buttons to, and now hitting the discount button will change the discount on the order.
o If you hit multiple discounts for the order, you will be prompted to add an additional discount, override the current discount, or remove discounts altogether.
• The free flow discount button will disappear if the menu you’re on has a discount button for one of the services, and the customer is not a manager or admin.
• [POS-758] – Extra productivity stuff
• - Have polished up the productivity station, drill down into the Jira issue for more details (there’s a bit in there)
• [POS-840] – MDC Integration – Set orders to be picked up on pick up date not on delivery date
• [POS-844] – Make sure we only send ready SMS when the final suborder that is due on that day (previously the code was looking for the final order, not suborder)
• [POS-849] – Allow front counter staff to delete unconfirmed orders

Version 1.0.42.1 28/04/2020

Bug
• [POS-837] – Basic Conveyor on Sorting screen spins to what seems like every slot without the user wanting it to
• [POS-838] – Locker orders getting marked as un-picked up when they really were still picked up

Version 1.0.42 23/04/2020

Bug

• [POS-816] – Slot # and last scan of order item not showing on order writing screen
• [POS-818] – Properties are showing in an open group
• [POS-830] – Errors when voiding orders – “g is undefined” and menu structure not appearing properly afterwards
• [POS-831] – The textbox on grouped items still shows when voided/locked down

Story

• [POS-155] – Sorting Screen – More details for better and quicker sorting
• This includes:
• - The ability to click on a location in the “Complete Order” modal and get the details of the individual order items at that location
• - We now display other located sub orders located for this order at the selected completed station
• - Displaying customer name on the “Complete Order” modal
• [POS-803] – Ability to change lock time for a station
• This can be maintained in Stores -> Station maintenance.
• When you refresh your browser/log out and back into the UWP app, the station will now lock to the time (in seconds) you specify (defaulted 120). You can also specify a station to not auto lock, in which case it won’t lock out the currently logged in user.
• [POS-817] – Select individual item instead of whole group after auto-grouping has updated properties
• This makes it a heap easier to fill out orders which have items like: “Shirt, blue”, “Shirt blue white stripe”, “Shirt blue white check” etc…
• [POS-822] – Sorting Screen – Change wording on “Split Orders” to make it more clear that all orders are being split
• [POS-823] – Stop showing orders picked up today in the orders promised report
• [POS-824] – Put “Day of Week” next to date grouping on Timesheet report to make it easier for dry cleaners to pay penalty rates

Version 1.0.41 20/04/2020

Bug

• [POS-480] – Order Writing Screen – “Sub Order x of y” goes out of wack and doesn’t display properly
• [POS-778] – Visual bug when adding parent items through “Quantity” button
• [POS-779] – Adding parent item with “Quantity” button copies properties to children
• [POS-812] – Alignment of columns on Partial Receipt are out

Story

• [POS-718] – Highlight scanned item in Item Lookup
• [POS-732] – Batches Report – Ability to select date range (reflected in screen and batch export) and only show open batches by default
• - NOTE: with this one, the simplest and most efficient method of selecting the batches was to include batches which feature any orders within the selected date range. i.e. You select “Last Week” as a date, and for Batch 100 there are orders which came in a month ago, orders which came in last week and orders which came in this week. The full Batch 100 will be displayed in the list.
• [POS-750] – Posting Batches – See customer if “Any” customer selected
• [POS-753] – Stop showing “Scan must be longer” as scans are now ambiguous with ability to scan products and order items

• [POS-789] – Make “Not Found” error after scanning disappear after 5 seconds
• [POS-794] – Turn off SMS ready orders for delivery customers
• [POS-806] – Order Writing Screen – Highlight when a sub order is ready
• [POS-809] – Don’t bring up inactive customers when searching
• [POS-810] – Send A records for individual items instead of D for whole order to MP BAM Conveyor when deleting orders
• [POS-811] – Make the Make Payment modal say “Cancel” instead of “Close” after payment has been made and before pickup

Version 1.0.40.6 13/04/2020
Bug
• [POS-798] – MDC integration adding duplicate accounts to POS
o This is the fix for the Bancroft issue
• [POS-799] – Account autocharge not saving properly
o The issue was actually with the display, not the save. It was saving properly, but always displaying false.
Story
• [POS-760] – Fix Elite/Breezy
o This adds a flag so that Breezy customers are not added in to Elite’s MyCleanPOS database. This is a flag that we set when configuring the MDC integration
• [POS-775] – Ability to group items on the receipt
• [POS-797] – Make Metalprogetti MAP print order # as matrix code

Version 1.0.40.5 9/04/2020
Bug
• [POS-786] – Cannot move group to new suborder
• [POS-787] – Fix “object reference not set” error occurring when sending emails
• [POS-788] – “Cannot read property length of undefined” when creating new customer
• [POS-790] – Order Writing Screen – Scanning an item without a customer selects a customer egg timers and crashes UWP
• [POS-792] – Payments from MDC are going into the first entry station for the dry cleaner, not the first entry station for the store
• - Essentially this means that for dry cleaners with multiple stores, all orders paid in MDC were going into the drawer period of the first station for the first store of the dry cleaner. Regardless of the store the order was made at. This has now been fixed.
• NOTE: I was unable to do a full end-to-end test for the fix of this issue. This should be working properly now, but if anything weird comes up like orders not being paid from MDC, let us know and we can sort it out ASAP.
• [POS-796] – Customer address not displaying properly on suborder receipt
Story
• [POS-770] – Sort Xero Contact list by name
• [POS-773] – Show full name of account for Sales Incoming report
• [POS-791] – Put cursor into scan item box after unlock for CASort
• [POS-795] – Show price on Partial Receipt CASort

Bug

• [POS-781] – “Unload Conveyor” sits there egg timering for large databases
• [POS-785] – MDCIntegration, String comparison in .ToString for MDCStore incorrect
Story
• [POS-784] – Order Writing Screen make the grouping item feel less like an item
• - have gotten rid of the product image for an expanded group and I feel this clears up a bit of the confusion

Version 1.0.40.4 8/04/2020
Bug
• [POS-781] – “Unload Conveyor” sits there egg timering for large databases
• [POS-785] – MDCIntegration, String comparison in .ToString for MDCStore incorrect
Story
• [POS-784] – Order Writing Screen make the grouping item feel less like an item
• - have gotten rid of the product image for an expanded group and I feel this clears up a bit of the confusion

Version 1.0.40.3 4/04/2020
Bug
• [POS-765] – Error when picking up order from Order Writing Screen
• [POS-776] – Error adding colour to parent items
• [POS-777] – Error adding service to parent items

Version 1.0.40.2 3/04/2020
Bug
• [POS-762] – Make product UPC not required
• [POS-763] – “Per Quantity” products were not adding properly to the order
• [POS-764] – Sorting Scan is crashing
Story
• [POS-748] – Sales Incoming – add First ticket and Last Ticket date to reports by Account
• [POS-761] – Change PriceList name when Menu name changes and delete price list when menu is deleted

Version 1.0.40.1 2/04/2020
Bug
• [POS-746] – Exporting batch reports errors out on UWP
• [POS-756] – Cannot lock screen if order is voided
Story
• [POS-655] – Order Writing Screen – Show valet details by default for ARPerOrder or ARPerBatch customers
• [POS-683] – Productivity on Scanning Stations
• - This feature is available on spotting/dry cleaning/wash/pressing/quality stations.
• - You’ll see Scan Rate and Expected Scan Rate, and a graph showing the 2 compared.
• - You are able to select different products to get your scan rate for a specific product.
• - When the user wants to go on break, hit the dots and then “Go on break”. This will stop the counter so their scan rate is not affected. They can also lock the screen or logout.
• - To come back from break, hit the dots and then “Back from break”

• - Default Scan Rates can be maintained in the station maintenance.
• [POS-723] – Metalprogetti send A then R records to update permanent identifiers for MAP
• [POS-745] – Add “AutoCharge” flag to api and account maintenance
• - This My Dry Cleaning field is now maintainable in POS.
• [POS-751] – Only let managers and admins void orders
• - “Void” will only be available to managers and admins.
• [POS-755] – Select Service dialog, continue immediately when item is selected

Version 1.0.40.0 1/04/2020

Story
• [POS-675] – Ability to “group” similar items on order writing screen
• - There is a flag on the store to “Group Like Items” found under the “Dry Cleaning” heading in the “Advanced” section. If set, this will activate the grouping (this is on by default). Bug
• [POS-752] – Order Writing Screen – Cannot scan in item attached to customer by permanent identifier if “none assigned” items are on the order

Version 1.0.39.1 19/03/2020

Bug
• [POS-737] – Could not complete order from the sorting screen
Story
• [POS-738] – Use account name when creating xero contact
And some other non-jira issues:
• Error with suborder/save which was breaking
• Have updated the styles in the prompt for service modal dialog (when you have a store which has “Prompt for Service” set, create a new order and the modal dialog will pop up)

Version 1.0.39.0 19/03/2020

Bug
• [POS-729] – “Could not load menu” bug
• This solves the underlying issue with The Lonely Sock today. The surface-level fix as I changed was to re-activate the service, but this release will fix the underlying issue too.
• [POS-730] – Service drop down list not showing after you have entered a price list with only one service attached
• This fixes the issue with the service drop down list not showing some times.
• [POS-731] – Customer Maintenance – error when updating with accounts underneath with account discounts
• The fixes the issue which looked like you couldn’t update price lists
• [POS-733] – Station Maintenance – the product picker when selecting for productivity is not showing the full list of products
• [POS-735] – “Could not find menu” bug
• This was occurring sometimes on refresh of browser or restart of app. It was a timing issue with our api calls buit have now fixed this up.

Story
• [POS-715] – Service prompt when opening order
• We have added 2 new flags to the store maintenance under the Advanced collapsible under “Dry Cleaning”
o “Prompt for Service” – if set when creating new orders will prompt the user to select a service from the current price list
o “Use Previous Service” – if set, when scanning permanent identifiers on the order writing screen, will find the previous service for that item and attach it to the item on this order too
• Also, we have changed it so that if the order has items, the service selected in the buttons on the right will be the service which is most commonly seen on the order
• [POS-726] – Order # hyperlink in Batches/Posting/Sales reporting
• Where order # are found in reports, we have turned these into hyperlinks that will load the order receipt.
• [POS-728] – Add phone to Sales Incoming report when it is ran by Account

Version 1.0.38 18/03/2020*
Bug
• [POS-724] – Sales Incoming report bug for Finest Alterations and Posting orders issues
• Included in this issue are the following sub items:
• Certain sales incoming reports by order were falling over
• We are able again to select customer on the Postings screen
• We are now showing customer on the Postings screen and in the PDF/XLSX when posting orders
• Can now order properly by Valet Number, Posting and Balance on the posting screen
Story
• [POS-292] – Dry Cleaner Settings – Allow dry cleaner to administer their own settings through the settings menu
• This week we have added a new page in the settings menu “Preferences”. This allows the dry cleaner to change their own details, create their own branding etc…
• [POS-717] – Add commas in between properties on the receipt

Version 1.0.37.2 05/03/2020*
Story
• [POS-706] – OrderItem list api efficiency
- Have performed some major changes to the orderitem/list api and added more indexing over the database. T

Version 1.0.37.1 01/03/2020*
Story
• [POS-703] – Change the info printed on the Metalprogetti bagger through the LabelInfo field
• - We now handle valet details much more elegantly
• [POS-708] – Garment lookup on the Entry screen
• - Go into an entry screen and hit “Other Commands” and then “Item Lookup”. Release 1.0.37.2 has improved efficiencies for this for large dry cleaners.
• [POS-709] – Print suborder receipt from order writing/entry screen
• - Go into the order writing screen and hit the 3 dots on a suborder and there will be an option to print
Version 1.0.37 26/02/2020

• [POS-699] – SMS not sending for when a special character & is in the name
• [POS-700] – Sorting – Auto split “Unable to get property ‘type’ of undefined or null reference”
Story
• [POS-663] – Metalprogetti Assembly – Sparkle need the ability to send to an ARM “group” using the PFDEST field
• A Customer and Account now have an Metalprogetti Arm field in their “Advanced” sections.
• A Customer Metalprogetti Arm field is overwritten by an Accounts Metalprogetti Arm field.
• This will then send the relevant fields down to a MAP conveyor in R records.
• [POS-685] – Update copy tool to copy MDC tables
• [POS-694] – Ability to set a price list per account
• Go to Customer -> Account and then there is a Price List field settable there
• [POS-696] – Store option: Keep Prior Customer
• On a store there is a “Keep Previous Customer Selected” field.
• Set this to true and when you create/edit an order and hit “Back” the Customer and Account will still be selected
• [POS-697] – Store option: don’t prompt for payment of a/r accounts
• On a store there is a “Prompt AR Accounts For Payment” field
• Set this to false and when you confirm an order, AR Per Order/AR Per Batch accounts will not get prompted for a payment
• [POS-698] – Send valet details to metalprogetti
• In the LabelInfo field for Metalprogetti, if present for the order, we now send Valet Details where we used to send Customer Name and the Customer Name where we used to send Store Name. If the order doesn’t have a Valet Name it will do what it did previously.
• For what it’s worth, if there is a delivery on the order, it will not send Customer Name/Store Name instead where that is it will send the delivery details.

Version 1.0.36.0 24/02/2020
Bug
• [POS-686] – Metalprogetti Automated – Pushing down Elite DC orders to MP pushes a considerably big file
• [POS-687] – Error when deleting OrderItem – cannot insert the value null into column ‘o_Pieces’
• [POS-688] – Calculate pieces properly for “Include Quantity in Piece Count” products in sales reports and MDC integration
• [POS-689] – Order Receipt – Stop showing balance if a customers “Print Totals” is off
• [POS-691] – MDC Integration – Cannot insert null into column c_PrintReceiptTotals
Story
• [POS-581] – Sorting Screen/Maintenance – Auto split after x garments are on the same slot

Version 1.0.34.1 21/02/2020
Bug
• [POS-686] – Metalprogetti Automated – Pushing down Elite DC orders to MP pushes a considerably big file
• [POS-687] – Error when deleting OrderItem – cannot inser the value null into column ‘o_Pieces’

Version 1.0.34.0 20/02/2020
Bug

• [POS-681] – Order Receipt – Display “None assigned” items instead of breaking the receipt
Story
• [POS-665] – Constant Migration of Dry Cleaners
• I have tested this myself in UAT environment and it’s ready to go
• [POS-673] – Coupons and Discounts – Include a “Service Property” property type and one-time item properties
• New “Service Properties” option on the Settings tab
• Service Properties work basically the same as Other Properties, except they are not retained against the garment if it returns on a subsequent order
• [POS-676] – DCCS Import: Per Quantity products to come through as one item with quanity
• [POS-677] – Increase efficiency of /orders/details API
• You should now be able to open the big 400+ items tickets at Delta. The 4000+ item tickets load, but it is too intensive for the interface. We will need to implement grouping on the interface to handle this (POS-675).
• [POS-678] – Option on Customer to exclude order totals from receipt
• [POS-679] – Show quantities on receipt for “per quantity” products
• [POS-680] – Include quantity in piece count for “per quantity” items

Version 1.0.31.0 14/02/2020
Bug
• [POS-589] – Reorder in settings was broken and wasn’t reordering
• [POS-590] – Pricelists – Reordering doesn’t always drop to the right spot
• [POS-604] – Products – “Grouped Products” filtering capitalisation bug
• [POS-671] – Order Writing Screen – A customer without given name or surname name displays incorrectly
• [POS-672] – Order Writing Screen – Fix the text alignment on the discount popup
Story
• [POS-455] – Javascript Security – Reduce potential of Javascript injection attacks
• [POS-587] – Import – Make Describe and Price items come in as products
• [POS-603] – Coupons and Discounts – Raise/lower price of item by a percentage
• Go to the Price Lists in Settings
• Edit a property button
• You’ll see a ($ | %) button which will change the price to be charged as $ amount or % amount
Version 1.0.30.0 11/02/2020
Bug
• [POS-641] – Orders List – Cannot delete stub for Brite Drycleaners
• [POS-659] – Dashboard Orders Promised – Stop showing voided orders showing in Orders Promised report
• [POS-662] – Store Maintenance – On create of a store, the Next Ready Date won’t let you save as “Next Day” and pops an “undefined” into the textbox
• [POS-668] – Order Writing Screen – Cannot display receipt/view payments when drawer transaction is null
Story
• [POS-562] – Dry Cleaner/Store – Merge store/dry cleaner into different dry cleaner
Version 1.0.29.2 25/01/2020

Story
• [POS-651] – Orders List/Entry – Show location of orders when picking up/paying, allowing employees to easily locate the customers orders and know what the customer is paying for
Version 1.0.29.0 22/01/2020
Story
• [POS-651] – Orders List/Entry – Better show location of orders when picking up/paying
Version 1.0.28.0
Story
• [POS-614] – Orders List/Front Counter/Entry – Pickup orders which are not ready but selected
Version 1.0.27.0
Improvement
• [POS-616] – Storage/Completed/Van – Scan history for this session
Story
• [POS-636] – Order Writing Screen – Prompt for payment when “Pickup” is hit
Story
• [POS-614] – Orders List/Front Counter/Entry – Pickup orders which are not ready but selected
• - To test this, go to a Storage/Completed/Van station and scan an order, then it will appear in the “History” list at the bottom of the screen.
Story
• [POS-636] – Order Writing Screen – Prompt for payment when “Pickup” is hit
• - Go into a non-ready order and hit “Pick up” and if the order is unpaid it will prompt the user to pay
Version 1.0.26.2
Bug
• [POS-639] – Posting Batches – Cannot post batches with orders from multiple stores
Version 1.0.26.1
Bug
• [POS-631] – Posting Batches – Egg timers on posting batch with 0 orders
• [POS-633] – Orders List/Front COunter/Entry – “Cancel” on make payment modal for pickup picks up the order anyway
Improvement
• [POS-635] – Printing – Brite DC printers are dropping out, attempted fix and extra logging added
Story
• [POS-625] – Sorting/Metalprogetti Basic – Don’t spin the conveyor on location
• [POS-632] – Posting Batches – Change “Invoice # must be unique” error message
Version 1.0.26.0
Bug
• [POS-624] – Sales Incoming – Account search not working
• [POS-626] – Dashboard – Orders promised report doesn’t have the same number of orders that the value is showing
• [POS-627] – Dashboard – Orders Promise report crashing on Ready orders for BRITE DRYCLEANERS
• [POS-628] – Posting Batches – Egg timers when posting
• [POS-629] – Copy Price List – Master DC cannot copy their price list
• [POS-630] – Posting – Don’t show stub orders or voided orders in the list
Improvement
• [POS-622] – Default Ready Date – Add database fields and ability to change default period

Story
• [POS-610] – Receipt – Store option to add Customer Address on receipt
• [POS-619] – Storage/Completed/Van – Unload Conveyor improvements
Version 1.0.25.0
Improvement
• [POS-615] – Unload Conveyor – Add “All Stores” to stores ddl
Story
• [POS-598] – Receipt – Show the products getting worked on underneath “Any 3 pieces” specials
• [POS-609] – Xero – Configure POS for Production Xero
• [POS-611] – Customers – Add address fields to maintenance
• [POS-612] – Storage/Van/Completed Metalprogetti Basic – Don’t spin conveyor when locating
• [POS-613] – Logos – Update with new MyCleanPOS branding
Version 1.0.24.2
Story
• [POS-558] – Stations Storage/Completed/Metalprogetti – Unload Conveyor
Version 1.0.24.1
Bug
• [POS-599] – Pricing items on orders – adding surcharges to children under “Any 3” doesn’t change price
Improvement
• [POS-602] – Unload conveyor stage 1
• **Version 1.0.24.0**
Story
• [POS-569] – Order Ready SMS – Improvements/Store Template
Version: 1.0.23.1
Bug
• [POS-594] – Remember me not remembering on UWP app
Story
Version: 1.0.23.0
• [POS-556] – Login – 2 Factor Authentication
2 Factor Authentication can be set up when logged in as an employee and going to Settings -> My Details or clicking the users name in the top right and then My Details.
When you add the authenticator from the My Details page, next time you log in you’ll be prompted for your Authenticator code.
Version: 1.0.22.0
Story
• [POS-299] – SmartPay Payment Terminal Integration finished with refunding orders
And the following non-jira issues:
- Changes made to a store in the maintenance will appear in the other parts of the app too
- Improvements to ABN textbox in dry cleaners admin section
- Hide dry cleaner ABN from receipts
You can now pair your app/browser with your Smartpay terminal (when making a payment and you hit “Pay” or Other Commands -> Smartpay Pair Terminal), push payments through to your device and add a surcharge onto it.
To set this up though in the Account Payment Types you set the “Uses Payment Terminal” to true for

your payment types you want to push through to your terminal. And in the Store maintenance, down the bottom there is a new “Payment Terminal” section, in which you can select the type of payment terminal the store links to and enter in how much of a surcharge to pay.
The store payment terminal surcharge applies to any transactions which happen for the store with AccountPaymentTypes which have “Uses Payment Terminal” set to true. This means they can forward surcharges onto the customer from whatever payment terminal they use, not just smartpay.
Version: 1.0.21.0
Story
• [POS-144] – Hook up the quantity button in order writing screen
• [POS-591] – Products/Properties – Make saveable by front counter staff
Version: 1.0.20.0 22-11-19
Story
• [POS-521] – Ready Order Notification – SMS or Email when order is ready (gives preference to SMS)
• [POS-564] – Integration – Have stopped it crashing after a release
• [POS-565] – Storage/Completed – Show location all the time on the “Scan” setting
Also the non-jira issues:
- Scanning items now focuses the textbox after an error
- Timeout/lost connection errors disappear after a time
- UWP Crashing when an order is picked up bug fixed
- Made the sender the dry cleaner on a sub order receipt email
Version: 1.0.19.1 20-11-19
- Some wording changes to Stores maintenance and added more help tags
- Create contact button on the Postings link account popup and on Customers maintenance
- Postings link account popup load as soon as popup shows
- Auto post order into Xero once confirmed for AR Per Order Account
Version: 1.0.19.0 12-11-19
Have got the Xero Integration in UAT ready for testing. This comes with a UWP update (version 1.0.19.0).

Once you have linked up POS and Xero in the Stores maintenance, you will be able to go into the Posting screen and when you post an order for the store you’ve linked to Xero, it will create an Invoice in Xero for that Order/Batch of orders.
Version: 1.0.18.9 8-11-19
- Metalprogetti changes
o When an order is split: Send A records for the items not on the conveyor. Send R records for those same items but with their updated sub order numbers. Send T records for the items on the conveyor, updating their piece numbers.
- Sorting screen changes
o Ability to split by Store if there are items from multiple stores at the station
Version: 1.0.18.5 13-10-19
Story
• [POS-513] – Ability to delete an Order once it has been confirmed

1.4. Privacy Policy

Privacy Policy

DRY CLEANING COMPUTERS SYSYEMS AUSTRALIA PTY.LTD have created MyCleanPOS. This SERVICE is provided by DRY CLEANING COMPUTERS SYSYEMS AUSTRALIA PTY.LTD and is intended for use as is.

This system is primarily a Point of Sale system which can interact with a customer to provide a priced receipt and produce tags to track customers garments while at the dry cleaners premises

This page is used to inform visitors regarding our policies with the collection, use, and disclosure of Personal Information if anyone decided to use our Service.

If you choose to use our Service, then you agree to the collection and use of information in relation to this policy. The Personal Information that we collect is used for providing and improving the Service. We will not use or share your information with anyone except as described in this Privacy Policy.

The terms used in this Privacy Policy have the same meanings as in our Terms and Conditions, which is accessible via the User Manual unless otherwise defined in this Privacy Policy.

Information Collection and Use

For a better experience, while using our Service, we may require you to provide us with certain personally identifiable information, including but not limited to location. The information that we request will be retained by us and used as described in this privacy policy.

The app does use third party services that may collect information used to identify you.

Link to privacy policy of third party service providers used by the app

? Google Play Services

? Firebase Analytics

? One Signal

Log Data

We want to inform you that whenever you use our Service, in a case of an error in the app we collect data and information (through third party products) on your phone called Log Data. This Log Data may include information such as your device Internet Protocol (“IP”) address, device name, operating system version, the configuration of the app when utilizing our Service, the time and date of your use of the Service, and other statistics.

Cookies

Cookies are files with a small amount of data that are commonly used as anonymous unique identifiers. These are sent to your browser from the websites that you visit and are stored on your device’s internal memory.

This Service does not use these “cookies” explicitly. However, the app may use third party code and libraries that use “cookies” to collect information and improve their services. You have the option to either accept or refuse these cookies and know when a cookie is being sent to your device. If you choose to refuse our cookies, you may not be able to use some portions of this Service.

Service Providers

We may employ third-party companies and individuals due to the following reasons:

? To facilitate our Service;

? To provide the Service on our behalf;

? To perform Service-related services; or

? To assist us in analyzing how our Service is used.

We want to inform users of this Service that these third parties have access to your Personal

Information. The reason is to perform the tasks assigned to them on our behalf. However, they are obligated not to disclose or use the information for any other purpose.

Security

We value your trust in providing us your Personal Information, thus we are striving to use commercially acceptable means of protecting it. But remember that no method of transmission over the internet, or method of electronic storage is 100% secure and reliable, and we cannot guarantee its absolute security.

Links to Other Sites

This Service may contain links to other sites. If you click on a third-party link, you will be directed to that site. Note that these external sites are not operated by us. Therefore, we strongly advise you to review the Privacy Policy of these websites. We have no control over and assume no responsibility for the content, privacy policies, or practices of any third-party sites or services.

Children’s Privacy

These Services do not address anyone under the age of 13. We do not knowingly collect personally identifiable information from children under 13. In the case we discover that a child under 13 has provided us with personal information, we immediately delete this from our servers. If you are a parent or guardian and you are aware that your child has provided us with personal information, please contact us so that we will be able to do necessary actions.

Changes to This Privacy Policy

We may update our Privacy Policy from time to time. Thus, you are advised to review this page periodically for any changes. We will notify you of any changes by posting the new Privacy Policy on this page. These changes are effective immediately after they are posted on this page.

Contact Us

If you have any questions or suggestions about our Privacy Policy, do not hesitate to contact us at https://www.dccs.com/contact.

1.5. API

My Dry Cleaning POS API

The My Dry Cleaning POS API is a HTTP API. Requests are made to the API through a HTTP POST request with a JSON request body. Responses are JSON formatted.

2. Select Station

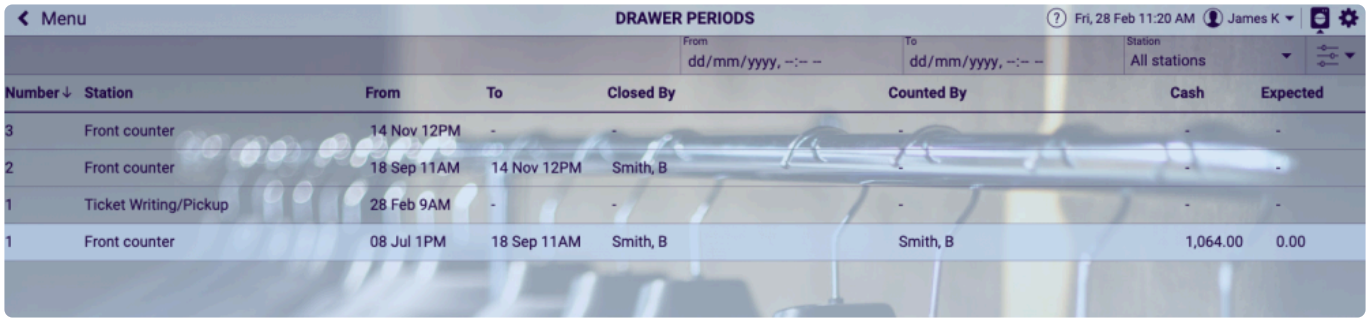
After selecting the Store , in this case ‘ABC Dry Cleaning’, in the screenshot below,

You are able to now see the stations that have been configured for the ‘ABC Dry Cleaning’ store location, and select the required station.

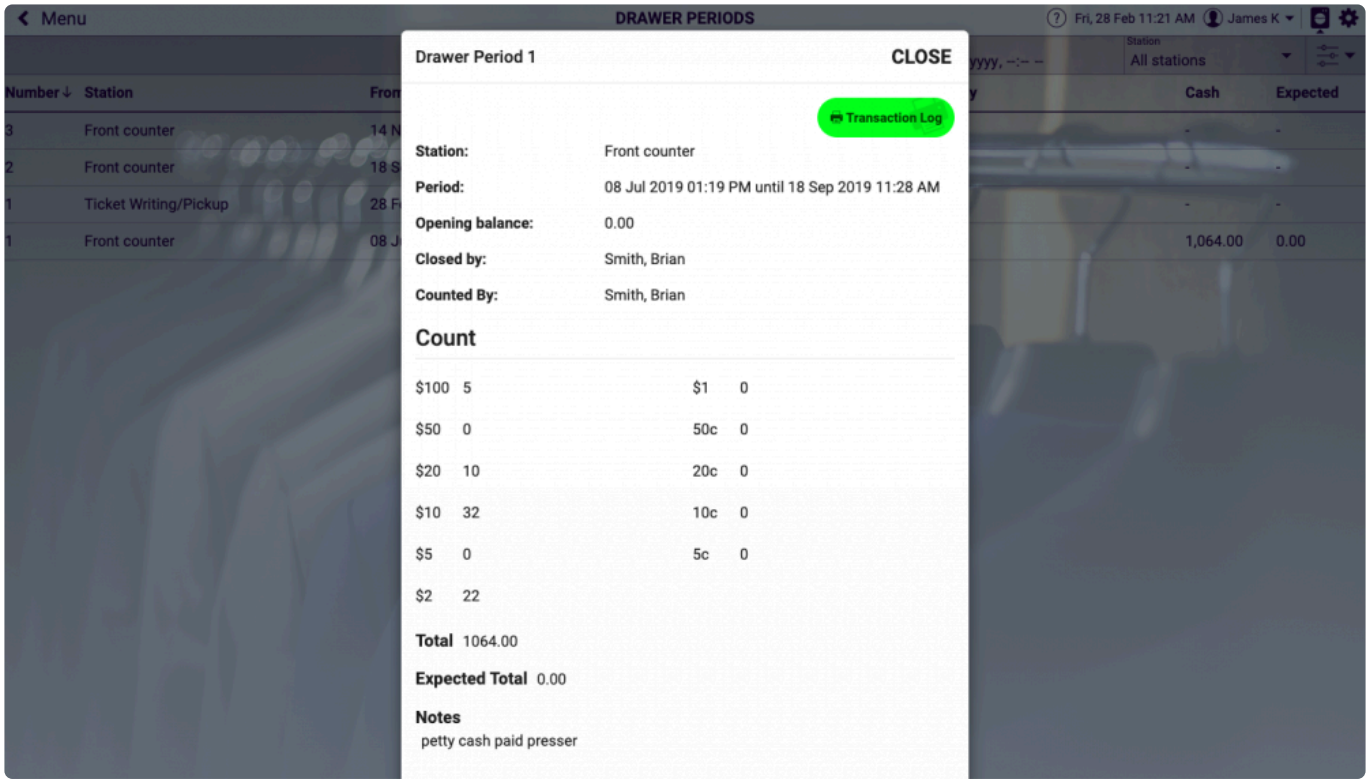
2.1. Drawer Periods

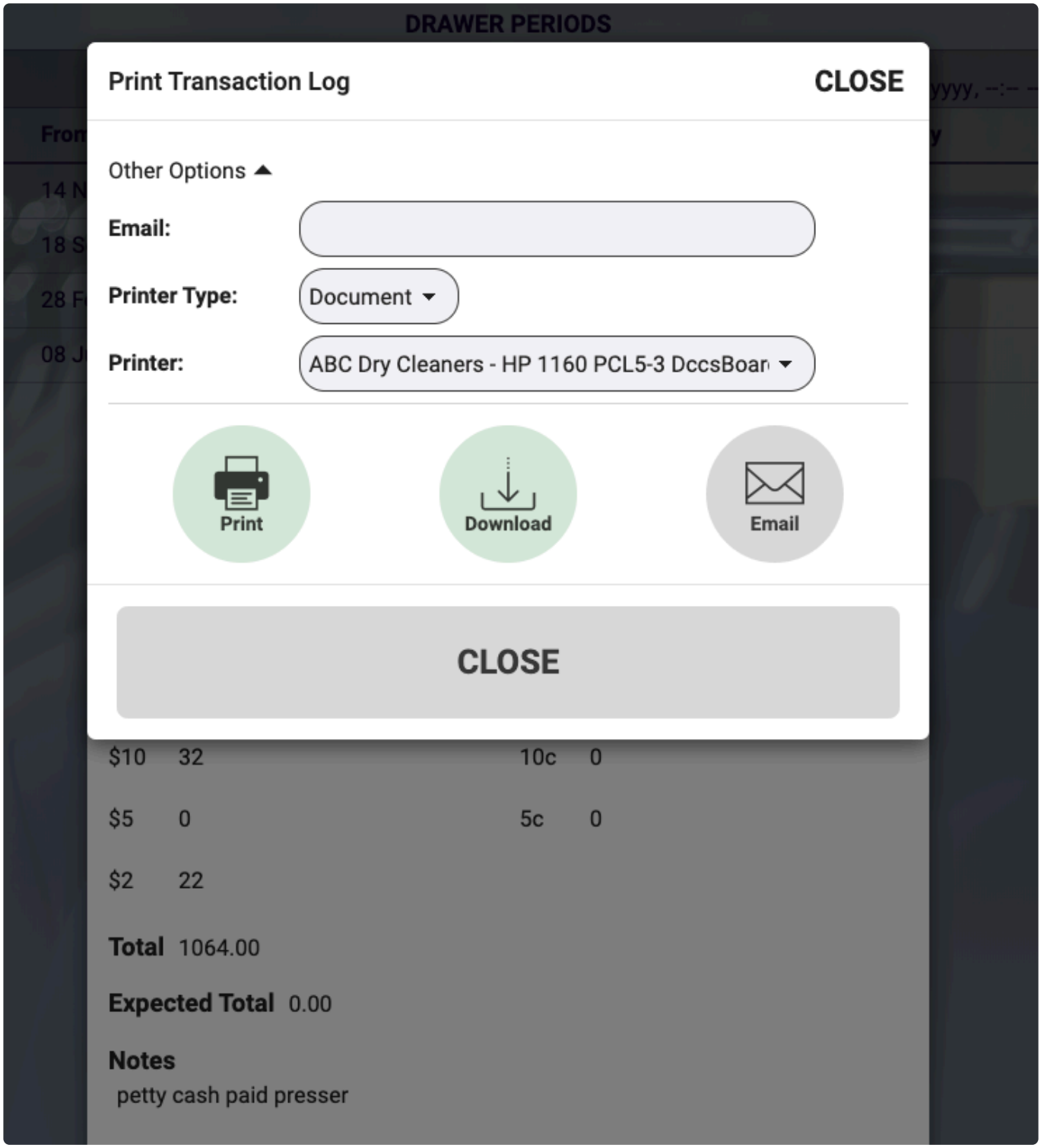
The screenshot below shows a number of **MyCleanPOS** system options that can be selected. We will now select the ‘Drawer Periods’ icon below and follow with other options and reports in the ‘Select Station’ section of the manual.

When selecting the ‘Drawer Period’ reporting icon the following drawer period listings are shown for Ticket Writing, and, Front Counter Stations



This is where you can print or display a copy of the cash drawer report select the period you would like and then you can display, print ,or, email the transaction log as shown below


Menu
DRAWER PERIODS
Fri, 28 Feb 11:21 AM
James K
Station
All stations
Number
Station
Cash
Expected
3 Front counter -
2 Front counter -
1 Ticket Writing/Pickup -
1 Front counter 1,064.00 0.00
Drawer Period 1
CLOSE
Transaction Log
Station: Front counter
Period: 08 Jul 2019 01:19 PM until 18 Sep 2019 11:28 AM
Opening balance: 0.00
Closed by: Smith, Brian
Counted By: Smith, Brian
Count
$100 5
$50 0
$20 10
$10 32
$5 0
$2 22
$1 0
50c 0
20c 0
10c 0
5c 0
Total 1064.00
Expected Total 0.00
Notes
petty cash paid presser

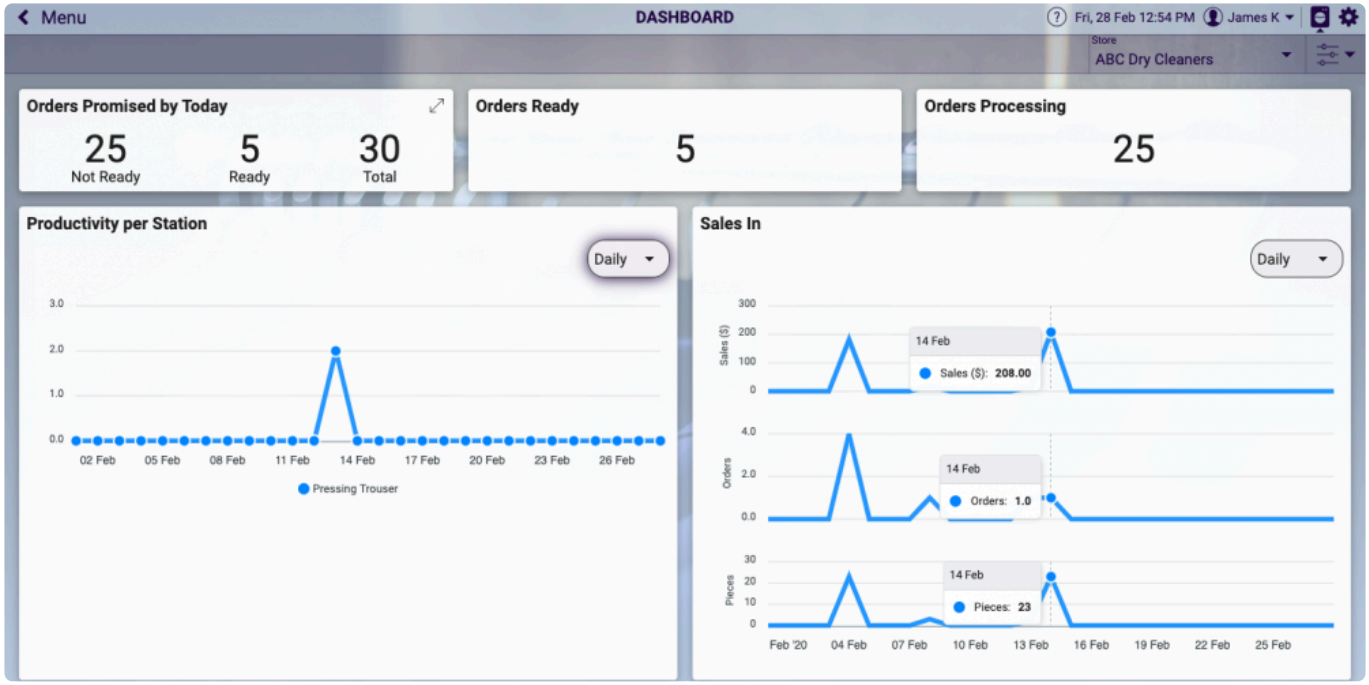

DRAWER PERIODS
Print Transaction Log
CLOSE
Other Options
Email:
Printer Type:
Document
Printer:
ABC Dry Cleaners - HP 1160 PCL5-3 DccsBoar
Print
Download
Email
CLOSE
$10 32
10c 0
$5 0
5c 0
$2 22
Total 1064.00
Expected Total 0.00
Notes
petty cash paid presser

2.2. Dashboard

The screenshot below shows a number of **MyCleanPOS** system options that can be selected. We will now select the ‘Dashboard’ icon below and follow with other options and reports in the ‘Select Station’ section of the manual.

Dashboard is set to show you which orders were promised for today that have not been marked as completed.

The Dashboard can also show you orders that are ready and total orders in the store – ready and not ready



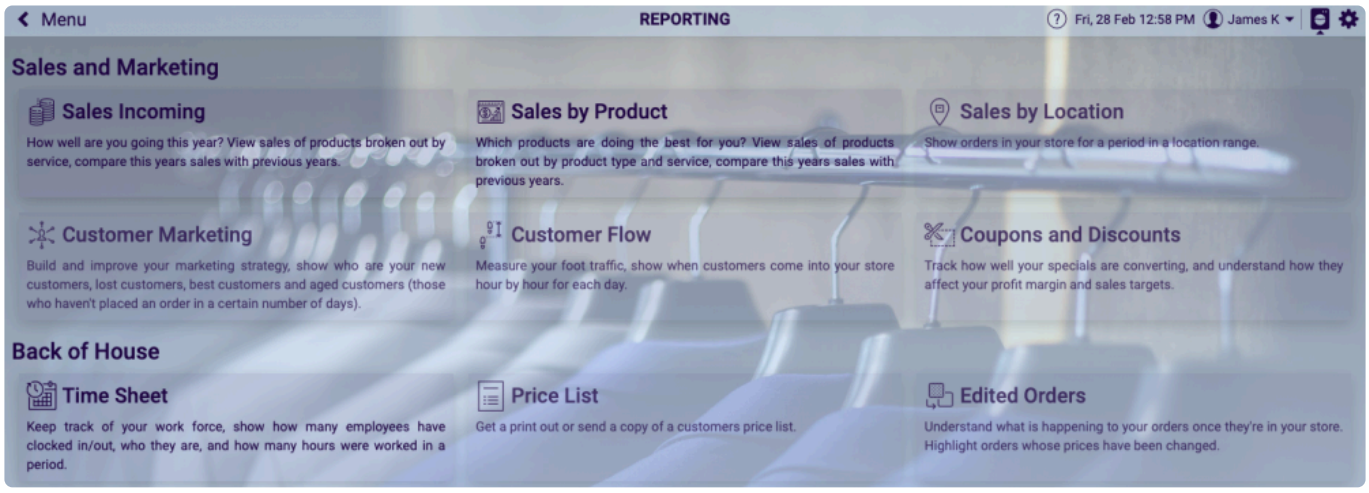
The Dashboard can also show Sales (daily, weekly, monthly) and Productivity of the store how many items have been spotted, pressed, assembled, scanned to storage by operator/employee

2.3. Reporting

The screenshot below shows a number of **MyCleanPOS** system options that can be selected. We will now select the ‘Reporting’ icon below and follow with other options and reports in the ‘Select Station’ section of the manual.

The system has reports on this period and the same period last year to give you a snap shot of how you are performing year on year

Reports can be exported to CSV or PDF. They can be printed or emailed.



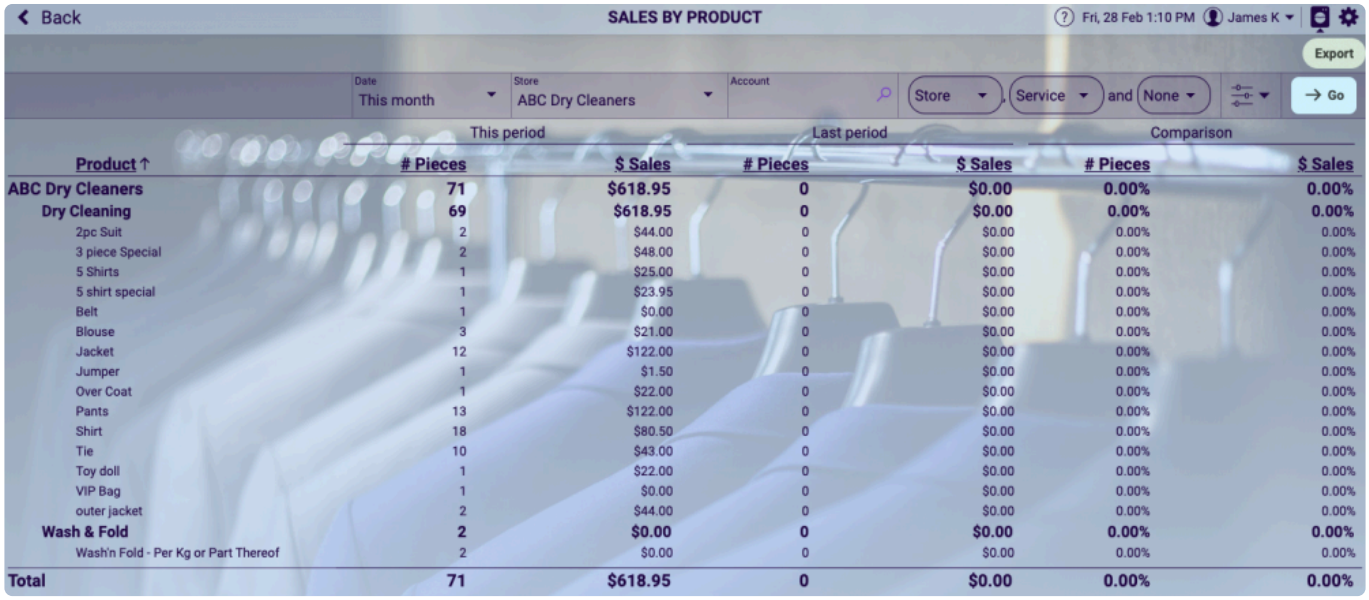
Reports will be able to be scheduled to send a report via email or sms every Monday or at the end of a day to nominated emails.

Some examples of reports available include:

Incoming Sales Report

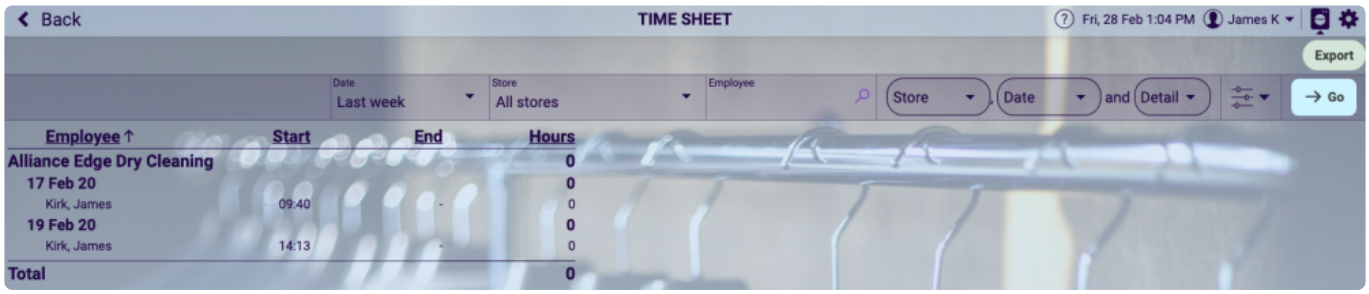
Service	$ Sales	# Orders	# Pieces	$ / Order	# Pieces / Order	$ / Piece
ABC Dry Cleaners	**$421.75**	**7**	**51**	**$60.25**	**7.3**	**$8.27**
Dry Cleaning	$421.75	7	51	$60.25	7.3	$8.27
Alliance Edge Dry Cleaning	**$86.98**	**1**	**6**	**$86.98**	**6.0**	**$14.50**
Dry Cleaning	$52.99	1	3	$52.99	3.0	$17.66
Wash and Iron	$3.99	1	1	$3.99	1.0	$3.99
Alterations and Repair	$30.00	1	2	$30.00	2.0	$15.00
docklands	**$19.00**	**1**	**2**	**$19.00**	**2.0**	**$9.50**
Dry Cleaning	$19.00	1	2	$19.00	2.0	$9.50
James Dry Cleaners	**$140.10**	**4**	**13**	**$35.03**	**3.3**	**$10.78**
Dry Cleaning	$133.10	3	12	$44.37	4.0	$11.09
Dry Clean	$7.00	1	1	$7.00	1.0	$7.00
Masters Sth Kingsville	**$12.75**	**1**	**1**	**$12.75**	**1.0**	**$12.75**
Dry Cleaning	$12.75	1	1	$12.75	1.0	$12.75
Masters Werribee	**$29.20**	**2**	**3**	**$14.60**	**1.5**	**$9.73**
Dry Cleaning	$19.00	1	2	$19.00	2.0	$9.50
Dry Clean	$10.20	1	1	$10.20	1.0	$10.20
Masters Werribee Try	**$5.00**	**1**	**2**	**$5.00**	**2.0**	**$2.50**
Dry Cleaning	$5.00	1	2	$5.00	2.0	$2.50
Total	**$714.78**	**17**	**78**	**$42.05**	**4.6**	**$9.16**

Sales by Product and Service Report



	This period		Last period		Comparison	
Product	# Pieces	$ Sales	# Pieces	$ Sales	# Pieces	$ Sales
ABC Dry Cleaners	**71**	**$618.95**	**0**	**$0.00**	**0.00%**	**0.00%**
Dry Cleaning	**69**	**$618.95**	**0**	**$0.00**	**0.00%**	**0.00%**
2pc Suit	2	$44.00	0	$0.00	0.00%	0.00%
3 piece Special	2	$48.00	0	$0.00	0.00%	0.00%
5 Shirts	1	$25.00	0	$0.00	0.00%	0.00%
5 shirt special	1	$23.95	0	$0.00	0.00%	0.00%
Belt	1	$0.00	0	$0.00	0.00%	0.00%
Blouse	3	$21.00	0	$0.00	0.00%	0.00%
Jacket	12	$122.00	0	$0.00	0.00%	0.00%
Jumper	1	$1.50	0	$0.00	0.00%	0.00%
Over Coat	1	$22.00	0	$0.00	0.00%	0.00%
Pants	13	$122.00	0	$0.00	0.00%	0.00%
Shirt	18	$80.50	0	$0.00	0.00%	0.00%
Tie	10	$43.00	0	$0.00	0.00%	0.00%
Toy doll	1	$22.00	0	$0.00	0.00%	0.00%
VIP Bag	1	$0.00	0	$0.00	0.00%	0.00%
outer jacket	2	$44.00	0	$0.00	0.00%	0.00%
Wash & Fold	**2**	**$0.00**	**0**	**$0.00**	**0.00%**	**0.00%**
Wash'n Fold - Per Kg or Part Thereof	2	$0.00	0	$0.00	0.00%	0.00%
Total	**71**	**$618.95**	**0**	**$0.00**	**0.00%**	**0.00%**

Employee Timesheet Report



Employee	Start	End	Hours
Alliance Edge Dry Cleaning			**0**
17 Feb 20			**0**
Kirk, James	09:40	-	0
19 Feb 20			**0**
Kirk, James	14:13	-	0
Total			**0**

In all reports there are an extensive range of filters and search options to customise specific report

requirements.

Sales Reporting explained
The Sales by Product calculates based upon the time the order is created (e.g. “Start Order” is hit) and will only include non-voided orders.

Contrasting to the Sales Incoming report which calculates based upon the Incoming/Paid/Pickup selector which works as such:
- Incoming calculates based upon the time the order is confirmed and any time after that the price of the order is changed
- Paid calculates based upon the time any payment is made against the order
- Pickup calculates based upon the time the order is picked up
The Sales Incoming report gives the $ amount based upon when the incident occurred, e.g. if “Incoming” is selected and an order for $100 was confirmed on the 1st of October, there’ll be a record in there for that order for $100. If it is voided on the 2nd of October, there’ll be a record in there for that order for -$100 on the 2nd. Similar occurs with the pieces calculation.

2.4. Postings

The screenshot below shows a number of **MyCleanPOS** system options that can be selected. We will now select the ‘Postings’ icon below and follow with other options and reports in the ‘Select Station’ section of the manual.

As shown below postings are invoices that are to be posted to an accounting system. Postings can be by single invoice ,or, batch basis;

Number	Valet Name	Valet Number	Pieces	Posted	Balance
901102	ISABELLA	9270	1		17.00
901097	-	-	1		0.00
901085	JENNIFER	551	1		35.00
901084	NATASHA	510	1		17.50
901079	CAI	9264	2		27.75
900827	CHOW	9028	1		13.05
900826	PARK	9033	2		26.40
900825	RATIONALE	9031	1		18.90
900788	CAROLINE	1630	1		11.00
900787	MICHAEJEREMY	1631	1		11.00
900786	MICHAEL	1632	5		31.00
900785	SEIN	1633	1		16.00

As shown above individual invoices can be selected and transferred from the the MyCleanPOS system to XERO accounting system one at a time.

Account	Batch	Closed	Posted	Orders	Pieces	Balance
Hotel, Batch	16	▪		4	10	0.00
Hotel, Batch	4	▪		2	11	0.00
Hotel, Batch	1	▪		2	9	0.00
Hotel, Batch	23	☑	☐	0	0	0.00
Hotel Staff	8	▪		2	4	0.00
Hotel Staff	24	☑	☐	0	0	0.00
DUDS N SUDS, DUDS N SUDS	4064	☐	☐	0	0	0.00
DUDS N SUDS, DUDS N SUDS	4064	☐	☐	0	0	0.00
DUDS N SUDS, DUDS N SUDS	4064	☐	☐	0	0	0.00

Batch – This will create a Batch Invoice and it will continue to add individual invoices to the batch until the batch is CLOSED. Once the batch is closed the batch number increments and the new invoices are added to the new batch number.

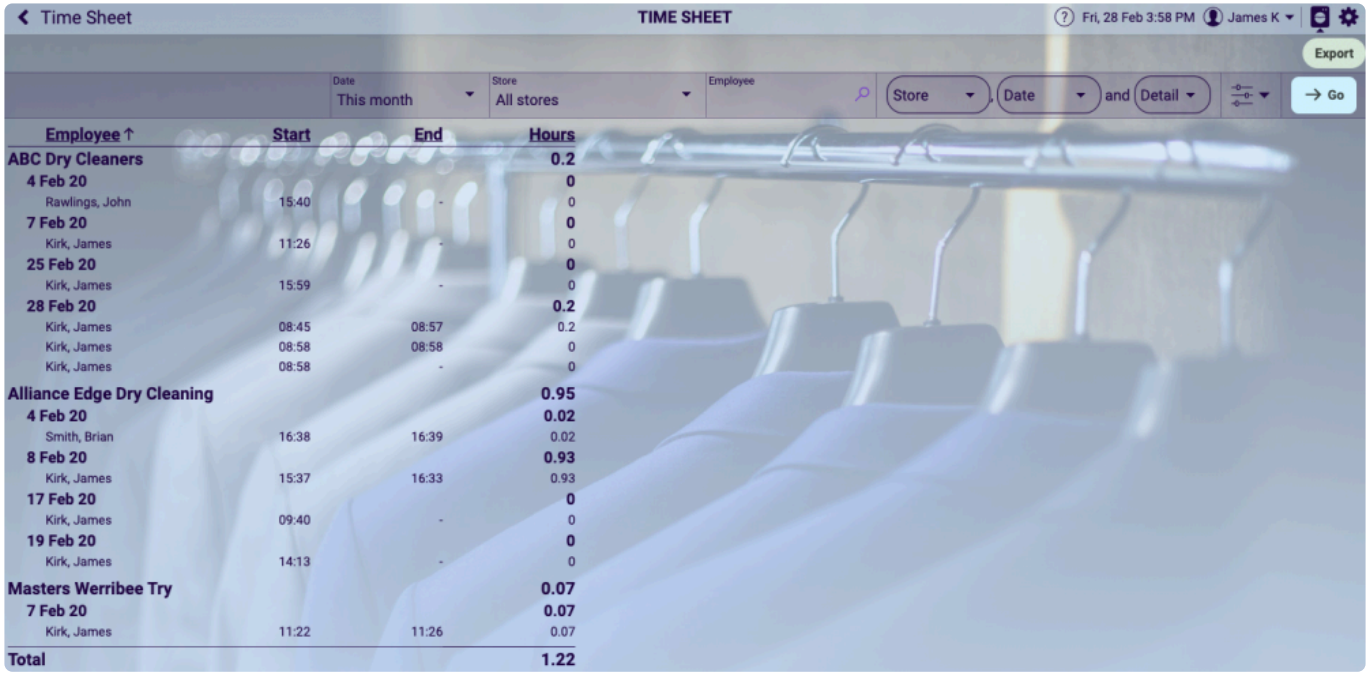
Post – Once a batch is closed it can be Posted to accounting system as a single invoice which will contain all of the invoices in the batch as line items in the invoice and the total will be the total of all of the invoices.

If you do not use Xero or you do not have Xero Integration setup you can manually create the invoice in your accounting system and flag the invoice as posted. This will allow you to keep track of which invoices have been posted to your accounting system and which invoices/batches have not been posted to your preferred accounting system.

2.5. Timesheet

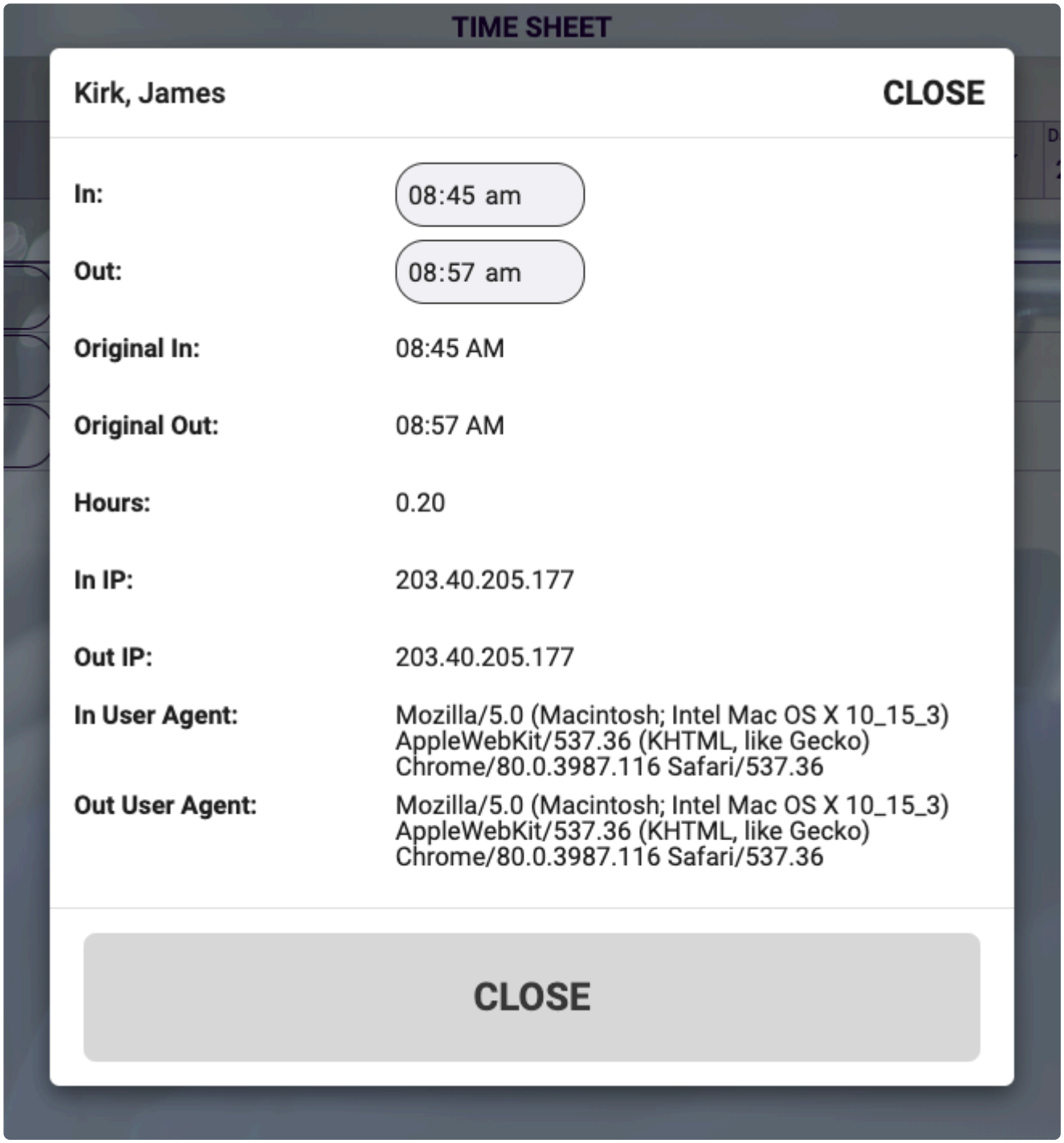
The screenshot below shows a number of **MyCleanPOS** system options that can be selected. We will now select the ‘Timesheet’ icon below and follow with other options and reports in the ‘Select Station’ section of the manual.

MyCleanPOS will list the clock on – clock off times of your staff as shown below.



Employee	Start	End	Hours
ABC Dry Cleaners			0.2
4 Feb 20			0
Rawlings, John	15:40	-	0
7 Feb 20			0
Kirk, James	11:26	-	0
25 Feb 20			0
Kirk, James	15:59	-	0
28 Feb 20			0.2
Kirk, James	08:45	08:57	0.2
Kirk, James	08:58	08:58	0
Kirk, James	08:58	-	0
Alliance Edge Dry Cleaning			0.95
4 Feb 20			0.02
Smith, Brian	16:38	16:39	0.02
8 Feb 20			0.93
Kirk, James	15:37	16:33	0.93
17 Feb 20			0
Kirk, James	09:40	-	0
19 Feb 20			0
Kirk, James	14:13	-	0
Masters Werribee Try			0.07
7 Feb 20			0.07
Kirk, James	11:22	11:26	0.07
Total			1.22

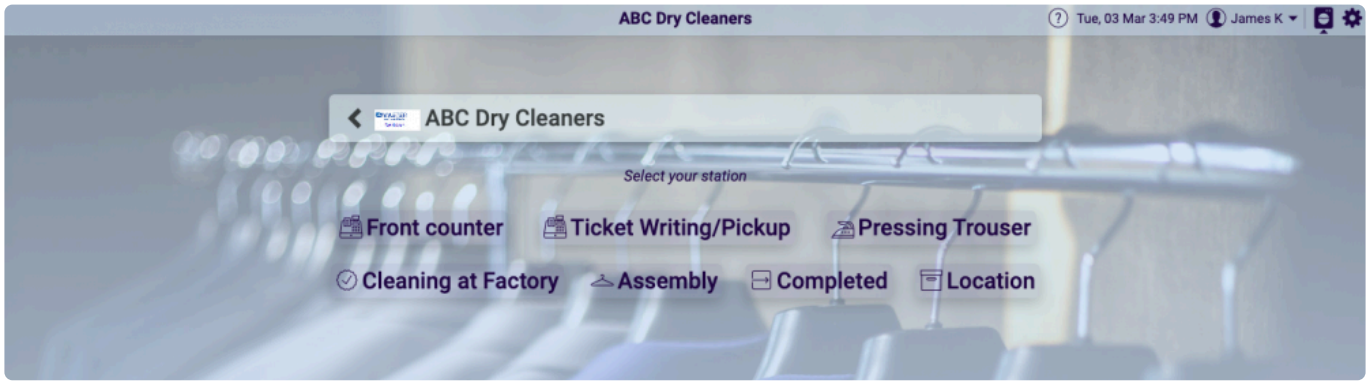
You can edit employee times if required and if you have permission based on your user ID permissions.


TIME SHEET
Kirk, James
CLOSE
In:
08:45 am
Out:
08:57 am
Original In:
08:45 AM
Original Out:
08:57 AM
Hours:
0.20
In IP:
203.40.205.177
Out IP:
203.40.205.177
In User Agent:
Mozilla/5.0 (Macintosh; Intel Mac OS X 10_15_3) AppleWebKit/537.36 (KHTML, like Gecko) Chrome/80.0.3987.116 Safari/537.36
Out User Agent:
Mozilla/5.0 (Macintosh; Intel Mac OS X 10_15_3) AppleWebKit/537.36 (KHTML, like Gecko) Chrome/80.0.3987.116 Safari/537.36
CLOSE

3. Front Counter, and, Ticket Writing / Pickup

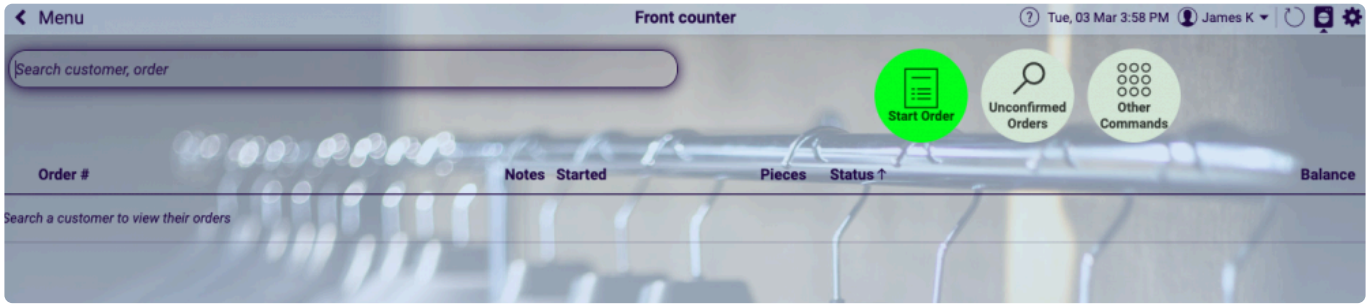
This is where you can interact with customers, create a new ticket or complete a customer pickup.

Shown below is **Front Counter,** and, **Ticket Writing/Pickup** menu items in MyCleanPOS.

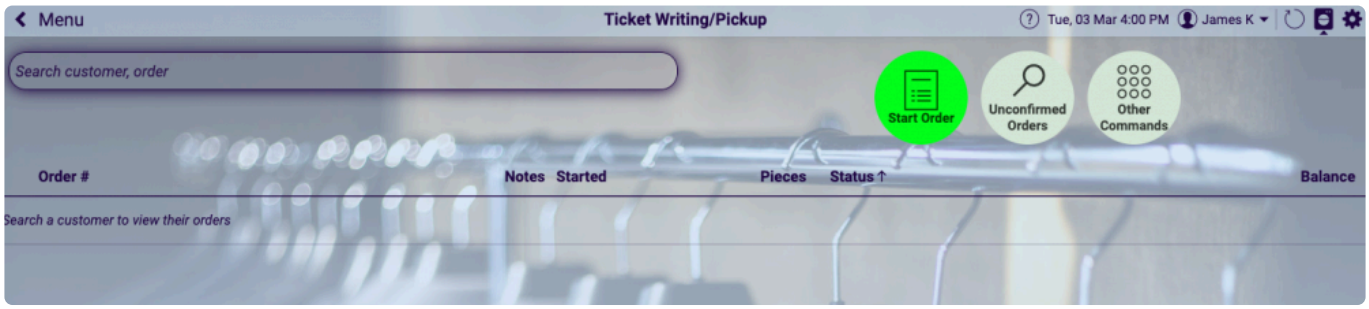


If you select either of **Front Counter**, or, **Ticket Writing/Pickup** menu's the following screens will launch. You will notice they are one of the same screen view from where you can create a new ticket, complete a customer pickup, or, raise a customer invoice.

Selection of **Front counter**, or,



Ticket Writing/PickUp function are accessed through the same screen in the MyCleanPOS solution providing more flexible, efficient, and, timely transaction processing at the Point Of Sale

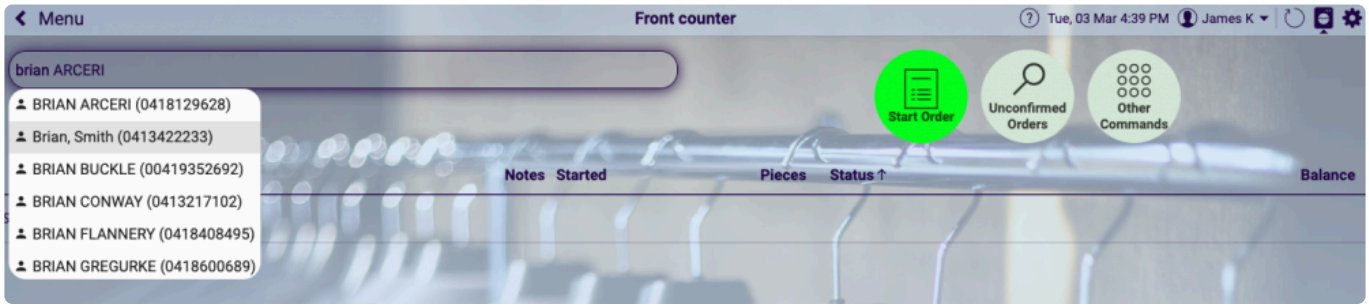


To select a customer you can do one of many functions.

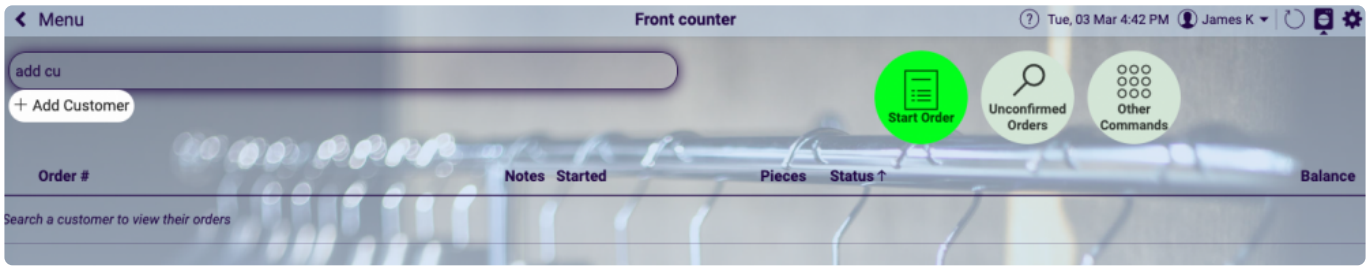
You can scan an invoice number into **MyCleanPOS** which will select the customer and display the

invoice or order automatically.

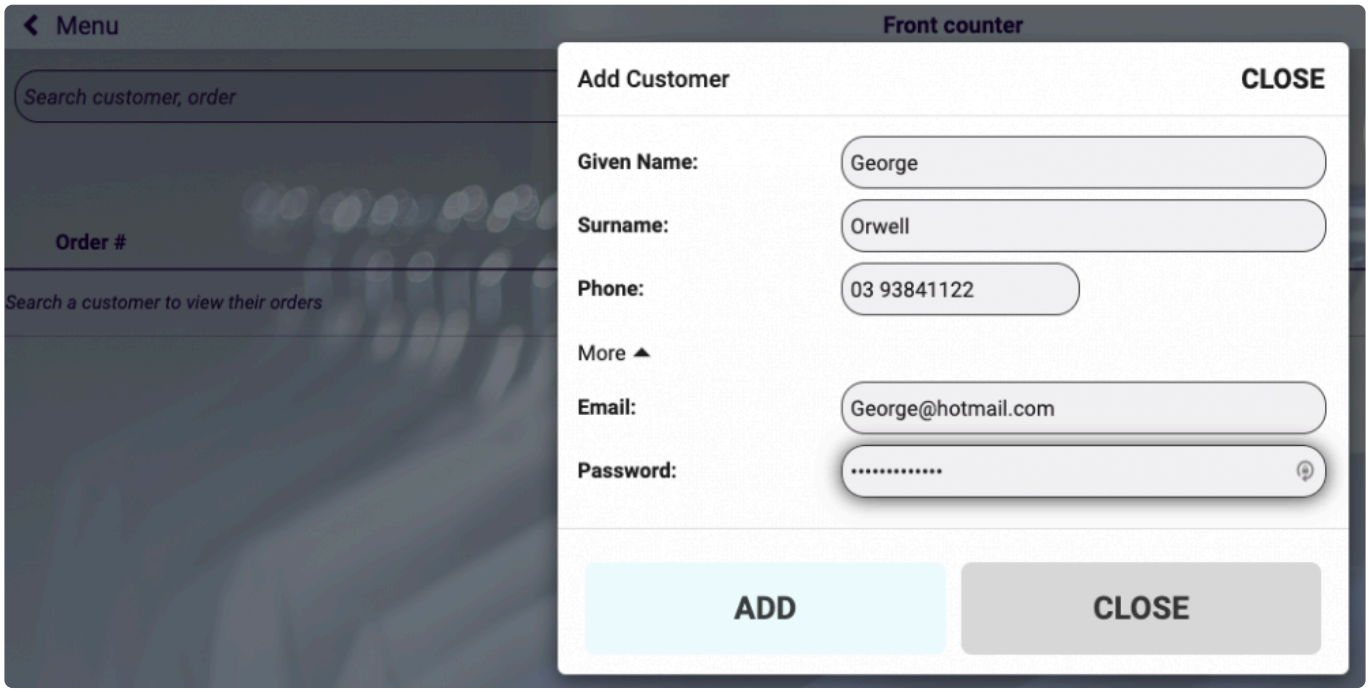
You can type in the 1st name or last name or type in the telephone number or the ticket number as shown below.



If it does not bring up a customer from the list for you to choose from then you can add a new customer



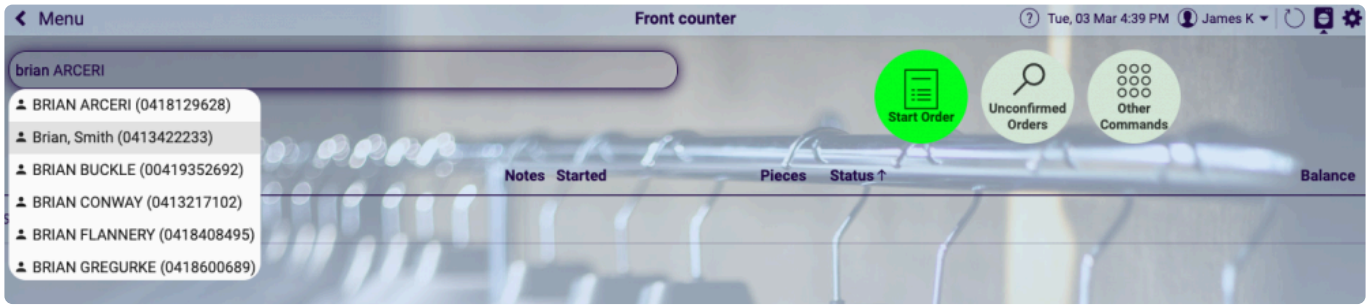
After selecting **ADD CUSTOMER**, you can now add new customer details including, name, phone number, email and other customer details as shown below



3.1. Ticket Writing

Unlike other Point of Sale systems, Creating an Order ,and, completing a customer Pickup are completed in the one screen in the **MyCleanPOS** solution.

As shown below, you first select the customer by, either, typing in the first name or last name, or, the customer telephone number. You can also scan an existing Ticket to find a customer.



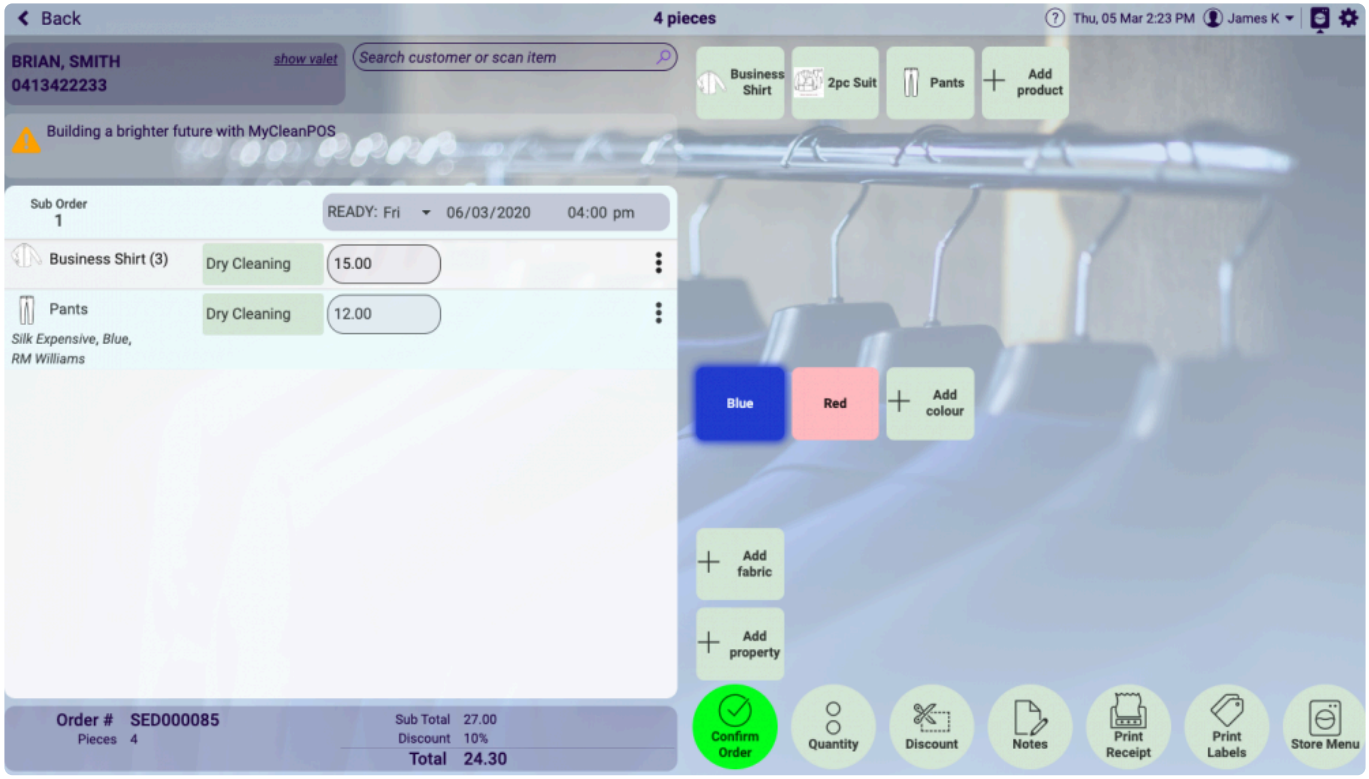
Tip… The search will only return the first 10 occurrences of you search. … to refine your search you can type in Last Name(comma), 1st few letters of the 1st name and it will search for a match … if you type the first name you can do a space and then the last name or part there of and it will search for a match

Once the customer is selected you select **Start Order** shown in the **Green** button

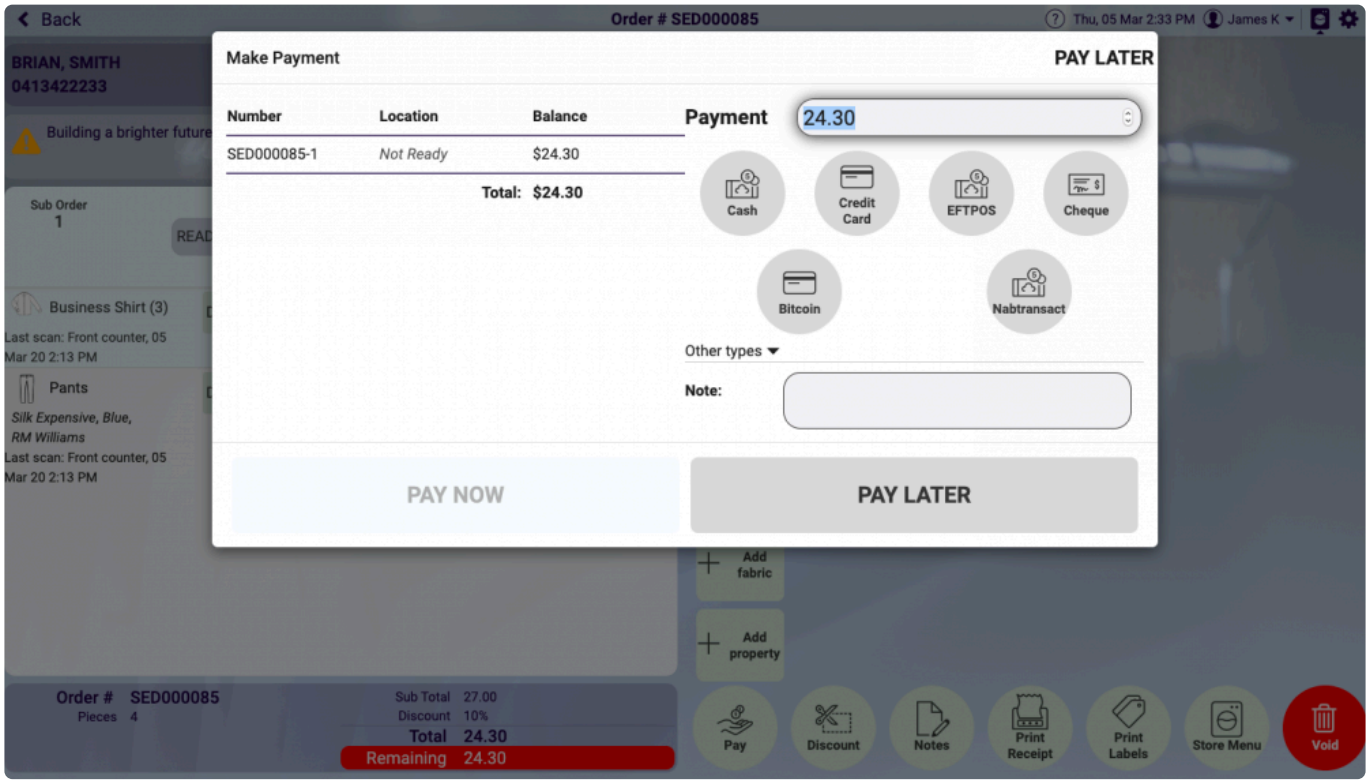
This will allow you to create a ticket for a customer as shown below where Shirts and Pants have been selected, notes have been added, colours and properties selected and added tp the ticket, and overall discount offered. You can also select the Ready date.

You can change the service while writing a ticket and you can also add an additional service to an Item. Eg. Dry Clean pants, add Tailor service – repair Zip etc.

Once the ticket is completed. – Confirm the Order by selecting the **Confirm Order** button



Ticket writing in **MyCleanPOS** will allow you start an order and then let you complete it later. You can start multiple orders. Once an order is Confirmed it will then print the ticket for the store and the tags for the clothes as shown below.



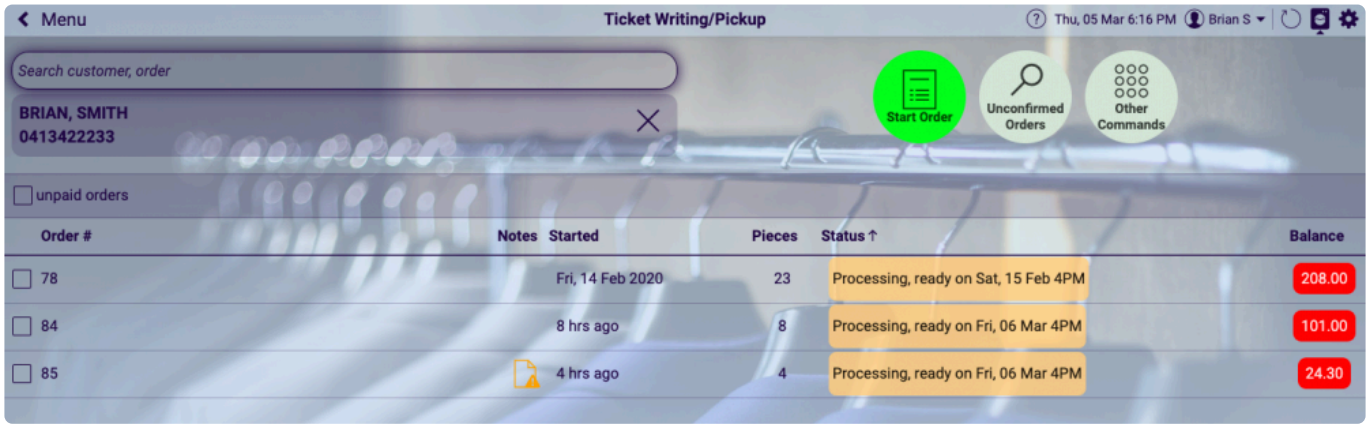
Select **Pay now *or *Pay later**. Print the Store copy of the receipt and either print, SMS or Email the receipt copy to the customer.

You can also click next to the item and it will prompt you for the Permanent ID – you can scan the tag

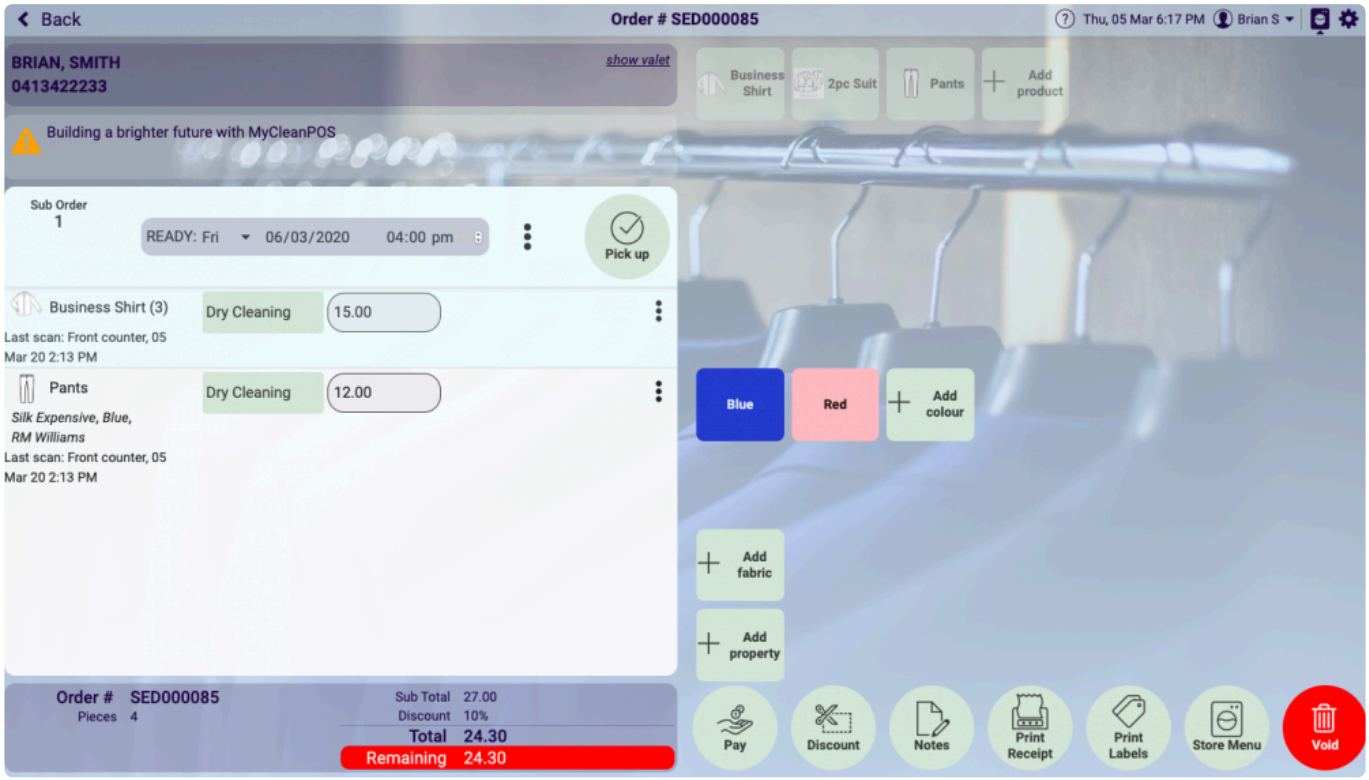
you are fixing to the garment – either permanent heat seal, temporary preprinted tag or a RFID tag

3.2. Pickup

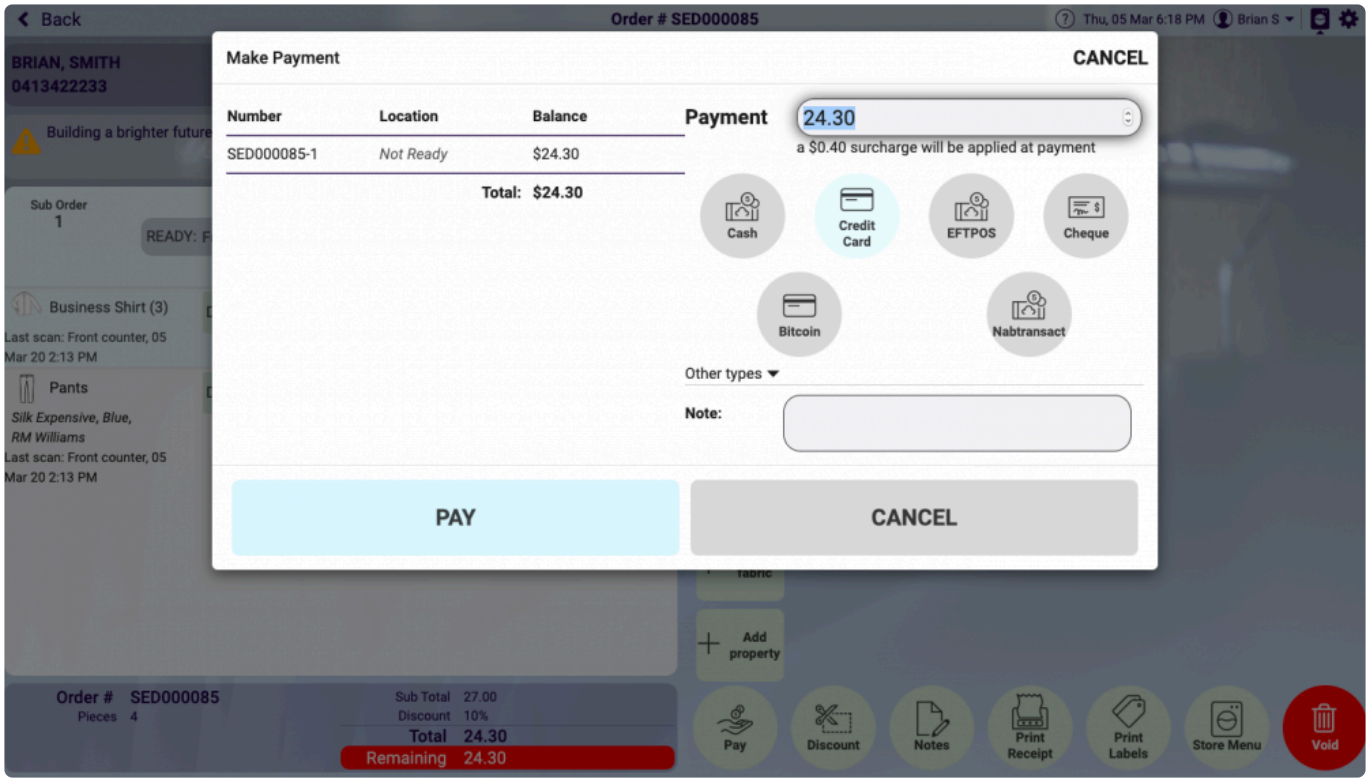
At the Point of Sale Station, whether selecting **Front Counter**, or **Ticket Writing/Pickup** options, you can enter the customer first name, last name, phone number, or ,scan the ticket to identify the customer.

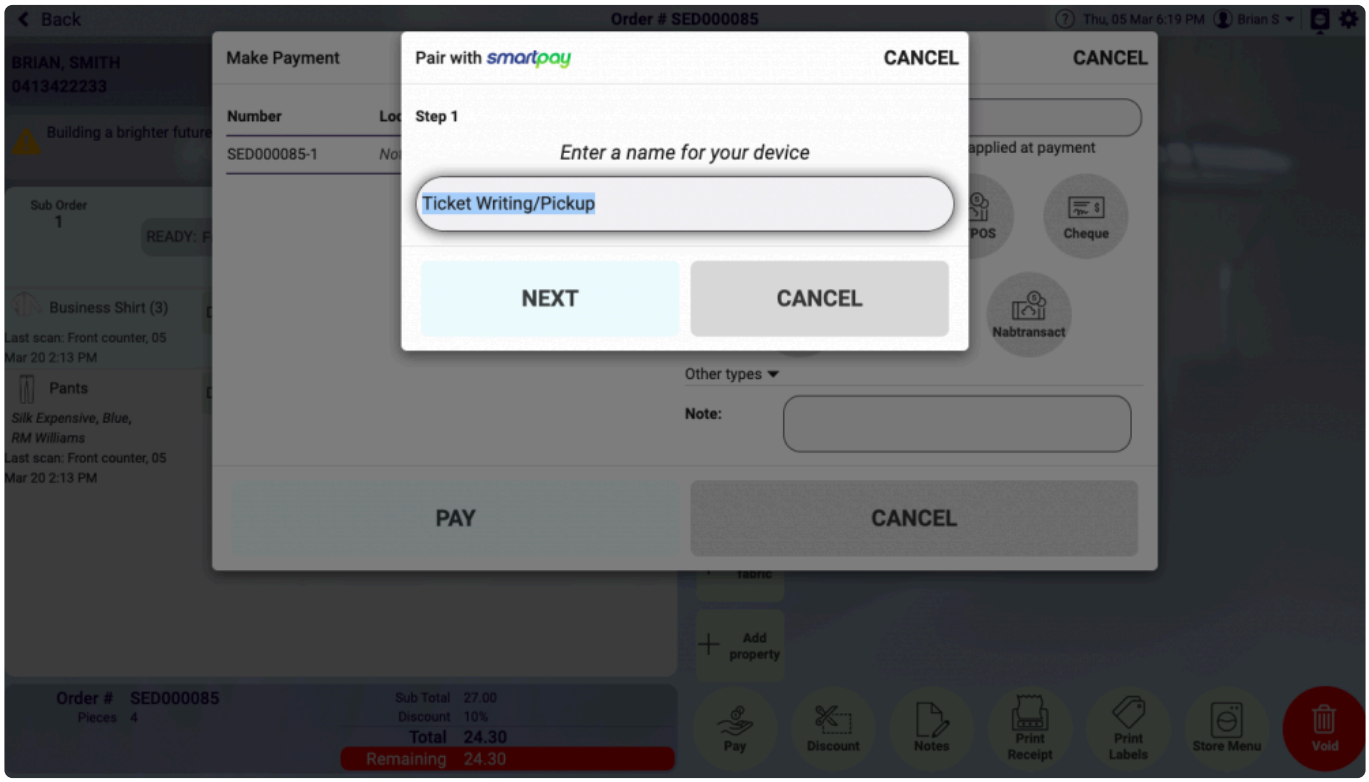


Select order to be picked up, in this case, order 85 as shown in the screen shot above, and this selection will then display the order ready for pickup as shown in the screen below. If the order details are correct the **PAY** button at the bottom of the screen below is selected.



Once you have selected the **PAY** button the order amount will be displayed, and payment options shown as below. In this case the Credit Card option has been selected linking the **SmartPay** FTPOS system to the credit card transaction. Alternatively, other payment options, such as cash can be selected for payment of the order.


Back
Order # SED000085
Thu, 05 Mar 6:18 PM
Brian S
BRIAN, SMITH
0413422233
Building a brighter future
Sub Order
1
READY: F
Business Shirt (3)
Last scan: Front counter, 05 Mar 20 2:13 PM
Pants
Silk Expensive, Blue, RM Williams
Last scan: Front counter, 05 Mar 20 2:13 PM
Make Payment
CANCEL
Number
Location
Balance
SED000085-1
Not Ready
$24.30
Total: $24.30
Payment
24.30
a $0.40 surcharge will be applied at payment
Cash
Credit Card
EFTPOS
Cheque
Bitcoin
Nabtransact
Other types
Note:
PAY
CANCEL
Add property
Order # SED000085
Pieces 4
Sub Total 27.00
Discount 10%
Total 24.30
Remaining 24.30
Pay
Discount
Notes
Print Receipt
Print Labels
Store Menu
Void


Back
Order # SED000085
Thu, 05 Mar 6:19 PM
Brian S
BRIAN, SMITH
0413422233
Make Payment
CANCEL
Pair with smartpay
CANCEL
Step 1
Enter a name for your device
Ticket Writing/Pickup
NEXT
CANCEL
Number
SED000085-1
Cheque
Nabtransact
Other types
Note:
PAY
CANCEL
Order # SED000085
Pieces 4
Sub Total 27.00
Discount 10%
Total 24.30
Remaining 24.30
Pay
Discount
Notes
Print Receipt
Print Labels
Store Menu
Void

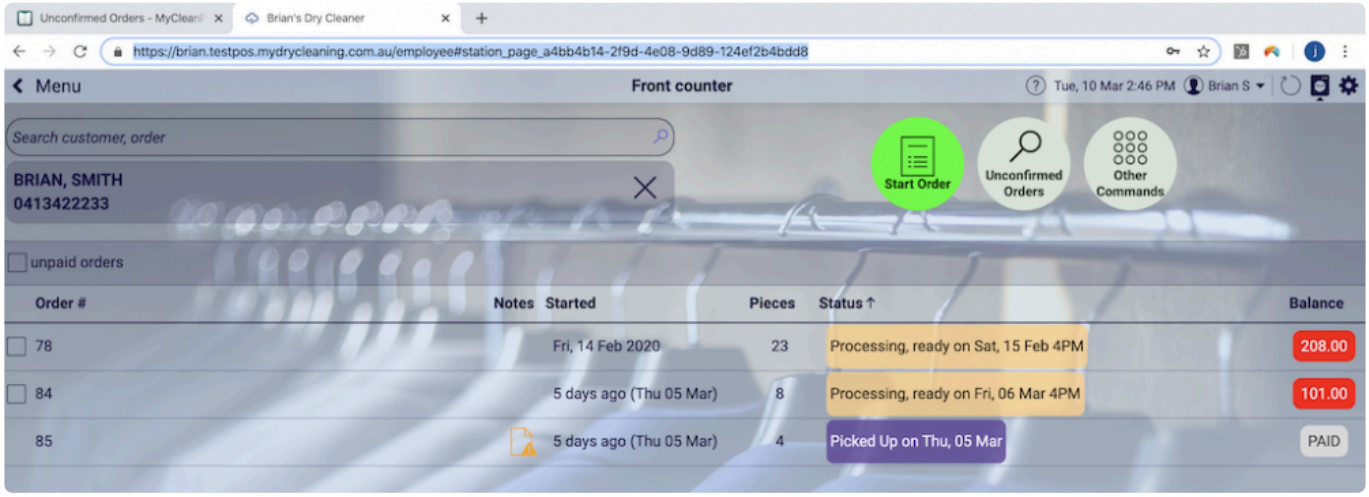
3.3. Unconfirmed Orders

Unconfirmed orders are orders that have been started but not completed. (Not Confirmed).

The **Unconfirmed Order** feature allows you to start many orders and then go back to them and finish them when you get time.

If you start an order and then another customer comes in you press **BACK** and then serve the new customer. Once you have finished serving the customer you can go into **Front Counter * (entry station) and select *Unconfirmed orders** and click on the order you had previously started and it will bring up the order.

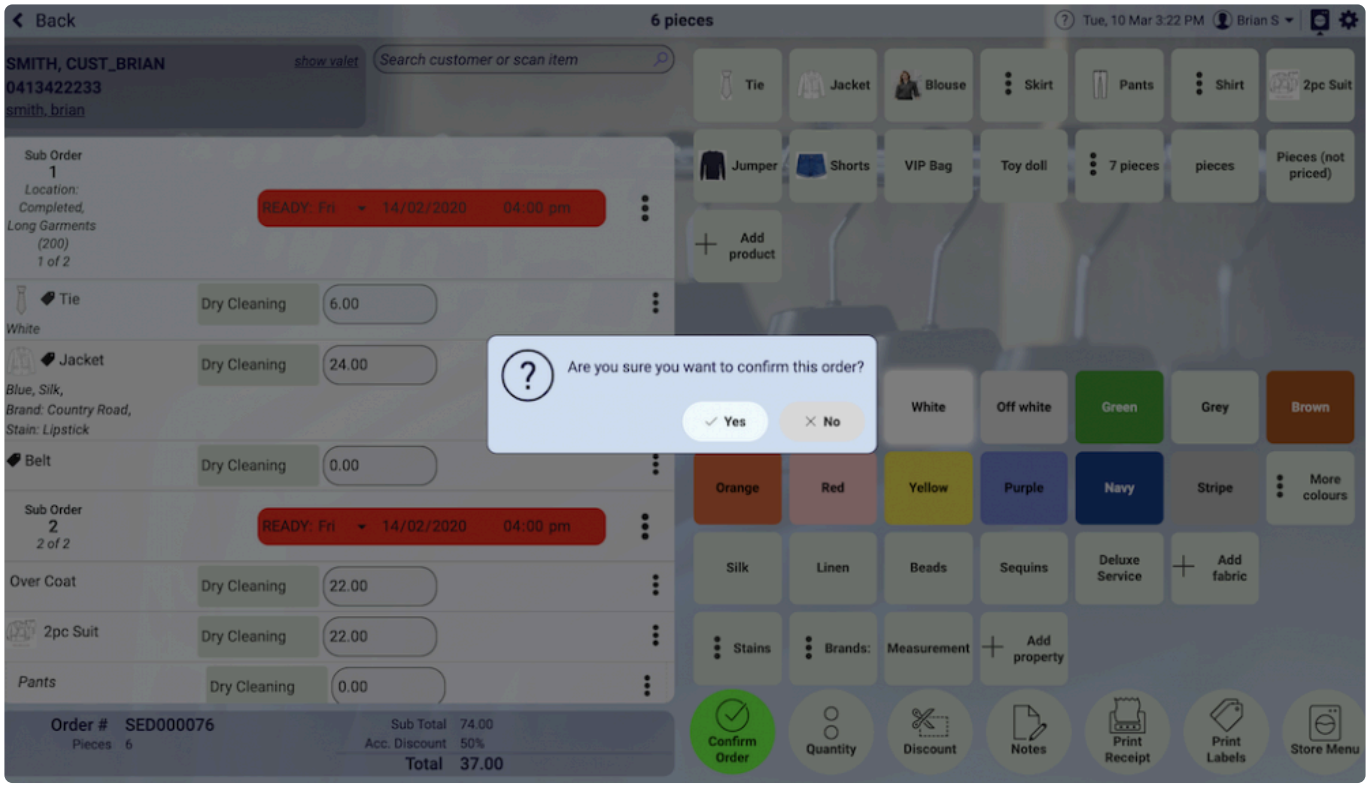
As an example, from the **Front Counter** we have selected the customer, Brian Smith. You can see existing orders in process, and, orders that have been picked up. To access **Unconfirmed Orders** and continue processing incomplete orders you select **Unconfirmed Orders** button next to the **Start Orders** button, as shown below



Once you have selected the **Unconfirmed Orders** button, all unconfirmed orders will be listed as shown below in the screenshot below. You can now see and select an unconfirmed order for Brian Smith, or, select any other unconfirmed order for any other customer you wish to complete and confirm.

Once the order is selected from the ‘Unconfirmed Orders’ list above, the full details of the Unconfirmed Oder will be launched into the order screenshot as shown below.

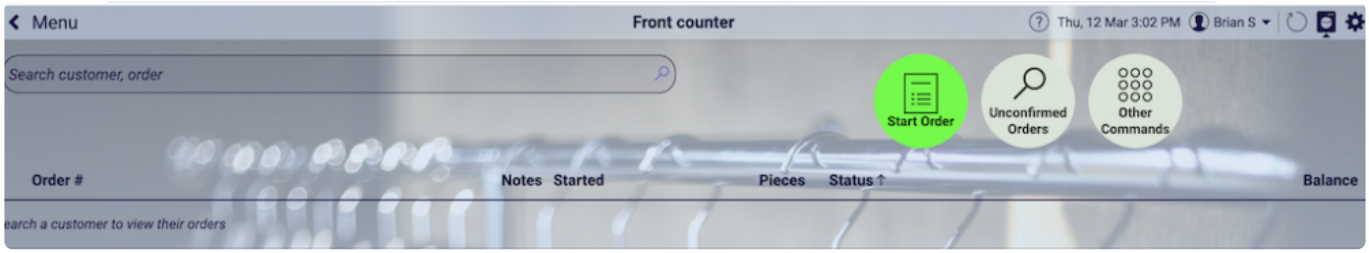
Once the order is completed as required, the order can then be confirmed as an active order as shown below.



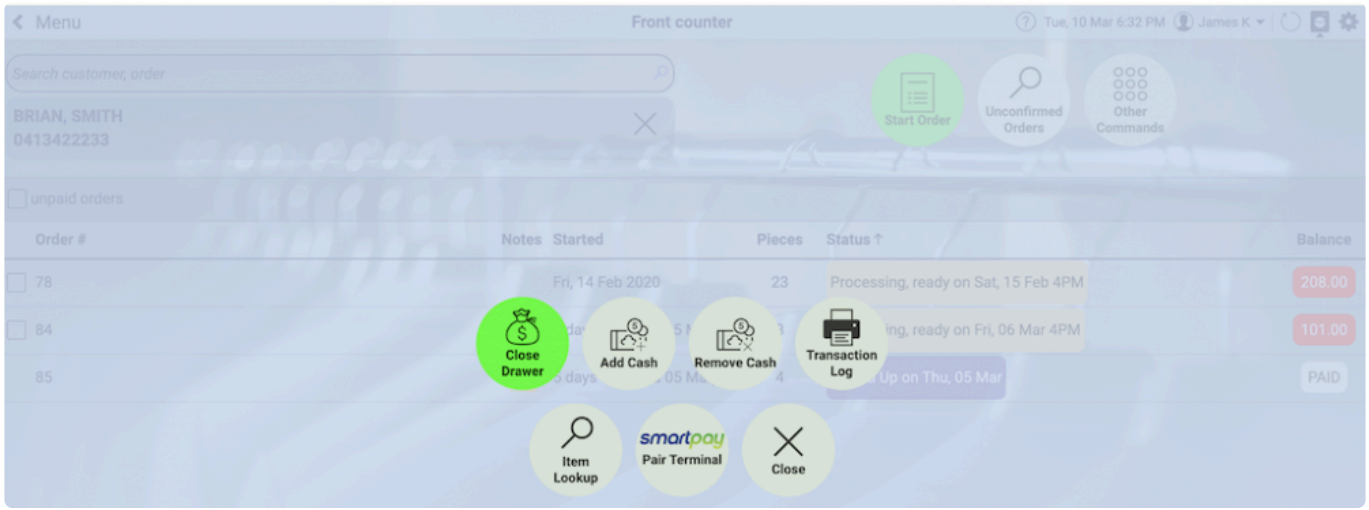
Once you have completed the order – press **Confirm Order** to make this an active order

3.4. Other Commands

You will notice the **Other Commands** button on the **Front Counter** screenshot below



When you select the **Other Commands** option there are a number of **MyCleanPOS** administration, transaction, End of Day, and, Point of Sales management tools available as shown in the following screen

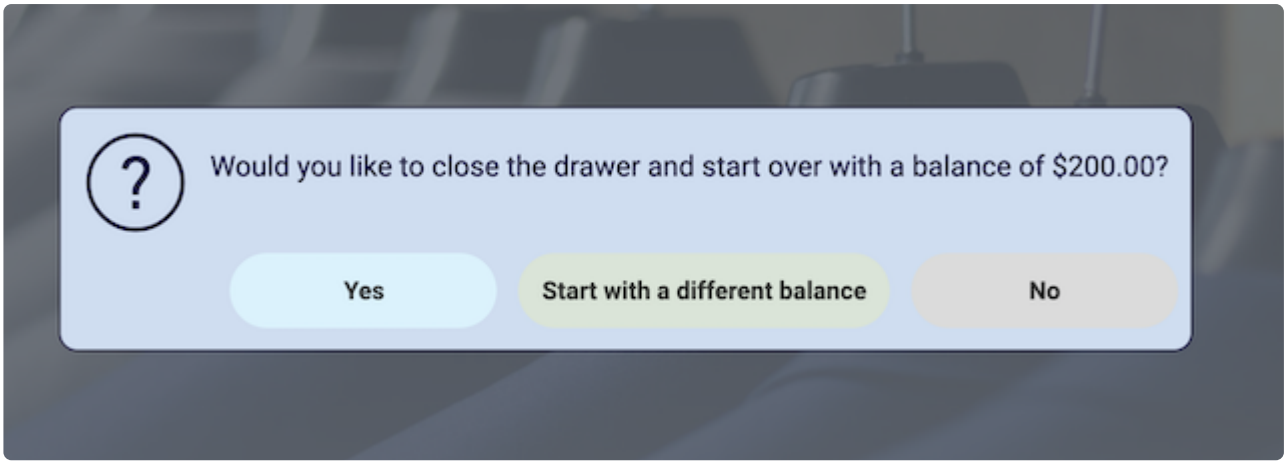


Lets now look at each of these options in the next sections, in turn

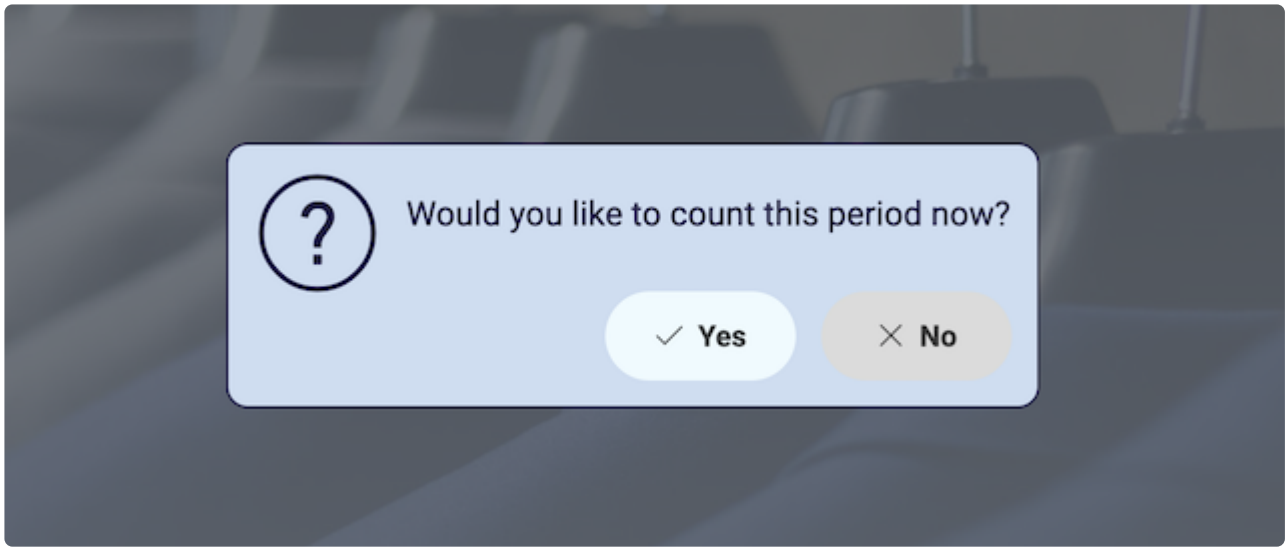
3.4.1. Close Drawer

The **Close Drawer** is selected when you complete the end of shift, or, end of business day and you need to complete cash drawer balancing, reconciliation, and, cash drawer reporting

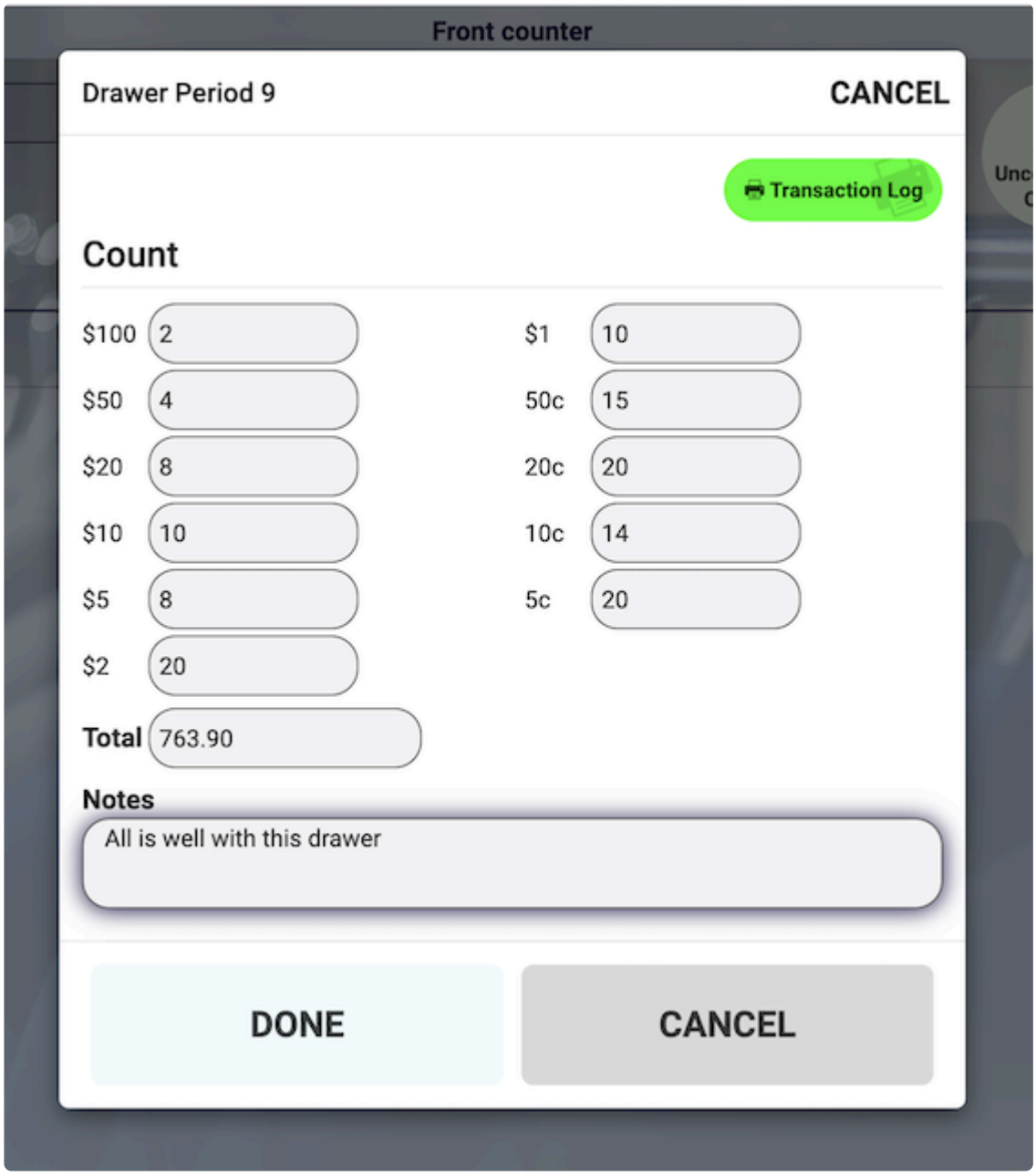
After choosing the **Close Drawer** button in **Other Commands** you are able to close the drawer with the existing balance or starting a new drawer balance. In this case a balance of $200 for the new shift, or, next business day has been nominated. You can elect to have a different starting balance in the drawer as well.



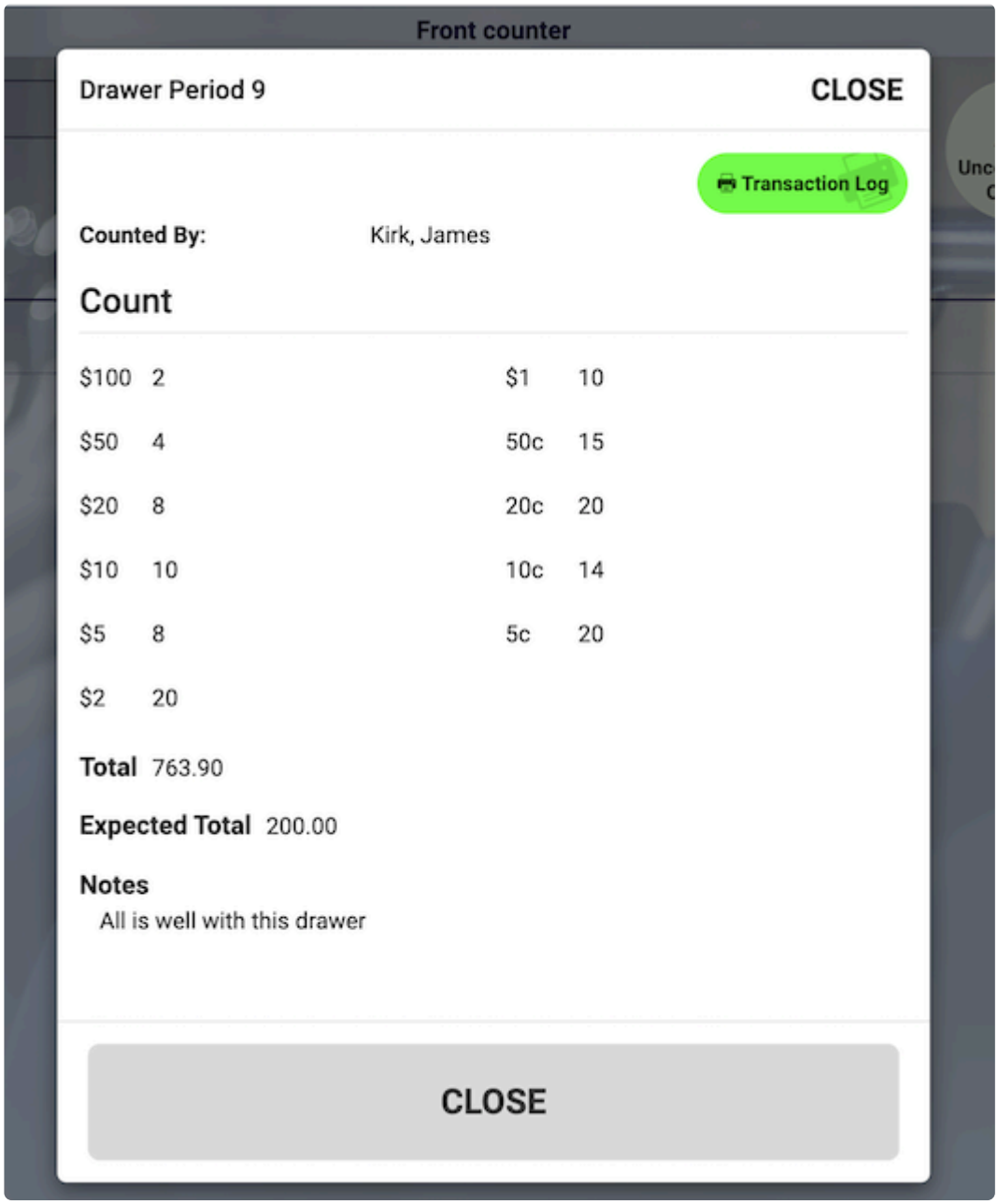
If you choose to close the drawer you will be asked to start with pre-defined closing balance, or, you can select a different starting balance



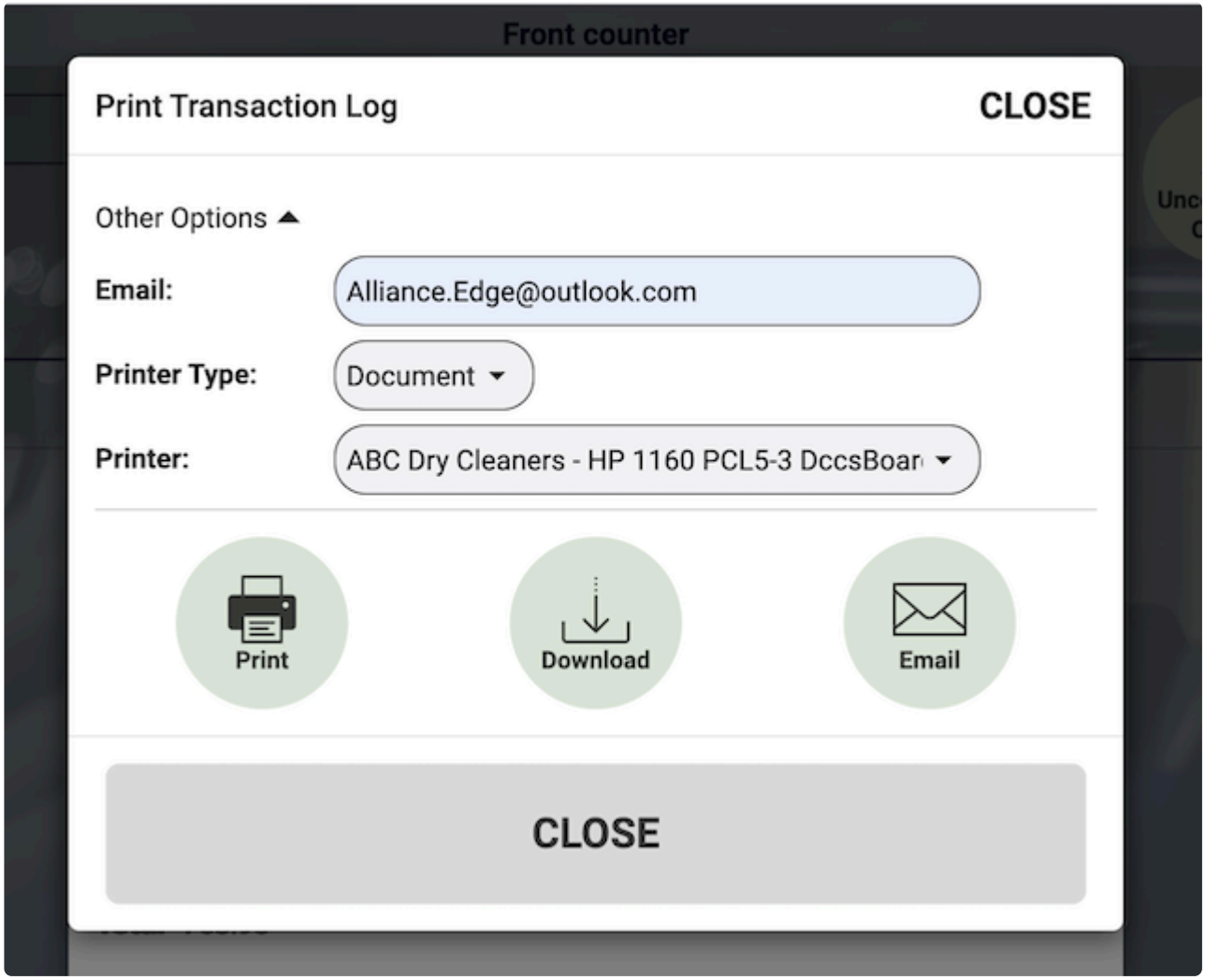
Having selected you would like to close the drawer and proceed with the drawer count, you will be presented with the utility below to count currency and balance the drawer



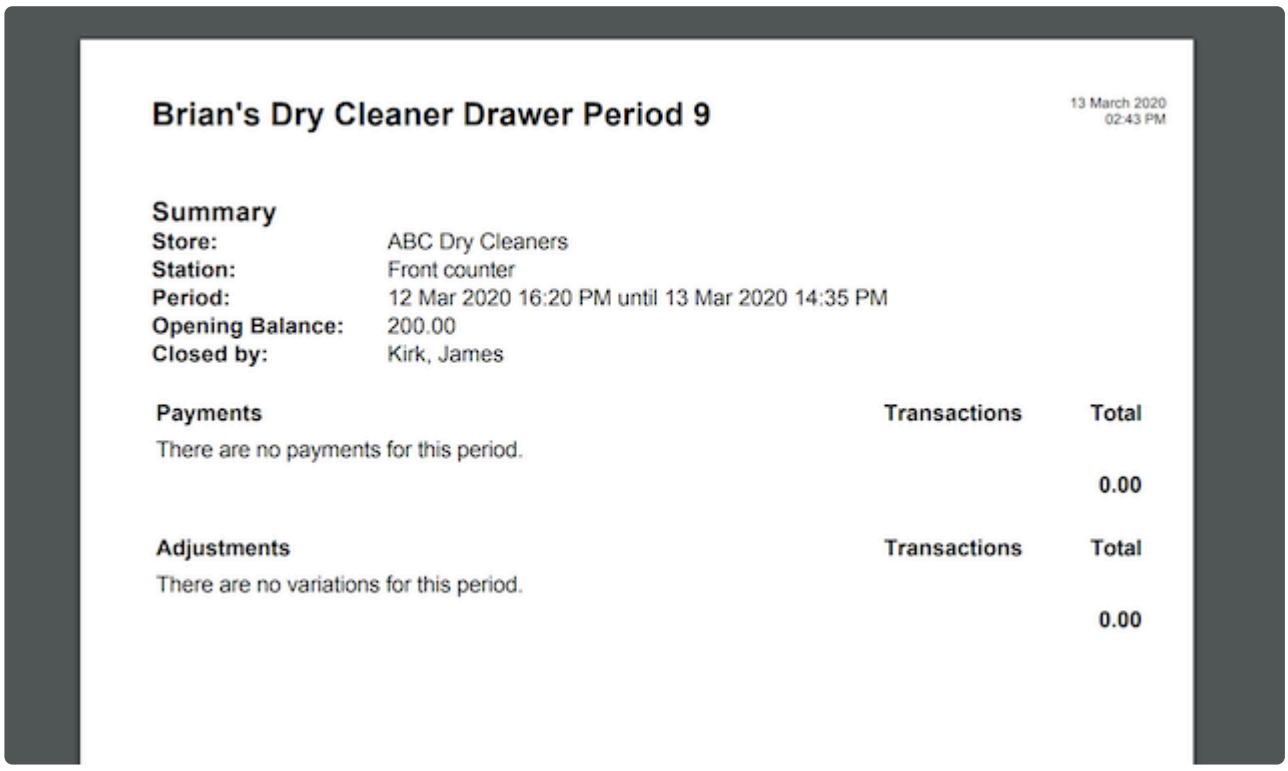
Once the drawer has been counted and the drawer is in balance for the end of shift ,or, business day you will select **done** and MyCleanPOS will generate the Closed Drawer Report as shown below.



Once drawer count is completed you can choose select to **print transaction log** and the option to download as a PDF, print the report, or, email the transaction log to the accounts department, or, your manager as shown below.

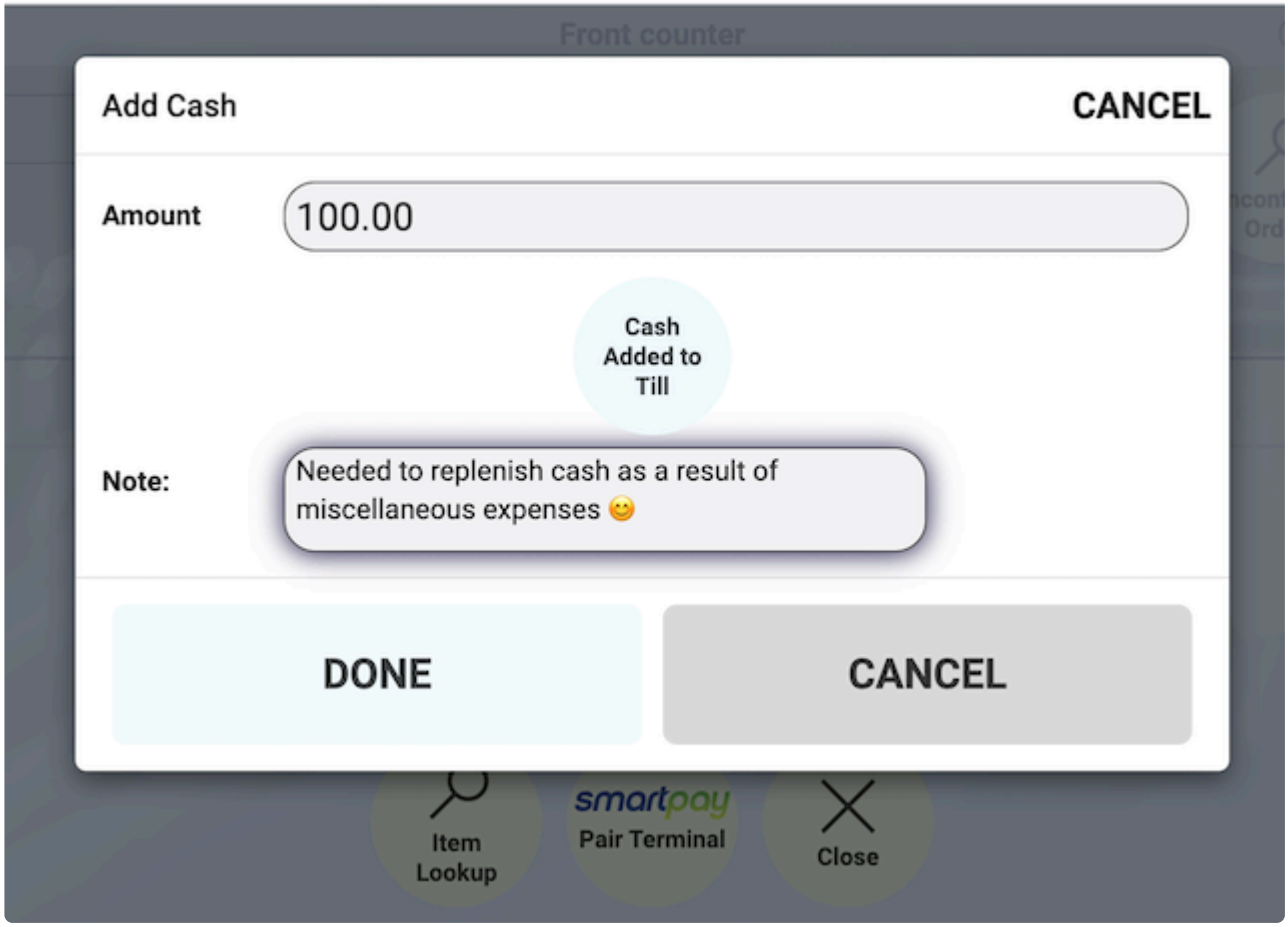


Report emailed or printed as below



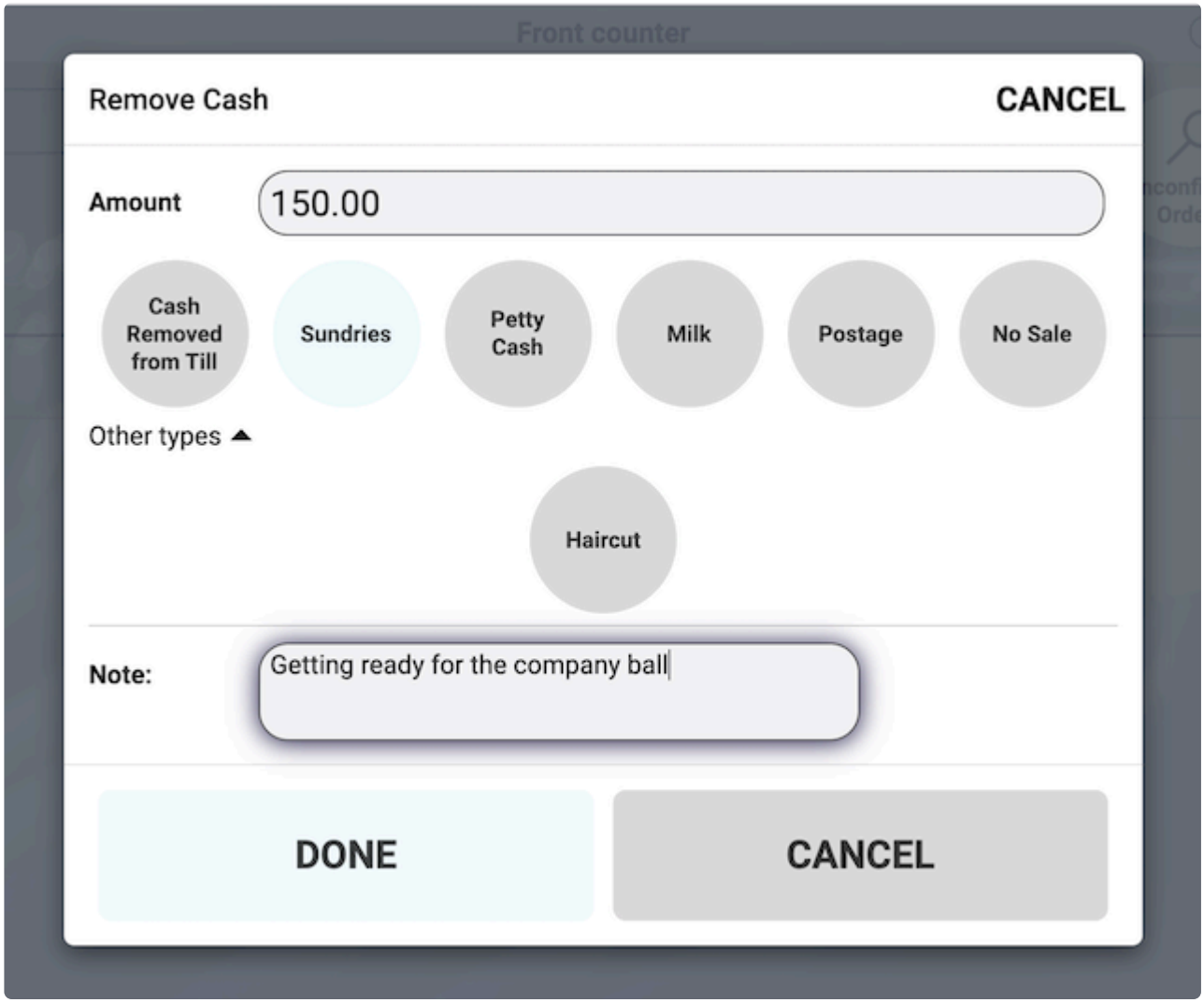
3.4.2. Add Cash

To add cash to the drawer, select **add cash** and enter the amount, and explanation if required



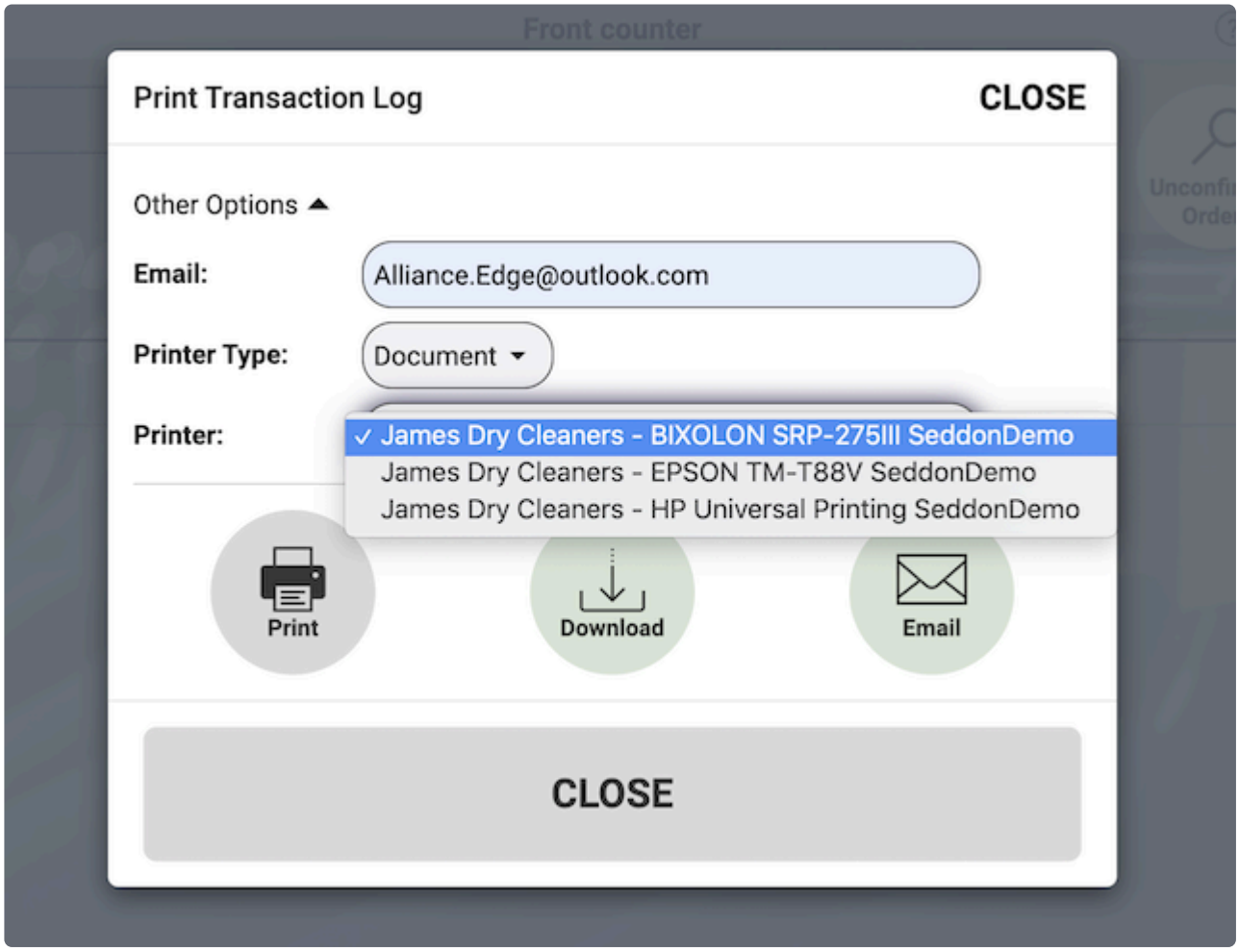
3.4.3. Remove Cash

To remove cash, select **remove cash** button and enter the amount removed from the drawer, and select an explanation with notes as shown below



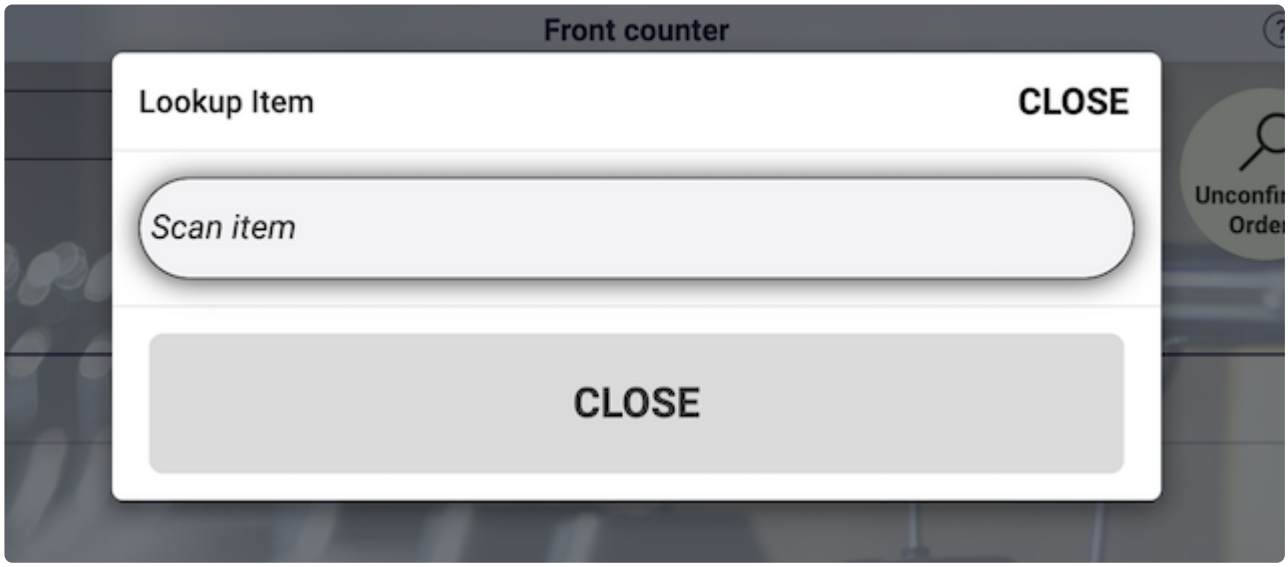
3.4.4. Transaction Log

The transaction log option will allow you to print from any location as shown below



3.4.5. Item Lookup

Scan in order barcode to find and retrieve an order or sub order as shown below



This will launch the order writing screen and display the order and sub orders

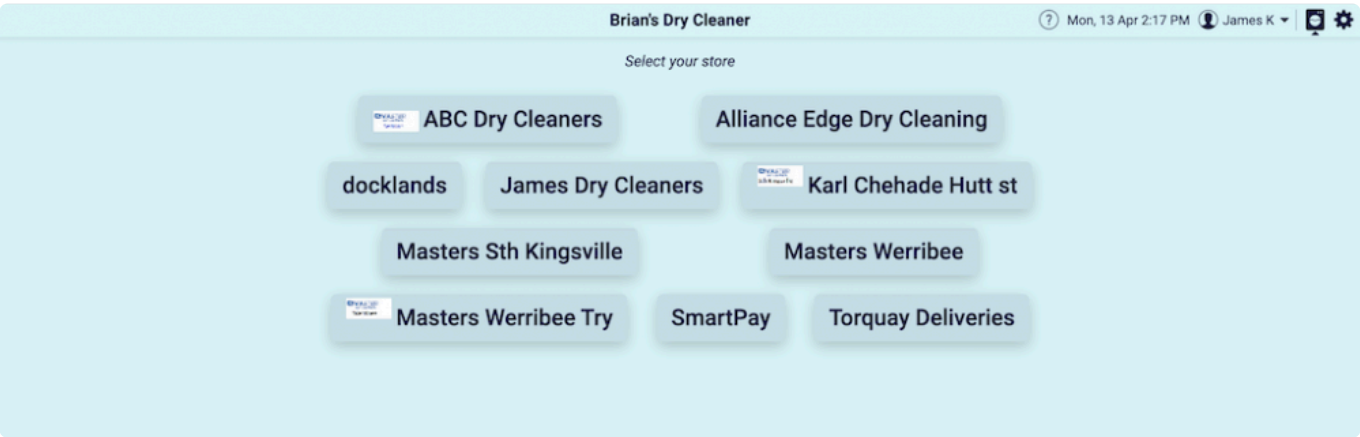
From here you will be able to print the order, or, suborder, or, you can then reprint the ticket by pressing print receipt or reprint the tag by pressing print Labels

3.4.6. SmartPay Pair Terminal

For the complete SmartPay Integration Process follow the steps below:

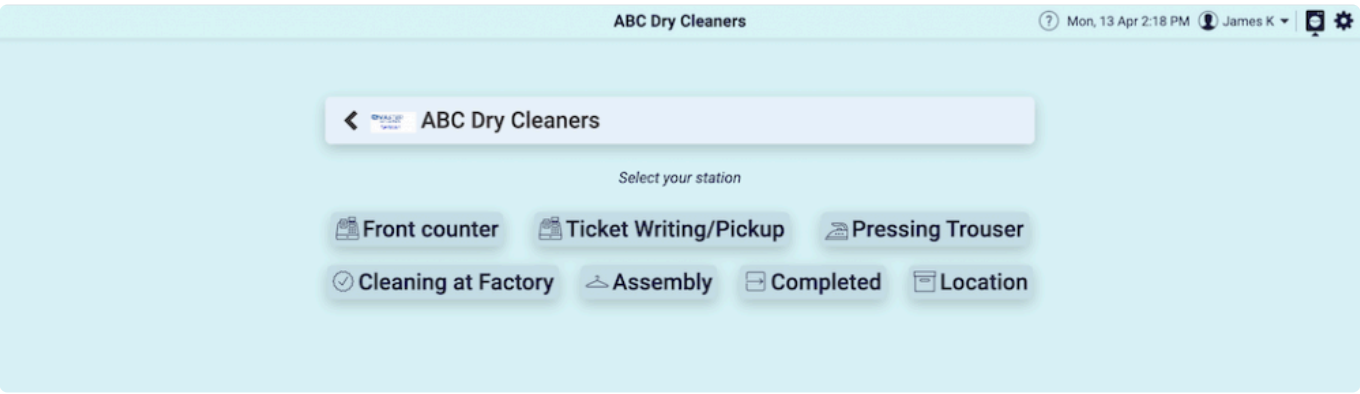
STEP 1: Complete SmartPay Setup in MyCleanPOS Settings

Select **Store** . In this case select **ABC Dry Cleaners**



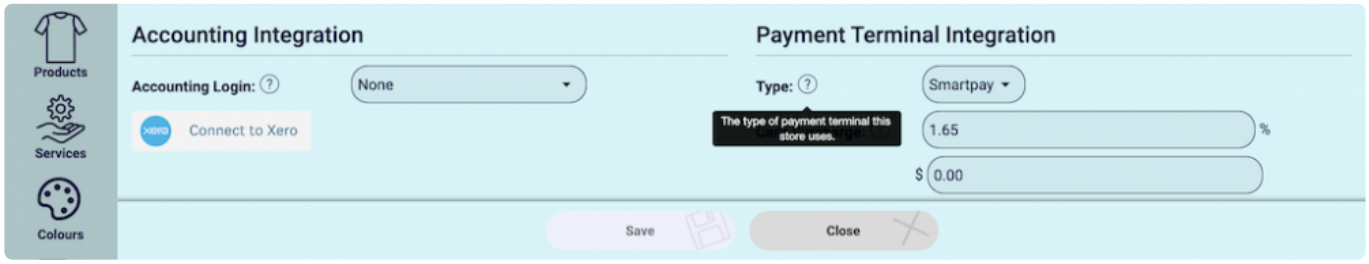
The **ABC Dry Cleaners Store** is now shown below.

Now go to **Settings** on the top right hand corner of the screen

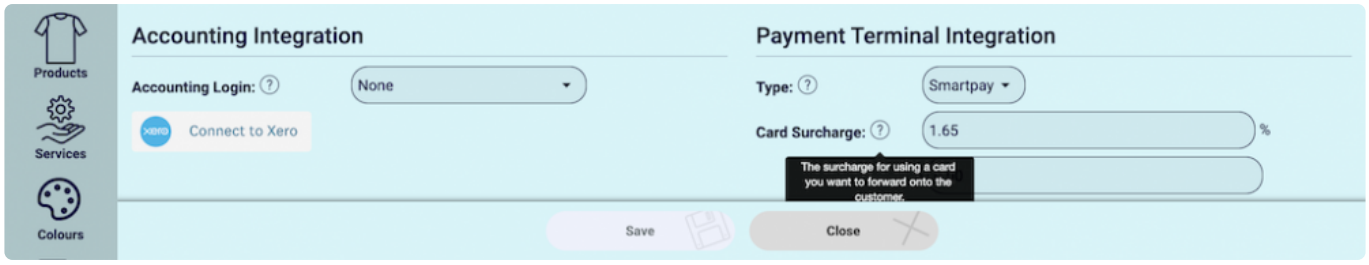


Select **Stores** option (as highlighted) on the left in **Settings** and choose the **ABC Dry Cleaning Store** off the list

The full store screen for **ABC Dry Cleaners** will now launch. Scroll down to the bottom of the screen and you will see the option **Payment Terminal Integration** and select **SmartPay** option as shown below



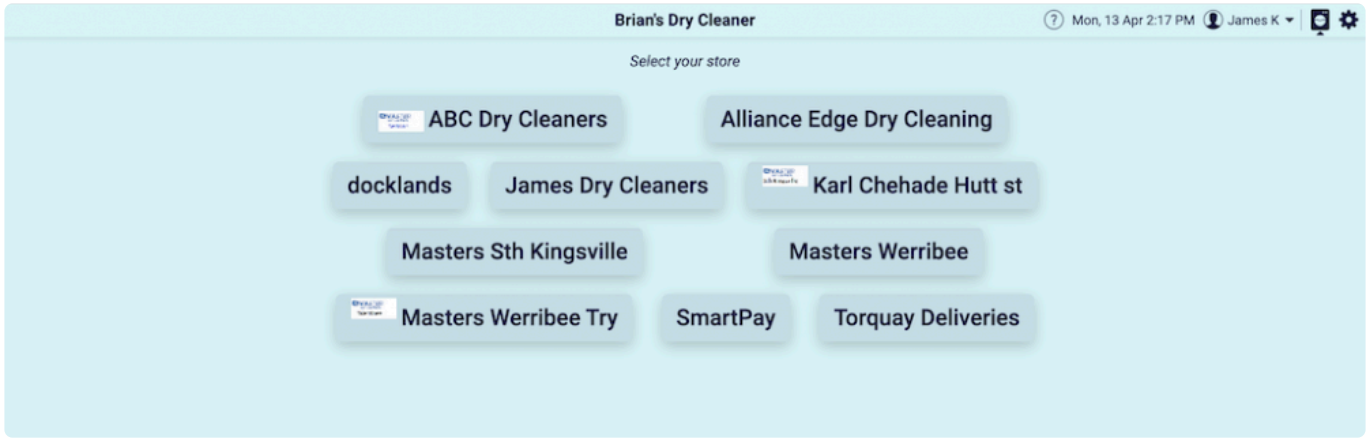
You can also add a credit card **surcharge and/or $ amount**. See option below



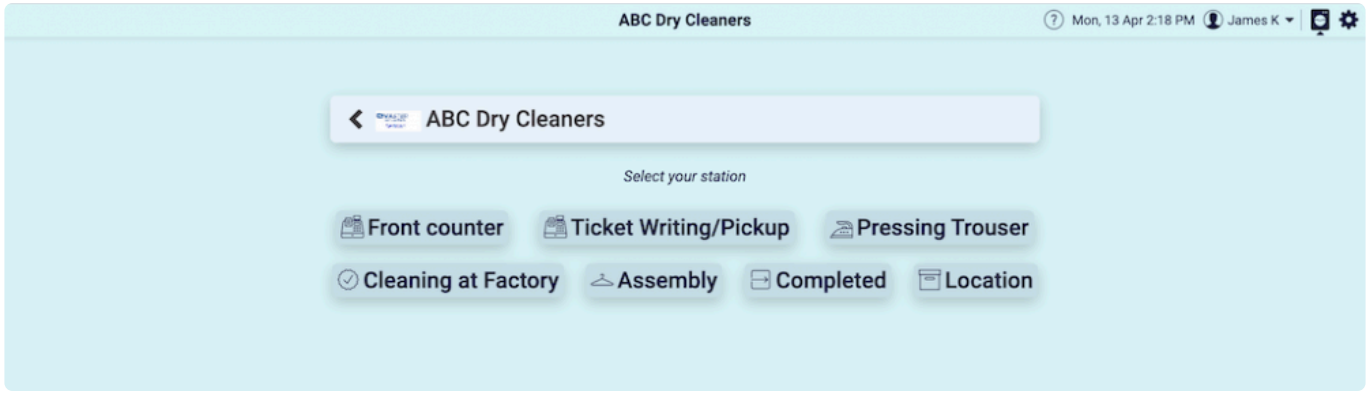
STEP 2: Set up SmartPay as a payment method in MyCleanPOS

In **MyCleanPOS** choose the **Store** you need to set up the **SmartPay** terminal

In this case select **ABC Dry Cleaners**

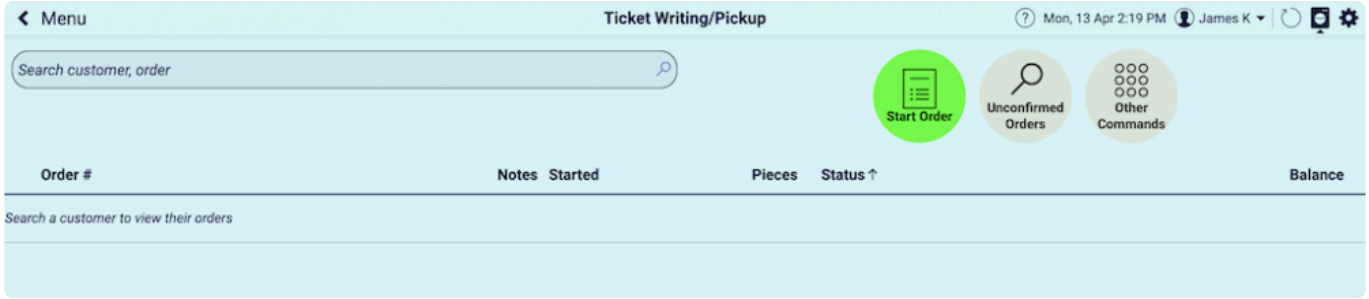


Once you have selected the **ABC Dry Cleaners Store**, go to **Ticket Writing/Pickup** option in the menu shown below

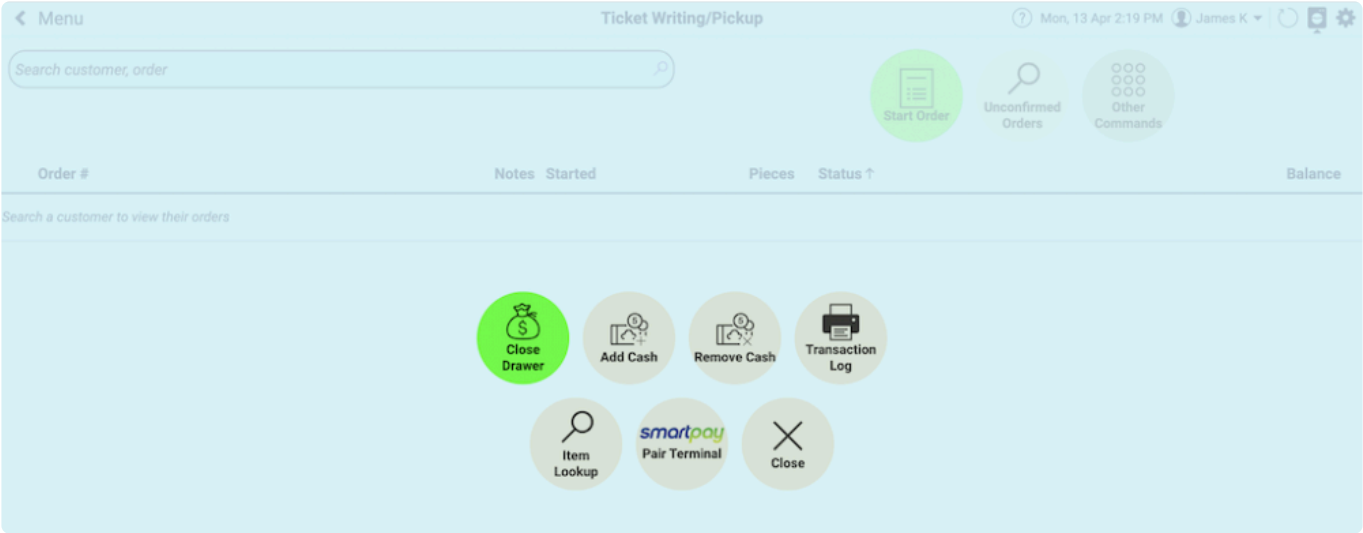


Once you have selected the **Ticket Writing/Pickup** option, you will be presented with a number of options shown below

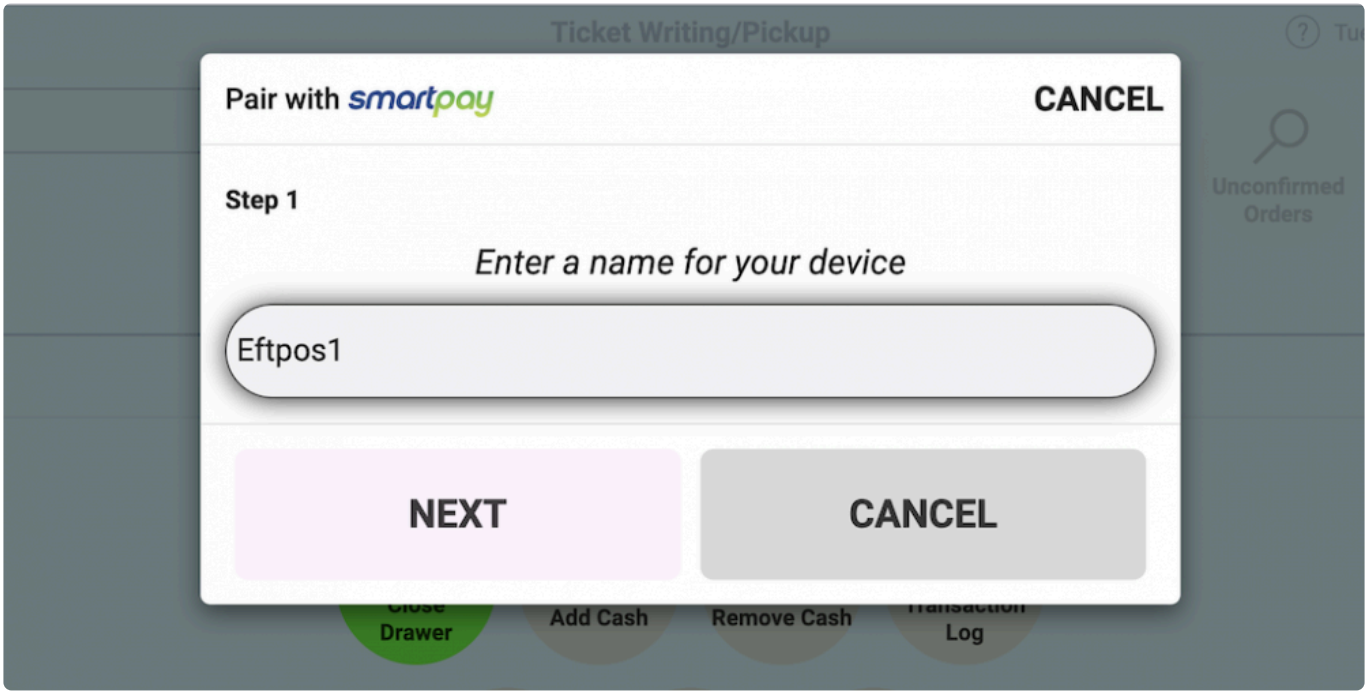
Next select the **Other Commands** option shown below



A number of **MyCleanPOS** Utilities are displayed below. Select the **SmartPay Terminal** option shown below



Once the **SmartPay Terminal** option is selected the following screenshot will launch below. Give the **MyCleanPOS** terminal a Name (eg. **Eftpos 1**)



STEP 3: Get the pairing code

More information to find the pairing code on the **SmartPay Terminal**

On the **SmartPay Terminal** press **MENU** option shown below

Select Option 5 **SERVICE MENU** shown below

Enter Password. Password is **767833**

Press option 2 **SECURITY**

Scroll **DOWN** on the **SmartPay** screen below and find and select **Option 8** on the screenshot below

Press **YES** on screenshot below to start **software update**

Press **YES** to **CONTINUE** on screenshot below

Then Wait for a few seconds

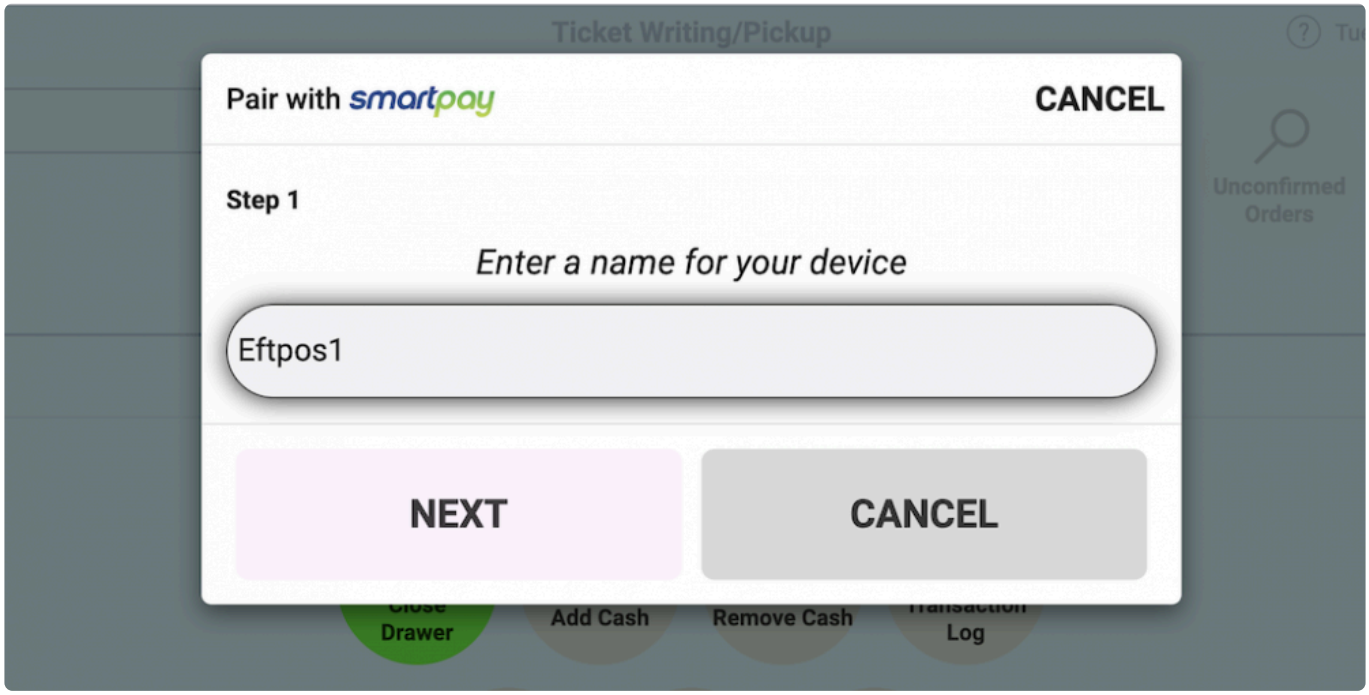
The **SmartPay** device will message **DEVICE NOT PAIRED**. Select **YES**

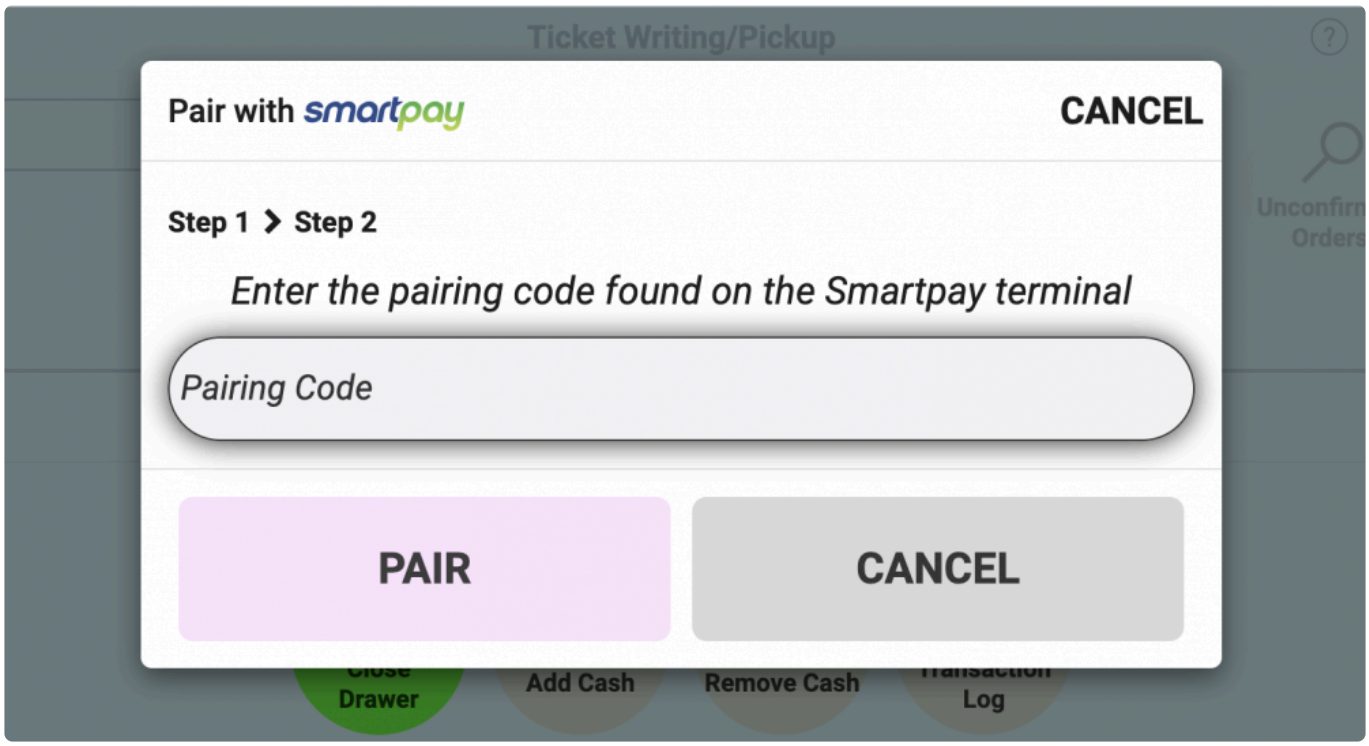
Wait for the pairing code which will be displayed on the **SmartPay** Unit and then follow to **Step 4** and enter into **MyCleanPOS**.

539723 is normally the **MyCleanPOS** interface password

STEP 4: Enter the Pairing Code in MyCleanPOS

Now enter the **pairing code** found on the **SmartPay terminal** as shown below. Name and pair the device



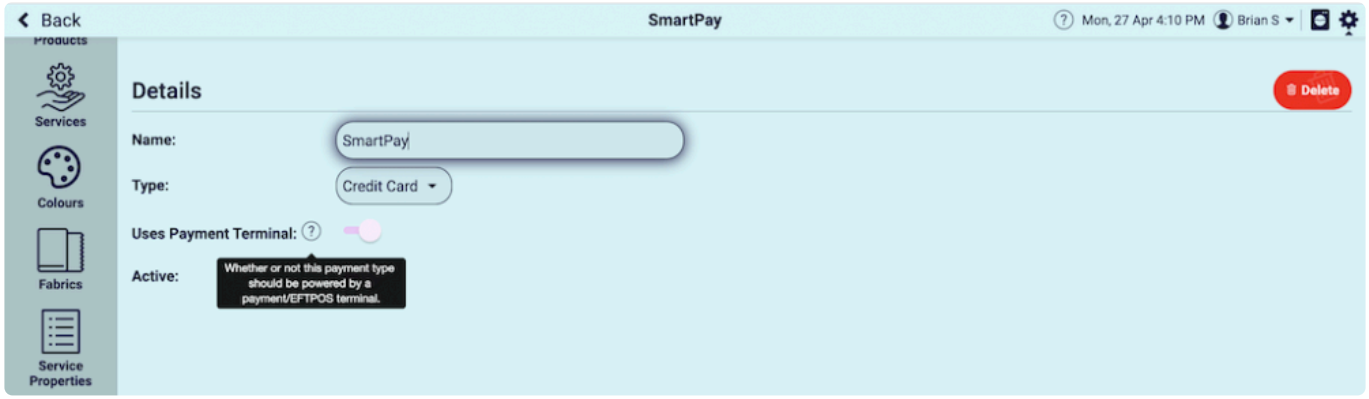


Step 5 Go to Account Payment Types in Settings

Select **Account Payment Types** in Settings

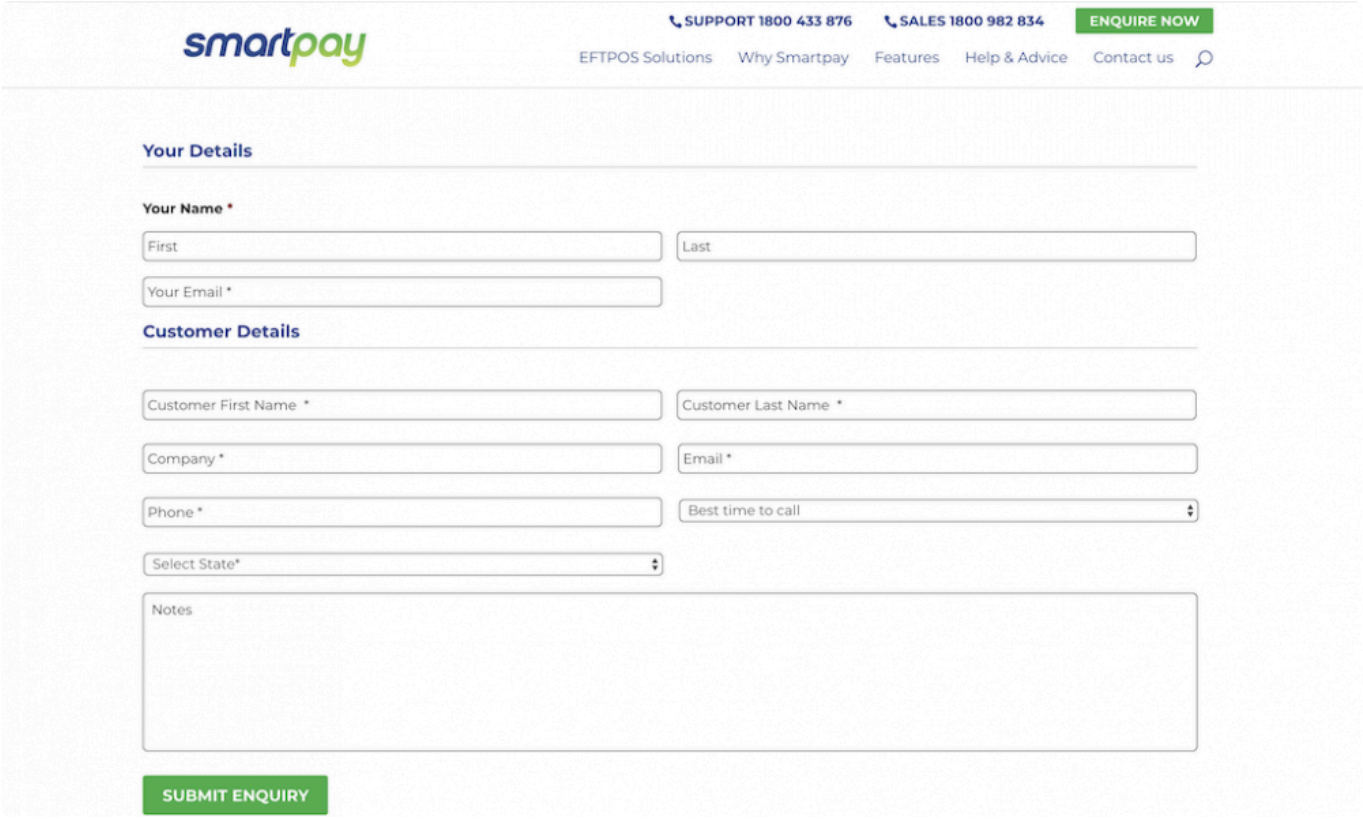
Select **SmartPay** option as shown near the bottom of the screen shot below

Having selected the **SmartPay** account payment option, enable **SmartPay** and **Credit Card** option as shown below



NOTE To apply for the *SmartPay integration click here **SmartPay":https://www.smartpay.com.au/referrals/mycleanpos**
Smartpay Terminal application form*

SmartPay Application Form shown below


smartpay
SUPPORT 1800 433 876
SALES 1800 982 834
ENQUIRE NOW
EFTPOS Solutions
Why Smartpay
Features
Help & Advice
Contact us
Your Details
Your Name *
First
Last
Your Email *
Customer Details
Customer First Name *
Customer Last Name *
Company *
Email *
Phone *
Best time to call
Select State*
Notes
SUBMIT ENQUIRY

3.5. Assembly

Assembly

Manual
Assembly can be done using manual assembly (hanging Tickets on the rail and reading the tag number attached to the garment and assembling the item to the ticket number

CASort
You can also use the CASort method which allows you to scan the garment tag/label and the system will assign a SLOT number to the 1st piece of each order. The subsequent pieces of the same order will be instructed to hang the piece in the slot that the 1st piece has been allocated until the order is assembled.
There is an option in CASort setup to allow the CASort to Auto Split at eg. 5 pieces. This will fill the slot until it has 5 pieces and then the rest of the order will be allocated another slot.
We also have a variation to CASort which can spin a conveyor to the slot that the system has allocated. Eg. Scan the tag and it says 15 and the conveyor proceeds to spin to slot 15 – you then hang the order.
You can also use a storage conveyor to also be used for CASort to reduce rail space for a sorting area.
If the system instructs you to hang the garment at Slot 15 – you can override it (for large items) and change the slot to slot 50 (this is useful if the order has large items and you want them away from the normal items being sorted

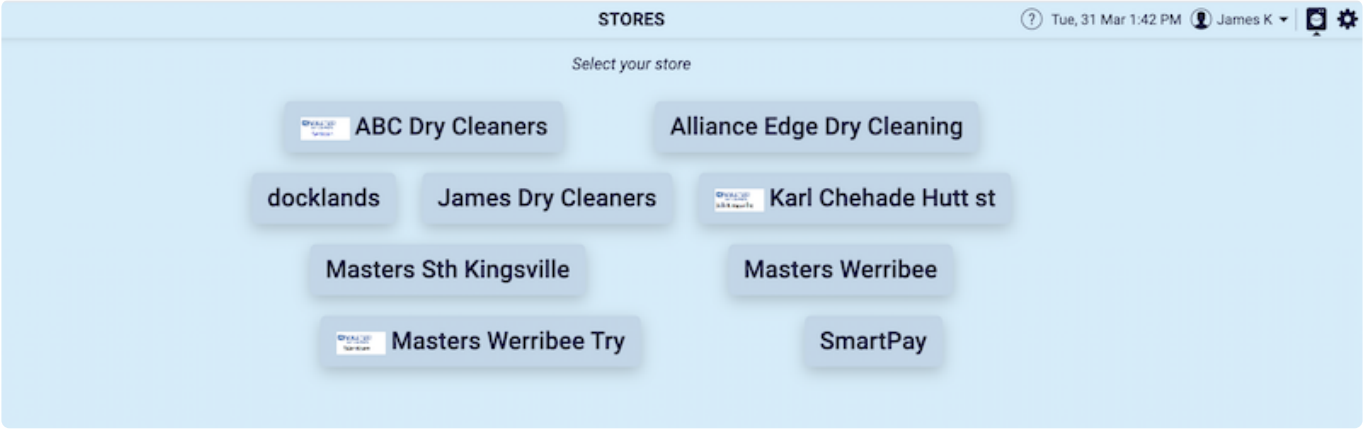
The system will show you the slot number when you scan the Tag and on the right it will show you the orders you have started and the status of the order. eg. 3/4 pieces – you can right click on the order to split it. What this means is you want to complete the order of 3 pieces and create a new order for the last 1 piece. This allows you to bag and put away or pickup the 3 pieces.

Metalprogetti Auto Assembly
When you click on Assembly the system will let you know that you are using Metalprogetti
The system will display the orders that are on the conveyor and how many pieces are on the conveyor and which slots those pieces are on.
You can right click on an order and Split it off and this will unload and bag the pieces that are on the conveyor for that order.
You can also click on the top right corner where the 9 dots are (3 rows of 3 dots) and Split all orders. This will unload and bag all of the orders on the conveyor and create a new suborder for the pieces that have not made it to the conveyor.

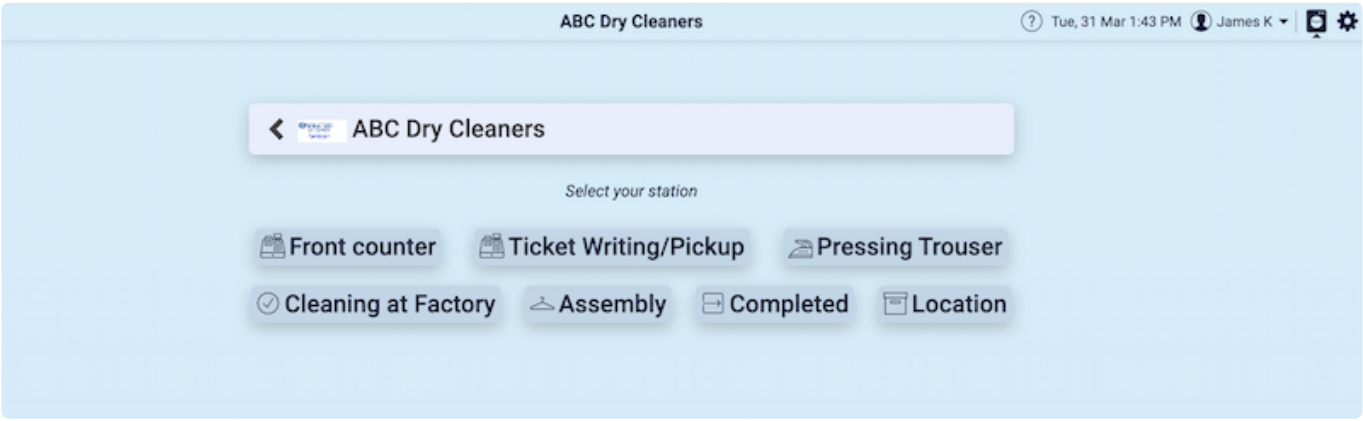
4. How to Section

4.1. How do I add a pricelist

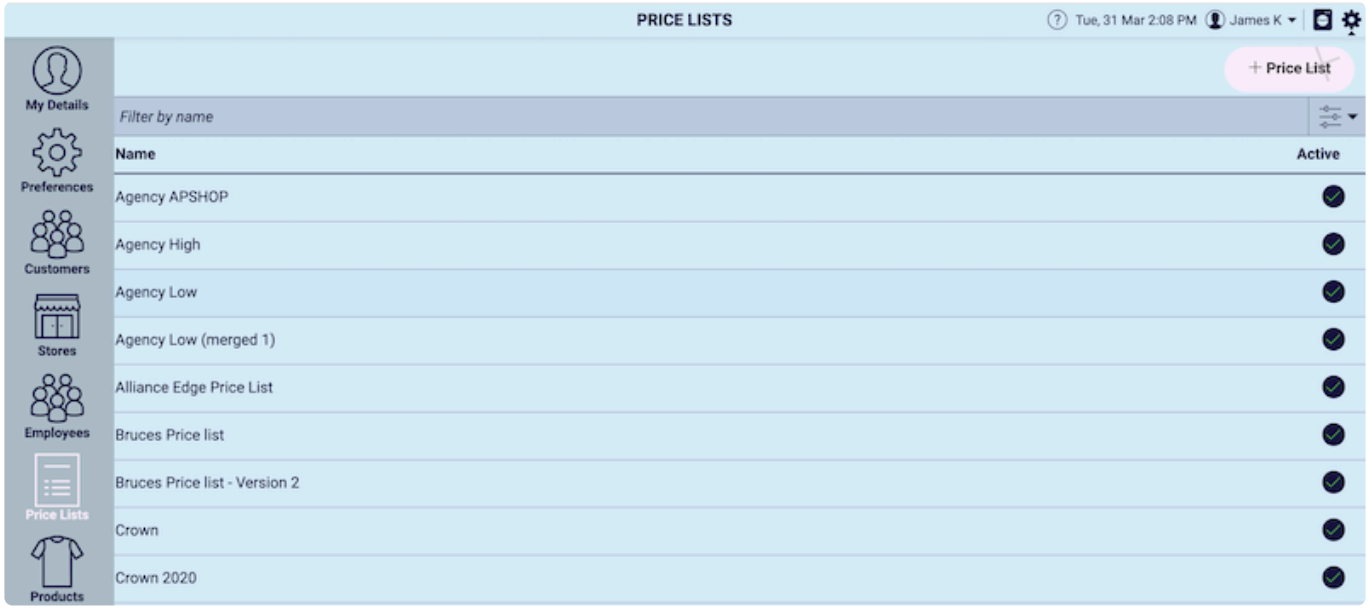
Select the store. In this case you will select ABC Dry Cleaners



Now having selected the ABC Dry Cleaners Store, click on the Settings button on the top right hand corner of the screen as shown below.

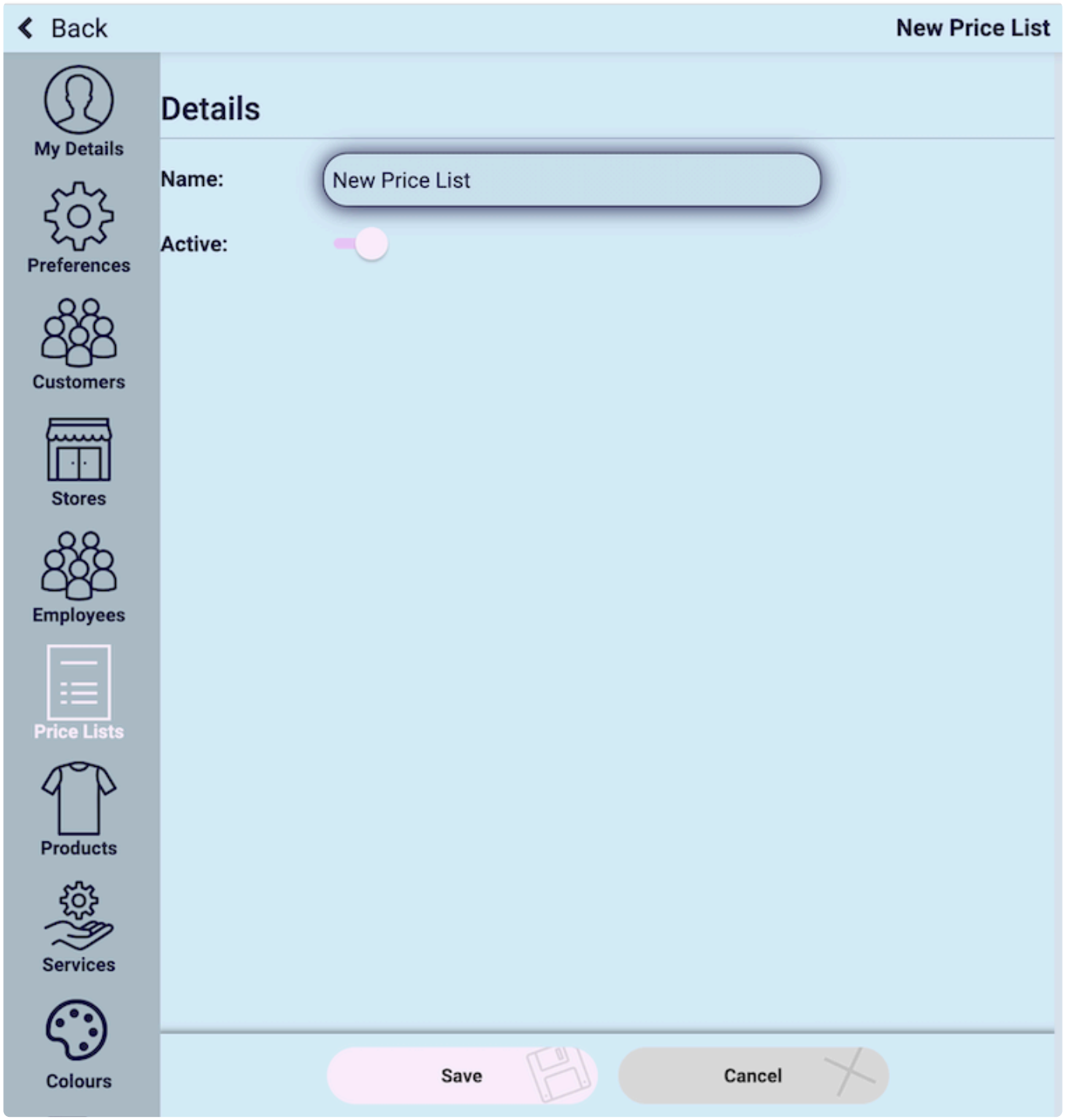


After you have selected the settings icon , the following screen will launch

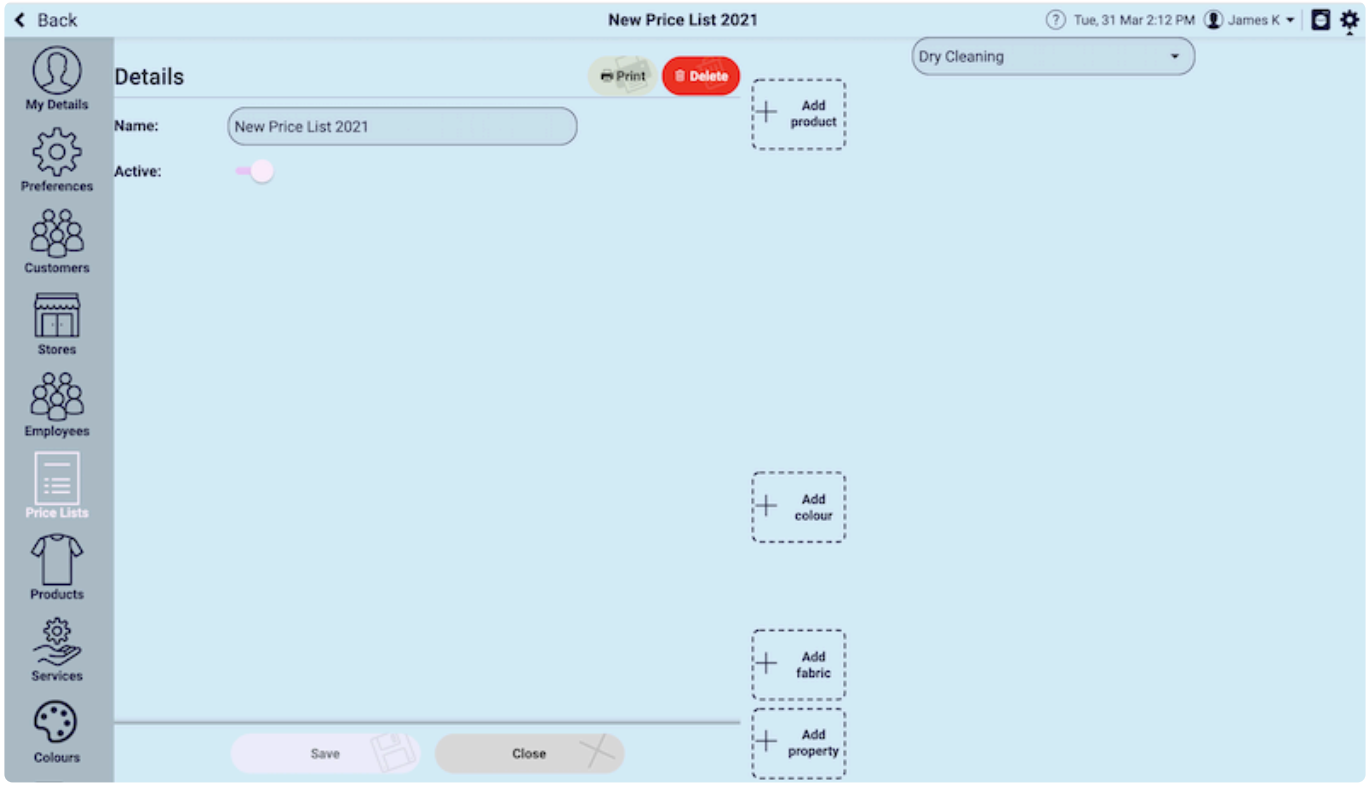


From this screen you can choose to add an existing price list from the list shown above, or, add a **+ new price list** option on the top right corner of the screen (you can have a Store Price List, a Customer Price List assigned to a single customer or a group of customers) In this case we are going to **+ a new price list**.

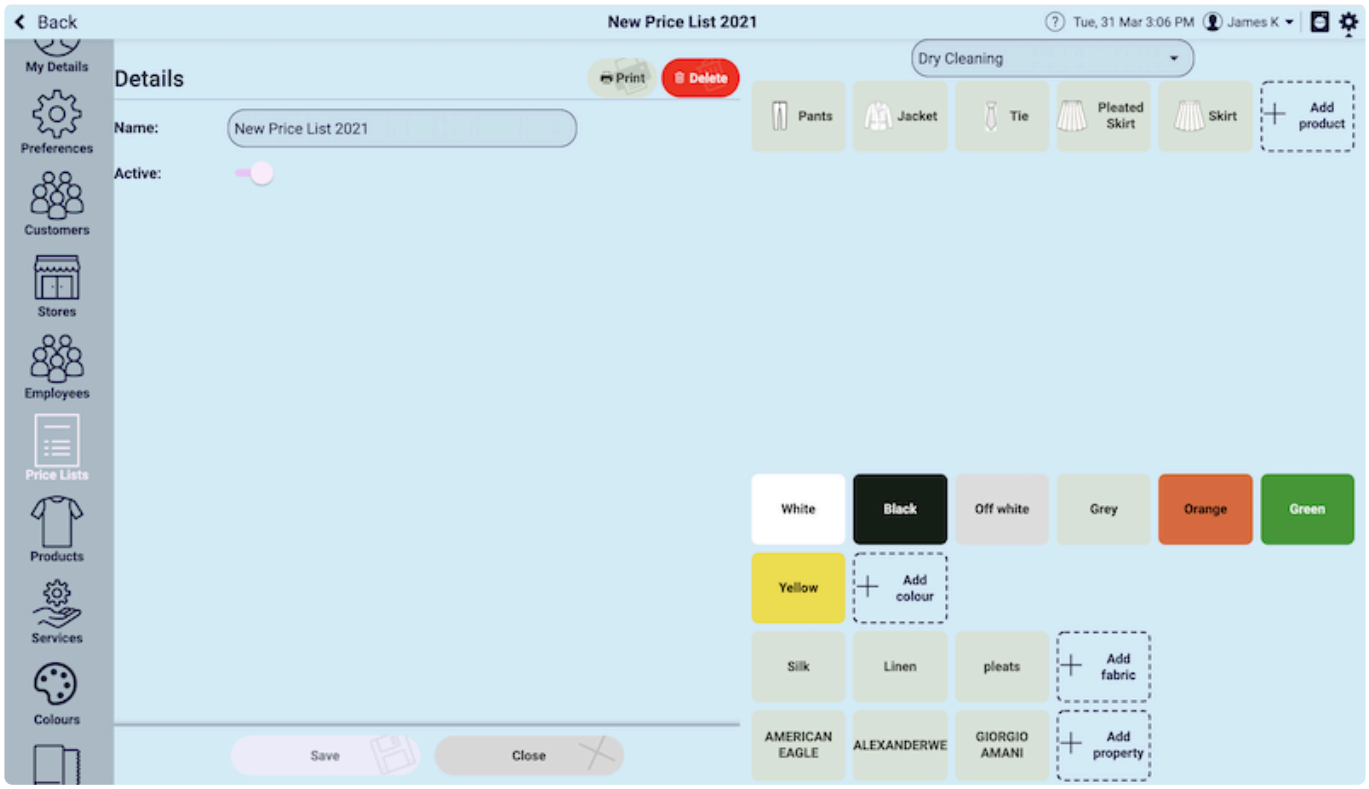
Once you have added a price list, you can name the price list any name you want. In this case the name is **New Price List**



Once you have **Saved** the **New Price List** the following screen below will launch so you can add **Service**, **Product**, **Colour**, **Fabric**, and, **Properties** into the appropriate section by selecting the **+ button** for each category



Now add **+ Service**, **Product**, **Colour**, **Fabric**, and, **Properties** into the appropriate section by selecting the **+ button** for each section to complete the **New Price List**



In this example we **Added Product** (eg. Pants, shirt, jacket, tie , pants, Skirt, Pleated Skirt)

Add colours that you want in this price list eg. Black, white, off-white, grey, orange, green, yellow …. Stains, Press only, etc

Add Fabrics eg. Silk, Linen, Pleats etc

Add properties eg. Clothing Brands, sizes

You can create menu items in specific product categories For example, to make **Skirt** a menu click on *Skirt Pleated *and drag it onto the Skirt button and it will make *Skirt *a menu item.

4.2. How do I add a Store Logo

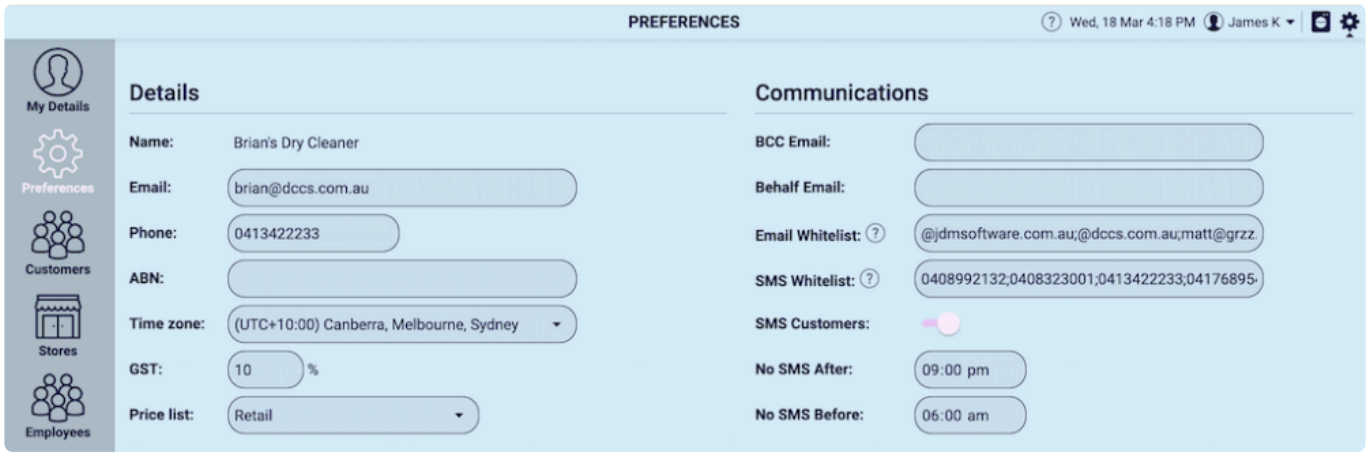
MyCleanPOS provides the ability to add a Store Logo in **My Preferences**, and, **Stores** options in **Settings**

1. **Changing Store Logo and other Attributes in My Preferences**

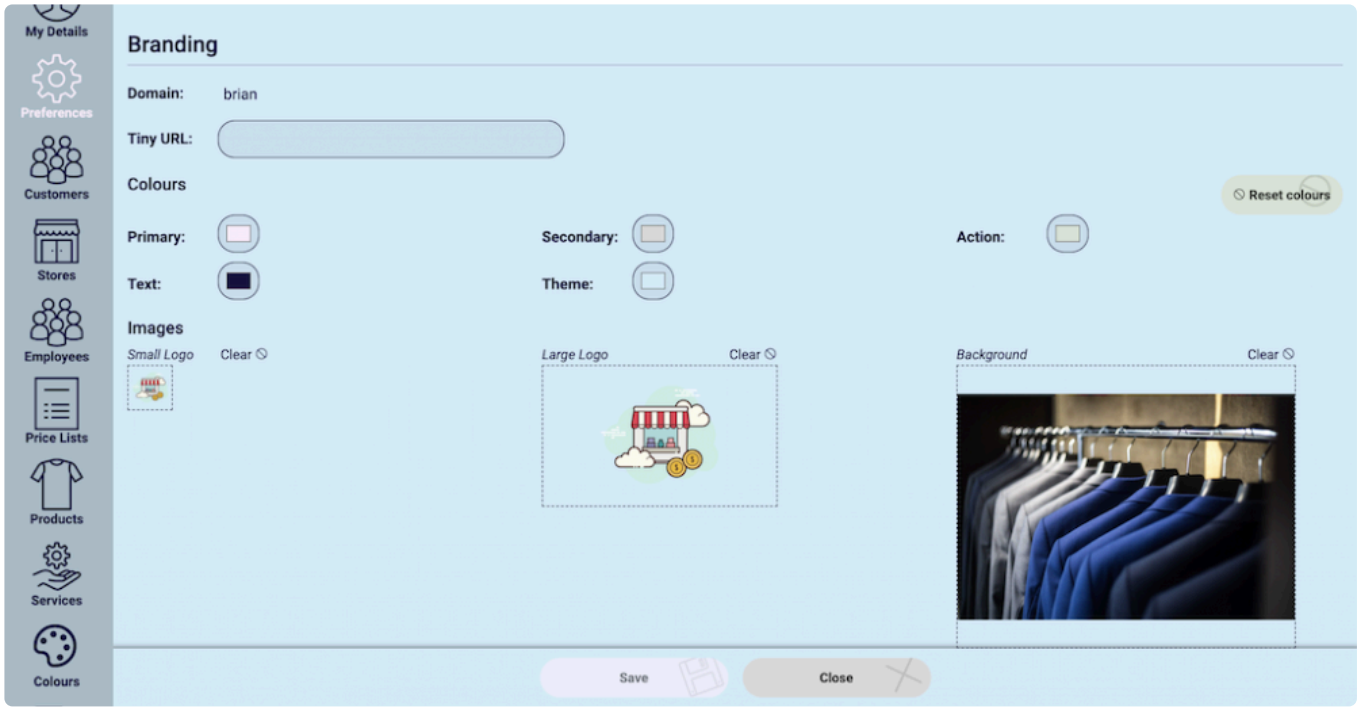
MyCleanPOS provides the ability for business to customise the ‘look and feel’ of the system so as specific colours, themes, logo’s, background can be added or deleted.

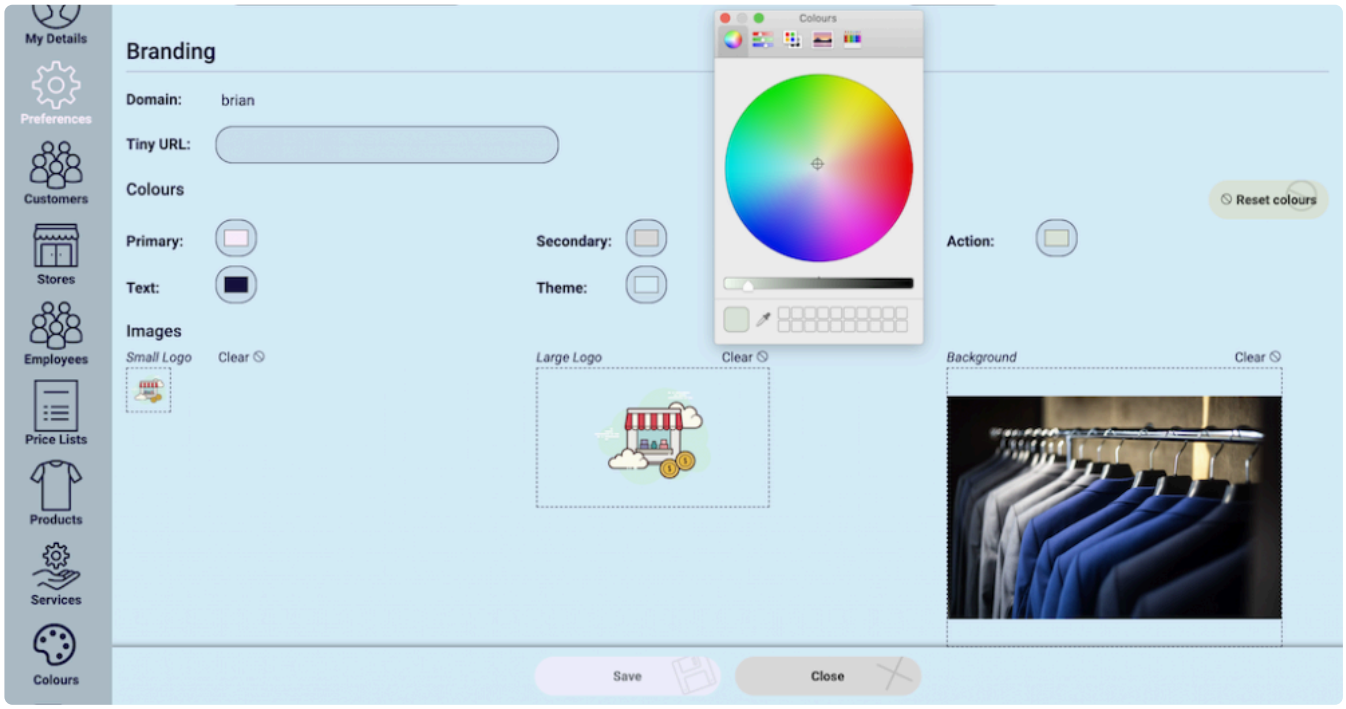
If the business has multiple locations, with different location/company names, company logo’s, website addresses, background colours and themes, and Price Lists, MyCleanPOS will provide individual location and marketing branding needs.

In the screen shot below contact details and communication preferences can be set up



The following screen displays how the business can change colours, change branding or add company logos as required



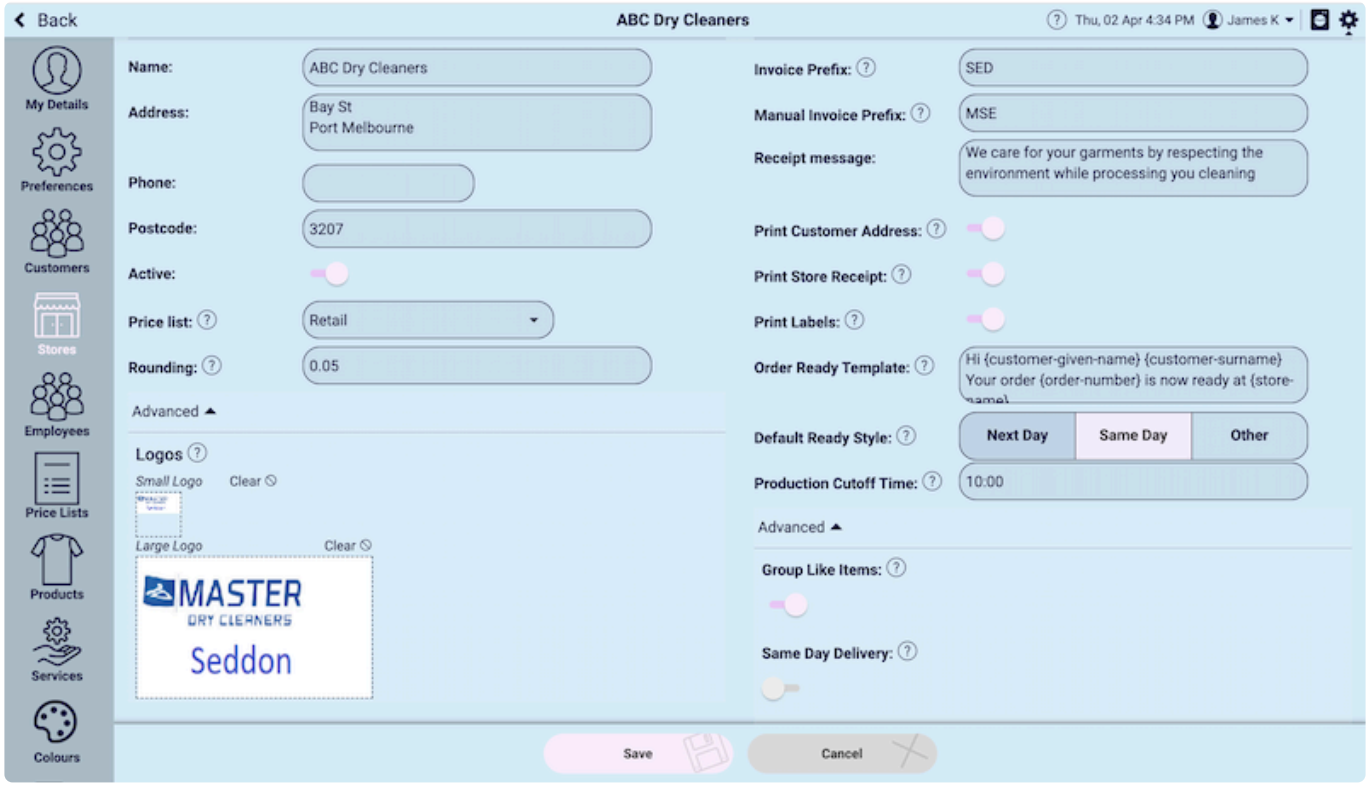


2. **Changing Store Logo and other Attributes in settings in Stores**

Go into the Settings top right corner of the screen

Choose Store you wish to have a logo added

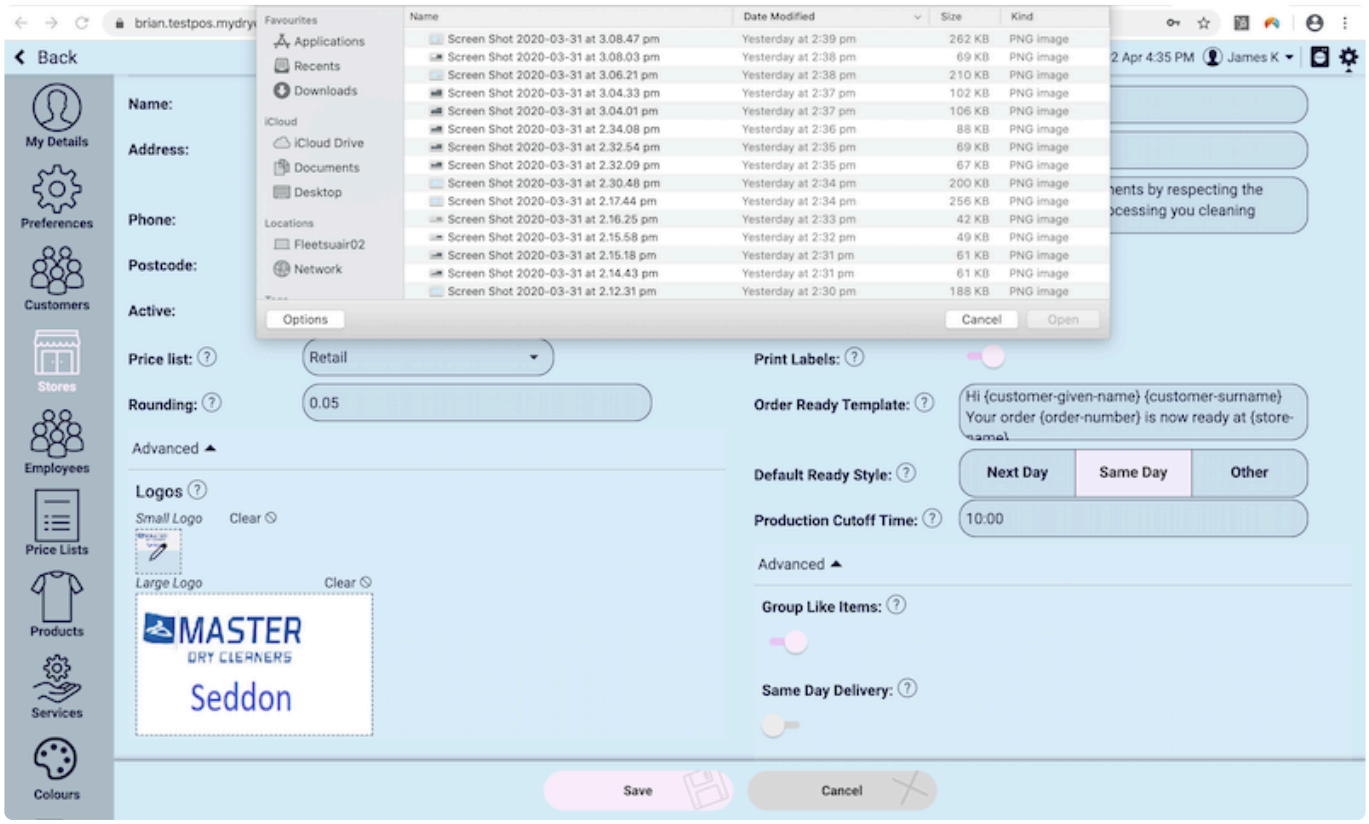
Go to Advanced Setting as shown on the screen shot below



Click on the image and add the Image you want on your tickets from the drop down file menu that i launched once the logo square has been selected.

Save the image to the logo box

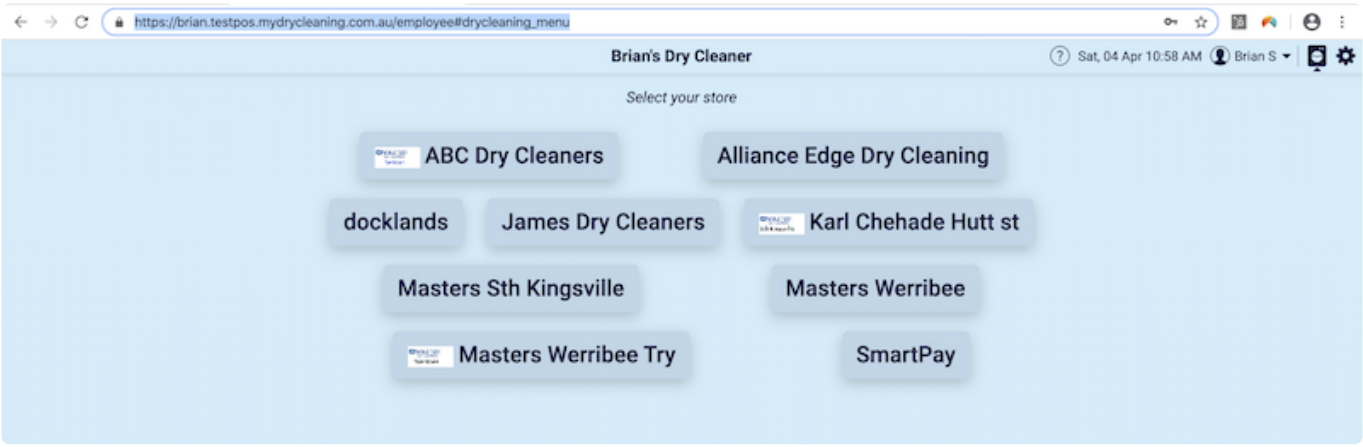
Note: the small logo is displayed on the main screen and the large logo is printed on the tickets and the ticket emails.



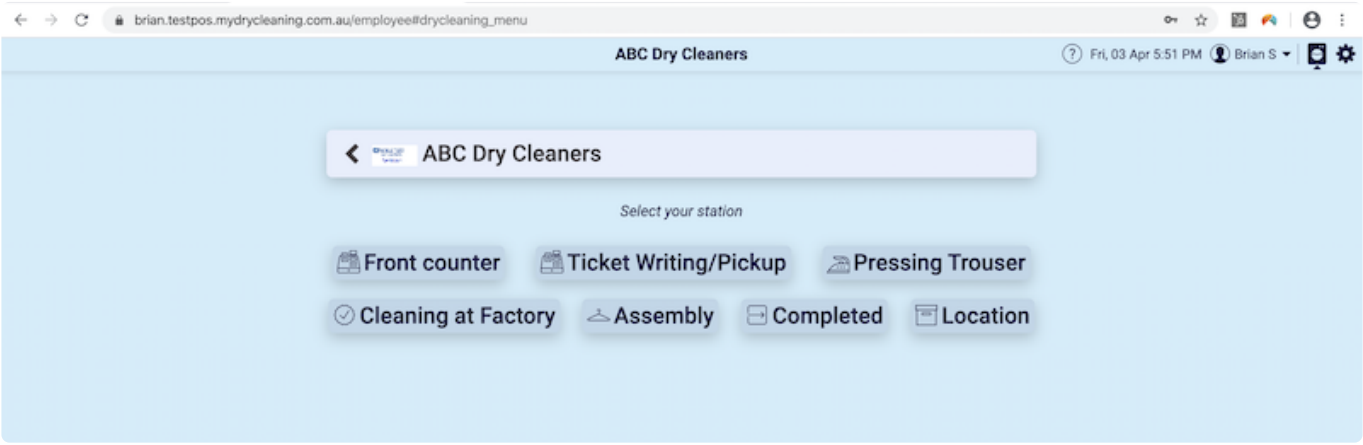
4.3. How do I add a customer logo

MyCleanPOS provides the ability to add a **Customer Logo** that will print a logo on a specific customers receipts and sales documents, thus overriding the Dry Cleaners or Stores own logos.

To insert a Logo to a specific customer, select a store a shown in the screenshots below

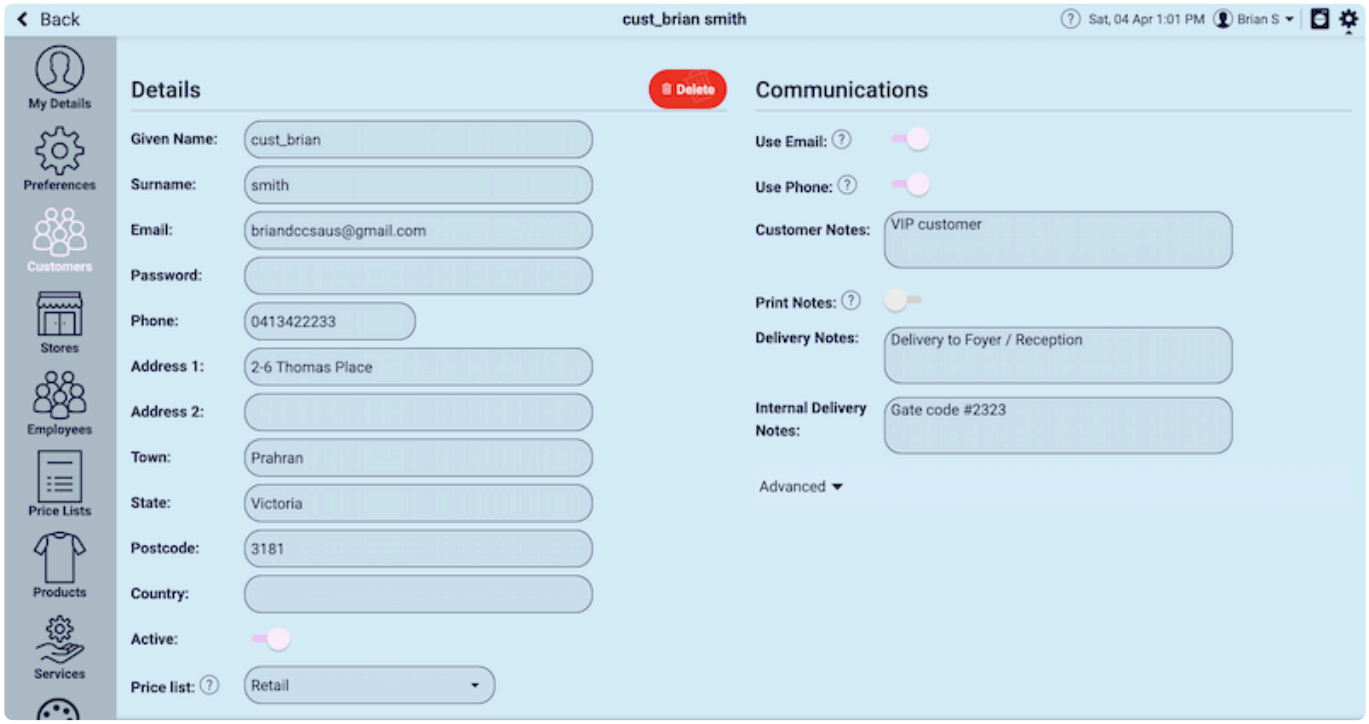


Select the store, in this case **ABC Dry Cleaners**, and select the **Settings** button on the top right hand corner



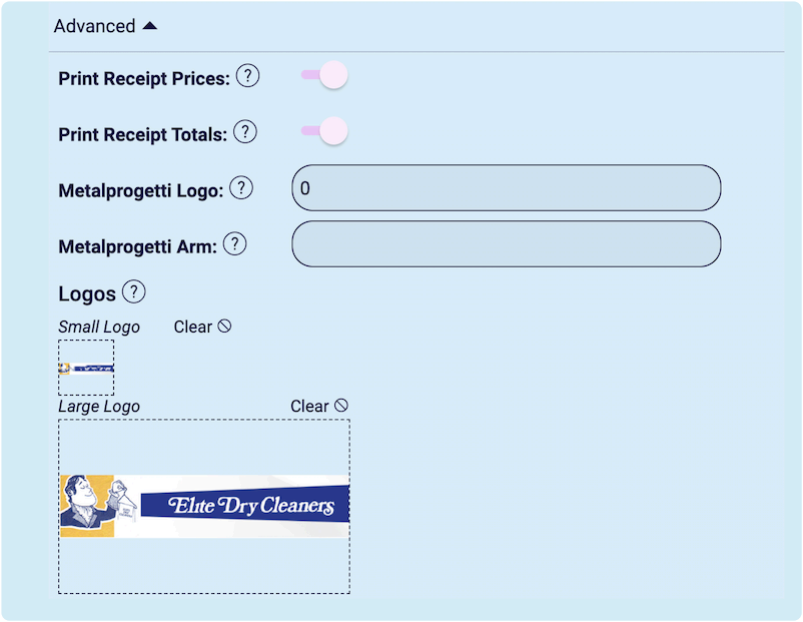
Select **Customer** option on the left of the screenshot below and a list of customers will appear.

Choose the customer you wish to add a customer logo to. In this case the customer is **Brian Smith**, and the customer details will be launched as show below



Select **Advanced Settings** on the lower right of the screenshot **above** and the option to add a customer logo will appear, as shown **below**

Follow these steps:
1. Click on the Large/Small Logo
2. Click on the Pen image
3. Add the image
4. Save

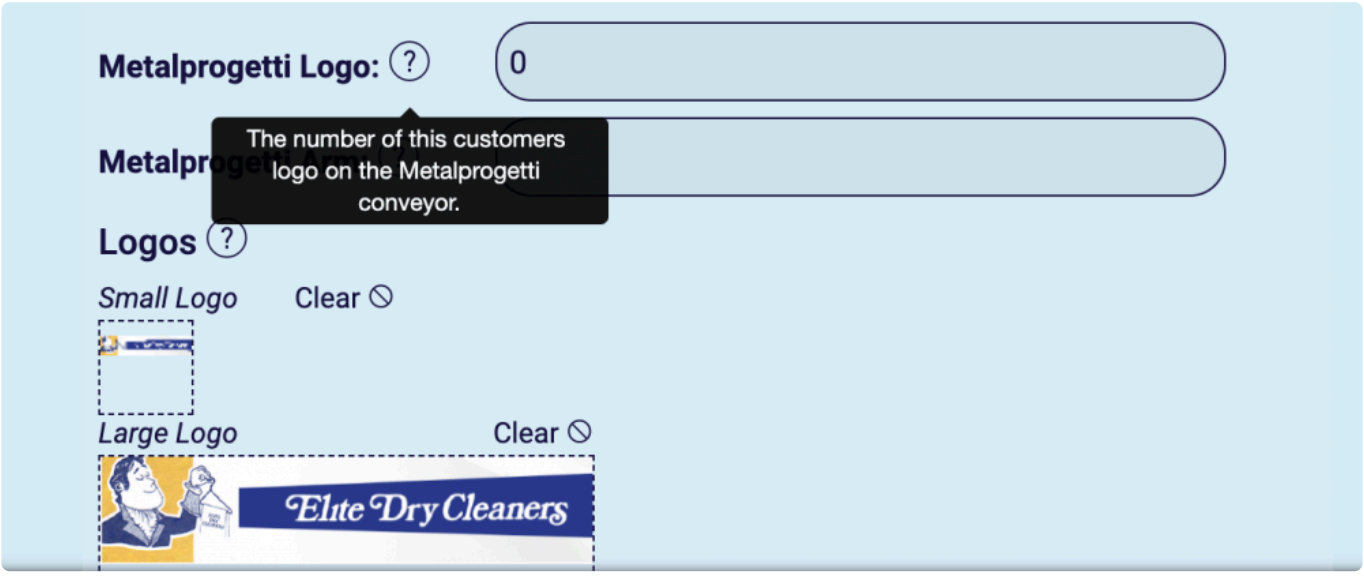


Selecting the **Advanced** option in the customer screen will also provide enable a customers completed orders to be managed, routed and assembled to specific conveyer and arm locations on the Metalprogetti Conveyer system.

Shown below, the **Metalprogetti logo** is the logo number stored in the **Metalprogetti system**

For example you can add a location number for the **Metalprogetti Logo** option, which will allow the conveyer system to identify the particular customer

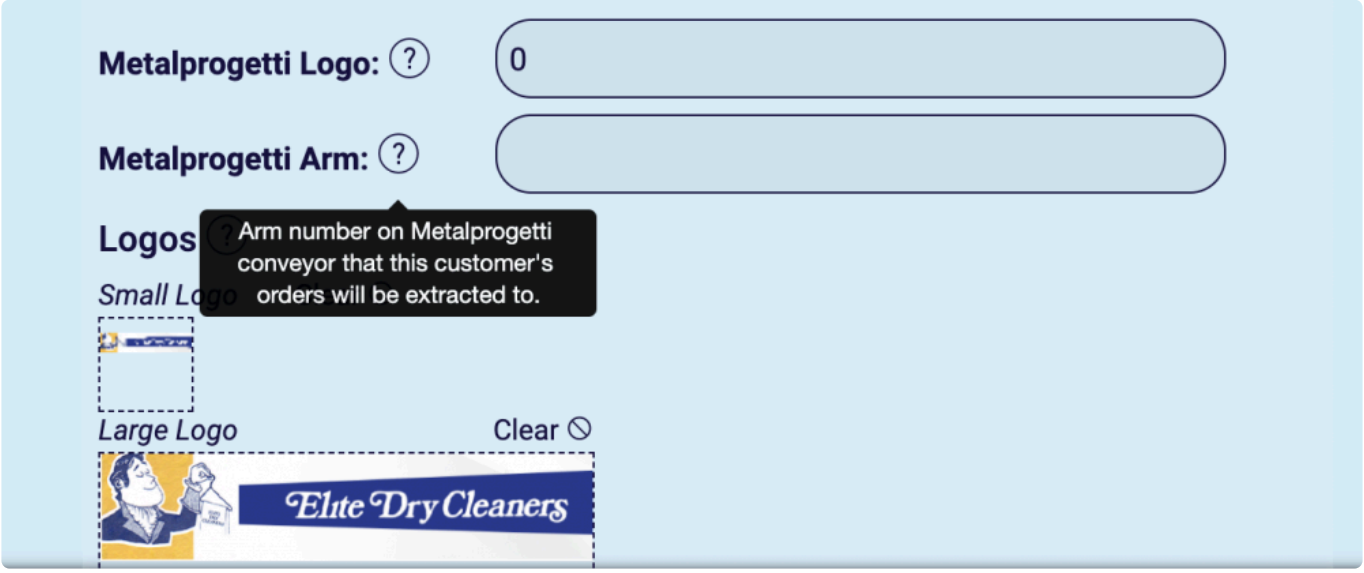
In this case **below**, **0** is allocated to *Brian Smith *as the customer shown in the screen shot below



Also as an example, other customers could be allocated identification numbers to the **Metalprogetti** Conveyer system
2. Hilton hotel Logo
3. Westin Hotel Logo
4. Hugo Boss Store Logo

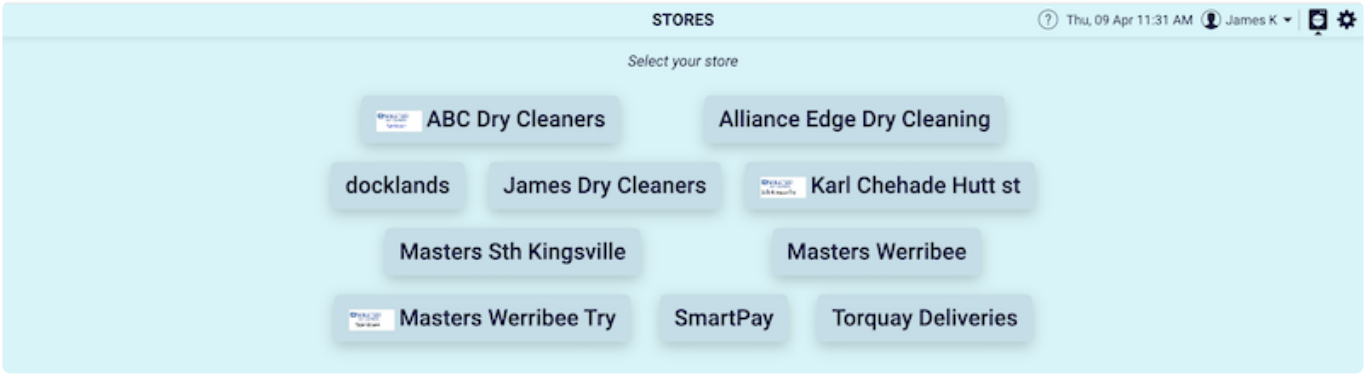
5. Ford logo
Etc.

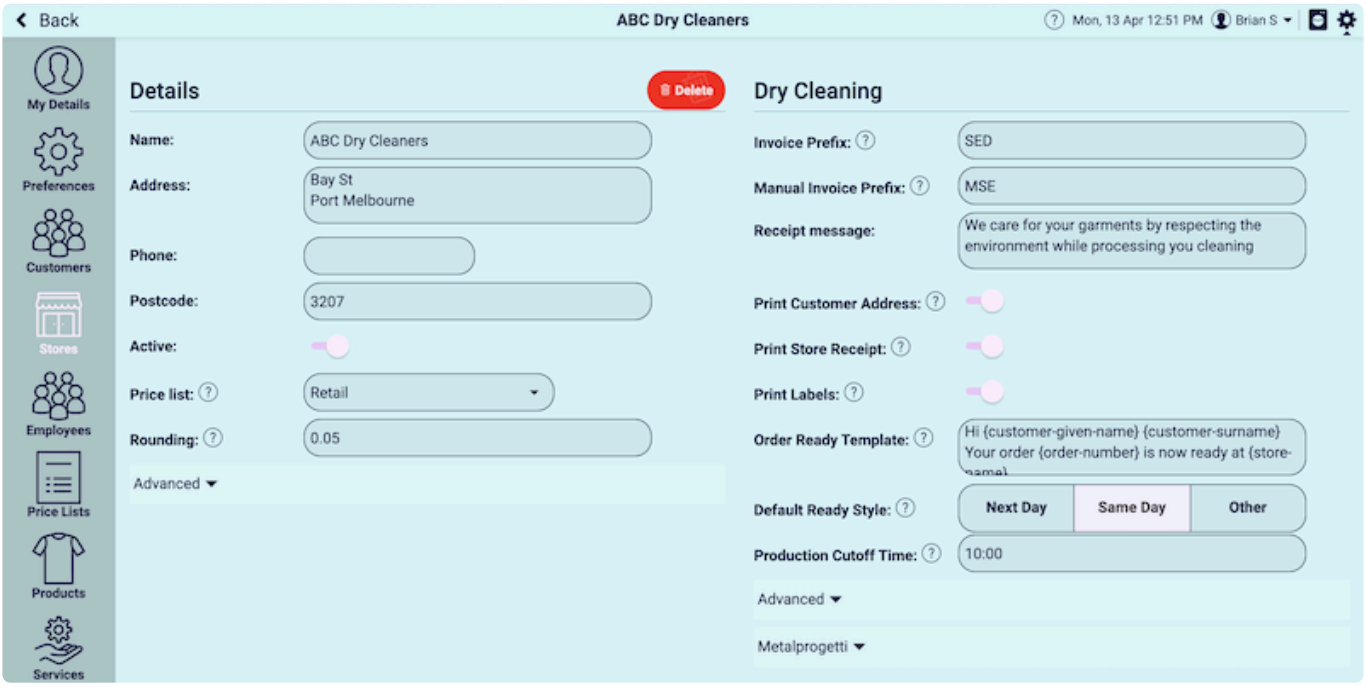
The **Metalprogetti Arm** option shown below is the arm that you want the **Metalprogetti** assembly system to put the finished orders on – Arm 001, Arm 002, Arm 003, Arm 004 etc or group of Arms. Eg. Group 9010 (Arm001,Arm003). This means that the completed orders can go down both Arm001 and Arm003 or Group 9020 (Arm002 and Arm004) The orders can be sorted to Arm002 and Arm004.



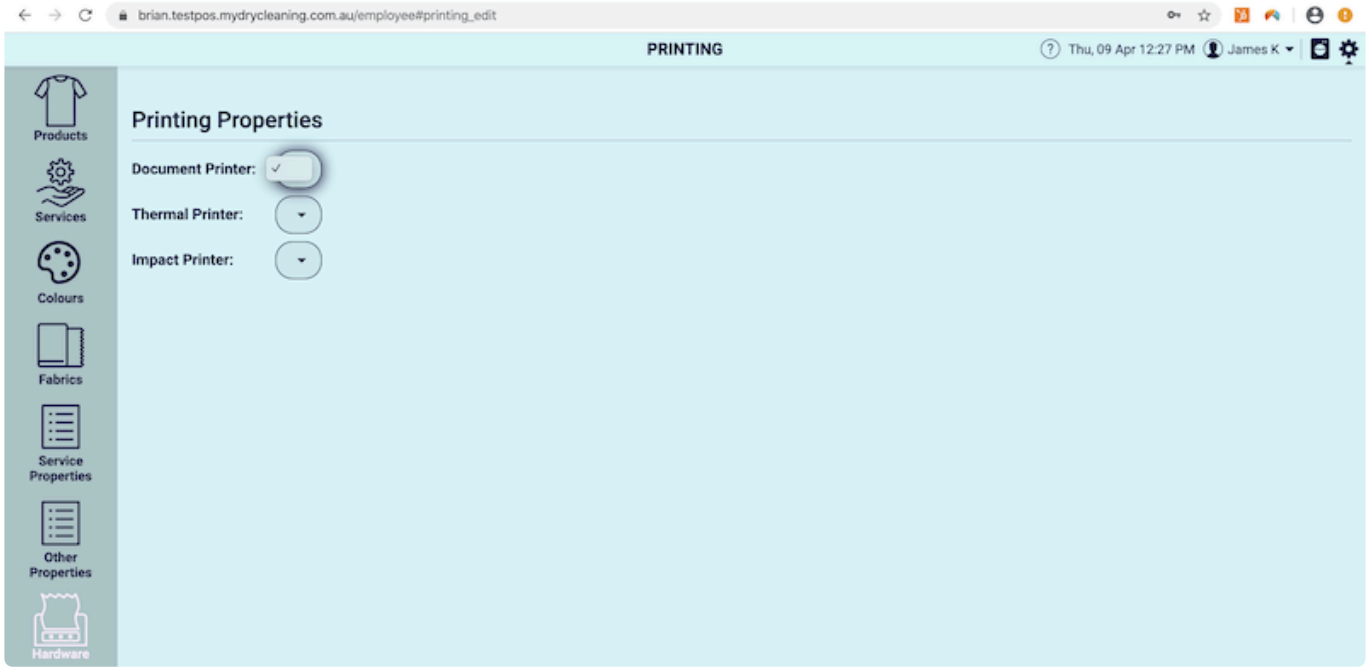
4.4. How do I add my printers

Select **ABC Dry Cleaners** and select **Settings** (Top right hand corner of the screenshot below)



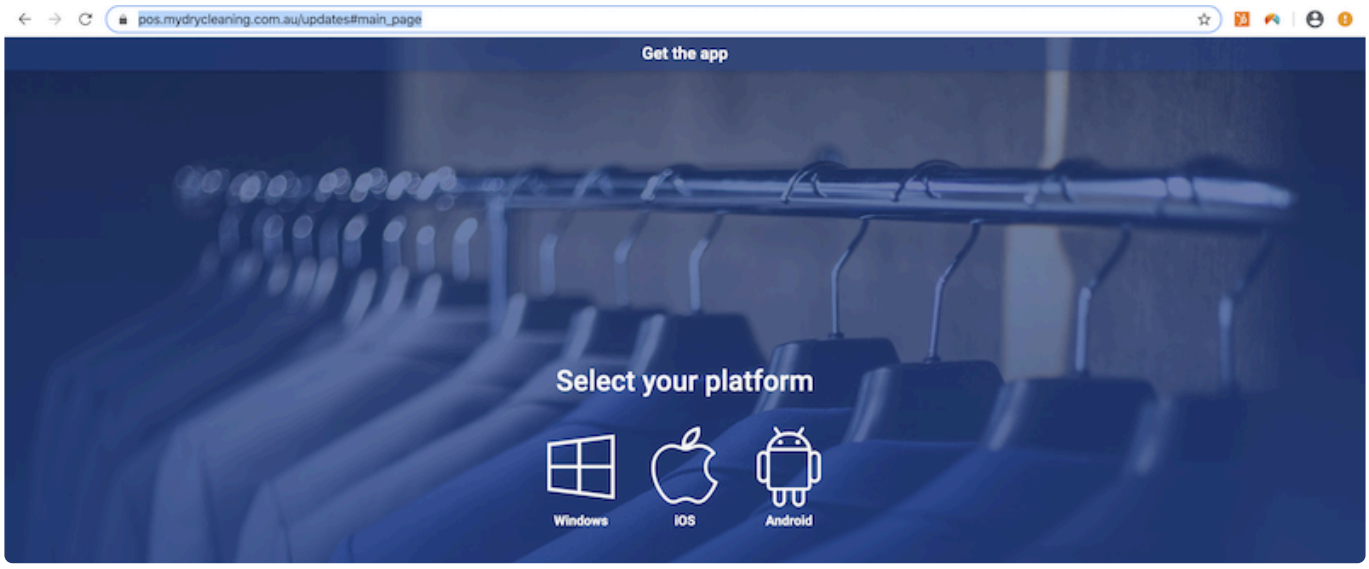


To **add and enable printer options** for the **ABC Dry Cleaning** Store, select the **Hardware** option (as displayed) on the left side of the screen, and the following printer options will launch as shown below. In this case printer options for **Document**, **Thermal** and **Impact** Printers are displayed. Each printer can be toggled on and off as shown with the **Document** Printer below.



Hardware Enablement Tips

Choose a store from the drop down list – If there is no store option you have not installed the UWP MyCleanPOS app (https://pos.mydrycleaning.com.au/updates – once installed enter the drycleaners code eg. ABCdrycleaner)



You require at least one UWP MyCleanPOS app to be running on a Windows 10 machine at each store to connect to printers and conveyors

You must install Ghostprint 32bit version

Select your document /Report printer (the printer must be installed on the windows 10 computer)

Select the Thermal printer (you cannot have 2 printers in the same store with the same name. EG TM88V needs to be renamed to be TM88V on PC1 and TM88V on PC2

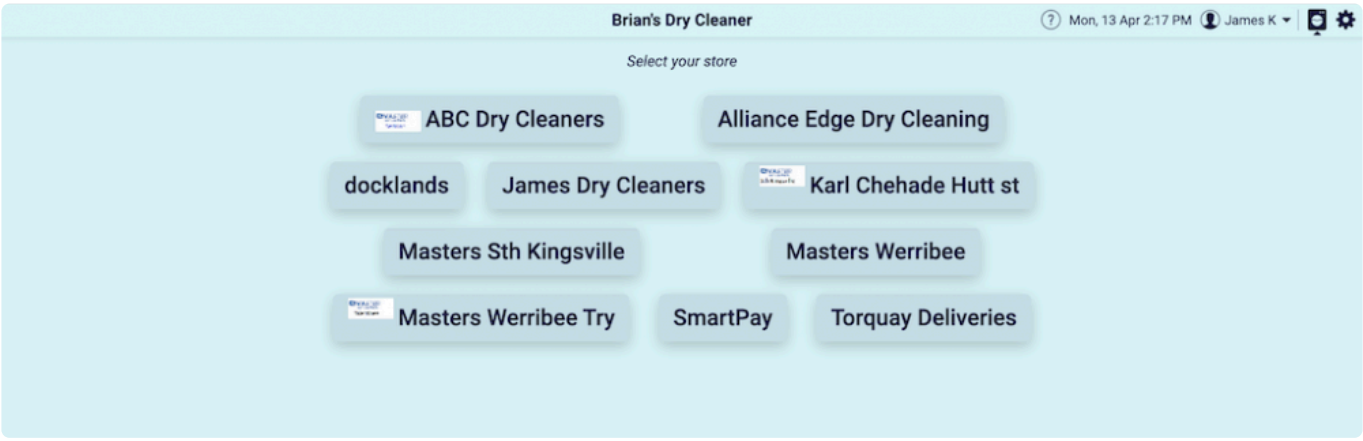
Select a Label/Garment tag printer – The tag printer requires the name BIXOLON in the name eg. BIXOLON on PC1 or BIXOLON on PC2
Metalprogetti Properties should always be Enabled ON

4.5. How do I setup a Payment Terminal

For the complete SmartPay Integration Process follow the steps below:

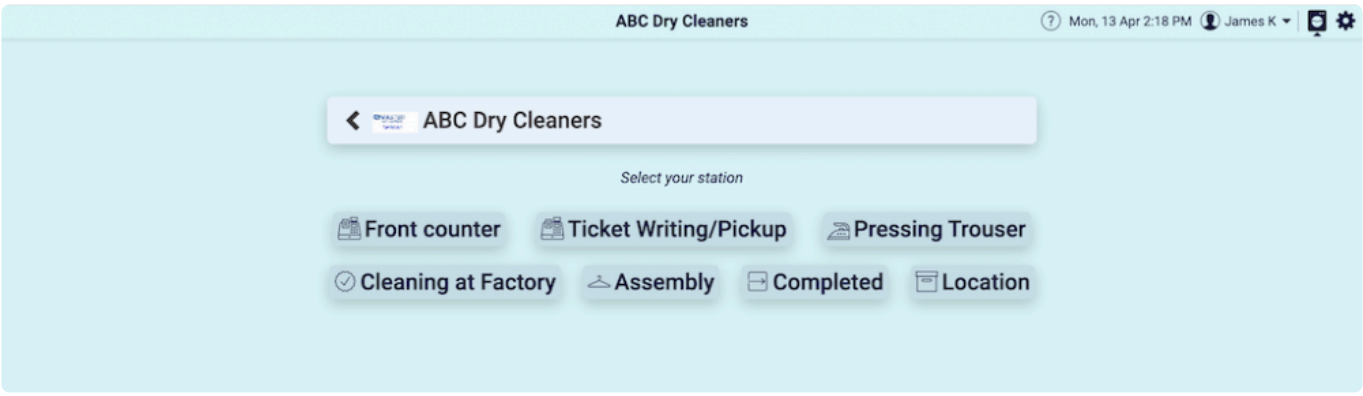
STEP 1: Complete SmartPay Setup in MyCleanPOS Settings

Select **Store** . In this case select **ABC Dry Cleaners**



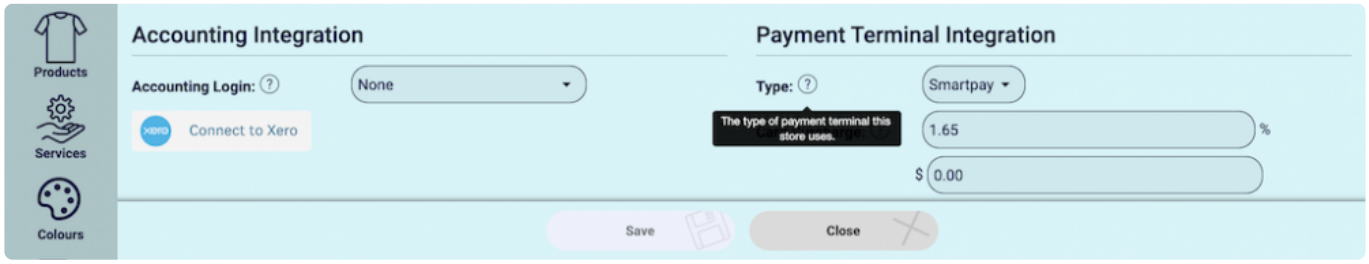
The **ABC Dry Cleaners Store** is now shown below.

Now go to **Settings** on the top right hand corner of the screen

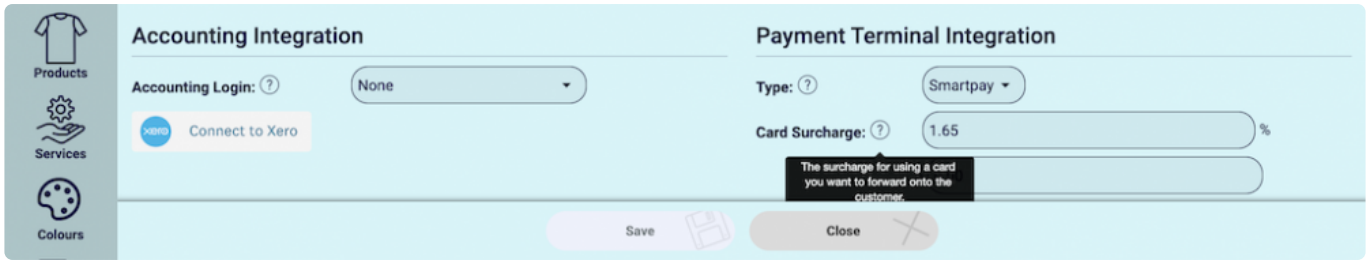


Select **Stores** option (as highlighted) on the left in **Settings** and choose the **ABC Dry Cleaning Store** off the list

The full store screen for **ABC Dry Cleaners** will now launch. Scroll down to the bottom of the screen and you will see the option **Payment Terminal Integration** and select **SmartPay** option as shown below



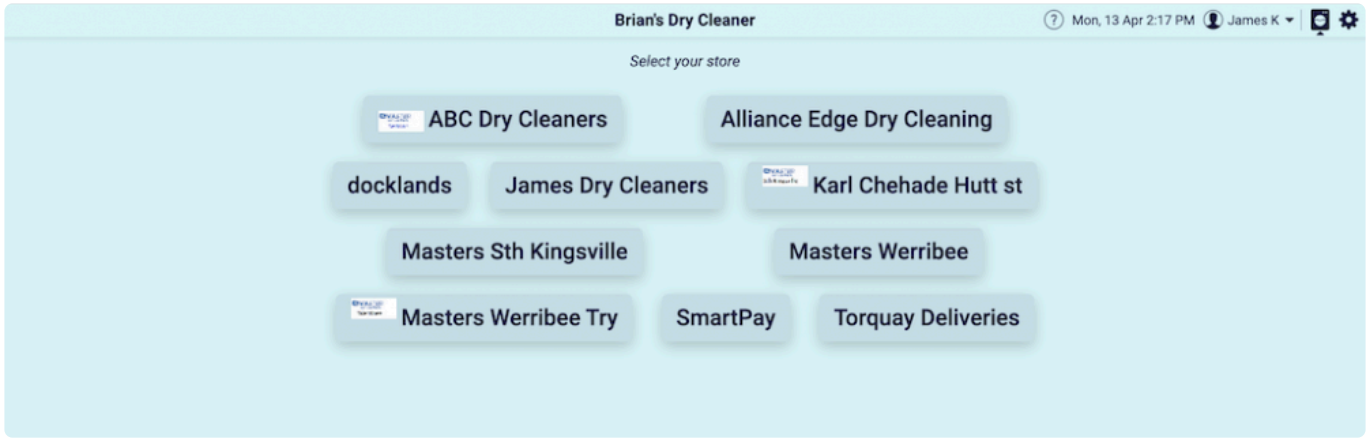
You can also add a credit card **surcharge and/or $ amount**. See option below



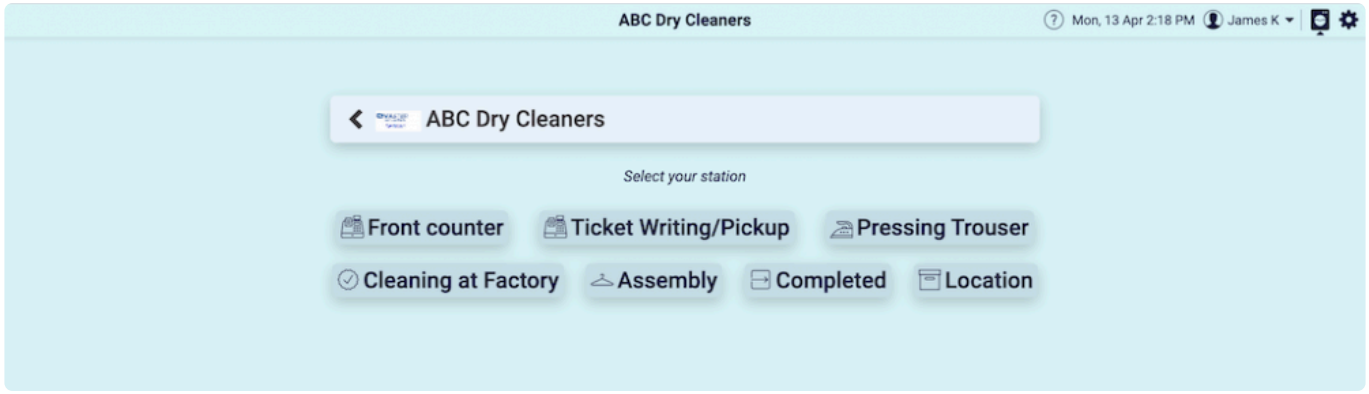
STEP 2: Set up SmartPay as a payment method in MyCleanPOS

In **MyCleanPOS** choose the **Store** you need to set up the **SmartPay** terminal

In this case select **ABC Dry Cleaners**

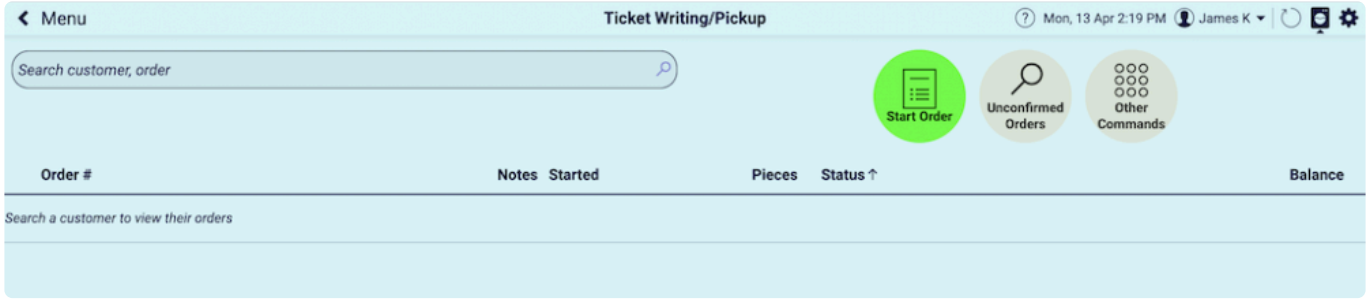


Once you have selected the **ABC Dry Cleaners Store**, go to **Ticket Writing/Pickup** option in the menu shown below

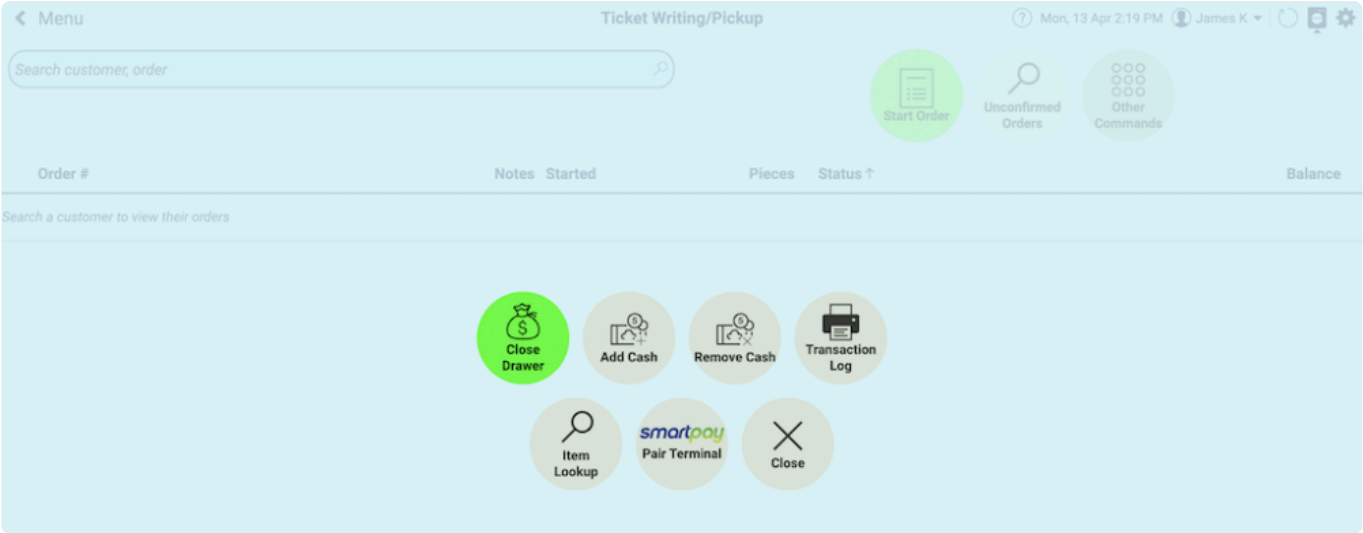


Once you have selected the **Ticket Writing/Pickup** option, you will be presented with a number of options shown below

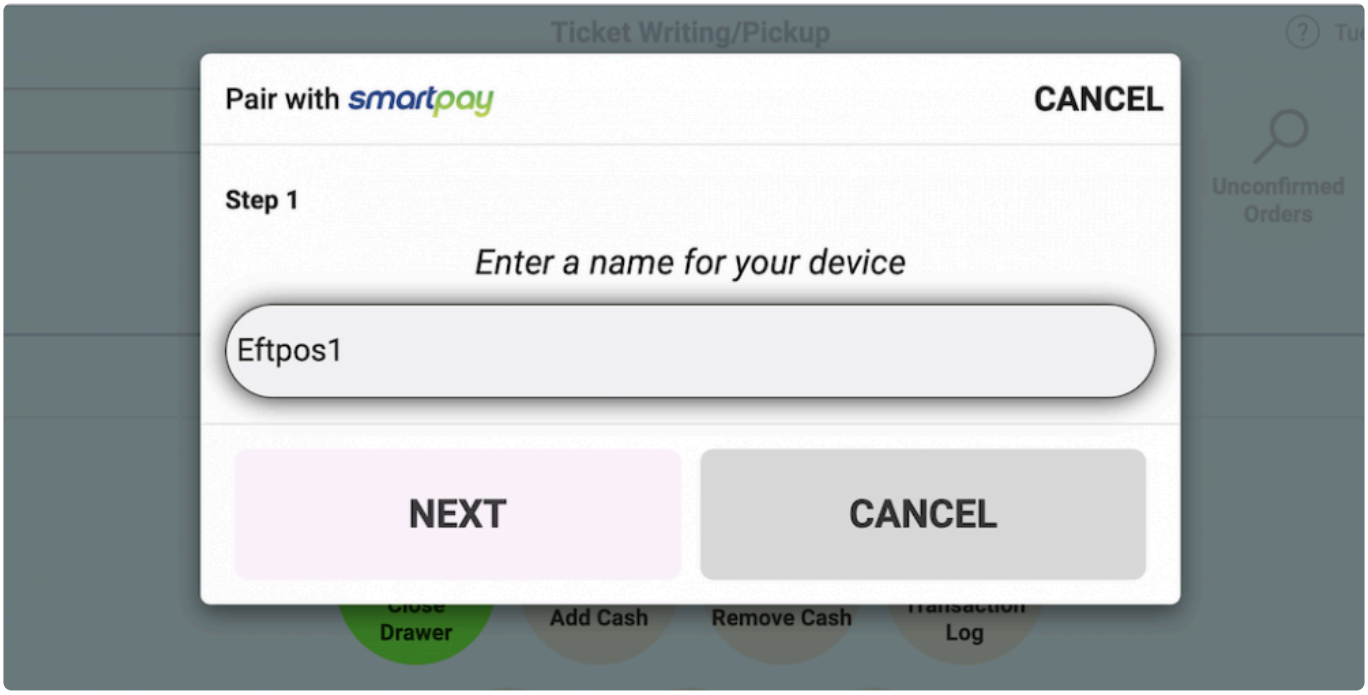
Next select the **Other Commands** option shown below



A number of **MyCleanPOS** Utilities are displayed below. Select the **SmartPay Terminal** option shown below



Once the **SmartPay Terminal** option is selected the following screenshot will launch below. Give the **MyCleanPOS** terminal a Name (eg. **Eftpos 1**)



STEP 3: Get the pairing code

More information to find the pairing code on the **SmartPay Terminal**

On the **SmartPay Terminal** press **MENU** option shown below

Select Option 5 **SERVICE MENU** shown below

Enter Password. Password is **767833**

Press option 2 **SECURITY**

Scroll **DOWN** on the **SmartPay** screen below and find and select **Option 8** on the screenshot below

Press **YES** on screenshot below to start **software update**

Press **YES** to **CONTINUE** on screenshot below

Then Wait for a few seconds

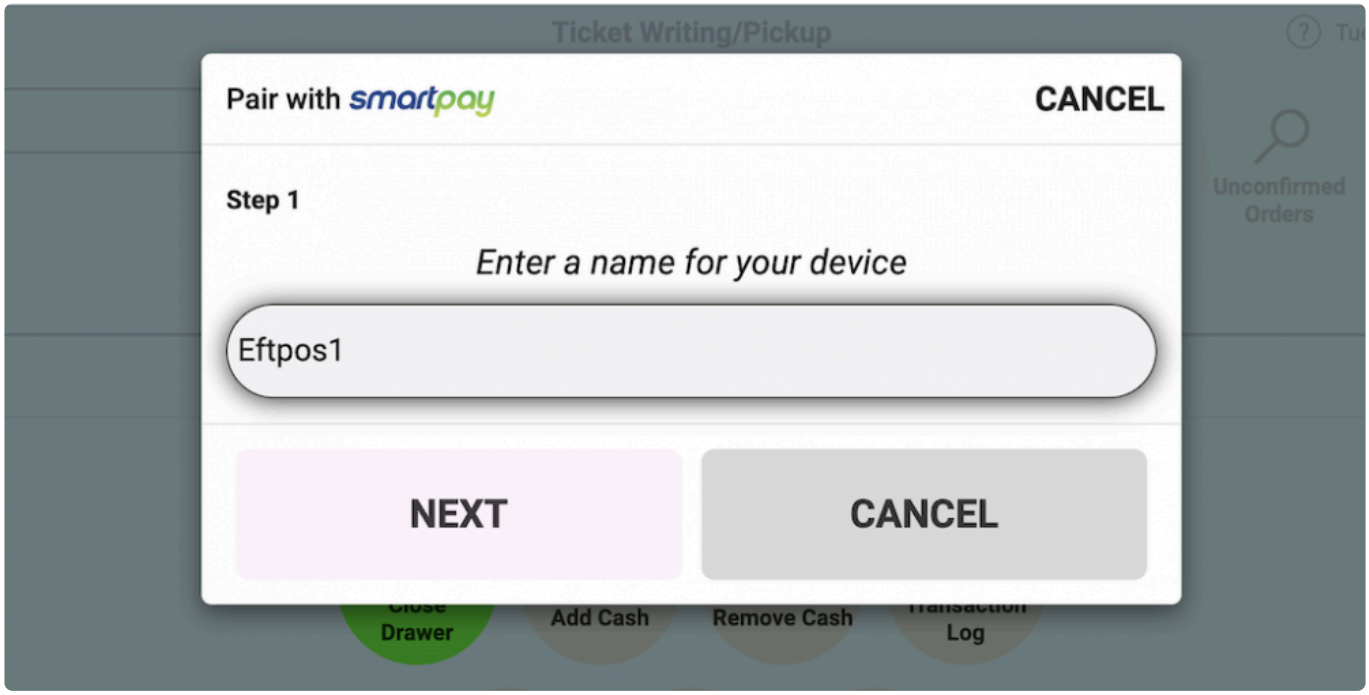
The **SmartPay** device will message **DEVICE NOT PAIRED**. Select **YES**

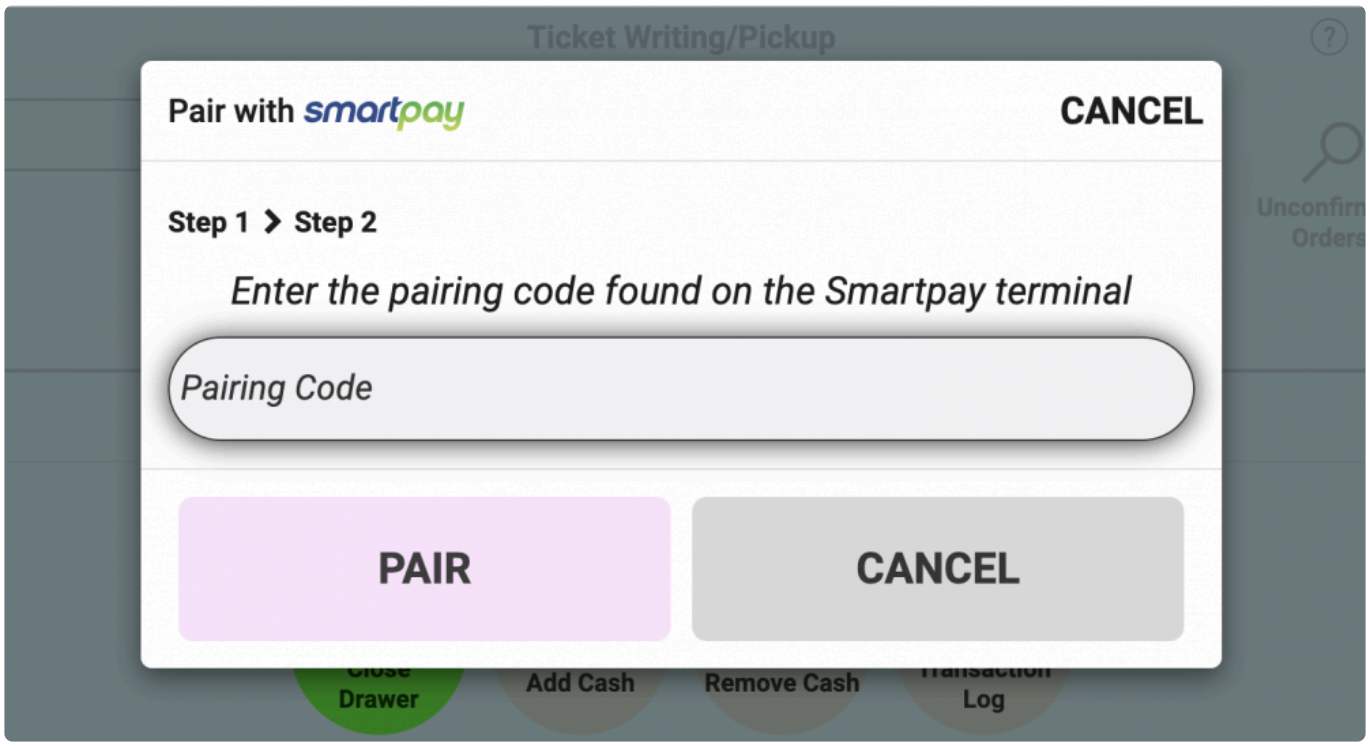
Wait for the pairing code which will be displayed on the **SmartPay** Unit and then follow to **Step 4** and enter into **MyCleanPOS**.

539723 is normally the **MyCleanPOS** interface password

STEP 4: Enter the Pairing Code in MyCleanPOS

Now enter the **pairing code** found on the **SmartPay terminal** as shown below. Name and pair the device



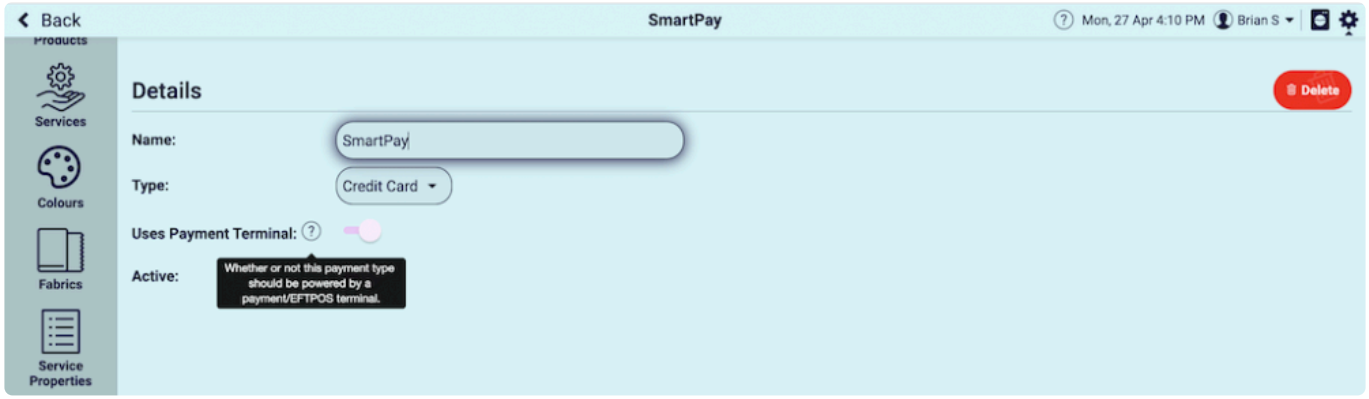


Step 5 Go to Account Payment Types in Settings

Select **Account Payment Types** in Settings

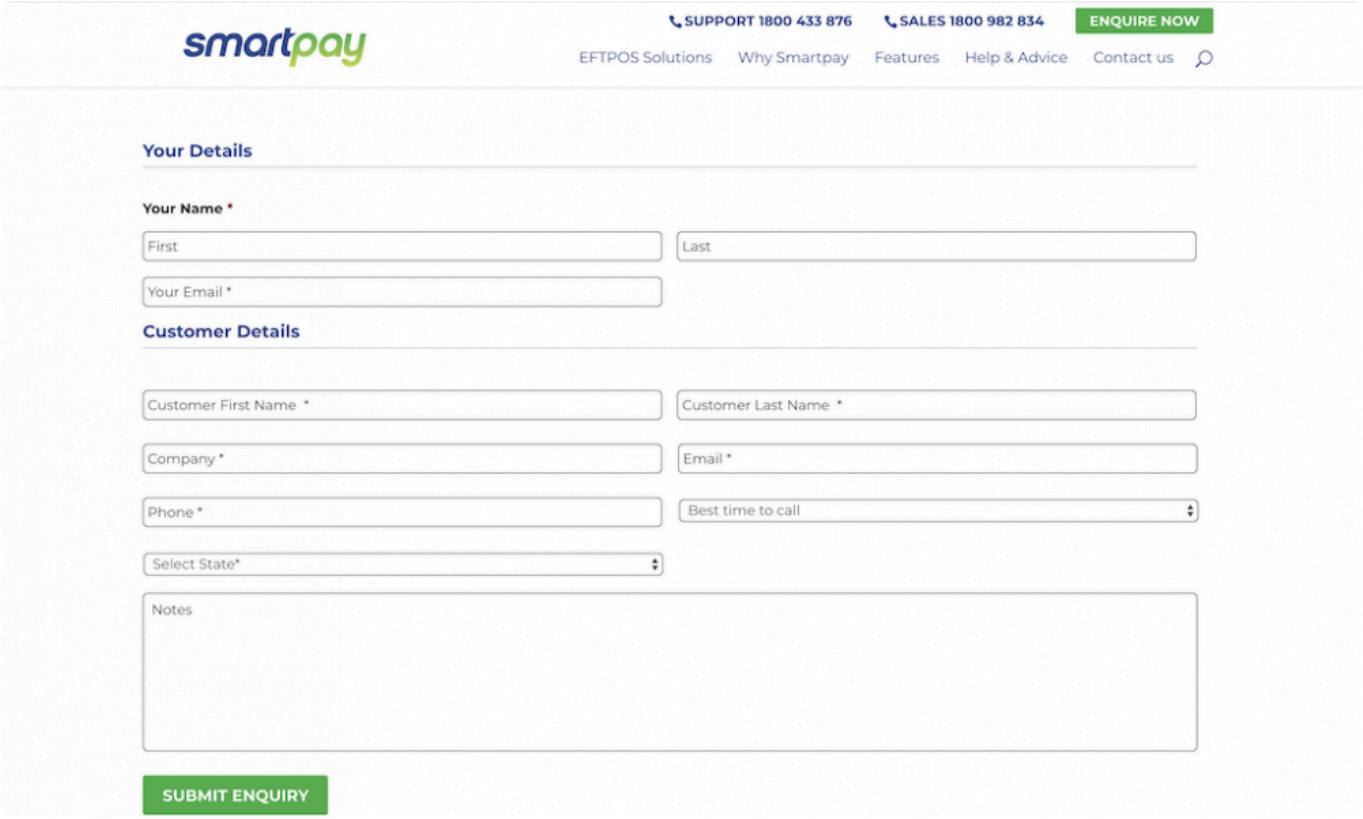
Select **SmartPay** option as shown near the bottom of the screen shot below

Having selected the **SmartPay** account payment option, enable **SmartPay** and **Credit Card** option as shown below



NOTE To apply for the *SmartPay integration click here **SmartPay":https://www.smartpay.com.au/referrals/mycleanpos**
Smartpay Terminal application form*

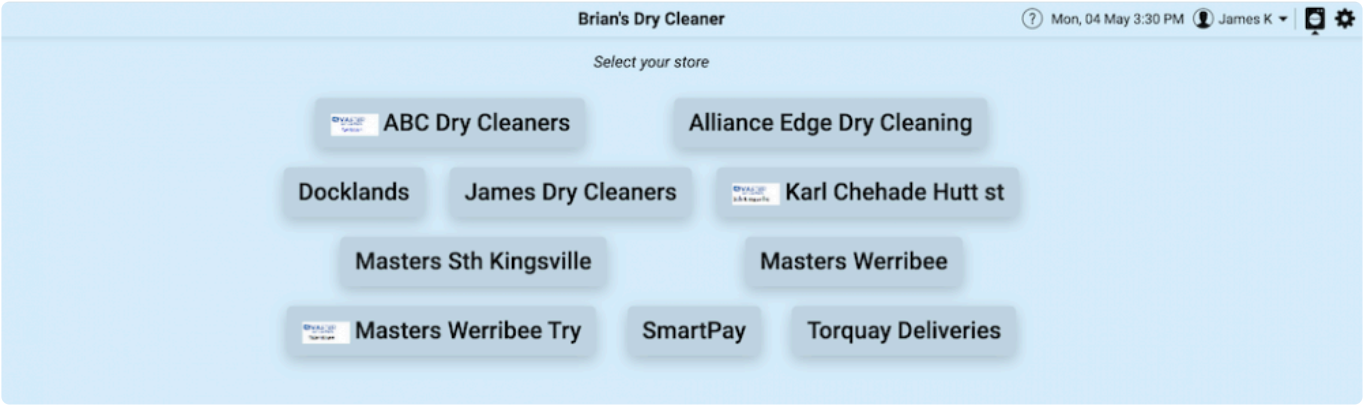
SmartPay Application Form shown below


smartpay
SUPPORT 1800 433 876
SALES 1800 982 834
ENQUIRE NOW
EFTPOS Solutions
Why Smartpay
Features
Help & Advice
Contact us
Your Details
Your Name *
First
Last
Your Email *
Customer Details
Customer First Name *
Customer Last Name *
Company *
Email *
Phone *
Best time to call
Select State*
Notes
SUBMIT ENQUIRY

4.6. How do I add Xero Customer (Accounts Receivable)

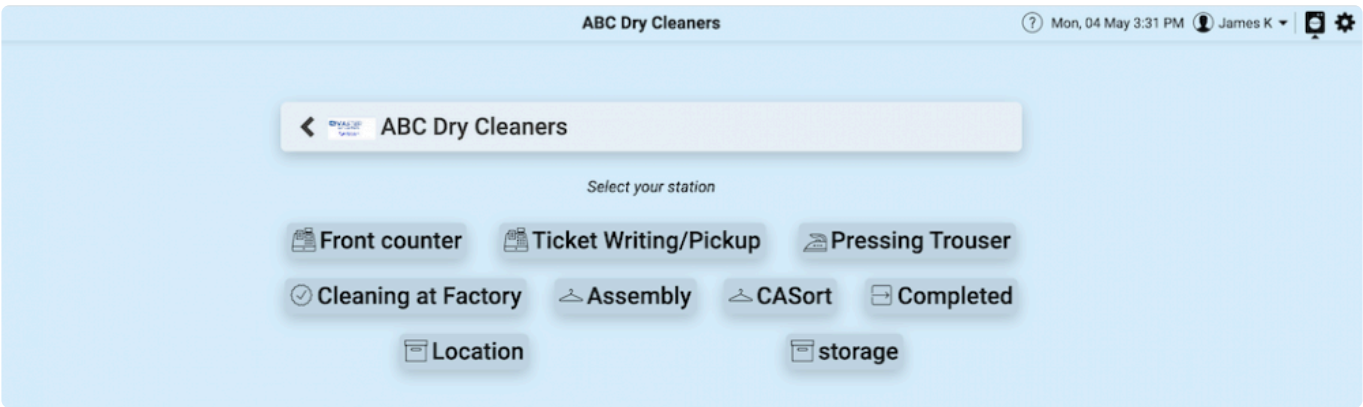
Sending a **Monthly**, **Fortnightly** or **Weekly** customer statement via **XERO** accounting system **(https://xero.com)** follow the steps below

Select the **Store**, in this example **ABC Dry Cleaners**



You will now see all **stations** that have ben previously created for **ABC Dry Cleaner**

Now go to **Settings** top right hand corner

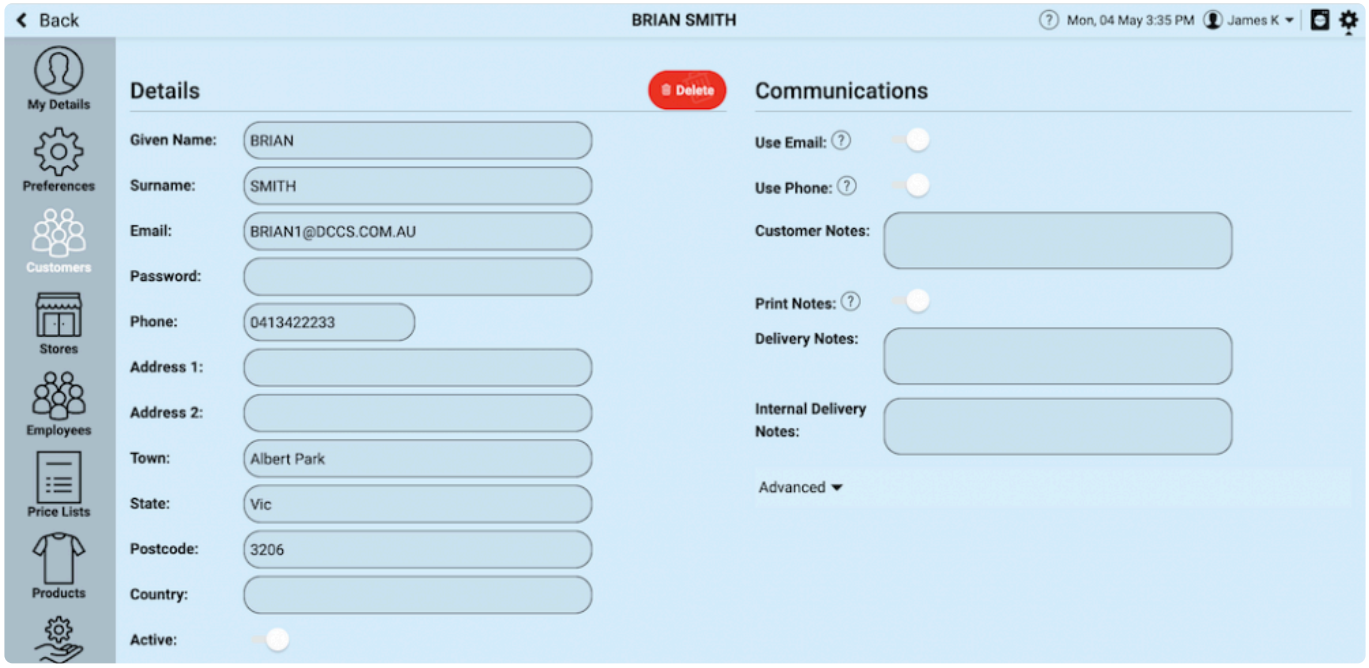


Select **Customers** in **Settings** shown on the left side of the screen. This will launch all customers for the store **ABC Dry Cleaners**.

You can choose to search a specific customer in the search bar at the top of the screen. In this case we will search out all customers with the name of **Smith**.

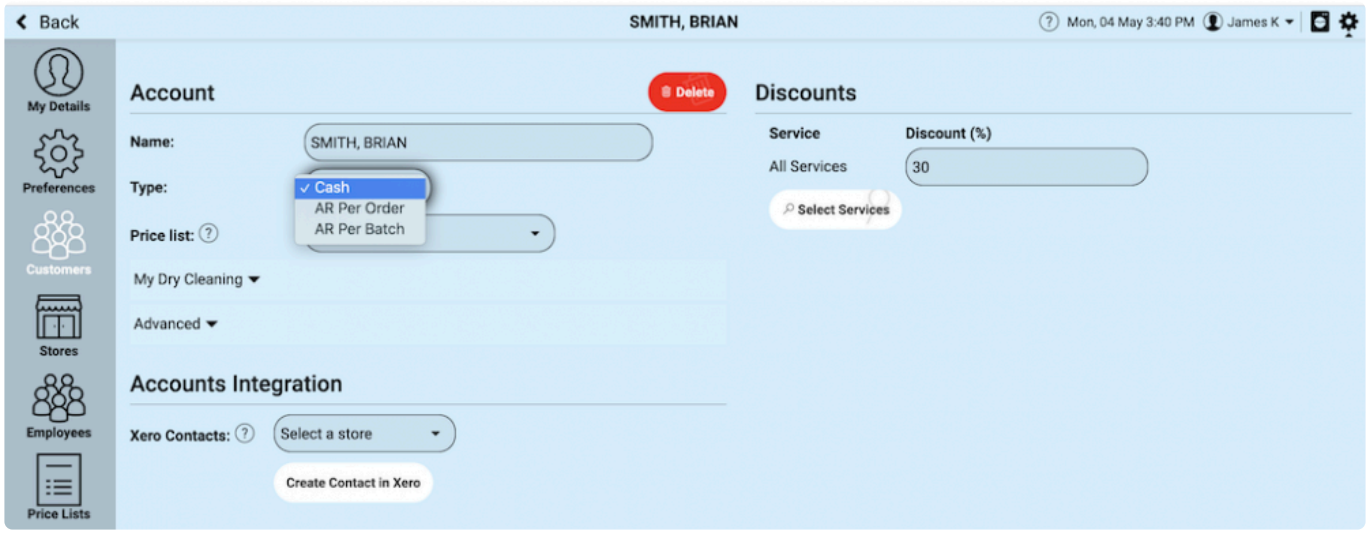
Either **+ADD a customer** (right hand corner of screen) or choose a customer you wish to link invoicing to **XERO** Accounting. In this case select **Brian Smith** as the customer

Brian Smiths customer record will launch as shown below



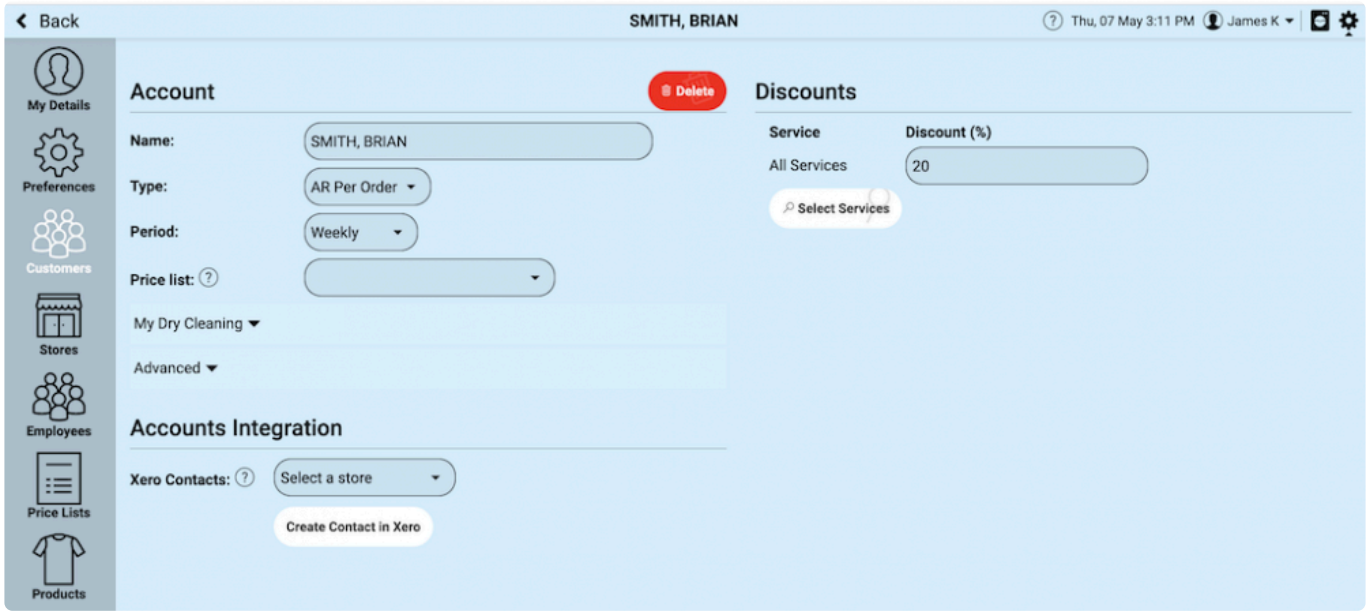
Scroll down to the bottom of the customer record screen until you see the **Account** section as shown in the screenshot below

You can select the **type of account** you wish to have for the customer:
- **Cash Only** account
- **AR by Order** account where each ticket will be sent to **XERO** as an invoice. The **XERO** invoice number is used as a reference to the **MyCleanPOS** Ticket number or send the **MyCleanPOS** ticket number as the **XERO** invoice number
- **AR by Batch** of invoices where you can post one invoice to XERO for a group of invoices

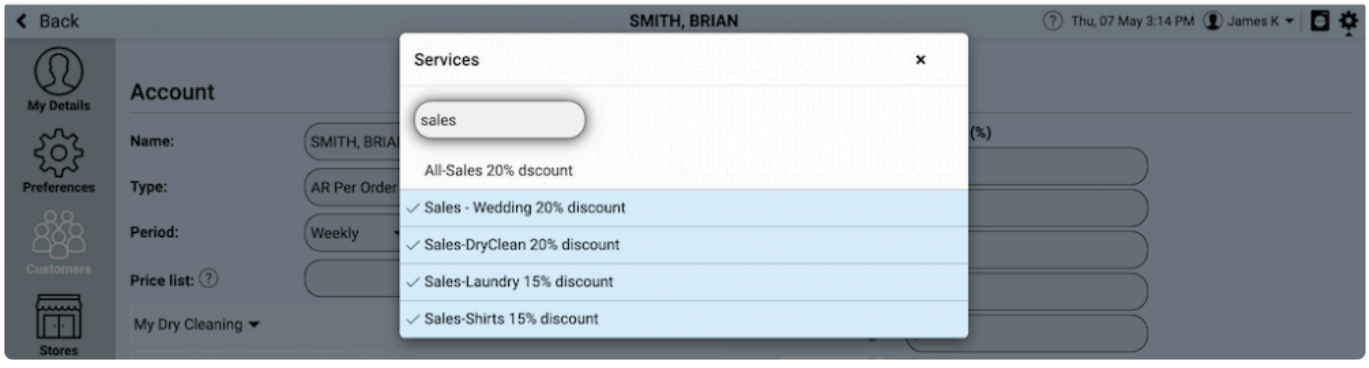


You can set the customer account with a Discount for all Services/Categories, or as a Discount per Category and map the different customer accounts.

The screenshot below shows a discount for **Sales of All Services set at 20%**



Select the **Select Services** button and you can select **individual discounts for services/categories** as shown below



You can now see that Discount for all Services/Categories and Discount per Category have now been set up for this customer account

All Services 20%

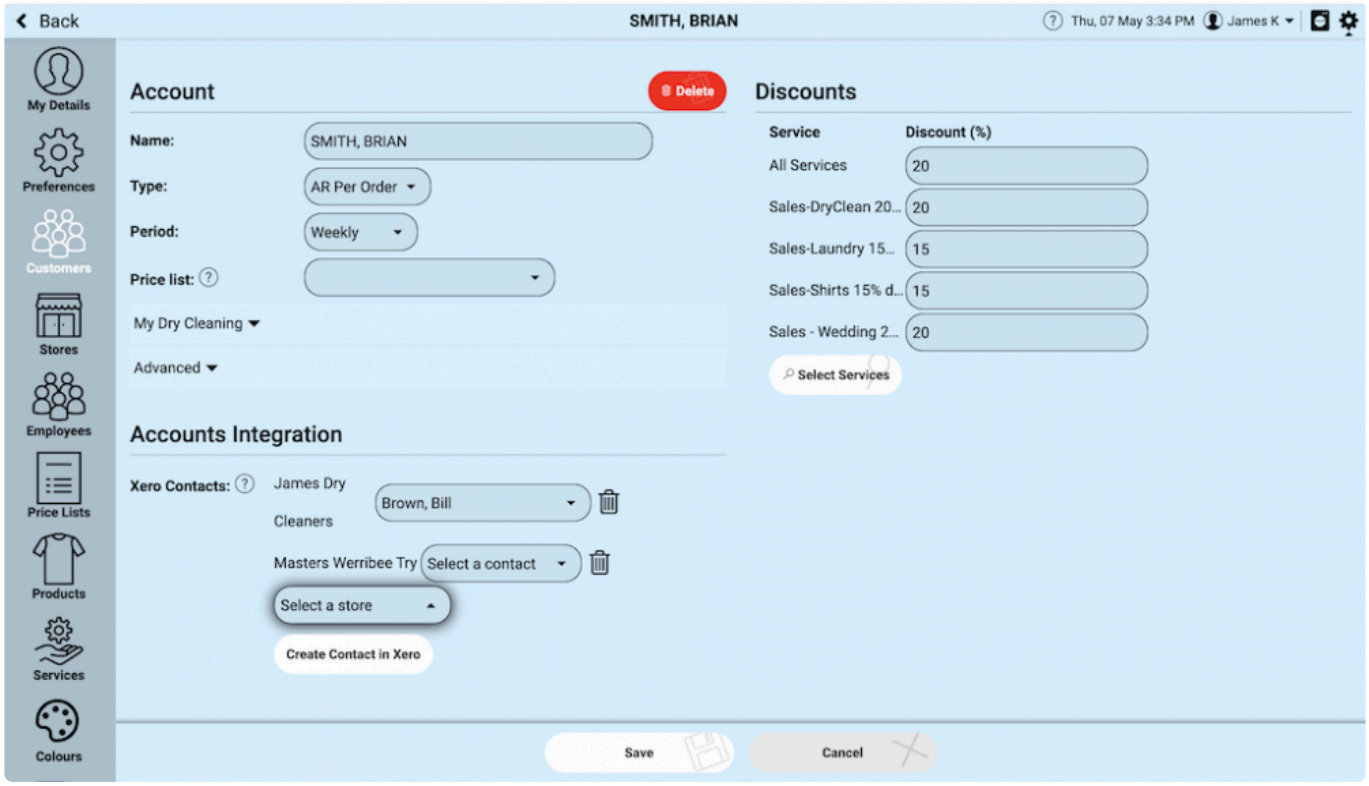
or

Sales-DryClean 20% discount/Commission

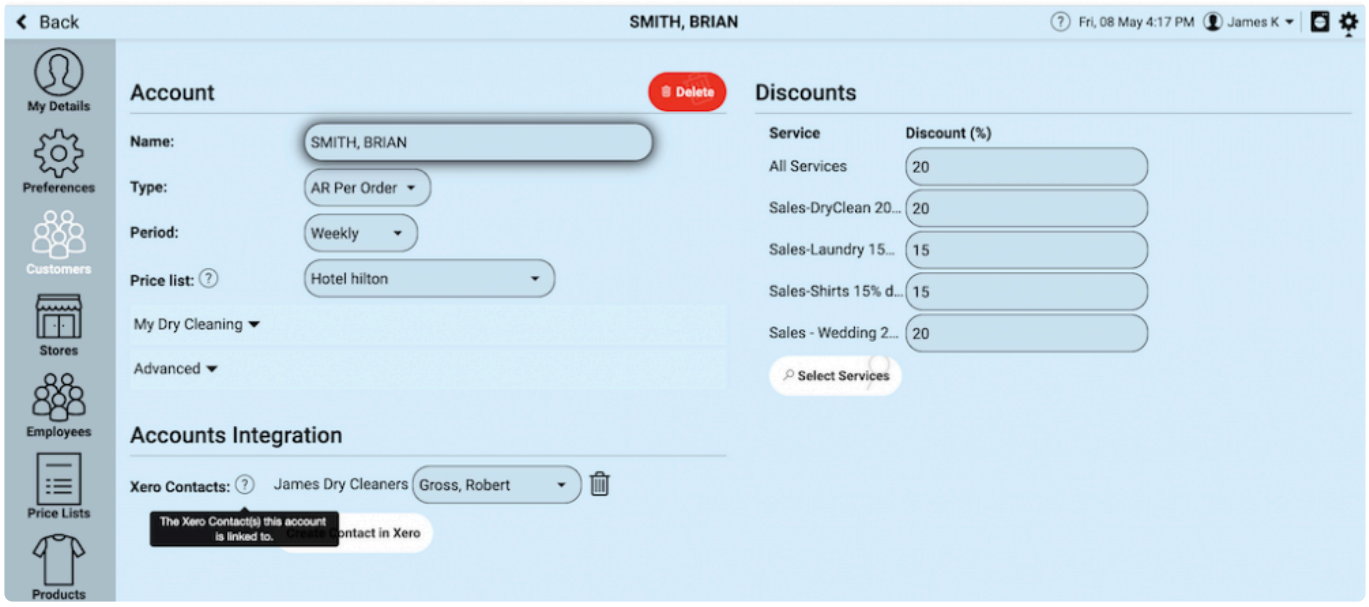
Sales-Laundry 15% discount/Commission

Sales-Shirts 15% discount/Commission

Sales-Wedding 20% discount/commission



You can Link a **MyCleanPOS Customer** to an Existing Xero account – choose **the Store** – choose the account or you can click on **Create Account**. This will create and link the account in Xero

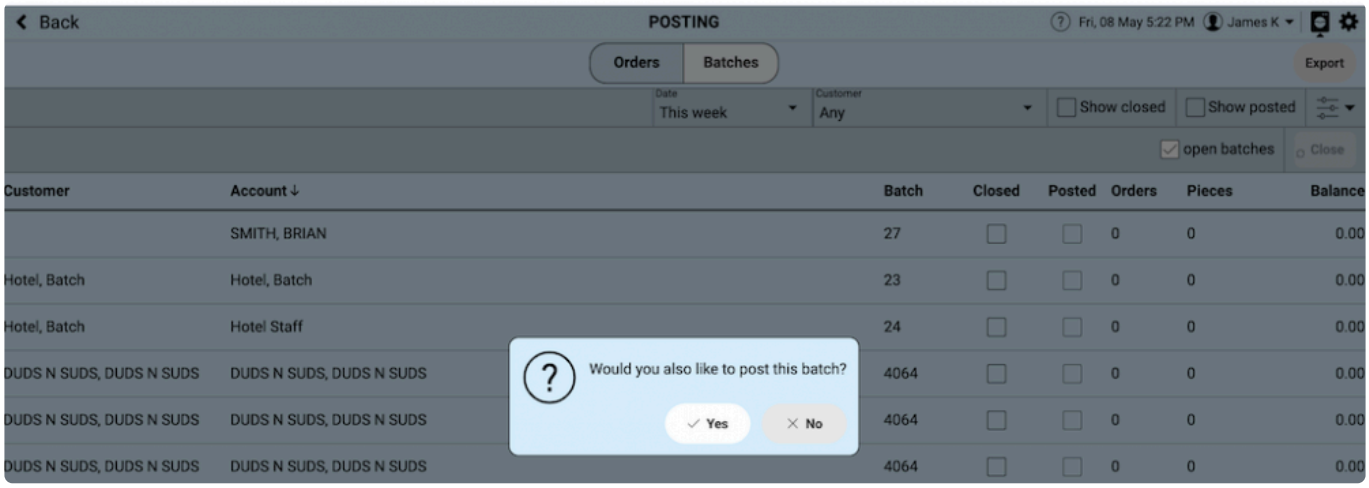


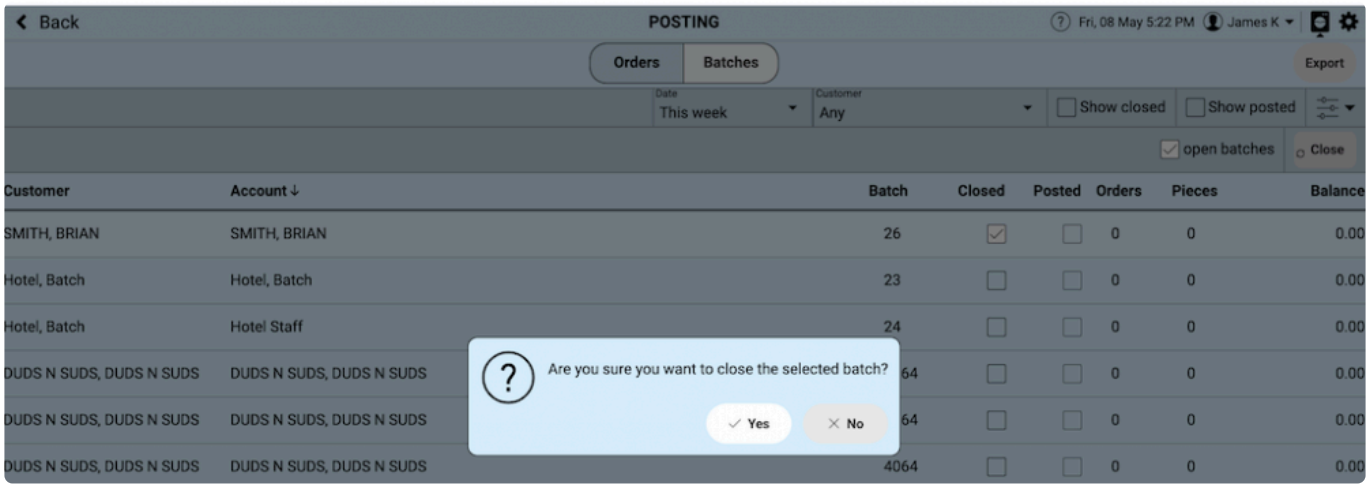
To **Post Invoices** you can setup the account as above with AR per Order and it will transfer the Ticket to Xero automatically if the Account is linked or created.

If you have chosen **AR per Batch** then you need to go into the **Front Counter/Mark In** area – Choose **Posting** at the bottom of the screen below

Choose **Close Batch *and it will prompt you to *Post the batch to Xero.**

Customer	Account ↓	Batch	Closed	Posted	Orders	Pieces	Balance
SMITH, BRIAN	SMITH, BRIAN	26	☑	☐	0	0	0.00
Hotel, Batch	Hotel, Batch	23	☐	☐	0	0	0.00
Hotel, Batch	Hotel Staff	24	☐	☐	0	0	0.00

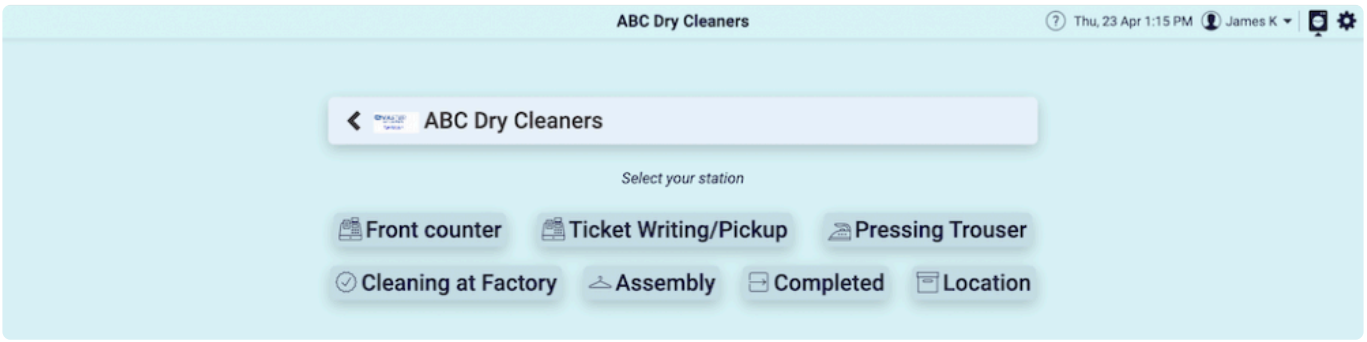

Back
POSTING
Fri, 08 May 5:22 PM
James K
Orders
Batches
Export
Date
This week
Customer
Any
Show closed
Show posted
open batches
Close
Customer
Account
Batch
Closed
Posted
Orders
Pieces
Balance
SMITH, BRIAN
27
0
0
0.00
Hotel, Batch
Hotel, Batch
23
0
0
0.00
Hotel, Batch
Hotel Staff
24
0
0
0.00
DUDS N SUDS, DUDS N SUDS
DUDS N SUDS, DUDS N SUDS
4064
0
0
0.00
DUDS N SUDS, DUDS N SUDS
DUDS N SUDS, DUDS N SUDS
4064
0
0
0.00
DUDS N SUDS, DUDS N SUDS
DUDS N SUDS, DUDS N SUDS
4064
0
0
0.00
Would you also like to post this batch?
Yes
No


Back
POSTING
Fri, 08 May 5:22 PM
James K
Orders
Batches
Export
Date
This week
Customer
Any
Show closed
Show posted
open batches
Close
Customer
Account
Batch
Closed
Posted
Orders
Pieces
Balance
SMITH, BRIAN
SMITH, BRIAN
26
0
0
0.00
Hotel, Batch
Hotel, Batch
23
0
0
0.00
Hotel, Batch
Hotel Staff
24
0
0
0.00
DUDS N SUDS, DUDS N SUDS
DUDS N SUDS, DUDS N SUDS
64
0
0
0.00
DUDS N SUDS, DUDS N SUDS
DUDS N SUDS, DUDS N SUDS
64
0
0
0.00
DUDS N SUDS, DUDS N SUDS
DUDS N SUDS, DUDS N SUDS
4064
0
0
0.00
Are you sure you want to close the selected batch?
Yes
No

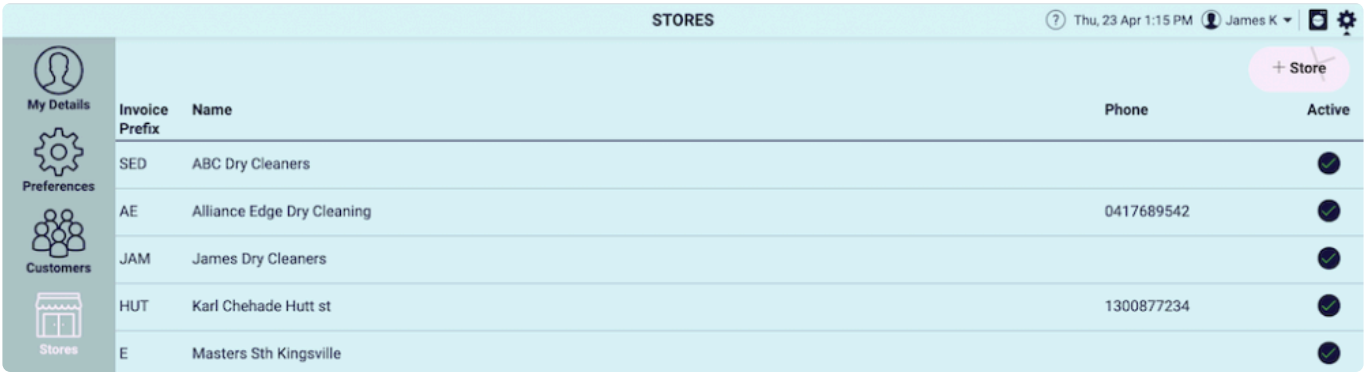
4.7. How to connect your conveyor

To setup your conveyor to connect to your **MyCleanPOS** Terminal let us again go to ABC Dry Cleaners.

Go to settings on the top right hand of the screenshot below.



Select your Store from the list below where you wish to enable a conveyer. Again we will select ABC Dry Cleaners.

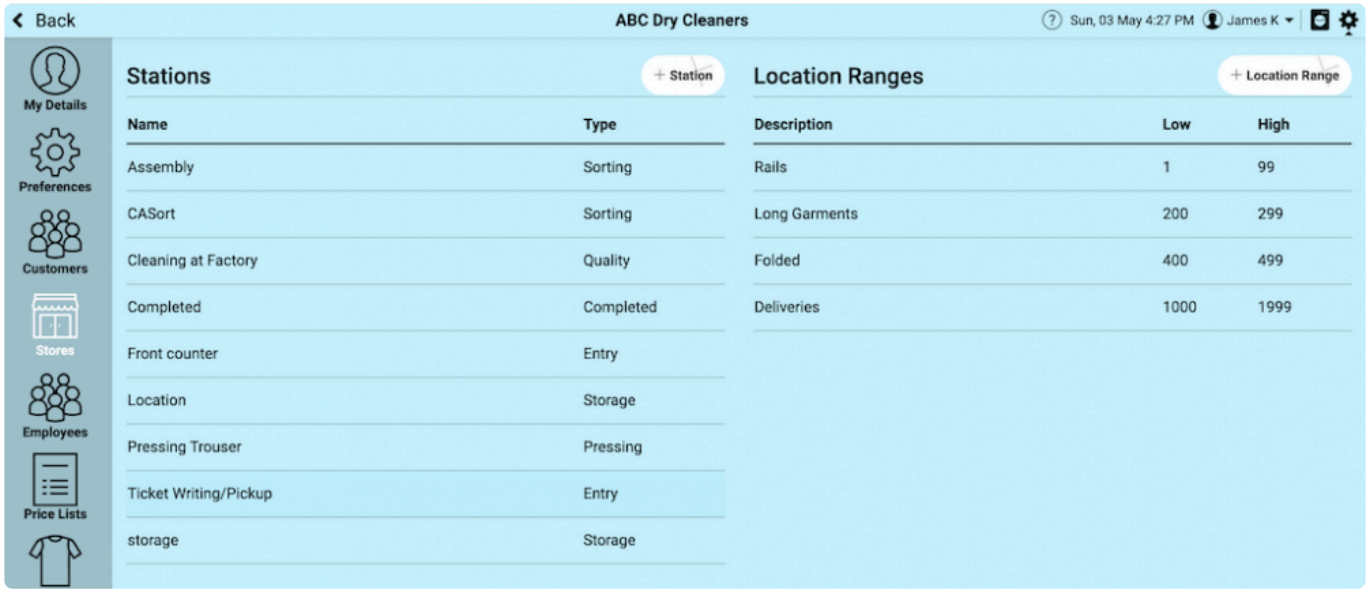


Having selected the ACB Dry Cleaners store, the Store screen will e launched.

Scroll down and in the lower half of the Store Screen you will see Stations. This is where you will enable your conveyer to the MyCleanPOS terminal.

In addition to Stations, you will also see Location Ranges to the right of Stations. Locations are where you will nominate location ranges where specific garment types will be sent to nominated positions on the conveyor for assembly, bagging, and, delivery.

In the example below the **Assembly Station** is where you can enable your **conveyor system**, whether a **CASort**, **Metalprogetti**, or, other **Conveyor system**.

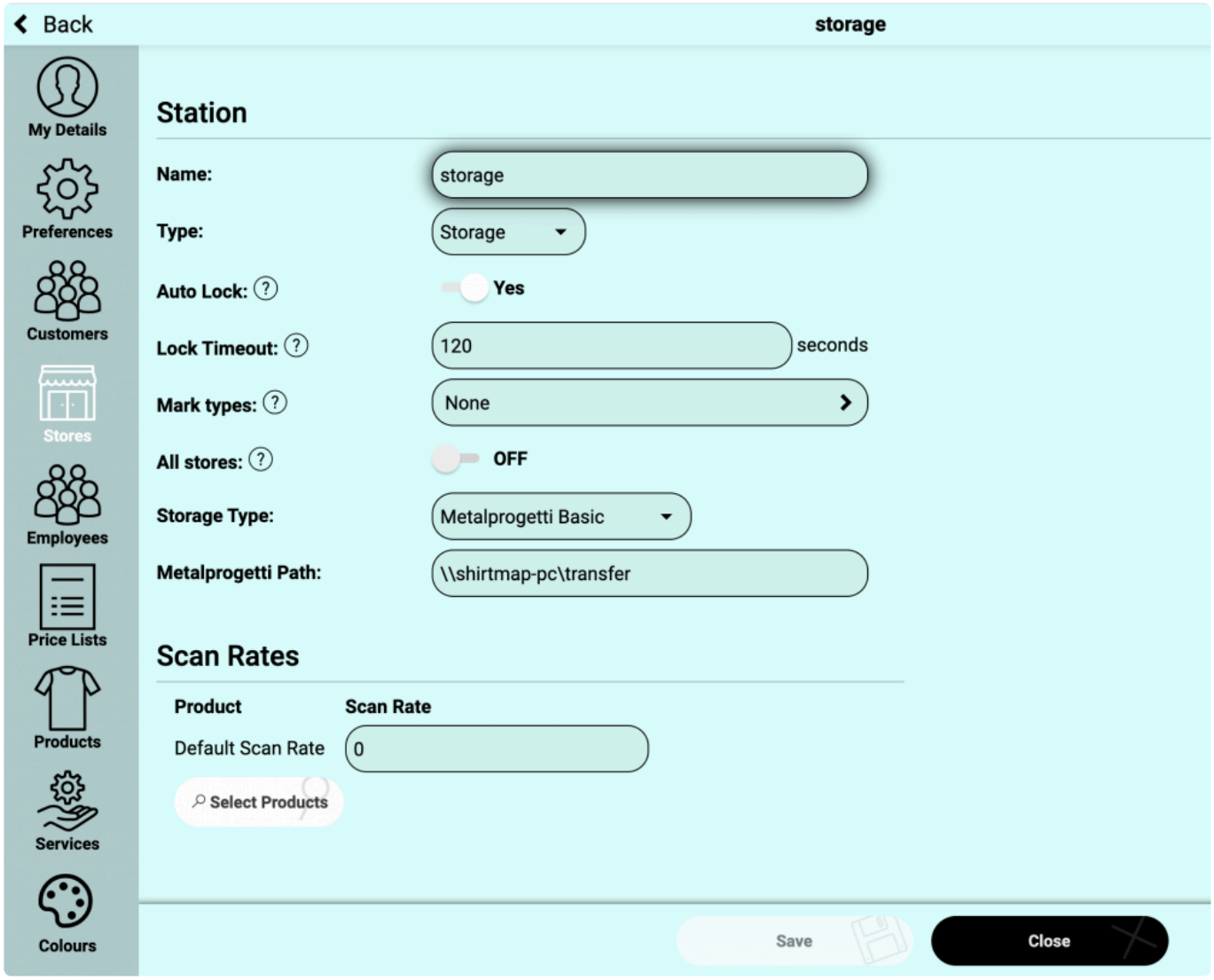


You can create additional **Stations**, with different **Conveyor Systems** a for single store or multiple stores and decide what type of station you want to add.

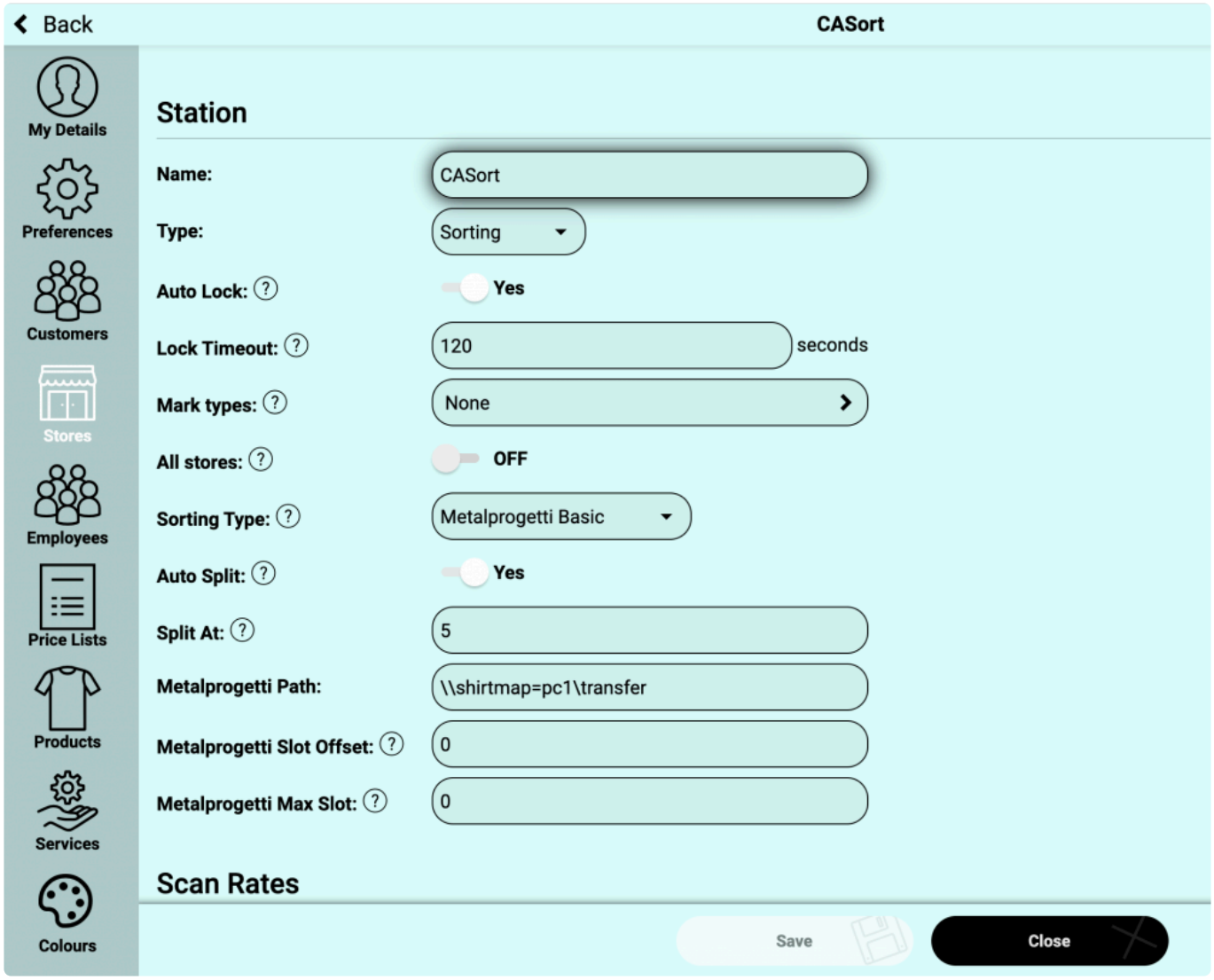
You have several choices of conveyor connections in the following examples:
Station 1. Storage (Spins the conveyor to the Storage slot)
Station 2. Assembly Basic (CASort which spins the conveyor to the CASort slot)
Station 3. Assembly Advanced (Metalprogetti MAP – Assembles the order, extracts and bags the order)

Let’s work through these examples and set up some stations with different conveyor systems.

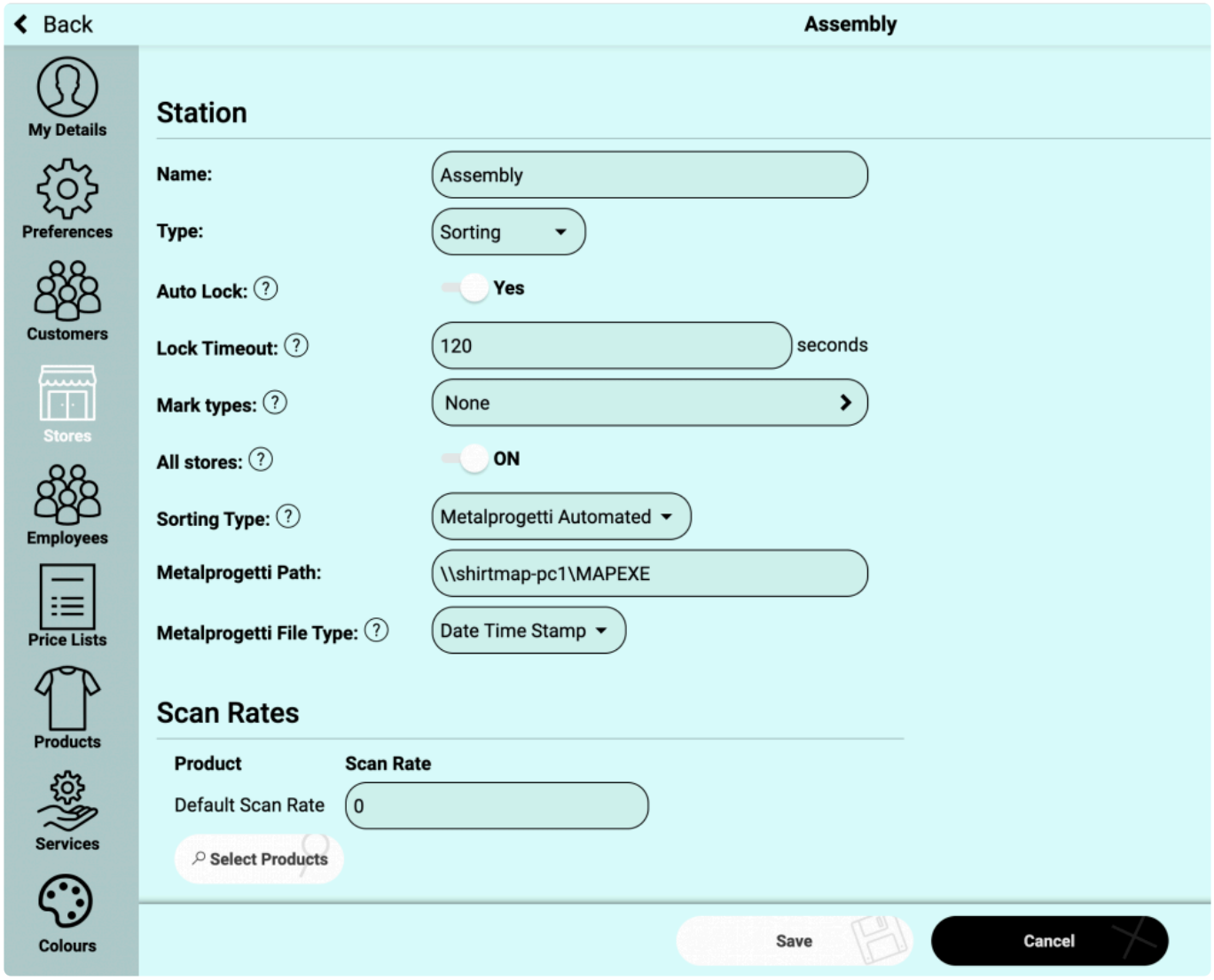
Shown below **Station 1.** Spins the **Metalprogetti** conveyor to the slot at Pickup
Station
Name:Storage
Type: Storage
Mark Types:None
All Stores:OFF
Storage Type: Metalprogetti Basic
Metalprogetti Path: \\shirtmap-pc1\Transfer



Shown below **Station 2.** – with **CASort** with Automatic splitting at 5 pieces – spins conveyor to slot Station
Name:CASort
Type: Sorting
Mark Types:None
All Stores:OFF
Storage Type: Metalprogetti Basic
Metalprogetti Path: \\shirtmap-pc1\Transfer
AutoSplit ON
Pieces 5



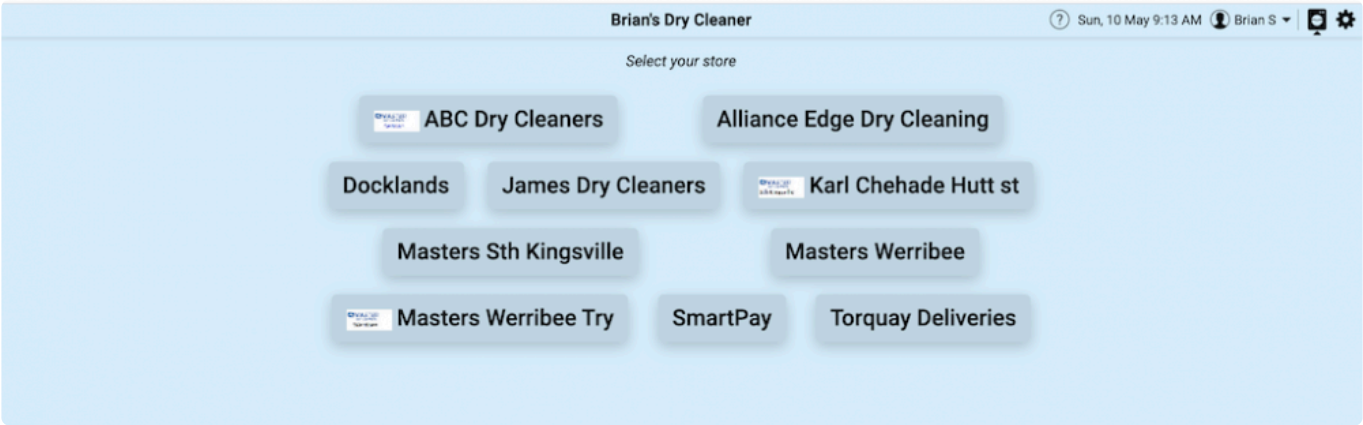
Shown below **Station 3.** – **Metalprogetti** conveyor assembles and bags the order
Name:Assembly
Type: Sorting
Mark Types:None
All Stores:ON
Sorting Type: Metalprogetti Automated
Metalprogetti Path: \\shirtmap-pc1\MAPEXC
Metalprogetti File Type : Date time stamp


Back
Assembly
My Details
Preferences
Customers
Stores
Employees
Price Lists
Products
Services
Colours
Station
Name:
Assembly
Type:
Sorting
Auto Lock:
Yes
Lock Timeout:
120
seconds
Mark types:
None
All stores:
ON
Sorting Type:
Metalprogetti Automated
Metalprogetti Path:
\\shirtmap-pc1\MAPEXE
Metalprogetti File Type:
Date Time Stamp
Scan Rates
Product
Scan Rate
Default Scan Rate
0
Select Products
Save
Cancel

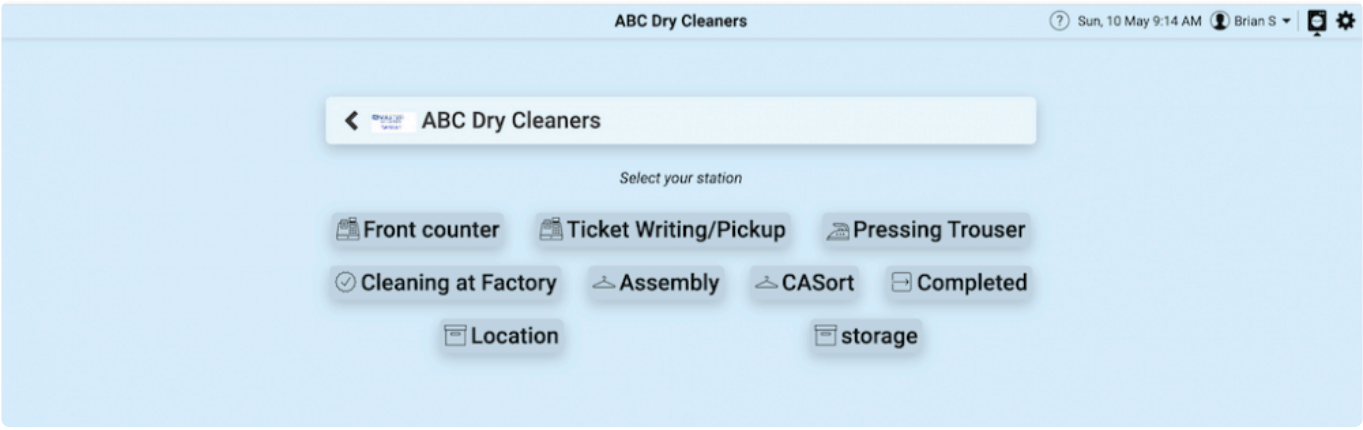
4.8. How do I do my end of day

To close out your cash drawer for the end of day

Select ABC Dry Cleaners

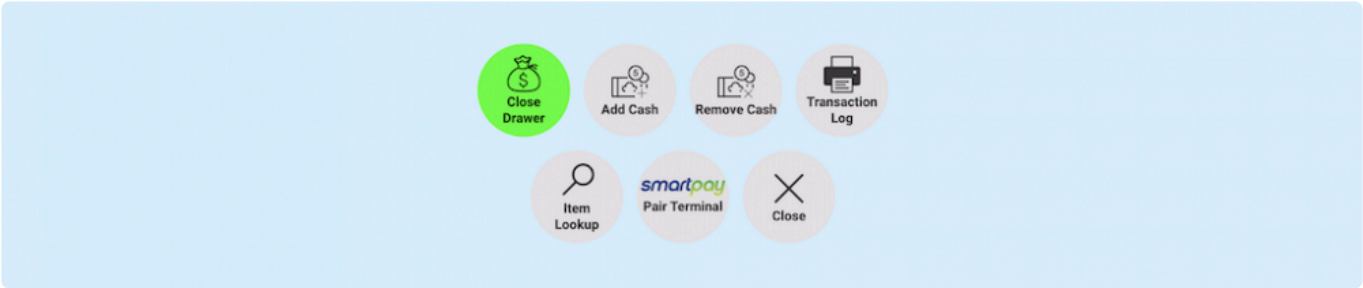


Select either **Front Counter *or *Ticket Writing/Pickup** station

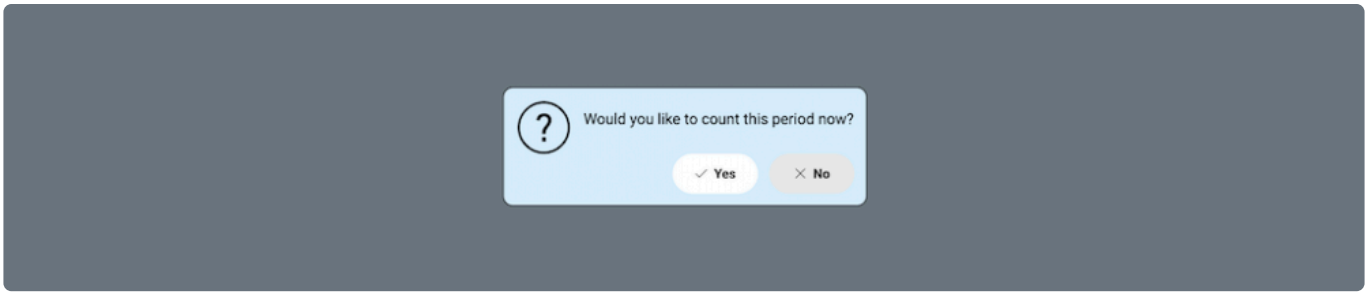


Select **Other Commands** option

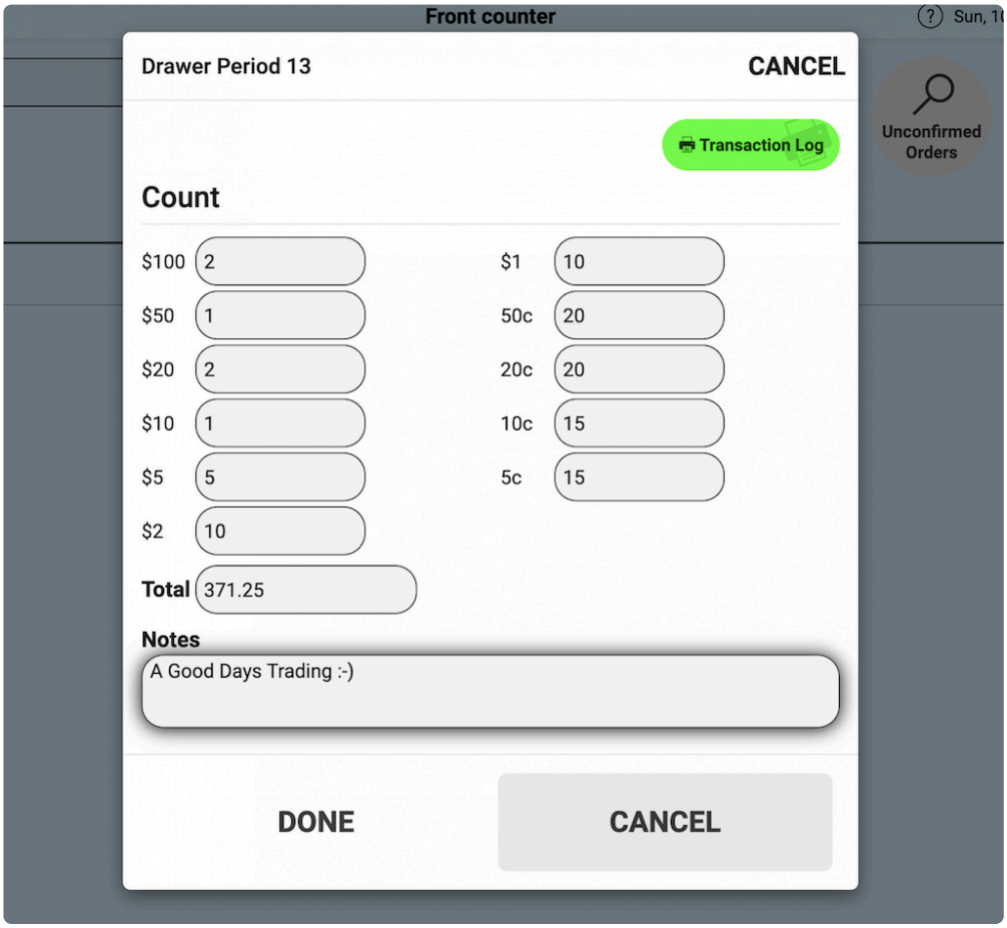
Select **Close Drawer** option



This will give you the option to close this period now as shown below.

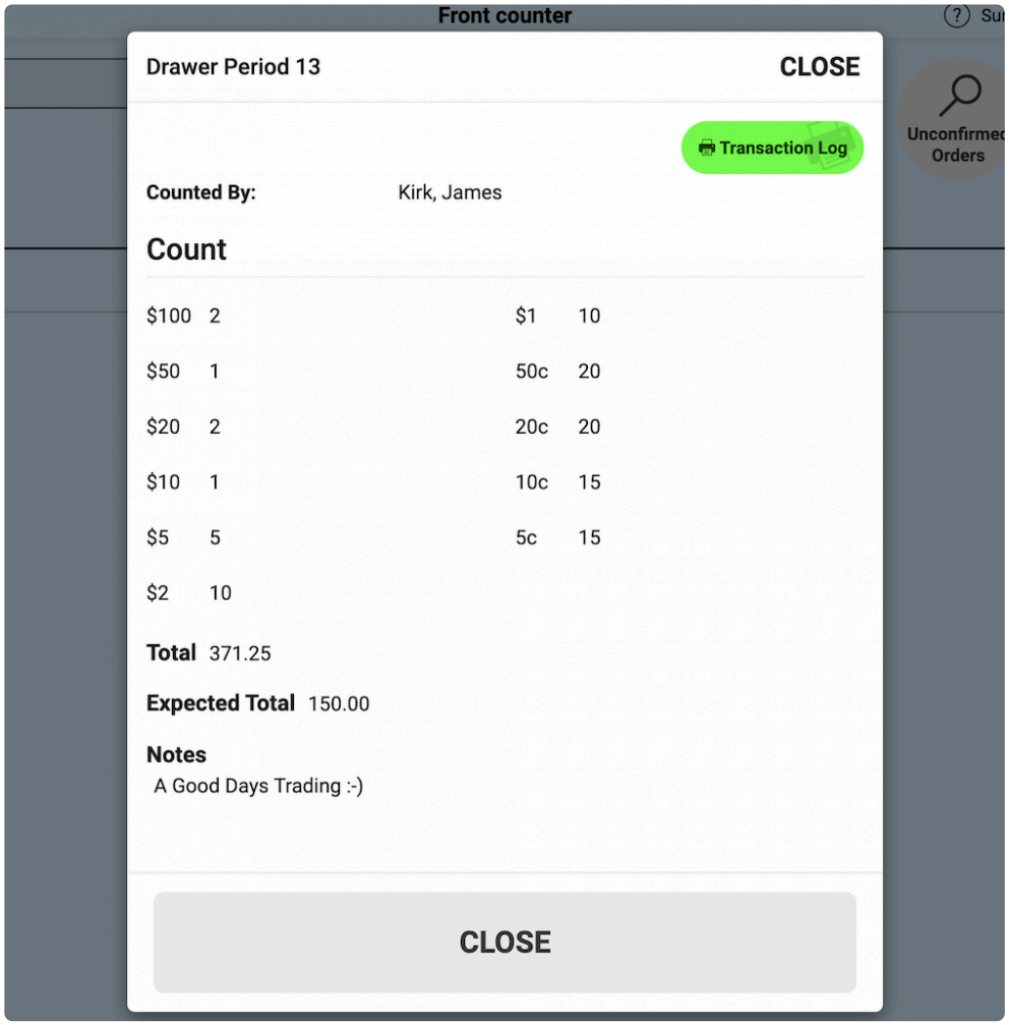


Having chosen that you would like to close the period, you are now shown below a template to count the money in the till



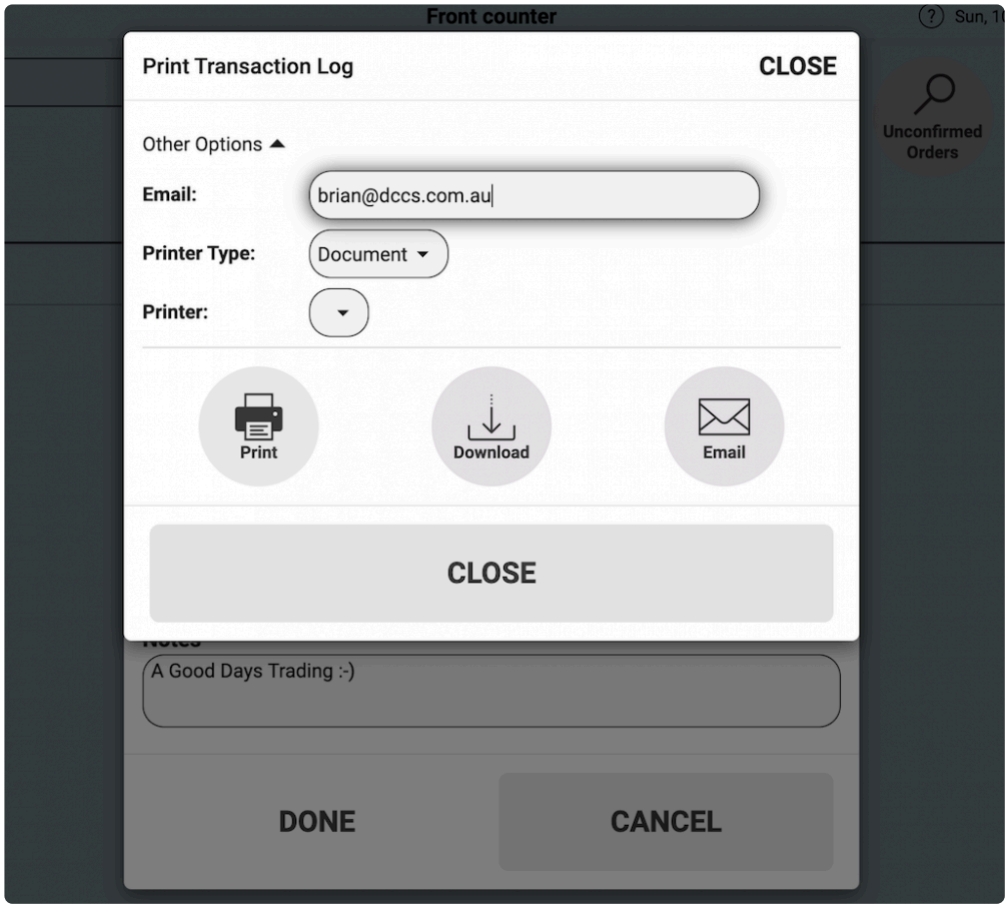
Once you have completed the count of the Till, you can select **DONE** and the following report will launch below.

You can now choose to print the* transaction log* as shown in green on the top right hand corner of the screen,

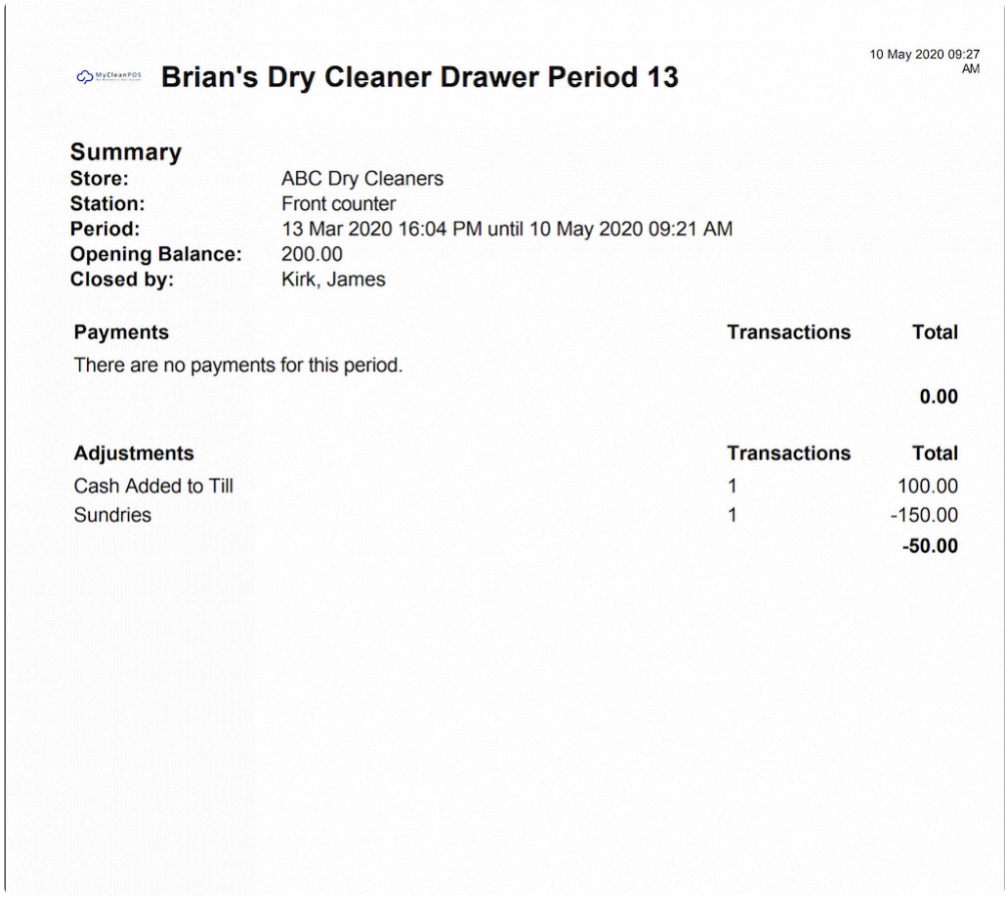


When you have completed the count in the till select **DONE** and you are now ready to close the till as shown below.

In closing the till you can **print, download, or, email the transaction log** as shown below



You can now select **CLOSE** the Till and the **transaction log** will be presented as shown below. As mentioned before you can print, email or download this document and send to the store manager or administrator automatically.



10 May 2020 09:27 AM

Brian's Dry Cleaner Drawer Period 13

Summary

Store:	ABC Dry Cleaners
Station:	Front counter
Period:	13 Mar 2020 16:04 PM until 10 May 2020 09:21 AM
Opening Balance:	200.00
Closed by:	Kirk, James

Payments	**Transactions**	**Total**
There are no payments for this period.		
		0.00

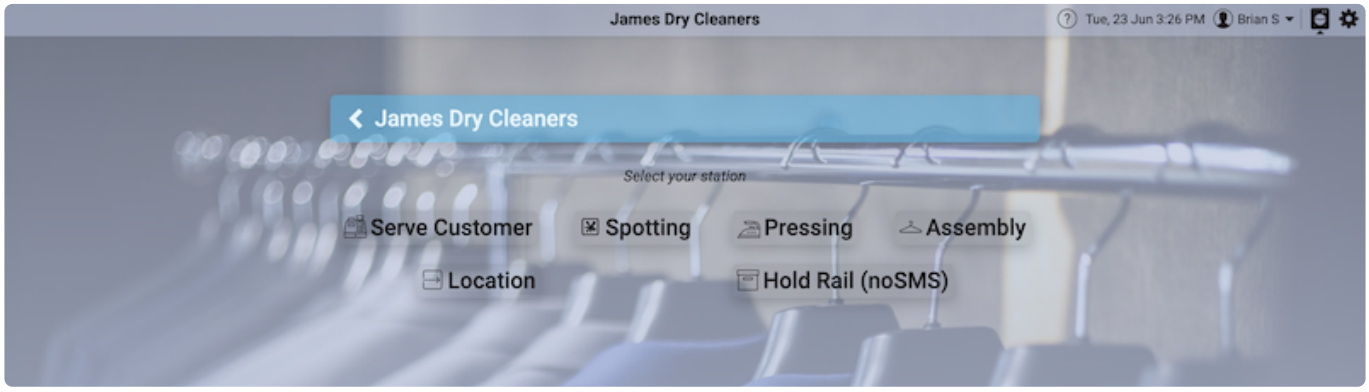
Adjustments	**Transactions**	**Total**
Cash Added to Till	1	100.00
Sundries	1	-150.00
		-50.00

You have now completed closing the cash drawer :-)

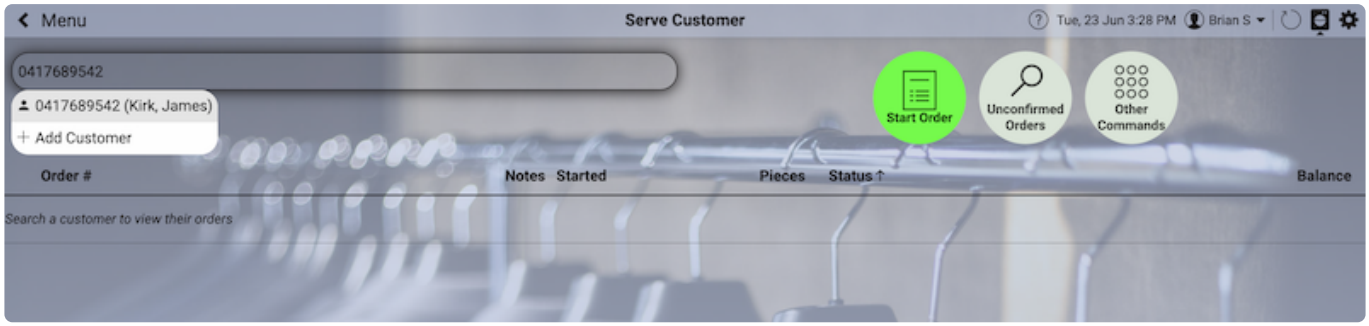
4.9. How do I add a Cash Credit

Cash Credit for a Customer

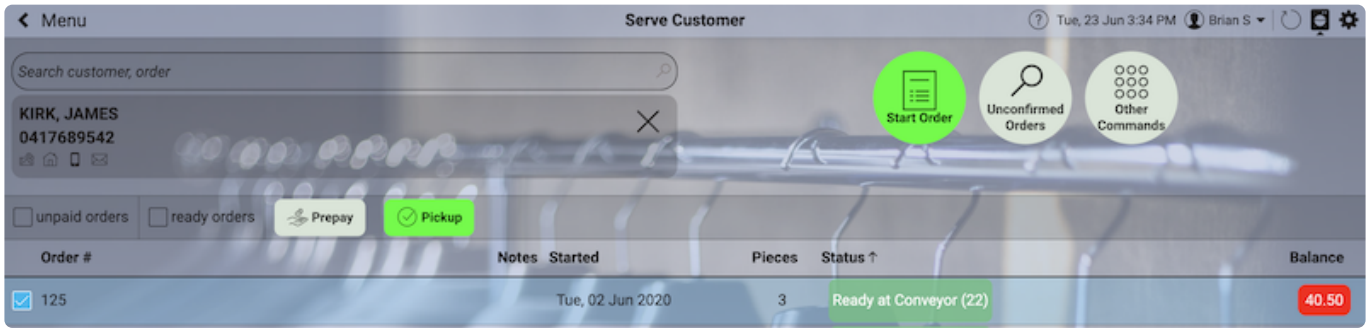
Adding Credit to a customer, here are the steps to take if you are already paying an existing order:



Select a Customer, in this case **James Kirk**

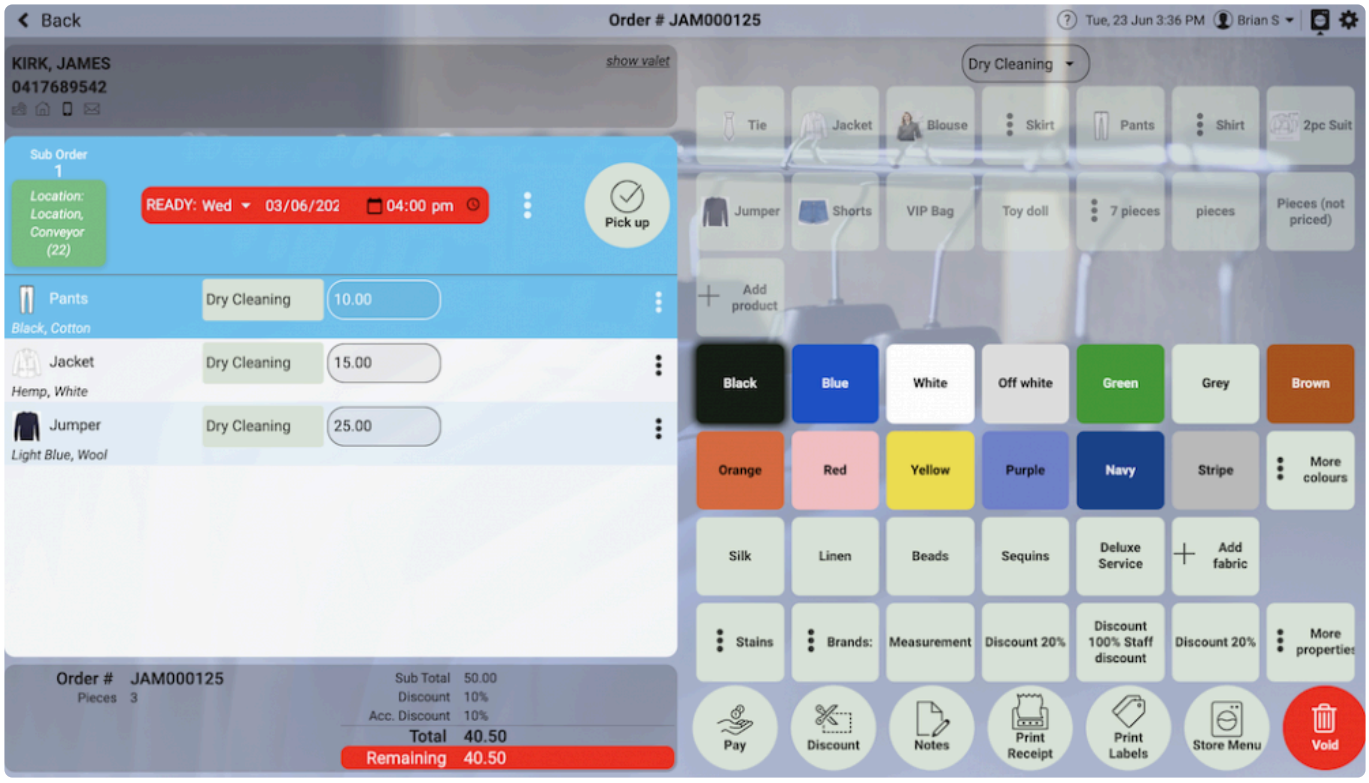


Select **Unpaid Order #125** and hit **Prepay** or **Pickup**, or go into the order and hit **Pay**

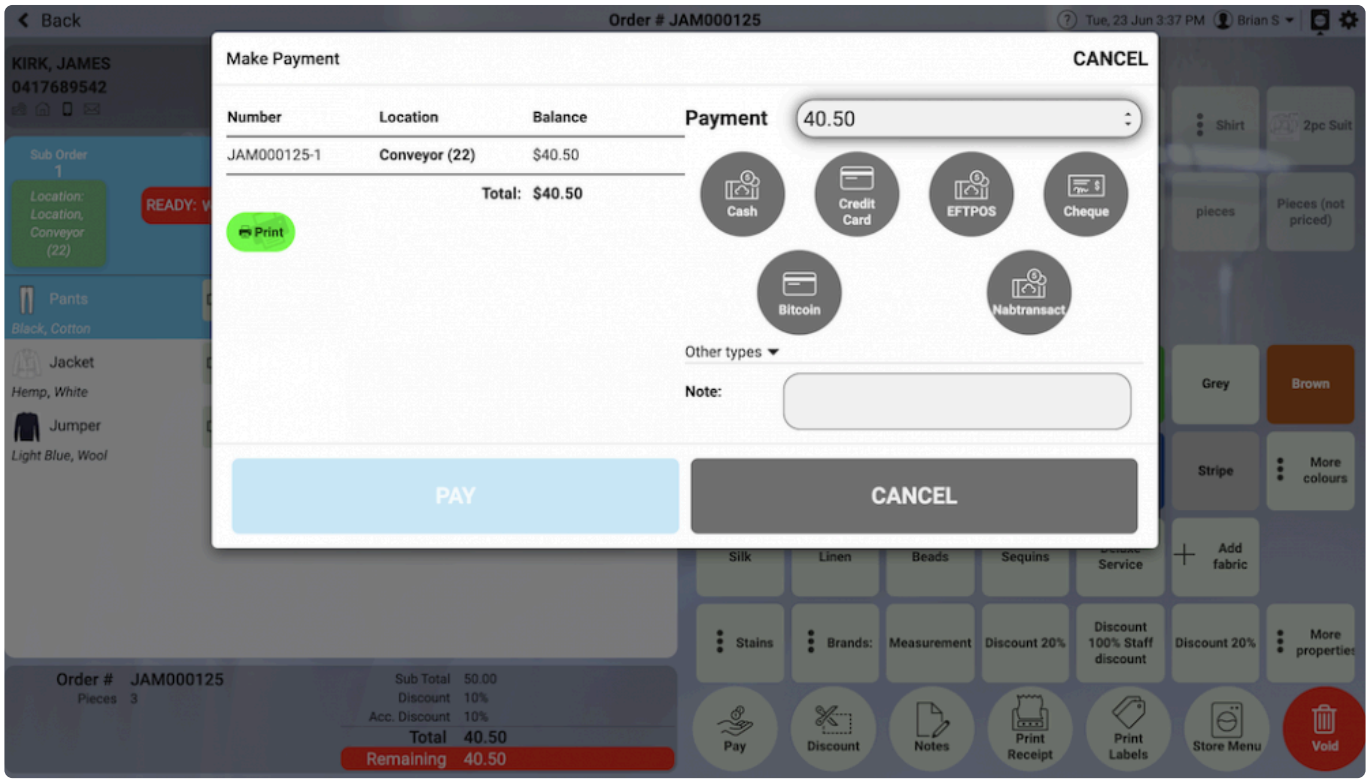


Having selected **Unpaid Order #125** ,and, have either hit **Prepay** or **Pickup**, or, clicked directly on the **order line item** the order will then be displayed as shown below.

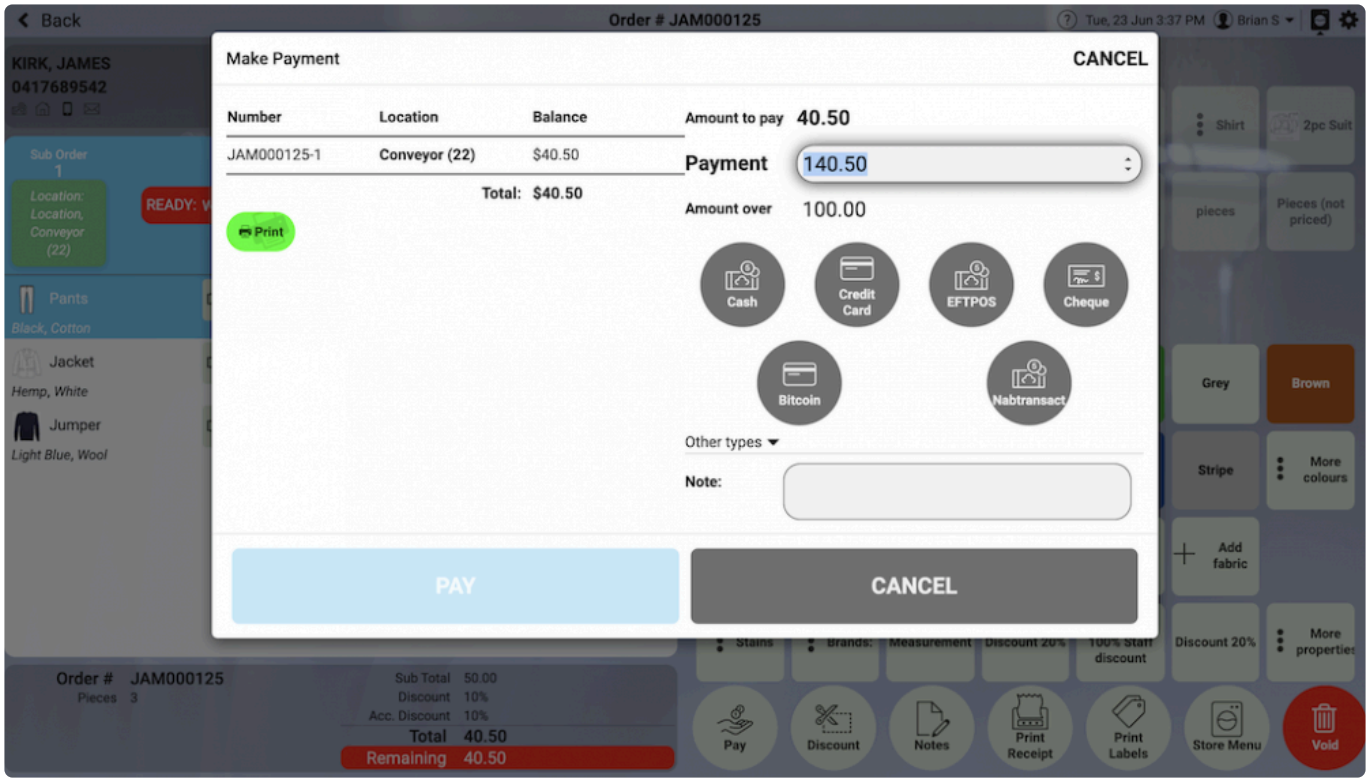
Now hit **Pay** button at the bottom of the order



Once you have selected the **Pay** button, you are presented the **Make Payment** screen below. You will now select the option for a **Cash Payment** by pressing the **Cash Payment** button



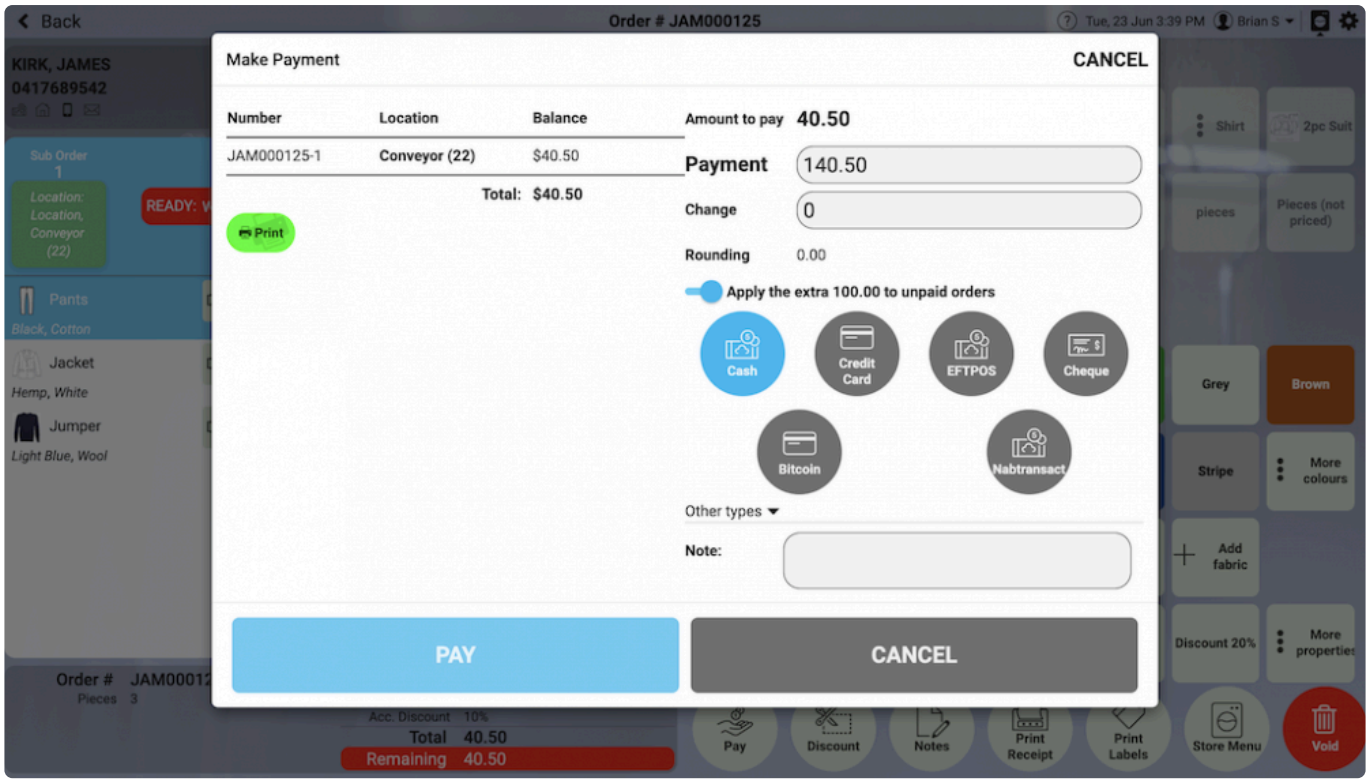
Add **$100** to the amount in the **Payment** eg amount due **$40.50** pay **$140.50**



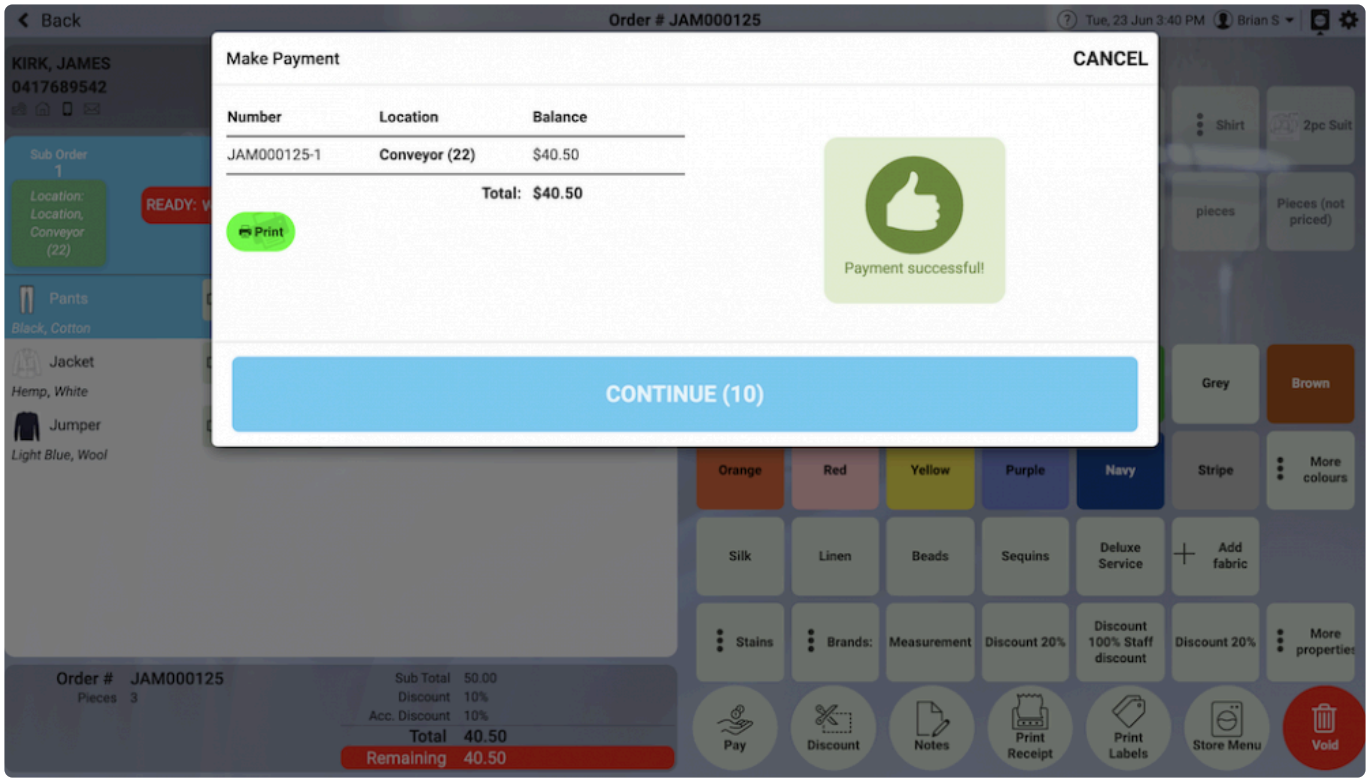
Select your payment method as **Cash Payment** type.

Remember if you have selected a **Cash Payment** type, you will have to **change amount to $0**

Hit the **Apply the extra 100 to Unpaid orders** switch to **ON** and it will now **apply the extra 100 to account credit**



You have now completed the payment process successfully as shown below

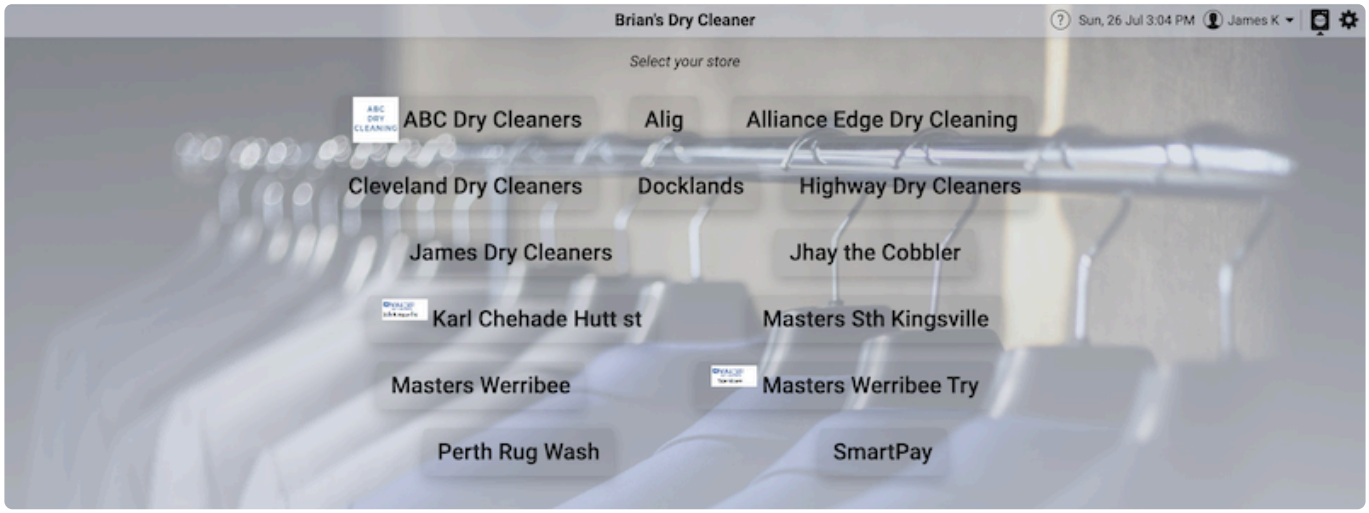


In a further release of **MyCleanPOS** you will be able to apply credit an amount to a customers account without paying an order first

4.10. How do I write a Ticket or (Create an Order)

Writing a Ticket (Order)

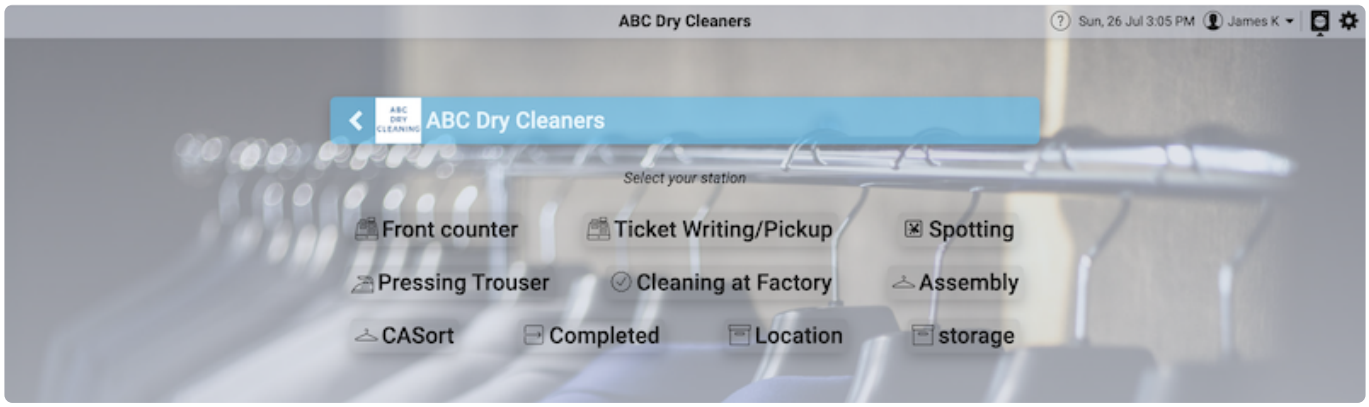
Choose the store **ABC Dry Cleaners**



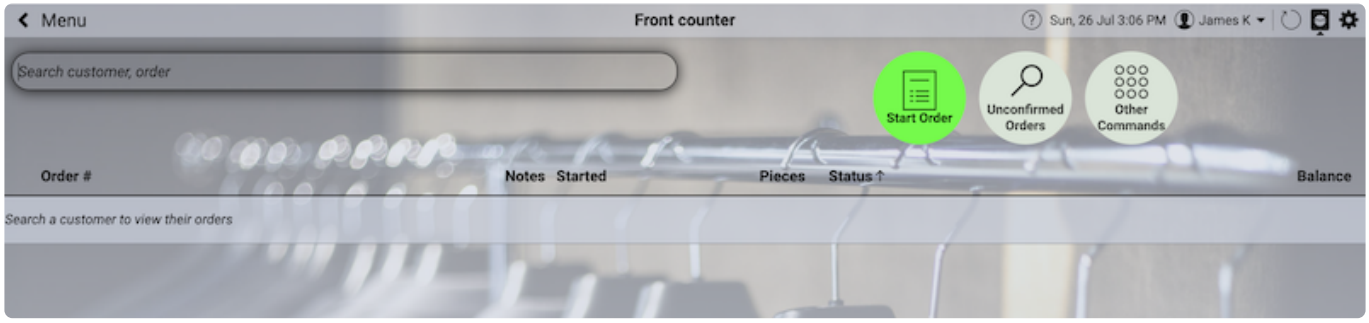
Having selected the **ABC Dry Cleaners** store, you can now see the different **Stations** that have been set up for this store. You will notice that **ABC Dry Cleaners** have set up a **Front Counter** and **Ticket Writing/Pickup** Station. The number, type ,and, naming of Stations is entirely up to the Store Owner in terms of how they need to operate and manage their business.

We can create ticket in either of the **Front Counter**, and/or, **Ticket Writing/Pickup** Station.

For now we will select the **Front Counter** station to write a ticket.



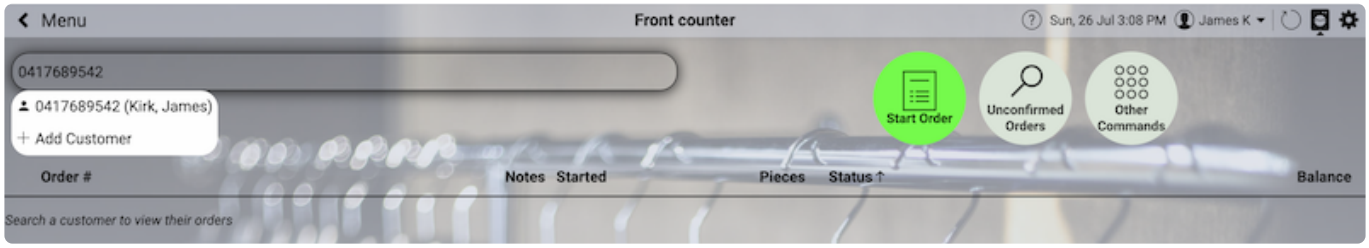
Having selected the **Front Counter** station you are presented with the **Front Counter** screen as shown below. From here you will be able to search for a customer, create a new customer and write a ticket (order).



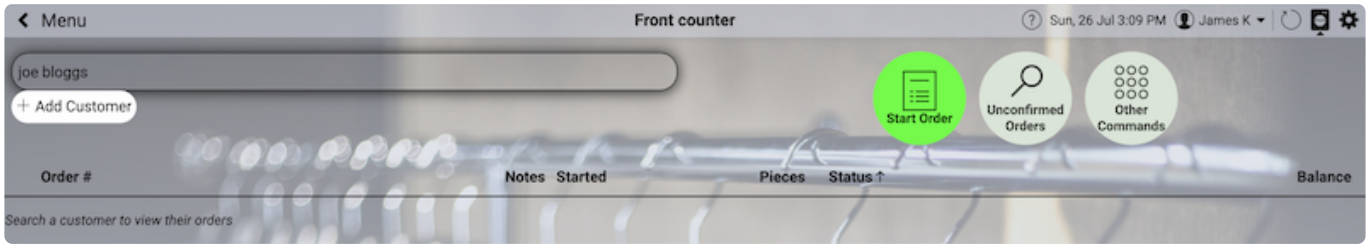
There are many ways to search for a customer when at the **Front Counter** screen shown below.

The **MyCleanPOS** solution will search for a customers by **surname**, **first name**, or **mobile phone number**. The searching functionality at the **Front Counter** is **'Google Like'**, where even if you have only part of a phone number, or, name, the **MyCleanPOS** system will still search out the required customer details.

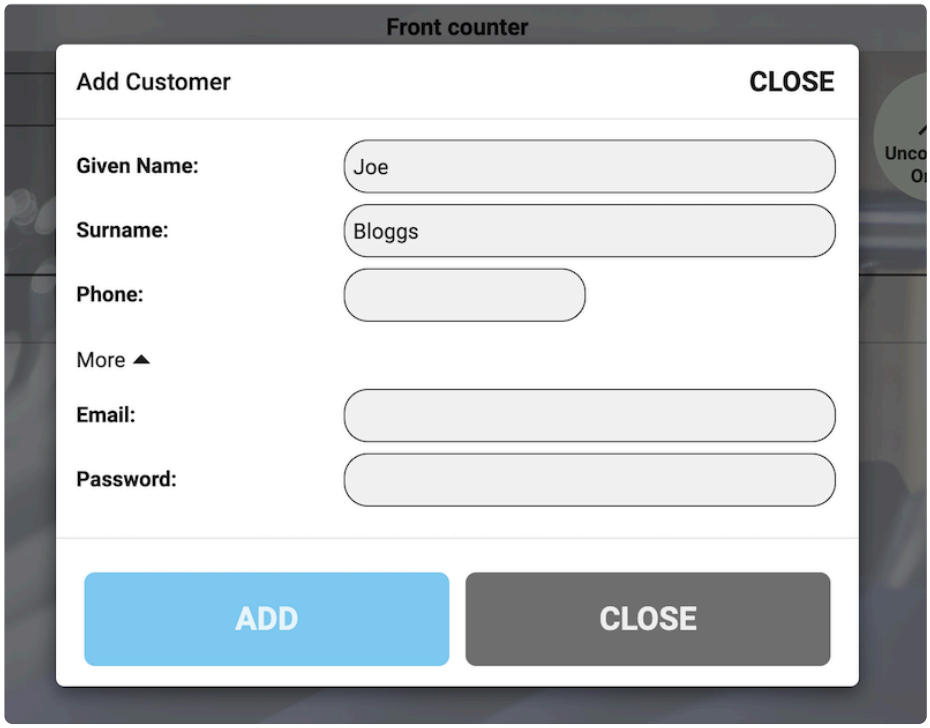
The screen shot below displays customer search by mobile phone number, and has correctly selected **James Kirk** as the customer.



When the customer does not exist in the **MyCleanPOS** database, you will be given an option to **Add Customer** as shown below with the **+ Customer** option on the top left hand side of the screen below.



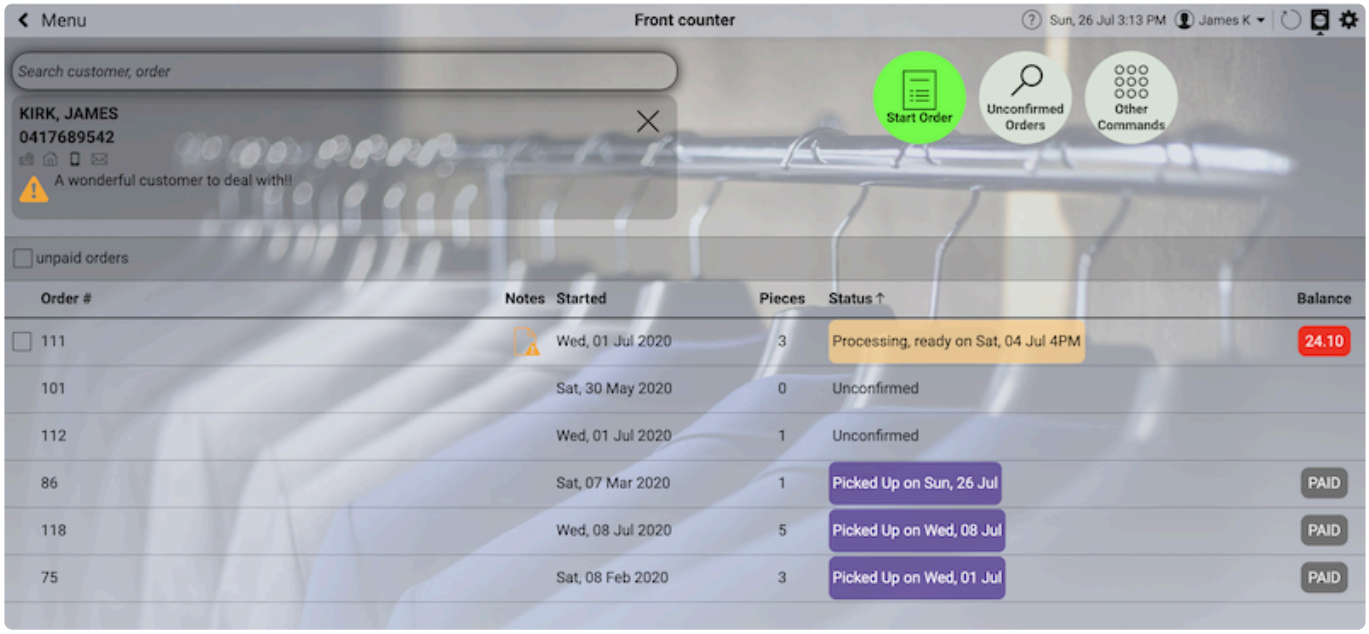
When you select **+ Customer, MyCleanPOS** will launch the template shown below, **automatically populating** the new customer information in the template. This is a very useful and powerful feature to quickly record **new customer** details **(name, phone, email information etc.)** and then get on with writing a ticket for the new customer.



We will now go back to the existing customer, **James Kirk**, we have selected below.

You can see immediately important customer information is displayed showing **past orders in process**, **orders ready for pickup**, and,* past orders*. In this screen as well **Unconfirmed Orders** are shown, which are orders that have not yet been completed. One of the features of the **MyCleanPOS** solution is that you can always go back to an **Unconfirmed Order** to complete it at a later time. This allows the sales person at the POS to serve more that one customer at a time.

In this example we will press the **Start Order** Button in **Green** to write a new ticket for **James Kirk**.



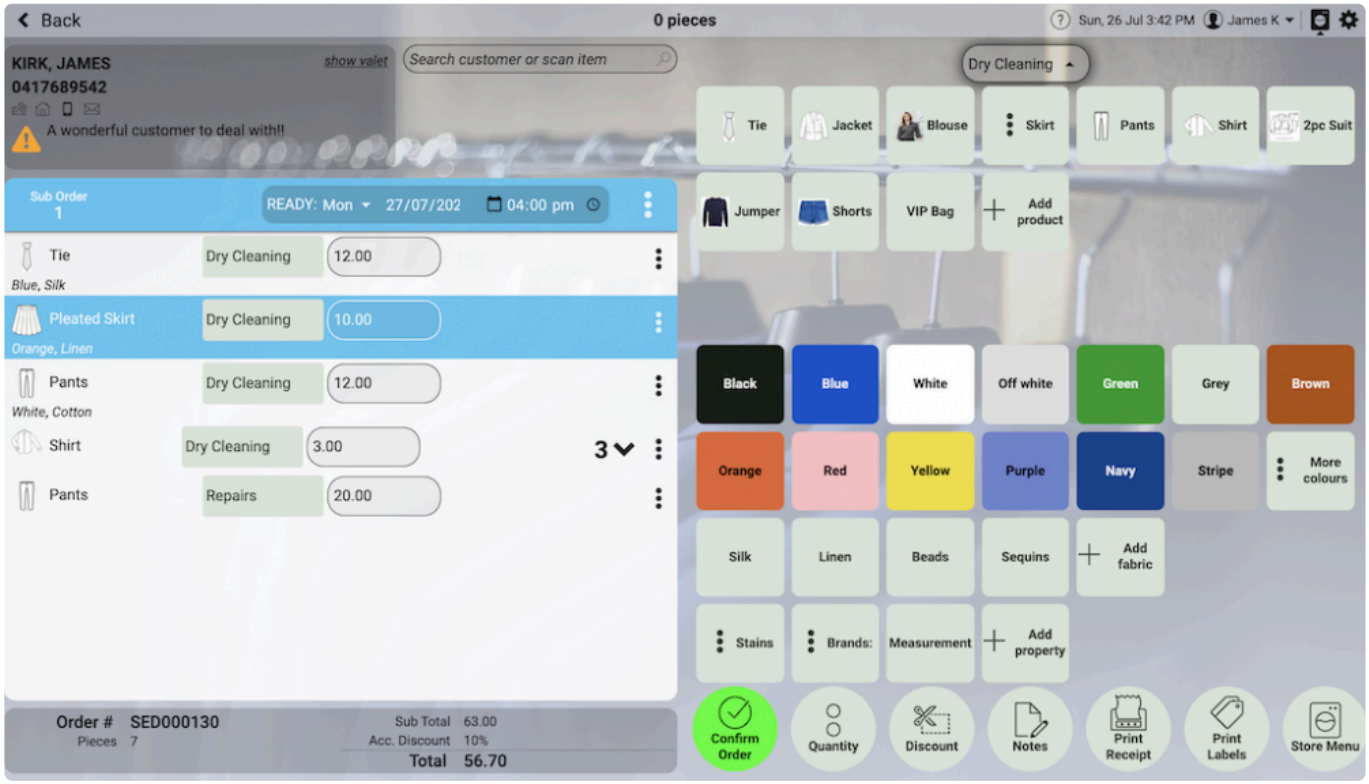
Having selected the **Start Order** Button, the following ticket writing screen will be launched.

In this ticket example we have selected **Dry Cleaning** and **Repair** Services on the **one ticket**. The ability

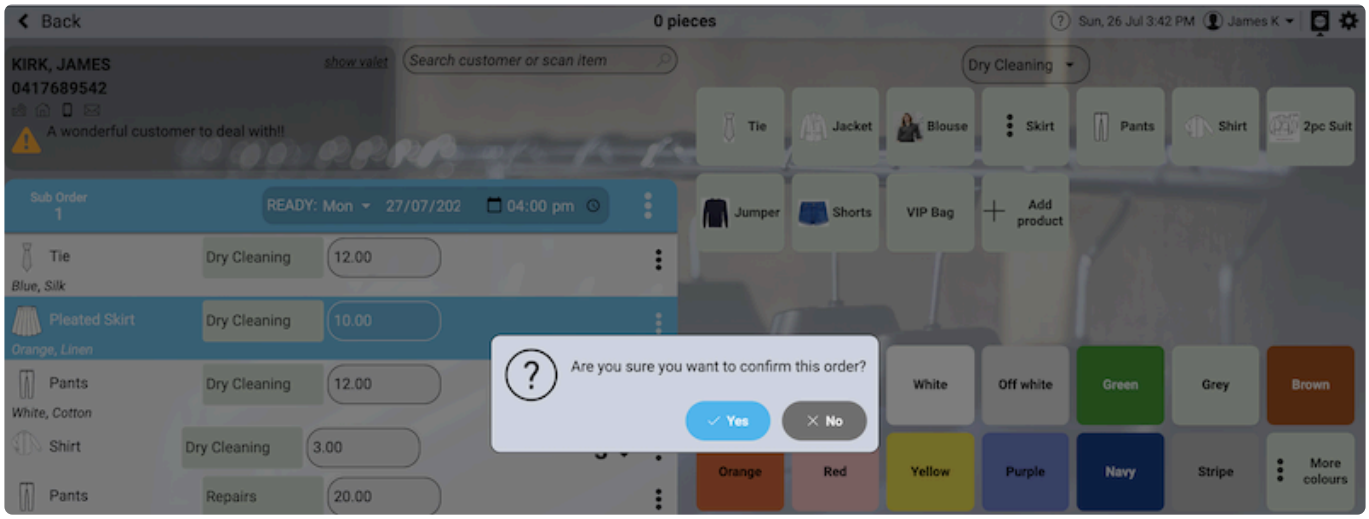
to **mix different services** (Dry Cleaning, Repairs, Alterations, Wash and Fold etc.) on the one ticket is a useful feature of the* MyCleanPOS* solution

Selected also are **single** and **grouped** garment items and a **discount** and **message** has been included.

Once you have completed the ticket, **Confirm Order *in *Green** at the bottom of the screen



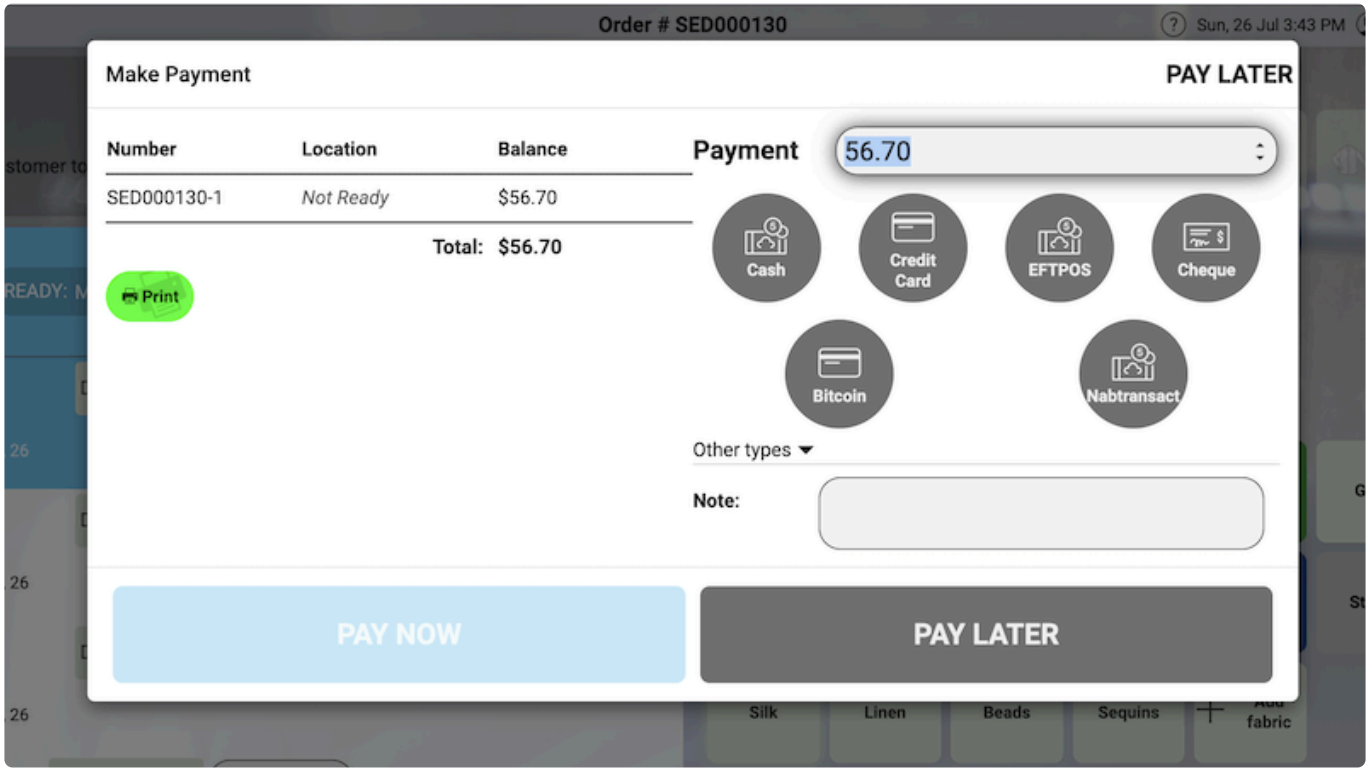
Once you have **Confirmed the Order** the following message will launch asking whether you want to **Confirm**. If you say **NO** the system will take you back to the order to make any required changes to the ticket.



When you do **Confirm** the order you will be presented with the **payment screen** below displaying the many payment options shown (**Cash, Credit Card, EFTPOS, Cheque, Pay Later etc)**

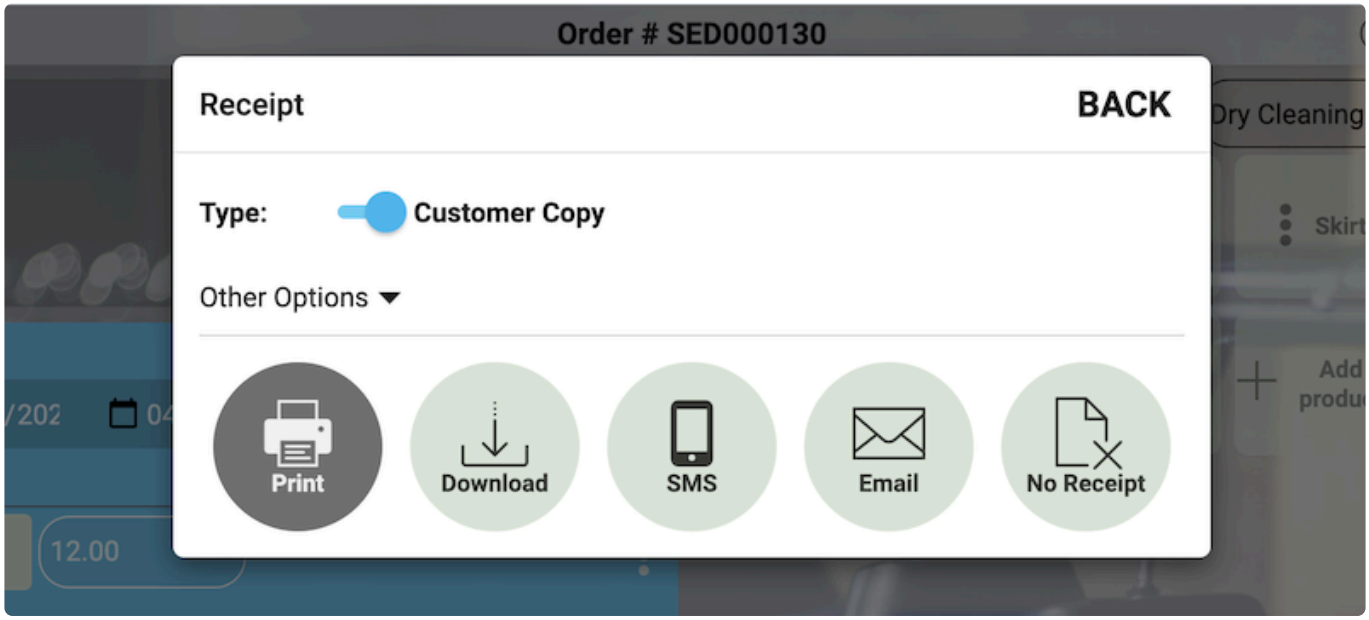
You can add in a **message**, as shown here, which will appear on the **receipt**.

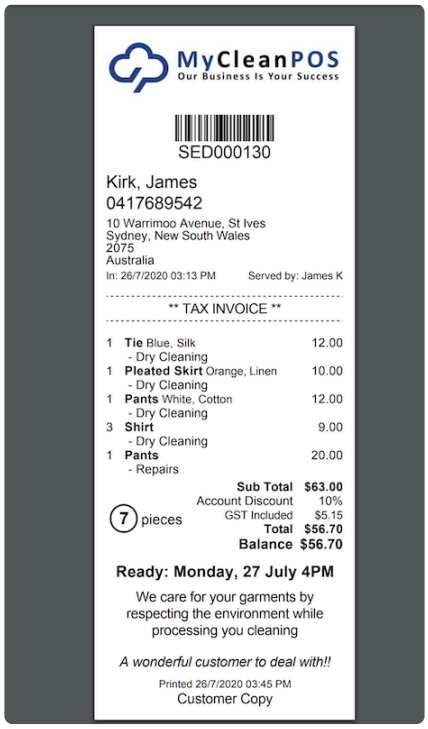
In this case we will choose the **Pay Later** option



When you have selected the **Payment** option, in this case **Pay Later** you will now be able to choose to manage the Receipt by:
- Print to Receipt Printer
- Downloading to PDF
- SMS to Customers Mobile
- Email to Customer
- or, choose no Receipt

In in this case I have chosen to download to PDF and the receipt is shown below





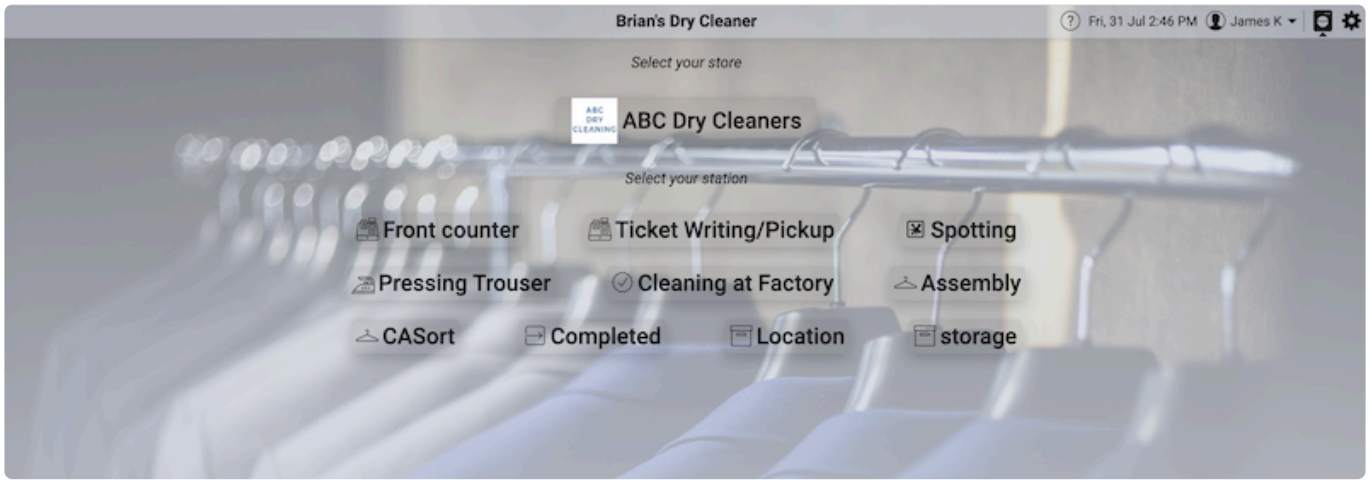
You are now back at the **ticket writing** screen and can start a new order

4.11. How do I do a Pickup or Collection of a Customers Order

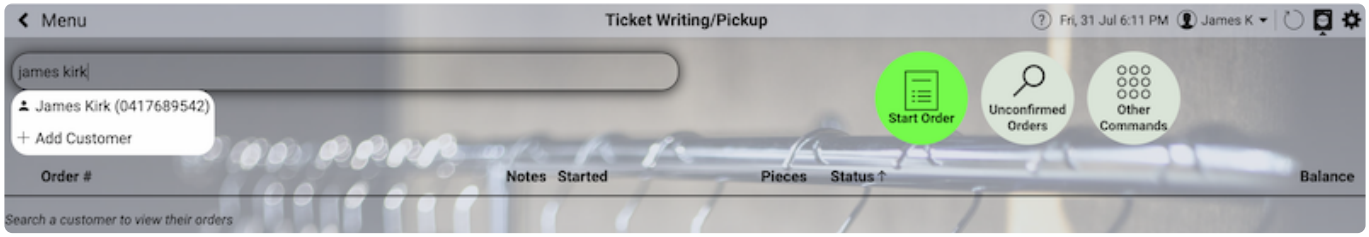
Order Pickup and Collections – Content Under Construction

Select ABC Dry Cleaners Store

Select Ticket Writing/Pickup station



Search and select customer James Kirk from the customer list

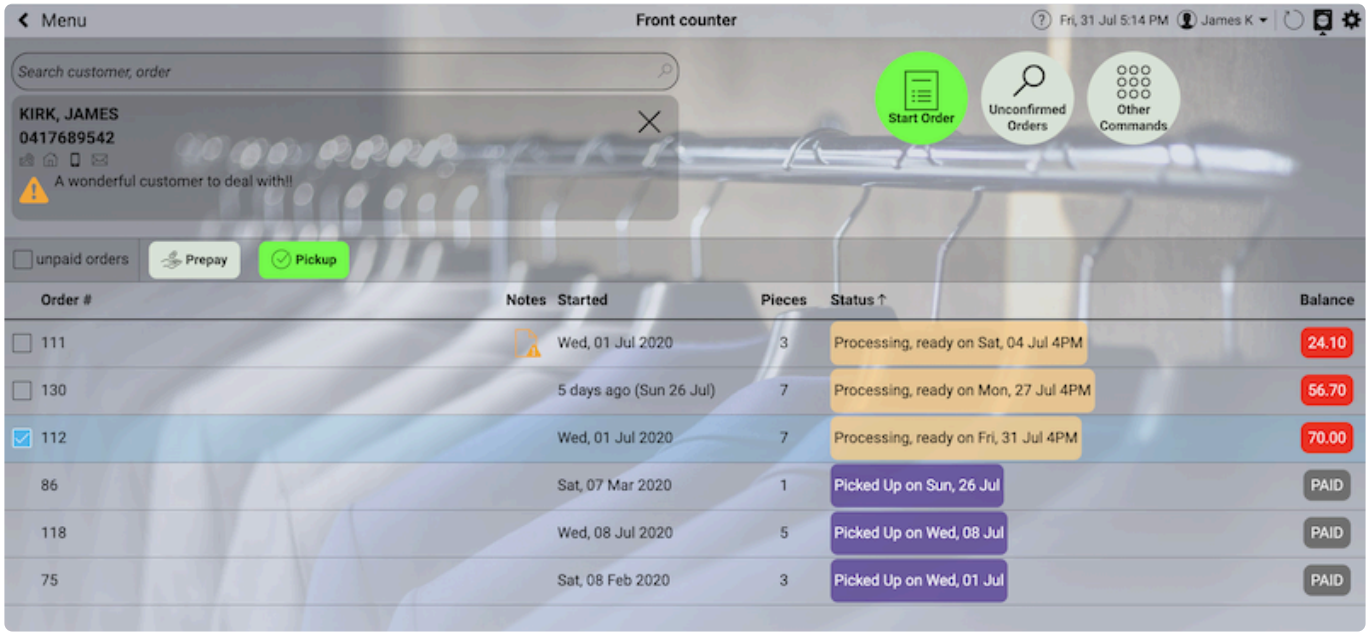


Select order # 112. In this example order # 112 is still flagged as an order being processed. If an order is ready for pickup the order will be displayed as Completed Orders under the status heading

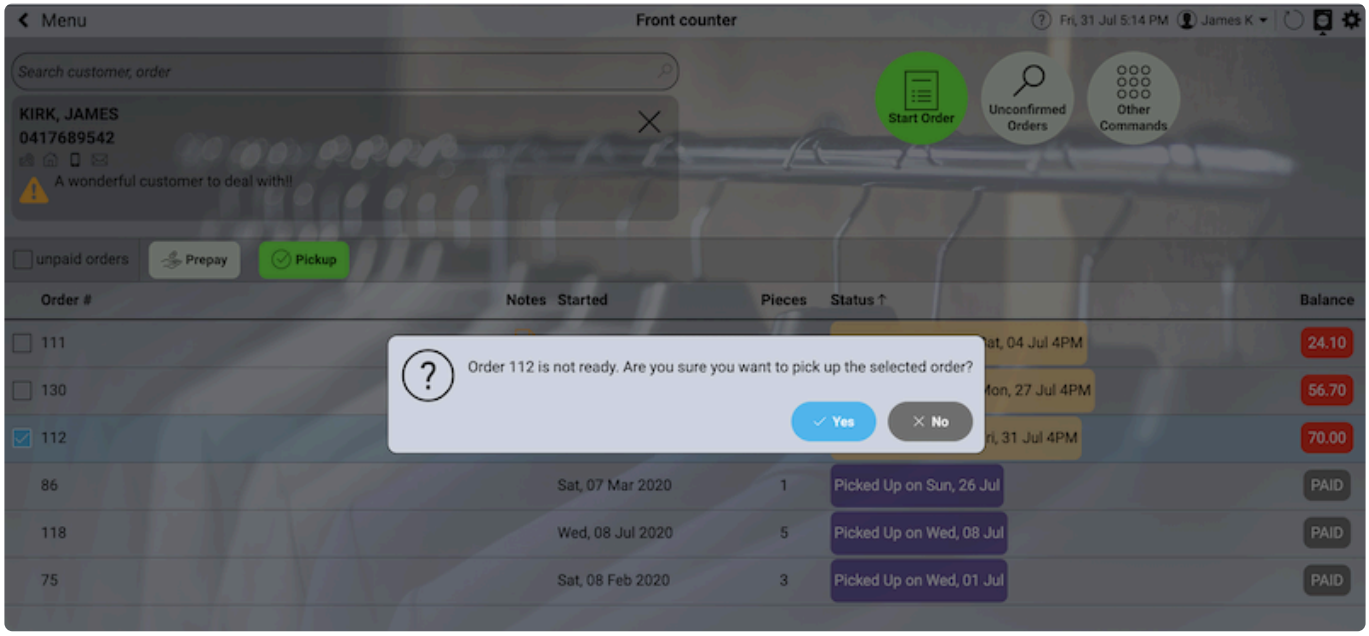
In this example below we will pickup order # 112 by checking the box in the left hand corner of the screen below. You can also pickup more than one order by checking more than one box against each order, or press the button Unpaid Orders, which will check all unpaid orders automatically.

Once a single order , or, multiple orders have been checked, as below, the Prepay and Pickup button will appear as shown below.

We will now select the Pickup button for order # 112

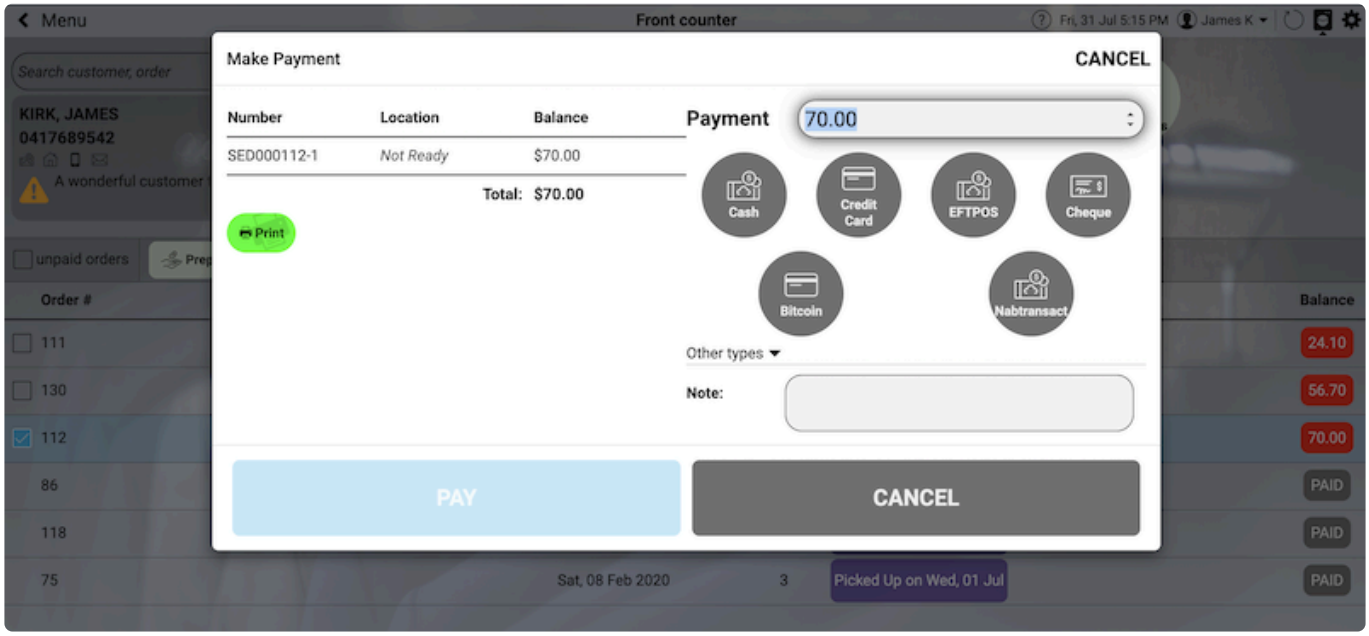


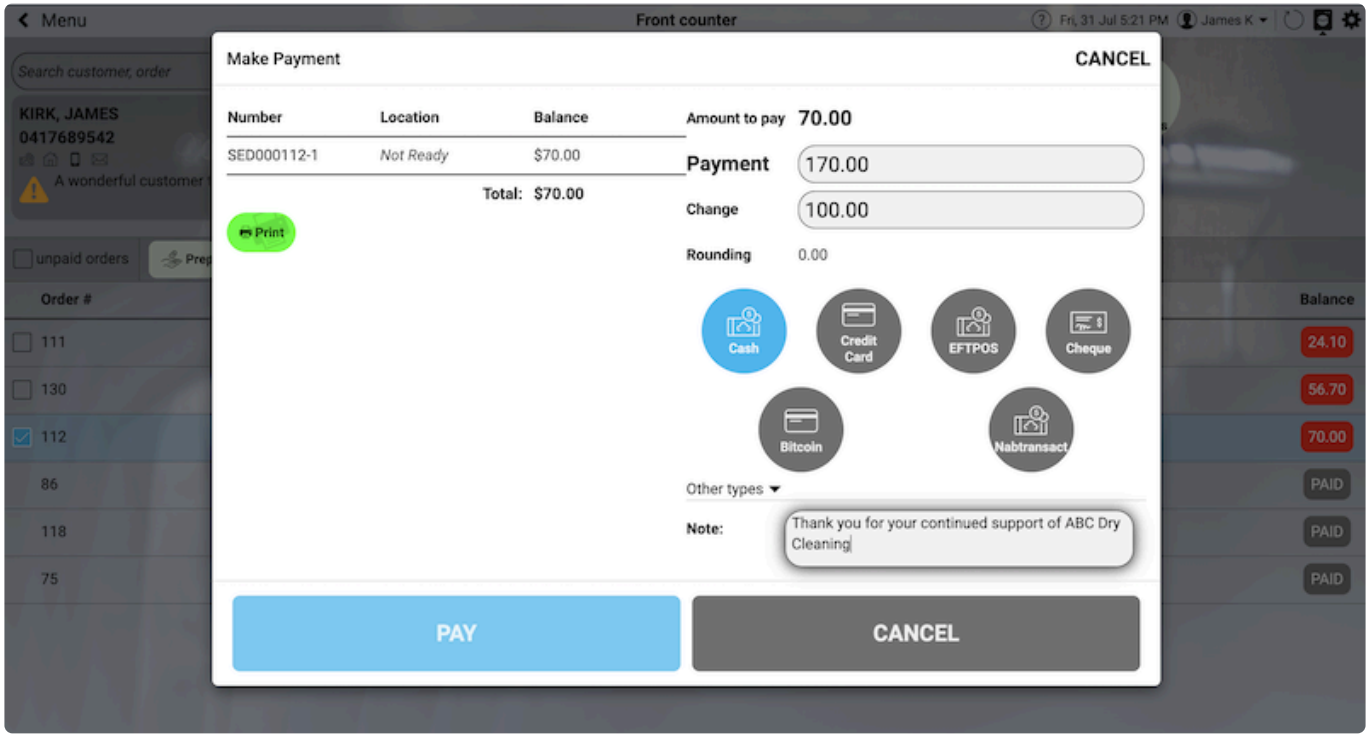
The MyCleanPOS system will confirm we want to pick up up the order. We will confirm we do want to proceed

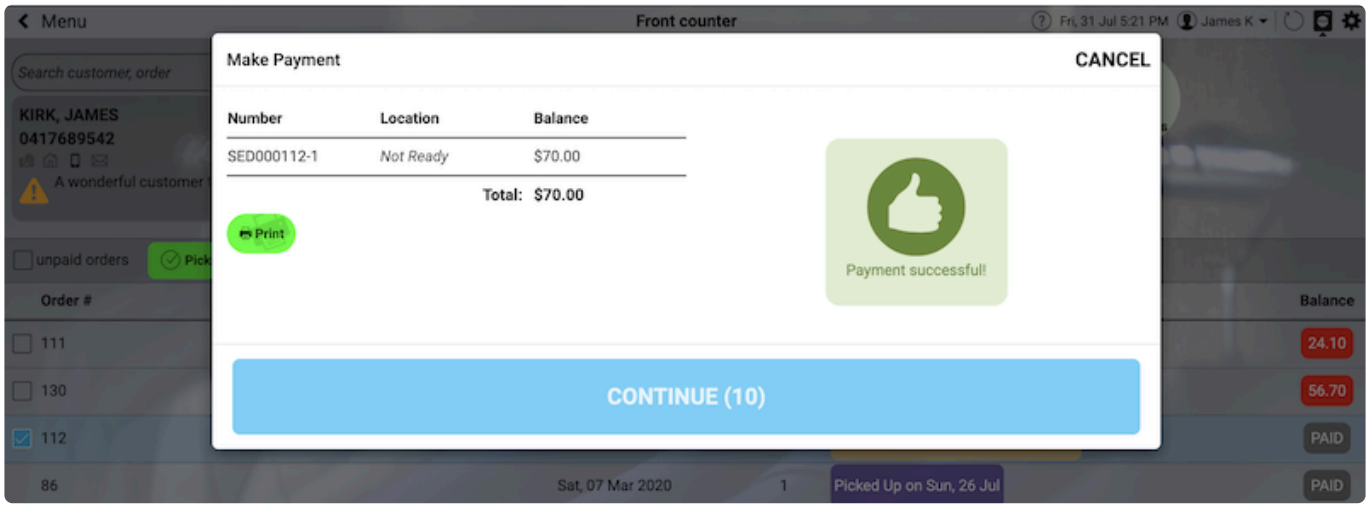


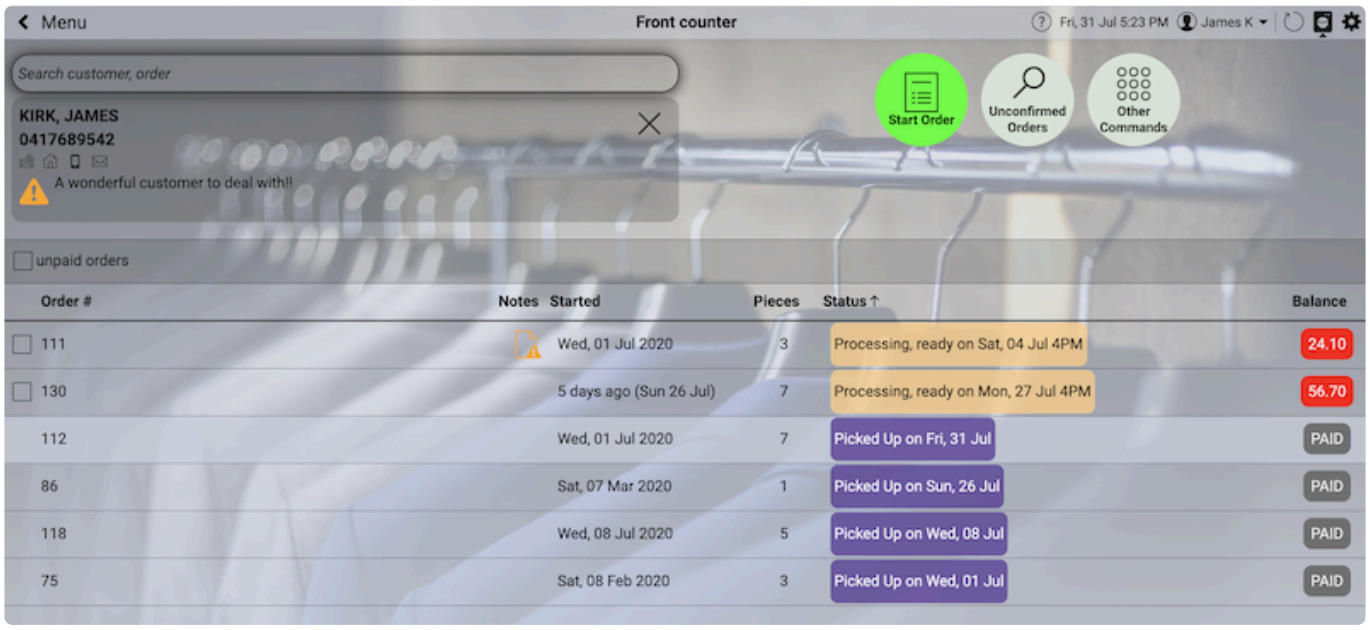
We are now presented with the Payment Screen as shown below.

Press the payment method eg Cash or Eftpos. in this case we will press the Cash option

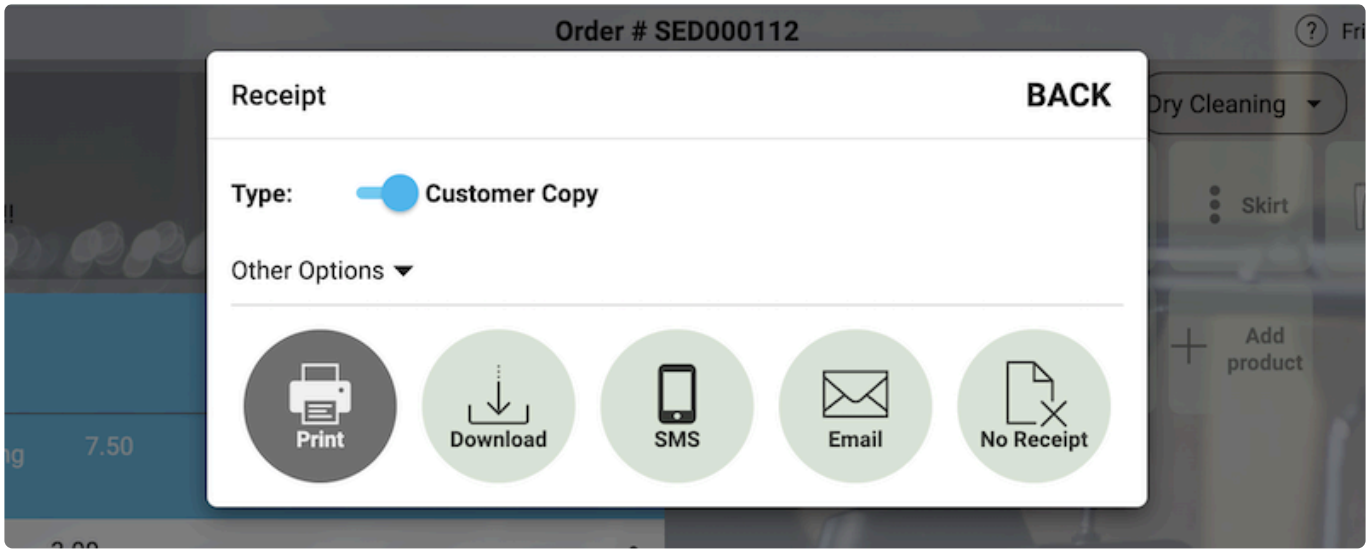



Menu
Front counter
Fri, 31 Jul 5:21 PM
James K
Search customer, order
KIRK, JAMES
0417689542
A wonderful customer
unpaid orders
Order #
Balance
111
24.10
130
56.70
112
70.00
86
PAID
118
PAID
75
PAID
Make Payment
CANCEL
Number
Location
Balance
SED000112-1
Not Ready
$70.00
Total: $70.00
Print
Amount to pay 70.00
Payment 170.00
Change 100.00
Rounding 0.00
Cash
Credit Card
EFTPOS
Cheque
Bitcoin
Nabtransact
Other types
Note:
Thank you for your continued support of ABC Dry Cleaning
PAY
CANCEL


Menu
Front counter
Fri, 31 Jul 5:21 PM
James K
Search customer, order
KIRK, JAMES
0417689542
A wonderful customer
unpaid orders
Order #
Balance
111
24.10
130
56.70
112
PAID
86
PAID
Make Payment
CANCEL
Number
Location
Balance
SED000112-1
Not Ready
$70.00
Total: $70.00
Print
Payment successful!
CONTINUE (10)
Sat, 07 Mar 2020
1
Picked Up on Sun, 26 Jul


Menu
Front counter
Fri, 31 Jul 5:23 PM
James K
Search customer, order
KIRK, JAMES
0417689542
A wonderful customer to deal with!!
Start Order
Unconfirmed Orders
Other Commands
unpaid orders
Order #
Notes
Started
Pieces
Status
Balance
111
Wed, 01 Jul 2020
3
Processing, ready on Sat, 04 Jul 4PM
24.10
130
5 days ago (Sun 26 Jul)
7
Processing, ready on Mon, 27 Jul 4PM
56.70
112
Wed, 01 Jul 2020
7
Picked Up on Fri, 31 Jul
PAID
86
Sat, 07 Mar 2020
1
Picked Up on Sun, 26 Jul
PAID
118
Wed, 08 Jul 2020
5
Picked Up on Wed, 08 Jul
PAID
75
Sat, 08 Feb 2020
3
Picked Up on Wed, 01 Jul
PAID

Back
Order # SED000112
Fri, 31 Jul 5:45 PM
James K
KIRK, JAMES
0417689542
A wonderful customer to deal with!!
show valet
Dry Cleaning
Tie
Jacket
Blouse
Skirt
Pants
Shirt
2pc Suit
Jumper
Shorts
VIP Bag
Add product
Sub Order 1
PICKED UP: FRI 31 JUL, 5:21 PM
served by: James K
Tie Dry Cleaning 7.50
Black, Linen
Shirt Dry Cleaning 3.00 3
Doona House Hold 25.00
White
Shorts Take In (6) Repairs 25.00
Doona Cover House Hold 25.00
Black
Blue
White
Off white
Green
Grey
Brown
Orange
Red
Yellow
Purple
Navy
Stripe
More colours
Silk
Linen
Beads
Sequins
Add fabric
Stains
Brands:
Measurement
Add property
Order # SED000112
Pieces 7
Sub Total 91.50
Discount 15%
Acc. Discount 10%
Total 70.00
PAID Cash, 31 Jul 20 5PM, James
Notes
Print Receipt
Store Menu
Void


Order # SED000112
Receipt
BACK
Type:
Customer Copy
Other Options
Print
Download
SMS
Email
No Receipt
Dry Cleaning
Skirt
Add product
7.50

MyCleanPOS
Our Business Is Your Success

SED000112

Kirk, James
0417689542
10 Warrimoo Avenue, St Ives
Sydney, New South Wales
2075
Australia
In: 1/7/2020 10:53 AM Served by: Patricia S

** TAX INVOICE **

1	**Tie** Black, Linen - Dry Cleaning	7.50
3	**Shirt** - Dry Cleaning	9.00
1	**Doona** White - House Hold	25.00
1	**Shorts** - Repairs (Take In, 6 cm)	25.00
1	**Doona Cover** - House Hold	25.00

Sub Total	**$91.50**
Discount	15%
Account Discount	10%
GST Included	$6.36
Total	**$70.00**

7 pieces

PAID

Paid on: Friday, 31 July 5:21 PM
Paid with: Cash

Picked up: Friday, 31 July 5PM
Served by: James K

We care for your garments by respecting the environment while processing you cleaning

A wonderful customer to deal with!!

Select Front Counter

enter the customer 1st Name, Last Name or Phone number
choose the customer from the list
It will show if there are any ready order(Completed orders) available
Press PICKUP
Press the Payment Method eg. Cash or Eftpos
If Cash enter the amount paid eg. $50 (The system will display the change)

if Eftpos (and connected to Smartpay – the system will place the amount due into the Eftpos terminal – customer can tap their card or Phone/watch)

4.12. How to run a list of orders for a customer -Monthly or Financial Year

End of year report or Transaction report for a customer

To print or email a list of orders for a customer for a period
Reports
Sales Incoming
Select the period (Last financial year or Last month or custom)
Select Account
Type in the Surname (as entered into the MycleanPOS)
select Order
Select GO
Select Export
other options
Type in the email address.

the orders will show as hyperlinks and allow the customer to open the action tickets from the emailed PDF

4.13. How do I remove an order from CASort or Assembly conveyors

You go to Assembly or CAsort
on the right side of the screen it will show you the orders that are not yet complete

You can right click on an order and Split it off and this will unload and bag the pieces that are on the conveyor for that order.
You can also click on the top right corner where the 9 dots are (3 rows of 3 dots) and Split all orders. This will unload and bag all of the orders on the conveyor and create a new suborder for the pieces that have not made it to the conveyor.

4.14. How to change the poly and Labels in a Metalprogetti bagger

To change the roll on a Metalprogetti bagger

1st Step is to lower the carriage so you can remove the old roll and replace it with a new roll – click below and play the video

Lower the carriage to change the roll

2nd step – change the roll – click below and play the video

Change Poly on Metalprogetti Guilietta

How do I change the labels

remove the old labels – click below and play the video

Remove the old Labels

*

Install the new Roll into the label printer – click below and play the video*

Install the new Labels

4.15. How to program your scanner (datalogic)

Programming your scanner to read Alpha Numeric barcodes

Print page 7 (Code 128 barcode)
we need to enable code 128 barcodes
To do this
Scan barcode on page 8
scan barcode 1
scan barcode 2
scan barcode 4
scan barcode 6
scan barcode 7

Click here to open the Barcode Manual

4.16. How do I unload a storage conveyor?

Storage conveyor Unload

If I want to Unload a storage conveyor – How do I do this
Click on the station Storage conveyor
on the top right hand corner click on the 9 dots (calculator)
Select Unload
Select the order you wish to unload in
Select the store you wish to unload
click Unload

4.17. How do I unload the Assembly conveyor?

Unload the assembly conveyor

If you want to unload an order from the CaSort or Assembly conveyor – you can click on the order and right click and select SPLIT
This will split off the items currently loaded on the CASort or the Assembly conveyor and unload them onto a SUB order eg. Invoice 1000-1
The remaining pieces of the order that have not made it to the assembly will be placed on a new sub order Invoice 1000-2. Once you load these pieces the system will complete the sub order

You can Also split *All Orders * on the conveyor /CASort or select a store to Split off.
This will split off the items currently loaded on the CASort or the Assembly conveyor and unload them onto a SUB order eg. Invoice 1000-1
The remaining pieces of the order that have not made it to the assembly will be placed on a new sub order Invoice 1000-2.
Once you load these pieces the system will complete the sub order

Some clients choose to split off all orders on their CASort/Assembly conveyors each day

4.18. How do I do accounts without Xero integration

If you do not use Xero

You can enter the invoices into other accounting packages.

If you make all of your account customers ‘AR by batch’ and update the batches at the end of each week or at the end of the month. You will then be able to go to postings and print or download a report for each customer. You can print/download all of the customers for the month and it will page break after each customer)

You can then enter a single entry into Reckon/Myob for the week or the month and attach the report to the invoice and send the invoice out of Reckon/Myob. You need to receive any payments into Reckon/ myob or Xero before you send the statement with the attached report.

We have several customers doing this into their Reckon and they said it is about 20 minutes a month and the 1st month is the hardest, then it is a lot easier.

You may need to create a ticket for the opening balance in Reckon Myob or Xero

4.19. How do I attach the Batch report to a Xero Invoice

How do I attach the Batch report to a Xero Invoice

When you close a batch – the system prompts you to Post the Batch (providing the customer is set to AR Batch and you have Xero setup for this store and linked)

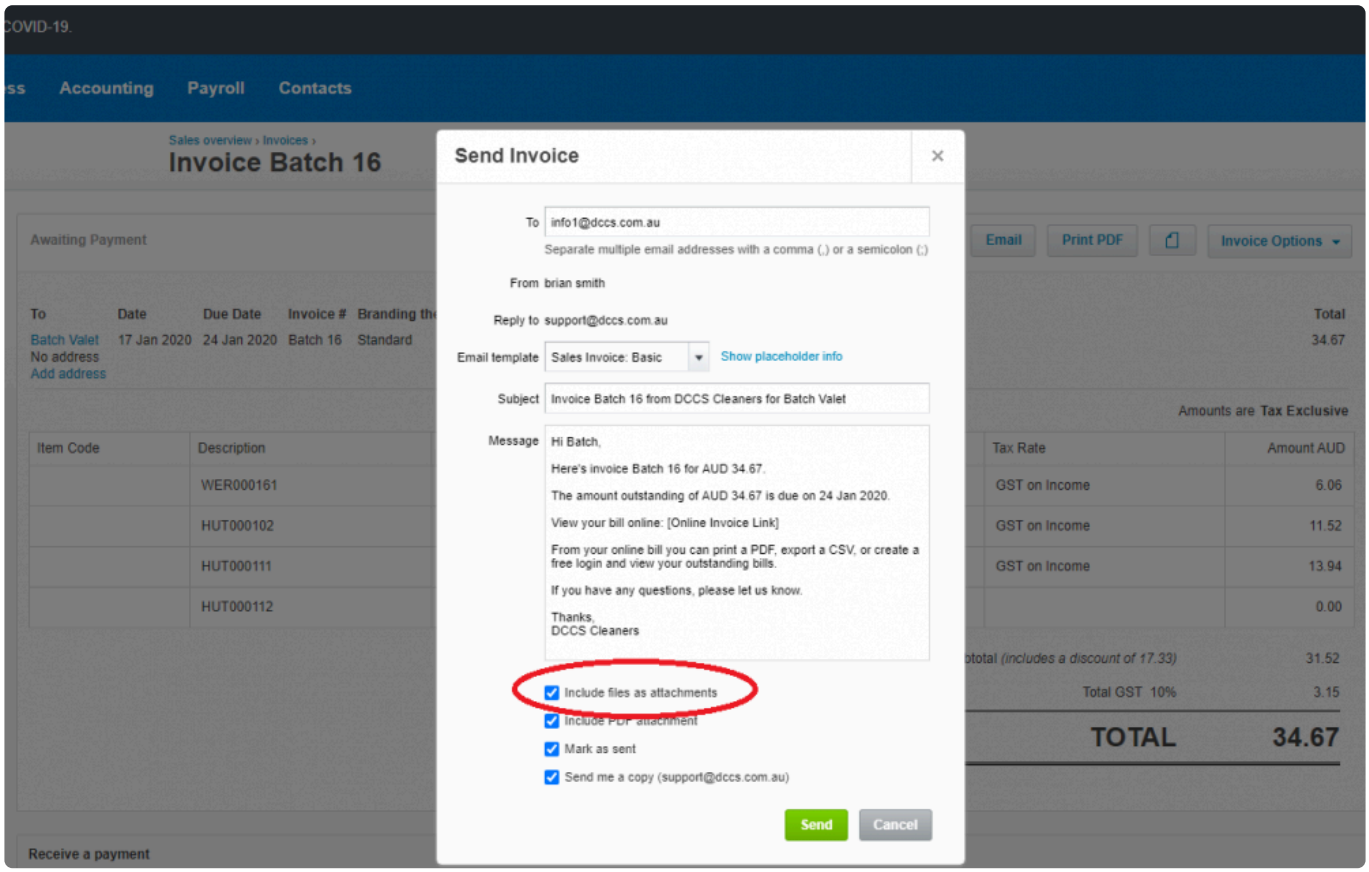
When MCP (MyCleanPOS) sends the Batch invoice to Xero it also sends the PDF batch report to Xero as an attachment to the Batch invoice.

In Xero if you click on the customer and then click on the Batch invoice

click on email

click on ‘Include files as attachments’

This will ad the PDF to the invoice as an attachment. The customer can then see the details of each invoice on the batch and click on the invoice number (Hyperlink) and it will open the actual invoice at the customers end.



4.20. How do I edit a ticket/order

If you want to edit an order you must have the option set in the store to allow ticket editing after an order is confirmed. – Settings – store – Order writing – allow edit orders (ON)

You also must have the Employee rights set that allow the employee to edit a ticket. – settings – employee Ticket edit (ON) save