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1. Introduction

ActiveControl 9.00 was released in September 2022, this 9.00 release includes the first release of the new **ActiveControl Web Platform**.

The main objective of this new Web Platform is to modernise the UI and underlying technologies used within ActiveControl, and ultimately to replace (and retire) both the current ActiveControl Web UI and Windows GUI in the future. The following two Figures summarise some of the reasons and objectives of the new ActiveControl Web Platform:

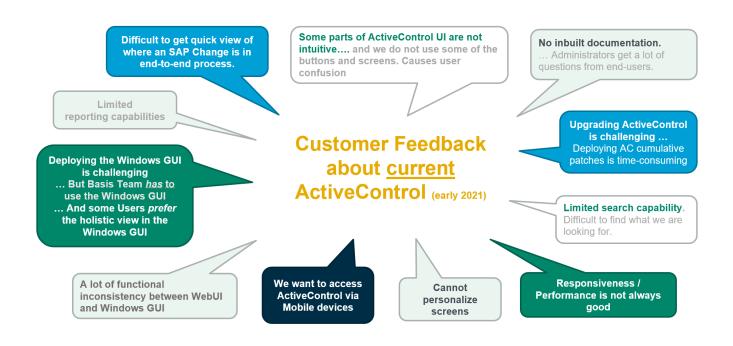


Figure: Some of the customer feedback that led to the new ActiveControl Web Platform

Key Objectives of the Web Platform

- 1. New, single UI5-based User Interface.
- 2. The current WebUI and Windows GUI will both be retired in 2023
 - ActiveControl 9.0 (August 2022) release replaces the current WebUI
 - ActiveControl 9.10 (March 2023) release will replace the current Windows GUI
- 3. More modern / intuitive UX
- 4. Mobile Ready
- 5. Improved Performance
- 6. Feature Activation / Authorisations-driven UI
 Only show functionality that is enabled by customer and/or that user has authorisations to use.
- 6. Deliver 75+ new / optimized product features; many were requested by existing Customers over the years.
- 7. Introduce internal BTI automated testing to improve the stability of AC releases and cumulative patches

Figure: Key Objectives of the new ActiveControl Web Platform

ActiveControl 9.00 includes the Phase 1 of the new Web Platform. This is essentially a replacement for the current ActiveControl WebUI. Phase 2 of the new Web Platform will include all additional functionality currently only available in Windows GUI. This is expected to be available in the first half of 2023.

Although many of the core concepts of ActiveControl do not change as part of the Web Platform, it is not solely a lift and shift of existing functionality available in the current Windows GUI and WebUI. Many new Features and capabilities are being added as part of the new ActiveControl Web Platform. These Web Platform Release Notes are intended to give an overview of the main new (or enhanced) Features that existing Basis Technologies' customers will not be familiar with in the current ActiveControl Windows GUI and WebUI. New ActiveControl customers with no prior experience of the tool would be better advised to review the Administration Guide and User Guide documentation.

2. SAP Certification

ActiveControl is a SAP certified solution:

- Certified for deployment on SAP ERP 6.0 EhP8 via the SAP integration scenario ABAP Add-On Deployment for SAP Enterprise Resource Planning (SAP report 19583)
- Certified for deployment on SAP S/4HANA 2021 via the SAP integration scenario ABAP Add-On Deployment for SAP S/4HANA (SAP report 19584)
- SAP Solution Manager Ready functionality

All ActiveControl SAP components exist within Basis Technologies' own namespace /BTI/. Some other Basis Technologies products that are used in conjunction with ActiveControl exist within seperate /BTR/ namespace.

3. Core Concepts

This section of the Release Notes details the core concepts of ActiveControl Web Platform 9.00:

- <u>High Level Architecture</u>
- Web Platform deployment options
- Projects, Business Tasks and Transport Forms
- Inboxes, Test Queues and Outboxes
- Authorisations in the Web Platform

More information on all of these can be found within the more detailed ActiveControl Administration Guide.

3.1. ActiveControl Architecture

High Level Architecture

The overall Architecture of ActiveControl Web Platform is illustrated below. As mentioned in the previous section, the Web Platform in ActiveControl 9.00 replaces the legacy ActiveControl Web UI, but the ActiveControl Windows GUI (and SAPGUI screens) are still required as part of ActiveControl Web Platform 9.00.

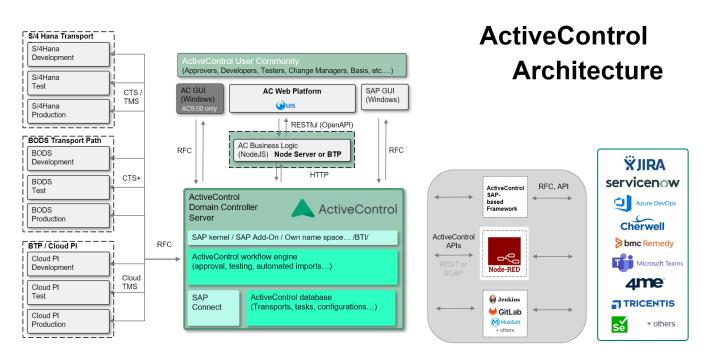


Figure: The ActiveControl Web Platform architecture in release 9.00

In ActiveControl Web Platform 9.00, functionality such as Imports, Merge, the Global Tree view and all ActiveControl Administration is only available in the ActiveControl Windows GUI. As part of an ActiveControl Web Platform 9.0 implementation, users such as Basis, Change & Release Managers and the customer ActiveControl Administrators will continue to need to use the Windows GUI.

Domain Controller concept

ActiveControl has always required a **Domain Controller** SAP system where the product is installed and the majority of the data and configuration resides. For most Basis Technologies customers, the Domain Controller has typically been the Solution Manager Production system, but the reality is it does not need to be Solution Manager, it can be any Netweaver stack system with high availability. All users of ActiveControl will need to have a user account in the Domain Controller system with the appropriate ActiveControl authorisations. A Domain Controller SAP system is still required as part of the

ActiveControl Web Platform.

3.2. Web Platform

The ActiveControl Web Platform is a UI5 front-end, coded in Typescript. As already mentioned in previous section, ActiveControl continues to require an ABAP backend (the AC Domain Controller).##

| Approvals aiting my approval | My Testing Awaiting my testing | My Manual Items | My Changes Work in progress cha | Recent Activity | Business Tasks View/Create/Maintain | Projects View/Create/Maintain | Transport Forms View/Create/Maintain |
|---------------------------------|-----------------------------------|-----------------|------------------------------------|-----------------|--|----------------------------------|---|
| 385 | ™19 | @ 3 | Ē 89 | Ŷ | ۵ | 6 | |
| oorting | | | | | | | |
| ports | Analytics | | | | | | |
| J | ай | | | | | | |
| | | | | | | | |
| veControl Co | nfiguration | | | | | | |

Figure: The ActiveControl Web Platform homescreen has a UI5, Fiori app-tile based look and feel.

Basis Technologies' decision to go with SAP UI5/Fiori look and feel was made after consultation with a range of our existing Customers, and also due to Basis Technologies' strategic direction to continue to focus on the SAP marketplace.

Deployment Options

Unlike earlier versions of ActiveControl, the ActiveControl Web Platform requires an additional server in addition to the ActiveControl Domain Controller system. As of ActiveControl Web Platform 9.00, the Web Platform can either be deployed to Node Server or to BTP Server:

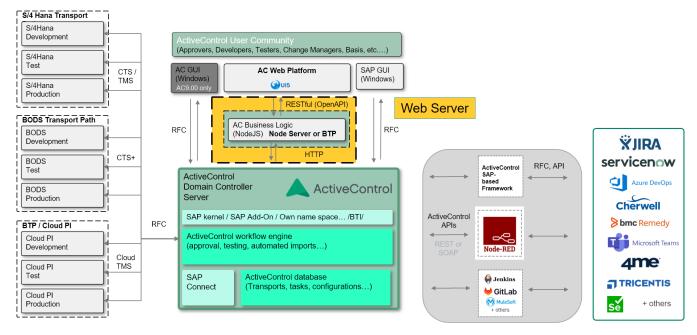


Figure: The ActiveControl Web Platform requires a new server, which can either be a Node server or BTP.

As Basis Technologies' customers have different deployment requirements and different levels of usage of Fiori LaunchPad, the intention is to offer various deployment options.

| | NodeJS Server | BTP Server |
|-----------------|---------------|------------|
| Fiori Launchpad | Possible | Possible |
| BTI Dashboard | Possible | Possible |

Triggering the Web Platform via the SAPGUI.

It is possible to trigger the ActiveControl Web Platform from within the SAPGUI of the Domain Controller system, via transaction /BTI/WP_LAUNCH. Note that this requires configuration via table /BTI/WP_URL (again in the SAPGUI backend of the ActiveControl Domain Controller system). More details (and screenshots) can be found in this <u>online Knowledge Article</u>.

3.3. Projects, Business Tasks and Transport Forms

ActiveControl has a 3-level hierarchy, consisting of **Transport Forms**, **Business Tasks** and **Projects**. This core hierarchy does not change with the ActiveControl Web Platform, however there are various additional new Features available in the associated screens of the Web Platform that were not available in earlier versions of ActiveControl. These new capabilities are detailed in the <u>Projects</u>, <u>Business Tasks</u> and <u>Transport Forms</u> sections of these Release Notes.

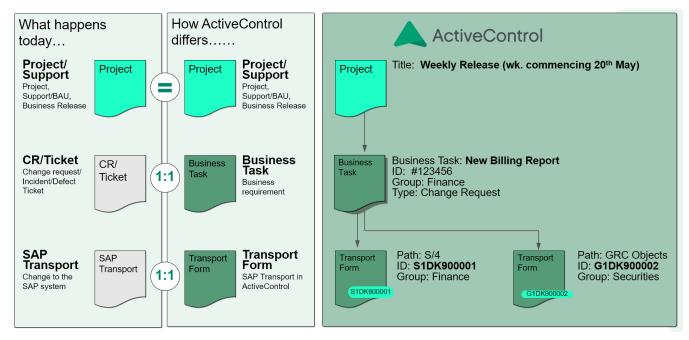


Figure: The ActiveControl 3-level hierarchy: Projects, Business Tasks and Transport Forms

3.4. Inboxes, Test Queues & Outboxes

The ActiveControl workflow consists of **Inbox**, **Test Queue** and **Outbox** control points where an approver(s) is responsible for approving the SAP change / transports. Until this approval is done, the Transport Form(s) won't move forward in the transport path. These Inbox, Test Queue and Outbox control points are completely configurable, depending on an SAP customer's approval requirements.

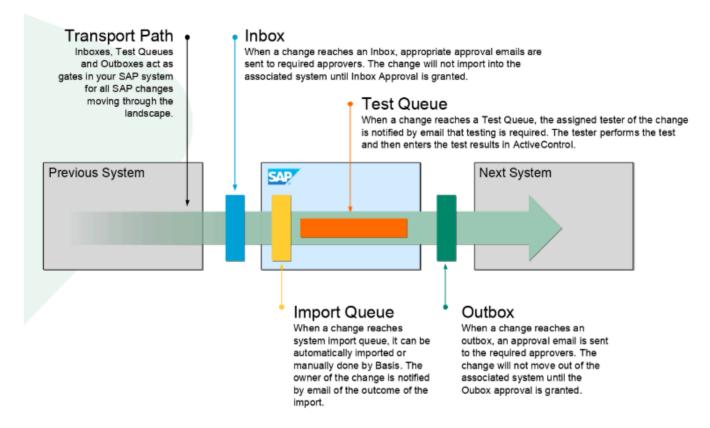


Figure: The ActiveControl workflow: Inboxes, Outboxes and Test Queues.

The ActiveControl Web Platform introduces a new <u>Control Point labelling</u> capability for Administrators to rename the standard Inbox, Test Queue and Outbox (and Import Queue) within their own implementation of ActiveControl. This has been added by Basis Technologies to enable customers to tailor the terminology seen within ActiveControl Web Platform o that used within their own specific processes and organisation. For example, a customer might choose to rename a Development Test Queue to "Unit Test" and a Production Inbox to "CAB Approval" to make it easier for their end users to understand what each control point is actually for within their setup of ActiveControl.

3.5. Authorisations in the Web Platform

ActiveControl Web Platform 9.00 continues to use the existing ActiveControl authorisation roles concept. This is documented in a seperate **Security Roles Matrix** spreadsheet, and is available on request from Basis Technologies.

Although no new Authorisation Objects have been added as part of ActiveControl Web Platform 9.00, there is an increased usage of the assigned authorisation activities in determining what features a user sees within the Web Platform. One of the aims of the ActiveControl Web Platform is to provide a cleaner UI, where users only see the screens, buttons etc that are relevant to their usage of ActiveControl. This has been done by Basis Technologies in reponse to feedback from customers over the years that both the Windows GUI and WebUI offered a lot of functionality that was not relevant for their own implementation of ActiveControl, and that it sometimes caused confusion for their users.

ActiveControl Web Platform aims to address this, both by new <u>Feature Deactivation</u> capability to allow individual Customers to show/hide certain parts of the product, and also increased checks against the Authorisation roles concept to only show functionality to users that they are actually authorised to use.

4. General Topics

This section details some of the general aspects of the product that are new (or have changed) as part of ActiveControl Web Platform 9.00:

- Mobile Access
- <u>RAG Statuses</u>
- Full Name / Username
- Enhanced Searching, Filtering and Field Choice
- Enhanced User Assignments
- <u>Show Approvers/Testers</u>
- Product Accessibility

4.1. Mobile Access

Many Basis Technologies' customers have requested over the years for the ability to access ActiveControl via mobile devices; the most common use-case cited has been the scenario of a Manager needing to do an urgent approval within ActiveControl whilst travelling or sitting in a meeting room, away from their main PC.

ActiveControl Web Platform 9.00 offers mobile access to ActiveControl out-of-the-box. As long as the end-user has the ability to log in to the ActiveControl Domain Control SAP system (via customer VPN or suchlike), then they will be able to access all core screens and functionality of the ActiveControl Web Platform from their mobile device.

| 7:16 PM 🖶 C 🖬 🔋 🕅 "ull 😤 🖾 - | | |
|--|---|---|
| ▲ 10.0.2.159/dashboard/#/W0 3 : | | |
| > 😵 | 7:16 PM ⇔ C ■ | |
| ActiveControl | ▲ 10.0.2.159/dashboard/#/W0 3 : | |
| My Approvals Awaiting my approval | Approvals Search | 7:16 PM ⊂ C ■ \$ m .utl < ∞ |
| | | > ··· 😵 |
| | Task Project Group APO Production Support: 101 - APO QA - Outbox | AC-00011 Project Alpha Core Build (Many Transports linked to BT) |
| My Testing Awaiting my testing | AC-0009 Billing Production Finance Changes EUR | Created: 1 Nov 2021, 15:42:51 Ross McLanachan |
| ™ 5 | S/4 Hana - Production Support: 101 - S/4 Hana AC-00011 Project Alpha Core Build (Many Transports | Status 24 Objects 85 Koys Risk Conflict Overindrear |
| Business Tasks View/Create/Maintain | Linked to BT) AC-00112 Warehouse Project Delta Logistics Changes | GENERAL |
| ٥ | | Project: Project Alpha Type: • |
| Projects View/Create/Maintain | | Change Request Group: Finance |
| | Approve & Import Reject Analyse | Priority: * Normal Deployment Status: Awaiting Unit Testing & |
| | | Requirements Description |

Figure: Accessing Web Platform via mobile devices.

4.2. RAG Statuses

In previous releases of ActiveControl, graphical RAG icons were seen for Risk Guard, Conflicts and DevEnforcer issues on a Business Task and Transport Form.

Over the years, many new Basis Technologies' customers and users often queried what these icons meant, as it was not immediately apparent from the icons themselves what the RAG icons represented. The ActiveControl Web Platform reinvents these existing RAG statuses, and also introduces several new RAG statuses, as textual RAG icons.

These RAG status icons are seen at Transport Form level, as well as at rolled-up Business Task level. They are also seen on some of the list screens throughout the Web Platform.

| My Approvals 🔻 W01 | | | | 26065 | × < 1 Tr @ 🤅 |
|--|--------------------|-----------|----------------|---|-----------------------|
| Approvals (49) | | Sei | arch | | î, v 🗉 C 🛞 |
| Task | Project | Group | Туре | Status | Actions |
| APO - Peer Review | | | | | |
| AC-00031 APO backend changes | Production Support | Basis | Change Request | Aged Transport Dormant Transport | 🔒 g′ Analyse v 🕞 🖓 |
| AC-00044 APO work | Production Support | Security | Incident Fix | Dormant Transport | د ع Analyse م الع الح |
| AC-00045 New Billing Program | Production Support | Networks | Change Request | Risk Conflict Aged Transport Dormant Transport | 🗐 🖉 Analyse 🗸 🕞 🖓 |
| AC-00465 Invoice Documents update | Production Support | Logistics | Change Request | Risk Aged Transport Dormant Transport Manual Step | 🗐 🖉 Analyse 🗸 🕒 🖓 |
| APO - Peer Review (Projects) | | | | | |
| AC-00667 New Work Schedule Rules (North Americas) | Production Support | HCM | Change Request | Dormant Transport | 🗐 🖉 Analyse 🗸 📢 |
| AC-00675 Payment Details - Updates | Production Support | Logistics | Change Request | Risk Aged Transport Dormant Transport | 🖾 🖉 Analyse 🗸 🕞 🕼 |
| AC-01006 Security Roles for Fixes | Production Support | Security | Change Request | Aged Transport Dormant Transport Manual Step | 🖾 🖉 Analyse 🗸 🕞 🖓 |
| AC-00394 New Report Structure (APO) | Project Test | Logistics | Change Request | Dormant Transport | 🗐 🖉 Analyse 🗸 🕞 🖓 |
| BW - Peer Review (Projects) | | | | | |
| AC-00119 BW Changes - Snapshot reporting | Production Support | Reporting | Change Request | Dormant Transport | 🗐 🖉 Analyse 🗸 🕞 🖓 |
| AC-00112 Warehouse Changes | Project Alpha | Logistics | Change Request | Dormant Transport | 🗐 🧝 Anatyse 🗸 🔂 🖓 |

Figure: RAG statuses in the Web Platform.

In ActiveControl Web Platform 9.00, the following RAG statuses are seen within the Web Platform:

| RAG Icon | Description |
|-------------------|--|
| Risk | Indicates if a Transport contains SAP objects defined as risky/critical within the Customer organisation. |
| Conflict | Indicates if a Transport contains objects that are also being changed in a parallel track, via the 0005 Conflict Analysis ShiftLeft analyser. |
| DevEnforcer | Indicates if a Transport has coding, security or performance issues, as defined in the checks against the corresponding DevEnforcer analysers (0004, 0006, 0016) |
| Aged Transport | Indicates if an SAP Transport is older than a certain (configurable) number of days. |
| Dormant | Indicates if a Transport Form has been sitting in a particular control point location for more |

| Transport | than a certain (configurable) number of days. |
|-------------|--|
| Manual Step | Indicates if a Transport has an incomplete Manual Step against it. |

It is possible for Administrators to adjust the default thresholds of Aged Transports and Dormant Transports via table /BTI/TE_CONSTT. Please refer to Aged and Dormant Change Notes for details on this.

Feature Deactivation can be used by Administrators to globally hide certain RAG statuses where they are not relevant within a customer's implementation of ActiveControl.

A RAG status for "Deleted Transport" will be delivered with ActiveControl 9.10. It will not work in ActiveControl 9.00, so should not be enabled via Feature Deactivation.

✤ Future releases of the ActiveControl Web Platform will introduce additional RAG statuses, both for existing functionality (eg when the default Unconditional Modes have been changed on a Transport Form) and also new functionality (eg a new RAG status for the extremely popular (0060 ShiftLeft: Deep Impact Analysis check). Basis Technologies would love to hear from existing customers on additional checks and RAG statuses that they believe would add further value to the product.

4.3. Full Name / Username

In previous versions of ActiveControl, there was inconsistency between the user details that showed in various screens in the Windows GUI and WebUI. On some screens, Full Name (First Name, Second Name) was presented. On other screens, only USERNAME was presented.

The Web Platform aims to address this inconsistency. Since some SAP customers prefer to utilise one or the other, key screens within the Web Platform will present User information in the following format:

• Full Name (USERNAME)

| RANSPORTS | | | | | | | | | | | |
|------------|------------------------------|-------------|----------|----------------------------------|-----------------------|-------------------|---------|------|--------|---|----|
| | | | | | | Search Text | | | | ٩ | ↑J |
| Request ID | Description | Туре | Group | Owner | Release Date | Location | Objects | Keys | Status | | |
| ACDK907099 | AC-00454 OSS Note Part 2 | Customizing | Basis | Ross McLanachan (RMCLANACHAN) | | GRC - Peer Review | 0 | 0 | | | |
| ACDK910252 | AC-00454 OSS note 0234531 | Customizing | Basis | Anirban Guharaja (AGUHARAJA) | 13 Jun 2022, 19:46:22 | GRC - Peer Review | 0 | 0 | | | |
| ACDK910417 | AC-00454 - Auth updates | Customizing | Security | Barry Green (BGREEN) | | GRC - Peer Review | 0 | 0 | | | |

Figure: Both Full Name and SAP Username are seen in many key screens of the Web Platform.

4.4. Enhanced Searching, Filtering and field choice

The Web Platform offer a lot more searching, filtering and field personalisation than was historically possible in the legacy ActiveControl WebUI.

The following subscreens all offer the ability to search, filter and adjust the fields that the individual user sees onscreen.

| Subscreen | Search | Filter | Add/Remove Flelds | Group By Fields |
|---|--------|--------|----------------------|--------------------|
| Business Task – [Status & History] subscreen | Yes | Yes | Yes | N/A |
| Business Task – [Transports] subscreen | Yes | Yes | Yes | N/A |
| Project – [Business Task] subscreen | No | Yes | Yes | N/A |
| My Approvals – list screen | Yes | Yes | Yes | Yes |
| My Testing – list screen | Yes | Yes | Yes | Yes |
| My Manual Items | Yes | Yes | No | No |
| My Changes | Yes | Yes | No | No |
| Recent Activity | Yes | Yes | No | No |

| C-00011 roject Alpha Core Bu | ild (Many Transports linked to BT) | | | | Jan | e Peters | | | | | | Created: 3 | | ,5 × 2, 18:23: |
|---------------------------------|---|---------------------|----------------|---|---------------------------------------|----------|------------|--------------|-----------|-----------------------------------|---|--------------------------------------|-----------------------------|--------------------------|
| ENERAL CUSTO | DM DATA V STATUS & HISTO | | TESTING | DEPENDENCIES | USER ASSIGNMENTS ATTAC | CHMENTS | SCHEDULING | COMMENTS | | | | | | |
| | | | | | | | | | | | | | | |
| | | | | | | ſ | Theo | | | | × | a, ↑, 7 | 7 C | 0 |
| Request ID | Description | Туре | Group | Owner | Release Date | Location | | Objects | Keys | Status | | Q ↑↓ 5 GXP Critical Transport? | 7 Č Technic: Architec | al |
| Request ID D01K980278 | Description AC-00011:Security Roles for Fixes | Type Customizing | Group Basis | Owner Theo Van Kaathoven (TVANKAAT) | Release Date 14 Jan 2022, 15:30:00 | | | Objects 0 | Keys 0 | Status Aged Transport Manual S | | GXP Critical | Technica | al |

Figure: Searching, Filtering and Field choice on the Business Task – [Transports] subscreen .

4.5. Enhanced User Assignments

Assignments to User Roles at Business Task and Project level has become increasingly popular within ActiveControl since the Rules Engine was introduced in ActiveControl 8.00.

Users can be assigned to Roles to serve several key purposes:

- 1) To trigger dynamic approvals at Business Task or Project Level.
- 2) To include the user on Custom Notifications.

Historically, the UX of the User Assignments screen was a little challenging as it was not easy to see which users had already been assigned. This was particularly noticeable in the case where there were several User Roles assigned to the Business Task or Project, as it resulted in the end user having to click manually between User Roles to see which users were assigned to each.

ActiveControl Web Platform improves the UX of the User Assignments aspect of ActiveControl, both in the assignment screen itself, and also subsequently in the main view, via a more tabular view of existing assignments. As a result, it is a lot easier to see which Users have been assigned to each User Roles than it was historically in ActiveControl WebUI or Windows GUI.

| Business Tasks 🔻 W01 | | | |
|--|---|---------------------|-----------------|
| Reference* | | | |
| AC-00031 | | | |
| Subject* | | A | |
| APO backend changes | | | toss McLanachan |
| | | ✓ | |
| GENERAL CUSTOM DATA \sim STATUS & HISTORY TRANSPORTS TESTING | DEPENDENCIES USER ASSIGNMENTS ATTACHMENTS | SCHEDULING COMMENTS | |
| USER ASSIGNMENTS | | | |
| | | | |
| Add Role 1 | | | |
| User Role | Assigned User | User ID | Actions |
| Peer Reviewers - Basis | Ross McLanachan | RMCLANACHAN | 亩 <i>8</i> y |
| Team Lead – Basis | Mary Robbins | MROBBINS | 1 By |
| Project QA Testers - Basis | | | ± 2 |

Figure: User Roles are now added first, and then Users are assigned to the User Roles via the Action Menu.

4.6. Show Approvers/Testers now accessed via button

In the legacy ActiveControl Web UI, the list of Approvers or Testers was seen by default in the list screens. This caused a couple of issues for many customers:

1. Degraded performance of loading the "My Approvals" list screen where the Rules Engine approver consumer was being used.

2. A lot of screen real estate being taken up by the Approvers or Testers list, in particular where a larger pool of Approvers or Testers was defined against a particular Business Task or control point location.

To address both of these historical issues, the Approvers and Testers are now not seen by default in the List screens. They are instead viewed via "Show Approvers" / "Show Testers" buttons on the corresponding list screens.

| M | Ay Approvals 👻 | | | | | ۹ ۵ [°] ۲ (۲ |
|----------|--------------------------------------|--------------------|-----------|----------------|---|---|
| Appro | ovals (49) | | Sé | arch | | î, γ ≡ C © |
| | Task | Project | Group | Туре | Status | Actions |
| APO | - Peer Review | | | | | |
| | AC-00031 APO backend changes | Production Support | Basis | Change Request | Aged Transport Dormant Transport | Approvers |
| | AC-00044 APO work | Production Support | Security | Incident Fix | Dormant Transport | Anirban Guharaja (AGUHARAJA), Dominik Kropp (DKROPP), James Barter (JBARTER), John Dias (JDIAS), Jane |
| | AC-00045 New Billing Program | Production Support | Networks | Change Request | Risk Conflict Aged Transport Dormant Transport | Dough (JDOUGH), Ross McLanachan (RMCLANACHAN), Joe Admin (W01_ADMIN), Sam Demo (WPP_DEMO) |
| | AC-00465 Invoice Documents update | Production Support | Logistics | Change Request | Risk Aged Transport Dormant Transport Manual Step | 🗐 🧝 Analyse 🗸 🔥 🖓 |
| APO | - Peer Review (Projects) | | | | | Show Approvers |

Figure: Show Approvers button on the "Approvals" list screen.

| esting (5) | | Search | | | ît ∆ (≡) Ç (|
|--|--------------------|---------|----------------|---|--|
| Task | Project | Group | Туре | Status | Actions |
| APO - Unit Testing (Projects) | | | | | |
| AC-00004 Invoicing Optimisations (Enhancements, Fixes, Roles) | Production Support | Finance | Incident Fix | Dev Enforcer Aged Transport Dormant Transport | 🗐 g ^r Analyse 🗸 Enter Test Resul |
| S/4 - Automated Testing | | | | | Testers |
| AC-00004 Invoicing Optimisations (Enhancements, Fixes, Roles) | Production Support | Finance | Incident Fix | Dev Enforcer Aged Transport Dormant Transport | Joe Admin (W01_ADMIN), Tester User (W01_TESTER) |
| AC-00456 Merge Example | Production Support | Finance | Change Request | Aged Transport Dormant Transport | Analyse V Enter 1est Result |
| AC-00182 Consolidated Merge Example | Project Gamma | Finance | Change Request | Dev Enforcer Aged Transport Dormant Transport | a g Analyse 🗸 Enter Test Result |
| S/4 - UAT | | | | | |
| AC-00004 Invoicing Optimisations (Enhancements, Fixes, Roles) | Production Support | Finance | Incident Fix | Dev Enforcer Aged Transport Dormant Transport | 🗐 🙎 Analyse 🗸 Enter Test Result |

Figure: Show Testers button on the "Testers" list screen.

4.7. Themes

As more and more large enterprise SAP customers around the world implement ActiveControl, there has been an increasing request to Basis Technologies that ActiveControl adheres to Web Content Accessibility Guidelines (WCAG) accessibility standards.

One aspect of improved Accessibility within the new Web Platform is the ability to have different Themes. Individual end-users can choose from one of eleven Themes, via [User Details] screen:

- SAP Fiori
- SAP Fiori Dark
- SAP Fiori High Contrast Black
- SAP Fiori High Contrast White
- SAP Belize
- SAP Belize High Contrast Black
- SAP Belize High Contrast White
- SAP Horizon
- SAP Horizon Dark
- SAP Horizon High Contrast Black
- SAP Horizon High Contrast White

ActiveControl default Theme is 'SAP Fiori'. This was designed by SAP to meet the minimum colour contrast requirements of the international Web Content Accessibility Guidelines (WCAG 2.1).

| 🔰 🛯 Basis Techn | ologies 🔻 W01 | | ACDK9 | × < 4 ⁰ 74 @ 👧 |
|--------------------|--|----|-------|---------------------------|
| User Details | | | | |
| User picture: | Upload picture Take picture | | | |
| Employment Type: | Permanent Employee | | | |
| Supplier: | | | | |
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| Cost band: | | | | |
| Role: | Default Web User Role | | | |
| Start Date: | 0000-00-00 | Ē | | |
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| Contact number: | 07733509 726 | | | |
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| User Preferences | | | | |
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| User Theme: | SAP Fiori Dark | ✓ | | |
| Save Save & Close | Cancel | | | |

Figure: End users can choose their Theme via the [User Details] screen.

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| ppri | ovels (83) | | | | Seech | | | лунсө |
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| APO | Peer Brview | | | | | | | |
| | AC-00035 APO tackend changes | Poductor Support | Basis | Charge Request | Aged Transport (Semant Transport) | 🙆 Ros Milanachan | 15 Ort 2021, 14 54 30 | 🖞 gʻ Anajos - 🖒 🖓 |
| | AC-00044 APO mink | Production Support | Secrity | Incident Fix | (senset langer) | B Theo Van Kaathoven | 4 Mar 2022, 08:42:36 | 6 8' Antipe - 00 |
| | AC-00065 New Billing Program | Production Support | Finance | Charge Request | Tel Igel Tanget Conset Tanget | 🙆 Ross Mittanachan | 27 011 2121, 15 58:40 | E E' Andre - D.Q |
| | AC-00485 Invoice Decuments update | Production Support | Fearce | Ourge Request | the Instant Surgers' Manual Exp | 👔 Kevin Calaghan | 4 Mar 2012, 15 51,40 | E z' Andre - D.Q |
| | AC-00807 Logistics lipóetes (TOC Example) | Production Support | Logistics | Ourge Request | Spect Surveyord (Surveyord Surveyord) Surveyord Surveyord | John Dies | 4 Mar 2022, 1231-43 | 🖸 🛫 Analyse - 🖒 🖓 |
| | Analysis (000) 0000 Check Releasibility | Poduction Support | Fearce | Charge Request | Connext Transport Martual Step | Nos Milarachan | 28 Apr 2022, 20 40 33 | 6 8' Anapa - 600 |
| APO | - Peer Beview (Projects) | | | | | | | |
| | AC-00807 New Work Schedule Rules (North-American) | Production Support | HOM | Charge Request | (Sector Charages) | 🚱 in Sugar | 7 Mar 2022, 08:25:55 | 🖞 🖉 Andres - 🔿 🖓 |
| | AC-0068 Billing Flom | Production Support | finance | Incident Fix | (Invested Transport) | 💽 An Degar | 7 Mar 2022, 08:25:38 | E a' Andre - D.Q |
| | AC-00075 Poyment Details - Tipolens | Production Support | Logistics | Charge Request | Fed Spel Surger Deman Surger | 3 Any Stations | 4 Mar 2012, 18 34 26 | E z' Anapas - D.Q |
| | AC-000004 Sales Reporting enhancements - Project Aphre | Project Apha | Logistics | Project Requirement | (Service) Transport | 🚱 Ross Millarashan | 1.New 2015, 15.42.55 | E z' Andyse - D 🖓 |
| | AC-00125 Z_DOL_Billing_Program | Project.Apha | Finance | Overge Request | (inclusion in the second secon | 🚱 Ross McLanachaes | 13 Aut 2012, 13 54 32 | 6 8' Anapor - 600 |
| | AC-00420 Pro-Forma invoice changes | Pojet Bunblebee | Finance | Project Requirement | (Service) Transport | 🍓 area tarar | 4 Mar 2022, 14 38 58 | 6 8' Andyse - 600 |
| | AC-ORD4 | Project Dates | Longer Land | Owner Request | | Den Minstein | | 0 x mm x 00 |

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| Changes | | | | | | | |
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| tak . | | | | | | Orantion Dates | |
| ACD - BN Warget Intern | | | | | | | |
| AC-00123 DH Changes - Snapshot reporting | Protection Support | Reportin E | Charge Terparat | | 🛞 Ana Milanahan | 6 May 2022, (10:35.40 | |
| AC-0028 Dif program fam | | | | | 🔒 fea Milandra | | E al Annu - di |
| | | | | | | | |
| AC-00887 Logistics Updates (YOC Example) | | | | | 🌔 are the | | E X Ange - O V |
| Analysis.0009 0000 Deet Telesobility | Protection Support | | Change Request | (forment Transport Marcust Step) | New Milerarbeit | 28.4pr 2022. 20.43.33 | |
| AC-0065 Project Carumba - New User roles and profiles | | | | | 🥘 tan técheri | | 5 X Mene V & V |
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| AC0005 Paprant Dasis - Splane | | | | | 👔 Jay Taylara | | 1 x Annu - 6 9 |
| AC-0082 New Work Schedule Rules (North Americas) | Protection Support | | Charge Reput | (Instant Tanapat) | 🚯 An Deager | 7 Mai 2022, 09/25/28 | |
| AC082M New Culturising Entry | | | | | 😣 🔤 Northern | | |
| | | | | | | | |
| AC452002 Basis Charges - 055-lices 123455 | | | | | 🕭 🔤 Maradan | | E al Angue - Enerteener |
| APO - Unit Testing (Projecto) | | | | | | | |

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Figure: SAP Fiori Themes within the Web Platform.

| ing (21) | | | | | | | |
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| | | Child Cone Enforcement Connect Connect Connect Connector | | Jana Peters | | | |
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| AC-0004 Loss Temportalition of stiech and ten | | COLUMN DATE: OF TAXABLE PARTY OF TAXABLE PARTY. | | And Gages | | | |

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| Approv | rais (83) | | | | Suich | | | 11 1 1 1 1 1 |
| | Test. | Pojet | Group | Type - | Sala | Owner | Creation Date | Actions |
| APO-I | Peer Rasieu | | | | | | | |
| | AC-00010 APO tackand changes | Production Support | Besis | Change Request. | (Spri Yangor) (Doman Yangor) | Rose Withamacham | 15 Oct 2020, 14 54 38 | E E Mater - D O |
| | AE-00044 APO week | Production Support | Security | Inclust Fix | (Isrneri Tangori) | B They lian Kaathoven | 4 Mar 2022, 08 42 36 | 5 8' Malph - 10 0 |
| | AC-00045 New Biting Program | Podution Support | Finance | Change Request. | (Bik [Apri Tumpot] Somet Tumpot) | 🙆 Ross Williamacham | 27 Oct 2023, 25 56 40 | S S' Andre - D Q |
| | AC-00455 Invoice Documents update | Production Support | France | Change Request. | (Rol.)Durrage Yanger (Menuel Yang | 👔 Kole Calagran | 4 Mar 2022, 25 51.40 | E g' Mater - di Q |
| | AC-00807 Logistics Lipónies (YDC Example) | Production Support | Logistics | Change Request. | (April Yangor [Durnant Yangor] Henuil May) | 🜔 Attention | 4 Mar 2022, 53 31 40 | E E' Andre - D O |
| | Anatosis-0009 0009 Direck Researchility | Production Support | France | Change Request | (Ternart Varigot) Hanad Hop) | 🛞 Ross Williamacham | 28.Apr 2022, 20.43.33 | E K Mater - D O |
| APO I | Peer Fanley (Projects) | | | | | | | |
| | AC-00807 New Work Schedule Rules (North-Americas) | Production Support | HOM | Change Request. | (Senari Yanger) | 🚯 se Degar | 7 Mar 2022, 09-25 38 | E g' Antor - d Q |
| | AC-0068 Billing From | Podution Support | Finance | Incident/Fix | (Senard Yanger) | 🚱 An Degar | 7 Mar 2022, 09:25:38 | E g' maise - do O |
| | AC-00025 Payment Details - Lipdates | Production Support | Logistics | Change Request. | (Rol [April Transmil] Transmil Transmil) | 3 Jury Stephers | 4 Mar 2022, 58 34 26 | E E Malan - D O |
| | AC-022054 Sales Reporting enhancements - Project Alpha | Project Apha | Logistics | Project Requirement | (Instant Tanger) | 🙆 Rose Willanachan | 1.5ov 2021, 23.42.51 | E g' maise - gi Q |
| | AC-02121 2_D01_Billing_Program | PojetApha | France | Change Request. | (Sensel Yanger) | 🙆 Koo Uki anachan | 13 Am 2012, 11 04 12 | E g' Anipe - O O |
| | AC-00633 Pro-Forma involce: changes | Project Bundlebee | Fearce | Project Requirement | (Sernet Yangot) | ann bere | 4 Mar 2022, 54 58 58 | E z' inter - d Q |
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| Ap | provals (83) | | | | Search | | | | V H | G | |
| | Test | Propert | Group | 7304 | Salar | Owner | Creation Date | Actions | | | |
| 490 | - Per Index | | | | | | | | | | |
| | AC-00011 APD tackend changes | Production Support | Beris | Change Request | Aged Transpool Dermont Transpool | 🙆 Face Will anachen | 15-00-2021, 1454-30 | 6.8 | Analyse 1 | ٥ | Q |
| | AC 00044 APD work | Production Support | Security | Incident Fix | Exercant Transport | A Theo like Kaathoven | 4 Har 2022, 08:42:36 | 6.8 | Analyse * | ò | Q |
| | AC 00045 New Billing Program | Protection Support | Fearos | Change Request | Real Agest Transport (Surnary Transport) | Ross Willamachan | 27.00.2021, 15.58.40 | 6.8 | Analyse - | ò | Q |
| | AC 00465 Invoice Documents update | Protection Support | Fearos | Change Request. | First (soment Transport) Married Trap | 🐒 kain Calapan | 4 Har 2022, 15 52 40 | 8.8 | Analyse - | 0 | Q |
| | AC-00007 Logistics Updates (101 Example) | Protection Support | Logistics | Charge Request. | figed Transport Transport Manual Tray | 🛞 Jahn Das | 4 Mar 2022, 12 22 40 | 6.8 | Analyse * | ò | Q |
| | Anatysis-2008 0009 Deck Releasibility | Protection Support | Fearor | Charge Request. | Derived Tangett Reveal Tax | Ross Millarachan | 28 Apr 2022, 20 40:30 | | Anaport - | ò | 9 |
| APO. | -Peer Review (Projects) | | | | | | | | | | |
| | AC-00827 New Work Schedule Bules (North-American) | Protection Support | HOM | Charge Request | Rentant Tempert | 🚯 An Degar | 7 Nor 2022, 09 25 34 | 6 A | Analyse - | ٥ | Q |
| | AC-0088 Billing Flores | Production Support | Firance | Incident Fix | Reneart Foregast | 🕢 An Degar | 7 Nor 2022, 08-25-38 | 6 A | Analyse * | ٥ | 9 |
| | AC 00075 Payment Details - Updates | Production Support | Lophia | Charge Request | Bit (get Toropol Denset Toropol) | 3 Any Septem | 4 Nor 2022, 18 34 26 | 8 A | Analyse * | ٥ | Q |
| | AC 05304 Seles Reporting inhancements - Project Aprile | Project Apha | Lopito | Project Requirement | (Renter & Rentger) | Res Willarechen | 1 Nov 2021, 15 42 51 | 6.8 | Analyse + | ٥ | Q |
| | AC-0023 Z_203_Billing_Program | Project Apha | Fearos | Charge Request | (Servert Terreport | Ross Millarachan | 13 Am 2022, 12 (H 12 | 8.8 | Analyse + | 0 | Q |
| | AC-0081 Pro Forna Involus changes | Project Burntindeer | Finance | Princ Regiment | Summert Rangest | 🐌 sen bere | 4 Mar 2022, 14 31 58 | 6.8 | Andjor | ò | Q |
| | AC-08254 | Print Jahr | | Ownerland | | Con Million | 13.4m3022.12.20.42 | | | | - |

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| | AC-00LD DM Changes - Snapshut reporting | Pediction Support | Reports | Owge Teques | | E Manadan | 6 May 2021, 08 36 40 | |
| | AC-00120 BM yragion fleis | | | | | 🛃 🔤 Maranan | | 0 8 Mager - 0 |
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| | AC-00987 Logistics Updates (FOC Example) | | | | | 🌔 Adm Das | | 8 A Mayer & 7 |
| | Andreis 2028 0006 Check Releasibility | Production Suggest | France | Owngo Nequest | Demail Temper Hervel High | Distante | 24.00 | |
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| | -Peer Review (Projects) | | | | | | | |
| | AC-00075 Payment Deals - Updates | | | | | Any Septem | | 8 A man A 9 |
| | AC-00827 New Work Schedule Eules (North American) | Production Suggest | ю | Owner Request | Demail Tempel | 🚯 An Dager | 1 Mar 2022. 08/25/28 | |
| | AC-08238 New Customising Strey | | | | | Anna Anna Anna Anna Anna Anna Anna Anna | | 8 8 mays - 6 7 |
| | | | | | | | | |
| | AC-02007 Basis Charges - 055 Sate 123455 | Providing | | Incident Fix | (format format) | 🔒 🕅 | 1 New 2021, 814211 | a A Angel a Destruction |
| | | | | | | | | |
| | AC-0005 | Podetie | | | (Burnard Transport) | A Loop Base | 6-0x1 2021, 08:57.32 | G & Analyse - Doer free Read |

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Figure: SAP Horizon Themes within the Web Platform.

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| | | | | (iii) (const langus) (const lan) | 9 | | | | Etter Tex Results |
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| | AC-00451 Project Carumite - new liter roles and profiles | | | (Connect Tempor) | - | | | | Day he heats |

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| 40pr | ovals (83) | | | | Search | | | [1] A [0] G [0] |
| | Task | Pojež | Group | Type . | Satur | Ouner | Creation Date | Adam |
| APO | Peer Review | | | | | | | |
| | AC-00031 APO textend-changes | Production Support | 0eit | Charge Request | (Apri Yampor) (human Yampor) | 🚯 Ross McLanachan | 15 0 1 2021, 14 54 38 | S & Antyse - D Q |
| | 85-00044 APO som | Production Support | Security | to det fix | (Senat Tanget) | B Theo You Kauthoven | 4.559 2122,08.42.30 | 68 Antiper - 00 |
| | AC-00045 New Billing Program | Production Support | Fearce | Change Request | (Rol Light Transet Jornan Transet) | 🙆 Ross Millarachan | 27 Drt 2023, 15 SB 40 | S & Andyon - D Q |
| | AC 05455 Invoice Decuments update | Production Support | France | Change Request | (Wok) Dermark Tangent (Mercal Rep.) | 👔 Kent Calagram | 4 Mar 2022, 15 St 40 | 1 8 Angur - 6 9 |
| | AL 00987 Lightics (POC Example) | Production Support | Lapitos | Change Request | (April Tampor) (Sumart Tampor) (Menail Rep. | 🜔 Atte Data | 4 Mar 2022, 13 31 43 | E & Aniyse - D V |
| | Analosis 0000 0000 Check Releasibility | Poduction Support | Fearce | Change Request | (Invest Tanget) Based Step | 🙆 Ros Milanachan | 28 Apr 2022, 20 43 33 | 88 Mayer - 09 |
| APO | Past Roview (Projects) | | | | | | | |
| | AC-00567 New Work Schedule Rules (North American) | Production Support | HOM | Change Request | (furnet Tanget) | 🕢 An Dager | 7 Mar 2022, 09:25:36 | S & Andyse - D Q |
| | AC-0368 Biling Fran | Production Support | France | Incident Fix | (Inemath Yoropert) | 🕢 An Degar | 7 Mar 2022, 09 25:38 | E & Mayor - D Q |
| | AC-00575 Payment Details - Lipdates | Production Support | Logistics | Charge Request | (Mid.) (get Transet (Termet Transet) | 3 Juny Stepheres | 4 Mar 2022, 18 34 26 | 5 8 Andyse - 0 0 |
| | AC 02004 Seles Reporting entancements - Project Apha | Project Apha | Logistics | Project Requirement | (benet Tanget) | 🙆 Ros Milanachan | 1 Nov 2021, 15 42 51 | 1 8 Aniya - 0 9 |
| | AL 61121 Z,DOL, Billing, Program | Project Apha | Fearce | Change Request | (Isrnet Tanget) | 🚱 Ross Millamethan | 13 Am 2022, 11 54 52 | E & Mayer - D Q |
| | AC-00433 Pro Farma involce changes | Project Burthidee | Fearce | Project Requirement | (Sweet Yanger) | 🍓 Jensibere | 4 Mar 2022, 14 31 58 | 5 8 Mayor - 0 9 |
| - | ACOICH | Project Dates | | Curve Texani | (Invest Tanant) | Des Marster | 13 Jun 2022 17 39 42 | 68 mm - 69 |

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| ppro | vals (83) | | | | Search | | | t↓ ∇ (n) | C © |
| | Test | Project | Group | 7,04 | Satus | Owner | Creation Date | Actions | |
| APO - | Pee Review | | | | | | | | |
| | AC-0035 APO backend changes | Production Support | Danis | Change Request | Aged Transport, Docmark Transport | 🚱 Ross Millanachan | 15-04 2021, 14:54:38 | $\label{eq:states} \begin{gathered} \blacksquare \Xi^{d'} \text{And pot} \ \neg \ \left[\end{gathered} \right.$ | 69 |
| | AC-00044 APO work | Production Support | Security | Incident Fix | Constant & Innegation | B Theo Van Kaathoven | 4.50ar 2022, 08.42.36 | B B" Andyse ~ [| 69 |
| | AC-00045 New Billing Program | Production Support | Finance | Change Request | California Annual (annual Annual) | Ross Wit, anathan | 27.0412023, 15:58:40 | E B" Andyse - [| 69 |
| | AC-00405 Invoice Documents update | Production Support | Finance | Charge Request | Contract Concepts (Markot Step) | 👔 Kole Catapun | 4 War 2022, 15:52,40 | G S' Andre - [| 69 |
| | AC-00887 Logistics Updates (FOC Example) | Production Support | Logistics | Change Request | | 🕐 John Dan | 4 War 2022, 13 30:43 | 🖬 8' Andyse - [| 69 |
| | Analysis 0000 0000 Check Releasibility | Production Support | Finance | Change Request | Gentary Tanapath Manual Kine | Ross McLanachan | 28-5pr 2022, 20-63-33 | $\label{eq:state} \Box = \Xi^{\prime} \text{And} \ \text{so} = \Big[$ | 69 |
| APO - | Pee Review (Prijnth) | | | | | | | | |
| | AC-00607 New Work Schedule Pules (North-American) | Production Support | HOM | Change Request | (Jonner Langer) | 🕢 Jen Dugger | 7 War 2022, 09:25:35 | E E Analyse - [| 69 |
| | AC-0008 Billing Fires | Production Support | Finance | Incident Fix | Constant & Description | 🚱 An Degar | 7 War 2022, 09:25:38 | 🖬 g" Andyse - [| 69 |
| | AC-00875 Paynert Details - Updates | Production Support | Logistics | Change Request | find Aged Transport (Incoment Transport) | Jory Stephens | 4 War 2022, 18 34 26 | 🔓 g ^{er} Analyse - [| 69 |
| | AC-210004 | Project Alaba | | Print Rendement | | | 3 Nov 2023, 35-42-53 | | 1.00 |

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| My Changes * HTL | | | | | | | Q | | | |
|--|-----------------------|---------------|----------------|---------------------------------|---|-------------------------|-------------|---|---|--|
| y Changes | | | | | | | | | | |
| Ny Changes (62) Ny Roles (58) My Tearrs (| 13) | | | | | | | | | |
| | | | | | | Creation Date | | | | |
| ACD - BB Megg Veloc | | | | | | | | | | |
| AL COLLER BW Changes - Snapshot reporting | Production Support | Reportin E | Change Request | | Des Nos Microchen | 6 May 2022, 09:56:40 | | | | |
| AC-00320 Bit program frees | | | | | 💁 fins Milanahan | | E a' man | ø | | |
| | | | | | | | | | | |
| AC-00982 Logistics Updates (TDC Example) | | | | | 🜔 John Dies | | a' men | ø | 9 | |
| http://doite.com/ 0000 Oreck Releasability | Production Support | Fearce | Charge Request | Overnant Transport/Alemant Sorg | () fost Milanatan | 38 Apr 2022, 20 C 33 | g g' Anaipe | ø | Ŷ | |
| AC 00651 Pojet Carunta - new User roles and profile | | | | | 🤯 Mark Michaelle | | a' Anapa | ø | 9 | |
| APO - Peer Review (Projects) | | | | | | | | | | |
| AC-00815 Payment Datails - Updates | | | | | Juny Tophens | | S S' Anges | ø | 9 | |
| AC-00552 New Work Schedule Rules (North American) | Production Support | ю | Charge Request | Doment Transport | 🚯 An Degar | 7 Mar 2022, 09:25:38 | a d' Anton | ø | Ŷ | |
| AC 08236 Tere Eutomising Error | | | | | Anne Anne Anne Anne Anne Anne Anne Anne | 13 An 2022, 17 20 42 | a s' mere | | | |

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Figure: SAP Belize Themes within the Web Platform.

| | rals (83) | | | | learth | | | [1] [1] [1] [1] [1] [1] [1] [1] [1] [1] |
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| | Task | Prijed | Group | Type | Satus | Owner | Creation Date | Actors |
| APO- | Pee Review | | | | | | | |
| | AC-00035 APO backend changes | Production Support | Besis | Change Request | Aged TransportDormark Transport | Prose McLanachan | 15 007 2021, 14 54 38 | S S' Analyse - SS Q |
| | AC-02044 APD work | Production Support | Security | Incident Fix | Dormart framport | 8 Thes Van Kaathoven | 4 Mar 2022, 08:42:36 | S S Anton - B P |
| | AC 00045 New Billing Program | Production Support | Finance | Ounge Request | Riskiged TransportDormant Transport | Ross McLanachan | 27 Oct 2021, 15:58:40 | G S' Andre - No P |
| | AC-00485 Invice Documents update | Production Support | Finance | Change Request | RidDoment TanapotManual Step | 👔 Kein Calagoan | 4 Mar 2022, 15 51 40 | S S' Mayre - D D |
| | AC-02082 Logistics Updates (TOC Example) | Production Support | Logistics | Change Request | Aged TransportDormart Transport/starual Texp | .one Dise | 4 Mar 2022, 13 31 40 | S S' Analyse - B P |
| | Anatosis-0029 0021 Check Releasibility | Production Support | Finance | Change Request | Dormart Transportilianual Siep | Pros. McLanachan | 28 Apr 2022, 22 43:33 | S S' Analyse V (C) (C) |
| APO- | Peer Review (Projects) | | | | | | | |
| | AC-00662 New Work Schedule Rules (North American) | Production Support | HOM | Orange Request | Dorment Thamport | 😱 Jen Dagar | 7 Mar 2022, 08 25 56 | S S' Marine - IN P |
| | AC 00508 Billing Frees | Production Support | France | Incident Fix | Dormant Thamport | 🚱 An Degar | 7 Mar 2022, 08:25:38 | Sar mayor - BP |
| | AC-00625 Payment Details - Updates | Production Support | Logistics | Ounge Request | BiskAged TransportComment Transport | 3 Juny Stephens | 4 Mar 2022, 18 34 26 | S S' Analyse - 10 P |
| | AC 032004 | Print Alta | Ladities | Print Realister | Dorment Transport | • | 1 Nov 2021, 15:42:51 | |

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5. Projects

Most Basis Technologies' customers continue to use the ActiveControl Project entity for the releases and projects that they are delivering, as a way of bundling the underlying Business Tasks and Transport Forms together.

This section of the Release Notes summarises the key changes and additions introduced as part of the ActiveControl Web Platform.

- Project Search
- Project Phases
- Business Task screen
- Project Attachments
- <u>Action Menu</u>

5.1. Project Search

The [Projects] tile on the Web Platform home page can be used to search, view and maintain (for authorised users only) ActiveControl Projects.

It is possible to search on a Project name – or substring of that name, and thereafter click into view/ maintain a particular Project.

| Projects 🔻 W01 | A V. O 🚱 |
|---|--|
| Projects | Project Alpha 👔 🖉 🖉 🖉 |
| Alpha 1 × Q + | Phases |
| Project Alpha Start Date: 30 August 2021 | Development QA Regression Production Merge Process 41 12 1 0 0 0 |
| End Date: 15 April 2022 | |
| | GENERAL USER ASSIGNMENTS PHASES ATTACHMENTS BUSINESS TASKS |
| | Description |
| | Project Alpha Extended global LOB. APJ, DACH, EMEA, US. |
| > | Start Date: 30 August 2021 End Date: 15 April 2022 |
| | Key Project Driver: Sales Expansion Project Budget: EUR 20M Project Manager: Andrew Fletcher (AFLETCHER) |
| | USER ASSIGNMENTS |
| | Assigned Users |
| | User Role Assigned User User ID |
| | Project QA Testers - Finance James Barter JBARTER |
| | Project QA Testers - Logistics Andrew Fletcher AFLETCHER |

Figure: Searching for Projects in the Web Platform.

5.2. Project Phases

A new Phases section in the header of the Projects screen provides a count of the Transport Forms that roll up to Business Tasks associated with the Project, in terms of where they are in the overall workflow.

The Phases section requires the phases to be setup for the Project, via the [Phases] subscreen. If this information is not defined, the Phases section will be empty.

| Project Alpha | / [] × |
|--|--------|
| Phases | |
| Development QA Regression Production Merge Process 41 12 1 0 0 | |
| GENERAL USER ASSIGNMENTS PHASES ATTACHMENTS BUSINESS TASKS | J |
| Description Project Alpha Extended global LOB. APJ, DACH, EMEA, US. | |
| Start Date: 30 August 2021 End Date: 15 April 2022 | |
| Key Project Driver: Sales Expansion Project Budget: EUR 20M Project Manager: Andrew Fletcher (AFLETCHER) | |

Figure: Project Phases in the Web Platform.

If a customer does not want to see the Project Phases section within the Project screen, they can hide it via the 'Show Progress Diagram (Project Milestones)' Feature Deactivation option.

5.3. New 'Business Task' screen

A new 'Business Tasks' subscreen has been added to the Project screens within the ActiveControl Web Platform.

This new screen aims to give ActiveControl users an easier way to see which particular SAP changes (ie Business Tasks) are being delivered against a particular ActiveControl Project.

It is possible for individual end-users to sort, filter and change the Business Task standard/custom fields that are seen in this subscreen, depending on their own personal preferences.

| oject Alpha | | | | | | | / st [|
|------------------------|--|-----------------------------|-------------------------------|-----------------------|---------------------|-----------|--------|
| IERAL USER ASSIGNMENTS | PHASES ATTACHMENTS BUSINESS TASKS | | | | | | îı ⊽ @ |
| Business Task | Description | Deployment Status | Change Owner | Date Created | Type | Group | |
| AC-00006 | Analytics Reporting - Phase 1 | Awaiting UAT Review | Jane Dough (JDOUGH) | 6 Oct 2021, 10:07:33 | Project Requirement | Basis | |
| AC-00011 | Project Alpha Core Build (Many Transports linked to BT) | Awaiting Unit Testing | Jane Peters (W01_FIN_LEAD) | 3 Mar 2022, 18:23:18 | Project Requirement | Finance | |
| AC-00021 | BW Reporting changes | | Ross McLanachan (RMCLANACHAN) | 14 Jun 2022, 20:32:21 | Change Request | Reporting | |
| AC-00050 | BT with a TR with multiple SAP Tasks | Awalting Peer Review | Ross McLanachan (RMCLANACHAN) | 31 Jan 2022, 12:15:17 | Change Request | Basis | |
| AC-00101 | SAP Certification Demo V1 | Awaiting Peer Review | Ross McLanachan (RMCLANACHAN) | 15 Dec 2021, 17:36:52 | Change Request | Logistics | |
| AC-00123 | Alpha Roles | Awaiting Unit Testing | Ross McLanachan (RMCLANACHAN) | 24 Nov 2021, 10:50:57 | Project Requirement | Security | |
| AC-00124 | Alpha - Sales Billing (WRICEF A00932) | Awaiting Unit Testing (N+1) | Ross McLanachan (RMCLANACHAN) | 24 Nov 2021, 10:57:02 | Project Requirement | Finance | |
| AC-00125 | New Warehouses (Project Alpha) | Awaiting Regression Import | Ross McLanachan (RMCLANACHAN) | 24 Nov 2021, 10:58:59 | Project Requirement | Logistics | |
| AC-00126 | New Storage Locations (Project Alpha) | | Ross McLanachan (RMCLANACHAN) | 24 Nov 2021, 11:02:16 | Project Requirement | Logistics | |
| AC-00128 | Prorata Invoices | Awaiting UAT (N+1) | Ross McLanachan (RMCLANACHAN) | 24 Nov 2021, 11:03:47 | Project Requirement | Finance | |
| AC-00129 | Alpha - Security Fixes | Awaiting Peer Review (N+1) | Ross McLanachan (RMCLANACHAN) | 24 Nov 2021, 10:54:39 | Project Defect | Security | |
| AC-00130 | Payroll Updates | Awaiting Peer Review (N+1) | Ross McLanachan (RMCLANACHAN) | 24 Nov 2021, 11:05:16 | Change Request | Logistics | |
| AC-00139 | Project Alpha - Phase Build | Awaiting Auto-Testing | Ross McLanachan (RMCLANACHAN) | 1 Nov 2021, 15:42:51 | Change Request | Finance | |
| AC-00342 | Roles Transport - lots of objects and keys | Awaiting Peer Review | Ross McLanachan (RMCLANACHAN) | 8 Feb 2022, 11:20:34 | Change Request | Security | |
| AC-00434 | Finance Optimisation - Project Alpha | Awaiting Auto-Testing | James Barter (JBARTER) | 4 Mar 2022, 14:18:11 | Change Request | Finance | |
| AC-00660 | New Work Schedule Rule (Americas) | Avaiting Peer Review | Joey Stephens (JSTEPHENS) | 4 Mar 2022, 18:33:06 | Change Request | HCM | |
| AC-00666 | New Payment Plans - backend work | Awaiting Peer Review | Jim Dugger (JDUGGER) | 7 Mar 2022, 09:24:42 | Change Request | Finance | |
| AC-00669 | Controlling Report updates | Avaiting Unit Testing | Jim Dugger (JDUGGER) | 7 Mar 2022, 09:26:29 | Change Request | Finance | |
| AC-010003 | Work Schedule Rule - Issue | Awaiting Peer Review | Ross McLanachan (RMCLANACHAN) | 1 Nov 2021, 15:42:51 | Project Defect | HCM | |
| AC-010004 | Sales Reporting enhancements - Project Alpha | Awaiting Peer Review (N+1) | Ross McLanachan (RMCLANACHAN) | 1 Nov 2021, 15:42:51 | Project Requirement | Logistics | |

Figure: New Business Task subscreen within an ActiveControl project.

5.4. New 'Attachments' screen

A new'Attachments' subscreen has been added at Project level within the ActiveControl Web Platform.

It was partially possible to add Attachments in the Windows GUI previously, but was never possible in the legacy WebUI. This was something that a couple of Basis Technologies' customers had requested over the years (to be able to add Project level documentation such as Project Plans, Project Charters etc) – and so has been introduced as part of the Web Platform.

It is now possible to upload Attachments or create URL links within the Project Attachments subscreen, similar to other areas of ActiveControl.

| Project Alpha | | | | | / [] × |
|---------------------------------|--------------------|---|--|--------------------------------------|------------------------------|
| Phases | | | | | |
| Development QA 41 12 | Regression 1 | Production Me | erge Process 0 | | |
| GENERAL USER ASSIGNMENTS PHASES | ATTACHMENTS BUSINE | ESS TASKS | | | |
| ATTACHMENTS | | | | | |
| ATTACHMENTS | Type S | šize Category | Title | Who | When |
| | | iize Category KB Project specification | Title Project Alpha - Project High-Level Spec | Who Ross McLanachan (RMCLANACHAN) | When 9 Feb 2022, 15:04:26 |

Figure: Attachments subscreen within an ActiveControl project.

As part of this Project Attachments capability, a new Project level Document Category has been created within the existing /BTI/TE_ATT_CAT backend configuration table.

5.5. [...] Action Menu

Throughout the Web Platform screens, new [...] action menus are used for some of the less commonly utilised options. At Project level, the following activities are accessed via the action menu.

- Lock/Unlock Project
- Delete Project

| Projects 🗸 | ፍ ይ [‡] ፑ 🕐 💽 |
|---|------------------------|
| oject* | 000 |
| Project Alpha | Lock Project |
| Phases | Delete Project |
| Development QA Regression Production Merge Process | |
| | |
| | |
| ENERAL USER ASSIGNMENTS PHASES ATTACHMENTS BUSINESS TASKS | |
| ENERAL USER ASSIGNMENTS PHASES ATTACHMENTS BUSINESS TASKS | |
| ENERAL USER ASSIGNMENTS PHASES ATTACHMENTS BUSINESS TASKS | |
| ENERAL USER ASSIGNMENTS PHASES ATTACHMENTS BUSINESS TASKS | |

Figure: Action menu on the Project screen.

6. Business Tasks

Most customers continue to use the ActiveControl Business Task entity to represent the individual SAP changes that they are delivering.

This section of the Release Notes summarises the key changes and additions introduced at Business Task level as part of the Web Platform.

- <u>Change Owner versus Default Tester</u>
- Business Task Search
- Phases
- Action Menu

Integrations that are used to automatically create Business Tasks should be unaffected by the new Web Platform

6.1. Phases

A new [Phases] section in the header of the Business Task screen provides a count of the Transport Forms that roll up to the Business Task, in terms of where the transports are in the overall workflow.

The Phases section requires the phases to be setup for the Project to which the Business Task is assigned. If this information is not defined, the Phases section will be empty on the Business Task.

| Business Tasks | ▼ W01 | | 00011 | × | ዓ 🗘 ፑ 🔋 👧 |
|---|---|------------------------------|-------------------------------|----------------------|-----------|
| AC-00011 Project Alpha Core Buil | I (Many Transports linked to BT) | | | | |
| Status 12 Objects 17 Keys Risk DevEnforcer Aged Transport | Phases | Regression Production 0 0 | Merge Process 0 | | |
| Dormant Transport Manual Step | I DATA V ADDITIONAL DATA STATUS & HISTO | Y TRANSPORTS TESTING | DEPENDENCIES USER ASSIGNMENTS | ATTACHMENTS COMMENTS | |

Figure: Business Task Phases in the Web Platform.

If a customer does not want to see the Phases section within the Business Task screen, they can hide it via the 'Show Progress Diagram (Project Milestones)' Feature Deactivation option.

6.2. Change Owner versus Default Tester

In the legacy ActiveControl Web UI, there was no specific concept of Business Task Owner – e.g., the person who created/owned the Business Task.

The user who was seen within the Web UI as the Change Owner was actually just the Default Tester on the BT. If the Default Tester was changed, then the BT Owner also changed.

The ActiveControl Web Platform seperates out the Business Task Owner and the Default Tester into two distinct concepts. Whoever creates the Business Task is the Business Task Owner – this cannot be changed later on. Whoever creates the Business Task is also set as the Default Tester – however this can be changed later (or indeed as part of the creation if the Rules Engine testing consumer is being used).

| nvoicing Optimisations (Enhancements, Fixes, | Roles) | Ross McLanachan | Create | d: 30 Sep 2021, 14:05:53 |
|--|-----------------------|------------------------------------|------------------------|--------------------------|
| AL CUSTOM DATA ~ STATUS & | HISTORY TRANSPORTS TE | TING DEPENDENCIES USER ASSIGNMENTS | ATTACHMENTS SCHEDULING | COMMENTS |
| resting | | | | |
| Testing History | | Opened | Closed | |
| > D01 S/4HANA Development | | 30 Sep 2021, 14:06:14 | 18 Oct 2021, 16:52:3 | 3 |
| > D01 S/4HANA Development | | 2 Nov 2021, 11:20:39 | 2 Nov 2021, 11:34:10 | I. |
| > D01 S/4HANA Development | | 2 Nov 2021, 11:34:10 | 4 Mar 2022, 13:27:54 | |
| > I01 S/4HANA QA | | 2 Nov 2021, 11:34:44 | 2 Nov 2021, 11:35:00 | 1 |
| > I01 S/4HANA QA | | 4 Mar 2022, 13:29:26 | 4 Mar 2022, 13:30:08 | l . |
| > ACD BW Project Dev | | 14 Jun 2022, 20:35:20 | 14 Jun 2022, 20:38:1 | 7 |
| All System Testers | | | | |
| Tester Role | Assigned User | User ID | Default Tester | |
| All System Testers | Kalidass Solaimuthu | KSOLAIMUTHU | 8 <u>*</u> | |

Figure: Business Task Owner and Default Tester can now be different users.

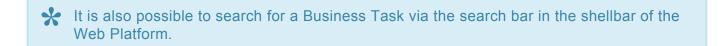
6.3. Business Task Search

A Business Task tile on the Web Platform home page can be used to search, view and maintain (for authorised users only) ActiveControl Business Tasks.

It is possible to search on a Business Task (Reference or Subject fields) or substring, and thereafter click into view/maintain a particular Business Task.

| Business Tasks 👻 | | ۹ L [®] ۲4 @ 😥 |
|---|--|-------------------------|
| Business Tasks | AC-91239 EDI backend processing | |
| 239 • x Q + New roles AC-02399 Project: Project Carumbal Type: Change Request Group: Security Owner: Ross McLanachan | Roger Admay Status Phases 0 Objects | |
| Deployment Status: Awailing Unit Testing EDI backend processing AC-91239 Project: Project Alpha Type: Change Request Group: Cogistics Owner: Roger Atmay Deployment Status: | GENERAL CUSTOM DATA ADDITIONAL DATA STATUS & HISTORY TRANSPORTS TESTING DEPENDENCIES USER ASSIGNME Project: Project: Project Project | ATTACHMENTS COMM > ~ |
| | Region: Country: | |

Figure: Searching for Business Task in the Web Platform.



6.4. [...] Action Menu

Throughout the Web Platform screens, [...] action menu is where some of the less commonly utilised options can be accessed and performed. At Business Task level, the following activities are accessed via the Action menu.

- Lock/Unlock Task
- Delete Task

| Business Tasl | ks ▼ W01 | | | Q 74 O 🌒 |
|--|--|-------------------------------|--------------------|------------------------------|
| Reference* AC-00432 Subject* Sales Invoice upda | | | | Created: - Ma Delete task |
| Status | Phases | | | |
| 1 Objects 2 Keys | Development QA Reg 2 0 | Production 0 0 | Merge Process 0 | |
| GENERAL CUST | TOM DATA V STATUS & HISTORY TRANSPORTS TESTING | DEPENDENCIES USER ASSIGNMENTS | ATTACHMENTS SC | CHEDULING COMMENTS |

Figure: Action menu on the Business Task screen.

7. Transport Forms

Transport Forms within ActiveControl continue to be created as a 1:1 relationship with each individual SAP Transport.

This section of the Release Notes summarises the key changes and additions introduced at Transport Form level as part of the Web Platform.

- <u>Manual Step Attachment Categories</u>
- Export Transport Contents to CSV
- <u>Action Menu</u>
- Transport of Copies creation

7.1. Manual Step – Attachment Categories

Within ActiveControl, it is possible to add Attachments at the Manual Step level. This can be useful for users wanting to document the specific activities that need to be performed as a Manual Step on a Transport Form.

ActiveControl Web Platform 9.00 introduces a new Document Category for Manual Steps. Document Categories are configured by Administrators via the existing /BTI/TE_ATT_CAT table.

| STEP DETAIL SYSTEMS ATT | ACHMENTS | | | | |
|--|--|-------------------------|--|------------------|-------------------------|
| | Title:* Regenerate roles an | nd assignments | | | |
| Allow Progre | Run Manual Step: After Import Status: Incomplete ss When Incomplete: User Role: Est. Efforts (Mins): | | File to attach Document category: Manual Step Documentation Document name: | ~ | ~ ~ 10 + |
| SYSTEMS System ACD - APO Project Dev | Required | Status | Regeneration Steps Attachment: 2022-06-15_09h46_13 | 2 Save Cancel | |
| W01 - APO Project Test Users for all systems: Ross McLana | Required | Complete | | 84 | β ∕ Select Users |
| ATTACHMENTS | | | | | |
| Description | Type Size Category | Title No Attachments | Who | When | Actions |

Figure: Adding Attachments within a Manual Step.

As of ActiveControl 9.00, the (0051) Check Documentation analyser does not highlight missing Manual Step documentation. If this is something Customers would like to see, please let Basis Technologies know and we can look to add it in a future release of ActiveControl.

7.2. Export Transport Contents to CSV

Sometimes SAP transports can contain many hundreds and even thousands of SAP objects and keys. Although ActiveControl customers like being able to view the SAP Transport / Task information via the Transport Form (particularly those that might not have SAPGUI access to the Development SAP system) – the reality is that it is very difficult to analyse the contents of the SAP Transport onscreen when larger numbers of objects and keys are involved.

On the back of several existing customer requests, ActiveControl Web Platform 9.00 introduces a new feature to be able to export the Transport Contents to a CSV file. Doing this will save a local CSV file to the Downloads folder on your PC which you can then use to perform further analysis and/or share with other stakeholders.

| ACDK908927 AC-00101 Authorisation Profile GENERAL TRANSPORT DETAILS STATUS & HISTORY TRANSPORT LOGS ADVANCED OPTIONS MANUAL STEPS | S ATTACHMENTS | | ACDK908927 | | | × |
|---|---|-------------------------|-----------------------------|-------------------|--------|---|
| TRANSPORT DETAILS | ATTACHMENTS | | ACDK908927 | | | |
| Basic Details | | | Program ID Type | Object /BTI/TE | REJRSN | > |
| | TS Project: OSS Note: Contains No Repairs: | | KEYS R3TR TABU /BTI/TE_R | EIRSN | |] |
| Transport Content | _ | | Object | Table | Key | |
| > ACDK908927 | [| Released | /BTI/TE_REJRSN | TABU | AD | |
| STATUS & HISTORY | L | Export to CSV | /BTI/TE_REJRSN | TABU | AE | |
| 0 | | | /BTI/TE_REJRSN | TABU | BD | |
| Current Status | | | /BTI/TE_REJRSN | TABU | BE | |
| Location Responsible | Since | Anticipated Import Time | /BTI/TE_REJRSN | TABU | CD | |
| Waiting to be approved out of GRC Development (ACD) Paulo Da Costa (PDACOSTA), Ross McLanachan (RMCLANACHAN) | 13 Jun 2022, 19:43:00 | | /BTI/TE_REJRSN | TABU | CE | |
| | | | /BTI/TE_REJRSN | TABU | DE | |
| History | | | /BTI/TE_REJRSN | TABU | EE | |
| Status Event When | Ву | | /BTI/TE_REJRSN | TABU | XE | |

Figure: Transport contents (Objects and Keys information etc) can now be exported to a local CSV file.

7.3. [...] Action Menu

Throughout the Web Platform screens, [...] action menu is used to access some of the less commonly utilised options.

At Transport Form level, the following activities are accessed via the action menu:

- Forward Transport Form
- Add to Import Queue
- Add to Control Point
- Lock (/Unlock) Transport Form
- Delete Transport Form

| Transport Fo | orms 🔻 | | | ዓ 🗘 ፑ 💿 📀 |
|---------------|--------------------------------|----------|--|----------------------------|
| Request Id* | Request Description | | | 000 V |
| ACDK901746 | AC-00123 Roles Fixes | | | Forward Transport Form |
| Joe Admin | | | | Add to Import Queue |
| | AC-00123 | | Alpha Roles | Add to Control Point > |
| GENERAL TRANS | SPORT DETAILS STATUS & HISTORY | ADVA | NCED OPTIONS MANUAL STEPS ATTACHMENTS BUSINESS TASKS | Follow Transport |
| | | | | Lock Transport Form |
| | | Type: * | Customizing | 🗑 Delete Transport Form |
| | | Group: * | Security | ~ |
| | | Path: * | GRC Prod Support | |
| Description | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | oracegy. | | Save Save & Close Cancel |

Figure: Action menu on the Transport Form screen.

The options seen by users in the [...] Action Menu will depend on their underlying ActiveControl authorisations that the user has been assigned.

7.4. Add to Control Point / Add to Import Queue

'Add to Control Point' and 'Add to Import Queue' options can be performed by authorised users in the Web Platform via the Actions menu of an individual Transport Forms.

| Transport Form | ns 🔻 W01 | | Q A V4 ? 🎯 | |
|-----------------|----------------------------------|---|-------------------------|------|
| Request Id* | Request Description | | •••• ~ | ~ |
| D01K983511 | AC-00453 Finance Report changes | | Forward Transport Form | |
| 8 | | ſ | Add to Import Queue | |
| | AC-00453 | New Cost Centre | Add to Control Point | |
| GENERAL TRANSPO | ORT DETAILS STATUS & HISTORY TRA | ANSPORT LOGS ADVANCED OPTIONS MANUAL STEPS ATTACHMENTS BUSINESS T | , 🔒 Lock Transport Form | Τ |
| | | | Delete Transport Form | |
| | Type:* | Transport of Copies | ~ | |
| | Group:* | Logistics | ~ | |
| | Path:* | APO Prod Support | | |
| Description | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | TR Backout Strategy: | | | |
| | | | Save Save & Close Can | ncel |

Figure: Add to Control Point and Add to Import Queue actions via a Transport Form

Solution will be the web Platform will introduce this capability in the Web Platform.

7.5. Transport of Copies

Around 30% of ActiveControl customers use Transport of Copies (TOCs) as part of their Dev > QA testing processes. In most cases, the creation of TOCs is automated via the pre-existing ActiveControl configuration in /BTI/TE_VAUTOCON that has been available since ActiveControl 8.40 – however there are some scenarios/processes where a user needs to be able to manually create a TOC via ActiveControl.

The manual creation of TOCs can be done via two places as part of ActiveControl Web Platform 9.00.

- 1. Transport Form [Transport Request Details] screen
- 2. Business Task [Transports] screen

In both cases, it is possible to create either 'Full' or 'Delta' TOCs. The next release of the Web Platform will add the capability to add 'SAP Taskspecific' and 'Production' TOCs. For ActiveControl 9.00, those types of TOCs will continue to only be possible in the Windows GUI.

| Transport Forms 🔻 W01 | | | A | CDK929881 | × Q Å 74 @ |
|---|--------------------------------|---|----------|-----------------------------------|-----------------------------|
| uest Id* Request Description | | | | | 000 |
| CDK929881 AC-00342 - Author | ristion assignments new Report | | | | |
| | | | | | Created: 13 Jun 2022, 19:42 |
| NERAL TRANSPORT DETAILS STATU | S & HISTORY ADVANCED OPTIONS | MANUAL STEPS ATTACHMENTS BUSINESS TASKS | | | |
| ANSPORT DETAILS | | | | | |
| | | | | | |
| Basic Details | | | | | |
| | | | | | |
| Assigned To: Ross McLana | chan | Transport Type: Workbanch Request | | CTS Project: | |
| Assigned To: Ross McLana Source Client: 100 | chan | Transport Type: Workbench Request Client Dependent: No | | CTS Project: OSS Note: | |
| | | | | | |
| Source Client: 100 Released at: Not Released | | Client Dependent: No | | OSS Note: | |
| Source Client: 100 Released at: Not Released Transport Content | | Client Dependent: No | | OSS Note: | |
| Source Client: 100 Released at: Not Released | | Client Dependent: No | | OSS Note: | |
| Source Client: 100 Released at: Not Released Transport Content | | Client Dependent: No | | OSS Note: | ÷ |
| Source Client: 100 Released at: Not Released Transport Content Create SAP Task Create TOC V ACDK929881 | | Client Dependent: No Transport Target: DUM | | OSS Note: Contains Repairs: No | ġ |
| Source Client: 100 Released at: Not Released Transport Content Create SAP Task Create TOC V ACDK929881 Full | | Client Dependent: No | Released | OSS Note: Contains Repairs: No | 8 |

Figure: Creating a TOC via Transport Form

| Business Task | s ▼ W01 | | | l j | l j | | | | | | ٩ | 1) V | 0 |
|---------------------------------------|---|---------------|-----------|------------------|------------------|-------------------|---------------|-------------|--------|----------------------------|------------------------|------------|--------------|
| erence * | | | | | | | | | | | | | |
| C-00342 | | | | | | | | | | | | | |
| ject* | | | | | | | | | | | Create | d: 8 Feb 2 | 022, 11:20 |
| oles Transport - lot | ts of objects and keys | | | | _ | Ro: | ss McLanachan | | | | | | |
| | | | | | | | | | | | | | |
| ERAL CUSTO | DM DATA V STATUS & HIS | STORY TRANSPO | ORTS TEST | ING DEPENDENCIES | USER ASSIGNMENTS | ATTACHMENTS SCHED | ULING COMM | ENTS | | | | | |
| NSPORTS | | | | | | | | | | | | | |
| Create Transport | t Add Existing Transport | | | | | Se | earch Text | | | | Q, ↑↓ | V (| : @ |
| Request ID | Description | Туре | Group | Owner | Release Date | Location | Objects | Keys Status | | GXP Critical Transport? | Technical Architect | Actio | ns |
| | | | | | | | | | | | | | |
| ACDK929881 | AC-00342 - Authoristion assignments new Report | Customizing | Security | Ross McLanachan | | GRC - Peer Review | 0 | 0 | | | | Ê | Q ~ |
| ACDK929881 | | Customizing | Security | Ross McLanachan | | GRC - Peer Review | 0 | 0 | | | | Ê | Ci ~ Full |
| | | Customizing | Security | Ross McLanachan | | GRC - Peer Review | 0 | 0 | | | | Ē | |
| ACDK929881 STING esting History | | Customizing | Security | Ross McLanachan | | GRC - Peer Review | 0 | 0 | Closed | | | Ê | Full |

Figure: Creating a TOC via Actions list on the [Transports] screen on a Business Task

 Note that for customers who do not use Transport of Copies as part of their development/testing processes – removing CREATETOCFULL and/or CREATETOCDELTA authorisation activities from the ActiveControl roles (by creating Z roles) will result in the Transport of Copies options not being seen at all in the Web Platform.

8. ShiftLeft Analysis Checks

ActiveControl offers a large suite of more than 70 automated ShiftLeft analysers to help SAP customers avoid quality and deployment issues in the delivery of SAP changes.

These Analysis checks are an extremely important and popular part of ActiveControl. In every release of ActiveControl, new and enhanced analysers are delivered by Basis Technologies on the back of customer feedback.

The new and improved analysers added as part of ActiveControl 9.00 are detailed in the seperate core ActiveControl 9.00 Release Notes.

In addition to those new analysers, a couple of core improvements have also been done to the ShiftLeft area as part of the ActiveControl Web Platform.

- Export Analysis Results to CSV
- Inclusion of the NNNN Analyser number on the Analysis Results screen
- Enhanced 0051 ShiftLeft: Check Documentation

8.1. Export Analysis Results to CSV

The person performing the Approval, Test Signoff or Import within ActiveControl is often not the transport owner. As such, they are often not the best-placed person to troubleshoot and mitigate any issues reported by the suite of ShiftLeft analysers.

Prior to ActiveControl Web Platform, it was sometimes necessary for the user running the Analysers to try to copy/paste the results – or take a screenshot – to send to the Transport/Change Owner to review the warnings. This could sometimes be cumbersome for some of the more technical Analysers – such as (0031) Overtake/Regression or (0060) Deep Impact Analysis – where a lot of information was being presented on screen in the UI.

On the back of customer feedback, ActiveControl Web Platform introduces a new capability to export Analysis Results to CSV file. This can be run for an individual Analysis in the Analysis Results, or for the entire Analysis Results. Doing this will save a local CSV file to the Downloads folder on your PC which you can then use to perform further analysis and/or share with other stakeholders.

| My Approvals 🔻 👐 | 1 | | | | | 众 ⊽, ⑦ (|
|--------------------|--|-------------------------------|------------------------------------|---|--------------|------------------|
| Analysis Results | | | | | | |
| | nissing requests belonging to the san ng all the transports linked to the ass | | nally all transports relating to a | task should be moved through landscape at | same time | 0030 🕞 |
| Request | Request Description | Task Reference | Missing Request | Missing Request Description | Release Date | Release time |
| ACDK910415 | AC-00123 New auths | AC-00123 | ACDK901746 | AC-00123 Roles Fixes | | |
| The Documentation | Check has found that some docume | nts are currently not attache | d to this SAP Change | | | 0051 🕞 |
| Task reference | Task Descr | iption | | Missing Document | Category | |
| AC-00986 | TOC Trans | port of Copies Example | | Unit Testing Evider | ice | |
| | | | | | | |
| e | | | | | | Export to CSV OK |
| ownload (19).csv 2 | ^ | | | | | Show a |

Figure: Analysis Results can now be exported to local CSV file.

8.2. NNNN Analyser number now seen on Analysis Results screen

As part of the ActiveControl Web Platform, the NNNN identifier of the ActiveControl analyser is now shown as part of the Analysis Results screen. This has been added to help Customer AC Administrators and the Basis Technologies Support Team troubleshoot screenshots sent by users, in terms of being able to more easily identify which Analyser the particular analysis results relate to.

| 庨 My A | Approvals 🔻 W01 | | | | | | Q 74 @ (|
|---|---|---|--|------------------------------------|---|--------------|------------------|
| Apr Ana | alysis Results | | | | | | |
| ✓ | 1 transport(s) with miss You are not approving | sing requests belonging to the same all the transports linked to the assoc | business tasks iated business tasks. Norr | nally all transports relating to a | task should be moved through landscape at san | ne time | 0030 🗇 |
| ₽ R | Request | Request Description | Task Reference | Missing Request | Missing Request Description | Release Date | Release time |
| Α | ACDK910415 | AC-00123 New auths | AC-00123 | ACDK901746 | AC-00123 Roles Fixes | | |
| | The Documentation Ch | neck has found that some document | s are currently not attache | d to this SAP Change | | | 0051 @ |
| Т | Task reference | Task Descrip | tion | | Missing Document Ca | tegory | |
| A | AC-00986 | TOC Transpo | rt of Copies Example | | Unit Testing Evidence | | |
| Image: A start of the start of | | | | | | | |
| ove | | | | | | | Export to CSV OK |

Figure: NNNN identifier of each Analyser is now included in the Analysis Results screen.

Most of our Analysers can be searched via the NNNN number in our online Knowledge Database. They are all also detailed in the ActiveControl Administrator Guide.

8.3. Optimised ShiftLeft: Check Documentation (0051)

ShiftLeft: Check Documentation (0051) always required specific configuration (and a user exit) in a Test Queue for it to work properly. This was the technical result of how Attachments were handled in the old ActiveControl WebUI, and is detailed in this online <u>Knowledge Article</u>.

This configuration inconsistency often resulted in misconfiguration being performed by the Basis Technologies' Delivery Team and our customers.

This has been addressed as part of the ActiveControl Web Platform, so that the 0051 analyser can now be configured in a Test Queue as per the typical way to setup an Analyser. The User Exit is also no longer required.

Configuration Steps

0051 Check Documentation should now be configured in Test Queues as per the standard way (ie setting the Analyser as mandatory etc)

| Target Properti | ies - GRC Development (ACD) | | | | | × |
|------------------|---|--------|---------------------------------|---------------------|-----|----------------|
| General Import | t Options Import Options II Inbox Approv | vers (| Outbox Approvers Analysis Types | | | |
| | share brancher to | | | | | |
| Location | | Sett | tings | | | |
| ✓ · All | | | Parameter | Value | | |
| Import Test Q | t Queue | - | Attributes | | | |
| Outbo | | | ld | 0051 | | |
| Calbo. | ^ | | Name | Check Documentation | | |
| | | | Mandatory | Yes | | |
| | | | Check Subsequent Target | No | | |
| Analysis Type | e | | Approval & Import Prevention | | | |
| | | | Parameters | | | |
| ld | Description ^ | | CATEGORY1 | UNITTEST | | |
| 0054 | Dual Domain Controller Overvie | | CATEGORY2 | | | |
| 0056 | Check future import date/time | | CATEGORY3 | | | |
| 0058 | SCC1 client copy check | 1 | CATEGORY4 | | | |
| 0048 | Changes to the same objects | | CATEGORY5 | | | |
| 0049 | Allowed Objects Check | | | | | |
| 0050 | Disallowed & Critical Objects Ch | | | | | |
| 0051 | Check Documentation Automated Unit Tests | | | | | |
| 0052 | Check component version | | | | | |
| 0055 | Changes to the same objects (p | | | | | |
| 0057 | Check custom fields entered | | | | | |
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| | | | | | | |
| | | | | | Add | <u>R</u> emove |
| | | | | | ОК | Cancel |

Figure: (0051) Check Documentation analyser configuration in Test Queue.

9. Approvals and Test Signoffs

ActiveControl is an approvals workflow at its core, and as such the Approvals and Test Queue signoffs are a fundamental aspect of the product.

As well as Mobile access to Approvals and Test Queues that is made possible with the Web Platform, some other enhancements have been introduced as part of the ActiveControl Web Platform 9.00 release.

- <u>Multi-Location Approvals/Test Signoffs</u>
- <u>Approval Delegations</u>
- Hiding the Save and Close button

9.1. Approvals: Multi-Location (cross-path) Approvals

Over the years, many customers have requested to be able to perform multi-path Approvals within ActiveControl.

This is particularly important at larger enterprise SAP customers who have a lot of SAP applications, as they are potentially delivering SAP Changes (ie Business Tasks) that include transports in many different Development systems. In the case of Approvers having to perform the approval across the entire SAP estate, historically within ActiveControl this meant approving one path at a time; this could clearly become a little bit cumbersome and inefficient.

ActiveControl Web Platform introduces multi-location Approvals, whereby users can not only approve multiple items within a Path, but also now approve multiple items across different Paths.

In all cases, the Analysers will run based on what is configured in the specific Path/Location for the changes and transports in that particular Path/Location.

| Approvals (86) | | | | | 00453 | × ↑↓ ♡ (=) Ċ (|
|-----------------------------|--------------------|---------|----------------|-----------------------------|---------------------------|-------------------|
| Task | Project | Group | Туре | Status | Owner | Actions |
| APO - Peer Review (Pro | ojects) | | | | | |
| AC-00453 New Cost Centre | Production Support | Finance | Change Request | Dev Enforcer Aged Transport | Mark Michaels (MMICHAELS) | 🖬 👌 Analyse 🗸 🕼 |
| APO - UAT Review | | | | | | |
| AC-00453 New Cost Centre | Production Support | Finance | Change Request | Dev Enforcer Aged Transport | Mark Michaels (MMICHAELS) | 🗐 🖉 Analyse 🗸 🕼 |
| GRC - UAT Review | | | | | | |
| AC-00453 New Cost Centre | Production Support | Finance | Change Request | Dev Enforcer Aged Transport | Mark Michaels (MMICHAELS) | 🗐 👌 Analyse 🗸 🕼 |
| S/4 UAT Review | | | | | | |
| AC-00453 New Cost Centre | Production Support | Finance | Change Request | Dev Enforcer Aged Transport | Mark Michaels (MMICHAELS) | 🗐 🖉 Analyse 🗸 🕞 🖓 |

Figure: Multi-location selection and Approval in the Web Platform. Note the use of <u>Control Point Label</u> configuration in the screenshot



9.2. Approvals: Delegations

Delegations are used within ActiveControl to delegate Inbox and Outbox approvals in the event that the original Approver has some planned leave which will necessitate another user performing their Approvals in their absence.

Force Delegation can be used by authorised users such as Administrators, to set delegations in the event of unplanned leave.

Within the Web Platform, delegations are set via the User dropdown menu in the top right of the UI.

| gations | | | | | | (2) User Details |
|---------|----------------------------------|-----------------------------|------------------|-------------------|-------------------|--------------------------|
| bled | Delegate From | Delegate To | Start Date | End Date | Send Notification | Receive N 음의 Delegations |
| | Ross McLanachan (RMCLANACHAN) | Andrew Fletcher (AFLETCHER) | 5 September 2022 | 12 September 2022 | | About |
| | | | | | | 🕛 Sign Out |
| | | | | | | |
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Figure: Delegations are set via the User dropdown menu in the Web Platform.

9.3. Testing: Hide the "Save and Close" button

One of the most common user errors at new ActiveControl customers over the years has been Testers clicking on "Save and Close" instead of "Save and Approve Testing" during the Test Signoff process, and then wondering why the Business Task they just tested had not moved forward in the workflow.

To address this user error, many customers have requested to be able to hide the "Save and Close" button so that users only see the "Save and Approve Testing" option.

As part of the new <u>Feature Deactivation</u> capability being introduced as part of the Web Platform, it is now possible to hide this button for all users.

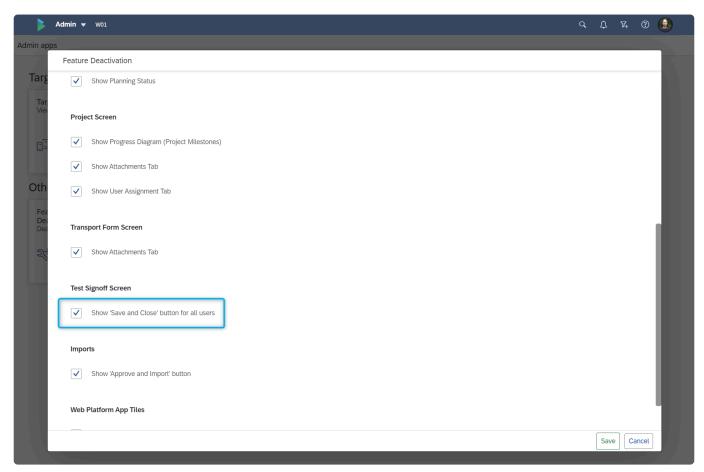


Figure: [Save and Close] button can be hidden on the Test Entry screen, via Feature Deactivation.

| Testing 🔻 | | | | | | | Q. D. 74 |
|----------------------------|--------------|--------------------|--|--------------------|-----|-----------------------|-----------|
| (21) | | | Castab | | | | ↑; ∇7 f=1 |
| Test Results | | | | | | | |
| | | | | | | | |
| TEST RESULTS TEST EVIDENCE | | | | | | | |
| Testing Results: | Testing Succ | | | | | | |
| | | | | | | | |
| Transports For Approval: | ACDK93043 | | | | | | <u></u> |
| Comments: | Unit Testing | fine. See test evi | idence attached. Please move to QA syste | em. | | | |
| | | | | | | | |
| | | | | | | | |
| TEST EVIDENCE | | | | | | | |
| TEST EVIDENCE | | | | | | | |
| Add File Add URL | | | | | | | |
| Description | Туре | Size | Category | Title | Who | When | Actions |
| Unit Test Evidence | pdf | 1.7 MB | Unit Testing Evidence | Unit Test Evidence | Me | 21 Jul 2022, 09:10:21 | ŵ |
| | | | | | | | |
| | | | | | | | |
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| | | | | | | | |

Figure: Test Results Screen, without the [Save and Close] button.

Note that customers who deactivate the [Save and Close] button will not be able to enter Test Results against 'Problem Found' option, as that relies on the Save and Close button.

9.4. Testing: Transports now seen in the Test Results screen

In previous versions of ActiveControl, it was always necessary to select the transports for which Test Results were being entered via a seperate screen.

Although this screen is also part of the Test signoff process within the ActiveControl Web Platform, an enhancement has been introduced whereby after the transports are selected, they will thereafter be visibile on the main screen. Additionally, in the situation whereby a Test Signoff is required on only one transport, the transport will now be automatically populated. This has been added on the back of customer feedback during 2021 to avoid unnecessary manual effort.

| est Results | | | | | | | | | |
|--------------|---|------------------------------|----------------------|---------------------------|--------|-----|------|--------------------------|-----|
| TEST RESULTS | TEST EVIDENCE | | | | | | | | |
| | | | | | | | | | |
| | Testing Results: | Testing Successful | | | | | | ~ | |
| | Transports For Approval: | D01K951828 × D01K9 | 52585 × D01K9802 | 286 × D01K980294 × D01K98 | 0311 × | | | C | 1 |
| | Comments: | My unit testing is succssful | . Please move all my | transports forward. | | | | | T |
| | Jane will sign off her customizing transports seperately when she finishes her seperate unit testing. | | | | | | | | |
| | | | | | | | | | |
| | | | | | | | | | |
| TEST EVIDE | NCE | | | | | | | | |
| Add File | Add URL | | | | | | | | |
| Description | | Туре | Size | Category | Title | Who | When | Actions | |
| | | | | No da | ta | | | | |
| | | | | | | | | | |
| | | | | | | | | | |
| | | | | | | | | | |
| | | | | | | | | | |
| | | | | | | | | Save and Approve Testing | Car |

Figure: Transports now visible in the main Test Results screen.

10. Searching

ActiveControl Web Platform offers several ways of Searching.

1. Via the Individual tiles for Project, Business Task and Transport Form.

2. Via Search Bar (or a seperate Search app tile for customers accessing the Web Platform via Fiori Launchpad)

It is anticipated that in most cases, users will choose to use the Search Bar. As part of ActiveControl Web Platform 9.00, it is possible to search on the following criteria (or a substring of any of them) via the Search Bar:

- Business Task Reference
- Business Task Subject
- Transport Number
- Transport Description
- Transport Form Description (note this is new capability that was not possible in the legacy ActiveControl WebUI)
- Transport Form Text Custom Fields (note this is new capability that was not possible in the legacy ActiveControl WebUI)

Performing a Search will present the results in the same Business Task-oriented screen that was available in the legacy WebUI. Authorised users will be able to perform Approvals, Test signoffs and run Analysers from the Search Results list screen.

| Search 👻 W01 | | | | 453 | × < 4 74 @ (|
|---|--------------------|----------|---------------------|--|------------------------------|
| earch (9) 453 × Q | | | | | ît ∆ (≡) Ç (|
| Task | Project | Group | Туре | Status | Actions |
| GRC - Peer Review | | | | | |
| AC-00454 OSS Note 0234351 | Production Support | Basis | Change Request | Dormant Transport | 🗐 gʻ Analyse 🗸 🔀 🖓 |
| GRC - Peer Review (Projects) | | | | | |
| AC-01006 Security Roles for Fixes | Production Support | Security | Change Request | Aged Transport Dormant Transport Manual Step | 🗐 gʻ Analyse 🗸 🕼 |
| AC-00670 Project Bumblebee roles | Project Bumblebee | Security | Project Requirement | Dormant Transport | 🗐 gʻ Analyse -> 🔀 🖓 |
| AC-00451 Project Carumba - new User roles and profiles | Project Carumba! | Security | Change Request | Dormant Transport | 🖾 g ^r Analyse 🗸 🕼 |
| GRC - UAT Review | | | | | |
| AC-00453 New Cost Centre | Production Support | Networks | Change Request | Dev Enforcer Aged Transport Dormant Transport | 🔒 🖉 Analyse 🗸 🔀 🖓 |
| AC-00469 Sales Order updates | Project Delta | HCM | Project Requirement | Risk Dev Enforcer Aged Transport Dormant Transport | 🚍 gʻ Analyse v 🕼 |
| S/4 CAB Approval | | | | | |
| AC-00453 New Cost Centre | Production Support | Networks | Change Request | Dev Enforcer Aged Transport Dormant Transport | 🖾 🖉 Analyse 🗸 🚯 |
| T01 - APO Production: Inbox | | | | | |
| AC-00453 New Cost Centre | Production Support | Networks | Change Request | Dev Enforcer Aged Transport Dormant Transport | 🗐 g' Analyse 🗸 🕼 |
| W01 - APO Project Test: Import Queue | | | | | |
| AC-00453 | Production Support | Networks | Change Request | Dev Enforcer Aged Transport Dormant Transport | 🗐 Analyse 🗸 |

Figure: Search Results screen in the ActiveControl Web Platform.

future Web Platform release, to allow for more powerful AND/OR searches. If this is something you are interested in, we would appreciate hearing your feedback and suggestions of what you would like to be able to search for within ActiveControl.

11. Reporting & Analytics

It is possible to access the ActiveControl [Reports] and [DevAnalytics] screens via respective tiles in the Web Platform.

| • | | | | Q. Q. V. |
|---|---|--|--|--|
| My Testing Awaiting my testing | My Manual Items | My Changes Work in progress cha | Recent Activity | Business Tasks View/Create/Maintain |
| ™19 | @ 3 | Ē 89 | | ٥ |
| Transport Forms View/Create/Maintain | | | | |
| | | | | |
| | _ | | | |
| Analytics | | | | |
| ش | | | | |
| | My Testing Awaiting my testing Transport Forms View/Create/Maintain () Analytics | My Testing Awaiting my testing ■ 19 ① 3 Transport Forms View/Create/Maintain ■ Analytics | My Testing Awaiting my testing ■ 19 My Manual Items My Changes Work in progress cha My Changes My Changes | My Testing Awaiting my testing My Manual Items My Changes Work in progress cha Recent Activity Image: Im |

Figure: Reports and Analytics tiles within the Web Platform.

Reports

The ALV reports have been split out into four section groupings in the Web Platform, to make it easier for different user personas to know what reports are more likely to be required by them:

- Operational Reports
- Audit / Governance Reports
- Landscape Reports
- Merge Reports

When an ALV report is clicked, the report selection screen will open in a new tab/window of the browser.

| Reports 👻 W01 | | 9 L 74 @ 😣 |
|--------------------------------------|--|------------|
| Reports | | |
| Task Status Report | | |
| Transport Location by Project / Path | | |
| Transport Locn by Date/Obj/Proj/Ownr | | |
| Transport Import Progress by Path | Duild List Papart | |
| Transport Import Status across Paths | Build List Report | |
| Build List Report | Menu A Save as Variant Back Exit Cancel System A Execute Program Doc | umentation |
| Change Metrics Report | Path ? | |
| Transport & Task Activity Audit | Target 0 v | |
| Deen Transports by System & Chg Date | Project V | |
| Test Results Entry Report | Group V | |
| Change Analysis History Report | Task | |
| Analysis Config Report | Intended Deployment Start Time 00:00:00 | |
| Import Audit Report (AC / SAP Comp.) | Intended Deployment Start Date 04.07.2022 | |
| Delegations Report | Def. Manual Step Effort (Mins) 10 | |
| Task Roles and Status History Report | | |
| System Change Comparison Report | Include previous systems | |
| Transport Merge Report | Load timing from import logs | |
| I Merge and Conflict Manager | | |
| Transport & Merge Recon. Report | | |
| Transport Request Conflict Analysis | | |
| Change Path Step Analysis Report | | |

Figure: Reports screen within the Web Platform.

Customers can still add Z reports to the Web Platform, and also modify the aforementioned section groupings. The latter is done via new backend table /BTI/ TE_DASHBGRP

Analytics

The Analytics tile requires some pre-requisite ActiveControl DevAnalytics setup. Note that as part of the Web Platform, the URL of the customer's DevAnalytics dashboard now needs to be stored in a new ActiveControl table /BTI/TE_CONSTT against the constant wpAnalyticsUrl. Details of this can be found in this online Knowledge Article



Figure: Analytics screen within the Web Platform.

12. Advanced / Ancillary Topics

This section of the Release Notes summarises changes to some of the other aspects of ActiveControl that will not be relevant for all Customers:

- My Changes / My Roles / My Teams
- Path Filtering
- RESTful APIs

12.1. My Changes / My Roles / My Teams

The legacy ActiveControl Web UI offered informational list screens for the following:

- My Changes (shows all Business Tasks to which you have Transports associated)
- **My Roles** (shows all Business Tasks to which you are assigned to a User Role)
- My Teams (shows all Business Tasks to which my Team(s) have Transports associated).

These three lists have been combined in the Web Platform into three subscreens within the "My Changes" tile. The count on the tile is the count of "My Changes"

| My Changes 👻 W01 | | | | ACDK | × < \$ % ® 📀 |
|---|--------------------|-----------|---------------------|---|--|
| y Changes | | Se | earch | | î, 7 ⊨ C © |
| My Changes (90) My Roles (48) My Teams (13) | | | | | |
| Task | Project | Group | Туре | Status | Actions |
| APO - Peer Review | | | | | |
| AC-00031 APO backend changes | Production Support | Basis | Change Request | Aged Transport Dormant Transport | 🖾 🖉 Analyse 🗸 🕼 |
| AC-00044 APO work | Production Support | Security | Incident Fix | Dormant Transport | 🖾 🖉 Analyse 🗸 🕼 |
| AC-00465 Invoice Documents update | Production Support | Logistics | Change Request | Risk Aged Transport Dormant Transport Manual Step | 🖆 🖉 Analyse 🗸 🕼 |
| AC-00451 Project Carumba - new User roles and profiles | Project Carumba! | Security | Change Request | Dormant Transport | 🔒 🖉 Analyse 🗸 🕼 |
| APO - Peer Review (Projects) | | | | | |
| AC-01006 Security Roles for Fixes | Production Support | Security | Change Request | Aged Transport Dormant Transport Manual Step | Analyse v II |
| AC-00675 Payment Details - Updates | Production Support | Logistics | Change Request | Risk Aged Transport Dormant Transport | 🖾 🖉 Analyse v 🕞 🖓 |
| AC-01004 Sales Reporting enhancements - Project Alpha | Project Alpha | Logistics | Project Requirement | Dormant Transport | 🖾 🖉 Analyse 🗸 🕼 |
| APO - Team Lead Approval | | | | | |
| AC-50009 0009 Check Releasibility | Production Support | Finance | Change Request | Dormant Transport Manual Step | الع ح <u>ا</u> ا معامد معامد معامل الع |
| APO - Unit Testing (Projects) | | | | | |
| AC-00005 New Work Schedule Rules (EMEA) | Production Support | HCM | Change Request | Dormant Transport | 💼 🖉 Analyse 🗸 Enter Test Results |
| AC-00234 Warehouse Modernisations | Production Support | Logistics | Change Request | Dormant Transport | 🗐 🧝 Analyse 🗸 Enter Test Results |
| AC-00432 Sales Invoice updates | Production Support | Security | Change Request | Dormant Transport | 🗐 🧝 Analyse 🗸 Enter Test Results |
| | | | | | |

Figure: My Changes / My Roles / My Teams list screens within the Web Platform.

[My Teams] subscreen is based on the existing /BTI/TE_USERGRPS backend configuration table.

12.2. Recent Activity

In the legacy WebUI, it was possible to see recent activity (both your own, plus other peoples) via the Newsfeed section on the right of the main screen.

The ActiveControl Web Platform offers the same capability via the Recent Activity tile. The information is presented in a more tabular way within the Web Platform, with the advantage that this introduces a filtering / search capability on the information.

| ecent activity (|) | | | And | | × ↑↓ ∇ (|
|------------------|------------------|----------|-------------------------|---------------------------------|-------------------------------|-----------------------|
| My Activity A | All Activity | | | | | |
| User | Action | Item | Path | SID - Target Description | Location | Date |
| Andrew Fletcher | Approved Testing | AC-01006 | S/4 Hana - Prod Support | W01 - S/4HANA Automated Testing | S/4 - Automated Testing | 21 Jul 2022, 16:15:10 |
| Andrew Fletcher | Approved Testing | AC-01006 | S/4 Hana - Prod Support | W01 - S/4HANA Automated Testing | S/4 - Automated Testing | 15 Jul 2022, 08:56:20 |
| Andrew Fletcher | Approved Testing | AC-01006 | APO Projects | ACD - APO Project Dev | APO - Unit Testing (Projects) | 14 Jul 2022, 12:45:20 |
| Andrew Fletcher | Approved Testing | AC-00123 | GRC Prod Support | ACD - GRC Development | GRC - Unit Testing | 13 Jul 2022, 15:29:58 |

Figure: Recent Activity within the Web Platform.

12.3. Path Filtering

Within ActiveControl Web Platform, it is possible to filter on individual Path(s). This can be useful for Approvers or Testers who have to test across a lot of SAP landscapes in bigger enterprise SAP customers, but want to be able to easily see how many changes they need to look at within a particular SAP application.

This functionality was available in the legacy Web UI since ActiveControl 8.40, and has been replicated in the Web Platform via Filter icon in the shellbar. Path filtering is relevant for both the "My Approvals" and the "My Testing" tile counts.

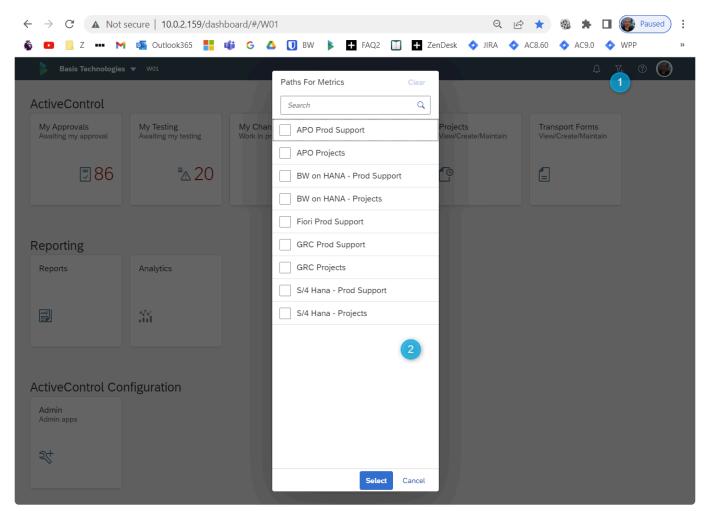


Figure: Path metric filtering in the Web Platform.

12.4. RESTful APIs

ActiveControl has long offered a set of SOAP APIs that can be used to perform various key operations within ActiveControl via integrations with external 3rd Party tools:

- Create a Business Task
- Change a Business Task
- Read a Business Task
- Start the analysis for a Business Task
- · Read the results of an analysis run
- Approve a Business Task
- Enter the test results for a Business Task

Over the years, some Basis Technologies' customers looking to do more advanced integrations between ActiveControl and other 3rd Party tools have requested a much more extensive set of RESTful based APIs.

ActiveControl Web Platform 9.00 includes new RESTful APIs that can be used by customers to interact with ActiveControl from other 3rd Party tools. The available RESTful APIs can be viewed from the /docs/ subdirectory of your Web Platform installation. These APIs do not use Odata or CDS views because Basis Technologies needed to ensure compatibility for customers with older SAP systems.

| e 10.0.2.159/docs/#/ | | |
|-----------------------------|--|-----------------------|
| 🖥 Outlook365 🚦 📫 G 🛆 🚺 BW 🖡 | 🗜 FAQ2 🔟 🔰 ZenDesk 💠 JIRA 💠 AC8.60 💠 AC9.0 💠 WPP 📒 Web Platform 💠 Version Report 💠 Fix Vers 📒 AC | : 📙 BTI 📀 👆 Hols 📰 HP |
| | Swagger. | |
| | | |
| | server 🚥 🚥 | |
| | ActiveControl Node js server Contact Basis Technologies | |
| | SEE LICENSE IN LICENSE.txt | |
| | | |
| | Servers Iapi V | Authorize 🔒 |
| | | |
| | Login | ~ |
| | Authentication | ^ |
| | POST /login | \checkmark |
| | App Tiles | ^ |
| | GET /apps | ~ 🌢 |
| | Aboutinfo | ^ |
| | GET /about | ~ • |
| | Analyzers | ^ |
| | GET /analysis/results/{analysisRunId)/html | ~ 🌢 |
| | POST /analysis/availableForms | ~ • |
| | GET /analysis/results/{id} | ~ • |
| | POST /analysis/start/{analysisTypeId} | ~ 🌢 |
| | GET /analysis/results | ~ 🌢 |
| | POST /analysis/cancel | ~ 🔒 |
| | Approvals | ^ |
| | POST /approve | ~ 🕯 |
| | GET /possibleRejectionLocations | ~ • |
| | POST /reject | ~ 🌢 |
| | Attachments | ^ |
| | | |

Figure: RESTful APIs are available as part of ActiveControl Web Platform, and documented in Swagger /doc/ directory.

Although the suite of RESTful APIs are already a lot more extensive that what was previously available with ActiveControl, the suite will continue to grow with the Web Platform in 2023.

13. Administration

All configuration screens in ActiveControl Web Platform 9.00 are accessed via the [Admin] tile.

ActiveControl Administrators are the only users who are able to make configuration changes within the [Admin] tile. Any users with authorisation object Y_TEUSER-[CONFIG] will be able to view the configuration screens, but not make any changes. All other users will not see the tile on their home screen.

| Admin 🔻 W01 | | | <u>Д</u> 7, |
|--|---------------------------------|-------------------------------|-------------|
| apps | | | |
| argets and Path | 5 | | |
| Targets View/Create/Maintain | | | |
| <u>.</u> | | | |
| | | | |
| ther Setup | | | |
| Feature Deactivation Deactivate certain fe | Refresh Refresh Server Cache | Support Log Support Ticket | |
| 2(+ | C | Ŕ | |
| -1)· | | | |

Figure: Admin apps in the Web Platform.

In ActiveControl Web Platform 9.00, the majority of configuration should continue to be done via the Windows GUI. The only exceptions to this are the following:

- Feature Deactivation
- <u>Control Point Labelling</u>
- Support Tickets can now be raised to Basis Technologies via Web Platform

13.1. Feature Deactivation

Most Basis Technologies' customers utilise around 20-30% of the total available functionality of ActiveControl.

In most cases, there are Features that are never used as part of the customer's workflow and processes within ActiveControl, but are still seen by users, inevitably sometimes leading to avoidable questions / confusion. Common examples of these include the Merge and Transport of Copies functions that are not relevant for all SAP customers, and also some of the individual ActiveControl screens such as the [Additional Data] screen on the Business Task, or the [Planning Status] dropdown field on the Business Task.

The ActiveControl Web Platform introduces a new Feature Deactivation screen via which Administrators can globally hide some of the App Tiles / Screens / Tabs and Buttons that are not used within their own ActiveControl implementation and processes.

As of ActiveControl Web Platform 9.00, the following capabilities can be deactivated (hidden):

<u>Business Task</u>

- Show Progress Diagram (Project Milestones)
- Show RAG Section
- Show RAG Information DevEnforcer
- Show RAG Information Conflict Analysis
- Show RAG Information Aged Transport
- Show RAG Information Risk Guard
- Show RAG Information Dormant Transport
- Show Scheduling Tab
- Show Additional Data Tab
- Show Attachments Tab
- Show Planning Status

Project screen

- Show Progress Diagram (Project Milestones)
- Show Attachments Tab
- Show User Assignment Tab

Transport Form screen

Show Attachments Tab

Test Results screen

• Show 'Save and Close' button for all users

Approvals and Imports

• Show 'Approve and Import' button

Homescreen

- Show Priority Approvals Tile
- Show Project RAG Tile

| Feature Deactivation | |
|--|-------------|
| Business Task Screen | |
| Show Progress Diagram (Project Milestones) | |
| Show RAG Section | |
| Show RAG Information - DevEnforcer | |
| Show RAG Information - Conflict Analysis | |
| Show RAG Information - Aged Transport | |
| Show RAG Information - Risk Guard | |
| Show RAG Information - Dormant Transport | |
| Show RAG Information - Deleted Transport | |
| Show Scheduling Tab | |
| Show Additional Data Tab | |
| Show Attachments Tab | |
| Show Planning Status | |
| | |
| Project Screen | |
| Show Progress Diagram (Project Milestones) | |
| Show Attachments Tab | |
| Show User Assignment Tab | |
| Transport Form Screen | |
| | |
| Show Attachments Tab | |
| | Save Cancel |

Figure: Feature Deactivation screen within the Web Platform can be used to globally hide Features that are not being used by the Customer.

Sasis Technologies welcome feedback on this new capability of the Web Platform, particularly with regards to other existing ActiveControl features that customers would like to be able to hide.

13.2. Control Point Labelling

Over the years, numerous new ActiveControl customers have asked if it was possible to rename the standard control points from the standard ActiveControl terminology of Inbox, Test Queue and Outbox, to terminology that instead reflected their own process steps. For example:

- Development Test Queue might instead be called "Unit Testing"
- QA Outbox might instead be called "UAT Review"
- Production Inbox might instead be called "CAB Approval"

ActiveControl Web Platform 9.00 introduces this capability via the new Labels configuration option within the Targets tile. Via this new optional configuration, Administrators can define the wording that will seen by Users in all areas of the product where Location information is seen. If a Label is configured, this will be seen, otherwise the standard SID – Description – Control Point location will be seen by default.

| Admin 🔻 W01 | L X @ 🛞 |
|---|---|
| Targets | 0001 / £3 × |
| Search Q a + | GENERAL IMPORT OPTIONS APPROVAL & TESTING OPTIONS APPROVERS CONFLICT/MERGE OPTIONS ADVANCED OPTIONS |
| # SID Description Actions | Target |
| 0001 D01 S/4HANA Development ↑ 🤳 🗑 | SAP System ID:* D01 |
| 0002 101 S/4HANA QA 🕇 🕇 🗑 | Description: * S/4HANA Development Group Label: S/4HANA |
| 0003 T01 S/4HANA Production 1 1 | Target Role: Prod Support - Development |
| 0004 D00 S/4HANA Project Dev ↑ 🧎 🝵 | Client |
| 0005 D00 S/4HANA Project Merge ↑ 🧎 🗑 | SAP System ID:* 100,110 |
| 0006 ACD GRC Development ↑ \downarrow 🝵 | Execute client copy SCC1 automatically on Transport Form creation |
| 0007 101 GRC QA 1 | Execute client copy SCC1 automatically on Transport release |
| 0008 T01 GRC Production 1 🕇 🦊 🗑 | Labels |
| 0009 D00 GRC Merge ↑ 🧎 🗑 | Inbox: |
| 0010 D00 GRC Project Dev 🔨 🕇 🗍 | Import Queue: S/4 - Dev Import Test Queue: S/4 - Unit Testing |
| 0011 W01 GRC Project Test | Outbox: S/4 - Peer Review |
| 0012 D01 APO Dev 🔨 🗸 🗑 | Miscellaneous |
| 0013 I01 APO QA 🔨 🗘 🗑 | Source system for Transport Requests created in SAP |
| 0014 T01 APO Production 1 1 | Virtual Target(Skip Import Queue) |
| 0015 ACD APO Merge ↑ 🧎 🗑 | |
| 0016 ACD APO Project Dev 🔨 🕇 📋 | System offline(Bypass all Control Points) |

Figure: Control Point Label configuration within the Web Platform.

| Approvals (86) Search 0009 Check Releasibility Finance Change Request Image Request | |
|--|--|
| 0009 Check Releasibility Support Prinding Request Image | ↑↓ ▽ (=) C ③ |
| Project Alpha Core Build (Many Transports linked Project Alpha Finance Project Entorest Aged Transport Project Alpha Core Build (Many Transports linked Project Alpha APO - Peer Review (Projects) AC.00453 Production Finance Change Request Iev Entorest Aged Transport Production New Cost Centre Production Support HCM Change Request Iev Entorest Aged Transport Production Ac.00667 New Work Schedule Rules (North Americas) Support Finance Incident Fix Image Request Ima | 🔓 온 Analyse 🗸 년 위 |
| AC-00453 Production Support Finance Change Request Dev Enforcer Aged Transport Mark Michaels (MMICHAELS) AC-00667 Production New Work Schedule Rules (North Americas) Production Support HCM Change Request Image Request Ima | 🗄 👌 Analyse 🗸 🕼 🖓 |
| New Cost Centre Support Finance Change Request Dev Enterer Aged Transport Mark Michaels (MMICHAELS) AC-00667 Production Support HCM Change Request Output Image Request Image Req | |
| New Work Schedule Rules (North Americas) Support HCM Change Request Tim Dugger (JDUGGER) AC-00668 Production Support Finance Incident Fix Im Dugger (JDUGGER) AC-00675 Production Support Logistics Change Request Risk Aged Transport AC-00675 Production Payment Details - Updates Support Logistics Change Request Risk Aged Transport Project Alpha Core Build (Many Transports linked Project Alpha Finance Project Requirement Dev Enforcer Aged Transports | 🗐 🖉 Analyse 🗸 🎼 |
| Billing Fixes Support Finance Incident Fix Im Dugger (JDUGGER) AC-00675 Payment Details - Updates Production Logistics Change Request Risk Aged Transport Poject Alpha Core Build (Many Transports linked Project Alpha Finance Project Pev Enforcer Aged Transport | ال الع الع الع الع الع الع الع الع الع ا |
| Payment Details - Updates Support Logistics Change Request Reak Aged Transport Support Support Project Alpha Core Build (Many Transports linked to BT) Project Alpha Finance Project Requirement Dev Enforcer Aged Transport Support Support | 🖬 🖉 Analyse 🗸 🎼 |
| Project Alpha Core Build (Many Transports linked Project Alpha Finance Project Alpha Core Build (Many Transports linked Project Alpha Finance Requirement Dev Enforcer Aged Transport Set Unit of BT) | 🗐 🖉 Analyse 🗸 🎼 |
| | 🗐 🖉 Analyse 🗸 🗗 |
| AC-010004 Project Alpha Project Alpha Project Requirement Sales Reporting enhancements - Project Alpha Logistics Project Requirement | ال ال Analyse 🗸 ال |
| C-02121 Z_D01_Billing_Program Project Alpha Finance Change Request Project Alpha Ress McLanachan (MCLANACHAN) | 🗐 🖉 Analyse 🗸 🎼 |
| AC-00431 Pro-Forma invoice changes Project Bumblebee Project Requirement Project Requirement James Barter (JBARTER) | 🗐 🖉 Analyse 🗸 🎼 |
| AC-09234 New Customising Entry Project Delta Logistics Change Request Project Delta Cogistics Change Request | 🖬 🖉 Analyse 🗸 🎼 |
| AC-00394 Project Test Logistics Change Request Ross McLanachan (MCLANACHAN) | 🗐 🖉 Analyse 🗸 🎼 |
| APO - UAT Review | |
| Billing Program - Changes EUR Production Finance Change Request Aged Transport Support Jane Peters (W01_FIN_LEAD) | 🖬 🖉 Analyse 🗸 🎼 |
| AC-00453 Production Support Finance Change Request Dev Enforcer Aged Transport Mark Michaels (MMICHAELS) | 🗄 👌 Analyse 🗸 🕼 🖓 |
| BW - Peer Review (Projects) | |
| AC-00004 Invoicing Optimisations (Enhancements, Fixes, Production Support Finance Incident Fix Dev Enforcer Roles) Roles) Roles | 🗐 🖉 Analyse 🗸 🕼 |
| AC-00014 Production Support Basis Change Request (KSOLAIMUTHU) | 🗐 gʻ Analyse 🗸 🔀 🖓 |

Figure: Control Point Labels seen on the Approvals list screen.

The Target Tile has been delivered within ActiveControl 9.00 purely to facilitate Control Point Labelling, because Basis Technologies wanted to ensure that any configured Labels are factored into the screens where Labels would need to be seen. As such, Labels should be configured via the Web Platform [Targets] tile as part of ActiveControl 9.00, but the Windows GUI should continue to be used for all other configuration as part of this particular ActiveControl release.

13.3. System Messages

It has always been possible in ActiveControl for Administrators to present system messages to users in the WebUI, via backend table /BTI/TE_SYSMESS. This can be useful when there was a need for an ActiveControl Administrator or Basis Team to globally communicate important upcoming events that impact the usage of ActiveControl, such as system refreshes or upgrades.

Previously it wasn't possible to create more than 1 system message in /BTI/TE_SYSMESS because start/end dates were the key in the aforementioned table. ActiveControl Web Platform 9.00 enhances this table to facilitate multiple messages being configured for the same date range, on the back of customer feedback.

ActiveControl system messages are seen via the Alerts/Notifications option in the Web Platform. It is anticipated that this will be extended in future releases of the Web Platform (for example, to notify a user when a new Approval is required by them).

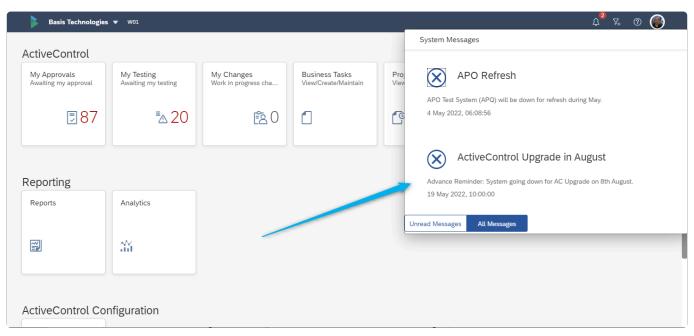


Figure: System Messages in the Web Platform.

13.4. System Maintenance

It is possible to disable access to ActiveControl by setting Maintenance Mode via program /BTI/ TE_LICENSE_MANAGER in the ActiveControl Domain Controller.

This can be useful during upgrades or system maintenance where users should not be accessing ActiveControl Web Platform.

Whilst the Maintenance Mode Active is enabled, all users trying to log in to the ActiveControl Web Platform will see the following message / screen:

"ActiveControl is undergoing maintenance and is currently unavailable. Please contact your local ActiveControl Administrators for more information."

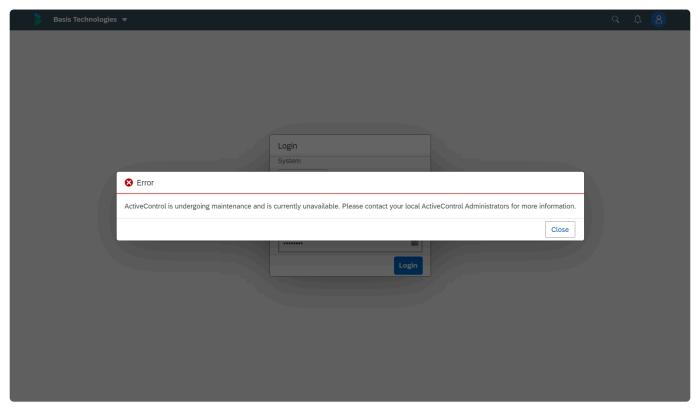


Figure: Maintenance Mode message in the Web Platform.

13.5. Raising Support Tickets to Basis Technologies

Administrators can raise Support Tickets to Basis Technologies via the [Support] tile in the Admin screen.

This has been added as part of ActiveControl Web Platform 9.00 to make it slightly easier for Administrators to access/raise tickets to Basis Technologies.

| 🔰 Admin 👻 W01 | | Ĵ | V ₊ ? | ۲ |
|---|-------------------------------|---|------------------|---|
| Admin apps | | | | |
| Targets and Paths | | | | |
| Targets View/Create/Maintain | | | | |
| | | | | |
| Other Setup | | | | |
| Feature Refresh Deactivation Deactivate certain fe | Support Log Support Ticket | | | |
| \$† C | Ø? | | | |

Figure: Support Tickets can be raised to Basis Technologies via the Web Platform.

14. Upgrading to ActiveControl Web Platform

Existing customers upgrading to ActiveControl Web Platform are strongly recommended to do this with consulting services support from Basis Technologies. This will help ensure a smooth transition to the Web Platform and also ensure appropriate support is available for any technical issues.

Some of the key considerations for an upgrade to the ActiveControl Web Platform 9.00 are detailed in this <u>online Knowledge Article</u>.

Please get in contact with your Basis Technologies Account Manager or Customer Success Manager if you are interested in upgrading to the ActiveControl Web Platform.