

User Manual easy go

1 — Last update: 25 October 2023

Berlinger & Co. AG

Table of Contents

- 1. Home 3
- 2. Initial Set-up..... 4
- 3. Install Q-tag® easy go 5
- 4. Configuration of Button settings 6
- 5. Load user configuration settings 8

1. Home

Q-tag® easy go Software

Valid for 3.0 and above

Reference number: MKT-80006-DE

The **Q-tag® easy go program** is used with the **Q-tag® CLm doc** family. The CLm doc devices can be activated, re-configured and backed up with the easy go (depending on the pre-configured settings you have chosen for the devices).

If you use the Q-tag® easy go program for the first time, start with chapter 1 (Initial Set-up).

If you have already made the initial settings, then please proceed with chapter 3 (Button configuration) or chapter 4 (Loading configuration settings).

[Contact Berlinger Support](#) for additional support.

About the user manual



The warning box includes important information or warnings.



The information box includes helpful information.

2. Initial Set-up

Create the following two folders on your computer

Config files	To store all configuration files
PDF reports	to collect and store the PDF reports from all Q-tag® CLm doc devices

Note: These files may be stored anywhere on your computer (e.g. My Documents, Data Logger File, etc.)

Save the configuration file

Once your requested settings are programmed, you will receive the configuration file from Berlinger & Co. AG. Save this configuration file in the newly created folder „config files“.

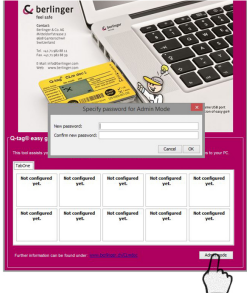
Download the Q-tag® easy go program

Make sure that the free Java Runtime Version 6.0 or higher is installed on your computer before downloading the Q-tag® easy go program. Download and save, e.g., on your desktop, the Q-tag® easy go program from our website: www.berlinger.com/easygo-manual. easy go can be stored on a file server and run by multiple users.

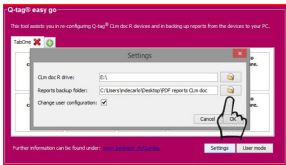
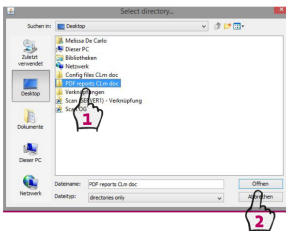
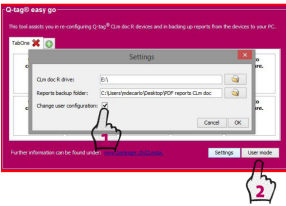
Connect a Q-tag® CLm doc device to your computer

If the device is connected properly to the computer, a check mark and the word *USB* will appear on the display.

3. Install Q-tag® easy go

Step	Image	Description
1		<p>1.1 Open the Q-tag® easy go program</p> <p>1.2 To set up the initial settings, click on the tab titled „Admin mode“ on the bottom right.</p>

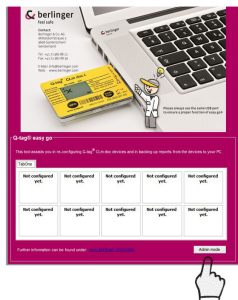
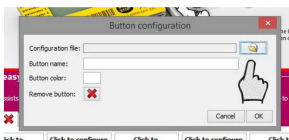
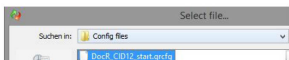
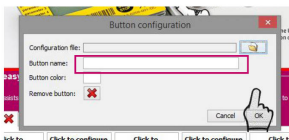
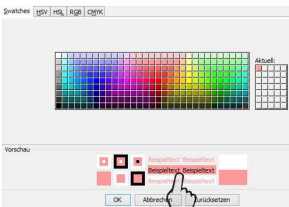
Set and change password: When entering the „Admin Mode“ for the first time, an individual password needs to be set. For the future you will be required to enter this password each time you want to access the „Admin Mode“. You can change your password at any time by clicking the tab „Change Password“. If you lost your password please contact our support team at: support@berlinger.com. It is not possible to reset your password yourself.

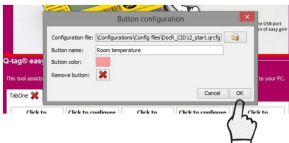
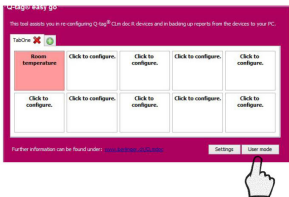
Step	Image	Description
2		<p>2.1 Choose settings to define the „reports backup folder“</p> <p>2.2 Click on the folder button for the „reports backup folder“</p>
3		<p>3.1 Look for the „PDF reports folder“ you have created</p> <p>Choose your folder and press „open“</p> <p>Note: This step ensures that any data generated by a Q-tag® CLm doc device is automatically stored in this folder once connected to the Q-tag® easy go. This is done as a precaution to ensure that data is not lost from reusable devices only.</p>
4		<p>4.1 Click the (✓) check mark for „Change user configuration“. Please see step 2.</p> <p>4.2 Press OK</p> <p>4.3 If you have a new configuration please go to step 3, to see how to upload the config file</p> <p>4.4 Go back to the „User mode“</p>

The set up process of the Q-tag® easy go program is now completed. Your settings are saved and remain unchanged until you decide to change them again.

4. Configuration of Button settings

For each new configuration file (delivered by Berlinger) you need to complete the following steps, before you are able to upload the configuration file to any device.



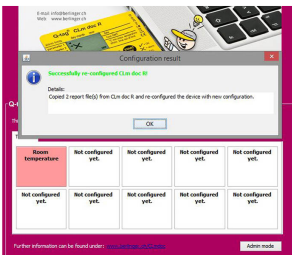

Step	Image	Description
1		<p>1.1 After you receive a configuration file from Berlinger you must save it into your „Config File“ folder.</p> <p>1.2 Open the „Admin mode“ (enter your predefined password)</p> <p>1.3 Click on the first free button „click to configure“</p>
2		<p>2.1 Click on the folder to set the desired configuration file</p> <p>2.2 Choose the folder where the configuration files are stored</p>
3		3.1 Select the required configuration file to be added to the button
4		4.1 Give the button a name for the specific configuration (e.g., DTP vaccines -0.5 °C – +30 °C_CID10)
5		5.1 Click in the field next to „button color“ and choose your favourite color for this button


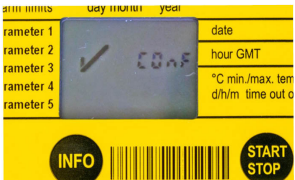
<p>6</p>		<p>6.1 Press „OK“</p>
<p>7</p>		<p>7.1 The button is now configured</p> <p>To load your new settings into a Q-tag® CLm doc device please change to the „user mode“.</p>

It is always possible to change the button configuration. You simply need to enter the „**Admin mode**“ and click on the configuration button you would like to change. Now you can change all the information or also delete the button configuration by pressing the.

5. Load user configuration settings

How to load user configuration settings into a Q-tag® CLm doc device and back up of PDF files

Step	Image	Description
1		<p>1.1 Now insert a Q-tag® CLm doc device to a USB port of your computer</p> <p>1.2 Click on the desired configuration button in the Q-tag® easy go software.</p> <p>Attention: If you are using the reusable Q-tag® CLm doc LR device any data will be automatically stored in the back up file created in step 1.1. The file will be named by the serial number + a number determined by the number of times the device has been used (e.g. second use will add a 2 to the end of the serial number).</p>
2		<p>2.1 Once you clicked on the requested tab, the window on the left will open.</p> <p>2.2 The following information can now be set, provided that your device was ordered with any of these extra functionalities:</p> <ul style="list-style-type: none"> • A text can be added to the PDF report. You can use 3 lines with 20 characters each. • GMT can be changed. It is recommended to use GMT if devices are in use around the world. • A fix start time can be set. You decide on which day and at what time the device shall start/activate itself. <p>Note:</p> <p>If your device was not ordered with changeable settings, you are still able to change the information in this window in Q-tag® easy go program but none of these entries will be loaded to your Q-tag® CLm doc device.</p>
3		<p>3.1 After pressing OK, you will see the following screen with the confirmation of a successful upload of the configuration.</p> <p>The message also gives you the information about how many files the Q-tag® easy go has uploaded from the device to the PDF folder on your computer.</p>
4		<p>Note:</p> <p>The above message is only the confirmation from the computer that it delivered the new file to the device successfully.</p> <p>4.1 Make sure to always check the devices display after disconnecting it from the computer for the information (Conf PARSE) as shown in the picture. This means that the device is processing the new configuration.</p>

		<p>Attention:</p> <p>To ensure a successful upload, always use the „safely remove hardware“ function () on your computer in the same way you would remove a standard USB memory stick.</p>
5		<p>5.1 Once the program is uploaded completely the check mark and the word „CONF“ appears on the display for 10 seconds. This means that the upload worked properly and the device can now be used.</p> <p>Note:</p> <p>The display of the device will turn blank after this screen until you start the device again. (To start the device please go to www.berlinger.com/usermanuals)</p> <p>Attention:</p> <p>If a cross instead of the check mark appears, please check if you uploaded an appropriate configuration file for the device.</p>

If you have further questions of the Q-tag® easy go or your devices, please do not hesitate to contact our support team under: support@berlinger.com