Movie Collector for Windows

Latest — Last update: 25 September 2023

Collectorz.com

Table of Contents

Getting Started

Thanks for checking out Movie Collector! To get started with Movie Collector you'll need to register for a free trial. There is no time limit with the trial desktop software, but you can only add a limited number of movies before the trial will automatically expire.

1. If you haven't already done so, register for a free trial on our website. A welcome mail will be sent to your email address which includes a download link.
2. Click the download link and save the installation file to your computer.
3. Locate the file on your computer, double click on the installation file and follow the steps in the installation process.
4. Here you can select the installation location for your Collectorz software. We recommend installing to the default location.
   Tick the box if you'd like to create a desktop shortcut for quicker access to Movie Collector.
5. Click "Finish" to start Movie Collector

Now it's time to add your first movies

Adding your first movies
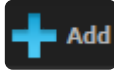
Adding Movies from CLZ Core

There are 2 ways you can add movies to your collection/wish list from CLZ Core:

1. By typing/scanning barcodes
2. By the title of the movie and search it

All methods are located in the Add Movies from CLZ Core screen. In this Getting Started we will be covering how to use the "by title" tab in the "*Add Movies from CLZ Core*" screen.

Adding a movie by typing the title:

1. To begin, open "*Add Movies from CLZ Core*" and click the "*by Title*" tab.
2. Type the first few letters of the Title and select a result from the dropdown.
3. To add your selected movie use "*Add [movie title]*" on the bottom right.

✱ In your Preview Panel you can use the format dropdown button to change the format, and you can use the "Change cover" button beneath the cover to change the cover before adding the movie.

Editing your movie entries

Here's how you can efficiently edit your movie entries, e.g. to add personal information, like purchase info, notes, your own ratings, etc..

Editing a single movie

All editing takes place in the "Edit Movie" screen, which you can open with the Edit button on the toolbar or by choosing Edit Movie from the Edit menu.
In this screen, you can find all the movie's properties, on multiple tab pages. Many of the movie details will already be filled in, provided by our online database. You can modify it all, to change or to complete the information.

However, the main reason to edit your movie entries, is to add information that is specific to you, e.g. when and where you purchased the movie, who in your household owns it, your personal notes or ratings, etc…
The most important personal fields are in the "fixed" area at the bottom of the screen, the rest can be found on the tab page called "Personal".

After changing some fields, click the *OK* button to save the changes and return to the main screen of Movie Collector. If you're unhappy with the changes, click *Cancel*.

Editing Multiple movies

If you need to change the properties of many movies, e.g. to set the Owner field for all your movies, or to set the Purchase Date for all your recently added movies, you can use *Edit Multiple*

1. First of all, you need to make sure that the movies you want to edit are listed in the "list panel". Choose View > Folders > No Folders to have all your movies show up there.
2. Now select the ones you want to edit. You can use the standard Ctrl/CMD+click and Shift+click to select multiple movies.
3. From the menu, choose *Edit > Edit Multiple Movies*. This opens the Edit Multiple Movies screen, which is the same as the normal Edit Movie screen, but with all fields shown empty.

   • All values you enter here will be applied to all selected movies.
   • If you leave a box empty, that field will be left untouched for all selected movies.

When you're done making changes, click OK. That's it, you have changed multiple movies in your database in one go.
If you'd like to clear a field for all movies you're editing at the same time, click in the field and press F8.

> **!** It's possible to overwrite or wipe out a lot of data with a few button clicks, and once you click "OK" you can not undo this process.

Customizing Movie Collector

Tens of thousands of users are using Movie Collector and they all use it differently, with their own screen layout, sort settings and display styles.

Here's a quick overview of the customization settings the program offers:

Templates and Styles

Choose your own preferred look for the Details Panel. Right click the movie details panel in the bottom right of your screen, and select from multiple layouts, each in several colors and styles.

Screen Layout

Switch between multiple layouts and resize all panels.
Use View / Layout from the menu to choose your preferred layout, then drag the panel dividers to resize all sub-panels.

Column list, Cover Thumbnails or Cover Flow

Decide how you want to browse your movies, as a list with many data columns, as a wall of cover thumbnails or in the cool 3D Cover Flow. To switch, use the tabs (Windows) / buttons (Mac) above the panel.

Columns and Sort Order

For the List View, it is fully up to you which fields are visible as columns, and in which sort order (by title, by year, etc..) your movies will be listed. Both can be changed using the Columns and Sort Orders button above the list.

Font Style and Size

Click menu *View* > *Change Fonts* to change the screen font to a size and style that you are comfortable with.

Customize your toolbar

When you install Movie Collector, the toolbar contains buttons for the features most users use on a regular basis. But your usage of Movie Collector may differ, so you may want to add other buttons there, or remove some. You can do all that by right clicking the toolbar and choosing *Customize*. You can drag/drop icons to or away from the toolbar.

Your Wish List

Movie Collector can be a great help in keeping track of the movies you plan to buy or watch: your Wish List.

The "Collection Status" field

You control the status of a movie in your collection with the Collection Status field. Possible values for this field are "For Sale", "On Order" and the most important ones: "In Collection" and "On Wish List".

You can change the value of the Collection Status field in the Edit screen (at the bottom).

Normally, when you add movies to your database, this field is automatically set to "In Collection", indicating that you actually own the movie.
However, the Add Movies Automatically screen also lets you add movies to your wish list directly, using the little "Add to" selector at the bottom (or Quick Fill screen if you have Comic Collector).

Once you have some movies added to both your Collection and your Wish List,

On Windows:
You can use the Quick Filter panel to quickly switch between showing either your Collection, your Wish List or just everything. The Quick Filter panel is located top left, and opened with the blue button with the square and the arrow in it.

On macOS:
Use the tabs at the bottom left of the main screen to quickly switch between showing either your Collection, your Wish List or just everything.

Take your Collection and Wish List with you everywhere you go

You can access your Collection and Wish List on the go. To do this, we've created 2 solutions for you:

Free CLZ Cloud

Upload your database to your own free CLZ Cloud, then access your collection and wish list from any online device. PCs, Macs, tablets, smart phones, etc.
CLZ Cloud is completely free for you. Check out our demo CLZ Cloud page to see what it looks like.

CLZ Movies mobile app for iOS and Android

Transfer your collection database and wish list to the mobile app, then use it to browse and search both lists from wherever you are. You can access it from the app, without an internet connection. Check out some screenshots on our CLZ Movies page. (requires separate purchase).

Adding

- [Adding Movies from CLZ Core](#)
- [Adding Movies Manually](#)

- [Add Movie Files](#)

- [Default Values for Fields](#)

- [Barcode Scanner](#)

Adding Movies from CLZ Core

Introduction

The *Add Movies from CLZ Core* screen is the fastest way to add movies to your database. It enables you to connect to our central CLZ Core and download movies with detailed information to your own collection. You can search by title or by barcode and then add the movies directly to your collection, or to your wish list.

Contents

- [Searching by Title](#)
- [Searching by Barcode](#)
- [Searching by IMDb](#)
- [Most Popular](#)
- [New Releases](#)

Searching by Title

You can search and add movies to your collection by typing in the Title of a movie. The smart "Search-as-you-type" system here will probably find your movie before you finished typing it!

Searching by Title
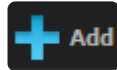
1. Open "*Add Movies from CLZ Core*" **+ Add** and click the "*by Title*" tab.
2. Type the first few letters of the Title and select a result from the dropdown.
3. To add your selected movie use "*Add [movie title]*" on the bottom right.

> ✳ In your Preview Panel you can use the format dropdown button to change the format, and you can use the "Change cover" button beneath the cover to change the cover before adding the movie.

Looking for a specific edition?

When searching by title you can expand the result into all editions we have of that movie. You can filter this list on Format by clicking the menu button, top right.

It might be important to you to select the exact regional match of a movie to ensure you get Audience Rating downloaded that's valid for your version! If so: To find an exact regional match we recommend searching by barcode.

Searching by Barcode

You can search and add movies to your collection by barcode with the Add Movies from CLZ Core screen. Barcodes added to the queue will instantly show title, barcode, format and a cover image.

You can either search 1 barcode to add to your collection/wish list, or search multiple barcodes and add them all in one go.

Searching by Barcode
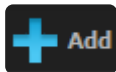
1. Open "*Add Movies*" ![Add] and click the "*by Barcode*" tab.
2. Type/Scan the barcode into the barcode box.
3. Use "*Search CLZ Core*" to add the barcode to the add queue and instantly find your movie.
4. To add your movie use "*Add [movie title]*" on the bottom right.

> ✱ You can type/scan multiple barcodes and search them. They will all be stored in the left hand panel for you to add in one go with the button bottom left.

Delete a barcode

Accidentally typed/scanned a wrong barcode or decided you don't want to add it? To delete a barcode you can either:

- Right click the results to delete selected entries.
- Hover your mouse over the cover image and click the small "Delete" icon.

Scanning barcodes

If you have a smartphone, tablet or webcam, you can use it to scan barcodes into the *Add Movies screen* directly:

- If you have a smartphone or tablet, you can scan and enter barcodes with our **free** barcode scanning app CLZ Barry.
- If you have a webcam, you can activate it using the top right menu button.

Scanning barcodes with CLZ Scanner

CLZ Scanner is a barcode scanner app. You can use it on your phone to scan barcodes and then instantly send those scanned barcodes to the Add Movies screen of the Movie Collector software running on your computer. From there, you can then easily and comfortably add the scanned movies to your computer software.

How to get started with the CLZ Scanner app:

Getting started with CLZ Scanner is super quick and easy. Here's how:

1. In Movie Collector, open the Add Movies screen and go to the Barcode tab.
2. Click the CLZ Scanner icon on the top right follow instructions to download the CLZ Scanner app **and** log in to the app.

When set up, just scan barcodes with the app and they will automatically appear in the Barcode queue of Movie Collector's Add Movies screen!

Using CLZ Scanner

Next time you want to use CLZ Scanner, you don't have to go through those steps again. CLZ Scanner can sync to your barcode queue even while you do not have Movie Collector open:

1. Scan barcodes with CLZ Scanner app.

2. Open the Add Movies screen in Movie Collector and the barcodes will automagically show up in your barcode queue!

You don't even have to be online with your phone while scanning. You can still scan to your app's queue while offline. The queue will then sync the first time you are online with the app again.
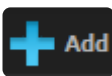
Or: you do have the Add Movies screen open while scanning and the scanned barcodes will instantly sync to your Barcode queue there. And when you add a movie, the barcode will be removed from your queue on both sides automatically.
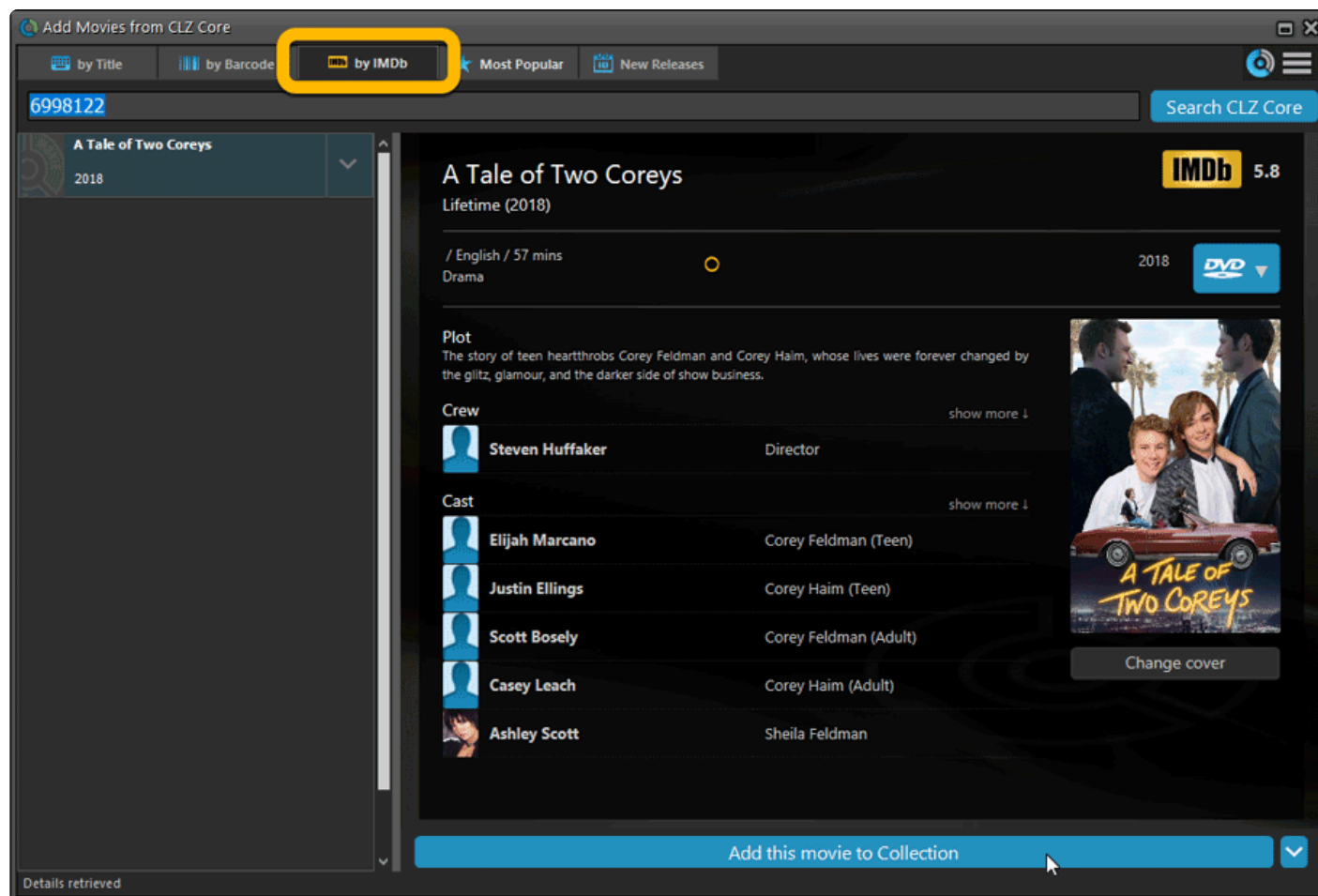
Searching by IMDb

Can't find a movie in our Core? But it is on IMDb? Then just find the movie on IMDb and copy either the IMDb Nr or the entire UMDb URL. Then go to the IMDb tab and paste the Nr or URL into the search box, and click Search.

The movie entry will then be retrieved from IMDb automatically and added to our Core, so that you can then immediately Add it to your database!

1. Open "*Add Movies from CLZ Core*" **+ Add** and click the "*by IMDb*" tab.
2. Enter the IMDb number or the full IMDb URL of the movie and hit **Search**
3. To add the movie use "*Add [movie title]*" on the bottom right.

Search by IMDb Nr:

Or just paste in the complete IMDb URL of the movie:
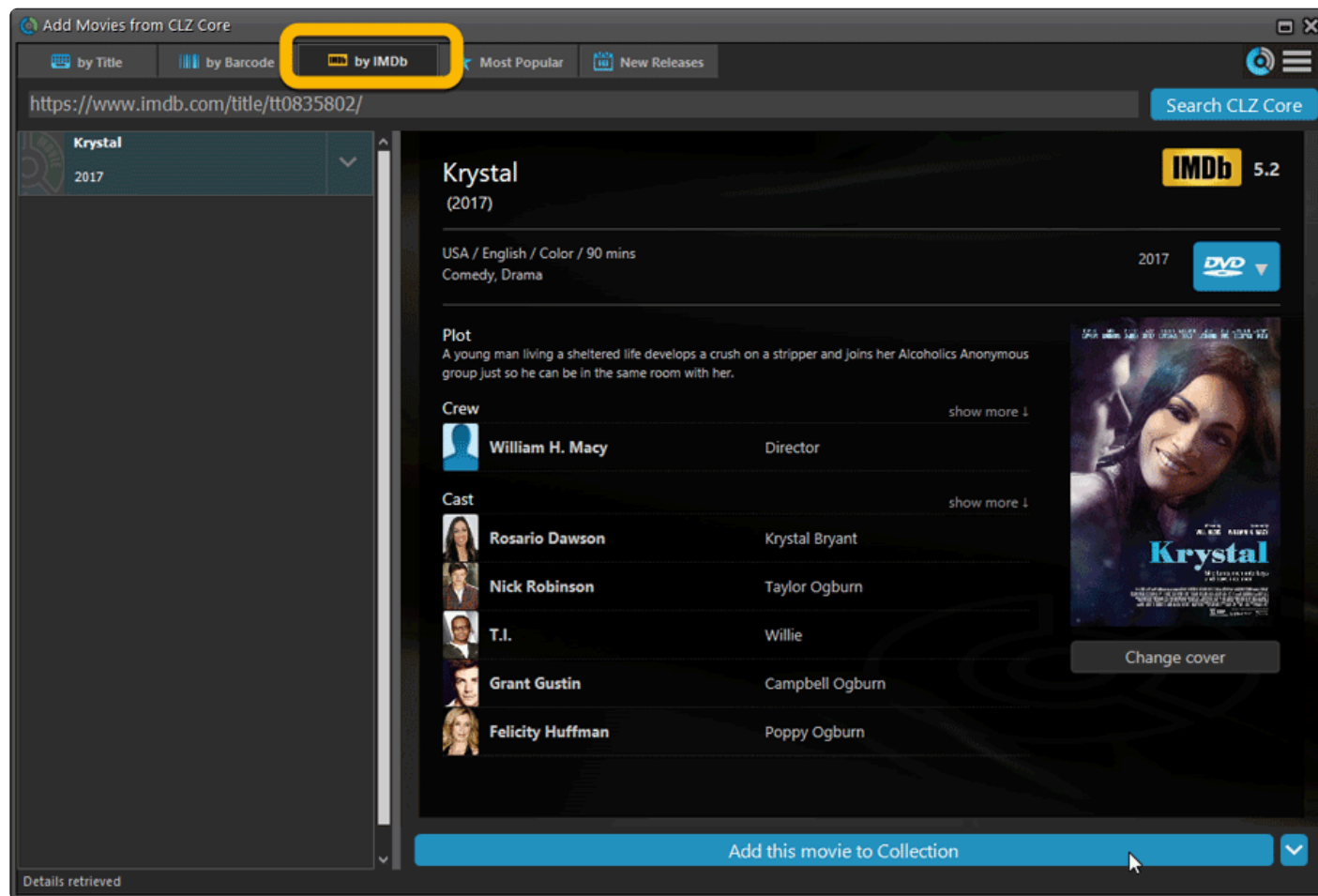
Most popular movies

Do you wonder which movies are most popular in the CLZ Core database? In the Add from CLZ Core screen, use the "Most Popular" tab and hit refresh to see the CLZ Core Movie Top 50.

Maybe you will see some titles that you forgot about and still want to get, select one and use the blue add button bottom right to add it to your wish list.

This list of most popular movies is refreshed every week (usually Monday morning GMT+01) which is when you can use the refresh button again.

New Releases

The new releases tab includes movies released within the past month, as well as upcoming releases. Useful for adding titles to your Wish List. Click Refresh to see the latest list of new releases. If you already own one of these releases it will appear blue in the list.

Select a new release and use the blue add button bottom right to add such a title to your wish list.

CLZ Core Settings

To find the CLZ Core settings, click menu Tools > Options and then click "*Add/Update Movies Automatically*".

- Automatically close the add screen after adding movies via the by barcode tab
- Automatically open the Edit Movie screen after adding a single movie
- Set if want to be asked what to do when clicking the Add button, or automatically use the Field Default
- Play a sound after scanning a barcode
- Proxy Settings button to set up a proxy

Other settings (data related) can be found under: "*Data and Images*".

- Download/Update settings
- Data language
- Show episode images in Details Panel
- Adult content

Download/Update settings

You can decide for which fields the software downloads information, overwrites, and how much it downloads. To get to this screen, in the "*Add Movies from CLZ Core*" screen, click the menu icon top right, then click "*CLZ Core settings*".

This opens the "Download settings for data and images" where you can change settings for which field-information should/should not be downloaded or updated from the CLZ Core movie database.

For Adding you can select to either download the information for that field or leave it empty.

For Updating you can select to either update the field if it is empty, leave as is, or replace any data that you may already have for that field.

Data language

If you prefer your plots in your native language you can control this via the data language setting. This allows you to control the language of the information you receive from our database.

1. Click menu *Tools > Options*
2. Click "*Data and Images*"
3. In here, you can use the dropdown to change the data language. You can choose from:

- English
- Nederlands
- Español
- Français
- Deutsch

> ! If our database doesn't have localized plot information for the movie you are adding it will default to the English version but you can always update the movie at a later date to check if we have new plot information.

Adult content

If you would like to include adult content in your CLZ Core search results you have to enable this by checking the box in the settings.

The checkbox to enable adult content can be found under menu Tools > Options, then click *"Data and Images"*.

Adding Movies Manually

Adding a movie is done with the Add Movies Automatically screen. Just let the program download all movie details and cover images from the Core for Movies online database.

If we do not have the movie you're looking for, you can choose to add your movie manually.

Adding movies manually

Click menu "*Edit > Add Movie Manually*" to begin.

This screen is just like the Edit Movie screen that you may already be familiar with. Only now all entry boxes are empty, ready for you to fill in. There are several different tabs with different Fields to fill out.

Click OK to save your new movie to your database.

Adding Box Sets

Use the Add from CLZ Core screen to add your multi-movie box sets to your collection. All movies in your box set get 1 separate entry in your database, linked together by a box set. See it in action:

https://www.youtube.com/embed/CnMGdEpI3pY?rel=0
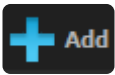
Adding multi-movie box sets by Barcode

1. Open "*Add Movies from CLZ Core*" **➕ Add** and click the "*by Barcode*" tab.
2. Type/Scan the box set barcode into the barcode box.
3. Use "*Search CLZ Core*" to add the barcode to the add queue and instantly find your box set.
4. Use "*Add this box set (x movies)*" on the bottom right.
5. This will add separate entries for all movies and automatically link them together with a box set entry.
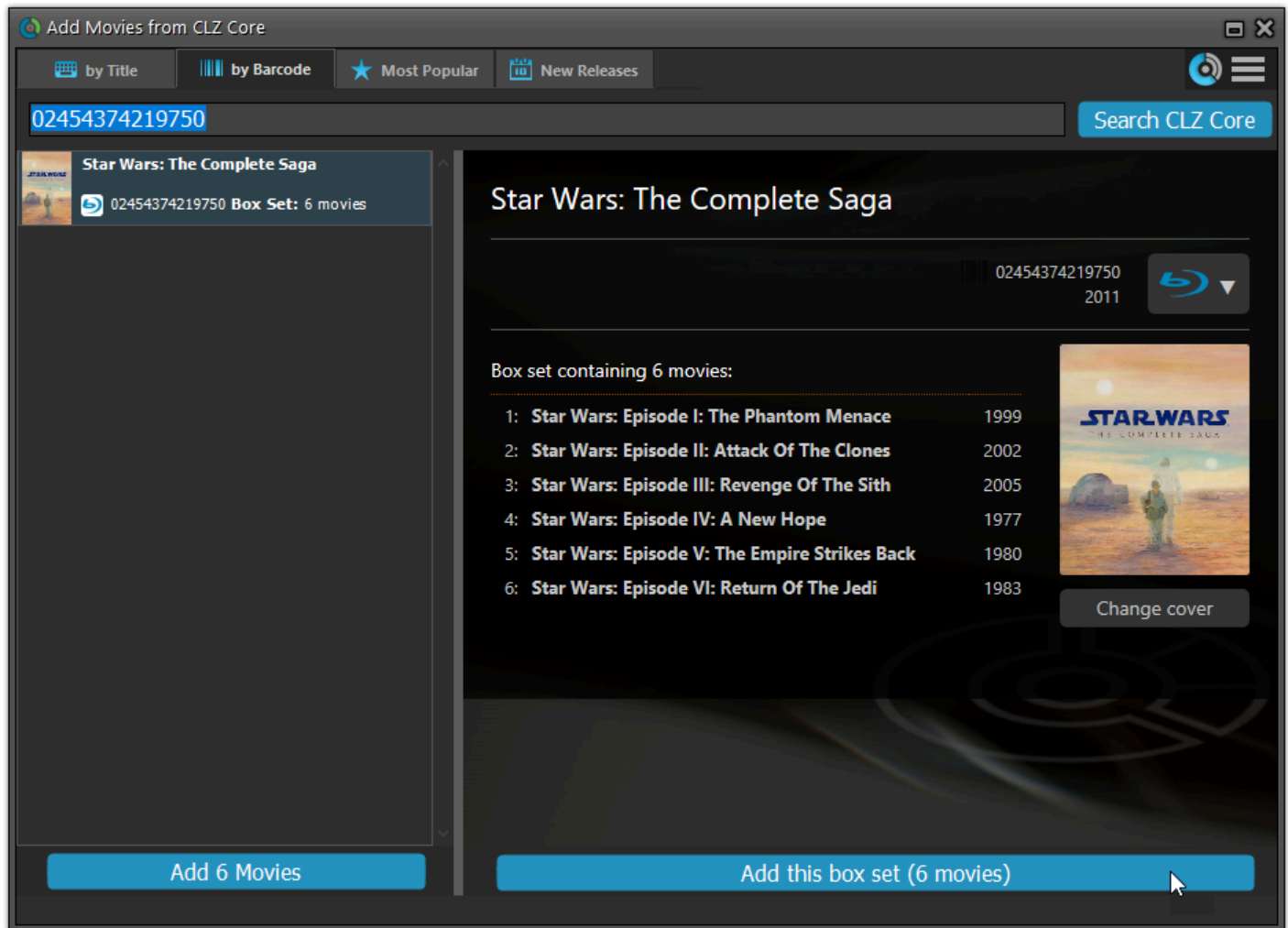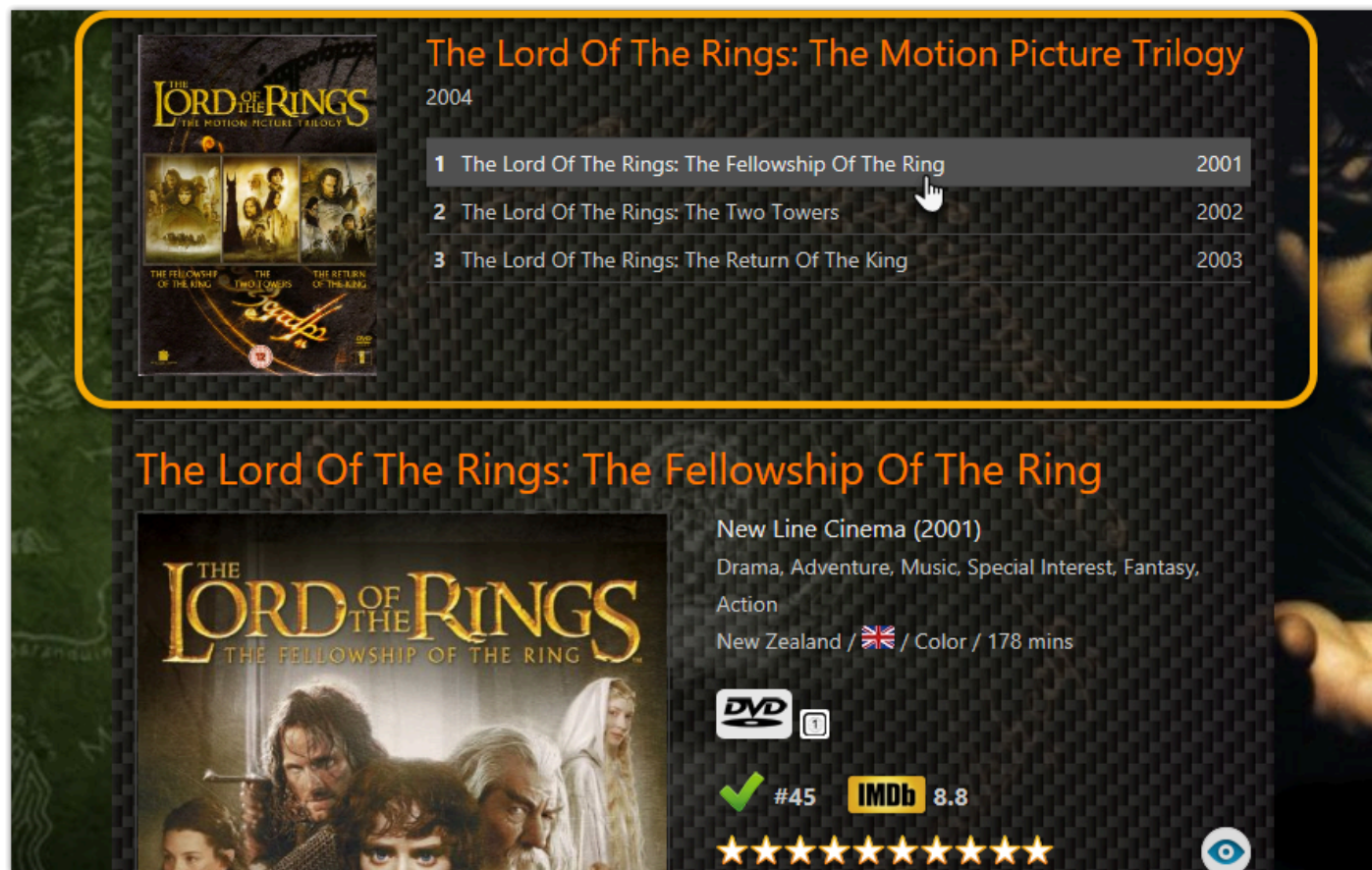
Adding multi-movie box sets by Title

1. Open "*Add Movies from CLZ Core*" ➕ Add and click the "*by Title*" tab.
2. Check the box for "Box Set" on the right (uncheck movies and series if you like)
3. Type the first few letters of the title of the box set and select a result from the dropdown.
4. Use "*Add this box set (x movies)*" on the bottom right.
5. This will add separate entries for all movies and automatically link them together with a box set entry.
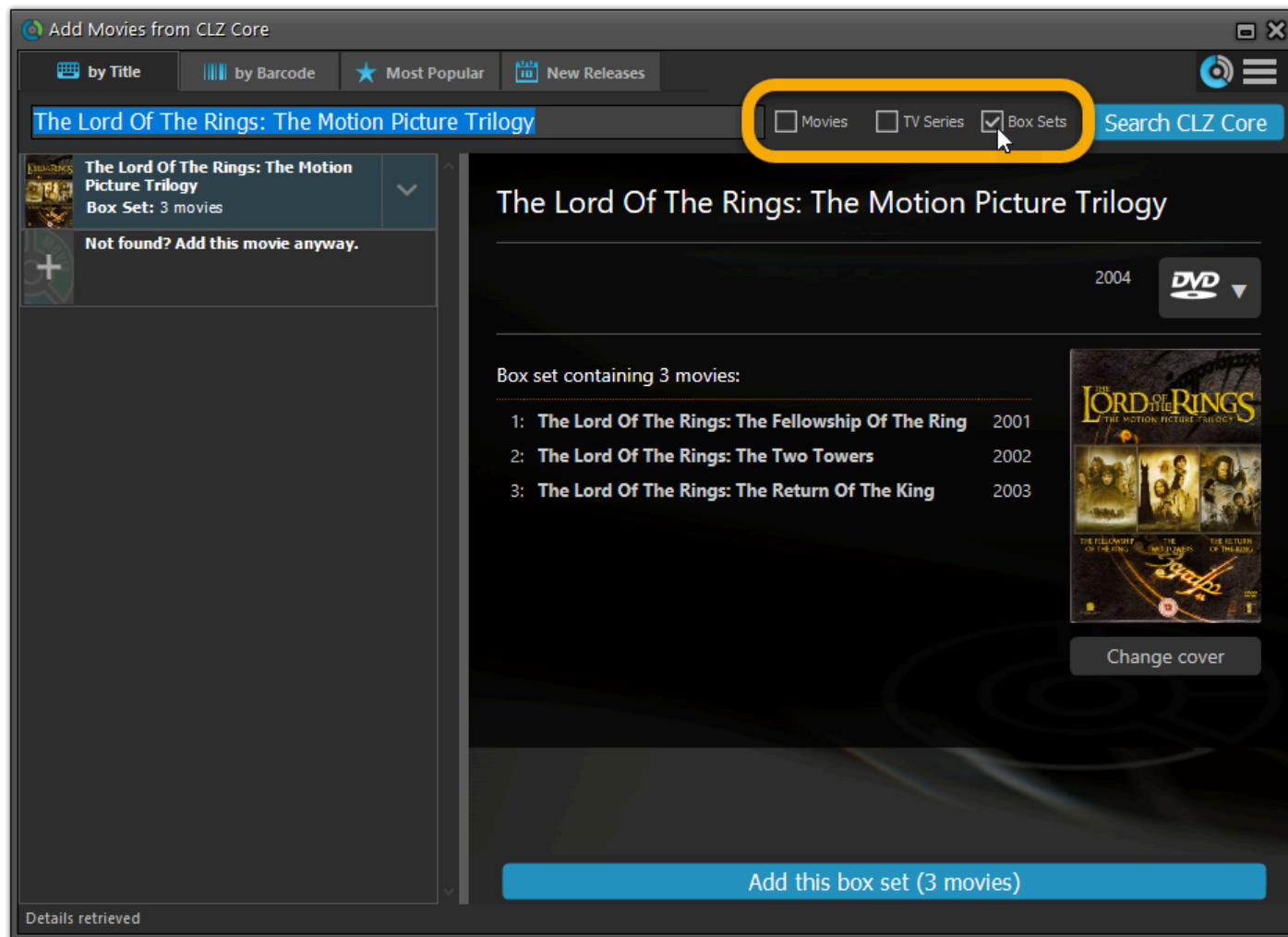
With your movies added and your box set created, you can see more information will be displayed in your Details Panel of that movie. You can also click a different movie from the same box set right there in the template to instantly select it in your database.

Adding an extra movie to an existing box set

If you want to include an extra movie into a box set you previously added, here's how:

1. Add the movie like you would normally using the add screen. Just as a loose separate movie.
2. Find the movie in your database and edit it.
3. Click the "Edition" tab.
4. Use the dropdown of the "Box set" field to select which box set you want to include this movie with.
5. Click OK to save your changes.

> ✱ You can also use these steps to manually create a box set and add movies to it.

Remove a movie from an existing box set

1. Find and edit the movie in your database.
2. Click the "Edition" tab.
3. Empty the "Box set" by clicking in it and deleting what's in there.
4. Click OK to save your changes.

Add Movie Files

What would you like to do?

- [Add Movie Files](#)
- [Add Episode Files](#)

Add Movie Files

Contents

- [Introduction](#)

- [Adding digital movie files](#)
    - [Adding a movie file as a new database entry](#)
    - [Linking to movies in your database](#)
    - [Batch add movies](#)
    - [Demo video](#)

Introduction

Movie Collector can have links to your movie files (.avi, .wmv, .divx, .mpg, .mp4, .vob and many more) to your collection. It can also scan for your ripped DVDs (Video_TS folders).

Adding digital Movie files

- In Movie Collector, click the "Add / Link movie files" button.

- In the next screen, click Choose to browse to your movie directory and click *Scan* to scan the folders containing your movie files.

Depending on how you've named your files you can either let the screen get the title from file or folder name.
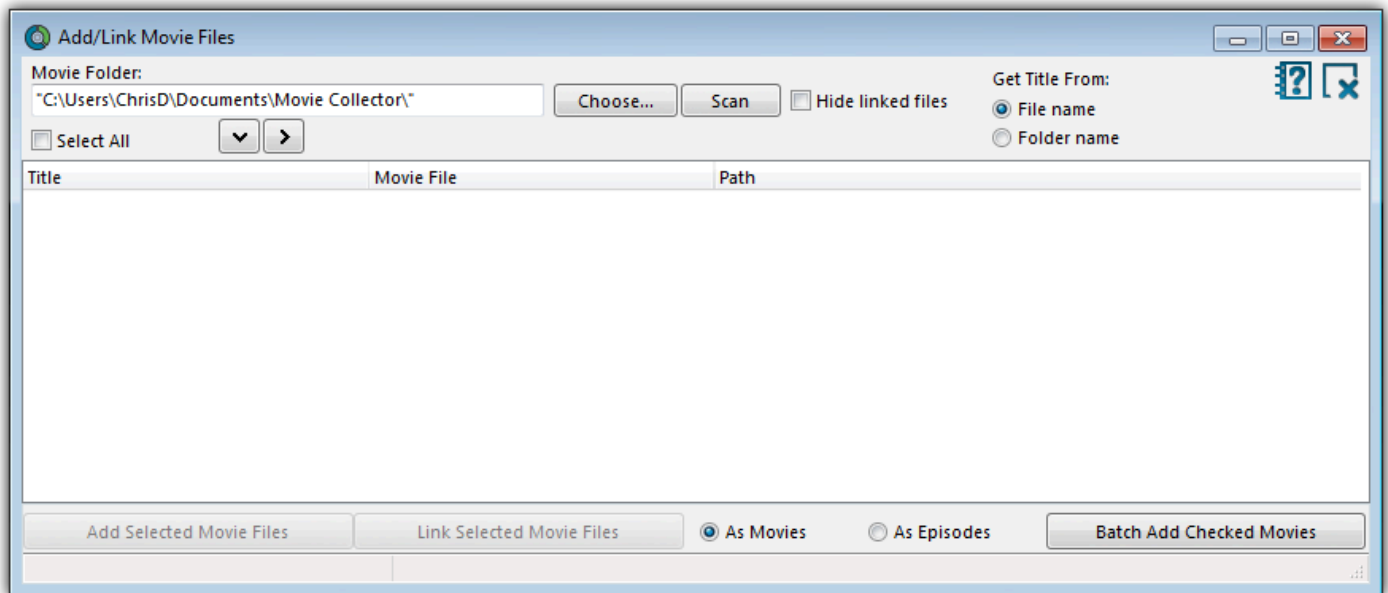
Before adding your movie files to your collection, you can rename your files straight from the search results. Click the title in the left column and correct the title.

With your folders scanned, you have three options:

1. Select a movie and add it as a new movie to your collection
2. Link the movie file to an existing movie in your collection
3. Batch add checked movie titles to your collection
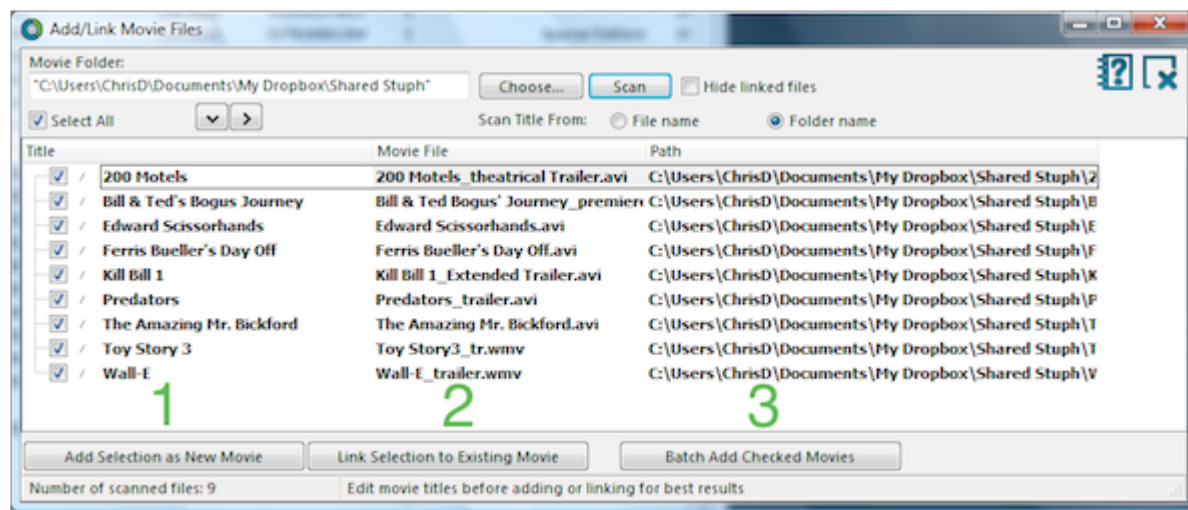
- [Back to Contents](#)

Linking to Movies in Your Database

You can link your movie file to an existing movie in your database. This is cool because Movie Collector will add a link to the movie in your database that you can use to play the movie file when clicked!

Select the movie file you want to link and click the *Link Selection to Existing Movie* button. A new screen will open. Locate the movie you want to link to (search for it) and click Select or Select Movie.
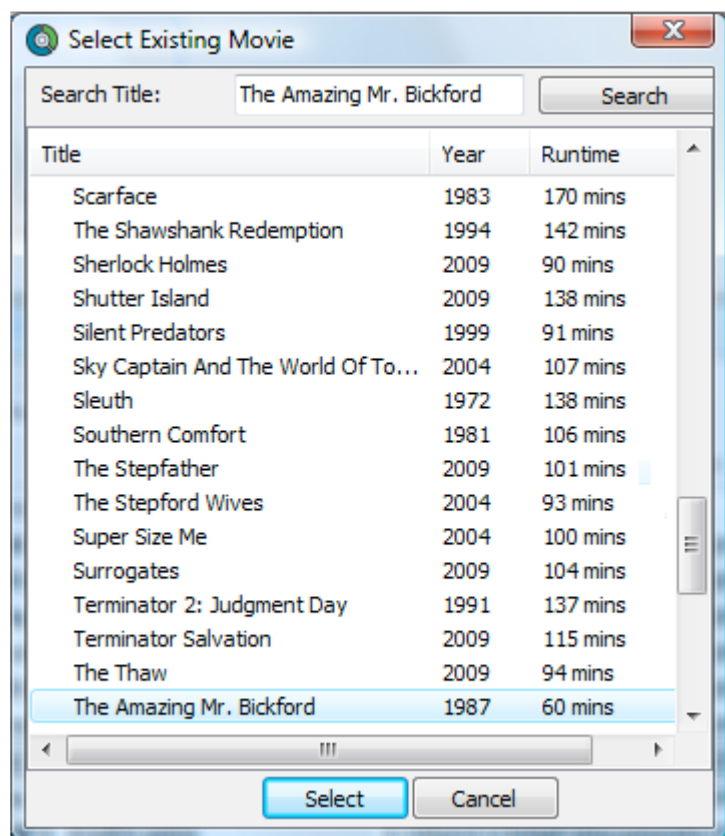
In the Details Panel for that Movie, you will now get a Play button to start playing the movie file.

- Back to Contents

Batch Add Movies

Click this button to add all checked movies to your collection. Movie Collector will open the Update Movie Automatically screen. If the titles are correct, Click the Search All button.

If you need to make a change in a title, right click and choose: Edit Criteria (or select the movie and press F2).
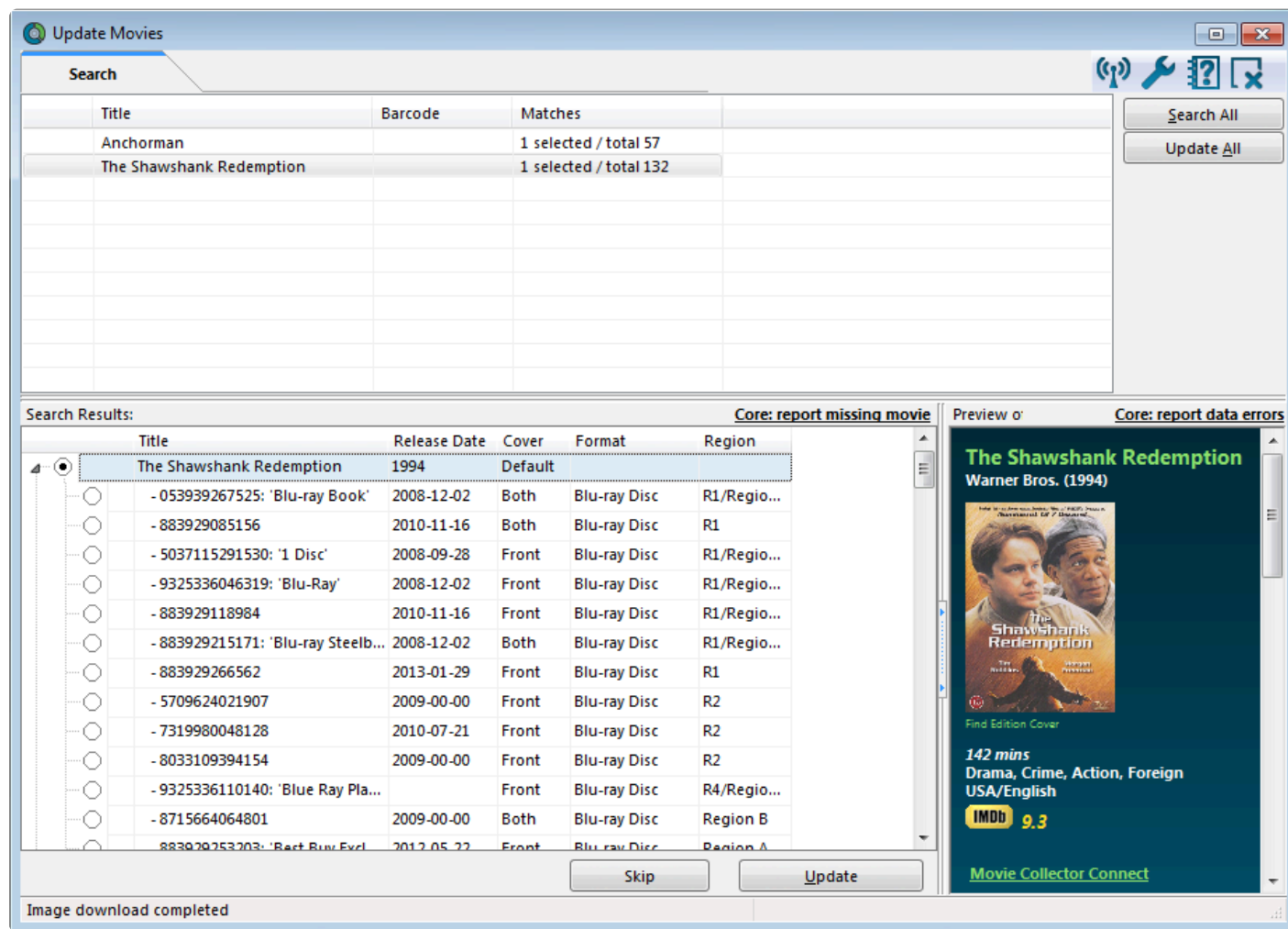
Demo Video

Here's a video showing you how to add movie files to your collection. It's made in Movie Collector 7 for Windows. The process should be same on your version.

https://www.youtube.com/embed/IG7GquOLEVs?rel=0

- [Back to Contents](#)

Add Episode Files

Linking episode files to seasons of TV series

Movie Collector has the ability to automatically link digital TV episodes to the series within your database. This allows you to quickly play the episode directly from within your template. TV episodes and movies use the same *Add / Link movie files* screen.

Here's how you can link your episodes to your existing series entry in your database:
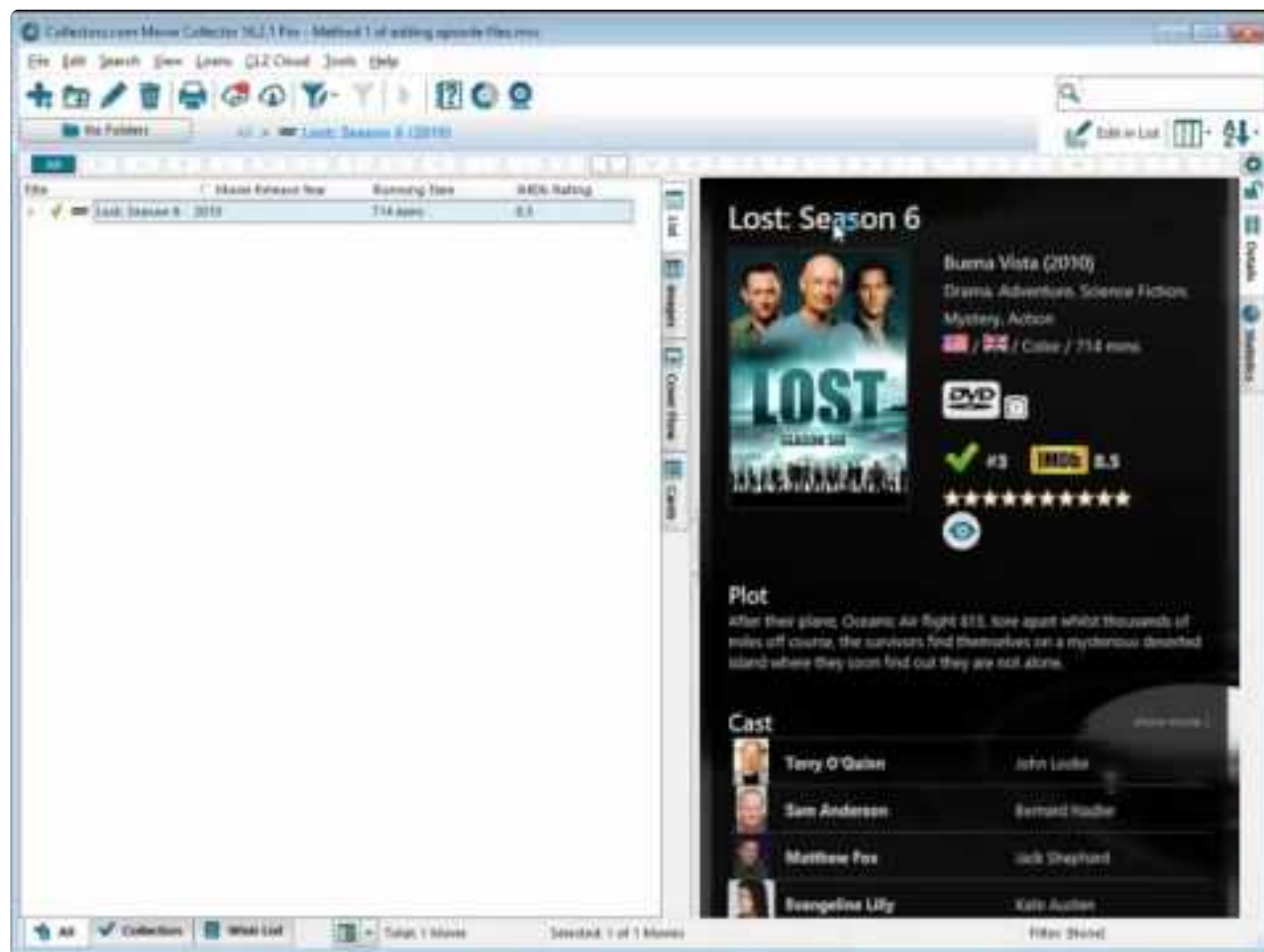
- Click the Add / Link movie files icon from the Toolbar.
- Click Choose, browse to the folder containing the series you wish to link, select the folder then click OK
- Now click 'Scan' and you should see your TV series in the list
- Click on the folder to select it. You should see the options at the bottom light up
- If you store your series in titled folders, set the 'Get Title From' to *Folder Name*
- Ensure that *As Episodes* is ticked, then click *Link Selected movie files*
- A new screen will appear asking you to select the appropriate series, you can use the quick search box at the top to quickly locate your series
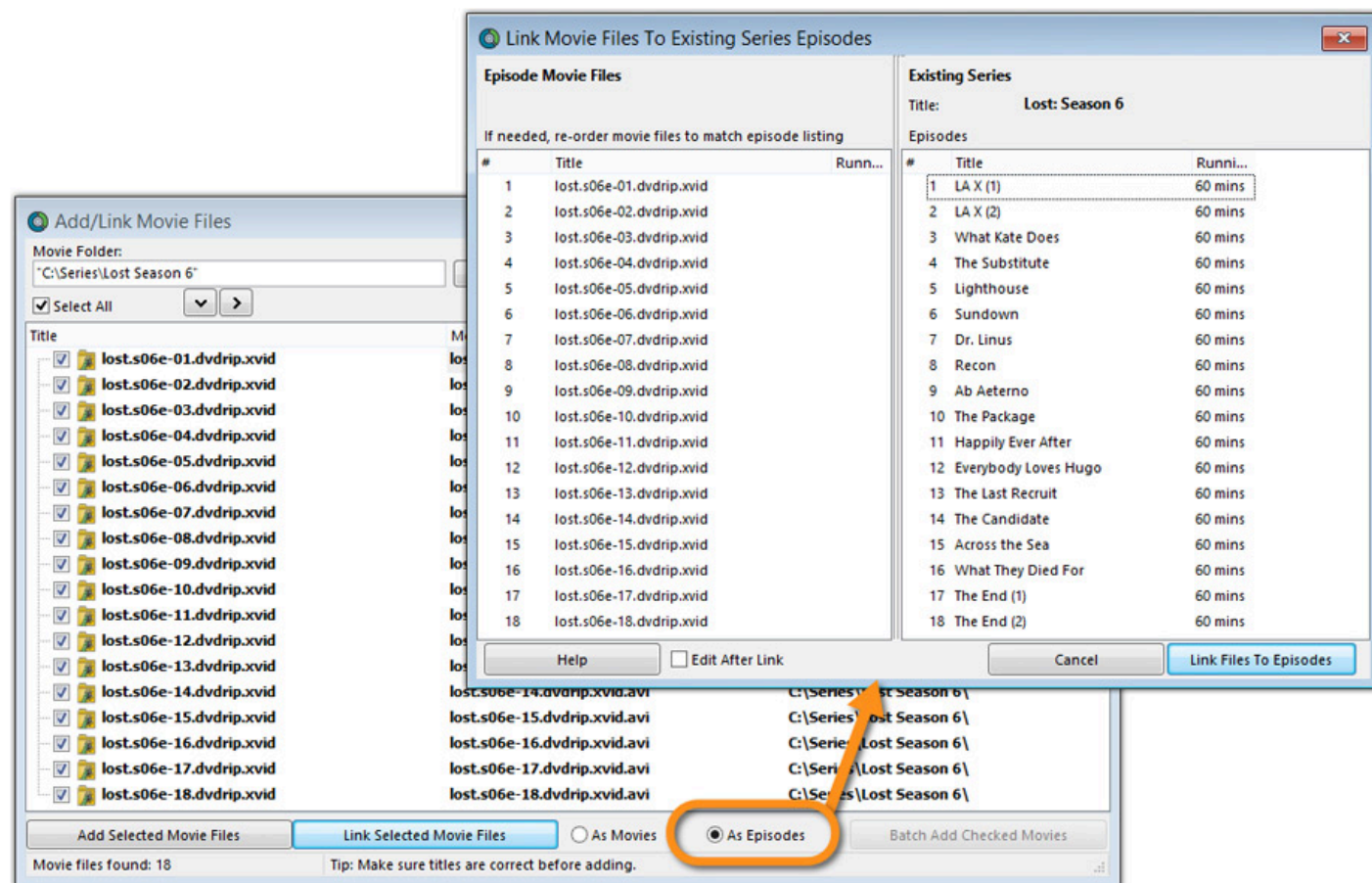
- After selecting the series you will have to order the episodes, if you have them stored with filenames such as s01e04 then the order should already be correct.
- If not, click and drag episodes in the left hand window to change their order.
- Once you have sorted the list correctly click *Link Files to Episodes*.

The episodes can now be played via the Play icon from your Detail Template.

Episodes

1 **LA X (1)**   60 mins 02/02/2010

A parallel universe, in which the crash never happened, is revealed as an aftermath of the bomb's detonation. Meanwhile, Sawyer blames Jack for the loss of Juliet and the true identity of the monster is revealed.

Director: Jack Bender

Writer: Damon Lindelof / Carlton Cuse

Guest starring: Alice Evans, Emilie de Ravin, L. Scott Caldwell, Fredric Lehne, Katey Sagal, Elizabeth Mitchell, Hiroyuki Sanada, Kimberley Joseph, Dominic Monaghan

2 **LA X (2)**   60 mins 02/02/2010

Jack, Sawyer, Kate, Miles and Hurley, struggling to save Sayid, face an ancient secret. Meanwhile, a fake Lock exits the chamber to everyone's awe.

Director: Jack Bender

Writer: Damon Lindelof / Carlton Cuse

Guest starring: Alice Evans, Emilie de Ravin, L. Scott Caldwell, Fredric Lehne, Katey Sagal, Elizabeth Mitchell, Hiroyuki Sanada, Kimberley Joseph, Dominic Monaghan

3 **What Kate Does**   60 mins 09/02/2010

Kate finds herself on the run, while Jack is tasked with something that could put a friend's life at risk.

Director: Paul A. Edwards

Writer: Adam Horowitz / Edward Kitsis

Pre-fill Settings

The Pre-fill settings screen allows you to assign default values to pre-fill fields for movies when adding them to your collection.

For example, If you're adding lots of movies purchased from Amazon, you can define the **Purchase Store** using the Pre-fill settings. Each movie you add will then be assigned that store.

Setting Pre-fill fields

1. Go to "**Tools > Pre-fill Settings**"
2. Here you can define default values for movies you're going to add next.

You can click the Fields button to select which fields you want to pre-fill.

Barcode Scanner

You can use our free CLZ Scanner barcode scanning app to scan barcodes and add movies to your database.

Find out how to **scan barcodes with CLZ Scanner**.

Webcam barcode scanning

Use your webcam as a barcode scanner, to add or find movies by barcode.

To begin, click the menu icon top right, and click **Open Webcam Scanner**

- Scan barcodes with your webcam
  Use the live camera view to point your webcam at the barcode and let our software detect the
  barcode that is in view.
- Use the webcam scanner to add movies by barcode
  Pop-up the scan window and scan movies
- Or use it in the main screen to find movies by barcode
  Scan a movie while in the main screen, to quickly search your local database by barcode.

> **!** The barcode scanning works best with auto-focus or manual-focus webcams. Fixed focus
> cameras will not work well (or at all).

Managing your Database

- [Edit Movie Entries](#)
- [User Defined Fields](#)
- [Managing your Wish List](#)
- [Maintenance](#)
- [Loan Manager](#)
- [Multiple collections](#)

Edit Movie Entries

- Edit Movie Screen
- Editing Multiple Movies
- Edit box set

Edit Movie Screen

All editing takes place in the "Edit Movie" screen, which you can open with the Edit button on the toolbar (blue pencil button) or by choosing Edit Movie from the Edit menu.

In this screen, you can find all the movie's properties, on multiple tab pages. Many of the movie details will already be filled in, provided by our online database. You can modify it all, to change or to complete the information.

However, the main reason to edit your movie entries, is to add information that is specific to you, e.g. when and where you purchased the movie, who in your household owns it, your personal notes or ratings, etc...

Example of adding a "Storage Box" to one of your movies

1. Select the movie in your collection.
2. Click the blue pencil button in the toolbar (the edit button).
3. Bottom left of this tab you should spot the "Storage Box" field for you to enter the location in.
4. Click "OK" to save and close the movie entry

> ✳ If you would like to edit the list of options you have in your "Storage Box" field, check out the "Add, Edit Merge List Items" topic.

After editing some fields, click the *OK* button to save the changes and return to the main screen of Movie Collector. If you're unhappy with the changes, click *Cancel*.

Editing Multiple Movies

You can edit multiple movies in one go by using the Edit Multiple screen.

> ! Edit Multiple is the **only** feature in Movie Collector that **overwrites existing data**. Use it with great care.

Editing Multiple Movies

1. Select the movies you want to edit by checking the checkboxes or use CTRL / Shift + click.
2. Click the Edit button.
3. Use the **checkboxes** to indicate which field(s) you want to change.
4. Make your changes.

﹡ To clear a field for all selected movies, just click the checkbox and leave the entry box empty. The box will highlight in red to indicate the CLEAR action.

Edit all movies in one go

If you wish to set a value or clear all values for a particular field for all your movies follow these steps:

1. Choose *View > Folders > No Folders* to have all your movies show up in the Main List.
2. Click menu *Edit > Select All* to select all movies.
3. Click the Edit button.
4. Use the **checkboxes** to indicate which field(s) you want to change.
5. Make your changes.

Editing movies one by one without leaving the Edit screen

- Edit one movie,
- Use the *Next* or *Previous* button bottom left to edit the next or previous movie in your collection.

Edit box set

After adding a box set, you can add additional information to it. Here's how:

Edit information about the box set

You can change the order of movies, edit the box set cover, barcode, and other information.

- Click *Edit > Manage Pick Lists*
- Click on *Box set* in the left hand panel
- Select the box set you wish to edit, then click the edit button (blue pencil)

> ✱ You can also click "**Change order of movies**" in your **Details Panel** to get to the "Edit Box Set" screen of that movie's box set.

Adding an extra movie to an existing box set

If you want to include an extra movie into a box set you previously added, here's how:

1. Add the movie like you would normally using the add screen. Just as a loose separate movie.
2. Find the movie in your database and edit it.
3. Click the "Edition" tab.
4. Use the dropdown of the "Box set" field to select which box set you want to include this movie with.
5. Click OK to save your changes.

Remove a movie from an existing box set

1. Find and edit the movie in your database.
2. Click the "Edition" tab.
3. Empty the "Box set" by clicking in it and deleting what's in there.
4. Click OK to save your changes.

User Defined Fields

If you feel like you're missing a field you really need for your collection, the Manage User Defined Fields screen comes in handy.

Add User Defined Fields to your Movie's Edit Screen

You can add User Defined Fields to your own User Tab in the Edit screen. And you can add as many as you need.

Here's how you can add your own fields to the software:

1. Click menu *Tools > User Defined Fields* to start.
2. Click the *blue "+" icon* to add a user defined field, and select the *Field Type* (*see below) you wish to add.
3. Now give your new User Defined Field a name.
4. This name will also appear in your Edit screen and Template.
5. Repeat for as many User Defined Fields you'd like to have.

> ✱ **Tip:** On the right hand side you can see what your Edit Movie screen will look like with your own created fields. Don't like the order? Use the blue arrow buttons on the left to move your fields up or down! Or simply drag the fields inside the list up or down to get them into another order.

Field Types

You get to choose between 7 different field types:

- **Text**: A free form text field.
- **Pick List**: The standard dropdown box where you choose one of the values.
  Add values for this field via the Edit Lists screen.
- **Number (whole)**: A number field that does not allow decimals.
- **Number (decimals)**: A number field that does allow decimals.
- **Checkbox**: A Yes/No checkbox.
- **Date**: A standard date field with a calendar popup.
- **Checkbox List**: A list of entries for you to check or leave unchecked.
  Add entries for this field via the Edit Lists screen.

Create your own Header

All your User Defined Fields (including any old ones you've used in the past) will appear under 1 tab in the Edit Movie and under one Header in the Templates in the Details Panel.

> ✳ **Tip:** Give your own collection of fields a Header (Tab Title) by filling in the Header field, top left of the "Manage User Defined Fields" screen. This name will be used in your "Edit Movie" screen and in the Template in the Details Panel.

Check your User Defined Fields

Edit any movie and go to your User Defined Fields tab to see your fields, and start using them.
If you add your user defined fields as columns to your list, you can also use the program's "Edit in List" feature to edit those fields.

Your user defined fields can be printed, used for columns, used for sorting, export to CSV/XML etc.
Any user defined field that you can add to/edit via "Edit > Manage Pick Lists" can be folder-grouped on too via menu "View > Folders > Select Folder Fields".

Use Caution

When you change the field types, in a lot of cases the data will stay put (type "pick list" to type "free text" for instance). In some cases you will lose everything you filled in for your own field types for all movies when you change the type. In this case:

A warning will display when there's a chance of data loss when you move fields around/change field types.

> ❗ Proceed with caution, there is no "undo" button.

Delete a User Defined Field

1. Click menu *Tools > User Defined Fields*
2. Select the field you wish to remove.
3. Click the Recycle Bin button.
4. Click YES on the warning.

Note: this can not be undone.

Export to CLZ Mobile / CLZ Cloud / Connect for Movie

Right now, User Defined Fields are limited to our Windows and Mac OS X version **only**.

This means that currently, the User Defined Fields are *not exported* to our other products. So you will not see them on your CLZ Movies iOS / Android app, in your CLZ Cloud or in Connect for Movie.

Managing your Wish List

Contents

Introduction

Movie Collector's Wish List allows you to keep track of movies you desire, but don't yet own. You can add movies directly to your wish list and quickly move them to your collection. You can quickly switch between your wish list and movies you already own using Movie Collector's Collection Status tabs at the bottom of the main screen. Sync your collection with CLZ Cloud to have your entire collection (including your wish list) viewable in your free CLZ Cloud or in your CLZ Movies iOS / Android app.

Collection Status Filters

You can control the Collection Status of movies within your database using the Collection Status radio buttons, found at the bottom of the Add/Edit Movie screen.

There are two main distinctions.

1. Collection
2. Wish List

Once you have some movies added to both your Collection and your Wish List,

On Windows:
You can use the Quick Filter panel to quickly switch between showing either your Collection, your Wish List or just everything. The Quick Filter panel is located top left, and opened with the blue button with the square and the arrow in it.

On macOS:
Use the tabs at the bottom left of the main screen to quickly switch between showing either your Collection, your Wish List or just everything.

Alternatively, you can click menu *Search > In Collection Status* to view movies with a particular collection status.
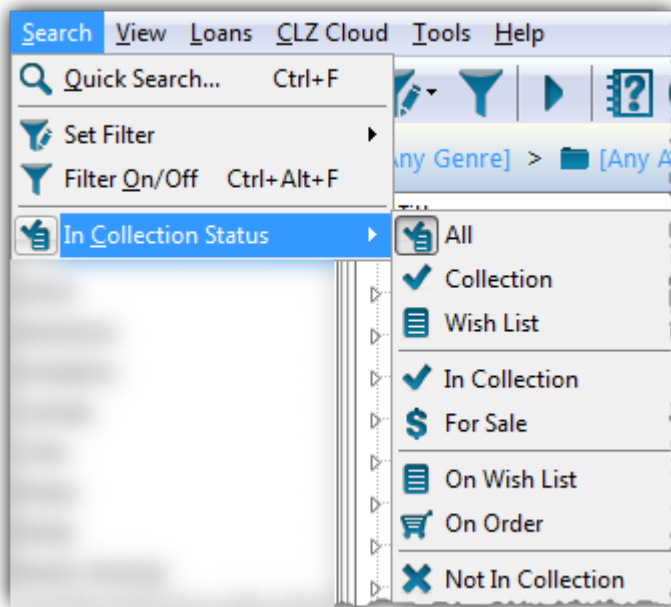
- [Back to Contents](#)

Adding to your Wish List

The easiest way to add movies to your Wish List is via the Add Movies Automatically screen. In the bottom right corner of the Add Automatically screen, you have two radio buttons. Use these to define whether a movie will be added to your collection or to your wish list.
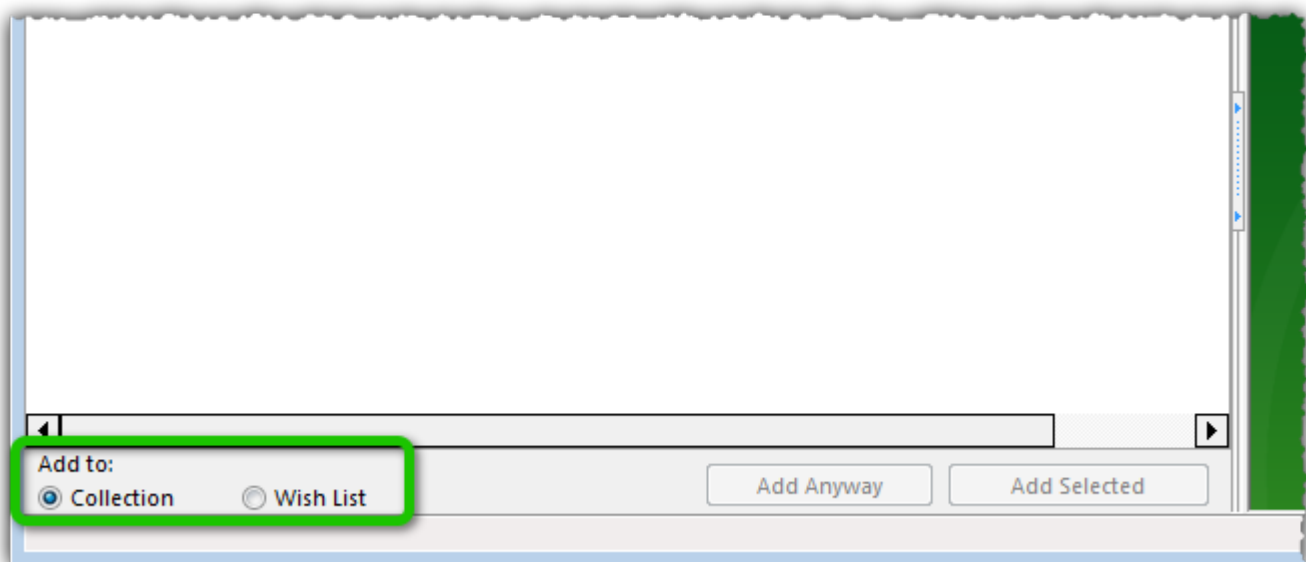
When you add a movie to your collection and put it on your wish list, an icon will appear next to the movie in your Main List as well as in the Details Panel.

Main List:

Detail Template:

These are known as Collection Status Indicators. You can enable/disable the indicators from appearing in the main list using Movie Collector's options.

- Click *Tools > Options > Customization"*.
- Look for the option "Show 'Collection Status' Indicator in List".
- The indicators are enabled by default, to disable them, uncheck the box.

- [Back to Contents](#)

Controlling your Wish List

After you buy a movie on your Wish List, you'll need to move it to your collection. You can do so in a couple of ways:

- Right click on the movie in your Main List and click 'Move to Collection'
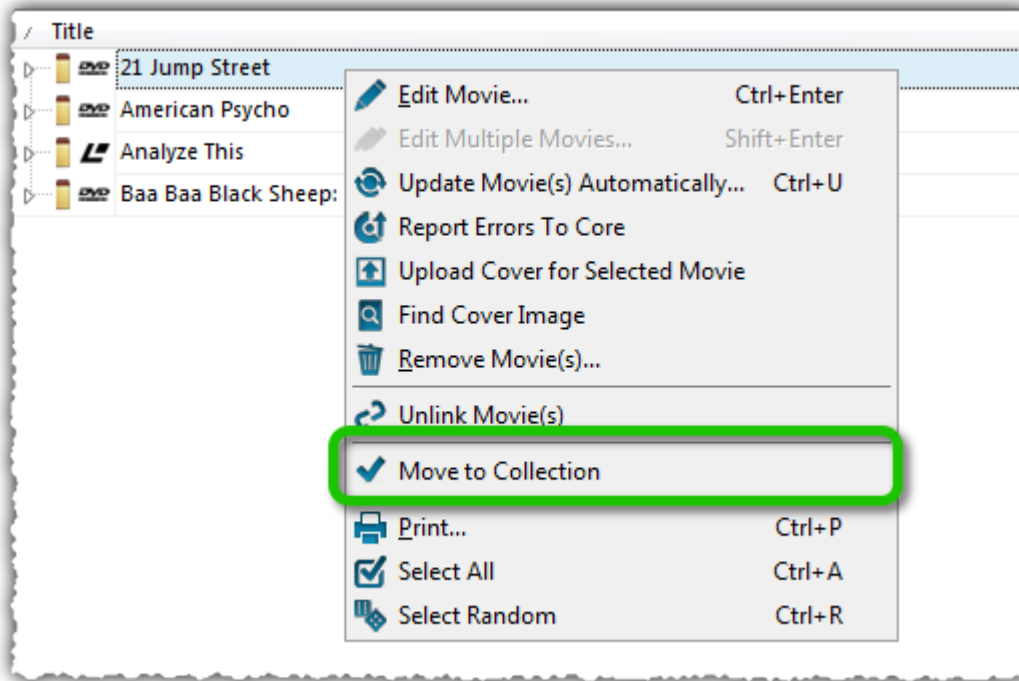
Or,

- Open the Edit Movie screen and click the In Collection button under the Collection Status heading.
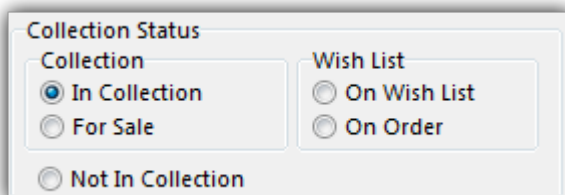
- [Back to Contents](#)

Maintenance

- [Update File Links](#)
- [Add, Edit, Merge List Items](#)
- [Re-assigning Index Numbers](#)

Update File Links

Your movies in Movie Collector uses filepaths to show and open actual (image and digital movie) files from their original location on your computer. It can only show/open these files if they are in the location that the filepath is telling Movie Collector they are.

If you…

- Have switched computers
- Moved certain files and folders from one place to another

….then it could be that the filepath Movie Collector has stored for that image/file is now *wrong*, and that the image/file does not exist in that location anymore.

If you wish to move your images or digital files to a new location (or have indeed done so already), you can tell Movie Collector where to find them using the built in "Update File Links" screen.

Fixing broken links

Here's how to fix your broken links:

- In Movie Collector, click *Tools > Maintenance > Update File Links*
- Use the dropdown menu to filter on specific files, or leave it at "All Types" and then click "*Next Step*".
- Missing links will now show in the top panel.

- You then have two options, Automatic or Manual.

Option 1: Automatically fix broken links (search your HDD for new file locations)

The automatic feature makes relinking easier if you don't know the base folder for your files, but the downside is that it can take a while longer, depending on how automatic you'd like it to be. Automatic is useful if you have a very long list of broken links, if you've moved multiple types of data (images, digital music etc) or if your images/files have been moved, but you aren't sure where you moved them to.

- Click the *Automatic* radio button and click "*Next Step*".
- Browse to the folder on your computer containing your files. Decide if you wish to also search "Subfolders" by checking the box.

> ✱ **Tip:** Try to zoom in as deep on the folder containing your files as possible and do not just scan your entire HDD as it can take hours to scan an entire HDD.

- Click "*Next Step*".

The *New Folder* field is now populated with the new location. For every item. Check and verify that the "New Folder" column is filled in now with the found path.

- To confirm the new path that it found, click *Update File Links*.

Any links that could not be found will remain in the Update File Links screen.

Option 2: Manually fix broken links (use "Find and Replace" on the file path)

- Click the *Manual* radio button and click "*Next Step*".
- In the top box *type* the part of the file path that you wish to replace with something else.
- In the bottom box *type* what you wish to replace it with.

Alternatively you can *Browse* to the new folder containing your files, and it will just replace the entire path with your new folder path.

The *New Folder* field is now populated with the new location. For every item. Check and verify that the "New Folder" column is filled in now with your new chosen path.

- To confirm the new path that it found, click *Update File Links*.

Any links that could not be found will remain in the Update File Links screen.

Add, Edit, Merge List Items

With every movie you add to your collection, Movie Collector stores common information in Lists. These lists come in most handy when add, or edit new movies.

All common information, such as Year, Genre, Format, Location, Owner, etc., is stored in Lists that you can easily edit. You can add, edit, delete and merge these List Items. When you do, the results of your changes are immediately visible in the drop down boxes in each Edit Movie screen.

Contents

Adding New Values to your Lists

There are 2 kinds of List Fields:

- Pick List fields
- Checkbox List fields.

Adding new values to these List fields can be done from the Edit Movie Screen.

1. "Pick List" fields (dropdown boxes in Edit Movie Screen)

- Open the Edit Movie screen.
- Click on a dropdown field to see what you already have in this Pick List field.
- Type in a new value to add it to the Pick List field.
- Then click OK to save the changes and the new value will be added to the Pick List field for future use in any other movie.

2. "Checkbox List" fields (lists of checkboxes in Edit Movie Screen)

An example for a multi-value Checkbox List field is "Genre".

For Checkbox List fields, the process is slightly different. These show up in the Edit Movie Screen as a list of checkboxes.

- To add a new value: type it in the box that is below the checklist, then click the blue + icon.
- The value will be added, checked, and saved for future use in any other movie.

Back to Contents

Managing your Pick Lists

For full control of your pick lists, you can use the Manage Pick Lists screen.

On Windows: Click *Edit > Manage Pick Lists* to get there and choose the list you wish to work on.
On macOS: Click *Tools > Manage Pick Lists* to get there and choose the list you wish to work on.

Now you can use the Add Item button (blue "plus" icon) to add your own list items. You can also remove existing entries, edit their names, merge duplicate entries and fix erroneous entries.

You can manage all the program's "pick lists" here (Formats, Subjects, Studios, Publishers, Platforms, Series, etc…) and of course all people lists (Artists, Authors, Producers, Actors, etc…).

Back to Contents

Merging List Items

If you have "duplicates" in your Pick Lists, you can actually "merge" two list items into one. Select each one of them, then **right click** and select "Merge to:" and then pick one.

Back to Contents

The Benefits of Pick Lists

- They save you a lot of typing. Once a value has been entered in the list, you can just select it from a list instead of retyping it every time.
- The actual item name is stored in the database only once, so if you fix a typo, it automatically fixes that typo for all movies that use that item name.
- They let you control the correct sorting of person names, by entering their first and last names.
- A correctly maintained pick list ensures that your movies are correctly grouped into folders on the main screen.

Back to Contents

Re-assigning Index Numbers

How Index numbers work

Movie Collector automatically assigns and increments index numbers. The Index value is assigned when you add an movie to the database. The next movie you add to your collection will have an index number that is incremented by 1. Each Index number is only used once. When a number is deleted, the next added movie will still increment on the last added movie.

Example:

- If you have #s 1,2,3,4,5,6,7,8,9,10
- You delete #4
- The next movie you add will automatically be #11. #4 will not return.
- If you manually change #11 to #4, the next movie you add will be #12 – so you will be missing #11.

Auto Increment Index can be switched off if you want via menu *Tools > Options > Index Field*

Automatically Re-assign Index Numbers

If you automatically want to fill in the gaps, you can re-assign Index numbers:

1. Click menu *Tools > Maintenance > Re-Assign Index fields*
2. Choose which fields the software should sort all movies on, and it will assign index numbers based on that sorting.

> ❗ Automatically re-assigned Index numbers can not be reverted.

Manually change Index Numbers

1. Select the movie
2. Click the Edit button (pencil button on toolbar)
3. Change the number in the INDEX field for that movie. (bottom of the edit screen).
4. Click OK.

Delete Orphaned Images

Clean up your hard-disk by deleting all unused cover images and thumbnails.

Open the tool using *Tools > Maintenance > Delete Orphaned Images*

- This tool scans your configured Images Folders to find all images that are not linked to your current database file.
- Browse the list of found orphaned images in List or Images View. Check thoroughly to make sure these can all be deleted.
- Finally, use the red "Delete Selected Images" button, and all "checked" images will be removed from your computer.

> ❗ Do NOT use this tool if you have multiple databases !!!!
> This tool deletes all images that are not linked to the database you have open, so that includes images that are linked to **other** databases!

Find duplicate movies

You can use this tool to find out if you've accidentally added multiple versions of the same movie, but perhaps with a different barcode or something else.

Find and remove duplicate movies

1. Click menu *Tools > Maintenance > Find Duplicates*.
2. Select which field to find duplicates on using the dropdown menu
3. Click "**Find Duplicates**" to find your duplicates.
4. Now use the blue "**Keep**" button to keep a group of duplicates, or use the red "**Remove**" button to remove a duplicate!

If you click "Remove all duplicates automatically" the program will remove all duplicate entries and will only keep 1 single entry (the oldest one) in your database.

> ✱ Use the **columns button**, top right, to set up the columns you'd like to see!

Loan Manager

Introduction

Movie Collector's Loan Manager allows you to track movies that you've loaned, who you've loaned them to and when they are due to be returned. The Loan Manager can also warn you when a movie on loan is overdue.

Contents

- [Loaning amovie](#)
- [The Loan Manager](#)
- [Using a barcode scanner to loan movies](#)

- [Returning movies](#)
- [Managing Loanees](#)
- [Overdue loans](#)

Loaning amovie

Loaning a movie from Movie Collector can be done in a few different ways:

1. Via the Loans menu.
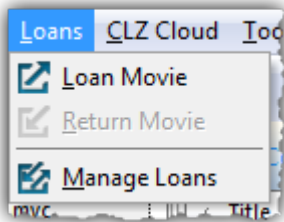
- Select the movie you wish to loan from your Main List
- Click *Loans > Loan Movie*

2. Using the icon in your toolbar

- Select the movie you wish to loan
- Click the icon with the arrow (shown above)*

After selecting one of the methods above, a new screen will appear.

Here you can define who you are loaning the movie to as well as specifying the loan and due date.

If you accidentally set a return date, click *Clear* to remove it.

> ✳ You can place multiple movies on loan to one person by holding CTRL then clicking on the movies in your Main List. With all the movies selected, use one of the methods above to place all those movies on loan.

Once you've defined the date and the Loanee click OK and the movie will be placed into your Loan Manager.

- [Back to Contents](#)

The Loan Manager

The Loan Manager enables you to quickly see which movies are on loan, who they are on loan to and most importantly, which movies are overdue. You can also loan and return movies directly from here using your barcode scanner.

To access the Loan Manager click *Loans > Manage Loans.*

At the top you can see movies which are currently on loan.

Entries highlighted in red indicate that the movie is overdue.

Below the Current Loans you have your Loan History, this contains the history of all movies you've ever loaned, who to, and when they were returned.
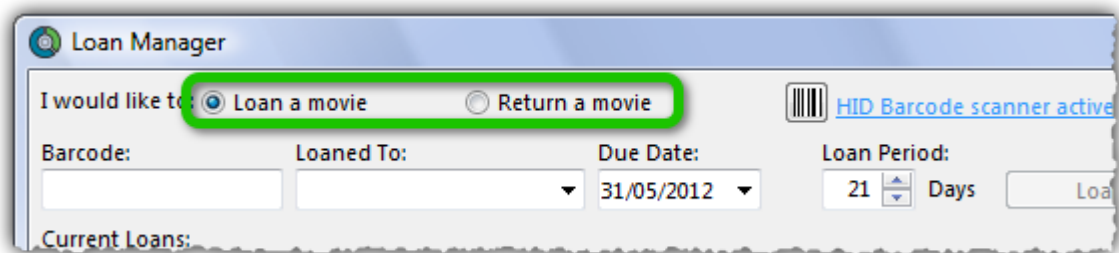
> ✱ You can sort or filter your list using the columns and search box. Click a column header to change the sort order, or type something, such as the loanee name into the search box. To activate/deactivate a filter, click the funnel icon next to the search field.

- [Back to Contents](#)

Using a Barcode Scanner To Loan Movies

You can use your barcode scanner to quickly loan and return movies via the Loan Manager screen. Here's how:

- Click *Loans > Loan Manager*
- Select 'Loan amovie'

- Define a Loanee and due date for the loan
- Click in the barcode field then scan the movie's barcode with your scanner
- The movie will automatically be added to your current loans

- Back to Contents

Returning Movies

Returning movies is just as easy as putting them on loan. You can use the same menu or icons you used when loaning the movie.
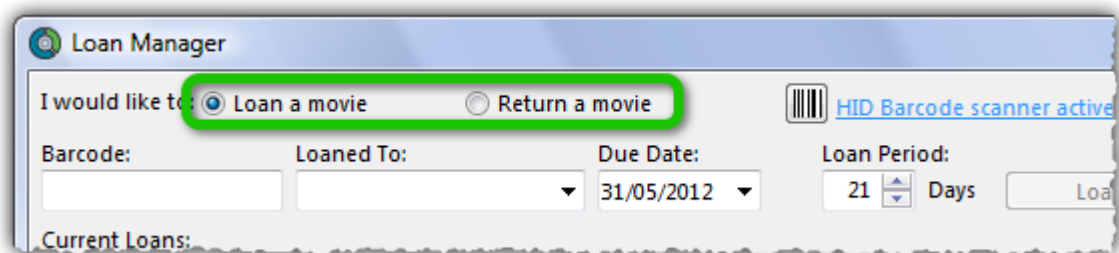
1. Via the Loans menu

- Select the movie you wish to return from your Main List
- *Click Loans > Return Movie*

2. Using the Loan icon in your toolbar

- Select the movie you wish to return from your Main List
- Click the icon shown above to return the movie

3. Via the Loan Manager

- Click 'Return an movie'
- Scan the barcode into the barcode field

- You can also return movies by dragging them from the Current Loans to the Loan History.
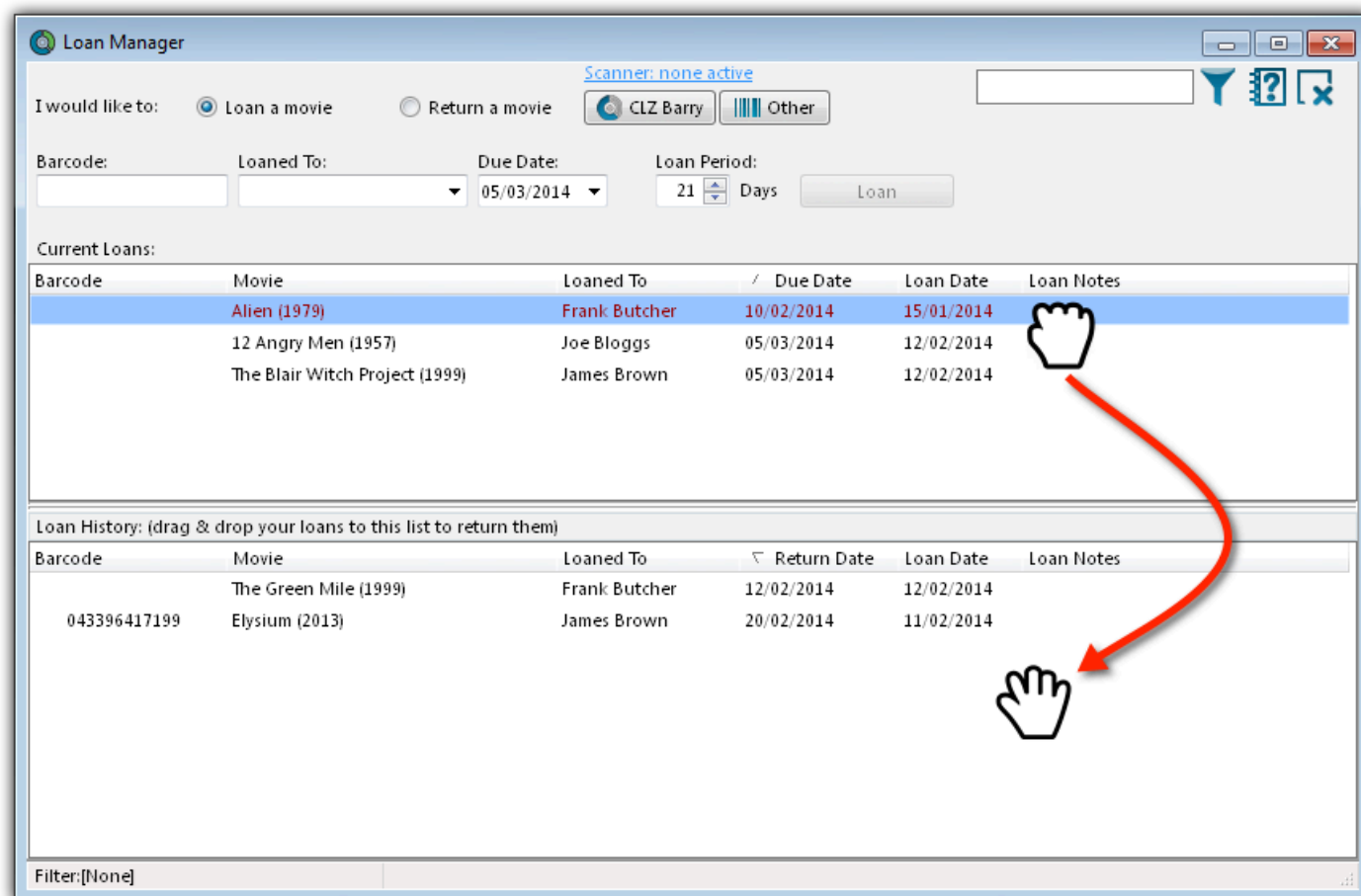
Managing Loanees

During the process of loaning a movie you are asked to specify who it will be on loan to. When you do this, the name is automatically added to your 'Loaned To' list.

You can add details such as the loanee's home address, telephone number and e-mail address. Here's how:

- Click *Tools > Manage Pick Lists*
- Use the blue folder icon in the top left to locate the 'Loaned To' list
- Click the + to create a new entry, or double click an existing one to edit
- Here you can enter additional information about the loanee

Overdue loans

The new Loan Manager now has a built in notification system. If a movie on loan becomes overdue, a pop up appears when you start Movie Collector.

This warning will appear each time you start Movie Collector and you have an overdue loan. You can disable the warning by ticking the box 'Don't notify me…'. You can also toggle this warning in the Options.

- Click Tools > Options > Loans *(on macOS click Movie Collector > Preferences > Loan Management)*
- Here you can control whether or not you'll be warned about overdue loans

Options

Loan Management

- Behaviour
- Customization
- Add/Update Movies Automatically
  - Data and Images
- Sorting / AutoCap / Index
  - Recognized Articles
  - Auto Capitalization
  - Index field
- Check for Software Updates
- Barcode Scanning
- Folders
- Image scanning and editing
- **Loan Management**
- MediaCenter
  - Start Page
  - Transitions
  - Themes

Default loan period

21

☑ Notify me about overdue loans at startup

Multiple collections

Movie Collector allows multiple sub-collections within one database file. The collections will appear as little tabs at the bottom (e.g. like in Excel), so that you can easily switch between them.

Create and manage collections

Go to menu **File > Manage Collections** to create a new collection, rename existing collections, remove a collection or change their order (drag and drop).

Merging existing database files

You can merge existing database files into one single database with multiple collections.

Use **File > Import from > Other Database** to import other database files into one master database, as separate collections. You will get a popup asking you if you wish to import the database as a separate collection.

Moving movie(s) to other collections

You can freely move one or multiple movies between collections in your database file.

1. Right click on a movie (or multiple) and select **Move to other collection**.
2. Select the collection you wish to move it/them in.

The option to move to other collection only appears if you have multiple collections (so use File > Manage Collections to create an extra collection first).

Browsing

- [Searching](#)
- [Sorting your Collection](#)
- [Grouping into Folders](#)
- [Choosing Columns](#)

Searching

- [Quick Search](#)

Quick Search

The Quick Search box can be found top right of your screen. Type the title or barcode of the movie you wish to find and type "Enter" to perform the search.

Movie Collector will find your title, but it can also find other entries depending on what you searched as the program also searches quite a few other fields of all movies.

Click on the "X" inside the Quick Search box to cancel the search and return to your list of movies.

Filter

With the filter screen you can filter your movies on all sorts of details. You may be looking for a movie with a specific price (or maybe higher than / lower than) or perhaps a movie from a certain year. You can create a filter for every field you have added to your movies in your database.

The Filter Screen

Open the filter screen by clicking menu "*Search > Set Filter > Create/Modify Filters*". On the right, you can see 4 buttons. From left to right they are:

1. New Filter
2. Duplicate Filter
3. Rename Filter
4. Delete Filter

Underneath those 4 filter buttons you see a white box, this is where your saved filters will be. It should contain a couple of example filter settings.

On the left you see a large white block which is your "*Condition Panel*", where you set up the filter. At the top of the Condition Panel the buttons from left to right are:
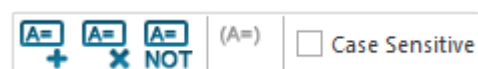
1. Add a condition
2. Remove condition
3. Not: Invert selected conditions
4. Group selected conditions

Creating a new filter

The best way to explain how to add a new filter is to give an example. For this example you're going to create a filter for:
"**Expensive movies released between 2010 and 2016**".

First think of how such a filter would work: expensive movies released between 2010 and 2016. So you need these 3 conditions:

- Purchase Price higher than X (I will choose "90" for this example)

- Released after 2010.
- Released before 2016

This means you need to add 3 conditions to your Condition Panel on the left and set them up:

1. First click the "New Filter" button (the blue plus icon) to create a filter.
2. Give the new filter a name. For example: "Expensive movies released between 2010 and 2016".
3. Add a condition by clicking the "*Add a condition*" button (top left of the screen) and set up these 3 things:
   a. Field: From this list select "Purchase Price"
   b. Comparison: Set it to: "greater than or equal"
4. Value: Set the value it should be greater than or equal to, for instance: "90".

Add two more conditions the same way, but for "Field" you now choose "*Release Year*".

1. Set the second condition to: Release Year > Greater than > 2009
2. Set the third condition to: Release Year > Less than > 2017
3. Hit "OK" to activate the filter.

Result: This will give you movies that have a purchase price of "90" or higher, and have been released in either 2010, 2011, 2012, 2013, 2014, 2015 or 2016.

And / Or

When you add a new condition you will see "AND" between them. This is to indicate both conditions are "required" for the results. You can also set it to "OR" to indicate you want either of the 2 conditions (or more) to be used for the results.

NOT: Invert Selected Condition

Select a condition and click on the "NOT" button to invert the selected condition.

Group Selected Conditions

If you wish to create a filter where a certain condition is executed first, you will need to group selected conditions between brackets.

Here's an example where you would need it:
Say you'd like to show items with purchase price 30 that have the country field in filled in as either France or Spain. For this you would need this filter:
"**Purchase Price equals 30 AND (Country equals France OR Spain)**"

So you've made your filter:

- Purchase Price equals 30

- AND
- Country equals France
- OR
- Country equals Spain

You now need to group the 2 country conditions. Here's how:

1. Click the condition for "Country equals France".
2. Hold SHIFT on your keyboard.
3. Press ARROW DOWN twice until you get to condtion "Country equals Spain"
4. Click the button to group selected conditions: (A=)

Sorting your collection

With your collection stored digitally on your computer, sorting your list in various different ways can be done in a few clicks:

- [Click a Column Header](#)
- [Sorting on Multiple Fields](#)
- [Sorting by Title](#)
- [Sorting by Person fields](#)
- [Sorting on Date Added](#)

Click a Column Header

The most basic way to sort your list is to click on the column header of the field that you want to sort on.
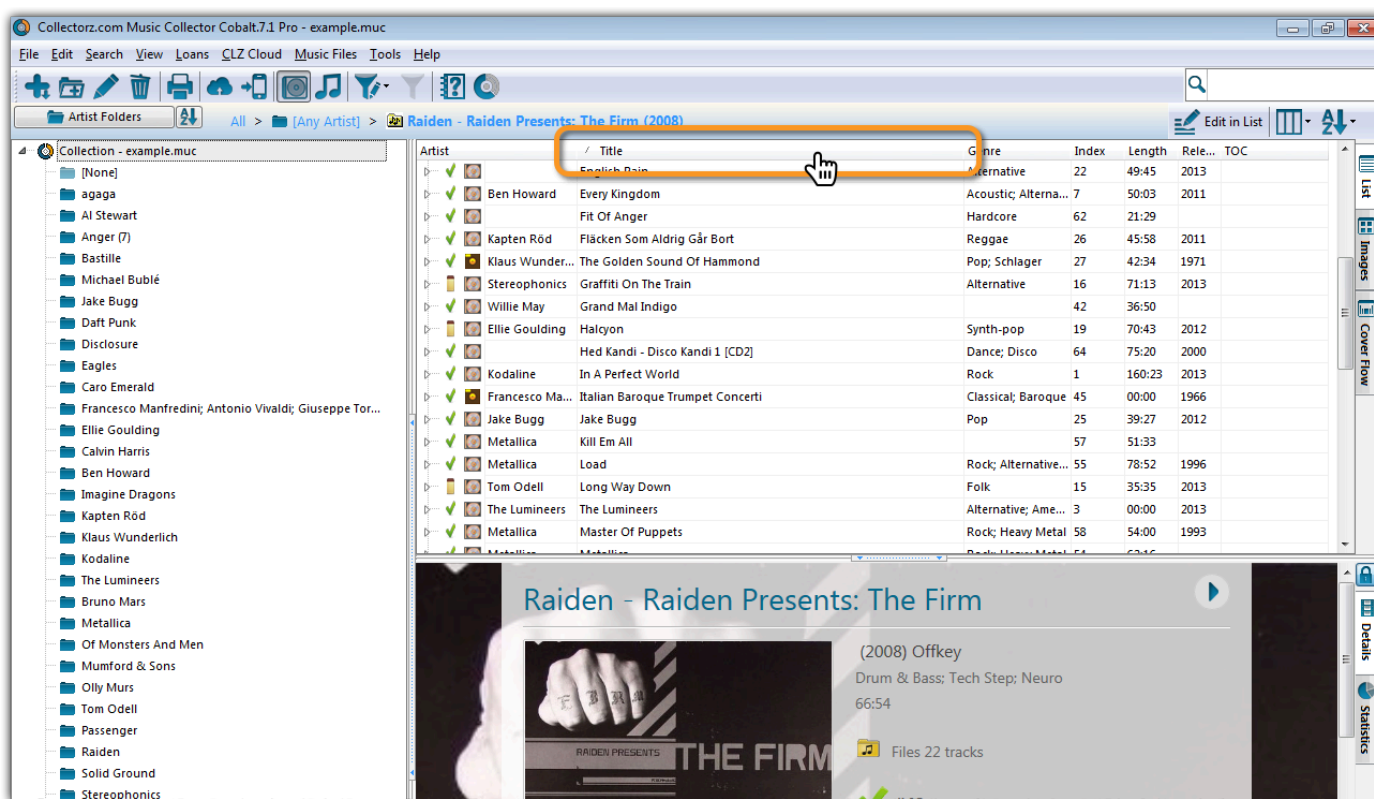
For example, if you want to sort by Release Year, click on the header of the Release Year column in the list. Instantly your list will rearrange, oldest items at the top, the newest ones at the bottom. If you wish to have it sorted the other way around, click on the column header again to reverse the order.

Read more about [changing columns](#) in our manual.

Sorting on Multiple Fields

Movie Collector also lets you sort on multiple fields:

You can define your own Sorting settings views via the "Select Sort Fields" screen.

- Click _View > Sort order > Manage Sort Presets
- Click *Create new preset* to create a completely new preset.
- Checkbox the fields you wish to sort on.
- Make sure you drag the first field you wish to sort on to the top of the list on the right.

In your list of Sort Presets you can also modify or delete existing presets, and you can drag/drop them up/down the list.

Sorting by Title

If you tell the program to sort on the Title field, it actually uses the "Title Sort" field instead (if it is filled in). If the Title Sort field is not filled, the Title field itself is used. You can find and change the Title Sort field in the Edit Movie screen. For instance, if the title is "The Scrupulous Movie", you can set the Title Sort field to "Scrupulous Movie" to make it appear in the S's when sorting, while still displaying 'The Scrupulous Movie'.

> ✱ You can use the *Generate* button above the Title Sort field to generate the Title Sort field automatically.
> Use *Tools* > *Options* > *Title Sort* to tweak the list of recognized articles (we already added a couple for you there).

Sorting by Person field

When sorting on a "person" field, the program automatically sorts on the person's "Sort Name" which is Last Name, First Name. By default, the program shows the Display Names in lists, while it sorts on the Sort Names. For the name John Doe for example, the program will use "Doe, John" for sorting, making sure the item is sorted in the D (of Doe) range instead of the J (of John) range. This only works if the person's first and last name are filled in correctly.

You can change a name by editing the movie this person is in, and finding the field this person is in on the various tabs. You can directly modify the first and last name there.

Any other movie that is using the same person, will also receive these name changes so you only have to set the name correct once.

- Edit names via the Edit Movie screen:

Alternatively, you can go to *Edit > Manage Pick Lists* Select which list you want to edit (e.g. the Director List). Double click items to modify or fill in First and Last Names.

- Edit names via the Edit Lists screen:
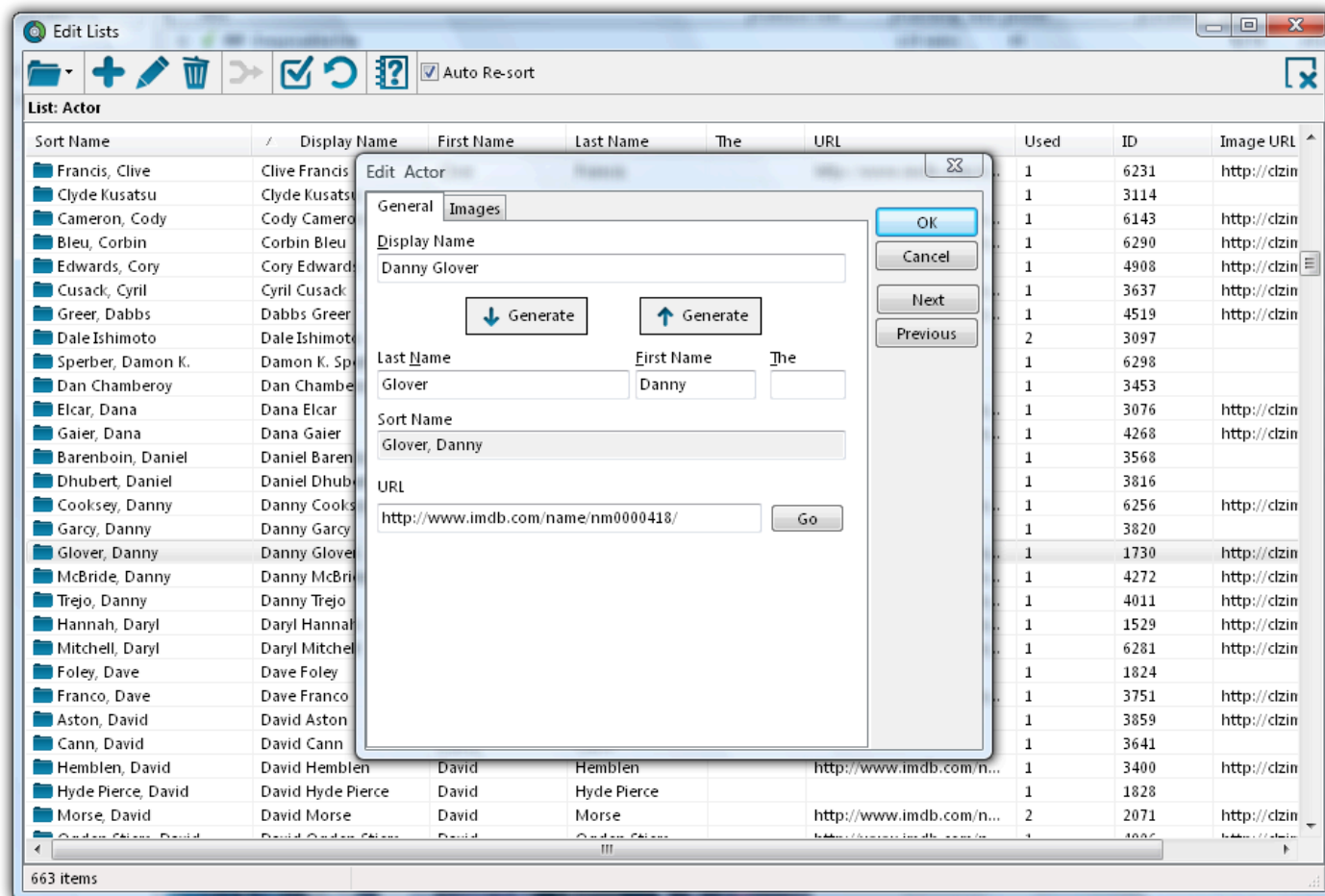
If you want, you can make the program show Sort Names in lists instead by checking the "Show Names as "Last Name, First Name" setting.
This option is found in the menu *Tools > Options > Sorting / AutoCap / Index*.

Sorting on date added

You can choose "Date Added" as a column in your list from the *View > Columns > Edit Current Column Favorite* screen

Then, in the main screen, click the column header to sort by date added.

Grouping into Folders

Introduction

Folder grouping allow you to browse your movies grouped into folders. Almost any field in Movie Collector can be set as a folder group option.

Movie Collector comes with a variety of pre-set folder group sets, but you can also create your own Saved Folder Presets.

Selecting a Folder view

To start viewing your movies grouped in folders:

- Click on menu *View > Folders*, and then pick one of the pre-sets.

Movie Collector then automatically groups all your movies into folders based on the information it has on those movies.

If you wish to disable folders, click *View > Folders > No Folders.*

Define your own Folder views

You can define your own folder views via the Folder Field Selection screen.

- Click _View > Folders > Manage Folder Presets
- Click *Create new preset* to create a completely new preset.
- Checkbox the fields you wish to folder group on.

In your list of Folder Presets you can also modify or delete existing presets, and you can drag/drop them up/down the list.

The [None] Folder

When selecting certain Folder Sets, you may notice the [None] folder at the top of the list.

The [None] folder contains movies in your collection that have not been assigned a value for the folder set you've selected. For example, if you have selected Genre folders, the [None] Folder will contain movies in your collection that do not have a Genre assigned. If the Subject folders are selected, then the [None] folder contains movies that do not have a subject, etc.

To remove items from the [None] Folder, you will need to specify a value for the movie that appears in the [None] Folder. Open the Edit Movie screen and enter something for that field, the movie will then be moved

out of the [None] Folder.

Important to know:

Q: *How do I create a new folder?*
A: You don't actually "create" folders in your main screen. Folder grouping happens automatically based on what information you have for your movies.

Example: If you are using "Genre" folders right now, and you set "Comedy" as a Genre for a movie, that movie will appear in the "Comedy" folder.

Q: *How do I move movies to another folder?*
A: Example: Wish to move the movie from the "Comedy" genre folder to the "Horror" genre folder?
To do this, Edit the movie and uncheck "Comedy" as a genre, and then check "Horror" as genre. Hit OK and it will now be in the "Horror" folder in your main screen.

Q: *Why do I see my movie in multiple folders?*
A: Example: If an movie has multiple genres, it will appear in multiple genre folders.

Choosing Columns

Contents

Adding or Removing a Column:

To add or remove a column, first access the Column Field Selection screen:

- Windows: Click on menu *View > Columns > Select Column Fields*
- Mac OS X: Click on menu *View > Select Column Fields*
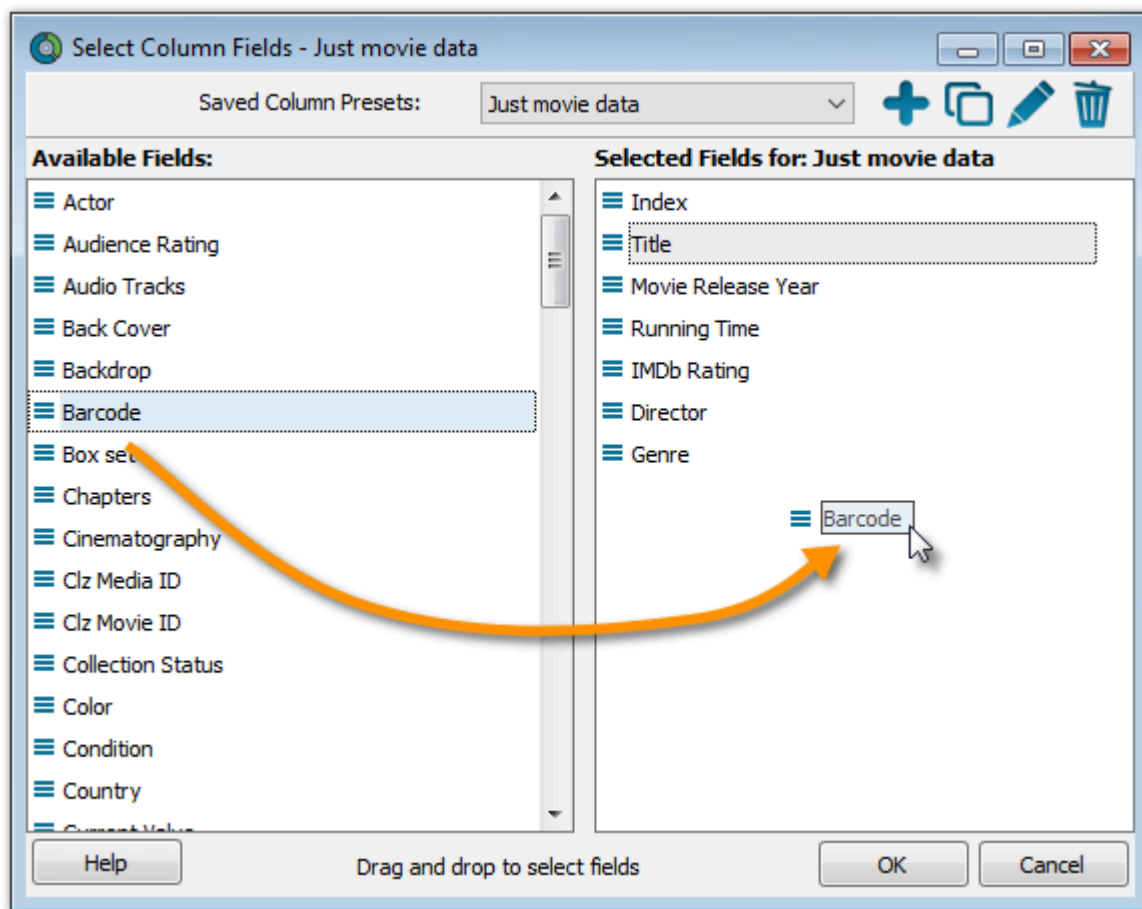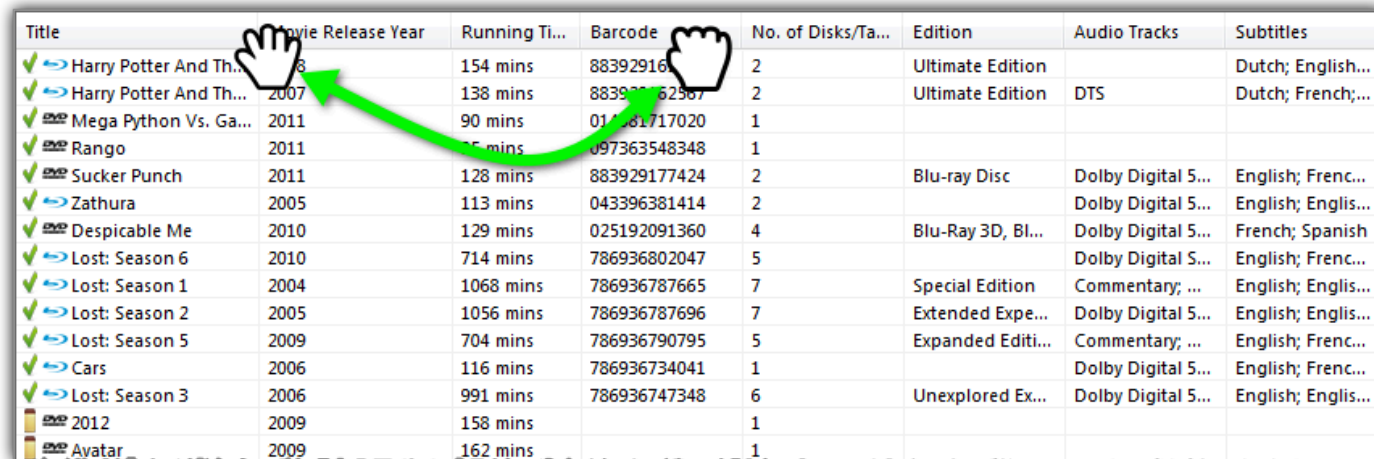
- This is the Select Column Fields screen.
- Fields available for use as Columns are shown on the left.
- Fields currently used as Columns are shown on the right.

You can click and drag from the section on the left to the Selected Columns area on the right. (or drag back fields you don't want).

-

Changing the order of the columns

In the main screen in your list, you can change the order of your columns by clicking and dragging them left/ right to another position:

-

Create/change a Saved Column Preset

You can switch between Saved Column Preset via the "Column" icon top right of your "List" panel in the main screen.
We added a couple you can check out. Click the "Column" icon and see which ones you can try.

You can also create your own:

- Windows: Click on menu *View > Columns > Select Column Fields*
- Mac OS X: Click on menu *View > Select Column Fields*

Create a new Saved Column Preset with the blue plus icon. Give it a name and click OK.

Now drag the fields you wish to use in this Saved Column Preset from the available fields on the left, to the right.

Importing / Exporting

Text/CSV import:

- Full import via Connect
- Limited import

Export to Text/CSV/Excel:

- Export to Text / CSV
- Export to Excel

Backup :

- Creating a Backup

Import from Text / CSV

You can import an existing text or CSV file into Movie Collector.

The program has an import screen available with which you can import a limited set of fields:

- [Full import via CLZ Cloud](#)
- [Limited import](#)

Full import via CLZ Cloud

To perform a full import from a text or CSV file you can use the CLZ Cloud Import Tool. The steps consist of first importing all items into CLZ Cloud, and then syncing those items from CLZ Cloud to Movie Collector on your computer.

1. Importing your Text/CSV file to CLZ Cloud

1. Go to the CLZ Cloud website and log in with your CLZ Account.
2. Click the menu icon top left and click "**Import Data**" to enter the import screen.
3. Click "**Import from Text / CSV File**".
4. Upload your Text / CSV file.
5. Change the data format settings so it looks correct under the preview.
6. Under "Select your Column fields" pick the fields to **match** your fields! Note that you can also skip fields.
7. Click "**Import movies**" to run the import.

> ✱ It is important that you match your text file to the fields **we have**. You do this **in step 5** where you **select the fields to import**.

Import problems?

If you're having troubles with this, make sure you re-check **step 4** to make sure all columns you're importing **match a field** that we provide.

If you can not match a field to one we have, you can decide to add that column of information to the notes of each movie or just skip that column altogether.

2. Syncing from CLZ Cloud to Movie Collector on your computer

After you've done the import you now need to get all those imported movies from CLZ Cloud to Movie Collector on your computer:

1. Start Movie Collector.
2. Click menu *CLZ Cloud > Synchronize*.
3. Log in using the same CLZ Account you created/used on the Movie Cloud page.
4. Click *Sync Changes* to sync all movies to your computer.

Done! You should now have all movies in Movie Collector on your computer.

Limited import

Contents

- [Preparing for import](#)
- [Importing](#)
- [Updating your data](#)

Preparing for import

With Movie Collector you can import a .csv or text list. Movie Collector's text import is limited to these fields: **Title and Barcode**. It is not possible to import any additional fields.
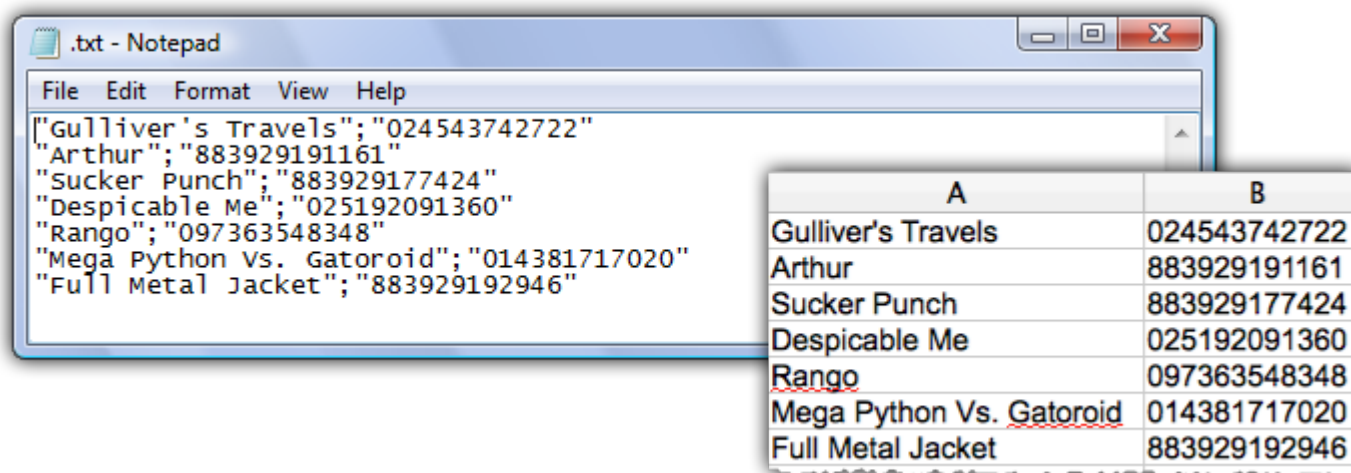
✳ **Your text file must contain only these fields**, and must also use the same order: **Title and Barcode**.

1. Create a *.txt or *.csv file with a text editor program such as Notes or TextEdit with all your "to be imported" movies (you can also export to a *.txt or *.csv file from your Spreadsheet program).
2. Save this text or CSV file (with UTF8 encoding).

Importing

Here's how to import your text / csv file:

1. Start Movie Collector
2. Click: *File > Import From > Text*
3. Click *Browse* and locate your txt/csv file
4. Set the text qualifiers and delimiters to match your text file
5. *Check the preview** to ensure everything appears correctly

6. Once complete, click OK to import the list
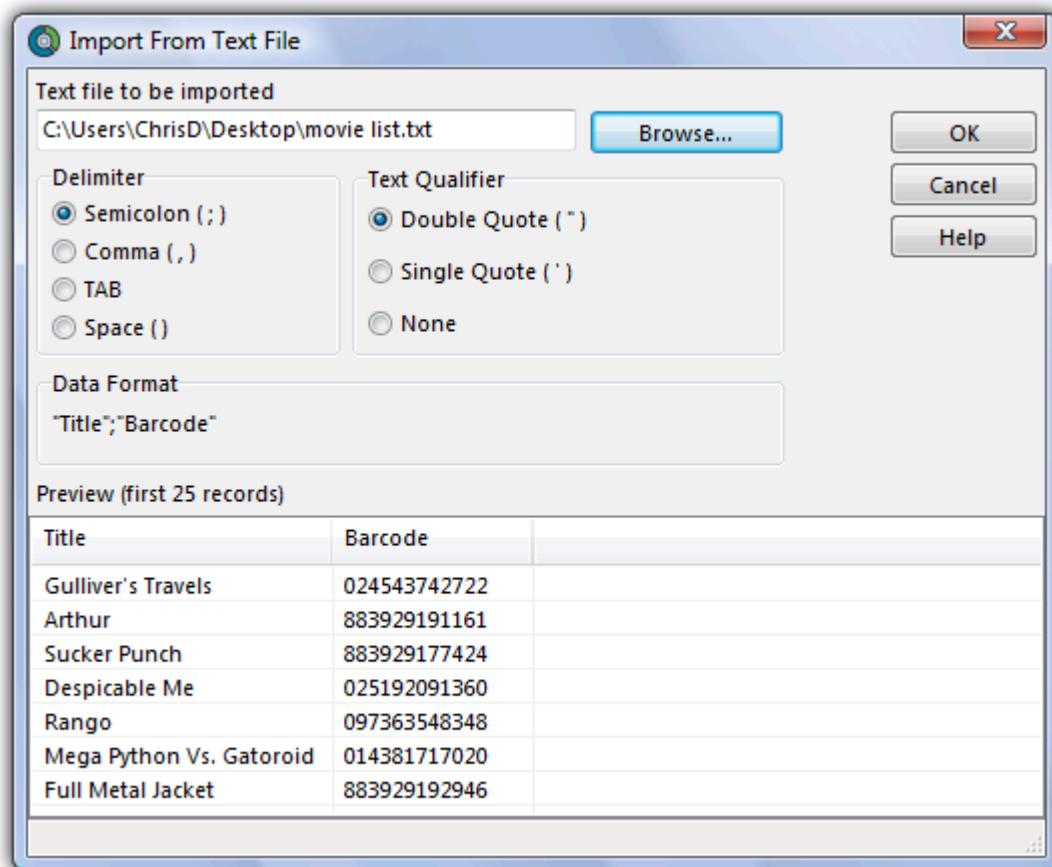
✱ If you check the preview and nothing shows, at all, it means your Text or CSV file is not saved with "UTF8" Encoding. Open it with your text editor and **re-save it with UTF8 encoding**.

Updating your data

After importing you can retrieve more information from the Core for Movies Online Database. Here's how:

1. Click *Edit > Select All*
2. Click *CLZ Core > Update Movie(s) from Core*
3. A message will appear asking you if you'd like to link your movies, click Yes.
4. Movie Collector will now search our online database
5. Results will be shown at the bottom of the screen
6. Select a result form our database then click *Update*

- [Back to Contents](#)

Import from CATVids

Here's how to switch from CATVids to Movie Collector.

Step 1: In CATVids:

1. Click "File > Export > XML".
2. Select "Videos".
3. Click "Export".

Step 2: In Movie Collector:

1. Click "File > Import from > CATVids XML".
2. In the "Import from CATVids XML" screen, "browse" to the XML file.
3. If (some of) your CATVids using relative image paths, also indicate the location of your cover images.
4. Click the "Import" button.

You can try this in the trial software with 25 movies first, so you won't run into the trial limit too soon. When you like what you see, purchase your Movie Collector license and import your complete CATVids database.

Warning: "0 movies imported"

Here are some things to check when you get "0 movies imported":

- Make sure you click "VIDEOS" in the export in CATVids.
- Make sure you click "Import from CATVids XML" and not "XML" in Movie Collector.

Import from DVD Profiler

To import your list of movies from DVD Profiler, you need to export an XML file of your movies out of DVD Profiler and import that into Movie Collector. Here's what to do:

Step 1: In DVD Profiler:

1. Click menu **File > Export Profile Database**
2. Click **Accept**.
3. Press "**Next**" and select the **All profiles** option.
4. Press "**Export**"

Step 2: In Movie Collector:

1. Click "**File > Import from > DVD Profiler**".
2. Select the "**Collection.xml**" file you just created with DVD Profiler.
3. Click the "**Open**" button.

Export to Text / CSV

Here's how you can export your collection to a text or CSV file:

- Click: *File > Export to > Text…*
- In the Export to Text screen, you can select the Sort Order (or use the Main Screen setting). You can also select the fields you want to export.
- Name your file and give it a location using the BROWSE button
- Click the Export button to export!
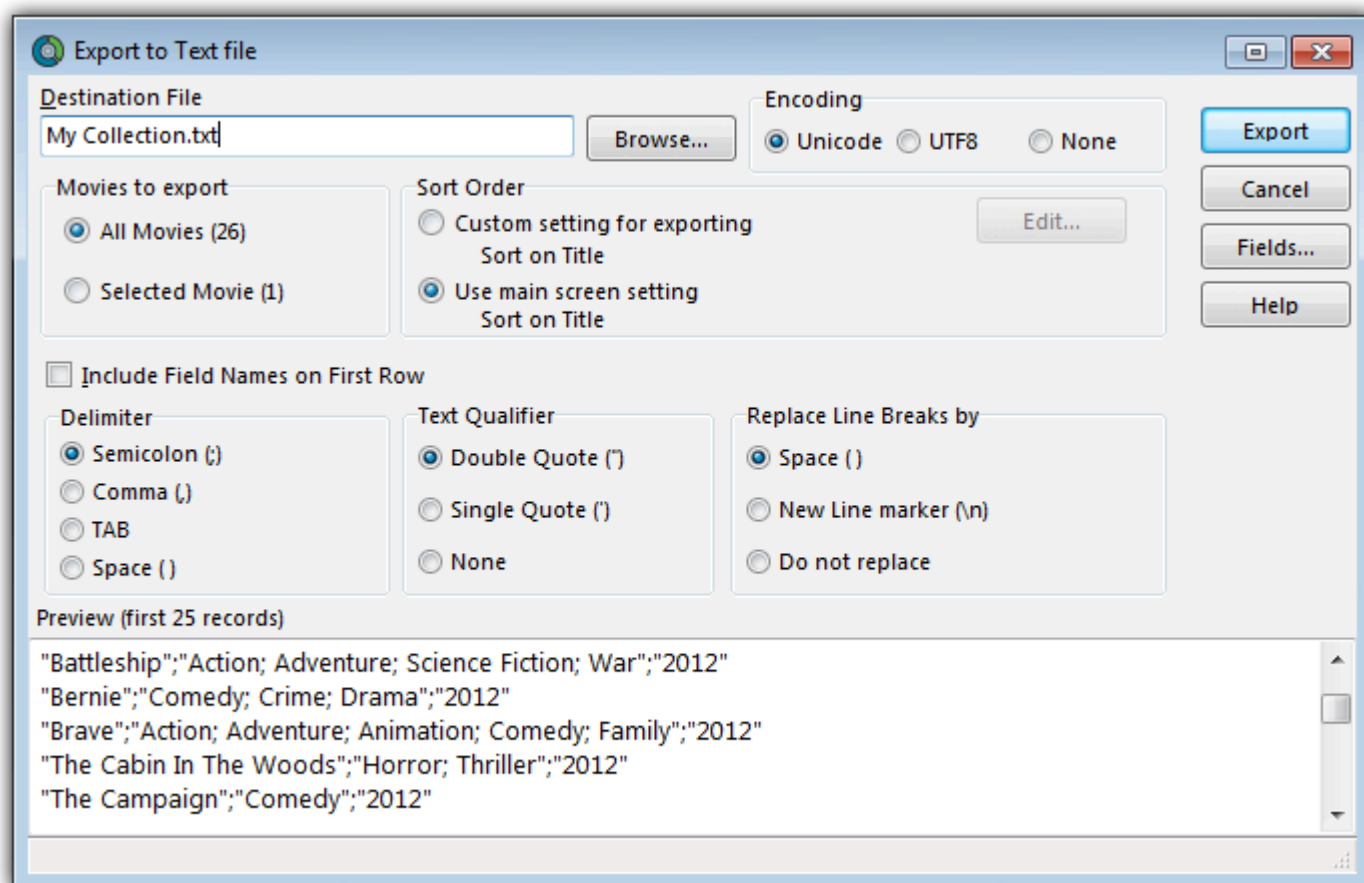
✱ On macOS computers, the file will always save as a .txt file. You can change the extension of the file to .csv later if you'd like.

Export to Excel

Step 1: In Movie Collector:

1. Use the menu *File > Export to > Text*.
2. Choose which fields you would like to export through the **Fields** button.
3. Click 'Browse' to define a location for your export.
4. Choose a filename for the export, and save as either **.txt** or **.csv**.

Step 2: In Excel:

1. Open the .csv or .txt file you saved.
2. Excel will place the fields properly into columns.

✳ Note: You can not import changed data back into our software from Excel.

Warning: "Could not create file"

If you get this warning, please ensure you've specified a location for the export. So: Make sure you click 'Browse' from within the Export to File screen to define a location for the export.

Creating a Backup

Automatic Database Backups

Movie Collector automatically keeps multiple time-stamped backups of your database file

- The software keeps multiple time-stamped database backups, saved to your Backups folder as "backup of [yourdatabasename] – [timestamp]".
- Use the "Number of Days" setting in Tools / Options / Backup to select how many days of backups you want to keep. Older files are automatically pruned.
- Use the Tools / Maintenance / Restore Database submenu to easily restore a backup. Restored backups are copied back to your Data folder as "[yourdatabasename] RESTORED".

> **!** The automatic database backups do not include your image files, it is just a backup of the database itself.

Creating an External Backup manually

Although Movie Collector creates an immediate backup of your database file, it's advisable to create an external backup of your complete collection (including thumbnails and images), in case your computer catches a virus. Or worse.

To do this, copy the complete Movie Collector folder (with it's subfolders) to an external hard disk, a USB stick or burn it to a CD-ROM or DVD.
Below are the default locations of the Folder that you need to backup:

Default location of the user folder used in Movie Collector

Windows Vista, 7, 8 and 10: Documents/Movie Collector

> **✳** The .*.MVC file contains all information on your collection, but not the images.

Printing a Simple List

To print a basic list, follow the steps below.

- Click menu *File > Print* to start.

- Top left, you can select which movies to print. If you wish to print all movies, leave it at **All Movies**. If you wish to print a selection you made, set it to **Selected Movies**

- Top right, under **Sort Order** is where you control in which order your movies will be printed, e.g. alphabetically by Title, or in Purchase Date order, you decide. Your choices here:
    - Have your list the same way your main screen is currently sorted by clicking "Use main screen setting".
    - Or click "Custom setting for printing" and see that the "Sort Fields…" button is enabled. Use this button choose the fields you want your list to sort on (Title, Release Year, anything you want).

- Next, make sure that the selection on the left (under "Layout") is set to **List**.

- Now you can use the **Columns** button to select the fields that you want to see as columns in your printed list.
  This is the most important setting as it determines what your list will look like.

- Under List type, select **Single Long List.**

- Choose a **Report title** for this list (e.g. My Movie List). This title will appear on page one at the top of your list.

CLZ Cloud / Core

- [Synchronize with CLZ Cloud](#)
- [How the CLZ Cloud works](#)
- [Linking your comics for CLZ Cloud](#)

Synchronize with CLZ Cloud

CLZ Cloud is an online service for storing and backing up your collection database in the cloud. It is also used to sync data between devices, e.g. from your Windows or Mac software to your app, but also between phones and tablets.

If you own multiple devices, e.g. a phone and tablet, you will need a CLZ Account so that you can sync data between your devices.

Syncing your collection with CLZ Cloud

Windows / Mac

1. Click on menu "*CLZ Cloud > Synchronize*" or click this button on the toolbar:
2. The program will now check if there are any changes that need to be synced up or down.
3. Click the "Sync Changes" button to process all changes.

> ✱ If you cancel the sync at any point, or the connection gets interrupted, you can restart the sync and it will continue where it stopped.

iOS / Android

1. Tap the menu top left and tap "Sync with CLZ Cloud"
2. The app will now check if there are any changes that need to be synced up or down.
3. Tap the "Sync Changes" button to process all changes.

> ✱ If you cancel the sync at any point, or the connection gets interrupted, you can restart the sync and it will continue where it stopped.

If you're getting any errors, please consult the troubleshooter.

Uploading Images

Movie Collector will try to upsync cover images for movies that don't already have a cover in the CLZ Cloud. The images are restricted to 500kb in size, if your images are larger than this, they won't be uploaded.

Images are only automatically upsynced to CLZ Cloud if:

- The image is below 500kb in size
- Your movie is not linked
- We don't already have a cover for that movie
- The cover we have is of lower quality

If we already have a cover for your movie the default image from Core for Movies. That's why" it's important to link your movies":#linking-your-items to the correct movie in Core for Movies (only possible on PC/Mac currently).

If you have a cover that you want to upsync to CLZ Cloud even though there's already one in CLZ Cloud you can do this using this method:

Manually Upload a Cover to CLZ Cloud

Windows/Mac

1. Edit the movie
2. Click the "Images" tab and check the box for "Custom Image"

iOS/Android Mobile device

1. Select an movie
2. Tap the pencil icon to edit the item.
3. Near the cover image check the box for "Custom Image"

How the CLZ Cloud works

CLZ Cloud is a free service for storing and backing up your collection database in the cloud. It is also the recommended way for syncing data between devices, e.g. from your Windows or Mac Movie Collector to CLZ Movies on iOS / Android, but also to sync between your mobile devices.

If you own multiple devices, e.g. iPad and iPhone, you will need a free CLZ Account with free CLZ Cloud service enabled so that you can sync data between your two devices.

Using the CLZ Cloud service is free for everyone, including desktop software owners, and owners of the mobile apps.

Linking your movies for CLZ Cloud

Linking your movies for syncing with CLZ Cloud

Before uploading your movies to CLZ Cloud from the Windows or Mac software, you can "link your movies".

Movie Collector, CLZ Cloud and Linking

Movie Collector is built around our central online database: **Core for Movies**. For the online user databases in CLZ Cloud, all factual movie details (cast, crew, cover images, audience rating, genre,) and cover images are used and shown directly from *Core for Movies*.

This factual movie data is not stored per user. Instead, it is stored only once, inside Core for Movies then linked to for every CLZ Cloud user that owns that movie.
This factual data is not uploaded to CLZ Cloud when you sync your data from Movie Collector. It only uploads your personal data fields like Collection Status, Purchase information, Notes, Rating, etc…), plus the link to the corresponding movie entry in Core for Movies (basically just the CLZ Movie ID of the entry inside Core for Movies).

So in order to see full movie details and cover images in CLZ Cloud, it is essential that your local movie entries are linked to the corresponding entries in Core for Movies.
Without linking, your movie entries will show up as simple Title entries, with just your personal data. No cast, crew, cover images, audience rating, genre, .

How to link your movies

If you have been using the Add Movies Automatically screen to catalog your movies, selecting and downloading the data from Core for Movies, then most of your movies will already be linked.

You will only need to link the movies that you added manually.

To link your movies, click menu *CLZ Core > Batch Link Movies* and let the program search for your movies in the Core for Movies. Link whatever you can (no problem if you can't link a couple).

You can search all of them at once, or check the results and focus on each single movie before linking it.

The advantages of the Linking with Core for Movies and central shared data in Core for Movies

*Automatic Updates: * When our content managers or other users update the movie information in *Core for Movies* (e.g. to add a better cover image, to improve data, or to fix a typo), you will immediately see those

changes in CLZ Cloud.

No need to "Update Movies Automatically". Your collection in CLZ Cloud always automatically shows the latest version of the data and cover art.

It's fast: Sharing the factual movie data means that its retrieval can be optimized (e.g. by caching), resulting in a smooth experience when browsing your CLZ Cloud movie collection. Also, syncing up from your desktop/mobile app v is very fast, because only your personal data and a single ID value needs to be uploaded to your CLZ Cloud.

It's efficient: Shared factual movie data is only stored once, which means our servers are not clogged by duplicate copies of data and images (that are all the same for every user). This also makes it possible for our systems to make daily backups of your movie collection data.

What if a movie is not in Core for Movies?

This shouldn't happen too often, but here's what you can do to handle this situation and at the same time help us improve Core for Movies:

Good to know: You **can** upload and keep unlinked movies in your CLZ Cloud. Unlinked items will show up online with just some basic information and will include your personal data, including the cover image that you may have added yourself to the unlinked movie.

TIP: For movies not available in our central database, make sure to include the barcode in your unlinked entry, so that our Content Team can spot popular "un-linked" movies and add them to the central database. As soon as they do, your entry will automatically become a full entry with all movie information.

Also, if you **do** have full information for that movie you can right click it in your collection and report it to Core to add/make correction in Core for Movies.

Report / Submit to Core

Movie Collector is built around the our central online database: ***Core for Movies***. It's the central online database that is searched when you use the Add Automatically screen in Movie Collector, and the central online database that is used to display all kinds of shared information in your CLZ Cloud.

Our content managers work on Core for Movies every workday here to keep Core up to date with the latest movies and their cast, crew, cover images, audience rating, genre, .

Of course, it can and will happen that we're missing some details for your movies here and there. It might also happen we don't have your movie at all.
For this we created a Report / Submit to Core option in Movie Collector.

Submit a movie directly from Movie Collector

1. Select any movie in your collection and click menu "*CLZ Cloud > Submit Movie to Core*".
2. Movie Collector will grab your movie and upload it to Core for Movies.
3. Your webbrowser will open up Core for Movies and ask you to login with your CLZ Account
4. You can compare your submitted data to the data that is stored in Core for Movies
5. **Important**: After you're done with the repairs you wish to make in Core for Movies, click the **green *"Submit Changes"* button**, bottom left of the page.

✱ The "*Submit to Core*" button can also be found in the right click menu (when you right click an movie and also inside the "Edit Movie" screen.

Report a missing movie

If you try to search a movie automatically with the Add Automatically screen, but Core for Movies doesn't have it, you will be prompted to report the missing movie to core.

CLZ Movies Mobile App

- [Sync with CLZ Cloud](#)
- [Exporting with Wi-Fi / USB](#)
- [CLZ Movies for iOS](#)
- [CLZ Movies for Android](#)

Sync with CLZ Cloud

You can sync your collection from your Windows / Mac computer to CLZ Movies for iPhone / iPad / Android via CLZ Cloud.

Instructions can be found in our CLZ Movies manual:

- I have an iPhone / iPad
- I have an Android mobile device

Exporting with Wi-Fi / USB

! We do not recommend using WiFi or USB export from Movie Collector, we recommend using CLZ Cloud syncing.

You can sync your collection from your Windows / Mac computer to CLZ Movies for iPhone / iPad / Android via your home WiFi network, or by creating a file and putting that file on your mobile device (USB).

Instructions can be found in our CLZ Movies manual:

- I have an iPhone / iPad
- I have an Android mobile device

CLZ Movies for iOS

Please find all instructions on how to export your movie collection to your iPhone / iPad (and everything else regarding CLZ Movies) on our dedicated manual page:

- Manual for CLZ Movies for iOS

CLZ Movies for Android

Please find all instructions on how to export your movie collection to your Android device (and everything else regarding CLZ Movies) on our dedicated manual page:

- Manual for CLZ Movies for Android

Subscriptions and Updates

- [Subscriptions](#)
- [Unlocking the software](#)
- [Updating your software](#)
- [About Update Plans / Service Plans](#)

Subscriptions

The Collector desktop software is subscription software.

The subscription fee includes:

- all software updates
- 2nd line customer support
- access to the following CLZ online services:
    - the CLZ Core online database (to get automatic details and cover images)
    - the CLZ Cloud storage (for backups, sharing and syncing to other devices)
    - the Find Cover Online service

A subscription can be used on ONE PC or Mac.

(for a multiple computer solution, consider our Connect web-based software)

Subscriptions can be purchased / renewed through the secure CLZ shop at shop.clz.com.

Two payment options are available:

- Pay monthly, for US $2.95 per month (auto-renewing)
- Pay yearly, for US $29.95 per year

Unlocking the software

Here's how to install and unlock your software:

Installing the software

(if you are already running the trial edition, you can skip these steps)

1. Download the full installer from your account at my.clz.com.
   After downloading, run the installer to install the program on your computer.
2. Start the program:
   On Windows: Choose Start / Programs / Collectorz.com, then select the program icon.
   On macOS: Open your Applications folder and click the program icon.

Unlocking the software

Here's how to unlock the trial edition into the full software:

1. Start your Collectorz.com program.
2. A 'Trial Edition' screen will appear.
3. At the bottom of this screen, click the Unlock Software button.
   Alternatively, if you have already clicked Continue, choose Unlock Software from the Buy menu.
4. The My CLZ Account screen will open.
   At the top of the screen, enter your CLZ Username (or email address) and your CLZ Password, then click the Login button. Note: you do not need to enter your license key!
5. The program will now connect to the Collectorz.com server to validate your License and Subscription.
6. That's it. Your software has now been unlocked for use and you're all set!

> ✳ Don't remember the password of your CLZ Account?
>   You can request a new password on the my.clz.com website.

Can't find the Unlock option?

If you don't get the Trial Edition screen or don't see a Buy menu, that probably means your software is already unlocked. To verify this, click on menu *"Tools > My CLZ Account"*.

Does this mean that I always need to be online to use the software?

No, you can still use the software without being online. The program only needs to be online **once**, to let it validate your License and the expiry date of your Subscription.

When that's done and you restart the program later, it will **try** to get the latest License info, Expiry Date and

Latest Version from our server. This way it can automatically detect changes, e.g. if your Subscription was renewed/extended. This is also used to notify you of a newer version being available.

If at startup, your computer is **not online**, the program will stick to the License, Expiry Date and Latest Version Number that was downloaded last time it was able to do an online check. So if you're not online after the initial check, your program will behave as normal.

What data is being sent when the program connects to CLZ servers?

When the program connects to get the License, Expiry Date and Latest Version Number, it only sends the information the server needs to return the correct data:

- Product (which program you're using)
- Platform (Windows or macOS)
- your CLZ Username and Password (both encrypted)
- your current version number.

Updating your software

Our programs for Windows and macOS are under continuous development and new software versions are being released on a regular basis. These new versions bring new features, improvements to existing functionality, bug fixes, compatibility updates and security updates.

We recommend to always use the latest version of your software!

Here's how to update to the latest version:

- for Windows: start your existing software, then from the menu choose "*Help > Check for Update…*"
- for macOS: start your existing software, then from the menu choose "*Movie Collector > Check for Updates…*"

Valid Subscription required!

Important: To update your software you need a valid Subscription.
If your Subscription has expired, you need to renew it first, through the secure CLZ shop at shop.clz.com.

About Update Plans / Service Plans

Subscriptions for the desktop software were previously called "Update Plans" or "Service Plans".

On Feb 12, 2019 the desktop software has become subscription software, and the new "Subscriptions" replaced the old "Update Plans" / "Service Plans"

For **new** customers, who purchased **after** Feb 12, 2019, a Subscription is necessary to access the following CLZ services:

- the CLZ Core online database (to get information and images)
- the CLZ Cloud storage (for backups, sharing and syncing to other devices)
- the Find Cover Online service
- software updates (new features, improvements and maintenance builds)
- second line tech support

Grandfathering of the old policy

Don't worry: if your original Update Plan was started **before** Feb 12, 2019, you will be "grandfathered" on the old policy. In that case, your Core, Cloud and Find Cover functionality will always keep working, whether you have an active subscription or not.

Still you **do** need an active Subscription to get access to:

- Software updates
- 2nd line customer support.
- any new "premium" CLZ online services introduce after Feb 12, 2019, for example:
    ◦ Getting IMDb Rating and Votes and Adding Movies from IMDb, in Movie Collector
    ◦ Getting comic pricing from GoCollect, in Comic Collector
    ◦ Adding Hardware from Core and Adding Games by Platform, in Game Collector

Also, by keeping your Subscription active, you are supporting the development and maintenance of the CLZ online services (Core, Cloud, Find Cover, etc..).

Troubleshooting

- Connection problems
- Export to CLZ Movies: "Device not found"
- CLZ Cloud Sync problems
- Warnings and Error Messages
- Error during installation / updating

Connection problems

If you have any kind of connection problems (e.g. no results in the Add Automatically screen), your best bet is to take a look at your firewall and/or router.

- Possible issues
- Things you can try
- Still having connection issues

Possible issues:

Movie Collector can't connect after first install on a new computer:
Please check your firewall/router using the information under "Things you can try".

Movie Collector couldn't connect after I updated it to a new version (it worked before):
Firewalls can not detect program version changes. This means that if a program has changed after updating it to a new version, you may need to tell the firewall to allow it access **again** – even if you had already done so.

Movie Collector can't connect, but my other Collectorz.com software can:
Note that Firewalls can block **per program** so it doesn't matter to your Firewall if any Collectorz.com software works, but Movie Collector doesn't. Please check your firewall/router using the information under "Things you can try".

Back to Contents

About Firewalls and Routers in general:

A firewall is software on your computer which can prevent that programs access the Internet. Firewalls can block per program, so even if you can visit websites, Movie Collector may still be blocked.

A (wireless) router is a device that gives you a (often wireless) Internet connection for your PC or Mac. They usually have built in Firewalls that can block software from making a connection to the Internet. .

There are many different Firewall programs. Most of Firewalls nowadays come integrated in what is called "Internet Security" software. Such software contains antivirus software, anti spam programs, and firewall software, all-in-one. Well known packages are : Norton Internet Security, McAfee, Zone Alarm, Kaspersky, Etrust and Panda. All of these packages come in different versions (with different features/or they're older/ newer versions).

It's important that you change their settings to allow Collectorz.com software onto the Internet.

It's important to know that firewalls can block each program on your computer separately, not just websites

you are trying to access. This means that if you allow Movie Collector access but not a different Collectorz.com program, the first will work and the second won't.

It's also possible that your web-browser is allowed Internet access by default, which is why that does work, even when Movie Collector does not.

Back to Contents

Things you can try:

- Check that your computer is online. Start your web browser and enter a web address like www.google.com

- Movie Collector has a built-in button to Check the Connection, you can find it top right of the Add Automatically screen. It's a "signal" icon. When you click on it, the message should read 'Connection OK'. If the message indicates 'No connection is allowed', check your firewall settings.

- Check your firewall, it should not be blocking Movie Collector from accessing the Internet. This can occur especially after installing a new version of your Movie Collector. In that case, change your firewall configuration to allow Internet access again.

- Get your firewall to ask for new rules for Movie Collector by removing its reference in the program list of your firewall. Once done, start up your Movie Collector, which should make the firewall prompt you to set a new rule.

- Disable your firewall. If that doesn't help, uninstall it. Some firewalls are known to interfere with Internet access even when they are disabled.

- Check that you have no invalid proxy settings. To check these settings, select Tools | Options on the menu, then select the 'Check for Update' tab, and press the 'Proxy Info' button. Clear all fields in the Proxy Settings screen.

Back to Contents

Still having connection issues:

If none of the above helped you locate and fix the problem, the best thing to try is contact the developer of your Firewall/Router or the company you bought the PC/Mac to see if they can send you instructions on how to allow a program like Movie Collector to be allowed full connection to the Internet.

Export to CLZ Movies: "Device not found"

If you can't find your mobile device running CLZ Movies using the "File > Export to > CLZ Mobile" with WiFi, there's a few possible causes you can check to making it work:

Contents

1. Make sure you have Bonjour installed
2. CLZ Movies is not on the import page
3. Your WiFi may be disabled or automatically disconnected
4. Firewall software is blocking the connection
5. WiFi Router problems
6. Device is not on the same "subnet" as your computer
7. Alternatives to WiFi export

1.Make sure you have Bonjour installed

If you have Windows and you want to export to CLZ Movies, you need to have "Bonjour" installed in order for your Windows computer to talk with CLZ Movies. The program basically connects CLZ Movies to Movie Collector

- If you have iTunes installed on your computer, you have Bonjour installed too.
- If you don't know if you have Bonjour installed, please download Bonjour and install it, then try exporting via WiFi again.

You can also try to restart Bonjour if you're on Windows:

1. Click the "Start" button located at the bottom of the desktop screen and type "Services" in the search field above the Start button.
2. Click the "Services" tab in the Programs section of the pop-up menu to run the Services tool.
3. Right-click on "Bonjour Service" and select "Restart" on the shortcut menu.

If you're on Mac, you don't have to try to restart Bonjour.

2. CLZ Movies is not on the import page

Make sure CLZ Movies app is actually on the import page. To reach the import page:

- Tap the menu, then "Maintenance", then "Old Import from Movie Collector"

Unstable WiFi connection: Move closer to your WiFi access point.

3. Your WiFi may be disabled or automatically disconnected

After a few minutes your mobile device could become idle and disable its WiFi automatically). To fix this, go to your mobile device preferences screen and in "General" or "Wifi"Settings" switch off "Auto Lock" – or something similar that locks your device after a few seconds (or even minutes).

4. Firewall software is blocking the connection

Make sure that your Collectorz.com software is allowed to connect "through" your firewall. Any new (updated) version of Movie Collector can actually cause your firewall to start blocking the connection.

Try switching off all firewalls, and be sure not to forget the Windows firewall. Also disable Windows Defender if you are on Vista, Windows 7 or Windows 8

5. WiFi Router problems

If the above suggestions didn't do anything for you the problem is most likely caused by your router.

First, try powercycling the router (disconnect it from power, wait 10 seconds, then reconnect).

If that doesn't help, check if the manufacturer has any firmware updates available for your router. Updating the firmware to the latest version could also resolve connection problems.
Please keep in mind that any new (updated) version of Movie Collector can actually cause your router (or router's internal firewall) to start blocking the connection.

6. Device is not on the same "subnet" as your computer

The device (iOS/Android) needs to be on the same home network, and the same subnet as your computer. To find out if they are, follow the steps below:

iPhone, iPod touch, iPad

1. On your iPhone or iPod touch go to Settings
2. Choose Wi-Fi
3. There you see your network with a check in front of it, tap on the blue arrow on the right
4. On this screen you see your IP Address and the subnet Mask of your device

Android

1. On your Android go to Settings
2. Choose Wi-Fi Settings
3. There you see your network (where it says "Connected"), tap it once
4. On this popup or screen you will see your IP Address.

Windows:

1. On your computer, press Windows Key + R (Or go to start, choose run)
2. Typ "cmd /k ipconfig /all"
3. On this screen you see your IP Address and the subnet Mask of your computer

Mac OS X:

1. On your Mac, click the Apple logo top left of your screen and select "System Preferences"
2. Click on the Network icon.
3. Select your Internet Connection from the list. You have to be sure which one you are using
4. Click "Advanced"
5. Select the TCP/IP tab
6. On this screen you see your IP Address and the subnet Mask of your Mac

Comparing the address/subnet of iOS/Android versus the address/subnet of Windows/Mac

The IP address of your device and computer should almost be the same. Your IP address will consist of 4 groups of numbers. Example:
Computer IP address: **192.168.1*.102 and mobile device IP address:** 192.168.1*.108

As long as the first 3 groups of numbers (in this case "192.168.1") are the same, you can assume you are on the same network. If this is not the case, your mobile device is on a different network than your computer! Fix this and the WiFi export should start working.

7. Alternatives to WiFi export

Alternatively to WiFi export you can use:

*   Export to File (it's located in the same screen). Then put the file on your mobile device and import like that.
*   Recommended: Sync via CLZ Cloud

When refreshing the device list, I get "Unable to initialize Bonjour".

We suggest that you use CLZ Cloud syncing when you want to send your collection to your mobile app.

If you do not want this, then please check out this troubleshooter for "Direct Export".

CLZ Cloud Sync problems

Pick the item you wish to know more about:

- [Different number of movies in desktop, cloud and app](#)
- [Error: Database synced with different CLZ Account](#)
- [Error: Cleared collection in CLZ Cloud](#)
- [Error: Different database than the one in CLZ Cloud](#)
- [Errors in Sync Report](#)
- [SYNC FAILED: The old CLZ Cloud Sync system has been discontinued](#)

Different number of movies in desktop, cloud and app

In some rare situations, your desktop, cloud and mobile app database can get "out-of-sync", causing a different number of movies to be listed.

The solution is simple, but may take some time. In short:

1. **Clear** your CLZ Cloud.
2. Upload your most up-to-date database **to** the CLZ Cloud
3. On all OTHER computers and mobile devices: **re-download** the data **from** the CLZ Cloud

Step 1: Clear your CLZ Cloud

1. Go to your CLZ Cloud page and **log in**.
2. Click the menu button top left and choose Maintenance, then "Clear Database"

Step 2: Upload your most up-to-date database to the CLZ Cloud

Open the desktop program or mobile app that has your **most up-to-date database** and use **Sync with CLZ Cloud** to upload that database to the CLZ Cloud.
For most users, we recommend uploading from the desktop software, as that is most likely to have the most complete copy of your database.

Step 3. On all OTHER computers and mobile devices: re-download the data from the CLZ Cloud

Do the following on all your OTHER devices and computers to download the new CLZ Cloud data:

In the CLZ mobile apps:

- tap the menu top left, and choose "**Clear Database**".
- tap the menu top left and choose "Sync with CLZ Cloud"

In the desktop software:

- use File / New Database to start a new database, save it under a NEW filename.
- choose Synchronize from the CLZ Cloud menu.

Error: Database synced with different CLZ Account

The database you're trying to sync with CLZ Cloud has been synced before, but to a **different** CLZ Account. This can happen if you have more than one CLZ Account with us.

Solution 1: Login with the correct CLZ Account

Windows / Mac desktop software

1. Close the "Synchronize with CLZ Cloud" screen.
2. Click menu "**Tools > My CLZ Account**".
3. Login with the correct CLZ Account that you previously used to sync this specific database with.

iOS / Android mobile device

1. Close the sync screen.
2. Go to the settings of the mobile app.
3. Open CLZ Account login details and login with the correct CLZ Account that you previously used to sync this specific database with.

Solution 2: Clear your CLZ Cloud data

Alternatively to solution 1, you could also clear the database out of the CLZ Cloud and then perform the sync once again. Here's how:

1. Go to your CLZ Cloud page and **log in**.
2. Click the menu button top left and choose "Clear Database"
3. Go back to your mobile app and try syncing once again.

Error: Cleared collection in CLZ Cloud

It seems you cleared your collection in CLZ Cloud, meaning you have logged into your CLZ Cloud and used the red button named "**Remove all movies from database**".

You will be presented with the option to "Upload this database" meaning you are about to upload your entire movies database from your local computer or mobile device up into CLZ Cloud.

If you would like to continue you need to "**Upload this database**".

Error: Different database than the one in CLZ Cloud

The database you're trying to sync with CLZ Cloud is a completely different one than we have in the CLZ Cloud. Perhaps you have opened a different database file?

Solution 1: Open the correct database

Open the same database that we have in CLZ Cloud for you. To verify, login to CLZ Cloud and check which database is in there.

1. Close the "Synchronize with CLZ Cloud" screen.
2. Click menu "**File > Open Database**".
3. Open the database that is the same as the one in the CLZ Cloud.
4. Try syncing again.

Solution 2: Clear your CLZ Cloud data

It could happen that you do not have that same database anymore, or for any reason at all you now wish to sync this database you have in front of you instead of the one in CLZ Cloud.

So, alternatively to solution 1, you could also clear the database out of the CLZ Cloud and then perform the sync once again. Here's how:

1. Go to your CLZ Cloud page and **log in**.
2. Click the menu button top left and choose "Clear Database"
3. Go back to your the program/app and try syncing once again.

Errors in Sync Report

It can happen that something goes wrong during sync. If that happens, you will be notified, and you can check here what the error means:

- Error downloading/uploading cover
- Other Messages
- Clear database in CLZ Cloud

Error downloading/uploading cover:

A cover (or more than 1 cover) didn't download or upload correctly.
Restart the CLZ Cloud sync to try again!

"Error Uploading cover" keeps coming back

If you keep getting the **error uploading** for the same cover every time you sync, and you have a stable internet connection, it could be that the cover image is corrupt.

Find the actual cover for that movie on your PC/Mac or iOS/Android mobile device and see if it's actually there:

- If the image seems bad, remove the image and add a new image to the movie
- If it seems fine and it keeps failing, it might be too big or corrupt (but you can't actually see it's corrupt). Try to remove the image and add a new image to the movie.

Other messages:

If you get any error messages, restarting the CLZ Cloud sync will usually do the trick, so always try that first!

This database was exported directly from Movie Collector and can not be synced with CLZ Cloud.

To enable CLZ Cloud 2.0 syncing please empty your database on your mobile device first using "**Settings > Empty Database**".

There are no changes to be synchronized with CLZ Cloud.

No changes were found between your local database and your database in CLZ Cloud.
If, however, you are sure it should be syncing, you could opt to clear your DB in CLZ Cloud (this forces an upsync from any device/pc up into the CLZ Cloud).

Clear database in CLZ Cloud

Here's how you can, if you want, clear your database in CLZ Cloud:

1. Go to your CLZ Cloud page and **log in**.
2. Click the menu button top left and choose "Clear Database"
3. Now try syncing once again. .

SYNC FAILED: The old CLZ Cloud Sync system has been discontinued

Since July 1, 2017, the old CLZ Cloud Syncing system has been discontinued.
You now need Movie Collector version 15 or later to sync with the CLZ Cloud.

If you are running into the above "SYNC FAILED" error, that means you will have to upgrade your Movie Collector software to the latest version.
You can purchase the upgrade in our CLZ Shop.

Why has the old CLZ Cloud syncing been discontinued?

In April 2015, with version 15 of our Movie Collector software, we introduced our **new** CLZ Cloud Syncing 2.0 system, which is easier to use, faster, more efficient and better capable of syncing large collections. In the meantime, most users have moved to the new system and are enjoying simpler and faster cloud syncing.

However, a considerable group of pre-v15 users was still using the old-skool syncing. This was causing a disproportionately high load on our servers, causing regular performance problems, also for users who paid to upgrade to the **new** system.
On top of that, it was becoming harder and harder to keep the old syncing system up-and-running, slowing down our development in other areas.

All in all, this has led to the decision to discontinue the **old** CLZ Cloud Syncing method.

CLZ Cloud is here to stay!

Don't worry, the CLZ Cloud itself is not being discontinued. It is the center of all our cataloging tools, so it is here to stay, and still completely free.

It is only the old cloud **Syncing System** that is being discontinued. So to keep syncing with the CLZ Cloud, you need a software version that uses the **new** syncing system. For the desktop version of Movie Collector, that means v15 or newer.

Do I also need to update my CLZ Movies mobile app?

Yes, for the CLZ Movies you also need a version that supports the **new** syncing method, which means CLZ Movies version 3 or later. However, since updates for the mobile apps are free, it is likely that you are already running the latest version there.

Warnings and Error Messages

- ["Failed to open database. Your license key is already in use".](#)

"Failed to open database. Your license key is already in use".

The most common reason this message can appear is if you have copied your data from one computer to another recently. It can also happen if the program wasn't closed correctly.

Here's what to do:

1. Close down the program.
2. Open the location of your database file (usually Documents > Movie Collector)
3. Find the file that has the same name as the database, but with an extension ending in "lck"
4. It is called "YOURDATABASE.mvclck
5. Remove that file!
6. Now start up the program again, the warning message should no longer come up.

The other reason the warning can come up is if are trying to open the same database from more than one computer (concurrently) over a network using one and the same license key. This is not allowed, and you will in this case require additional licenses which you can purchase via our online shop.

Error during installation / updating

If you've received an error during a fresh installation or updating Movie Collector, you may be able to find a solution below:

- MoveFile failed; code 183
- System Error. Code: 2. The system cannot find the file specified
- System Error. Code: 5. Access is denied
- Cannot open file: jquery.code.v2.js" The system could not find the path specified
- After updating I get "Call to OS Function Failed" or "Cannot Create…" error

Update Software: Installer does not start

If you run antivirus software such as ESET, Norton, Malwarebytes, BitDefender, McAfee or something similar, it can happen that the update installer doesn't automatically start after downloading.

Solution:

Try updating by **downloading the update from** your CLZ Account.

MoveFile failed; code 183

> ⚠ An error occurred while trying to rename a file in the destination directory: MoveFile failed; code 183. Cannot create a file when that file already exists.

The above error can be caused by **an older version of Malwarebytes** ransomware protection. It is blocking the update and then removes the executable that is needed to run Movie Collector.

If you do not have Malwarebytes, you can still try the solution below:

Quick solution:

The quickest solution for now is to download a new installer from your CLZ Account and reinstall.

For the future:

Make sure you've downloaded the latest version of Malwarebytes. The problem and blockade should not happen in the latest version of Malwarebytes!

Don't have Malwarebytes?

1. Download a new installer from your CLZ Account and save it to your computer.
2. Right click the installer and click "Run as administrator"

System Error. Code: 2. The system cannot find the file specified

This error usually pops up when Movie Collector doesn't have enough rights to access certain files, however it can also happen if you use some kind of data sync program such as Google Drive, OneDrive, iDrive or something similar.

It might be a "rights" problem

To try and fix this problem please reinstall { software with Admin Rights. Here's what to do:

1. Download your Collectorz software again from your [CLZ Account page](#).
2. Click the download button for your platform and download the version you're entitled to, save it to your computer (do not run the installer).
3. Right click on the downloaded installer, and select 'Run as Administrator'.
4. This will install the program with Administrative rights.
5. Now launch the program and see if the problem has been resolved.

Google Drive, OneDrive, Dropbox is in the way

If you use Google Drive, OneDrive, Dropbox or something similar, try and **exclude the Movie Collector folder in Documents** from syncing with Google Drive (or similar).

System Error. Code: 5. Access is denied

This error usually indicates the (older version of the) program was still open at some point while installing or downloading. It can also mean Google Drive, OneDrive, Dropbox or other software is currently taking a folder or file that Movie Collector uses "hostage". Here are some things you can try:

Google Drive, OneDrive, Dropbox is in the way

If you use Google Drive, OneDrive, Dropbox or something similar, try and **exclude the Movie Collector folder in Documents** from syncing with Google Drive (or similar).

The older version was still open while installing

If this was the case (this may have happened without you noticing), the fix is to uninstall the current version of the software and then re-install using the instructions below.

1. Shut down the computer.
   This is essential as it will close any open Movie Collector instances.
2. Start the computer again.
3. Uninstall the program by clicking Start (Windows button) > Collectorz.com > Uninstall Movie Collector
4. Reinstall the program from your My CLZ page

The above steps will not affect your database, your database will just open normally after uninstalling and reinstalling the program.

Cannot open file: jquery.code.v2.js" The system could not find the path specified

> **!** Cannot open file: "C:\Program Files (x86)\Collectorz.com\Movie Collector\Templates\V18\ jquery.code.v2.js". The system could not find the path specified

If you're getting this error message, it likely means the latest installation or update wasn't able to install the jquery file correctly. Here's what to do:

1. Close the program.
2. Restart the computer (do not skip this step please!!!)
3. Go to this folder:
   C:\Program Files (x86)\Collectorz.com\Movie Collector\
4. Rename the folder called "Templates" to "Templates OLD".
5. Reinstall your program by redownloading it your CLZ Account.

After updating I get "Call to OS Function Failed" or "Cannot Create…" error

It sometimes happens that errors like these pop up after updating the software or after upgrading your Windows on your computer.

- Call to an OS Function Failed
- Cannot create "filename.xml" (or something similar)

If this happens to you, there are a couple things you can try:

1. Restart your computer and restart the program

Sounds simple, but does help sometimes.

2. Reinstall the program "As an Administrator"

1. Download your Collectorz software again from your CLZ Account page.
2. Click the download button for your platform and download the version you're entitled to, save it to your computer (do not run the installer).
3. Right click on the downloaded installer, and select 'Run as Administrator'.
4. This will install the program with Administrative rights.
5. Now launch the program and see if the problem has been resolved.

3. Run the program "As an Administrator"

1. Close the program if it's open.
2. Right click the shortcut to your Collectorz program and then select "Properties".
3. Click the Shortcut tab.
4. There, click the Advanced button:
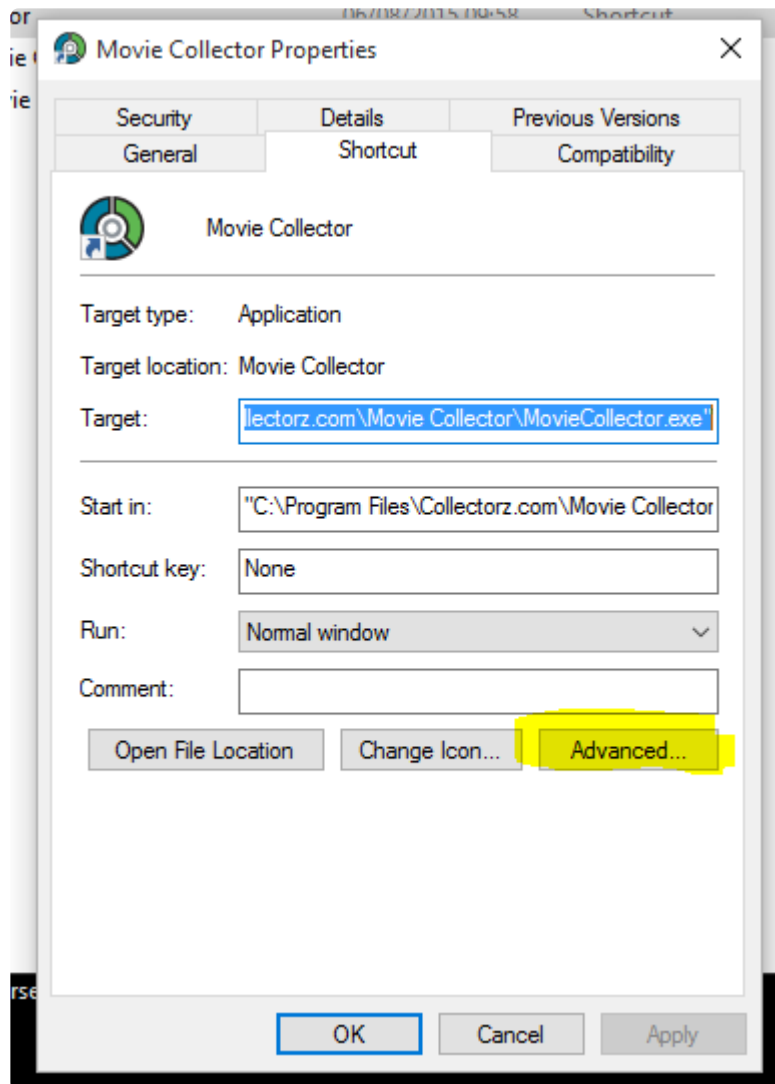
- Tick the "Run as Administrator" box:
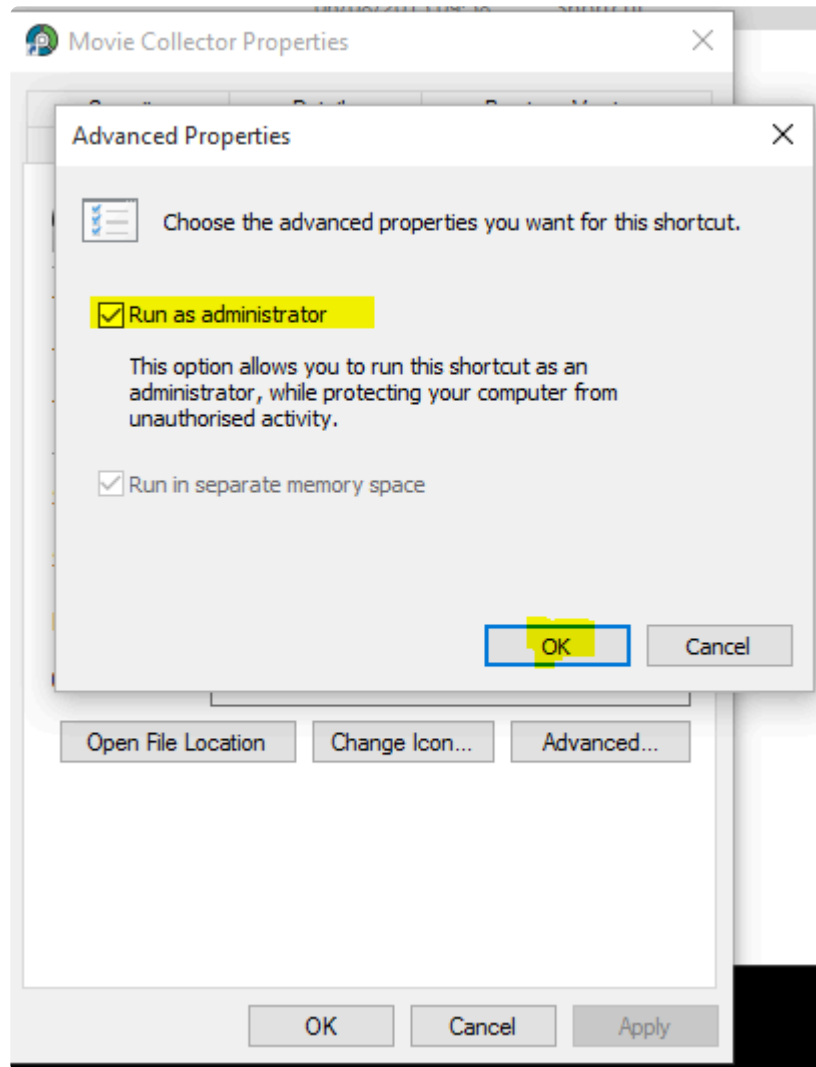
- Click OK and you're done.

4. Check the folder mentioned in the error to see if it is "Read Only" or "Hidden"

1. The "Cannot create.." error usually mentions a filepath. Take note of this filepath.
2. Go to the folder of that file, right click it and select "Properties".
3. Make sure the folder is not "Read Only" – and make sure it is not "Hidden". (checkboxes can be found there).

Frequently Asked Questions

- [Your database and images](#)
- [License / Service Plan questions](#)
- [Syncing with CLZ Cloud / Connect](#)

Automatic data and images from the central online movie database

- [I cannot find my movie in your online database, now what?](#)
- [I added a movie using your online database, but some of the data is wrong?](#)
- [When I search By Title, I never get any results. Why?](#)

I cannot find my movie in your online database, now what?

Can't find your movie BY BARCODE?

If you're trying to add your movie by barcode and get no results, then please try searching **By Title** first. It is possible that our central online database just doesn't have your barcode or DVD/Blu-Ray edition, but does have the movie itself.

Can't find your movie BY TITLE?

First, make sure the checkbox "TV Series Only" is not checked!

Still can't your movie by title?

Then we probably don't have your movie listed in our central online database yet. No problem, just let us know through our "Core for movie" tool and our content managers will add it for you!

How to report a missing movie using Core for Movies

- In the Add Movies Automatically screen, click "Report Missing Movie" or just click this link.
- This will take you to the Core web site.
- Now enter either the movie's IMDb number OR the barcode and the URL of a shop page.
- Click the "Please add…" button.
- Our content managers will now add the movie, usually within a few days.

I added a movie using your online database, but some of the data is wrong?

Here's what to do if you encounter errors in the downloaded movie data from our central online movie database:

First, check if you selected the correct movie entry

The most common cause for "wrong" data we see is users selecting the wrong movie entry from the search results, e.g. a different movie with the same title.

So before you report a data error to our content managers, please make sure you actually selected the correct movie. This can be done by re-trying the "By Title" search in your Add Movies screen, then taking a look at the various search results.

Still seeing erroneous data? Then report the error and we'll fix it ASAP

100% sure you selected the correct movie and you're still seeing errors in the data?

Then please submit your movie entry to Core and our content managers will fix the problems as soon as possible.

Here's how to report data errors through Core:

- Right click the movie in your database
- Select "Submit to Core", a website will open
- Fix the data by typing or clicking data to add
- Finally, click the "Submit Changes" button at the bottom
- Our content managers will then fix the data error for you, usually within a few days.

When I search By Title, I never get any results. Why?

You're searching By Title and you never ever get **any** results?
Let take a look at the possible causes and solutions:

Uncheck the "TV Series Only" option

First, make sure the checkbox "TV Series Only" is not checked! If that checkbox is checked, the search will search our database of TV Series only, not movies.

Set the Search Results filter to "Show All"

Please check the "Show" settings above the Search Results panel and make sure it is set to **Show All**. This setting lets you filter the results by region. Setting it to Show All gives you all available results.

Solve connection issues

If you still don't get results, it could be that a firewall is blocking the connection to our database. Follow the troubleshooter.

Check for error messages

Still no results? Then check the status bar in the bottom left of the Add Movies Automatically window, do you see any error messages there? If so, please contact us using the 'Support Request Form' link at the bottom of this page, please be sure to specify the error message you receive, and details about the item you are trying to search.

Your database and images

- [My movies aren't sorted properly](#)
- [How do I transfer the program, my database and images to another computer?](#)
- [Download from CLZ Cloud is disabled: "Upload New Fields First"](#)
- [I do not see my data any more.](#)
- [Can I change the field value for multiple items in one go?](#)

My movies aren't sorted properly

Some movies aren't sorted properly

If you are finding that some movies aren't sorted properly, it might be because the "Sort Title" field isn't filled in correctly. Movie Collector will use the Sort Title field in your movie to sort it in your movie list.

To verify if the Sort Title is good, follow the steps below:

1. Select the movie that isn't sorted correctly
2. Click the Pencil button on the toolbar to edit this movie.
3. Find the field called "**Title Sort**" (it's below the regular Title field)
4. Fill in the title you want this movie to sort on.
5. Click OK and the movie should now be sorted correctly.

If you are having any other sort issues, please find our complete manual on sorting here:
Sorting your collection

How do I transfer the program, my database and images to another computer?

I'm transferring my program, data and images from…

- Windows to Windows
- macOS to macOS
- macOS to Windows

Windows to Windows

Follow the steps below to transfer your program, your database and your images from the old computer to the new computer.

1. Install Movie Collector on the new computer

- Download your latest version of Movie Collector from your <u>My CLZ account</u>.
- Install Movie Collector on the new computer.
- Unlock Movie Collector with your My CLZ username and password.

2. Copy the "Movie Collector" folder in "Documents" to your new computer

You need to copy the Movie Collector folder from your Documents folder on the old computer to the Documents folder on the new computer.

- **Important:** Old computer: Close Movie Collector if it's open.
- Old computer: Go to your "Documents" folder and find a folder called "Movie Collector".
- Copy this folder to a USB stick, or burn it to a CD, or transfer it over your Network to your new computer.

> **!** If you have saved your Movie Collector database file (*.MVC) somewhere else, you need to find and copy it separately.
> You will be looking for a file with the extension: *.MVC

3. Place the "Movie Collector" folder in "Documents" on your new computer

- **Important:** New computer: Close Movie Collector if it's open.
- Go to your "Documents" folder and place the copied "Movie Collector" folder here.
  (also place your database file here if it was stored separately on your old computer).
- If you're asked if you would like to replace files, answer with YES.

> ***** On your new computer, you should now have one folder called "Movie Collector" in your "Documents" folder.
> If by accident you now have a folder called "Movie Collector – copy", move all the files into the "Movie Collector" folder.

4. Start the program and open your database

- New computer: Start Movie Collector
- Use menu "File > Open Database" and open your Movie Collector database file.
- If you can't find the file, it should be in your "Documents > Movie Collector" folder and it has an *.MVC

extension.

5. Optional: Fix your cover images automatically

If you don't see your cover images right away, it could be that the filepaths to your image/other files are broken. Use the ""Tools > Maintenance > Update File Links" screen to fix this.

macOS to macOS

Follow the steps below to transfer your program, your database and your images from the old computer to the new Mac.

1. Install Movie Collector on the new Mac

- Download your latest version of Movie Collector from your My CLZ account.
- Load the DMG file and install Movie Collector on the new computer.
- Unlock Movie Collector with your My CLZ username and password.

2. Find your database file on your old Mac

You need to copy the Movie Collector database file from your old Mac to your new Mac.

- Open Movie Collector
- Now right-click (or hold CTRL and left-click) on the title of your database.
- Now left-click on the "folder" right below your database name to open the folder where your *.MVCP database file resides.
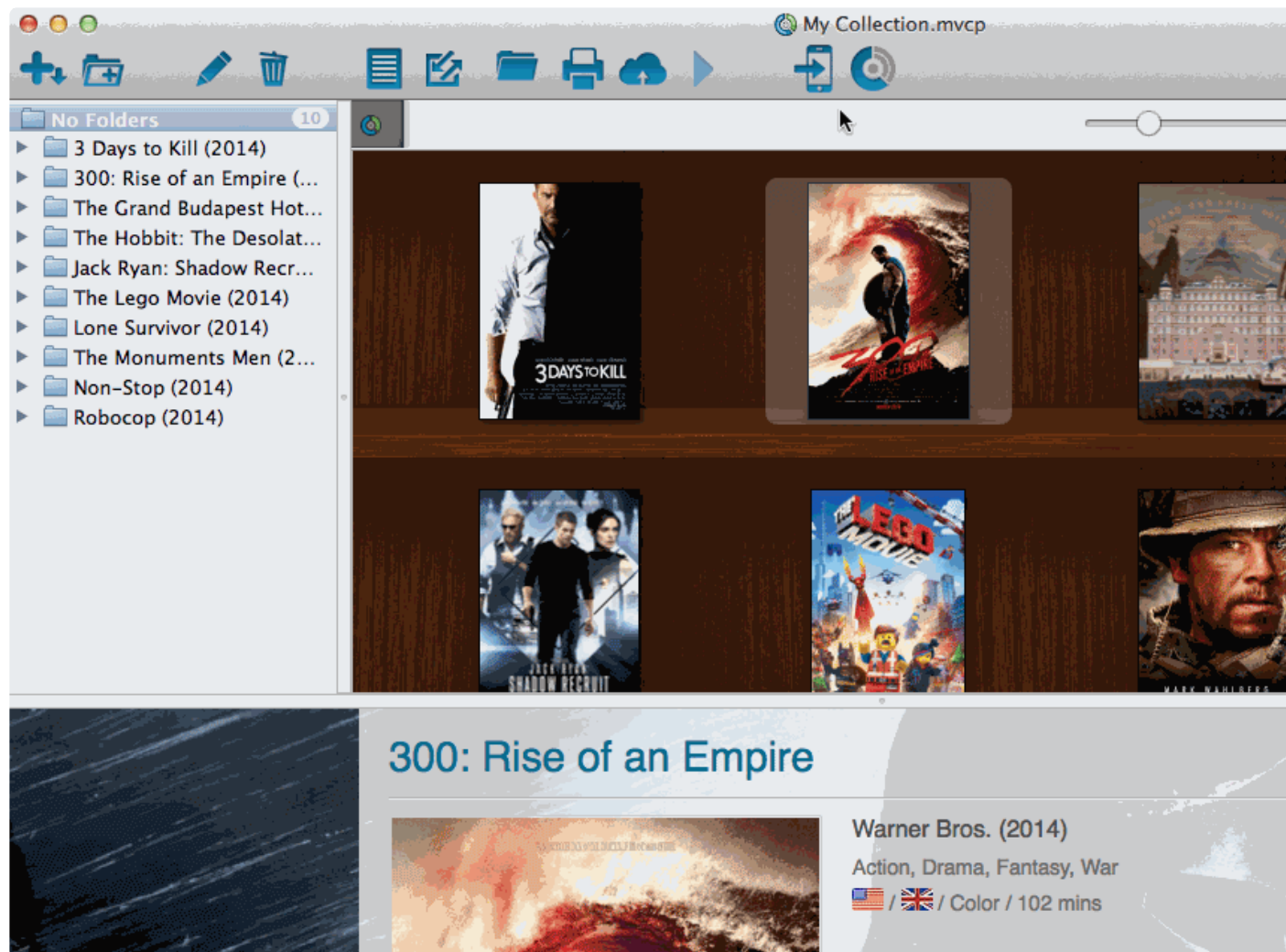
- Copy the *.MVCP database file to a USB stick, or burn it to a CD, or transfer it over your Network to your new computer.

✳ By default, images are stored inside this *.MVCP database file.
If you've set the program to store the images "externally", you have to copy your images folder to the new Mac too.

---

3. Place the "Movie Collector" *.MVCP database file on your new Mac

- Place the *.MVCP database file in your Documents folder.
- Start Movie Collector
- Click on menu "File > Open Database" and go to your "Documents" folder to open your *.MVCP database file.

That's it, you've successfully moved everything to your new Mac.

4. Optional: Fix your cover images automatically

If you were using external storage for your images, use the "Tools > Maintenance > Update File Links" screen to relink your image files.

macOS to Windows

If you've decided to move from macOS to Windows, you can bring your database with you to your new Windows computer by exporting it to XML, and importing the XML in Movie Collector on Windows.

Follow the steps below to transfer your program, your database and your images from the old Mac computer to the new Windows computer.

## 1. On macOS: Copy your images folder and Export your data to XML

You need to get 2 items copied to your Windows computer. You need the **Images folder** and **XML file**.

A. Export your images to a folder

- Click menu "Tools > Maintenance":
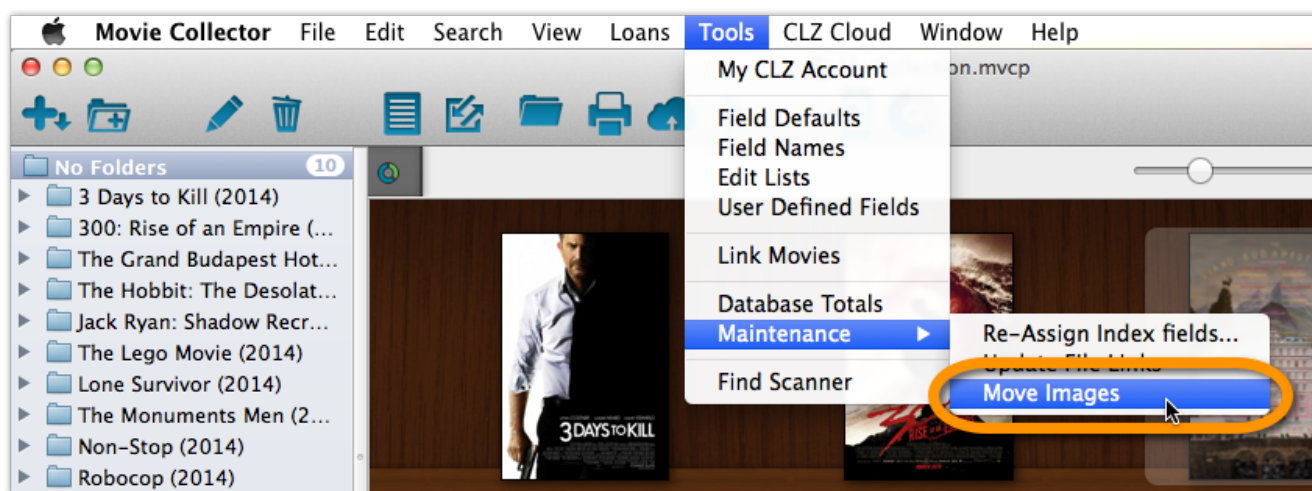
- Select "Move images to external image folder",
- uncheck "Delete Original Image Files",
- then click Browse:
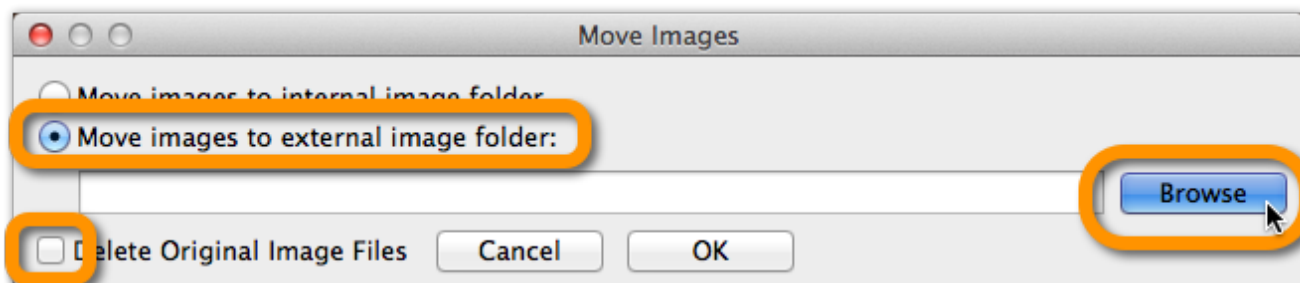
- Click "Create" to create a new folder and give it the name "Images". Then click "Open":
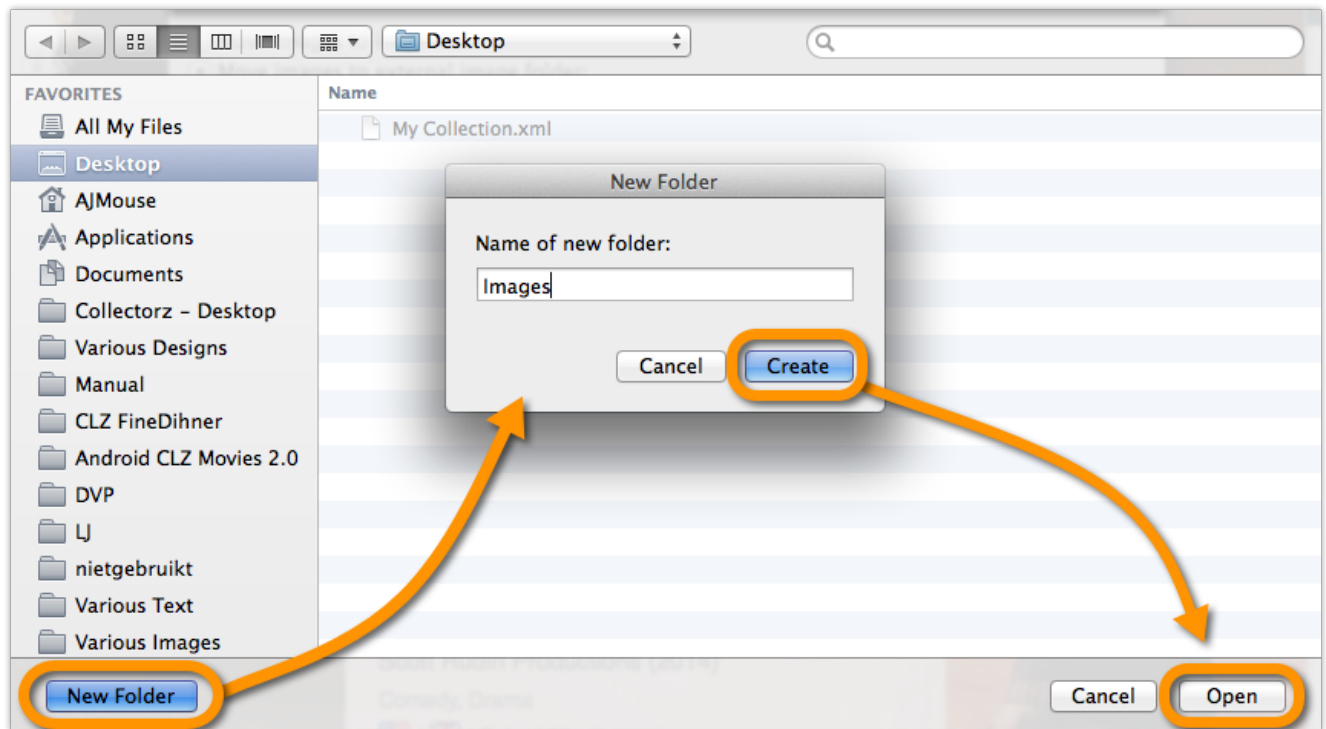
- Everything is now set. Click "OK" to start moving the images to your external "Images" folder on your Desktop:
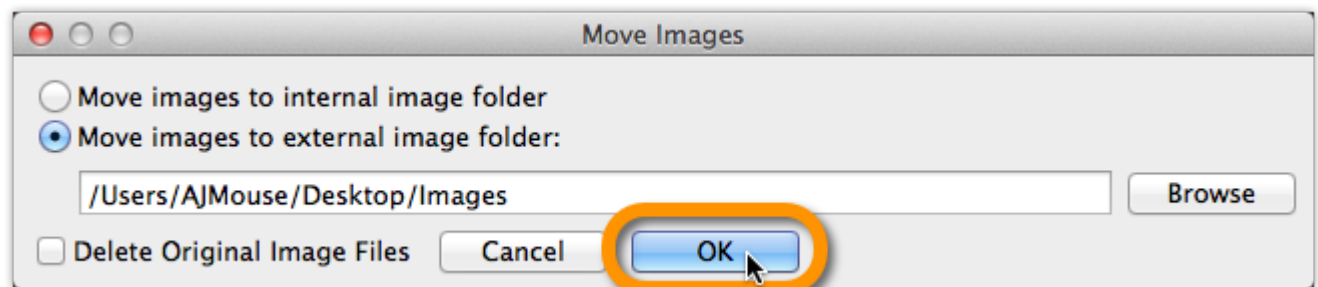
※ If you were already using an external images folder, you need to copy that folder to your new Windows computer.

B. Exporting the database to an XML file

- Click menu "File > Export to > XML":
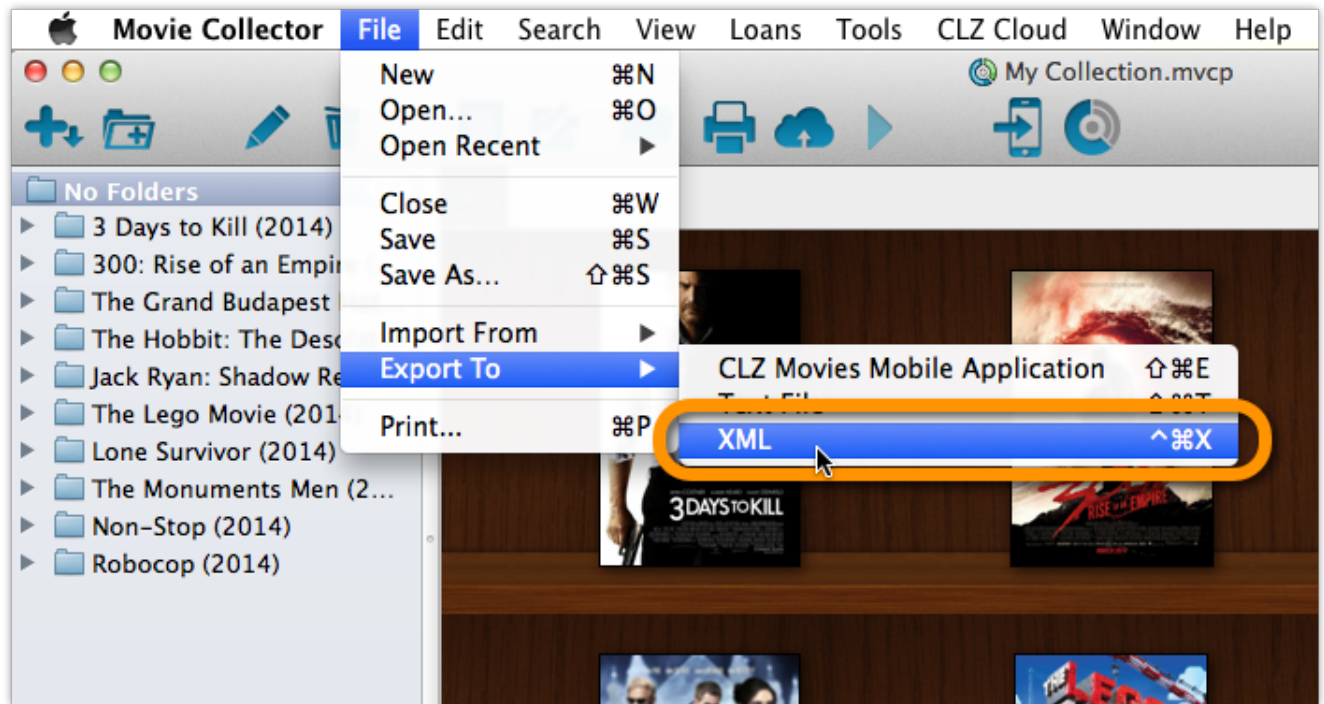
- Click "All Movies"
- Click "Browse":
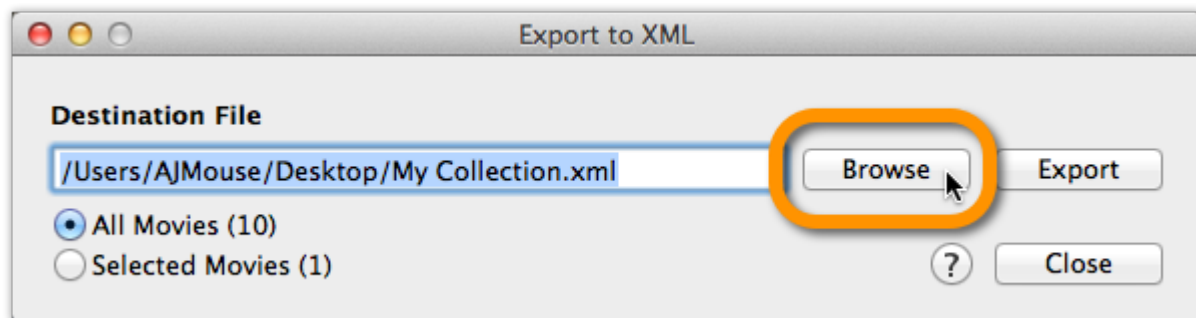
- Browse to your desktop and give the XML a name (in the "File Name" box):
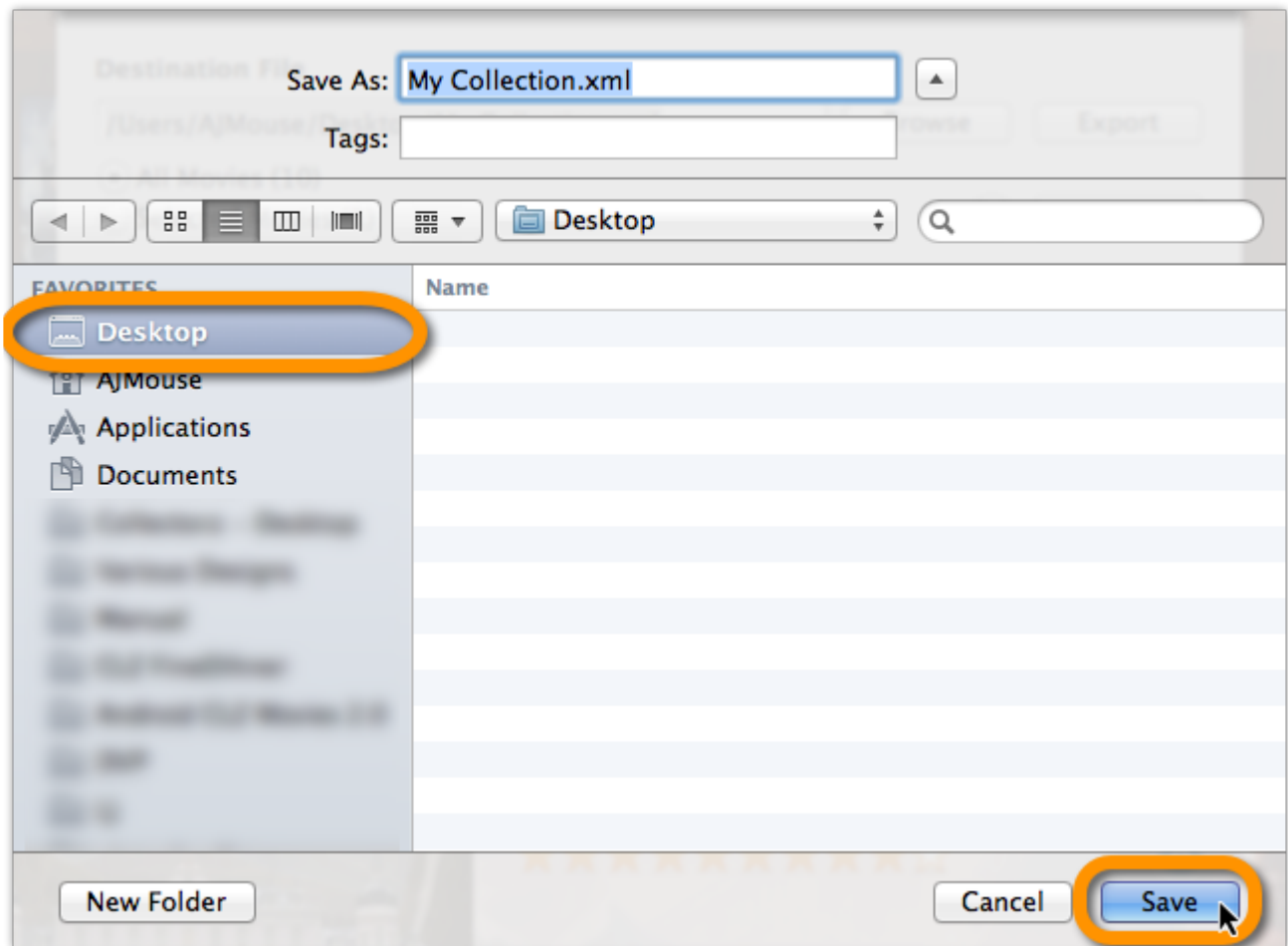
- Click "Save"
- Click "Export" to generate the XML:
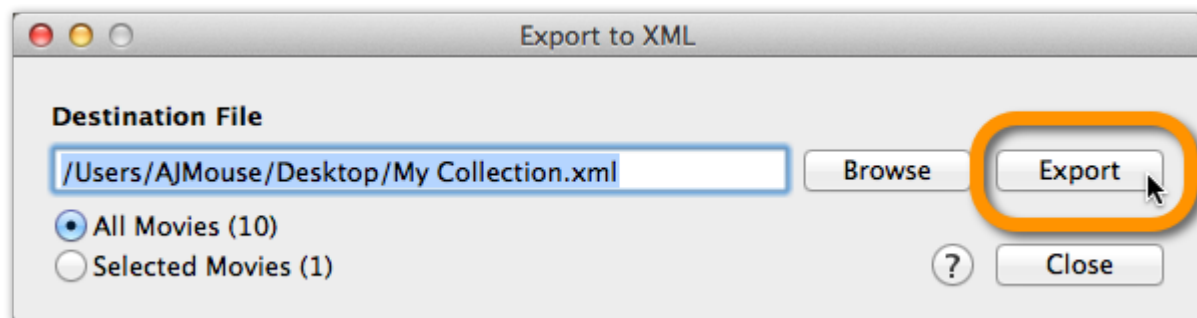
- Copy the **Images folder** and **XML file** to a USB stick, or burn them to a CD, or transfer them over your Network to your new Windows computer.

- Place the **Images folder** and **XML file** on your new Windows computer's "Desktop".

2. Install Movie Collector on the new Windows computer

- Download your latest version of Movie Collector from your My CLZ account.
- Run the downloaded installer and install Movie Collector on the new computer.
- Unlock Movie Collector with your My CLZ username and password.

3. Import the XML in Movie Collector on Windows

- Click File > Import from > XML:
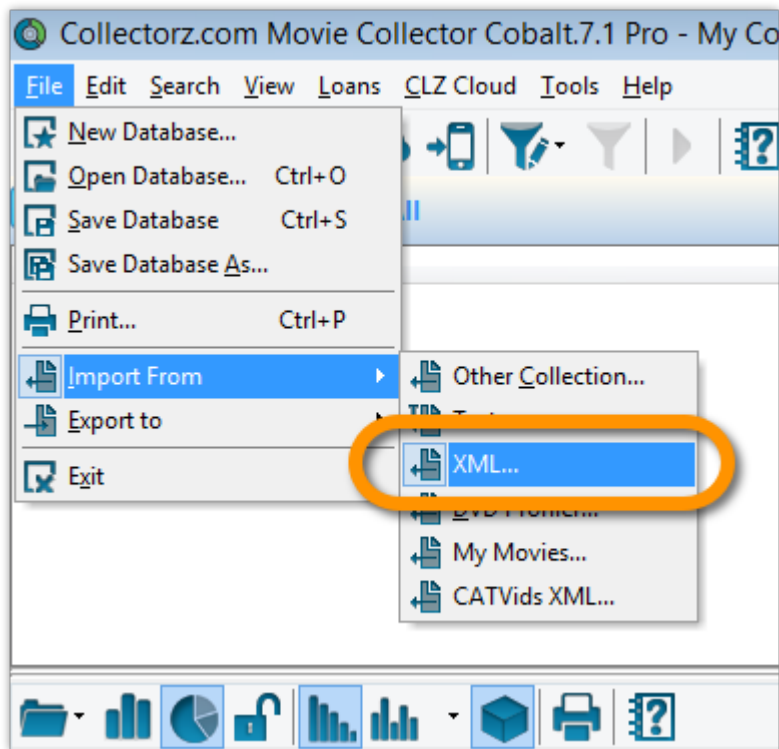
- Click "Browse" behind "Import XML File" and select the XML file from your Desktop:
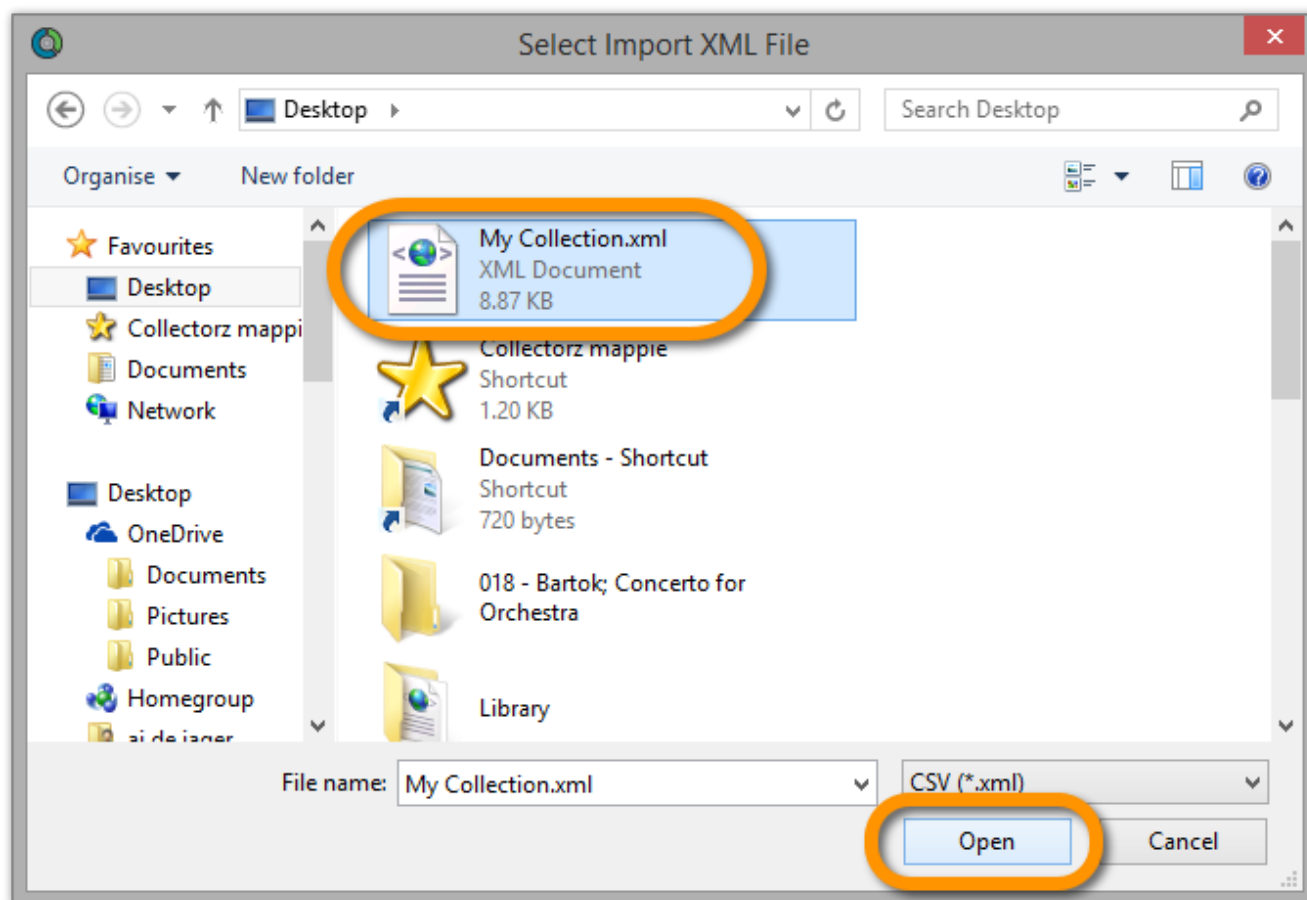
*Now click "Import"

⁎ Depending on the size of your collection, this process can take a while.

---

4. Import your images in Movie Collector on Windows

- Move your "**Images folder**" from your Windows Desktop into your "Documents > Movie Collector folder".
- Use the "Tools > Maintenance > Update File Links" screen to get your images into Movie Collector.

Download from CLZ Cloud is disabled: "Upload New Fields First"

To get rid of this message in Movie Collector, you need to upload to CLZ Cloud first:

1. Open the CLZ Cloud sync screen in Movie Collector via menu "CLZ Cloud > Synchronize"
2. Click "Upload to CLZ Cloud
3. Uncheck all Removals, Additions and Updates (so you have "0 out of 0" on all three).
4. Click "Upload to CLZ Cloud"

After uploading to CLZ Cloud following the steps above, the "Download From CLZ Cloud" will be enabled again.

I do not see my data any more.

It is highly unlikely that your data is gone.

Upgrading to a newer version never causes you to lose any data. When you start the new version for the first time, your database will be opened as well.

If we have worked on database changes (such as new fields) the new version will also convert your database to the new database format. All of this is seamless, you don't have to do anything.

Find out where your data has gone.

- First, take a look at the screenshot below (Movie Collector Windows, but will also work for your program).
- Just below the alphabet bar, there's a number that indicates the total number of movies that are in the current collection E.g. "Total: 315 Movies".
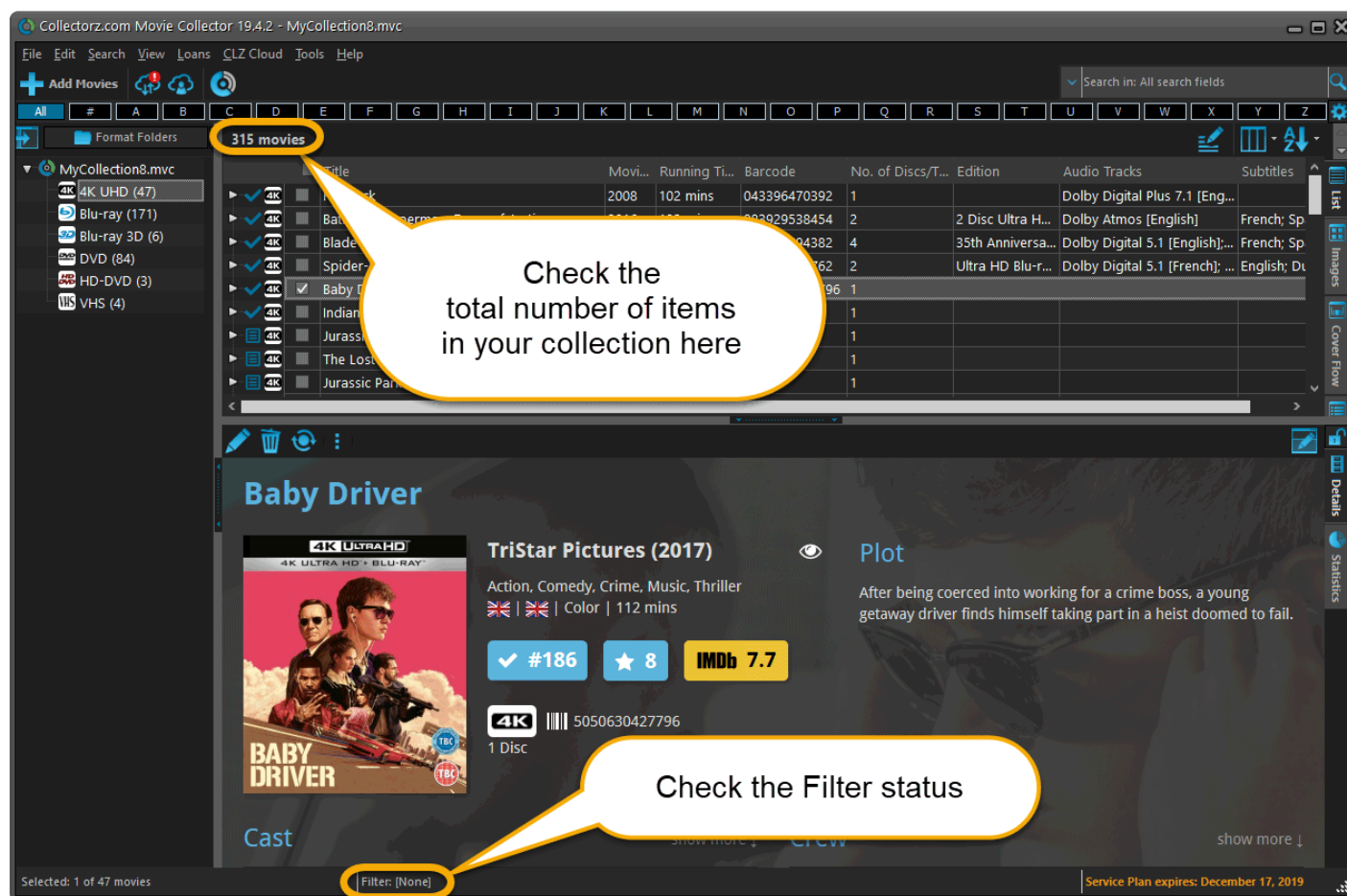
- **Does this number match the number of items that you had in your database?** If so, your data is all there and you're experiencing a problem with a "view setting" that prevents your items from showing up in the main screen.

To fix this, try the following:

1. Maybe you have an "In Collection Status" filter active? Choose the menu **Search > In Collection Status** from the menu and make sure it is set to "All".
2. **Windows Only**: You may have a search Filter active. To check, take a look at the bar at the bottom again, somewhere along the bar it should say "Filter: [None]". It it says something else after "Filter:" then you have a filter active. Switch OFF the Filter by choosing **Search > Filter On/Off** from the menu.
3. If after both of the above suggestions you still don't see your data, try the **Tools > Maintenance > Reset to Defaults** command from the menu. This command resets all View settings to the initial settings the program has when it is first installed.

The Total listing is indicating 0 items.

In case the "Total:" listing at the bottom indicates there are zero items in the database (or a number that is much lower than it should be), then it sounds like you have inadvertently opened a different database (using File > Open Database) or maybe created a new empty one (using File > New Database). In that case, you have to "Open" your own database file again.

1. Choose File > Open Database.
2. This opens the Open collection screen, showing the files in the "Data" folder. You should see one or more files having the circular Collectorz.com icon.
3. Your database file is probably called "my collection" or something similar, unless you named it otherwise.
4. If you see your database file, select it and click the Open button. You should now see your entered data in the main screen again.

- If you do not see any files with a circular Collectorz.com icon, use the "Look in:" drop down to find your database folder.
- By default, it is located in a folder like "My Documents\Movie Collector\", but you may have decided to save your database elsewhere.
- On the Mac the database files will by default be stored in your Documents folder. "~/Documents"

Not found your file yet?

- Use your Windows Explorer or Mac Finder to search your computer for Collectorz.com database files (see below for the correct extensions).
  If you find it, just double click it and your Collectorz.com program will start and will automatically open the database. Use File > Save Database As and save it to a new location after this so you can remember where you're putting it.

- **Extra tip for Windows users**: You may want to look in your Backup folder, that is where the program automatically saves a backup copy of your database each time it successfully opens it.
  Important: if you find a working database file in your Backup folder, we recommend that you use File > Save database As to save your file into the Data folder, where it belongs. Preferably using a

descriptive name and taking care not to overwrite existing database files that may be there already.

- **Extra tip for Mac Users**: To search for your files on Mac, use the built in Spotlight search (the magnifying glass in the top right corner) to search for the database. Use the extensions listed below to search. For example if you want to locate a Music Collector database, use Spotlight to search for ".mucp" (without quotation marks). This should find any and all database files that are stored on your computer.

*Collectorz.com file extensions for Windows: *
Music Collector: search for *.muc files
Movie Collector: search for *.mvc files
Book Collector: search for *.bkc files
Comic Collector: search for *.cmc files
Game Collector: search for *.gmc files

*Collectorz.com file extensions for Mac: *
Music Collector: search for *.mucp files
Movie Collector: search for *.mvcp files
Book Collector: search for *.bkcp files
Comic Collector: search for *.cmcp files

I do not see my images anymore.

Here's how images work in our software:

Images are **not** stored inside the database. The image files are stored separate from your database, in a folder on your computer (most likely in the Data/Images folder under the program's folder in Documents). The entries in your database **refer** to those image file using a full file path.

If your cover images are not shown in the program anymore, there's only **four possible causes**:

- Cause 1: Corrupted file paths
- Cause 2: Your images have moved to a different location
- Cause 3: The program is not allowed to access your images
- Cause 4: Only the thumbnails are missing

Find out which of the four possible causes made your images disappear.

To get your images visible in the program again, it is important to find out **which** of the 4 causes we are dealing with it.

Here's how:

1. Find an entry in your database that misses its' cover image.
2. Now open that entry in the Edit screen and switch to the Covers tab.
3. Now, on the Front Cover tab, do you see the cover image? If so, you are probably looking at cause #4.
4. If you do **NOT** see the cover image there, then look at the File Path listed.
5. Now use your Windows Explorer to browse to that file path and check if the image file referred to is actually there.
6. If it **IS** there, then we must be looking at cause #3.
7. If it is **NOT** there, we're dealing with either cause #1 or #2, most likely #2.

Solutions to all four possible causes:

Cause 1: The image file paths in the database have gotten corrupted.

This is very unlikely. If this did somehow happen, please contact us.

Cause 2: The images are not in their original location anymore.

Which could be the case if the user has inadvertently moved them, or deleted them.
In any case, this is not something that can be ever caused by the software itself, or even by installing an update.

Solution:

If this is your problem, find the solution in our manual.

Cause 3: The program is not permitted to access your images anymore.

The paths in the database are still correct and the files are still there, but somehow the program does not have sufficient Windows permissions to access them anymore. This can sometimes happen in the first session after updating the software, especially if the images are on a network drive. Closing and restarting the program will fix that.

Other reasons can cause this too, e.g. running the program under a Windows user different from the one it was installed under.

Solution:

1. Download your program again from your My CLZ Account page.
2. Click the download button for your platform and download the version you're entitled to, save it to your computer (do not run the installer).
3. Right click on the downloaded installer, and select 'Run as Administrator'.
4. This will install the program with Administrative rights.
5. Now launch the program with admin rights (right click > run as administrator).

Cause 4: There are no problems at all, but somehow you lost the generated mini-thumbnail versions of your cover images.

In that situation cover images **do** still show up in the Details Panel, but not in the Images View.

Solution:

1. Click menu *Tools / Maintenance / Repair Thumbnails*

Can I change the field value for multiple items in one go?

Yes you can by using the "Edit Multiple" feature:

Edit Multiple Movies

Move all userdata and images to a new location

If all settings are default, most movie and program data is saved in your *Documents > Movie Collector* folder. It could be that you wish to stop using the default Documents location (maybe you have a new HDD/SSD/Network location that you wish to use.

Move all data to the new Drive Location

1. Close the Movie Collector if it's open.
2. Go to your Documents folder and find your Movie Collector folder there.
3. Select this Movie Collector folder and **move it to your new drive location**.

> **!** Make sure you **move it, (not copy it)**. If you copy them, the next instructions will not work.

Fix all broken image paths

Now that you've moved all files to the new location, the image links in your Movie Collector's database are all broken.

1. Open Movie Collector and open your database (because it will not automatically open your database).
2. Use the Tools > Maintenance > Update File Links screen to fix all broken image links

Prepare Movie Collector for all the new movies you will add in the future

Now to make sure new items you add also save all their images in the correct folder, you have to perform these final steps:

1. Click on Tools > Options,
2. Click "Folders"
3. Set all those user folders that are pointing to your *Documents > Comic Collector > etc. folder* to their **new corresponding folder** inside the "Movie Collector" folder on your new drive location.

> **!** If you use an external drive location or a network drive location (like a NAS device), make sure you have set a dedicated drive letter to it.

License / Service Plan questions

- [How do I re-download the software for which I own a license?](#)
- [Can I use 1 license on more than one computer?](#)
- [How do I order as a gift?](#)
- [Do you charge extra for credit card orders?](#)
- [I am having problems ordering, please help?](#)
- [I purchased the wrong software.](#)
- [How can I get a refund?](#)

How do I re-download the software for which I own a license?

If you'd like to re-download the software you own, you can do so via your CLZ account.. This page is your personal access to your licenses and download links, to activate the free CLZ Cloud, to activate Service Plans, etc.

Please select below what you'd like to do, and find the instructions on how to do it there.

I would like to redownload Movie Collector for which I own a license…

You can download your latest version of Movie Collector from your CLZ account.
Login there, then find the download button for your platform and download the version you're entitled to, save it to your computer and run it.

You need your username and password to unlock the versions 16 (QuickSilver), 15 (AKA the Carbon edition) and the Cobalt desktop software (= version 12).
For older versions, use your license name and key.

I forgot my CLZ Account password…

You can request a new password on the CLZ account website.

I do not have a CLZ Account..

You can create a free CLZ account on My.CLZ.com

Can I use 1 license on more than one computer?

You can not use your license on more than one computer.

For use on multiple computers, use our web-app Movie Connect.

How do I order as a gift?

When ordering just enter your own name and email address, the license key and CLZ account will be generated with your name and all information will be sent to your email address. After ordering, simply contact us here and we will manually change the license name and CLZ account to the receiver's name. Don't forget to include this name/email address in your email to us.

We can easily transfer the account to the receiver but this sends out an email to him/her. This may spoil the surprise.
If you want to wait till you have given the present, no problem, there is no expiration date on the download link. Just contact us when it's safe to transfer the account and we will update the info on file.

Note that the software gets delivered electronically only. The software is available for download inside the CLZ account.

Do you charge extra for credit card orders?

We **do not have any hidden or extra charges** if you order by credit card. That said, your card company might still charge you extra.

Collectorz.com is based in Amsterdam, the Netherlands, and some credit card companies charge additional fees for international orders. If you have any concerns we recommend that you check with your credit card company before ordering.

I am having problems ordering, please help?

Entered all details correctly?

The most common reason for not getting through with your credit card payment is that you may have mistyped a digit, mistyped or forgot to enter the safety code on the back of the card or that your card cannot be used for "foreign" or "overseas" transactions (Collectorz.com is based in Amsterdam, the Netherlands).

When you know for sure that your card is valid and that you have entered all information correctly but still your order gets rejected, you may want to contact your credit card company and ask them for the reason.

Cookies and Javascript

All payments are processed by GlobalCollect, our payment processor. Orders can only be processed if your browser allows cookies and supports Java script.
When you receive a blank page or no payment screen at all, please check the security settings of your browser to allow cookies and make sure that Java script is enabled. Security add-ons like NoScript disable Java script. Also check if your browser blocks pop ups, please allow them.

Alternatively try ordering again, using a different browser, for example Firefox, Chrome or Safari.
When you use Internet Explorer it may help to run it in compatibility mode.
We have heard of customers using Firefox that it is not compatible, retry using IE or Chrome.

Still can't get your order through?

Then please contact us and we'll assist you.

I purchased the wrong software.

If you either:

- Purchased the wrong software
- Purchased a Service Plan, but for the wrong software
- Purchased a subscription to "Connect" while you wanted an "Service Plan" for the Desktop Software,

We can likely trade your wrong purchase in for a good purchase!

Contact us to change your wrong purchase for a good purchase!

To do this, please contact us directly via the support page and we'll get you sorted out within 24 hours (and that includes weekends and holidays).

How can I get a refund?

Step 1: Ask for help if you need it.

If one of these cases applies to you:

- The software (or part of it) isn't working.
- Something is bugging me in the software.
- I don't understand how to do something in the software.
- I purchased the wrong software

Then your best bet is to contact us directly as we may be able to either fix a bug or help you get started with the software. You can contact us directly via the support page and ask us anything!

If you purchased the wrong software, please do contact us directly as we can probably "switch your purchase" to reflect the product you did want to purchase!

Step 2: That's not it, I just want a refund.

If you're unhappy with the software, we offer a 90-day money back guarantee on all software sold in our shop. No questions asked.
This includes:

- All Windows and Mac desktop software products
- Update Plans for the Windows and Mac desktop software
- Subscriptions to "Connect"

To obtain a refund we ask that you please contact us directly via via the support page and include your order ID and email address so we can find your order quickly and start the refund process for you. It usually takes somewhere from 5 to 10 business days to complete a refund.

Syncing with CLZ Cloud / Connect

- [Merge databases](#)
- [Core, Cloud and Connect explained](#)
- [Which fields are synced?](#)
- [I do not see my own cover images after syncing.](#)

Merge databases (before syncing)

CLZ Cloud can only retain 1 single database per account. **A database can contain multiple sub collections**, so the solution is to merge your databases into 1 file, separated inside as multiple sub-collections.

The steps to do this:

1. Open database file 1.
2. Click **File > Import from > Other database**
3. Select database file 2.
4. You will get a popup asking you if you wish to import the database as a separate collection (you probably want this).
5. Repeat for databases file 3 and 4 and so on

After merging, you can sync this DB with CLZ Cloud.

Core, Cloud and Connect explained

What is Core?

Core is the central online database with *our* item data and cover images

In other words, Core is the source of the automatic data and images you get when using the Add Automatically feature in any of our cataloging solutions.

The desktop versions have various Report to Core features for letting us know about missing entries and for reporting and submitting data errors.

What is the CLZ Cloud?

The CLZ Cloud is the cloud storage and syncing system for *your* collection data

The CLZ Cloud is available for FREE for everyone. To start using it, just login to your account at my.clz.com and click the green "Activate" button.

The CLZ Cloud can be used for:

- **Syncing your data between devices**
  E.g. to get your collection data from the desktop to your mobile app.
- *Backing up your collection data online *
  Just sync up once in while and you'll always have a backup in case of local database problems.
- *Publishing your collection list online (optional) *
  Your cloud data can optionally be made visible on the cloud.collectorz.com site for online browsing. Browse our demo online movie collection here.
  (You can control your "Cloud visibility" from your account at my.clz.com.

*6-month "keep-alive" policy: *
Usage of the CLZ Cloud is free and for as long as you want. That is, if you actually use it. For performance reasons, we're using a 6-month "keep-alive" policy. Which basically means that if you sync or login at least once every 6 months, we will keep your data online. After 6 months of inactivity, your data will be removed.

What is Connect?

Connect is our online cataloging *software*

With Connect, you can manage your collection online, using just your web-browser. It has the familiar look of your public CLZ Cloud pages, but with full adding and editing capabilities.

The benefits of using Connect:

- The Connect software can be used by just logging in to the Connect website.
- No need to download or install software on your computer or mobile device.
- Updates are fully automatic and included in the subscription fees.
- Your data is stored in the CLZ Cloud. Automatically daily backups too.

Connect can be used in two ways:

1. **Stand-alone**: Connect can be a fully stand-alone alternative to using the desktop software or the mobile apps (we have thousand of users who only use Connect!).
2. **As an add-on**: Connect is also perfect companion software to your desktop or mobile edition, that can be used to directly edit your CLZ Cloud data, from anywhere, any computer or mobile device.

Wanna give Connect a try? Great, here's how:

- [Go to the Connect site here](#)
- Choose the app you want (Music, Movie, Book, Comic or Game Connect).
- Click the Login button top right and login with your existing CLZ Account.
- Click the Free Trial button to activate your 30-day trial period.
  (After the 30 days, your trial subscription will automatically revert back to the free CLZ Cloud level.)

> ✳ So to summarize…
> 1. Core is **our** online data.
> 2. CLZ Cloud is **your** online data.
> 3. Connect is online **software**.

Which fields are synced?

When you sync with the CLZ Cloud, the program will only upload a CLZ Movie ID and some predefined fields.

Predefined fields

The fields below are completely user editable, and whatever you put in them is synced to your CLZ Cloud:

- Title
- Title Extension
- Sort Title
- Original Title
- Series
- Movies vs. TV Series
- Db number
- Rating

- Genre
- Format
- Audience Rating
- Runtime
- Studio

- Barcode
- Release Date
- Region
- Distributor
- Packaging
- No. of Discs
- Country
- Language
- Edition

- Subtitles
- Audiotracks
- Layers
- HDR (HDR10 / HDR10+ / Dolby Vision)
- Color (Color / Black and White / Both)
- Edition Release Date
- Extras

- Custom front cover
- Custom back cover

- Index
- Collection Status
- Owner
- Quantity
- Location
- Rating
- Storage Device
- Slot

Note: Storage Device and Slot, are combined in the "Storage" column.

- Seen it: Yes/No
- Seen it: Date
- Seen it: Where

- Seen it for TV series episodes: Yes/No
- Seen it: for TV series episodes: Date

- Purchase Date
- Condition
- Purchase Price
- Current Value
- Store

- Notes
- Tags
- Plot

- Loan information

- Box Set information:
  - Title
  - Barcode
  - Year
  - Order of movies inside the box set

I do not see my own cover images after syncing.

When you sync with CLZ Cloud, the cloud entries will, in general, use the central cover images from *Core for Movies*. Only if you've manually modified or added a cover yourself it will be marked as Custom Image and syncs with your CLZ Cloud.

Sync Custom Images

Custom Images sync with CLZ Cloud. A front cover image is marked as "Custom Image" automatically when you:

- Use the "Find Cover" screen
- Browse for a new front cover on your computer
- Drag and drop a new front cover on your movie
- Acquire a new front cover using your image scanner

Marking images as "Custom Image"

Marking images as "Custom Image" is done automatically by Movie Collector V19 and up.

If you find that you have some custom images that aren't syncing with CLZ Cloud, you can mark them as "Custom Image" yourself:

1. Edit the movie an go to the covers tab
2. Check the box for "Custom Image"

That's all, the custom image will now be synced the next time you sync with CLZ Cloud.

> * You can use Tools > Maintenance > Auto Mark Custom Images to check your entire collection for custom images, you only have to do this once. This feature is not available on Music Collector.

To sync your own cover with older versions (pre-v19) of Movie Collector you have to right click the movie and select "Upload Cover".

Force upload a cover with the mobile app

In the mobile app you can force upload your cover by editing the movie and then tap the checkbox for "Custom Image", and then sync.